

**CITY OF PRINCETON
COMMON COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, MAY 26, 2015
7:00 PM**

1. CALL TO ORDER AND ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. APPROVAL OF AGENDA
4. APPEARANCES FROM THE PUBLIC

5. MAYOR'S REPORT

6. ADMINISTRATORS REPORT

- A. City Administrators Report – Current and upcoming activities

7. CONSENT CALENDAR

A. Minutes for Approval:

- 1) May 12, 2016 Regular meeting

- B. Operators Licenses: Savanna Jane Seeliger (new); Janell Denise Seeliger (new)

8. OFFICER REPORTS

- A. Public Works Department Report – Recent and upcoming activities
- B. Building Inspector Report – Written report
- C. Police Department Report – Recent and upcoming activities
- D. Zoning/Code Compliance – Recent and upcoming activities
- E. City Hall Report – Bird City, Tree City, Cemetery & Fund raising

9. COMMUNICATIONS

10. NEW BUSINESS

A. City Attorney Appointment and Retainer Contract

RECOMMENDATION: Review retainer contract for Lud Wurtz, Wurtz Law Office for period 1 June 2015 – through 31 May 2015. Action on retainer as appropriate.

B. Farmer Street Project

RECOMMENDATION: Review contract proposal for DNR Clean Water & Safe Water Funds along with MSA contract for services and approval of

Resolutions #2015-07 Authorizing Representative to File Application for Financial Assistance from State of Wisconsin Environmental Improvement Fund - Water;

Resolution #2015-08 Resolution Declaring Official Intent to Reimburse Expenditures - Water;

Resolution #2015-09 Resolution Declaring Official Intent to Reimburse Expenditures – Sewer; and

Resolution #2015-10 Resolution Authorizing Representative to File Application for Financial Assistance from the State of Wisconsin Environmental Improvement Fund – Sewer; and

MSA Contract for Services to Perform the Safe Drinking Water and Clean Water Fund applications. Action as appropriate.

C. Water Quality Consumer Confidence Report (CCR)

Recommendation: Review and approval of Consumer Confidence Report as presented

D. Water & Sewer Utility Rate Review

Recommendation: Discussion on rate review as provided during the audit presentation.
Action as appropriate.

11. MEETING SCHEDULE

- a. Regular meeting schedule Council meetings would be for June 9 & 23, 2015 – designation of meeting date(s)

12. CLOSED SESSION

(1) Wisconsin Statutes 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Review of Ambulance Contract and Negotiations)

13. ADJOURN

* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2015
RE: Activity Report

Following you will find an overview of some of the areas I have been working on since my last Council report of May 12, 2015

- Processed majority of outstanding check issues noted during audit
- Made contact with entities regarding Distressed TIF regulations
- Generating promotional/background materials per CDA committee
- Working with MSA on Farmer Street documents
- Starting on Utility rate adjustment project

- Cemetery mowing – see next page for more in depth report

Upcoming:

- 6/17/2015 CDA First Impressions Program with Cuba City (community comparison & visit)
- 7/12-7/17 Green Bay Clerk's Certification School, Year 2 of 3 (I am gone all week Sunday through Friday)

- Note: Generally I will be taking vacation time on an hourly basis, based on work load, status of projects, etc.

Additional Directives from Mayor/Council for upcoming weeks:

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2015
RE: Cemetery Lawn Mowing

Summer work load is once again on the forefront and consideration is being asked of the City Council for allowing assistance in the City Cemetery. While promoting the Cemetery Restoration project, it is important to keep the appearance up. Presently, it takes about three full days to mow/trim the cemetery.

Last year, there was discussion on the potential of hiring someone part-time to assist with mowing lawn in the cemetery. Council did not approve that option. Ultimately we were able to work out a successful mowing season as by mid-June, as the County jail provided us with work release individuals. Throughout the majority of the summer we had 2 individuals and from the end of July through April 2015, we had one person who worked with the DPW staff. He did an excellent job and required minimal supervision.

This summer is very different. We did not have a work to school boy during the 2014-2015 school year, and we have not had a jail worker since mid-April. At this time, the County does not think they will have anyone available as it appears all inmates presently have jobs which they are released for.

Lee is obtaining bids for mowing in the cemetery which will be provided at the meeting. He has spoken with about six area contractors. Through utilization of contracted lawn service, we can set the schedule and available funds monitored along with frequency of mowing. Service could be discontinued at any time.

There is also a very strong possibility that we will get a work to school boy this fall who will be able to assist with fall mowing and other activity.

As was stated during budget discussion, DPW staff was asked to devote more time doing meter change outs. That in conjunction with projects like hydrant flushing, monthly meter reading and the bi-monthly brush pick up (which recently is taking 2-3 days each time), is the reason we are seeking the option of having an contractor doing mowing during these peak growing times.

CITY OF PRINCETON
COMMON COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, MAY 12, 2015
7:00 PM

1. **CALL TO ORDER AND ROLL CALL** Mayor Wielgosh called the meeting to order at 7:00 PM. In attendance were Alderpersons Kallas, Roehl, Bednarek, and Ernest, Administrator Neubauer, and Mayor Wielgosh. Absent was Alderperson Garro and Kallenbach.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPROVAL OF AGENDA** Bednarek motioned to Approve the Agenda, seconded by Roehl. Carried 4-0
4. **APPEARANCES FROM THE PUBLIC** Nothing at this time.
5. **MAYOR'S REPORT** Nothing at this time.
6. **ADMINISTRATORS REPORT**
 - A. **Budget Comparison** This was in the Council Packets.
 - B. **City Administrators Report – Current and upcoming activities** Administrator Neubauer stated current and upcoming activities include: Election results, Zoning enforcement, TIF information, and CDA surveys.
7. **CONSENT CALENDAR**
 - A. **Minutes for Approval:**
 - 1) **April 28, 2015 Regular meeting and Organizational meeting** Ernest motioned to approve the 4/28/15, Regular and Organizational Meeting minutes, seconded by Bednarek. Carried 4-0.
8. **OFFICER REPORTS**
 - A. **Public Works Department Report – Recent and upcoming activities** Lee Williams had a written report for the Council.
 - B. **Library Report – Recent and upcoming activities** Director Sommersmith spoke about adult programs at the library and the Summer Reading Program for children.
 - C. **Zoning Administrator – Project update report attached** Administrator Neubauer stated that two (2) issues were going to court and three (3) properties are being monitored.
9. **COMMUNICATIONS** Nothing at this time.
10. **NEW BUSINESS**
 - A. **ISO Report**

RECOMMENDATION: Overview of ISO Report from Fire Chief Ernie Pulvermacher, acceptance of report and action if requested. Fire Chief Ernie Pulvermacher gave an overview of the ISO report.
 - B. **USDA Presentation – Municipal Funding Options**

RECOMMENDATION: Listen to the USDA presentation on options available from USDA as they relate to our present loans and future funding opportunities. Julie Giese from the USDA spoke about possible funding options for water and sewer for the Farmer Street project.
 - C. **Credit Card Usage Policy**

RECOMMENDATION: Review policy for usage of City Credit Card, approval of policy as presented. Bednarek motioned to approve the policy, as presented, for the City Credit Card usage, seconded by Ernest. Carried 4-0.
 - D. **Designation of Tax Incremental Finance District #2 as a Distressed TID or Redetermination of Base Value**

RECOMMENDATION: Authorization to City Clerk to begin the process of designating TID #2 as a Distressed TID and/or Redetermination of the Base Value Consensus from Council to have City Administrator proceed with the process of designating TID #2 as a Distressed TID and/or Redetermination of the Base Value.

11. **CLOSED SESSION** Closed Session was canceled.

(1) Wisconsin Statutes 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Review of Ambulance Contract and Negotiations)

12. **ADJOURN** Bednarek motioned to adjourn the meeting, seconded by Ernest. Carried 4-0. Mayor Wielgosh adjourned the meeting at approximately 8:44 PM.

* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

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Municipality No.: 24-271

City of Princeton

GEC Job No.: 124-271

2015 Building Permit Applications

Date	Permit #	Address	Owner/Contractor	Est. Cost	Description	Fee
2/19/2015	15-01-24-271	549 NORTH CLINTON STREET	MIKE MASHACK	\$1,000.00	ELECTRIC	\$35.00
2/26/2015	15-02-24-271	407 CANAL STREET	DOROTHY BEDNAREK	\$0.00	ELECTRIC	\$35.00
					Total Month Permit Fees February	\$70.00
4/17/2015	15-03-24-271	336 N CLINTON STREET	DAWN SAXBY	\$12,000.00	FENCE, DECK & POOL	\$50.00
4/28/2015	15-04-24-271	246 N 3RD STREET	ROGER & RACHEL WOLFF	\$11,000.00	STORAGE SHED	\$35.00
					Total Month Permit Fees April	\$85.00
					Total Permit Fees YTD	\$155.00

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2015
RE: Zoning Compliance

An update will be given on the following projects:

234 N. First Street: Unoccupied Mobile Home Linda Froelich

517 – 519 W. Water Street: Downtown vacant building Larry Smerling

459 River Road: Susan Wollitz

439 W. Water Street: Seltzner

Others working on clean-up Vin's Auto; Back yards of a couple downtown properties; two residential clean-ups. Once bulk pick-up is finished if there is an accumulation of items remaining on properties, properties will be contacted for ordinance compliance.

CITY OF PRINCETON RETAINER AGREEMENT

This agreement is made this ____ day of _____, 2015 between the City of Princeton, a municipal corporation (City) and Attorney Ludwig L. Wurtz of Wurtz Law Office, LLC (City Attorney). The purpose of this agreement is to outline the duties of the City Attorney.

The City Attorney shall receive payment by the 10th of each month in the amount of \$2,050.00 per month from the City to perform the following duties:

1. The City Attorney shall conduct all of the law business in which the City is interested, shall serve as legal advisor to the City Administrator, Mayor, Common Council and officers of the City.
2. The City Attorney shall, when requested by the City Administrator, or as directed by the Common Council through official action at a public meeting, give written legal opinions, which shall be filed with the City.
3. The City Attorney shall help conduct the business of government by preparing legal documents. The City Attorney shall help draft ordinances, contracts, agreements, regulations, bonds and other instruments as may be required by The City Administrator, or as directed by the Common Council through official action at a public meeting.
4. The City Attorney shall attend twelve (12) regular Council meetings per year. The understanding is that the City Attorney will be present at the second meeting of the month, which is held on the 4th Tuesday of every month. If the meetings are rescheduled/cancelled or a conflict occurs, the understanding would be that the City Attorney would make up for that attendance at a different date and time. Any additional meetings or conferences in Princeton that require appearance by City Attorney will be billed at the rate of \$150.00 per hour.
5. The City Attorney shall, when requested by the City Administrator and per scheduled appointment, meet with the City Administrator at the Attorney's office to help conduct the business of government.
6. The City Attorney shall handle the prosecuting matters for the City of Princeton, including traffic, ordinance violations and minor criminal matters. In addition to prosecuting offenders, the City Attorney will work with individuals or defense attorneys to arrange plea bargains or other resolutions short of trial. If a matter were to proceed to jury trial the matter would be billed separately at \$150.00 per hour.
7. The City Attorney may appoint an assistant, who shall have the power to perform his duties and for whose acts he shall be responsible to the City. Such assistant shall receive no compensation from the City.

8. The City Attorney will maintain records of any documents that are drafted by the City Attorney's office and any documents that are provided to the City Attorney from the Mayor, City Administrator and Common Council, that are requested to be retained by the City Attorney.
9. The City Attorney will schedule and meet annually in a joint meeting with the Chief of Police and the City Administrator.
10. The Common Council may employ and compensate special counsel to assist in or take charge of any matter in which the City is interested.
11. The City Attorney shall perform such other duties as provided by State law and as designated by the City Administrator or as directed by the Common Council through official action at a public meeting.

CITY ATTORNEY

CITY OF PRINCETON

Ludwig L. Wurtz

Mary Lou Neubauer, City Administrator

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2015
RE: Farmer Street

Farmer Street project and funding package is continuing to be put together. The attached Resolutions pertain to the with the Clean Water and Safe Drinking Water Fund applications. The City has already submitted an "Intent to Apply" notice and the attached resolutions are required to proceed.

The attached contract for MSA relates to the funding submittals. In order to keep costs as low as possible, staff will be working with MSA with the hope the more information that is provided by staff, the contract fee can be reduced.

Total project funding is being sought through CDBG (State Grant) DNR Safe & Clean Water (loan program with potential grant), USDA (loan program with potential grant), County Local Road Improvement Program (Grant) and City Budgets.

**RESOLUTION NO. #2015 - 07
CITY OF PRINCETON**

**AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR
FINANCIAL ASSISTANCE FROM
STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND**

WHEREAS, it is the desire of the City of Princeton, Green Lake County, Wisconsin, a municipal corporation, to file several applications for state financial assistance for its water utility, including but not limited to the "S. Farmer Street & Utility Improvements Project", which further includes complete utility reconstruction project beginning at est. STH 23/73 and ending at est. South Street, and related and/or adjacent areas; replacing the existing water main and existing water services to the property line, especially replacing any lead or steel services as determined by needs or field conditions, and replacement and/or addition of manholes, valves, hydrants, and all related appurtenances; the project further includes all restoration, related operations/security/emergency/maintenance equipment/tools/rolling stock/hardware/software necessary, work that becomes evident upon further evaluation of the system, work necessary due to field conditions or upstream or downstream needs or requirements or utility needs for a complete project and a safe, reliable, well-functioning system, and all other related upgrades under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.60, and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the City Council of the City of Princeton that the Mayor is hereby appointed as an authorized representative for the City of Princeton for the purpose of filing these applications, and that the representative is further authorized and empowered to do all necessary things and take all necessary steps in connection with said applications.

Passed, Approved, and Adopted the _____ day of _____, 2015.

_____ Ayes

_____ Nays

_____ Absent

CITY OF PRINCETON

GREEN LAKE COUNTY, WISCONSIN

Leonard Wielgosh, Mayor

Attest: _____
Mary Lou Neubauer, City Administrator/Clerk-Treasurer

Approved as to Form:

Ludwig L. Wurtz, City Attorney

**RESOLUTION NO. #2015-08
CITY OF PRINCETON**

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES**

WHEREAS, the City of Princeton, Green Lake County, Wisconsin (“the City”) plans to make several improvements to its water utility, including but not limited to the “S. Farmer Street & Utility Improvements Project”, which further includes complete utility reconstruction project beginning at est. STH 23/73 and ending at est. South Street, and related and/or adjacent areas; replacing the existing water main and existing water services to the property line, especially replacing any lead or steel services as determined by needs or field conditions, and replacement and/or addition of manholes, valves, hydrants, and all related appurtenances; the project further includes all restoration, related operations/security/emergency/maintenance equipment/tools/rolling stock/hardware/software necessary, work that becomes evident upon further evaluation of the system, work necessary due to field conditions or upstream or downstream needs or requirements or utility needs for a complete project and a safe, reliable, well-functioning system, and other related facilities (“the Project”); and

WHEREAS, the City expects to borrow funds and incur debt from one or more possible sources on a long-term basis by issuing tax-exempt bonds, promissory notes, DNR EIF Funds, or other ‘debt’ to finance the Project (“the Loan”); and

WHEREAS, because proceeds of the debt which will provide project financing will not become available prior to commencement of the Project, the City may need to provide interim financing to cover costs of the Project incurred prior to receipt of the Loan; or other debt proceeds; and

WHEREAS, it is necessary, desirable, and in the best interests of the City to use moneys from its funds on an interim basis until the Loan becomes available.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Princeton, Green Lake County, Wisconsin, that:

Section 1. Expenditure of Funds. The City shall make expenditures as needed from its funds to pay the costs of the Project until loan proceeds become available.

Section 2. Declaration of Official Intent. The City Council of the City of Princeton hereby officially declares its intent under 26 CFR Section 1.150-2 to reimburse said expenditures with proceeds of the debt, the principal amount of which is not expected to exceed \$620,000.

Section 3. Effective Date. This Resolution shall become effective upon its adoption and approval.

Passed, Approved, and Adopted the _____ day of _____.

_____ Ayes
_____ Nays
_____ Absent

CITY OF PRINCETON
GREEN LAKE COUNTY, WISCONSIN

Leonard Wielgosh, Mayor

Attest: _____
Mary Lou Neubauer, Administrator-Clerk/Treasurer

Approved as to Form:

Ludwig L. Wurtz, City Attorney

**RESOLUTION NO. #2015-09
CITY OF PRINCETON**

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES**

WHEREAS, the City of Princeton, Green Lake County, Wisconsin (“the City”) plans to make several improvements to its sewer utility, including but not limited to the replacement of the sanitary sewer mainline, service laterals, and appurtenances; the sanitary sewer system within the S. Farmer Street right of way would be replaced in its entirety to the private property line with service laterals being inspected and reconnected; the project would also include restoration/replacement of the other utilities and structures that are affected by this work; in addition the project includes all items/aspects included in the facilities planning, emergency operation, mapping/GIS/asset management, CMOM evaluation and documentation, security, any work necessary in adjacent areas to support this section (upstream, downstream, or additional needs within the project area), tools/hardware, emergency and safety equipment, compliant spaces, any demolition or abandonment, repair of existing structures and equipment as necessary, rolling stock, jetter and/or locator and other needs for a complete project, functional utilities management, and a reliable, well-functioning system, and other related facilities (“the Project”); and

WHEREAS, the City expects to borrow funds and incur debt from one or more possible sources on a long-term basis by issuing tax-exempt bonds, promissory notes, DNR EIF Funds, or other ‘debt’ to finance the Project (“the Loan”); and

WHEREAS, because proceeds of the debt which will provide project financing will not become available prior to commencement of the Project, the City may need to provide interim financing to cover costs of the Project incurred prior to receipt of the Loan; or other debt proceeds; and

WHEREAS, it is necessary, desirable, and in the best interests of the City to use moneys from its funds on an interim basis until the Loan becomes available.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Princeton, Green Lake County, Wisconsin, that:

Section 1. Expenditure of Funds The City shall make expenditures as needed from its funds to pay the costs of the Project until loan proceeds become available.

Section 2. Declaration of Official Intent. The City Council of the City of Princeton hereby officially declares its intent under 26 CFR Section 1.150-2 to reimburse said expenditures with proceeds of the debt, the principal amount of which is not expected to exceed \$700,000.

Section 3. Effective Date. This Resolution shall become effective upon its adoption and approval.

Passed, Approved, and Adopted the _____ day of _____, 2015

_____ Ayes

CITY OF PRINCETON

_____ Nays

GREEN LAKE COUNTY, WISCONSIN

_____ Absent

Leonard Wielgosh, Mayor

Attest: _____

Mary Lou Neubauer, City Administrator/Clerk/Treasurer

Approved as to Form:

Ludwig L. Wurtz, City Attorney

**RESOLUTION NO. #2015-10
CITY OF PRINCETON**

**AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR
FINANCIAL ASSISTANCE FROM
STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND**

WHEREAS, it is the desire of the City of Princeton, Green Lake County, Wisconsin, a municipal corporation, to file several applications for state financial assistance for its sewer utility, including but not limited to the replacement of the sanitary sewer mainline, service laterals, and appurtenances; the sanitary sewer system within the S. Farmer Street right of way would be replaced in its entirety to the private property line with service laterals being inspected and reconnected; the project would also include restoration/replacement of the other utilities and structures that are affected by this work; in addition the project includes all items/aspects included in the facilities planning, emergency operation, mapping/GIS/asset management, CMOM evaluation and documentation, security, any work necessary in adjacent areas to support this section (upstream, downstream, or additional needs within the project area), tools/hardware, emergency and safety equipment, compliant spaces, any demolition or abandonment, repair of existing structures and equipment as necessary, rolling stock, jetter and/or locator and other needs for a complete project, functional utilities management, and a reliable, well-functioning system, and all other related upgrades under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.60, and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

BE IT THEREFORE RESOLVED by the City Council of the City of Princeton that the Mayor is hereby appointed as an authorized representative for the City of Princeton for the purpose of filing these applications, and that the representative is further authorized and empowered to do all necessary things and take all necessary steps in connection with said applications.

Passed, Approved, and Adopted the _____ day of _____, 2015.

_____ Ayes

CITY OF PRINCETON

_____ Nays

GREEN LAKE COUNTY, WISCONSIN

_____ Absent

Leonard Wielgosh, Mayor

Attest: _____
Mary Lou Neubauer, Administrator-Clerk/Treasurer

Approved as to Form:

Ludwig L. Wurtz, City Attorney



PROFESSIONAL SERVICES

More ideas. Better solutions.

Professional Services Agreement

Proj. #08062014

This AGREEMENT (Agreement) is made today _____ by and between the CITY OF PRINCETON (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: City of Princeton – SDW & CWF Applications S Farmer Street

The scope of the work authorized is: See Attachment B.

The schedule to perform the work is: Approximate Start Date: 5/1/2015
Approximate Completion Date: TBD

The lump sum fee for the work is: \$8,000

The retainer amount required is: N/A

NOTE: The retainer will be applied toward the final invoice on this project.

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Payment for these services will be on a lump sum plus reimbursable basis. A list of reimbursable expenses is on the attached rate schedule and made part of this Agreement.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF PRINCETON

MSA PROFESSIONAL SERVICES, INC.

Leonard Wielgosh

Mayor

Date: _____

Mary K. Wagner, P.E.

Team Leader/Funding Administrator

Date: 5/18/2015

Attest:

Mary Lou Neubauer

City Administrator/Clerk/Treasurer

Date: _____

531 S. Fulton Street, P.O. Box 53

Princeton, Wisconsin 54968

Phone: (920) 295-6612

Fax: (920) 295-3441

1230 South Boulevard

Baraboo, Wisconsin 53913

Phone: (608) 356-2771

Fax: (608) 356-2770

**ATTACHMENT A:
RATE SCHEDULE
MARCH 2015/2016***

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects	\$125-\$151/hr.
Clerical	\$60-\$80/hr.
CAD Technician	\$59-\$110/hr.
Geographic Information Systems (GIS).....	\$76-\$128/hr.
Housing Administration	\$58-\$104/hr.
Hydrogeologists	\$99-\$152/hr.
Planners	\$83-\$160/hr.
Principals.....	\$155-\$190/hr.
Professional Engineers	\$85-\$190/hr.
Project Manager.....	\$62-\$180/hr.
Registered Land Surveyors.....	\$93-\$150/hr.
Staff Engineers.....	\$80-\$115/hr.
Technicians	\$59-\$110/hr.
Wastewater Treatment Plant Operator.....	\$72-113/hr.

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Fax	\$1.00/page
GPS Equipment	\$40/hour
Mailing/UPS	At cost
Mileage – (currently \$0.575/mile)	Rate set by Fed. Gov.
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100.00/day
PC/CADD Machine.....	Included in labor rates
Robotics Geodimeter.....	\$30/hour
Stakes/Lathe/Rods	At cost
Total Station	Included in labor rates
Travel Expenses, Lodging, & Meals	At cost
Traffic Counting Equipment & Data Processing	At cost

* Labor rates represent an average or range for a particular job classification. These rates are in effect until March 1, 2016. After March 1, 2016, these rates may increase by not more than 5% per year.

March 1, 2015. After March 1, 2015, these rates may increase by not more than 5% per year.

SCOPE OF SERVICES
WDNR SDWLP & CWFP Assistance
RE-APPLICATION

MSA SERVICES

MSA agrees to provide assistance for the re-application preparation and submittal for a low interest loan through the Wisconsin Department of Natural Resources Safe Drinking Water Loan Program (SDWLP) and Clean Water Fund Program (CWFP), as hereinafter stated:

CWFP Re-Application Assistance **Fee: \$4,000**
MSA agrees to assist the CITY OF PRINCETON with loan application preparation services including the following:

- A. Assess the fundability of the project using WDNR Priority Scoring as a guideline
- B. Provide funding program coordination with other funds
- C. Complete Green Business Case submittals on behalf of Owner
- D. Complete CWFP Application and submit on behalf of the Owner on or before the anticipated September 30th deadline (application submittal is not a guarantee of a loan award)
- E. Work with the Owner and the WDNR to compile the necessary documentation required for CWFP post-application submittals

SDWLP Re-Application Assistance **Fee: \$4,000**
MSA agrees to assist the CITY OF PRINCETON with loan application preparation services including the following:

- A. Assess the fundability of the project using WDNR Priority Scoring as a guideline
- B. Funding program coordination with other funds
- C. Prepare and submit Endangered Resources Review request on behalf of the Owner
- D. Prepare and submit SHPO Comment and Consultation on a Federal Undertaking request on behalf of the Owner
- E. Complete SDWLP Application and submit on behalf of the Owner on or before the June 30th deadline (application submittal is not a guarantee of a loan award)
- F. Work with the Owner and the WDNR to compile the necessary documentation required for SDWLP post-application submittals

THE OWNER'S RESPONSIBILITIES

The OWNER will:

- A. Provide requested information and documentation complete and in a timely manner.
- B. Seek and retain Bond Council as required.
- C. Provide land opinion by Attorney as required.
- D. The owner will identify and contract with a Municipal Advisor in conjunction with issuance of debt if required by law. MSA or another Municipal Advisor firm may provide this service in accordance with SEC rules.
- E. Prepare the rate evaluation and update sewer rates as necessary, as required prior to loan closing.
- F. Prepare the rate file case study as required prior to loan closing.
- G. Provide submittal fees for ERR and SHPO requests (if re-submittal is necessary).

ADDITIONAL SERVICES NOT INCLUDED BUT CAN BE PROVIDED

- A. SDWLP Loan Closing, Administration, and Close-out
- B. Required TIF Evaluation, Amendments as needed.
- C. On-going rate evaluation after project completion.

Princeton Water Quality Report for 2014

DNR Consumer Confidence Report data for 42402195 PRINCETON WATERWORKS

If you would like to know more about the information contained in this report, please contact Ernest Schmidt at (920) 295-6612. Opportunity for input on decisions affecting your water quality

Princeton City Council meetings are held the fourth Tuesday of the month at 7:00 p.m. at the City of Princeton Council Chambers located in the back of the fire department on Main St. Special meetings are held on the second Tuesday of the month at the same location as needed scheduled by the council.

Health Information

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline (800-426-4791). Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbial contaminants are available from the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Source(s) of Water

The Princeton water utility is supplied by groundwater from two wells located in the city of

Princeton. Well 1 is 404 feet deep and Well 2 is 450 feet deep. The distribution system consists of a 100,000 gallon ground reservoir, a 200,000 gallon elevated tower, nearly ten miles of water mains 654 water services and 95 fire hydrants.

Educational Information

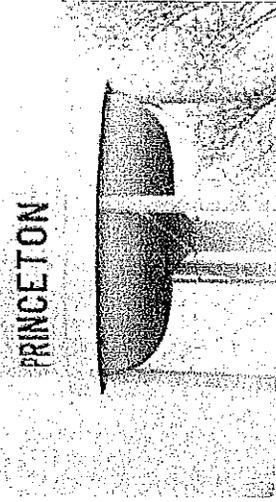
The sources of drinking water, both tap water and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff and residential uses.

- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health.



Your water was tested for many contaminants last year. We are allowed to monitor for some contaminants less frequently than once a year. The following tables list only those contaminants detected in your water. If a contaminant was detected last year, it will appear without a sample date. If the contaminant was not monitored last year, but was detected within the last 5 years, it will appear in the tables below along with the sample date

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2014)	Violation	Typical Source of Contaminant
Disinfection Byproducts							
THM (ppb)	80	0	2.4	2.4		No	By-product of drinking water chlorination
Inorganic Contaminants							
HAA5 (ppb)	60	60	1	1		No	By-product of drinking water chlorination
BARIUM (ppm)	2	2	.185	.185		No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
CHROMIUM (ppb)	100	100	80	80		No	Discharge from steel and pulp mills; Erosion of natural deposits
COPPER (ppm)	AL=1.3	1.3	1.460	0 of 10 results were above 1.3		No	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
FLUORIDE (ppm)	4	4	.1	.1		No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
MERCURY (ppb)	2	2	0.1	0.1		No	Erosion of natural deposits; Discharge from refineries and factories; runoff from landfills; Runoff from cropland
LEAD (ppb)	AL=15	0	6.34	0 of 10 results were above 15		No	Corrosion of household plumbing systems; Erosion of natural deposits
NICKEL (ppb)	100		6.6200	6.6200		No	Nickel occurs naturally in soils, ground water and surface waters and is often used in electroplating, stainless steel and alloy products.
SELENIUM	50	50	0	0		No	Discharge from petroleum and metal refineries; Erosion of natural deposits; Discharge from mines
SODIUM (ppm)	n/a	n/a	3.66	3.66		No	n/a
Radioactive Contaminants							
COMBINED URANIUM (ug/l)	30	0	1.3	0.8- 1.3		No	Erosion of natural deposits
GROSS ALPHA, EXCL. R & U (pCi/l)	15	0	10.3	10.3		No	Erosion of natural deposits
GROSS ALPHA, INCL. R & U (n/a)	n/a	n/a	12.3	12.3		No	Erosion of natural deposits
GROSS BETA PARTICLE ACTIVITY (pCi/l)	n/a	n/a	5.2	5.2		No	Decay of natural and man-made deposits. MCL units are in millirem/year. Calculation for compliance with MCL is not possible unless level found is greater than 50 pCi/l.
Unregulated Contaminants							
RADIUM, (226 + 228) (pCi/l)	5	0	3.2	3.2		No	Erosion of natural deposits
BROMODICHLOROMETHANE (ppb)	n/a	n/a	.96	.96	09/14/2010	No	n/a
CHLOROFORM (ppb)	n/a	n/a	.97	.97	09/14/2010	No	n/a
DIBROMOCHLOROMETHANE (ppb)	n/a	n/a	.77	.77	09/14/2010	No	n/a

Terms and Definitions: AL Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow. MCL Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology. MCLG Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety. MFL million fibers per liter MRDL Maximum residual disinfectant level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants. MRDLG Maximum residual disinfectant level goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants. nrem/year millirems per year (a measure of radiation absorbed by the body) NTU Nephelometric Turbidity Units pCi/l picocuries per liter (a measure of radioactivity) ppm parts per million, or milligrams per liter (mg/l) ppb parts per billion, or micrograms per liter (ug/l) ppt parts per trillion, or nanograms per liter ppq parts per quadrillion, or picograms per liter TCR Total Coliform Rule TT Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

Additional Health Information: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Princeton Waterworks is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at www.epa.gov/safewater/lead.

Monitoring for Cryptosporidium and Radon: Our water system did not monitor our water for cryptosporidium or radon during 2014. We were not required by State or Federal drinking water regulations to do so.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2015
RE: Water & Sewer Rate Adjustments

Following the audit presentation, staff has been having discussion on the utility rates and the need for adjustments to the rate structure.

As stated at the meeting, the Water Rates are able to be adjusted at a 3% Simplified Rate Case adjustment through the Public Service Commission. The Water rates were adjusted in 2012 which was done through a full scale rate increase. PSC allows for the Simplified Rate adjustment which can be done annually at a local level. Sewer Rates can be changed by the City Council through an ordinance adoption at a subsequent meeting. The last time sewer rates were adjusted was in March 2007.

Attached is a spreadsheet Cheryle created which shows the 3% adjustment to water rates and a 29% adjustment for sewer as was outlined during the audit presentation. The chart shows examples of a customer's bill, based on the gallons of water used and what the affect the rate increases would have on a monthly basis.

April 6, 2015

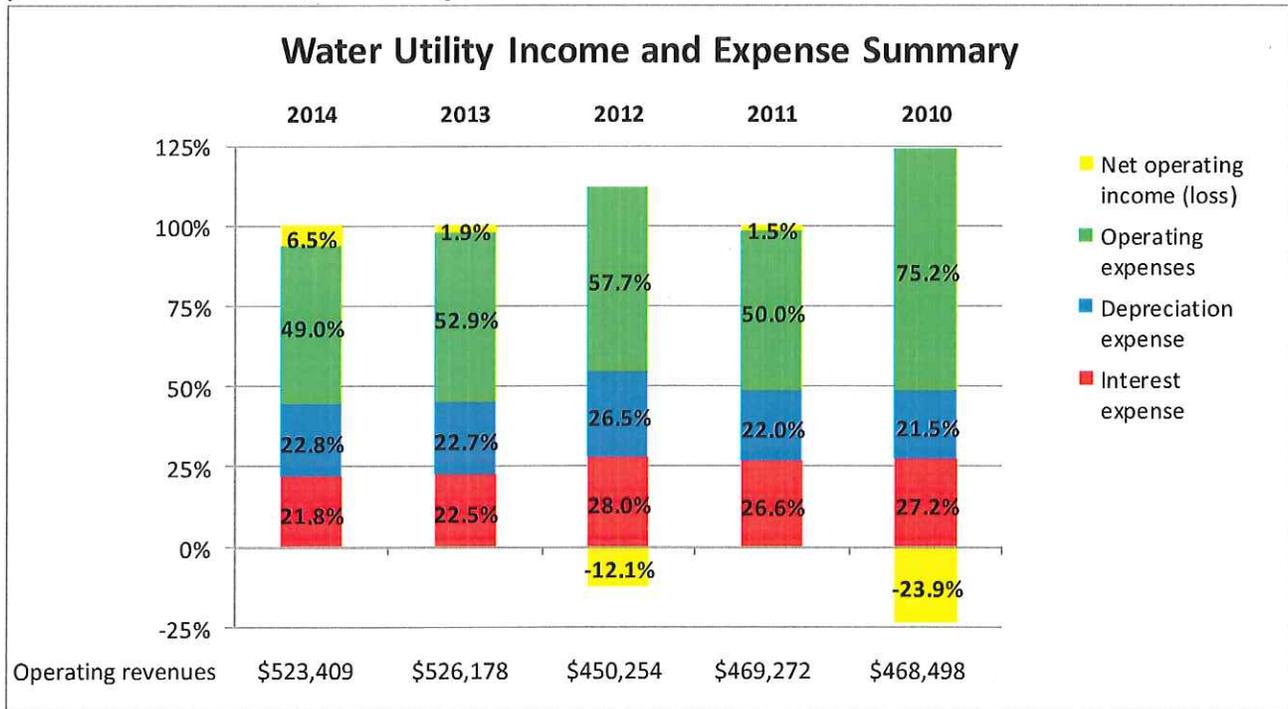
City Council
 City of Princeton
 Princeton, Wisconsin

Please extend our thanks to Mary Lou Neubauer and her staff for their cooperation and assistance during our fieldwork on the audit of the basic financial statements of the City of Princeton.

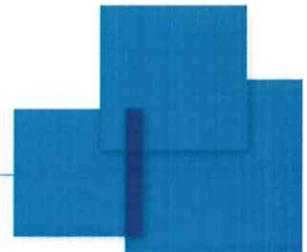
In planning and performing our audit of the basic financial statements of the City of Princeton for the year ended December 31, 2014, we considered the City's internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on internal control. However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency.

WATER RATE ANALYSIS

Effective January 1, 2013, the City implemented a rate increase of approximately 17% for water rates allowing for a rate of return of 4%. Below is a chart showing how operating revenues are utilized by the Water Utility for the years ended December 31, 2014 through 2010:



As illustrated by the above chart, the rate increase has provided positive net operating income and a rate of return of 4.1% and 3.5% for the years ended December 31, 2014 and 2013, respectively. The rate of return is

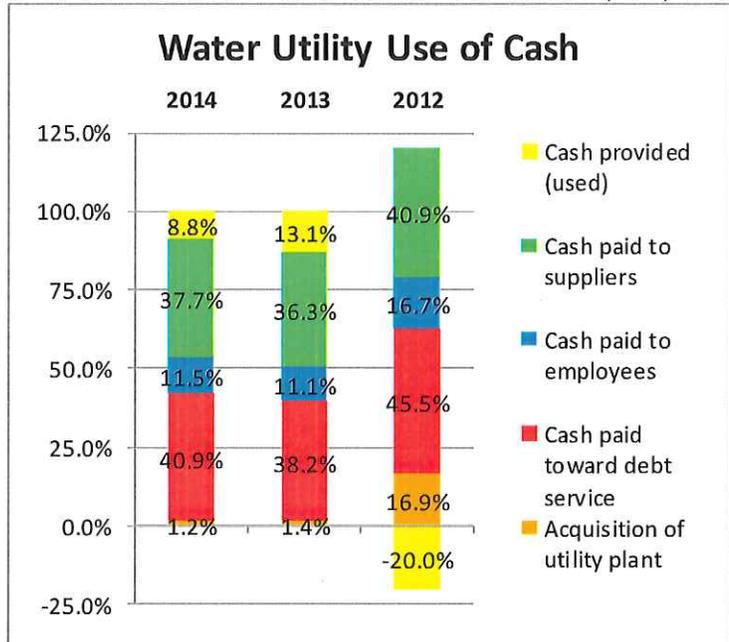


calculated by dividing net operating income (loss) by the average net rate base (average utility plant + average materials inventory – average reserve for depreciation – average regulatory liability). Additionally, the chart presented below, illustrates that the water utility has gone from a cash shortfall in 2012 to cash surplus in 2013 and 2014. This positive cash flow has decreased the bank overdraft in the Water Utility from \$427,518 in 2012 to \$316,676 in 2014.

To assist utilities with inflation-type cost increases, the Wisconsin Public Service Commission (PSC) has established a simplified rate case (SRC), a simple means to help maintain rate continuity, so that customers benefit from smaller, more frequent rate increases.

For the PSC to approve a SRC, a utility must meet three criteria:

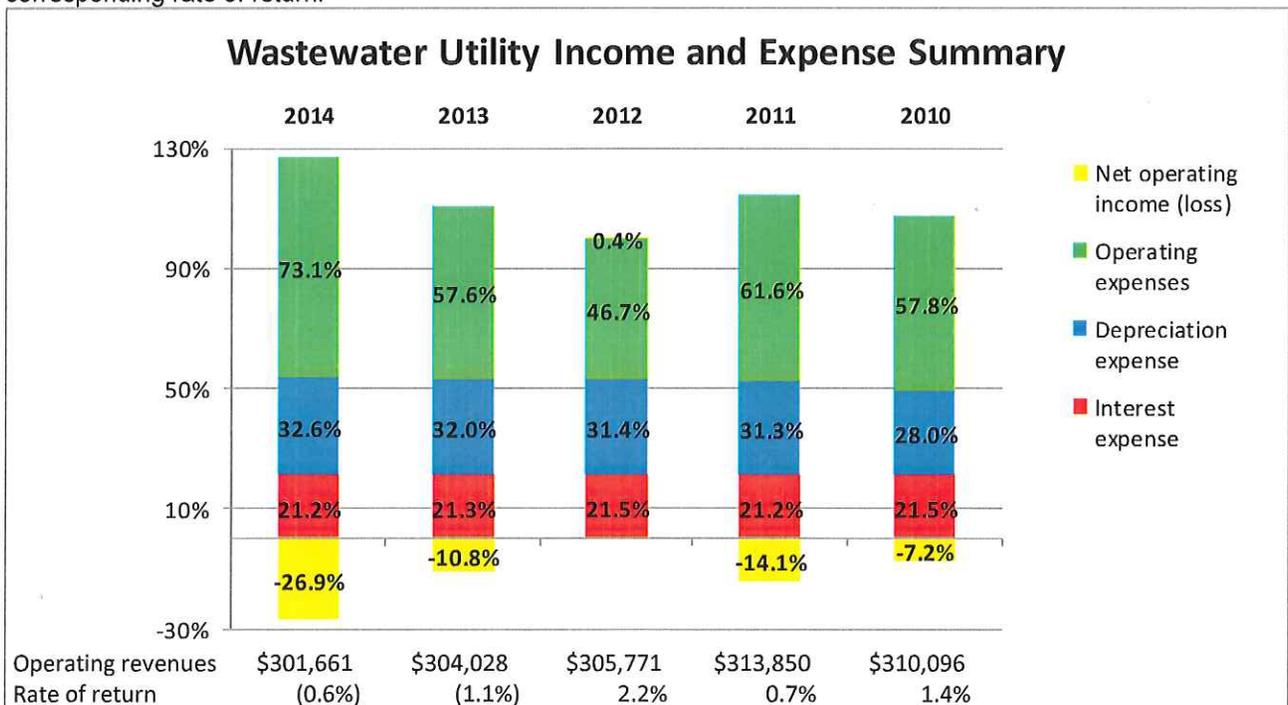
- Pass the rate of return test – if increase is granted, the rate of return must not exceed the annually updated benchmark rate of return, or 4.14% for the City in 2014.
- Pass the present rates test – if present rates were authorized in a conventional rate case, they must be in effect for at least one full annual reporting cycle
- Pass the last full rate case test – cumulative increases from all SRCs since last conventional rate case must not exceed 40%



Currently, the Water Utility meets all of the requirements based on five-year average revenues and expenses. We recommend that the Water Utility plan for a SRC in 2015. A SRC will assist in avoiding significant rate increases that can be difficult for customers to absorb. A SRC will also help deal with cost increases and hopefully continue to decrease the bank overdraft.

WASTEWATER RATE ANALYSIS

The last rate increase for the Wastewater Utility was in 2007. Below is a chart showing how operating revenues are utilized by the Wastewater Utility for the years ended December 31, 2014 through 2010, along with the corresponding rate of return:

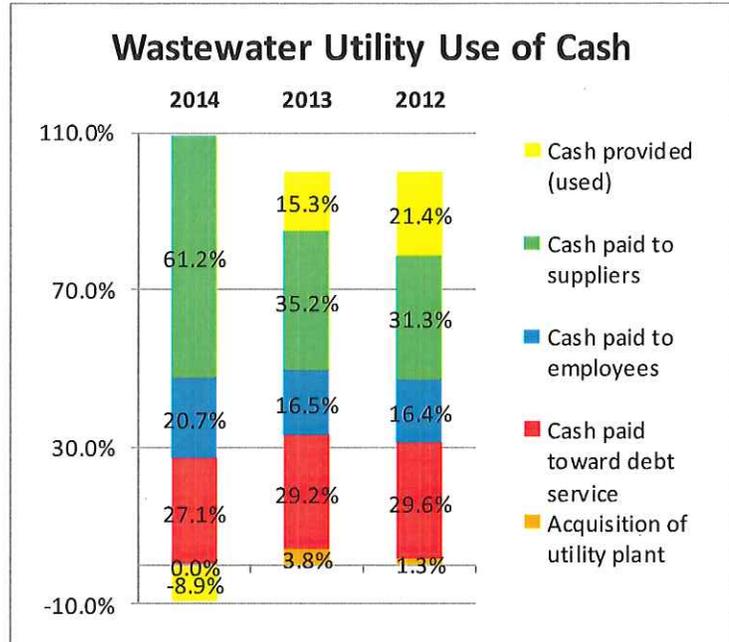


As illustrated by the above chart, rates need to be increased for the Wastewater Utility. The chart below shows that available cash has been decreasing the last three years, resulting in a bank overdraft for the year ended December 31, 2014 of \$26,497.

To achieve a 4% rate of return, for the five years presented, rates would have to have been anywhere from 17% and 43% higher. Wastewater rates are composed of two items – a minimum charge based on the size of water meter and a variable charge based on the amount of water consumed. Currently, the minimum charge is identified as debt service, while the variable charge is used for operations, although Ordinance No. 2007-03 does not specify that allocation.

Over the last five years, average revenues and expenses are as follows:

Minimum charge	\$ 180,006
Variable charge	127,075
Operating expenses	182,185
Depreciation expense	95,388
Debt service	<u>88,334</u>
(average based on next five years)	
Net loss	<u>\$ (58,826)</u>



Using the averages above, overall rates would need to be increased 29% to provide a 4% rate of return for the Wastewater Utility. In order to achieve a 4% rate of return in regards to only the variable usage rate and operating expenses, the rate based on usage would need to be increased 142% if depreciation expense is excluded from the rate of return calculation or 221% if depreciation expense is included in the calculation. The minimum charge is more than adequate to cover debt service.

The PSC does not regulate the City's Wastewater Utility; therefore, it is up to the City Council to determine what rates will be for the Wastewater Utility. As part of a rate increase, we also suggest the City Council consider establishing a plan for small, regular rate increases. For example, a 3% increase on a quarterly basis.

ELECTRIC RATE OF RETURN

The PSC generally approves a rate of return between 5% and 5.25% for electric utilities. Below is a table showing the rate of return for the past five years:

	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Rate of return	(6.72%)	5.22%	(15.60%)	16.77%	(3.72%)

The rate of return for the five years ended December 31, 2014 is (1.1%). During those same five years, average operating revenues have only increased 0.1%, average operating expenses have decreased 1.0%, but average depreciation expense has increased 1.5%. The purchased power cost component of average operating expenses has increased 1.8%. With fewer additions to the electric utility plant, we would expect to see a growing rate of return. Since the rate is not growing, management should carefully review expenses, both at budget time and throughout the year. Additionally, electric rates have not been increased since 2006. We recommend that City Council consider an application to increase electric rates.

AMBULANCE

Below is a table detailing the activity for the past five years for the ambulance fund:

	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
User fees	\$ 3,074	\$ 2,171	\$ 22,507	\$ 215,640	\$ 159,788
Operating expenses	(8,044)	(12,812)	(39,532)	(212,027)	(250,476)
Non-operating revenues	3,054	1,069	7,910	12,054	14,065
Loss on disposal of vehicle	-	-	(73,246)	-	-
Net income (loss)	<u>\$ (1,916)</u>	<u>\$ (9,572)</u>	<u>\$ (82,361)</u>	<u>\$ 15,667</u>	<u>\$ (76,623)</u>

The decrease in operating revenues from 2011 to 2012 was due to the transition of the ambulance service to the City of Berlin. The operating revenues recognized in years subsequent to the transition are collections on services provided prior to the transition. It is important to note the fund still incurs various expenses such as utilities, professional fees and depreciation on the house and equipment. As shown above, the fund continues to generate a loss without assistance from the general fund.

Additionally, ongoing losses result in a decrease of cash. Over the last three years, ambulance cash and investments have decreased almost \$26,500, but the amount owed to the general fund has only decreased a little over \$13,500. Operating transfers from the general fund have helped decrease the amount owed, but as cash is depleted, it will be come harder to eliminate the interfund payable.

INTERFUND DUE TO/DUE FROM

As mentioned in the above point, the ambulance fund owes a significant amount to the general fund. Additionally, the senior transportation fund owes a small amount to the general fund. As of December 31, 2014, the ambulance and senior transportation funds owe \$173,942 and \$3,578, respectively, to the general fund.

In the 2014 budget, the City Council approved a transfer to the ambulance fund of \$11,000. This transfer, along with other minor transactions, reduced the amount due to the general fund from \$186,044 to \$173,942. The amount due from the senior transportation fund is a cumulative amount from when the accounting software, Work Horse, was implemented. We continue to recommend that the City develop a plan to eliminate these amounts owed the general fund in the coming years.

EARLY RETIREMENT OF DEBT

When a utility has excess cash that is being invested at a lower rate than the debt is financed and there is no short-term future need for the excess cash (i.e. capital asset purchases), then a utility could benefit from paying down debt early. The first item to consider is if the particular debt issue allows the debt to be prepaid. The next item to consider is if there is a need for cash flow in the near future; for example, if a capital asset needs to be purchased. Lastly, the utility needs to determine if there is enough excess cash to pay down the debt. While this is a viable option for some utilities, in the case of the City of Princeton, we do not recommend early retirement of debt due to fluctuations in cash flow and upcoming capital improvement and maintenance needs.

MINIMUM FUND BALANCE POLICY

A minimum fund balance policy is created to offset unanticipated events that could adversely affect the financial condition of the City. This policy will ensure that the City maintains an adequate "cushion" in order to provide sufficient cash flow for daily financial needs and provide funds for revenue shortfalls or unanticipated expenditures. A fund balance policy should be based on a percentage of revenues or expenditures, depending on which is less volatile. Whether revenues or expenditures are used may vary depending on the fund. Some funds, such as the general fund, have more predictable revenues, while other funds, such as utility funds, have more predictable expenditures. The City Council should set a minimum fund balance, generally no less than two months of operating revenues or expenditures.

UNCLAIMED PROPERTY

Wisconsin law requires individuals or entities (holders) to review their financial records each year to determine whether they hold any tangible or intangible property that has been unclaimed for the required dormancy period (generally five years). Holders are required to file an annual report and deliver the property to the state. This includes old outstanding checks.

In most situations, holders are required to send written notice to the apparent owner at their last-known address, not more than 120 days before filing with the Wisconsin Department of Revenue (DOR). Holders are required to

file a report of unclaimed property for the twelve month period ending June 30th by November 1st of any given year. The DOR's website provides further guidance on unclaimed property.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various City and Utility personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional studies of these matters, or to assist you in implementing the recommendations.

We appreciate being of assistance to you and value you as a client. This report is intended solely for the information and use of the City Council, management and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

A handwritten signature in black ink, appearing to read "Herbert & Associates, S.C.", written in a cursive style.

Certified Public Accountants

					WATER
GALLONS	WATER BASE	CURRENT WATER RATE	SEWER BASE	CURRENT SEWER RATE	TOTAL
1,000	\$18.00	\$6.25	\$18.93	\$4.80	\$47.98
2,000	\$18.00	\$12.50	\$18.93	\$9.60	\$59.03
3,000	\$18.00	\$18.75	\$18.93	\$14.40	\$70.08
4,000	\$18.00	\$25.00	\$18.93	\$19.20	\$81.13
5,000	\$18.00	\$31.25	\$18.93	\$24.00	\$92.18
6,000	\$18.00	\$37.50	\$18.93	\$28.80	\$103.23
7,000	\$18.00	\$43.75	\$18.93	\$33.60	\$114.28
8,000	\$18.00	\$50.00	\$18.93	\$38.40	\$125.33
9,000	\$18.00	\$56.25	\$18.93	\$43.20	\$136.38
10,000	\$18.00	\$62.50	\$18.93	\$48.00	\$147.43

WER COMPARISON

WATER BASE	3% INCREASE	SEWER BASE	29 % INCREASE	TOTAL	TOTAL INCREASED AMOUNT
\$18.00	\$6.44	\$18.93	\$6.19	\$49.56	\$1.58
\$18.00	\$12.88	\$18.93	\$12.38	\$62.19	\$3.16
\$18.00	\$19.32	\$18.93	\$18.57	\$74.82	\$4.74
\$18.00	\$25.76	\$18.93	\$24.76	\$87.45	\$6.32
\$18.00	\$32.20	\$18.93	\$30.95	\$100.08	\$7.90
\$18.00	\$38.64	\$18.93	\$37.14	\$112.71	\$9.48
\$18.00	\$45.08	\$18.93	\$43.33	\$125.34	\$11.06
\$18.00	\$51.52	\$18.93	\$49.52	\$137.97	\$12.64
\$18.00	\$57.96	\$18.93	\$55.71	\$150.60	\$14.22
\$18.00	\$64.40	\$18.93	\$61.90	\$163.23	\$15.80