

**CITY OF PRINCETON
CITY COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, JANUARY 26, 2016
7:00 PM**

1. **CALL TO ORDER AND ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE.**
3. **APPROVAL OF AGENDA**
4. **APPEARANCES FROM THE PUBLIC**
5. **MAYOR'S REPORT**
 - A. Overview of meeting with DOT on Flea Market Crossing Study/speed limit modifications
6. **ADMINISTRATORS REPORT**
 - A. City Administrators Report – Current and upcoming activities
 - B. Budget Comparison (2015)
7. **CONSENT CALENDAR**
 - A. **Minutes for Approval:**
 - 1) December 22, 2015 Regular meeting minutes
8. **OFFICER REPORTS**
 - A. Public Works Department Report – Recent and upcoming activities
 - B. Police Department Report – Recent and upcoming activities
 1. Swearing in Officer Christopher J. H. Downs by Mayor Wielgosh
 - C. Library Report – Recent and upcoming activities
 - D. Building Inspection Report – Written Report
 - E. Zoning Administrator Report – Written Report
 - F. CDA – Written Report – 2015/2016 review
9. **COMMUNICATIONS**
10. **NEW BUSINESS**
 - A. **Recognition of International Migratory Bird Day – Resolution #2016-01**

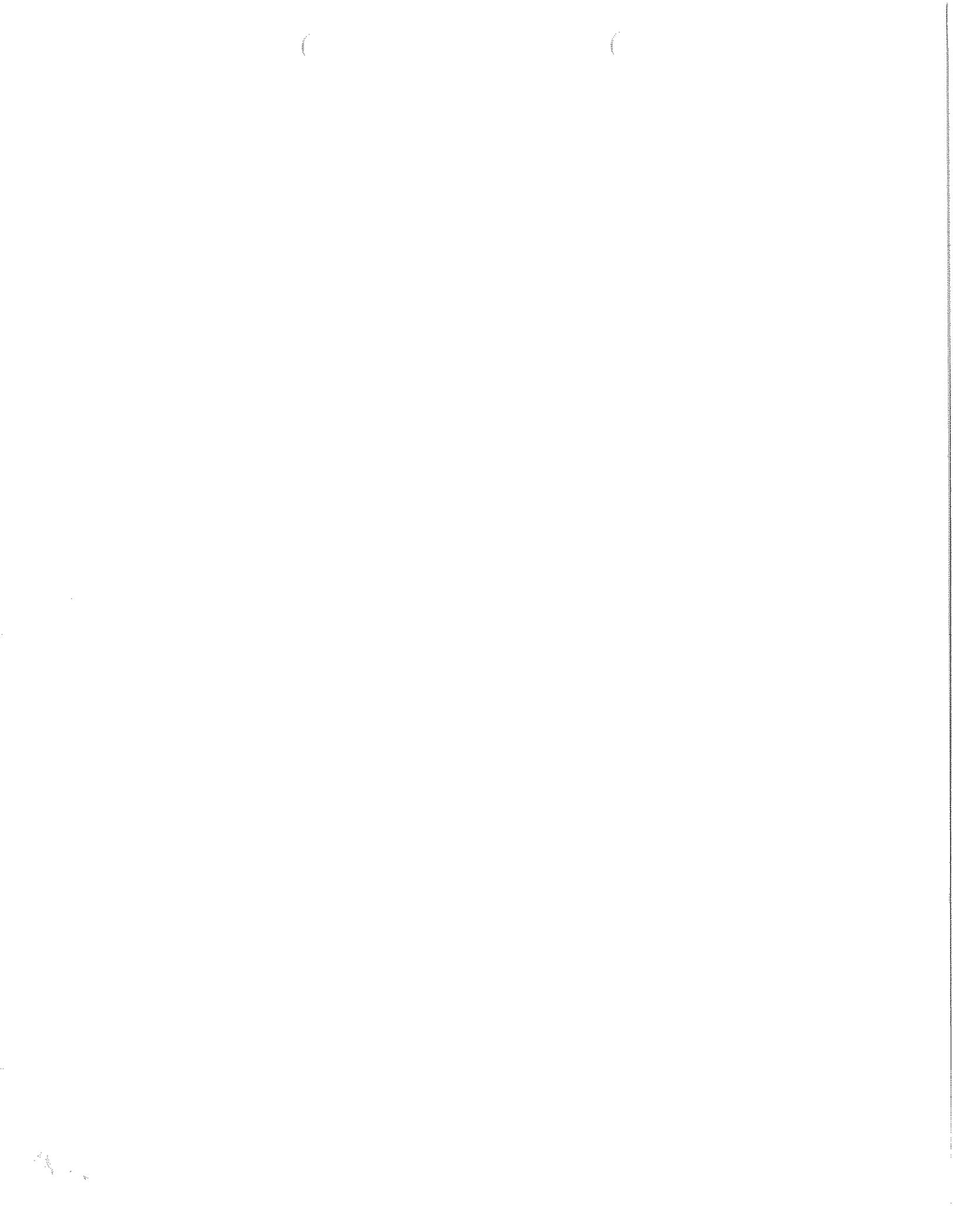
RECOMMENDATION: Approval of resolution as presented fulfilling requirements of the Bird City Program, adoption of Resolution #2016-01
 - B. **Police Department 2015 Budget – Resolution #2016-02**

RECOMMENDATION: Approval of carry-over of the full \$13,000 from 2015 budget for Squad Replacement Category, adoption of Resolution #2016-02
 - C. **Farmer Street Update and approval of related Contracts**
 1. **Approval of Administrative Contract with MSA for DNR Safe Drinking Water fund and DNR Clean Water Fund**
 2. **Approval of Administrative Contract with MSA for CDBG Public Facilities Grant Program**
 3. **Approval of Amendment to Construction related Services with MSA for Farmer Street Project**
 - D. **Designation of Public Depositories for the City of Princeton – Resolution #2016-03**

Recommendation: Approval of Resolution #2016-03 designating depositories for public funds
 - E. **Commercial Insurance Policy Renewal**

RECOMMENDATION: Per City Bidding Policy, discussion on staff recommendation for renewal of insurance package for 2016-2017. Approval of EMC through the Diedrich Agency for the renewal of the Workers Comp and Liability Policy packages if appropriate.
 - F. **Cat License Ordinance**

RECOMMENDATION: Discussion and action on eliminating section of the code as it relates to cat licensing, recommendation for ordinance adoption (if appropriate) for February meeting.
 - G. **Easement – Princeton Mechanical Property**



RECOMMENDATION: Approval of acquisition of easements as needed for utilities per legal description/map provided

H. Building Inspection Services

RECOMMENDATION: Carried over discussion on proposals for building inspection services, action as appropriate

11. MEETING SCHEDULE

RECOMMENDATION: February 23, 2015

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

WIS 23/ 73 pedestrian crossing

- ▶ Traffic and pedestrian volume summary 7-11 am
 - 422 pedestrians/ hour on average
 - 729 vehicles / hour on average

Time Period	End	Pedestrians		Vehicles		Totals	
		From East	From West	From North	From South	Peds	Vehicles
7 am	8 am	101	14	147	229	115	376
8 am	9 am	295	129	264	405	424	669
9 am	10 am	305	328	395	453	633	848
10 am	11 am	354	160	496	527	514	1023



Mary Neubauer

From: Kemnitz, Tony - DOT <Tony.Kemnitz@dot.wi.gov>
Sent: Friday, January 08, 2016 11:41 AM
To: Mary Neubauer
Subject: Approximate Costs for Warning devices

Hi Mary

I almost forgot...but you guys wanted the approximate costs I shared on the various pedestrian crossing warning devices. Here you go..

- In roadway "Yield to Pedestrian in crosswalk" (R1-6) sign \$300/ each (we recommend another one of these between Dodge Street and the Flea Market Crosswalk)
- Yellow flashing beacon on 15ft signal pole with concrete base and sign ...\$1,500 to 2,500/ unit
- Rectangular Rapids Flashing Beacon on pole with concrete base and sign ...\$1,500 to 2,500/ unit
- Pedestrian activated warning system. Consists of overhead beacons mounted on a mast arm over the roadway with pedestrian warning signs mounted on the mast arm and pole. These may be push button activated or on a timer. \$10,000 to \$15,000.

The City will need to pay of the design, installation and maintenance of any of these and a permit would need to be obtained from DOT. Please contact me should the City wish to pursue any of these enhancements. As stated at the meeting, the crossing volumes would support additional warning devices however it is up to the City if they feel such added features are needed. With no pedestrian crashes back to 2000 you appear to be addressing the crossing adequately with the crossing guards.

Of course feel free to contact me with any questions. Remember these are ball park numbers actual cost are dependent upon the final design selection.

Tony

Tony Kemnitz, P.E., PTOE
Traffic Safety Engineer
WI Dept. of Transportation - NC Region
1681 – 2nd Avenue, South
Wisconsin Rapids, WI 54495
715-421-8023 direct
715-421-9612 mobile
tony.kemnitz@dot.wi.gov

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Activity Report

Following you will find an overview of some of the areas I have been working on since my last Council report of December 22, 2015.

- Monthly balancing completed/annual reports being generated.
- Working on Audit details. Audit is the week of February 1st.
- Tax collection well underway, January settlement done and prior to next meeting February settlement will be complete.
- Working on support documents with MSA on Farmer Street project.
- Preparation for Primary Election.
- Finalization of CDA business survey with UWEX Jay Dampier for distribution in February along with First Impressions report.

Upcoming:

January 22, 2016 Green Lake EDC meeting

January 27, 2016 Chamber meeting

January 27, 2016 Connect Communities required meeting at Mosinee 10:00-3:30

February 1, 2016 Library Board meeting

February 16, 2016 Primary Election

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Budget Comparison

This report is very close to the final numbers for years end. There are a couple of noteworthy items.

Revenues:

Real Estate Property Taxes shows a shortfall of \$365,228. This amount will actually be forwarded to the line through an auditor's entry. This is the end of year funds collected for 2015 – we are not short that amount!

Fire Department Rent was not received. This item will be worked out for a payment in 2016.

Revenue items we should be consistent with anticipated revenues.

Expenses:

The majority of bills have been paid for 2015, however there may be a few more coming in. Wage accounts reflect actual hours worked in the various departments. Budgets vary year to year based on what department the employees attribute their hours to.

Some accounts that have a positive balance were indicated earmarked as a carry over on our Taxing Resolution from November 2015.

Transfer to the TID Fund has not been made as that is a Journal Entry based on the tax collection entry.

Transfer to the Ambulance Fund has not been made as that too will be a Journal Entry once all bills have been paid out of the account for 2015.

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
100-00-41110-000-000	REAL ESTATE PROPERTY TAXES	559,690.67	200,314.78	565,543.00	-365,228.22	35.42
	REAL ESTATE PROPERTY TAXES	559,690.67	200,314.78	565,543.00	-365,228.22	35.42
100-00-41111-000-000	PERSONAL PROPERTY TAXES	0.00	27,536.94	0.00	27,536.94	0.00
	PERSONAL PROPERTY TAXES	0.00	27,536.94	0.00	27,536.94	0.00
100-00-41140-000-000	MOBILE HOME FEES	3,342.98	2,723.19	3,170.00	-446.81	85.91
	MOBILE HOME FEES	3,342.98	2,723.19	3,170.00	-446.81	85.91
100-00-41150-000-000	FOREST CROP/MANAGED FOREST TAX	0.00	0.00	0.00	0.00	0.00
	FOREST CROP/MANAGED FOREST TAX	0.00	0.00	0.00	0.00	0.00
100-00-41160-000-000	WOODLAND TAXES	0.00	0.00	0.00	0.00	0.00
	WOODLAND TAXES	0.00	0.00	0.00	0.00	0.00
100-00-41310-601-000	PILOT UTILITY WATER	99,270.00	97,643.00	106,025.00	-8,382.00	92.09
100-00-41310-602-000	PILOT UTILITY ELECTRIC	33,670.00	33,670.00	36,537.00	-2,867.00	92.15
100-00-41310-603-000	PILOT UTILITY WASTEWATER	0.00	1,627.00	1,683.00	-56.00	96.67
	PILOT UTILITY	132,940.00	132,940.00	144,245.00	-11,305.00	92.16
100-00-41320-101-000	PILOT DNR LANDS	0.00	5.50	6.00	-0.50	91.67
	TAXES FROM OTHER TAX EMEPT	0.00	5.50	6.00	-0.50	91.67
100-00-41800-000-000	INTEREST & PENALTIES ON TAXES	0.00	95.39	0.00	95.39	0.00
	INTEREST & PENALTIES ON TAXES	0.00	95.39	0.00	95.39	0.00
100-00-41900-000-000	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
	TAXES	695,973.65	363,615.80	712,964.00	-349,348.20	51.00
100-00-42400-000-000	SPECIAL ASSESSMENTS SIDEWALKS	2,736.07	2,620.16	3,500.00	-879.84	74.86
	STREET RELATED FACILITIES	2,736.07	2,620.16	3,500.00	-879.84	74.86
	SPECIAL ASSESSMENTS	2,736.07	2,620.16	3,500.00	-879.84	74.86
100-00-43200-820-000	FEDERAL GRANTS CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	STATE SHARED TAXES	0.00	0.00	0.00	0.00	0.00
	STATE SHARED TAXES	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUE	437,617.75	460,306.67	462,481.00	-2,174.33	99.53
	STATE SHARED REVENUE	437,617.75	460,306.67	462,481.00	-2,174.33	99.53

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
100-00-43420-000-000	STATE FIRE INSURANCE DUES 2%	2,228.23	2,159.38	2,228.00	-68.62	96.92
	STATE FIRE INSURANCE DUES 2%	2,228.23	2,159.38	2,228.00	-68.62	96.92
100-00-43430-000-000	EXEMPT COMPUTER AID	2,346.00	1,785.00	2,346.00	-561.00	76.09
	OTHER STATE SHARED TAXES	2,346.00	1,785.00	2,346.00	-561.00	76.09
100-00-43531-000-000	GENERAL TRANSPORTATION AIDS	67,556.70	77,646.84	77,690.00	-43.16	99.94
	GENERAL TRANSPORTATION AIDS	67,556.70	77,646.84	77,690.00	-43.16	99.94
100-00-43545-000-000	STATE RECYCLING GRANT	4,332.46	4,330.98	4,340.00	-9.02	99.79
	STATE RECYCLING GRANT	4,332.46	4,330.98	4,340.00	-9.02	99.79
100-00-43549-000-000	LANDFILL CLOSURE GRANT	0.00	0.00	0.00	0.00	0.00
	OTHER SANITATION	0.00	0.00	0.00	0.00	0.00
100-00-43691-000-000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
	INTERGOVERNMENTAL REVENUE	514,081.14	546,228.87	549,085.00	-2,856.13	99.48
100-00-44110-000-001	LIQUOR LICENSES	7,090.30	6,899.69	6,500.00	399.69	106.15
100-00-44110-000-002	OPERATOR LICENSES	1,565.00	1,970.00	1,600.00	370.00	123.13
100-00-44110-320-001	LIQUOR LICENSE PUBLICATION FEE	400.15	286.80	300.00	-13.20	95.60
	LIQUOR & MALT BEVERAGE	9,055.45	9,156.49	8,400.00	756.49	109.01
100-00-44120-000-001	CIGARETTE LICENSE	225.00	200.00	225.00	-25.00	88.89
100-00-44120-000-002	CABLE TV LICENSE	7,123.21	9,880.21	7,100.00	2,780.21	139.16
100-00-44120-000-003	AMUSEMENT DEVICES	0.00	0.00	0.00	0.00	0.00
	OTHER BUSINESS LICENSES	7,348.21	10,080.21	7,325.00	2,755.21	137.61
100-00-44200-000-000	DOG LICENSES	739.80	725.79	1,100.00	-374.21	65.98
	NONBUSINESS LICENSES	739.80	725.79	1,100.00	-374.21	65.98
100-00-44300-000-000	BUILDING PERMITS & INSPECT FEE	0.00	0.00	0.00	0.00	0.00
	BUILDING PERMITS & INSPECT FEE	0.00	0.00	0.00	0.00	0.00
100-00-44400-000-000	ZONING PERMITS	600.00	0.00	0.00	0.00	0.00
	ZONING PERMITS	600.00	0.00	0.00	0.00	0.00
100-00-44900-000-001	OTHER REGULATORY LICENSES	0.00	30.00	0.00	30.00	0.00
100-00-44900-000-002	OTHER REGULATORY PERMITS	15.00	200.00	0.00	200.00	0.00
	OTHER REG LICENSES & PERMITS	15.00	230.00	0.00	230.00	0.00
	LICENSES & PERMITS	17,758.46	20,192.49	16,825.00	3,367.49	120.01

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
100-00-45110-000-000	COURT PENALTIES & COSTS	10,572.54	8,302.36	10,000.00	-1,697.64	83.02
	COURT PENALTIES & COSTS	10,572.54	8,302.36	10,000.00	-1,697.64	83.02
100-00-45130-000-000	PARKING VIOLATIONS	115.00	75.00	500.00	-425.00	15.00
	PARKING VIOLATIONS	115.00	75.00	500.00	-425.00	15.00
100-00-45190-000-000	OTHER LAW & ORD VIOLATIONS	0.00	150.00	0.00	150.00	0.00
	OTHER LAW & ORD VIOLATIONS	0.00	150.00	0.00	150.00	0.00
100-00-45210-000-000	CONTRACT FORFEITURES	0.00	0.00	0.00	0.00	0.00
	CONTRACT FORFEITURES	0.00	0.00	0.00	0.00	0.00
	FINES, FORFEITS, & PENALTIES	10,687.54	8,527.36	10,500.00	-1,972.64	81.21
100-00-46100-000-000	GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00
	GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00
100-00-46110-000-000	CLERKS FEES	910.25	1,017.08	700.00	317.08	145.30
	CLERKS FEES	910.25	1,017.08	700.00	317.08	145.30
100-00-46210-000-000	LAW ENFORCEMENT FEES	435.50	734.50	350.00	384.50	209.86
	LAW ENFORCEMENT FEES	435.50	734.50	350.00	384.50	209.86
100-00-46720-000-000	FLEA MARKET REVENUE	17,255.00	17,305.00	18,000.00	-695.00	96.14
	CHARGE SERVICES PARKS	17,255.00	17,305.00	18,000.00	-695.00	96.14
	PUBLIC CHARGES FOR SERVICES	18,600.75	19,056.58	19,050.00	6.58	100.03
100-00-47310-000-000	CHARGE SERVICES GEN GOV	5,163.83	3,746.84	1,000.00	2,746.84	374.68
	SURROUNDING MUNI FUNDING	5,163.83	3,746.84	1,000.00	2,746.84	374.68
100-00-47320-000-000	CHARGE SERVICES PUB SAFE	0.00	54.60	0.00	54.60	0.00
	CHARGE SERVICES PUB SAFE	0.00	54.60	0.00	54.60	0.00
	INTERGOVERN CHARGE FOR SERVICE	5,163.83	3,801.44	1,000.00	2,801.44	380.14
100-00-48000-000-000	MISCELLANEOUS REVENUES	13,324.54	389.70	1,000.00	-610.30	38.97
	MISC REVENUE	13,324.54	389.70	1,000.00	-610.30	38.97
100-00-48110-000-000	INTEREST INCOME	1,388.75	2,039.54	900.00	1,139.54	226.62
	MISC REVENUE INTEREST INCOME	1,388.75	2,039.54	900.00	1,139.54	226.62
100-00-48200-000-000	FIRE DEPT BUILDING RENT	14,523.00	0.00	7,590.00	-7,590.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
MISC REVENUE FD BUILDING RENT	14,523.00	0.00	7,590.00	-7,590.00	0.00
100-00-48300-000-000 PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
MISC REVENUE PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
100-00-48440-000-000 INSUR RECOV DAMAGE EQUIP&PROP	480.00	0.00	0.00	0.00	0.00
INSUR RECOV DAMAGE EQUIP&PROP	480.00	0.00	0.00	0.00	0.00
100-00-48500-000-000 DONATIONS	0.00	1,000.00	0.00	1,000.00	0.00
DONATIONS	0.00	1,000.00	0.00	1,000.00	0.00
100-00-48510-000-000 NET FUNDRAISING REVENUE	0.00	0.00	0.00	0.00	0.00
MISC FUNDRAISING REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-48550-000-000 CAPITOL IMPROVEMENT REV	0.00	0.00	0.00	0.00	0.00
FUND RAISING	0.00	0.00	0.00	0.00	0.00
100-00-48910-000-000 LABOR REIMBURSED FROM UTILITY	0.00	0.00	0.00	0.00	0.00
LABOR REIMBURSED FROM UTILITY	0.00	0.00	0.00	0.00	0.00
100-00-48920-000-000 AUXILLARY POLICE REIMBURSEMENT	3,720.88	4,915.40	3,500.00	1,415.40	140.44
AUXILLARY POLICE REIMBURSEMENT	3,720.88	4,915.40	3,500.00	1,415.40	140.44
100-00-48930-000-000 OTHER REIMBURSEMENTS, MISC	251.06	0.00	250.00	-250.00	0.00
OTHER REIMBURSEMENTS, MISC	251.06	0.00	250.00	-250.00	0.00
100-00-48990-000-000 GRANTS	0.00	0.00	0.00	0.00	0.00
GRANTS	0.00	0.00	0.00	0.00	0.00
MISC REVENUE	33,688.23	8,344.64	13,240.00	-4,895.36	63.03
100-00-49100-000-000 PROCEEDS OF LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
PROCEEDS OF LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
100-18-49120-000-000 2010 CAPITAL PROJECTS NOTE	0.00	0.00	0.00	0.00	0.00
Undefined Group	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-001 TRANSFER FROM LGIP GENERAL	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-008 TRANSFER FROM LGIP WATER	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-009 TRANSFER FROM LGIP HIGHWAY	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
100-00-49220-000-000 TRANSFER FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
100-00-49260-000-000	TRANSFER FROM ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
100-00-49280-000-000	TRANSFER FROM TRUST FUND	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM TRUST FUND	0.00	0.00	0.00	0.00	0.00
100-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
100-00-49500-000-000	PROCEEDS OF REFUNDING BONDS	0.00	0.00	0.00	0.00	0.00
100-00-49500-000-001	TRANSFER OF CD'S	0.00	0.00	0.00	0.00	0.00
	PROCEEDS OF REFUNDING BONDS	0.00	0.00	0.00	0.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
	Total Revenues	1,298,689.67	972,387.34	1,326,164.00	-353,776.66	73.32

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
100-00-51000-210-000	UNCLASS PROFESSIONAL SERVICES	9,999.18	10,163.02	14,098.68	3,935.66	72.08
100-00-51000-371-000	UNCLASS HOLIDAY DECORATIONS	0.00	0.00	0.00	0.00	0.00
100-00-51000-390-000	UNCLASS MISCELLANEOUS	1,173.70	1,460.73	2,000.00	539.27	73.04
100-00-51000-720-000	UNCLASS DONATION TRI CASA	0.00	0.00	0.00	0.00	0.00
UNLASS MISC		11,172.88	11,623.75	16,098.68	4,474.93	72.20
100-01-51100-110-000	COUNCIL SALARY	7,150.00	7,350.00	7,200.00	-150.00	102.08
100-03-51100-110-000	MAYOR SALARY	2,320.13	1,860.16	2,280.00	419.84	81.59
100-01-51100-140-000	COUNCIL MEETING PAY	6,460.00	3,225.49	4,360.00	1,134.51	73.98
100-01-51100-150-000	COUNCIL SOCIAL SECURITY	1,036.83	815.49	884.34	68.85	92.21
100-03-51100-150-000	MAYOR SOCIAL SECURITY	177.44	142.23	174.42	32.19	81.54
LEGISLATIVE		17,144.40	13,393.37	14,898.76	1,505.39	89.90
100-08-51300-210-000	ATTORNEY FEES	24,600.00	23,975.00	24,600.00	625.00	97.46
LEGAL		24,600.00	23,975.00	24,600.00	625.00	97.46
100-07-51400-220-000	CITY HALL UTILITIES	1,433.25	1,161.98	1,300.00	138.02	89.38
100-07-51400-290-000	CITY HALL TELEPHONE	1,920.90	1,950.19	2,200.00	249.81	88.65
100-07-51400-310-000	CITY HALL OFFICE SUPPLIES	1,904.25	1,442.47	2,000.00	557.53	72.12
100-07-51400-311-000	CITY HALL POSTAGE	1,076.81	823.03	750.00	-73.03	109.74
100-07-51400-322-000	CITY DUES - LEAUGE WI MUNICIPAL	451.89	0.00	480.00	480.00	0.00
100-07-51400-350-001	CITY HALL EQUIP REPAIR / MAINT	724.86	316.46	1,000.00	683.54	31.65
100-07-51400-350-002	CITY HALL COPY MACH REPR/MAINT	0.00	1,428.15	1,600.00	171.85	89.26
100-07-51400-351-000	CITY HALL BUILD REPAIR/MAINT	14.08	1,294.22	1,000.00	-294.22	129.42
100-07-51400-530-000	BANK SAFE DEPOSIT BOX RENT	0.00	0.00	100.00	100.00	0.00
GENERAL ADMINISTRATION		7,526.04	8,416.50	10,430.00	2,013.50	80.70
100-07-51410-110-000	ADMIN SALARY	26,199.34	27,005.14	24,999.00	-2,006.14	108.02
100-07-51410-120-000	CITY ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
100-07-51410-130-000	ADMIN RETIREMENT	3,481.74	1,865.76	1,701.00	-164.76	109.69
100-07-51410-131-000	ADMIN HEALTH INSURANCE	9,990.37	6,842.32	6,257.00	-585.32	109.35
100-07-51410-131-001	ADMIN LIFE INS REIMB	250.00	500.00	500.00	0.00	100.00
100-07-51410-133-000	ADMIN DISABILITY	0.00	0.00	160.00	160.00	0.00
100-07-51410-140-000	ADMIN MEETINGS	0.00	90.00	1,200.00	1,110.00	7.50
100-07-51410-150-000	ADMIN SOCIAL SECURITY	3,051.63	1,998.96	1,913.00	-85.96	104.49
100-07-51410-190-000	ADMIN TRAINING	641.83	1,000.78	1,900.00	899.22	52.67
100-07-51410-322-000	ADMIN PROFESSIONAL DUES	175.00	115.00	400.00	285.00	28.75
100-07-51410-330-000	ADMIN MILEAGE	714.00	991.28	800.00	-191.28	123.91
100-07-51410-390-000	ADMIN MISC EXPENSES	3,262.47	3,180.12	5,000.00	1,819.88	63.60
100-07-51410-520-000	ADMIN BOND	1,050.00	1,050.00	1,350.00	300.00	77.78
CITY ADMINISTRATOR		48,816.38	44,639.36	46,180.00	1,540.64	96.66
100-04-51420-320-000	NEWSPAPER PUBLICATIONS	8,731.03	9,117.27	10,500.00	1,382.73	86.83
CLERK		8,731.03	9,117.27	10,500.00	1,382.73	86.83
100-05-51440-120-000	ELECTION WAGES	1,700.00	665.00	700.00	35.00	95.00
100-05-51440-340-000	ELECTION SUPPLIES	2,112.78	896.95	1,300.00	403.05	69.00
100-05-51440-390-000	ELECTION DAY FOOD & DRINK	222.90	58.87	150.00	91.13	39.25

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
LEGISLATIVE						
		4,035.68	1,620.82	2,150.00	529.18	75.39
100-09-51510-210-000	CPA AUDIT FEES	14,110.85	6,630.10	23,600.00	16,969.90	28.09
ACCOUNTING						
		14,110.85	6,630.10	23,600.00	16,969.90	28.09
100-06-51530-210-000	ASSESSOR FEES	4,400.00	4,400.00	4,400.00	0.00	100.00
ASSESSMENT OF PROPERTY						
		4,400.00	4,400.00	4,400.00	0.00	100.00
100-10-51540-510-000	INSURE PROP & VEHICLES	30,114.15	17,270.01	22,372.00	5,101.99	77.19
100-10-51540-511-000	INSURE WORKMANS COMP	4,822.00	6,181.62	9,446.00	3,264.38	65.44
100-00-51540-590-000	UNCLASS PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
RISK & PROPERTY MANAGEMENT						
		34,936.15	23,451.63	31,818.00	8,366.37	73.71
100-00-51920-352-000	Gain/Loss On Sale of Fixed Ast	0.00	0.00	0.00	0.00	0.00
Undefined Group						
		0.00	0.00	0.00	0.00	0.00
UNLASS MISC						
		175,473.41	147,267.80	184,675.44	37,407.64	79.74
100-11-52100-120-000	POLICE WAGES	176,801.07	184,735.36	193,988.21	9,252.85	95.23
100-11-52100-121-000	POLICE OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
100-11-52100-122-000	POLICE AUXILLARY WAGES	2,620.75	4,854.41	3,500.00	-1,354.41	138.70
100-11-52100-130-000	POLICE RETIREMENT	16,617.96	16,664.10	17,422.26	758.16	95.65
100-11-52100-131-000	POLICE HEALTH INSURANCE	34,538.81	29,839.44	37,558.00	7,718.56	79.45
100-11-52100-131-001	LIFE INS REIMB	250.00	250.00	250.00	0.00	100.00
100-11-52100-132-000	POLICE UNIFORMS PART TIME	600.00	223.31	1,000.00	776.69	22.33
100-11-52100-132-002	POLICE UNIFORMS MATT	238.98	12.20	400.00	387.80	3.05
100-11-52100-132-005	POLICE UNIFORM HOERIG	407.84	207.37	400.00	192.63	51.84
100-11-52100-132-006	POLICE UNIFORMS JOLE	1,719.43	0.00	400.00	400.00	0.00
100-11-52100-133-000	POLICE DISABILITY	0.00	0.00	0.00	0.00	0.00
100-11-52100-140-000	POLICE MEETINGS	0.00	0.00	0.00	0.00	0.00
100-11-52100-150-000	POLICE SOCIAL SECURITY	13,345.59	14,126.61	14,840.09	713.48	95.19
100-11-52100-151-000	POLICE UNEMPLOYMENT	1,850.00	10,201.80	0.00	-10,201.80	0.00
100-11-52100-190-000	POLICE TRAINING	-48.00	291.88	750.00	458.12	38.92
100-11-52100-191-000	POLICE CONFERENCES	295.00	430.00	350.00	-80.00	122.86
100-11-52100-196-000	POLICE DEFERRED COMP	0.00	0.00	0.00	0.00	0.00
100-11-52100-210-000	POLICE ATTORNEY FEES	4,692.00	52.00	1,000.00	948.00	5.20
100-11-52100-220-000	POLICE UTILITIES	1,279.15	979.17	1,300.00	320.83	75.32
100-11-52100-290-000	POLICE TELEPHONE	2,832.65	2,966.73	2,300.00	-666.73	128.99
100-11-52100-292-000	POLICE ON-LINE EXPENSE	0.00	0.00	0.00	0.00	0.00
100-11-52100-310-000	POLICE OFFICE SUPPLIES	468.67	717.21	600.00	-117.21	119.54
100-11-52100-311-000	POLICE POSTAGE	157.70	234.98	400.00	165.02	58.75
100-11-52100-312-000	POLICE FORMS	1,191.21	1,445.96	1,250.00	-195.96	115.68
100-11-52100-313-000	POLICE OFFICE EQUIPMENT	0.00	0.00	250.00	250.00	0.00
100-11-52100-330-000	POLICE MILEAGE	0.00	0.00	0.00	0.00	0.00
100-11-52100-340-000	POLICE OPERATING SUPPLIES	4,968.78	5,876.84	5,450.00	-426.84	107.83
100-11-52100-341-000	POLICE AMMUNITION	679.42	885.01	700.00	-185.01	126.43
100-11-52100-350-000	POLICE EQUIP REPAIR / MAINT	968.10	434.05	500.00	65.95	86.81
100-11-52100-351-000	POLICE BUILD REPAIR / MAINT	226.20	1,979.86	1,000.00	-979.86	197.99
100-11-52100-352-000	POLICE VEHICLE REPAIR / MAINT	1,940.89	2,979.56	3,000.00	20.44	99.32

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
100-11-52100-370-000	POLICE FUEL	10,550.02	6,741.45	11,040.00	4,298.55	61.06
100-11-52100-390-000	POLICE CRIME PREVENTION	0.00	-106.44	250.00	356.44	-42.58
100-11-52100-520-000	POLICE CHIEF BOND	0.00	0.00	0.00	0.00	0.00
100-11-52100-812-000	POLICE SQUAD REPLACEMENT	33,790.29	5,239.00	13,000.00	7,761.00	40.30
LAW ENFORCEMENT		312,982.51	292,261.86	312,898.56	20,636.70	93.40
100-12-52200-110-000	MARSHAL SALARY	1,353.05	0.00	2,000.00	2,000.00	0.00
100-12-52200-220-000	FIRE UTILITIES	2,443.39	2,255.96	2,500.00	244.04	90.24
100-12-52200-290-000	FIRE TELEPHONE	882.84	1,072.91	900.00	-172.91	119.21
100-12-52200-340-000	FIRE OPERATING EXPENSE	9,599.47	9,359.54	9,119.00	-240.54	102.64
100-12-52200-351-000	FIRE BUILDING MAINTENANCE	153.69	56.67	4,000.00	3,943.33	1.42
100-12-52200-390-000	FIRE MISCELLANEOUS EXPENSE	0.00	0.00	500.00	500.00	0.00
100-12-52200-530-000	FIRE HYDRANT RENT	186,168.00	186,168.00	186,168.00	0.00	100.00
100-12-52200-812-000	FIRE VEHICLE REPLACEMENT	5,927.72	0.00	5,428.00	5,428.00	0.00
FIRE PROTECTION		206,528.16	198,913.08	210,615.00	11,701.92	94.44
100-14-52500-110-000	EMER GOVT DIRECTOR SALARY	1,150.00	1,100.00	1,200.00	100.00	91.67
100-14-52500-140-000	EMER GOVT STORM SPOTTER PAY	0.00	400.00	400.00	0.00	100.00
100-14-52500-150-000	EMER GOVT SOCIAL SECURITY	161.27	84.23	92.00	7.77	91.55
100-14-52500-290-000	EMER GOVT TELEPHONE	940.96	897.92	900.00	2.08	99.77
100-14-52500-340-000	EMER GOVT OPERATING SUPPLIES	0.00	30.00	100.00	70.00	30.00
100-14-52500-341-000	EMER GOVT EQUIPMENT	1,500.00	46.11	1,500.00	1,453.89	3.07
100-14-52500-390-000	EMER GOVT MISCELLANEOUS	146.32	0.00	600.00	600.00	0.00
100-14-52500-810-000	EG EQUIPMENT	0.00	0.00	4,000.00	4,000.00	0.00
DISASTER CONTROL		3,898.55	2,558.26	8,792.00	6,233.74	29.10
PUBLIC SAFETY		523,409.22	493,733.20	532,305.56	38,572.36	92.75
100-24-53000-110-000	SUPERVISOR SALARY	9,208.02	9,486.10	9,410.00	-76.10	100.81
100-16-53000-120-000	PUBLIC WORKS WAGES	0.00	250.00	500.00	250.00	50.00
100-16-53000-130-000	PUBLIC WORKS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-24-53000-130-000	SUPERVISOR RETIREMENT	644.56	645.06	640.00	-5.06	100.79
100-16-53000-131-000	PUBLIC WORKS HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-24-53000-131-000	SUPERVISOR HEALTH INSURANCE	3,096.09	3,117.49	3,125.00	7.51	99.76
100-24-53000-132-000	SUPERVISOR UNIFORMS	0.00	0.00	0.00	0.00	0.00
100-16-53000-150-000	PUBLIC WORKS SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
100-24-53000-150-000	SUPERVISOR SOCIAL SECURITY	672.21	693.87	720.00	26.13	96.37
100-16-53000-210-000	PUBLIC WORKS CONTRACTED LABOR	301.83	1,000.00	1,000.00	0.00	100.00
100-16-53000-340-000	PUBLIC WORKS OPERATING SUPPLY	0.00	0.00	500.00	500.00	0.00
100-24-53000-390-000	SUPERVISOR MISCELLANEOUS	250.00	0.00	1,000.00	1,000.00	0.00
100-16-53000-820-000	PUBLIC WORKS CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		14,172.71	15,192.52	16,895.00	1,702.48	89.92
100-18-53100-210-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
STREET ADMINISTRATION		0.00	0.00	0.00	0.00	0.00
100-18-53311-120-000	STREET MAINT WAGES	76,503.76	83,598.71	48,806.00	-34,792.71	171.29
100-18-53311-130-000	STREET MAINT RETIREMENT	5,354.04	5,719.11	3,064.00	-2,655.11	186.66
100-18-53311-131-000	STREET MAINT HEALTH INSURANCE	12,598.58	14,862.16	12,507.00	-2,355.16	118.83

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
100-18-53311-132-000	STREET MAINT UNIFORMS	1,170.00	1,232.50	1,380.00	147.50	89.31
100-18-53311-133-000	STREET MAINT DISABILITY	0.00	0.00	300.00	300.00	0.00
100-18-53311-150-000	STREET MAINT SOCIAL SECURITY	5,721.20	6,282.18	3,448.00	-2,834.18	182.20
100-18-53311-151-000	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-18-53311-190-000	STREET MAINT TRAINING	1,282.56	864.67	2,000.00	1,135.33	43.23
100-18-53311-210-000	STREET MAINT CONTRACT LABOR	250.00	6,473.47	3,800.00	-2,673.47	170.35
100-18-53311-220-000	STREET MAINT UTILITIES	579.70	664.05	1,000.00	335.95	66.41
100-18-53311-290-000	STREET MAINT TELEPHONE	844.19	978.38	720.00	-258.38	135.89
100-18-53311-310-000	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-18-53311-340-000	STREET MAINT SUPPLIES	20,310.27	23,157.62	25,000.00	1,842.38	92.63
100-18-53311-341-000	STREET MAINT EQUIPMENT	302.68	803.71	1,500.00	696.29	53.58
100-18-53311-343-000	STREET MAINT SIGNS	-96.70	0.00	1,000.00	1,000.00	0.00
100-18-53311-350-000	STREET MAINT SEALCOAT/BLACKTOP	10,660.00	8,034.72	14,500.00	6,465.28	55.41
100-18-53311-352-000	STREET MAINT VEHICLE MAINT	10,080.64	3,717.69	5,000.00	1,282.31	74.35
100-18-53311-353-000	STREET MAINT GRAVEL & BLACKTOP	1,162.45	1,958.44	2,500.00	541.56	78.34
100-18-53311-370-000	STREET MAINT FUEL	7,334.86	4,327.89	7,000.00	2,672.11	61.83
100-19-53311-370-000	SNOW REMOVAL FUEL	4,848.19	3,553.29	4,500.00	946.71	78.96
100-18-53311-810-000	STREET MAINT STREET SWEEPER	271.00	668.46	1,000.00	331.54	66.85
100-18-53311-812-000	STREET MAINT VEHICLE REPLACE	0.00	0.00	40,000.00	40,000.00	0.00
STREET MAINTENANCE		159,177.42	166,897.05	179,025.00	12,127.95	93.23
100-16-53420-220-000	STREET LIGHTING EXPENSE	33,804.43	40,301.57	38,325.00	-1,976.57	105.16
STREET LIGHTING		33,804.43	40,301.57	38,325.00	-1,976.57	105.16
100-21-53432-350-000	SIDEWALKS SUPPLIES (CONCRETE)	7,081.93	9,172.42	9,000.00	-172.42	101.92
100-21-53432-390-000	SIDEWALKS MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00
SIDEWALK W/OUT STREET CONSTR		7,081.93	9,172.42	9,500.00	327.58	96.55
100-22-53620-290-000	REFUSE & GARBAGE COLLECTION	69,935.87	71,689.56	69,794.00	-1,895.56	102.72
100-22-53620-340-000	REFUSE & GARBAGE OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-22-53620-370-000	REFUSE & GARBAGE FUEL SURCHARG	3,793.34	0.00	5,760.00	5,760.00	0.00
REFUSE & GARBAGE COLLECTION		73,729.21	71,689.56	75,554.00	3,864.44	94.89
100-22-53635-290-001	RECYCLING EXPENDITURES	20,150.37	22,253.08	21,771.00	-482.08	102.21
100-22-53635-290-002	RECYCLING ADVERTISING	0.00	0.00	0.00	0.00	0.00
RECYCLING EXPENDITURES		20,150.37	22,253.08	21,771.00	-482.08	102.21
PUBLIC WORKS		308,116.07	325,506.20	341,070.00	15,563.80	95.44
100-25-55200-220-000	PARKS UTILITIES	2,674.97	2,166.70	2,500.00	333.30	86.67
100-25-55200-340-000	PARKS OPERATING SUPPLIES	3,356.61	345.21	4,500.00	4,154.79	7.67
100-25-55200-341-001	PARKS OPERATING EQUIPMENT	30.00	475.88	1,000.00	524.12	47.59
100-25-55200-341-002	PARKS PLAYGROUND EQUIPMENT	136.43	-66.00	1,000.00	1,066.00	-6.60
100-25-55200-360-000	PARKS REPAIRS & MAINTENANCE	7,162.06	5,042.84	5,000.00	-42.84	100.86
100-25-55200-830-000	PARKS FUTURE PROJECTS	5,000.00	0.00	9,000.00	9,000.00	0.00
PARKS		18,360.07	7,964.63	23,000.00	15,035.37	34.63
100-25-55300-340-000	PARKS CELEBRATIONS	1,000.00	1,000.00	1,000.00	0.00	100.00

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
RECREATION PROGRAMS & EVENTS		1,000.00	1,000.00	1,000.00	0.00	100.00
CULTURE, RECREATION, & DEVELOP		19,360.07	8,964.63	24,000.00	15,035.37	37.35
100-20-56110-210-000	FORESTRY CONTRACTED LABOR	2,790.00	640.00	4,000.00	3,360.00	16.00
100-20-56110-240-000	FORESTRY STUMP & TREE REMOVAL	1,514.00	23.00	1,500.00	1,477.00	1.53
100-20-56110-340-000	FORESTRY TREES & BUSHES	406.67	1,310.00	2,000.00	690.00	65.50
100-20-56110-390-000	FORESTRY GRASS CUTTING	0.00	0.00	0.00	0.00	0.00
FORESTRY		4,710.67	1,973.00	7,500.00	5,527.00	26.31
100-17-56400-110-000	ZONING ADMINISTRATOR SALARY	125.00	0.00	0.00	0.00	0.00
100-17-56400-150-000	ZONING SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
100-17-56400-340-000	ZONING OPERATING SUPPLIES	0.00	0.00	350.00	350.00	0.00
ZONING		125.00	0.00	350.00	350.00	0.00
100-00-56600-730-000	CITY SHARE OF FACADE PROJECT	5,928.45	12,048.50	0.00	-12,048.50	0.00
URBAN DEVELOPMENT		5,928.45	12,048.50	0.00	-12,048.50	0.00
CONSERVATION & DEVELOPMENT		10,764.12	14,021.50	7,850.00	-6,171.50	178.62
100-11-57000-810-000	POLICE RADIOS	0.00	0.00	0.00	0.00	0.00
100-07-57000-820-000	CITY HALL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-11-57000-820-000	POLICE BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
TIF DISABILITY		0.00	0.00	0.00	0.00	0.00
100-18-57330-000-000	HIGHWAY & STREET CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
HIGHWAY & STREET CONSTRUCTION		0.00	0.00	0.00	0.00	0.00
100-27-57340-830-000	STORM SEWER FUTURE CONSTRUCT	0.00	0.00	0.00	0.00	0.00
CAP OUTLAY ROAD FACILITIES		0.00	0.00	0.00	0.00	0.00
TIF DISABILITY		0.00	0.00	0.00	0.00	0.00
100-00-58100-000-000	GO DEBT PRINCIPAL	48,318.29	54,339.41	54,334.00	-5.41	100.01
DEBT SERVICE PRINCIPAL		48,318.29	54,339.41	54,334.00	-5.41	100.01
100-00-58200-000-000	GO DEBT INTEREST	14,995.42	13,668.05	13,673.00	4.95	99.96
100-00-58200-000-100	LOC INTEREST	0.00	0.00	0.00	0.00	0.00
LINE OF CREDIT INTEREST		14,995.42	13,668.05	13,673.00	4.95	99.96
DEBT SERVICE		63,313.71	68,007.46	68,007.00	-0.46	100.00
100-00-59200-402-000	TRANSFER TO TIF FUND	17,625.82	0.00	37,287.00	37,287.00	0.00
100-00-59200-601-000	TRANSFER TO WATER	0.00	0.00	0.00	0.00	0.00
100-00-59200-603-000	TRANSFER TO WASTEWATER	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
TRANSFER TO TIF FUND	17,625.82	0.00	37,287.00	37,287.00	0.00
100-00-59220-200-000 TRANSFER TO LIBRARY	68,561.00	68,569.21	68,569.00	-0.21	100.00
TRANSFER TO SPECIAL REV FUND	68,561.00	68,569.21	68,569.00	-0.21	100.00
100-00-59260-604-000 TRANSFER TO AMBULANCE	11,000.00	0.00	10,400.00	10,400.00	0.00
TRANSFER TO ENTERPRISE FUND	11,000.00	0.00	10,400.00	10,400.00	0.00
100-00-59280-903-000 TRANSFER TO TRUST FUND	0.00	19,820.48	50,000.00	30,179.52	39.64
TRANSFER TO TRUST FUND	0.00	19,820.48	50,000.00	30,179.52	39.64
OTHER FINANCING USES	97,186.82	88,389.69	166,256.00	77,866.31	53.16
Total Expenses	1,197,623.42	1,145,890.48	1,324,164.00	178,273.52	86.54
Net Totals	101,066.25	-173,503.14	2,000.00	175,503.14	-8,675.16

		Fund: 200 - LIBRARY				
Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
200-23-43720-000-000	LIBRARY AID	63,986.00	67,496.00	64,307.00	3,189.00	104.96
	LIBRARY AID	63,986.00	67,496.00	64,307.00	3,189.00	104.96
	INTERGOVERNMENTAL REVENUE	63,986.00	67,496.00	64,307.00	3,189.00	104.96
200-23-46710-000-000	FINES & MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
	FINES & MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
	PUBLIC CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
200-23-47310-000-000	SURROUNDING MUNI FUNDING	0.00	0.00	0.00	0.00	0.00
	SURROUNDING MUNI FUNDING	0.00	0.00	0.00	0.00	0.00
	INTERGOVERN CHARGE FOR SERVICE	0.00	0.00	0.00	0.00	0.00
200-23-48100-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST	0.00	0.00	0.00	0.00	0.00
200-23-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
	DONATIONS	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
200-23-49210-000-000	TRANSFER FROM GENERAL FUND	68,561.00	68,569.21	68,569.21	0.00	100.00
	TRANSFER FROM GENERAL FUND	68,561.00	68,569.21	68,569.21	0.00	100.00
	OTHER FINANCING SOURCES	68,561.00	68,569.21	68,569.21	0.00	100.00
	Total Revenues	132,547.00	136,065.21	132,876.21	3,189.00	102.40

		Fund: 200 - LIBRARY				
Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
200-23-55110-110-000	LIBRARY DIRECTOR SALARY	36,301.16	37,148.80	37,131.00	-17.80	100.05
200-23-55110-120-000	LIBRARY WAGES	19,043.17	18,662.43	20,545.00	1,882.57	90.84
200-23-55110-130-000	LIBRARY RETIREMENT	2,536.02	2,526.16	2,525.00	-1.16	100.05
200-23-55110-131-000	LIBRARY HEALTH INSURANCE	21,355.30	21,294.24	20,830.00	-464.24	102.23
200-23-55110-150-000	LIBRARY SOCIAL SECURITY	4,006.69	4,052.40	4,412.21	359.81	91.85
200-23-55110-190-000	LIBRARY TRAINING	331.89	524.02	500.00	-24.02	104.80
200-23-55110-210-000	LIBRARY CLEANING	2,088.03	2,251.62	2,538.00	286.38	88.72
200-23-55110-220-000	LIBRARY UTILITIES	5,373.65	4,263.49	5,000.00	736.51	85.27
200-23-55110-290-000	LIBRARY TELEPHONE	1,335.00	1,498.09	1,200.00	-298.09	124.84
200-23-55110-292-000	LIBRARY ON-LINE EXPENSE	571.50	0.00	0.00	0.00	0.00
200-23-55110-310-000	LIBRARY OFFICE SUPPLIES	2,330.32	2,724.74	1,800.00	-924.74	151.37
200-23-55110-322-000	LIBRARY WALS MEMBERSHIP	8,631.00	8,695.00	8,695.00	0.00	100.00
200-23-55110-323-000	LIBRARY MISCELLANEOUS DUES	1,914.86	2,562.07	2,800.00	237.93	91.50
200-23-55110-330-000	LIBRARY MILEAGE	0.00	270.26	250.00	-20.26	108.10
200-23-55110-331-000	LIBRARY TRAVEL FOOD	23.93	0.00	100.00	100.00	0.00
200-23-55110-332-000	LIBRARY TRAVEL LODGING	0.00	0.00	500.00	500.00	0.00
200-23-55110-340-000	LIBRARY BOOKS	19,074.13	17,831.21	18,850.00	1,018.79	94.60
200-23-55110-341-000	LIBRARY PROGRAMS	2,857.16	1,968.39	2,000.00	31.61	98.42
200-23-55110-351-000	LIBRARY REPAIR & MAINTENANCE	93.93	369.79	1,800.00	1,430.21	20.54
200-23-55110-390-000	LIBRARY MISCELLANEOUS EXPENSE	4,751.84	150.00	0.00	-150.00	0.00
200-23-55110-820-000	LIBRARY CAPITAL IMPROVEMENTS	0.00	0.00	1,400.00	1,400.00	0.00
LIBRARY PROGRAMS		132,619.58	126,792.71	132,876.21	6,083.50	95.42
CULTURE, RECREATION, & DEVELOP		132,619.58	126,792.71	132,876.21	6,083.50	95.42
Total Expenses		132,619.58	126,792.71	132,876.21	6,083.50	95.42
Net Totals		-72.58	9,272.50	0.00	-9,272.50	0.00

Fund: 201 - SENIOR TRANSPORTATION

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
201-00-43530-000-000	COUNTY TRANSPORTATION AID	12,775.00	14,093.30	13,625.00	468.30	103.44
	TRANSPORTATION	12,775.00	14,093.30	13,625.00	468.30	103.44
	INTERGOVERNMENTAL REVENUE	12,775.00	14,093.30	13,625.00	468.30	103.44
201-00-48100-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST	0.00	0.00	0.00	0.00	0.00
201-00-48500-000-000	SR TRANSPORTATION DONATIONS	1,994.52	1,808.61	0.00	1,808.61	0.00
	DONATIONS	1,994.52	1,808.61	0.00	1,808.61	0.00
	MISC REVENUE	1,994.52	1,808.61	0.00	1,808.61	0.00
	Total Revenues	14,769.52	15,901.91	13,625.00	2,276.91	116.71

Fund: 201 - SENIOR TRANSPORTATION

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
201-00-51000-000-000	UNCLASS MISC	0.00	0.00	0.00	0.00	0.00
	UNLASS MISC	0.00	0.00	0.00	0.00	0.00
	UNLASS MISC	0.00	0.00	0.00	0.00	0.00
201-00-54500-120-000	SOCIAL SERVICES	14,873.25	15,702.35	13,629.00	-2,073.35	115.21
	SOCIAL SERVICES	14,873.25	15,702.35	13,629.00	-2,073.35	115.21
	HEALTH & HUMAN SERVICES	14,873.25	15,702.35	13,629.00	-2,073.35	115.21
	Total Expenses	14,873.25	15,702.35	13,629.00	-2,073.35	115.21
Net Totals		-103.73	199.56	-4.00	-203.56	-4,989.00

Fund: 402 - TAX INCREMENT DISTRICT 2

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
402-00-41120-000-000	TAX INCREMENTS	0.00	0.00	38,500.00	-38,500.00	0.00
	TAX INCREMENTS	0.00	0.00	38,500.00	-38,500.00	0.00
	TAXES	0.00	0.00	38,500.00	-38,500.00	0.00
402-00-48110-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
402-00-48300-000-000	PROPERTY SALES	29,315.00	0.00	0.00	0.00	0.00
	MISC REVENUE PROPERTY SALES	29,315.00	0.00	0.00	0.00	0.00
402-00-48600-000-000	WI OJA GRANT	0.00	0.00	0.00	0.00	0.00
	WI OJA GRANT	0.00	0.00	0.00	0.00	0.00
402-00-48930-000-000	OTHER REIMBURSEMENTS, MISC	20,238.25	0.00	0.00	0.00	0.00
	OTHER REIMBURSEMENTS, MISC	20,238.25	0.00	0.00	0.00	0.00
	MISC REVENUE	49,553.25	0.00	0.00	0.00	0.00
402-00-49140-000-000	DEBT FUNDS	0.00	0.00	0.00	0.00	0.00
	Undefined Group	0.00	0.00	0.00	0.00	0.00
402-00-49200-000-000	TRANSFER FROM GF	17,625.82	0.00	37,287.00	-37,287.00	0.00
	TRANSFER FROM GF	17,625.82	0.00	37,287.00	-37,287.00	0.00
	OTHER FINANCING SOURCES	17,625.82	0.00	37,287.00	-37,287.00	0.00
	Total Revenues	67,179.07	0.00	75,787.00	-75,787.00	0.00

Fund: 402 - TAX INCREMENT DISTRICT 2

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
402-00-56700-000-000	PROPERTY TAXES DUE	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
CONSERVATION & DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
402-00-57000-000-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
402-00-57000-110-000	ADMIN SALARIES	18,134.94	3,162.12	3,137.00	-25.12	100.80
402-00-57000-130-000	TIF RETIREMENT	214.94	215.02	213.00	-2.02	100.95
402-00-57000-131-000	TIF HEALTH INSURANCE	1,032.06	1,039.21	1,042.00	2.79	99.73
402-00-57000-133-000	TIF DISABILITY	0.00	0.00	0.00	0.00	0.00
402-00-57000-150-000	SOCIAL SECURITY	224.05	231.34	240.00	8.66	96.39
402-00-57000-210-000	PROFESSIONAL SERVICES	3,199.33	6,283.25	2,400.00	-3,883.25	261.80
402-00-57000-211-000	LEGAL FEE'S	150.00	650.00	0.00	-650.00	0.00
402-00-57000-230-000	INFRASTRUCTURE SERVICE	0.00	0.00	0.00	0.00	0.00
402-00-57000-610-000	PRINCIPAL PAYMENT	25,000.00	50,000.00	50,000.00	0.00	100.00
402-00-57000-620-000	INTEREST PAYMENT	19,223.75	18,755.00	18,755.00	0.00	100.00
TIF DISABILITY		67,179.07	80,335.94	75,787.00	-4,548.94	106.00
TIF DISABILITY		67,179.07	80,335.94	75,787.00	-4,548.94	106.00
Total Expenses		67,179.07	80,335.94	75,787.00	-4,548.94	106.00
Net Totals		0.00	-80,335.94	0.00	80,335.94	0.00

Fund: 601 - WATER UTILITY

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
601-00-43230-400-001	WATER GRANT	0.00	0.00	0.00	0.00	0.00
WATER GRANT		0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE		0.00	0.00	0.00	0.00	0.00
601-00-46450-000-000	WATER REVENUE	320,040.06	324,917.70	333,590.00	-8,672.30	97.40
601-00-46450-000-001	WATER RESIDENTIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-002	WATER COMMERCIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-003	WATER INDUSTRIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-004	WATER PUBLIC FIRE PROTECTION	189,710.69	189,686.91	186,168.00	3,518.91	101.89
601-00-46450-000-006	WATER PUBLIC	233.39	0.00	0.00	0.00	0.00
601-00-46450-000-007	WATER FORFEIT DISCOUNT	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-009	WATER MISCELLANEOUS	10,098.17	7,777.18	2,000.00	5,777.18	388.86
WATER REVENUE		520,082.31	522,381.79	521,758.00	623.79	100.12
PUBLIC CHARGES FOR SERVICES		520,082.31	522,381.79	521,758.00	623.79	100.12
601-00-47000-000-000	WATER INTERGOV CHARGE SERVICE	167.15	92.12	0.00	92.12	0.00
INTERGOVERN CHARGE FOR SERVICE		167.15	92.12	0.00	92.12	0.00
INTERGOVERN CHARGE FOR SERVICE		167.15	92.12	0.00	92.12	0.00
601-00-48100-000-000	INTEREST INCOME	0.00	0.00	250.00	-250.00	0.00
MISC REVENUE INTEREST		0.00	0.00	250.00	-250.00	0.00
MISC REVENUE		0.00	0.00	250.00	-250.00	0.00
601-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM GF		0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00	0.00
Total Revenues		520,249.46	522,473.91	522,008.00	465.91	100.09

Fund: 601 - WATER UTILITY

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
601-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
=====						
	Undefined Group	0.00	0.00	0.00	0.00	0.00
=====						
	UNLASS MISC	0.00	0.00	0.00	0.00	0.00
=====						
601-02-53700-110-000	WATER SUPERVISOR SALARY	24,367.10	25,100.14	24,999.00	-101.14	100.40
601-01-53700-120-000	WATER WAGES	26,888.27	30,910.04	43,806.00	12,895.96	70.56
601-01-53700-121-000	WATER OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
601-01-53700-122-000	WATER WEEKEND ON-CALL PAY	225.00	225.00	0.00	-225.00	0.00
601-01-53700-130-000	WATER RETIREMENT	3,962.38	3,830.26	4,765.00	934.74	80.38
601-02-53700-130-000	WATER RETIREMENT	0.00	0.00	0.00	0.00	0.00
601-01-53700-131-000	WATER HEALTH INSURANCE	19,010.26	18,540.85	18,764.00	223.15	98.81
601-01-53700-132-000	WATER UNIFORMS	247.95	216.73	230.00	13.27	94.23
601-02-53700-132-000	WATER UNIFORMS	0.00	0.00	200.00	200.00	0.00
601-01-53700-133-000	DISABILITY INSURANCE	0.00	0.00	150.00	150.00	0.00
601-01-53700-150-000	WATER SOCIAL SECURITY	4,132.92	4,119.67	5,361.00	1,241.33	76.85
601-01-53700-151-000	WATER UNEMPLOYMENT PAYMENT	0.00	0.00	0.00	0.00	0.00
601-02-53700-190-000	WATER TRAINING	884.61	1,198.70	2,000.00	801.30	59.94
601-01-53700-210-000	WATER ORGANIZATIONAL SUPPORT	675.00	750.00	2,000.00	1,250.00	37.50
601-02-53700-210-000	WATER CONTRACTED LABOR	22,054.16	14,782.30	18,000.00	3,217.70	82.12
601-01-53700-220-000	WATER UTILITIES	27,714.40	24,311.02	22,000.00	-2,311.02	110.50
601-01-53700-221-000	WATER POWER FOR PUMPING	0.00	0.00	0.00	0.00	0.00
601-01-53700-290-000	WATER SHARE TELEPHONE	270.00	420.19	240.00	-180.19	175.08
601-02-53700-290-000	WATER REGULATORY COMMISSION	553.00	891.67	2,200.00	1,308.33	40.53
601-02-53700-291-000	WATER SHARE INTERNET	119.58	106.48	135.00	28.52	78.87
601-01-53700-292-000	WATER SHARE OF RADIOS	0.00	0.00	0.00	0.00	0.00
601-02-53700-310-000	WATER OFFICE SUPPLIES	1,189.20	2,086.13	2,600.00	513.87	80.24
601-01-53700-311-000	WATER POSTAGE	1,220.05	1,345.80	1,350.00	4.20	99.69
601-02-53700-330-000	WATER MILEAGE	0.00	0.00	0.00	0.00	0.00
601-01-53700-340-000	WATER OPERATING SUPPLIES	11,093.61	24,907.53	22,500.00	-2,407.53	110.70
601-02-53700-340-000	WATER SUPPLIES & EXPENSE	28.04	-18.72	0.00	18.72	0.00
601-01-53700-351-001	WATER MAINT PUMPING PLANT	669.98	287.38	900.00	612.62	31.93
601-01-53700-352-000	VEHICLE REPAIR/REPLACE	0.00	0.00	600.00	600.00	0.00
601-01-53700-360-001	WATER MAINT MAINS	1,222.17	4,950.00	4,000.00	-950.00	123.75
601-01-53700-360-002	WATER MAINT SERVICES	1,140.96	0.00	1,000.00	1,000.00	0.00
601-01-53700-360-003	WATER MAINT METERS	1,194.33	-116.00	0.00	116.00	0.00
601-01-53700-360-004	WATER MAINT HYDRANTS	-1,487.63	965.52	2,500.00	1,534.48	38.62
601-01-53700-360-005	WATER MAINT RES & STANDPIPES	461.90	2,975.00	3,000.00	25.00	99.17
601-02-53700-390-000	WATER MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
601-02-53700-510-000	WATER PROPERTY INSURANCE	4,400.00	3,742.40	4,488.00	745.60	83.39
601-02-53700-511-000	WATER WORKMANS COMP	1,000.00	850.52	1,020.00	169.48	83.38
601-03-53700-520-000	WATER BOND FEES	2,181.50	1,310.57	2,500.00	1,189.43	52.42
601-03-53700-540-000	WATER AMORTIZATION	-1,558.75	0.00	0.00	0.00	0.00
601-03-53700-541-001	WATER DEPRECIATION GENERAL	117,265.86	0.00	121,604.00	121,604.00	0.00
601-03-53700-541-002	WATER DEPRECIATION CONTR PLANT	2,162.00	0.00	0.00	0.00	0.00
601-03-53700-590-000	WATER PILOT TRANSFER GENERAL	97,643.40	97,643.00	106,025.00	8,382.00	92.09
601-03-53700-610-000	WATER DEBT PRINCIPAL	0.00	45,000.00	144,853.00	99,853.00	31.07
601-03-53700-620-000	WATER DEBT INTEREST	113,940.26	111,332.05	80,080.00	-31,252.05	139.03
601-01-53700-820-001	WATER CAPIMPROVE RADIUM	0.00	0.00	0.00	0.00	0.00
601-01-53700-820-310	2010 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
601-03-53700-900-000	WATER UNCOLLECT ACCOUNTS	0.00	0.00	0.00	0.00	0.00

Fund: 601 - WATER UTILITY

Account Number	2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
WATER SERVICE	484,871.51	422,664.23	643,870.00	221,205.77	65.64
PUBLIC WORKS	484,871.51	422,664.23	643,870.00	221,205.77	65.64
Total Expenses	484,871.51	422,664.23	643,870.00	221,205.77	65.64
Net Totals	35,377.95	99,809.68	-121,862.00	-221,671.68	-81.90

Fund: 602 - ELECTRIC UTILITY

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
602-00-46110-000-000	UTILITY CLERKS FEES	0.00	0.00	0.00	0.00	0.00
CLERKS FEES		0.00	0.00	0.00	0.00	0.00
602-00-46461-000-000	ELECTRIC REVENUE	1,151,809.28	1,152,565.99	1,204,890.00	-52,324.01	95.66
602-00-46461-000-001	ELEC RESIDENTIAL	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-002	ELEC GENERAL	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-003	ELEC SMALL POWER	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-004	ELEC LARGE POWER	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-005	ELEC STREET LIGHT	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-006	ELEC PUBLIC	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-007	ELEC FORFEIT DISCOUNT	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-008	ELEC POLE RENTAL	4,865.00	0.00	4,250.00	-4,250.00	0.00
602-00-46461-000-009	ELEC MISCELLANEOUS	0.44	77,349.78	4,500.00	72,849.78	1,718.88
ELECTRIC REVENUE		1,156,674.72	1,229,915.77	1,213,640.00	16,275.77	101.34
PUBLIC CHARGES FOR SERVICES		1,156,674.72	1,229,915.77	1,213,640.00	16,275.77	101.34
602-00-47000-000-000	ELEC INTERGOV CHARGE SERVICE	646.42	676.25	500.00	176.25	135.25
INTERGOVERN CHARGE FOR SERVICE		646.42	676.25	500.00	176.25	135.25
INTERGOVERN CHARGE FOR SERVICE		646.42	676.25	500.00	176.25	135.25
602-00-48100-000-000	INTEREST INCOME	49.49	75.99	50.00	25.99	151.98
MISC REVENUE INTEREST		49.49	75.99	50.00	25.99	151.98
602-00-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
MISC REVENUE PROPERTY SALES		0.00	0.00	0.00	0.00	0.00
MISC REVENUE		49.49	75.99	50.00	25.99	151.98
Total Revenues		1,157,370.63	1,230,668.01	1,214,190.00	16,478.01	101.36

Fund: 602 - ELECTRIC UTILITY

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
602-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
=====						
	Undefined Group	0.00	0.00	0.00	0.00	0.00
=====						
	UNLASS MISC	0.00	0.00	0.00	0.00	0.00
=====						
602-02-53800-110-000	ELECTRIC ADMIN SALARIES	24,367.10	25,100.14	24,999.00	-101.14	100.40
602-01-53800-120-000	ELEC WAGES	27,635.32	28,531.19	43,806.00	15,274.81	65.13
602-01-53800-121-000	ELEC OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
602-01-53800-122-000	ELEC WEEKEND ON-CALL PAY	0.00	0.00	0.00	0.00	0.00
602-01-53800-130-000	ELEC RETIREMENT	3,894.64	3,647.09	4,765.00	1,117.91	76.54
602-01-53800-131-000	ELEC HEALTH INSURANCE	18,519.05	17,365.71	18,764.00	1,398.29	92.55
602-01-53800-132-000	ELEC UNIFORMS	450.00	433.49	460.00	26.51	94.24
602-01-53800-133-000	DISABILITY INSURANCE	0.00	0.00	150.00	150.00	0.00
602-01-53800-150-000	ELEC SOCIAL SECURITY	4,064.18	3,925.61	5,360.00	1,434.39	73.24
602-01-53800-151-000	ELECTRIC SERVICE	0.00	0.00	0.00	0.00	0.00
602-02-53800-190-000	ELEC TRAINING	2,044.71	2,373.16	2,500.00	126.84	94.93
602-01-53800-210-000	ELEC CONTRACTED LABOR	2,422.45	84,333.42	40,800.00	-43,533.42	206.70
602-02-53800-210-000	ORGANIZATIONAL SUPPORT	5,286.28	4,994.25	7,000.00	2,005.75	71.35
602-01-53800-220-000	ELEC UTILITIES	12,154.14	4,140.19	4,000.00	-140.19	103.50
602-01-53800-290-000	ELEC SHARE TELEPHONE	577.54	553.79	600.00	46.21	92.30
602-02-53800-290-000	ELEC REGULATORY COMMISSION	1,154.32	874.21	0.00	-874.21	0.00
602-02-53800-291-000	ELEC SHARE INTERNET	752.46	776.25	780.00	3.75	99.52
602-02-53800-310-000	ELEC OFFICE SUPPLIES	1,207.35	2,123.80	3,100.00	976.20	68.51
602-01-53800-311-000	ELEC POSTAGE	1,706.00	1,764.00	1,800.00	36.00	98.00
602-02-53800-330-000	ELEC MILEAGE	0.00	0.00	0.00	0.00	0.00
602-01-53800-340-000	ELEC OPER SUPPLIES & EXPENSE	6,713.76	18,711.89	20,000.00	1,288.11	93.56
602-01-53800-341-000	ELEC METERS	1,296.49	5,750.25	7,000.00	1,249.75	82.15
602-01-53800-342-000	ELEC STREET LIGHTS	0.00	0.00	0.00	0.00	0.00
602-01-53800-343-000	ELEC LINE & STATION SUPPLIES	0.00	0.00	0.00	0.00	0.00
602-02-53800-352-000	ELEC VEHICLE REPAIR/REPLACE	2,709.58	3,660.63	2,500.00	-1,160.63	146.43
602-01-53800-360-001	ELEC MAINT STRUCTURES	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-002	ELEC MAINT TRANSFORMER	-1,352.00	44,342.05	4,000.00	-40,342.05	1,108.55
602-01-53800-360-003	ELEC MAINT METERS	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-004	ELEC MAINT LINES	397.73	0.00	0.00	0.00	0.00
602-01-53800-360-005	ELEC MAINT STREET LIGHT	1,691.67	0.00	1,000.00	1,000.00	0.00
602-01-53800-360-009	ELECTRICAL MAINT POLES	0.00	0.00	0.00	0.00	0.00
602-01-53800-370-000	FUEL	2,710.09	2,010.68	2,900.00	889.32	69.33
602-01-53800-390-000	ELEC PURCHASED POWER	928,362.70	934,392.50	952,078.00	17,685.50	98.14
602-02-53800-390-000	ELEC MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
602-02-53800-510-000	ELEC PROPERTY INSURANCE	3,300.00	2,806.77	3,366.00	559.23	83.39
602-02-53800-511-000	ELEC WORKMANS COMP	725.00	616.19	739.00	122.81	83.38
602-03-53800-520-000	ELEC BOND FEES	181.50	181.50	0.00	-181.50	0.00
602-03-53800-540-000	ELEC AMORTIZATION	-273.55	0.00	0.00	0.00	0.00
602-03-53800-541-001	ELEC DEPRECIATION GENERAL	77,490.00	0.00	77,567.00	77,567.00	0.00
602-03-53800-541-002	ELEC DEPRECIATION CONTR PLANT	556.00	0.00	0.00	0.00	0.00
602-03-53800-590-000	ELEC PILOT TRANSFER GENERAL	33,670.00	33,670.00	36,537.00	2,867.00	92.15
602-03-53800-610-000	ELEC DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00
602-03-53800-620-000	ELEC DEBT INTEREST	0.00	0.00	0.00	0.00	0.00
=====						
	ELECTRIC SERVICE	1,164,414.51	1,227,078.76	1,266,571.00	39,492.24	96.88
=====						

Fund: 602 - ELECTRIC UTILITY

Account Number	2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
PUBLIC WORKS	1,164,414.51	1,227,078.76	1,266,571.00	39,492.24	96.88
Total Expenses	1,164,414.51	1,227,078.76	1,266,571.00	39,492.24	96.88
Net Totals	-7,043.88	3,589.25	-52,381.00	-55,970.25	-6.85

Fund: 603 - SANITARY SEWER

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
603-00-43230-400-001	USDA RD FEDERAL GRANT	0.00	0.00	0.00	0.00	0.00
	WATER GRANT	0.00	0.00	0.00	0.00	0.00
	INTERGOVERNMENTAL REVENUE	0.00	0.00	0.00	0.00	0.00
603-00-46410-000-000	CHARGE SERVICES SEWER	301,661.05	301,241.47	306,760.00	-5,518.53	98.20
603-00-46410-000-009	SEWER REVENUE MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
	CHARGE SERVICES SEWER	301,661.05	301,241.47	306,760.00	-5,518.53	98.20
	PUBLIC CHARGES FOR SERVICES	301,661.05	301,241.47	306,760.00	-5,518.53	98.20
603-00-48000-000-000	GAIN/LOSS ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
603-15-48100-000-000	INTEREST INCOME	140.39	217.00	150.00	67.00	144.67
	MISC REVENUE INTEREST	140.39	217.00	150.00	67.00	144.67
	MISC REVENUE	140.39	217.00	150.00	67.00	144.67
603-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
603-15-49400-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
	Total Revenues	301,801.44	301,458.47	306,910.00	-5,451.53	98.22

Fund: 603 - SANITARY SEWER

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
603-15-53610-110-000	SEWAGE SERVICE ADMIN SALARIES	24,367.10	25,100.14	24,999.00	-101.14	100.40
603-15-53610-120-000	SEWAGE SERVICE WAGES	38,525.65	36,411.82	43,806.00	7,394.18	83.12
603-15-53610-121-000	SEWAGE SERVICE OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
603-15-53610-122-000	SEWAGE SERVICE ON-CALL PAY	0.00	0.00	0.00	0.00	0.00
603-15-53610-130-000	SEWAGE SERVICE RETIREMENT	4,398.24	4,182.91	4,765.00	582.09	87.78
603-15-53610-131-000	SEWAGE SERVICE HEALTH INSURANC	19,998.20	19,205.38	18,764.00	-441.38	102.35
603-15-53610-132-000	SEWAGE SERVICE UNIFORMS	193.24	216.77	230.00	13.23	94.25
603-15-53610-133-000	DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
603-15-53610-150-000	SEWAGE SERVICE SOCIAL SECURITY	4,598.89	4,509.76	5,361.00	851.24	84.12
603-15-53610-151-000	SEWAGE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
603-15-53610-196-000	SEWAGE DEFERRED COMP	0.00	0.00	0.00	0.00	0.00
603-15-53610-210-000	SEWAGE SERVICE ENGINEERING	47.50	145.35	3,500.00	3,354.65	4.15
603-15-53610-211-000	SEWAGE SERVICE CONTRACT LABOR	57,023.63	25,965.83	30,000.00	4,034.17	86.55
603-15-53610-220-000	SEWAGE SERVICE UTILITIES	46,158.49	40,910.77	35,000.00	-5,910.77	116.89
603-15-53610-290-000	SEWAGE SERVICE TELEPHONE	1,671.66	1,724.48	1,500.00	-224.48	114.97
603-15-53610-291-000	SEWAGE SERVICE INTERNET	169.58	106.48	120.00	13.52	88.73
603-15-53610-292-000	SEWAGE SERVICE PAGING SERVICE	0.00	0.00	0.00	0.00	0.00
603-15-53610-310-000	SEWAGE SERVICE OFFICE SUPPLIES	1,216.19	2,086.14	2,100.00	13.86	99.34
603-15-53610-311-000	SEWAGE SERVICE POSTAGE	1,550.13	1,405.27	1,400.00	-5.27	100.38
603-15-53610-324-000	SEWAGE SERVICE LICENSURE	120.00	-425.00	750.00	1,175.00	-56.67
603-15-53610-340-000	SEWAGE SERVICE OPER SUPPLIES	6,204.71	6,885.66	5,000.00	-1,885.66	137.71
603-15-53610-341-000	SEWAGE SERVICE CHEMICALS	2,922.89	0.00	4,000.00	4,000.00	0.00
603-15-53610-350-000	SEWAGE SERVICE EQUIP MAINT	1,568.25	7,630.35	10,000.00	2,369.65	76.30
603-15-53610-351-000	SEWAGE SERVICE BUILDING MAINT	26.85	0.00	1,000.00	1,000.00	0.00
603-15-53610-352-000	SEWAGE SERVICE VEHICLE REPAIR	0.00	740.92	750.00	9.08	98.79
603-15-53610-360-000	SEWAGE SERVICE MANHOLE CLEAN	0.00	0.00	0.00	0.00	0.00
603-15-53610-370-000	SEWAGE SERVICE FUEL	2,277.78	2,876.55	2,000.00	-876.55	143.83
603-15-53610-390-000	SEWAGE SERVICE MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00
603-15-53610-510-000	WWTP PROPERTY INSURANCE	2,197.00	1,867.90	2,240.00	372.10	83.39
603-15-53610-511-000	WWTP INS WORK COMP	2,182.00	1,855.27	2,225.00	369.73	83.38
603-15-53610-520-000	SEWAGE BONDS	0.00	0.00	0.00	0.00	0.00
603-15-53610-541-100	DEPECIATION SEWAGE SERVICE	98,429.88	0.00	95,106.00	95,106.00	0.00
603-15-53610-590-000	SEWAGE SERVICE PILOT	1,626.60	1,627.00	1,683.00	56.00	96.67
603-15-53610-610-000	SEWAGE SERVICE DEBT PRINCIPAL	0.00	0.00	32,286.00	32,286.00	0.00
603-15-53610-620-000	SEWAGE SERVICE DEBT INTEREST	63,815.55	62,771.23	56,156.00	-6,615.23	111.78
603-15-53610-810-001	SEWAGE SERVICE GEN EQUIP REPLA	0.00	5,803.57	10,000.00	4,196.43	58.04
603-15-53610-810-002	SEWAGE SERVICE JET VAC REPLACE	0.00	12,356.78	10,500.00	-1,856.78	117.68
603-15-53610-812-000	SEWAGE SERVICE VEHICLE REPLACE	0.00	0.00	0.00	0.00	0.00
603-15-53610-820-250	PHASE II LIFT STATION STAIRS	0.00	0.00	0.00	0.00	0.00
603-15-53610-820-310	2010 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
603-15-53610-900-000	SEWAGE SERVICE WRITE-OFF	0.00	0.00	0.00	0.00	0.00
603-15-53610-901-000	SEWAGE SERVICE REIMBURSE UTIL	0.00	0.00	0.00	0.00	0.00
SEWAGE SERVICE		381,290.01	265,961.33	405,491.00	139,529.67	65.59
PUBLIC WORKS		381,290.01	265,961.33	405,491.00	139,529.67	65.59
603-15-55000-400-000	SEWAGE SERVICE OTHER EXP	1,528.66	0.00	0.00	0.00	0.00
CULTURE, RECREATION, & DEVELOP		1,528.66	0.00	0.00	0.00	0.00

Fund: 603 - SANITARY SEWER

Account Number	2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
CULTURE, RECREATION, & DEVELOP	1,528.66	0.00	0.00	0.00	0.00
Total Expenses	382,818.67	265,961.33	405,491.00	139,529.67	65.59
Net Totals	-81,017.23	35,497.14	-98,581.00	-134,078.14	-36.01

Fund: 604 - AMBULANCE

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
604-13-43520-000-000	PUBLIC SAFETY GRANT	2,500.00	0.00	0.00	0.00	0.00
	PUBLIC SAFETY GRANT	2,500.00	0.00	0.00	0.00	0.00
	INTERGOVERNMENTAL REVENUE	2,500.00	0.00	0.00	0.00	0.00
604-13-46110-000-000	COPIES / RECORDS	0.00	0.00	0.00	0.00	0.00
	CLERKS FEES	0.00	0.00	0.00	0.00	0.00
604-13-46230-000-000	AMBULANCE CHARGES	3,073.70	1,133.86	0.00	1,133.86	0.00
	AMBULANCE FEES	3,073.70	1,133.86	0.00	1,133.86	0.00
	PUBLIC CHARGES FOR SERVICES	3,073.70	1,133.86	0.00	1,133.86	0.00
604-13-48000-000-000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
604-13-48100-000-000	INTEREST INCOME	54.29	680.88	0.00	680.88	0.00
	MISC REVENUE INTEREST	54.29	680.88	0.00	680.88	0.00
604-13-48500-000-000	DONATIONS	500.00	0.00	0.00	0.00	0.00
	DONATIONS	500.00	0.00	0.00	0.00	0.00
604-13-48550-000-000	FUND RAISING	0.00	0.00	0.00	0.00	0.00
	FUND RAISING	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	554.29	680.88	0.00	680.88	0.00
604-13-49210-000-000	TRANSFER FROM GENERAL FUND	11,000.00	0.00	10,400.00	-10,400.00	0.00
	TRANSFER FROM GENERAL FUND	11,000.00	0.00	10,400.00	-10,400.00	0.00
604-13-49610-000-000	FIRE DEPT REIMBURSE STANDBY	0.00	0.00	0.00	0.00	0.00
	PAYMENTS FOR MUNICIPAL SERVICE	0.00	0.00	0.00	0.00	0.00
	OTHER FINANCING SOURCES	11,000.00	0.00	10,400.00	-10,400.00	0.00
	Total Revenues	17,127.99	1,814.74	10,400.00	-8,585.26	17.45

Fund: 604 - AMBULANCE

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
604-13-51920-352-000	LOSS ON DISPOSAL OF ASSET	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
UNLASS MISC		0.00	0.00	0.00	0.00	0.00
604-13-52300-110-000	AMBULANCE DIRECTOR SALARY	0.00	0.00	0.00	0.00	0.00
604-13-52300-120-000	AMBULANCE ON CALL PAY	0.00	0.00	0.00	0.00	0.00
604-13-52300-130-000	AMBULANCE RETIREMENT	0.00	0.00	0.00	0.00	0.00
604-13-52300-131-000	AMBULANCE HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
604-13-52300-132-000	AMBULANCE CLOTHING	0.00	0.00	0.00	0.00	0.00
604-13-52300-133-000	AMBULANCE DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
604-13-52300-140-000	AMBULANCE RUN PAY	0.00	0.00	0.00	0.00	0.00
604-13-52300-150-000	AMBULANCE SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
604-13-52300-151-000	AMBULANCE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
604-13-52300-190-000	AMBULANCE TRAINING	0.00	0.00	0.00	0.00	0.00
604-13-52300-191-000	AMBULANCE CONFERENCES	0.00	0.00	0.00	0.00	0.00
604-13-52300-210-000	AMBULANCE AUDIT FEES	1,305.50	680.75	1,400.00	719.25	48.63
604-13-52300-220-000	AMBULANCE UTILITIES	2,286.41	2,027.06	2,200.00	172.94	92.14
604-13-52300-290-000	AMBULANCE TELEPHONE	0.00	0.00	150.00	150.00	0.00
604-13-52300-292-000	AMBULANCE ONLINE EXPENSE	0.00	0.00	0.00	0.00	0.00
604-13-52300-310-000	AMBULANCE OFFICE SUPPLIES	0.00	0.00	50.00	50.00	0.00
604-13-52300-311-000	AMBULANCE POSTAGE	0.00	0.00	0.00	0.00	0.00
604-13-52300-330-000	AMBULANCE MILEAGE	0.00	0.00	0.00	0.00	0.00
604-13-52300-340-000	AMBULANCE MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
604-13-52300-341-000	AMBULANCE MEDICAL EQUIPMENT	0.00	1,693.40	0.00	-1,693.40	0.00
604-13-52300-351-000	AMBULANCE BUILDING REP/MAINT	0.00	0.00	1,000.00	1,000.00	0.00
604-13-52300-352-000	AMBULANCE VEHICLE REP/MAINT	0.00	0.00	0.00	0.00	0.00
604-13-52300-370-000	AMBULANCE FUEL	0.00	0.00	0.00	0.00	0.00
604-13-52300-390-000	AMBULANCE MISCELLANEOUS	765.15	465.15	1,000.00	534.85	46.52
604-13-52300-510-000	AMB INSURANCE PROP & VEHICLES	0.00	0.00	0.00	0.00	0.00
604-13-52300-511-000	AMB INS WORK COMP	0.00	0.00	0.00	0.00	0.00
604-13-52300-541-001	AMBULANCE DEPRECIATION	3,687.14	0.00	0.00	0.00	0.00
604-13-52300-812-000	AMBULANCE VEHICLE REPLACEMENT	0.00	0.00	4,600.00	4,600.00	0.00
604-13-52300-900-000	AMBULANCE WRITE-OFF	0.00	0.00	0.00	0.00	0.00
AMBULANCE		8,044.20	4,866.36	10,400.00	5,533.64	46.79
PUBLIC SAFETY		8,044.20	4,866.36	10,400.00	5,533.64	46.79
604-13-53800-541-001	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
ELECTRIC SERVICE		0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
604-13-58100-000-000	AMBULANCE HOUSE PAY PRINCIPAL	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE PRINCIPAL		0.00	0.00	0.00	0.00	0.00
604-13-58200-000-000	AMBULANCE HOUSE PAY INTEREST	0.00	0.00	0.00	0.00	0.00

Fund: 604 - AMBULANCE

Account Number	2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
=====					
LINE OF CREDIT INTEREST	0.00	0.00	0.00	0.00	0.00
=====					
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
=====					
Total Expenses	8,044.20	4,866.36	10,400.00	5,533.64	46.79
=====					
Net Totals	9,083.79	-3,051.62	0.00	3,051.62	0.00

Fund: 800 - PERPETUAL CARE

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
800-26-48000-000-000	MISC REVENUE	20.00	0.00	0.00	0.00	0.00
	MISC REVENUE	20.00	0.00	0.00	0.00	0.00
800-26-48110-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
800-26-48300-000-000	PROPERTY SALES	600.00	900.00	0.00	900.00	0.00
	MISC REVENUE PROPERTY SALES	600.00	900.00	0.00	900.00	0.00
800-26-48440-000-000	INSUR RECOV DAMAGE EQUIP&PROP	0.00	75.00	0.00	75.00	0.00
	INSUR RECOV DAMAGE EQUIP&PROP	0.00	75.00	0.00	75.00	0.00
	MISC REVENUE	620.00	975.00	0.00	975.00	0.00
800-26-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
	Total Revenues	620.00	975.00	0.00	975.00	0.00

Fund: 800 - PERPETUAL CARE

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
800-26-54910-110-000	CEMETERY SUPERINTENDANT SALARY	0.00	0.00	0.00	0.00	0.00
800-26-54910-140-000	CEMETERY SEXTON PAY	1,375.00	1,025.00	1,500.00	475.00	68.33
800-26-54910-220-000	CEMETERY UTILITIES	0.00	0.00	0.00	0.00	0.00
800-26-54910-350-000	CEMETERY SUPPLIES & REPAIR	40.50	0.00	500.00	500.00	0.00
800-26-54910-360-000	CEMETERY GRAVE STONE REPAIR	392.00	755.75	0.00	-755.75	0.00
CEMETERY		1,807.50	1,780.75	2,000.00	219.25	89.04
HEALTH & HUMAN SERVICES		1,807.50	1,780.75	2,000.00	219.25	89.04
Total Expenses		1,807.50	1,780.75	2,000.00	219.25	89.04
Net Totals		-1,187.50	-805.75	-2,000.00	-1,194.25	40.29

**CITY OF PRINCETON
CITY COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, DECEMBER 22, 2015
7:00 PM**

1. **CALL TO ORDER AND ROLL CALL.** Meeting was called to order by Mayor Wielgosh at 7:00 p.m. In attendance was Wielgosh, Kallenbach, Ernest, Bednarek, Roehl, Garro, and Kallas. Also in attendance was Administrator Neubauer and Chief Bargaquast.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPROVAL OF AGENDA.** Agenda was approved on a motion by Kallas, 2nd by Garro. 6 Ayes 0 Nays Motion carried.
4. **APPEARANCES FROM THE PUBLIC.** None
5. **MAYOR'S REPORT.** Wielgosh stated the silent auction for the Cemetery Restoration was very successful, and over \$650 was raised. Kallas thanked those who were involved for all of these efforts.
6. **ADMINISTRATORS REPORT**
 - A. City Administrators Report–Current & upcoming activities was included in the packet for review – no questions.
 - B. Budget Comparison was included for review – no questions.
7. **CONSENT CALENDAR**
 - A. **Minutes for Approval:**
 - 1) December 8, 2015 Regular meeting minutes were approved on a motion by Garro, 2nd by Kallas. 6 Ayes 0 Nays 0 Absent Motion carried.
8. **OFFICER REPORTS**
 - A. Public Works Department Report – Recent and upcoming activities. In addition to the printed report, they are still able to pick up leaves and brush.
 - B. Police Department Report – Recent and upcoming activities. Matt noted Officer Hoerig's extra efforts following Rick's departure which alderpersons asked Matt to pass on their thanks as well.
9. **COMMUNICATIONS**

Garro stated she had called Advanced Disposal after learning of a commercial business not being picked up along with recycles on lawns on Clinton Street last Monday. Advanced stated they would follow-up on both issues. Kallas and Bednarek both had calls from Dennis Soda regarding his brother's property and stated clean-up activities will be going on thru spring including removal of the trailer house.
10. **NEW BUSINESS**
 - A. **Building Inspection Services.** RECOMMENDATION: Carried over discussion on proposals for building inspection services, action as appropriate. Follow-up to the last meeting that the one proposal received did not meet our specifications as an independent contractor. Wurtz said if we would consider someone who did not meet our specs, we must re-advertise as presently we are not making an even comparison between companies. Discussion included paying a flat fee for services, making this a contract employee position, etc. As we are not under any timetable for changeover, the item was tabled until the next meeting pending additional information.
 - B. **Police Department Candidate** RECOMMENDATION: Discussion and recommendation on police department employee/recommendation for hire. Chief Bargaquast presented information about his top candidate for the full time position. To date all background checks have come in very good, both police and personal interviews, and the last evaluation tests taking place in the next week. Based on Matt's recommendation and pending a positive outcome of the final testing, Garro made the motion to approve the hiring of the full time officer as recommended, 2nd by Bednarek. Roll call vote was all 6 Ayes 0 Nays Motion carried.
11. **MEETING SCHEDULE** RECOMMENDATION: January 26, 2016
12. **ADJOURN.** Meeting Adjourned at 7:45 p.m. on a motion by Garro, 2nd by Roehl. Motion carried.

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

Council Report for January 26, 2016

We have had our first snow and that kept us busy for a few days. The crew did a great job cleaning the streets, sidewalks and curbs. The Daniels Brothers were in and started cutting down trees on S. Farmer St..

With the cold weather we have been doing truck maintenance and making new barricades, fixing and painting park benches. The decorations should be done and stored away. Right now we are working on the PSC report for the auditors.

We will still be cutting down trees, patching potholes in the streets, cutting and splitting wood, sending in the jet vac for repairs.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Snow Removal

In a response to some questions which have surfaced regarding recent snow removal from some private property sidewalks, staff has addressed the situation in the following way.

What transpired was the guys went out to shovel some of the sidewalks which were not shoveled from the large snowfall, this included some occupied properties and also some vacant/foreclosed homes which are addressed in every snow event.

However, when they went out to shovel, there was a mis-understanding and they did all properties which had snow on the sidewalk, and unfortunately, the full 24 hours may have not passed. Because of this, there will not be invoices sent out for these properties and we have taken the stance that although the ordinance says snow shall be removed within 24 hours, we actually wait to about 48 hours after the snow has completed to deal with unshoveled sidewalks which will allow the homeowner or a contracted company ample time to get it done.

Generally this timeframe would not be an issue as the DPW is still cleaning up city parcels well past 24 hours of a snow event.

Also, DPW has also spoken with the Chief regarding enforcement of contracted individuals or homeowners plowing/blowing private drives back into the roadway which is against our ordinance. We are addressing these issues with the private plowing companies or homeowners who are doing this.

Municipality No.: 24-271		City of Princeton				
GEC Job No.: 124-271		2015 Building Permit Applications				
Date	Permit #	Address	Owner/Contractor	Est. Cost	Description	Fee
2/19/2015	15-01-24-271	549 NORTH CLINTON STREET	MIKE MASHACK	\$1,000.00	ELECTRIC	\$35.00
2/26/2015	15-02-24-271	407 CANAL STREET	DOROTHY BEDNAREK	\$0.00	ELECTRIC	\$35.00
					Total Month Permit Fees February	\$70.00
4/17/2015	15-03-24-271	336 N CLINTON STREET	DAWN SAXBY	\$12,000.00	FENCE, DECK & POOL	\$50.00
4/28/2015	15-04-24-271	246 N 3RD STREET	ROGER & RACHEL WOLFF	\$11,000.00	STORAGE SHED	\$35.00
					Total Month Permit Fees April	\$85.00
5/5/2015	15-05-24-271	1237 HARRIS ST	ERNEST SCHMIDT	\$5,700.00	DECK	\$35.00
5/7/2015	15-06-24-271	302 S FULTON ST	ASHLEE & JEFF SULLIVAN	\$500.00	SHED	\$35.00
5/28/2015	15-07-24-271	523/525 W WATER ST	MATT GREGG	\$0.00	FENCE	\$25.00
					Total Month Permit Fees May	\$95.00
6/24/2015	15-08-24-271	102 W MAIN STREET	TOM & MICHELLE OTTO	\$0.00	STEPS/DECK	\$35.00
6/24/2015	15-09-24-271	221 S HOWARD STREET	NOVA SCHULTZ	\$0.00	RAMP	\$35.00
					Total Month Permit Fees June	\$70.00
7/2/2015	15-10-24-271	651 RIVER ROAD	RICHARD YONKIE	\$100.00	ELECTRIC	\$35.00
7/23/2015	15-11-24-271	227 SOUTH HOWARD STREET	CODY OTTO	\$0.00	FENCE	\$25.00
					Total Month Permit Fees July	\$60.00
8/21/2015	15-12-24-271	309 E SOUTH STREET	OWEN PURVIS	\$40,000.00	ADDITION	\$107.50
8/21/2015	15-13-24-271	303 FULTON STREET	PHOEBI GORSKI	\$0.00	ELECTRIC	\$50.00
8/27/2015	15-14-24-271	301 S 2ND STREET	TOM BEATTY	\$35,000.00	REMODEL	\$107.50
					Total Month Permit Fees August	\$265.00
9/3/2015	15-15-24-271	501 W WATER ST	THOMAS J WARD	\$0.00	COMMERCIAL REMODEL	\$165.00
9/3/2015	15-16-24-271	239 1ST ST	JOHN RISTAU JR	\$0.00	REMODEL	\$35.00
9/3/2015	15-17-24-271	459 RIVER RD	SUE WOLLITZ	\$0.00	RAZE	\$35.00
9/16/2015	15-18-24-271	1121 W MAIN STREET	ZACH WOYTCKE	\$600.00	FENCE	\$25.00
9/16/2015	15-19-24-271	300 N CLINTON ST	STEVE LEWANDOWSKI	\$150.00	WINDOWS	\$35.00

9/16/2015	15-20-24-271	500 RIVER ROAD	LUKE SEGGLINK	\$12,615.00	SIGN	\$35.00
9/16/2015	15-21-24-271	330 N FULTON, LOT 5	LAMPLIGHTER SALES CORP	\$3,000.00	MOBILE HOME	\$107.50
9/23/2015	15-22-24-271	1135 WEST MAIN	CAITLIN PRACHEL	\$900.00	FENCE	\$25.00
9/23/2015	15-23-24-271	101 WISCONSIN ST	UNITY HALL, INC	\$0.00	DECK/FURNANCE	\$0.00
					Total Month Permit Fees September	\$462.50
10/2/2015	15-24-24-271	607 CLINTON	JILL KRAKOW	\$4,000.00	FENCE	\$35.00
					Total Month Permit Fees October	\$35.00
11/9/2015	15-25-24-271	321 N Howard St.	Brian & Lynnell Lichtenberg	\$5,000.00	SHED	\$35.00
11/19/2015	15-26-24-271	251 N SECOND STREET	TRAVIS KRAKOW	\$16,000.00	DETACHED GARAGE	\$35.00
					Total Month Permit Fees November	\$70.00
					Total Permit Fees YTD	\$1,212.50

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Zoning Administrator Report

Projects actively being reviewed

Enforcement

- Soda property clean-up progressing
- Sullivan monitoring with materials needed from Building Inspector
- Larry Smerling (Water Street) continual monitoring
- Princeton Audio sign variance

Zoning Work

- Conditional Use Permit extension request forthcoming – Sno-Barrons
- Updates to our Comprehensive Plan incorporating changes from the County Plan recently modified.
- Two homeowners with pending variance requests

Upcoming:

January 22, 2016 Green Lake EDC meeting

January 27, 2016 Chamber meeting

January 27, 2016 Connect Communities required meeting at Mosinee 10:00-3:30

February 1, 2016 Library Board meeting

February 16, 2016 Primary Election

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: CDA Report

The CDA last met in the end of November with the intent of the membership to work on various projects over the winter months (minutes attached). You will see there are several “new” projects for the community that the group is looking into, but please note that before any municipal project is undertaken, it will be presented to the City Council for approval and financial accountability.

The Business Survey which was done last winter has all data compiled and is attached for your review. Last fall a synopsis was provided, but the attachment has the response to all questions. The CDA membership will also be distributing the survey to all businesses in the upcoming weeks.

One of the outcomes of the business survey was the request for some training opportunities. Our Green Lake, Waushara, and Marquette Council UW Extension coordinators put together a “Community Building Series” which will also be provided to the businesses who have indicated a need for some additional expertise/training sessions.

The CDA will meet in the end of February and start our 2016 project discussion.

**CITY OF PRINCETON
COMMUNITY DEVELOPMENT CORPORATION**

MONDAY, November 23, 2015

6:00 @ Library

1. **CALL TO ORDER AND ROLL CALL.** Vickie Wielgosh, Betty Wegner, Clairellyn Sommersmith, Matt Greget, and Matt Schneider. Guests: Sue Bednarek, Princeton Women's Club, Mary Lou Neubauer & Jay Dampier

2. **PLEDGE OF ALLEGIANCE.**

3. **APPROVAL OF AGENDA**

4. **APPROVAL OF MINUTES:** Approval of Minutes from 9/28/2015 and Notes from 10/26/2015.

Added to the agenda was an update of the GLCVB project. Agenda and minutes were approved on a motion by Matt G. 2nd by Betty. Motion carried.

5. **Projects to work on over winter months – see list attached or bring projects of your own.**

Jay & Vicki gave an overview of the GLCVB and their new branding project. The tagline is Relax, Retreat, Repeat, something they found very appropriate as Princeton has a number of return visitors. There will also be a report which outlines the reasons why people are attracted to this area coming out in the upcoming months.

Projects which will be worked on over the winter months include:

Clairellyn – Community Garden

Vicki – Historic Plaques and Park development projects

Betty – Wrap up business survey/distribution and promotion of upcoming UWEX sessions

Matt S. – Wrap up business survey/distribution, Park projects-i.e. dog park, Frisbee golf, status of industrial park land

Matt G. – Park development projects, splash pad, and other park projects etc.

Projects previously mentioned but were not addressed tonight included rehab guidelines for historic development, creation of marketing and advertising brochures, addressing vandalism and PD issues, and looking at underutilized buildings.

Mary Lou and Jay will be working on projects with the membership in an advisement roll, providing technical assistance as needed.

Members not present are encouraged to undertake a project or partner with a project over the winter months as well.

6. **New business – items for upcoming agendas**

7. **Next Meeting Date** The next meeting will be February 29, at 6:00 p.m. at the Library

8. **Adjourn at 7:45 p.m.**

MISSION STATEMENT

“The goal of the Princeton Community Development Authority is to focus on enhancing the quality of life through economic and community growth”

RESOLUTION #2016-01
RECOGNITION OF INTERNATIONAL MIGRATORY BIRD DAY
APRIL 29, 2016

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities; and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring; and

WHEREAS, these migrants also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide; and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation; and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations; and

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our community and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S.; and

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun; and

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants; and

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action;

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Princeton, hereby proclaims April 29, 2016 as INTERNATIONAL MIGRATORY BIRD DAY and urge citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Passed, Approved and Adopted this 26th day January, 2016.

_____ **Ayes**
_____ **Nays**
_____ **Absent**

LEONARD WIELGOSH, Mayor
City of Princeton

ATTEST:

MARY LOU NEUBAUER,
City Administrator/Clerk/Treasurer

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Police Department Budget Amendment/Carry Over from 2015

Mid-year 2015, the Police Department needed to replace the video camera in the squad car. As the camera was not a budgeted item and being it has a several year life expectancy and stays with the squad cars when replaced, we took the funds out of the Police Department "Squad Car Replacement" budget line.

At year's end, there was a positive balance for the Police Department budget, the attached Resolution will allow the full \$13,000 to be carried over from the budget, (plus a \$1,000 donation they received in 2015) to the non-lapse three year rotation for the squad car replacement.

It is not necessary to do transfers between individual line items as we look at the bottom line of the Police Department budget which will still be in the black even after the \$8761 additional transfer of funds.

100-00-51540-590-000 UNCLASS PERSONAL PROPERTY		0.00	0.00	0.00	0.00	0.00
RISK & PROPERTY MANAGEMEN		34,936.15	23,451.63	11,818.00	8,366.37	73.71
100-00-51920-352-000	Gain/Loss On Sale of Fixed Ast	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
UNLASS MISC		175,473.41	146,735.31	184,675.44	37,940.13	79.46
100-11-52100-120-000	POLICE WAGES	176,801.07	184,735.36	193,988.21	9,252.85	95.23
100-11-52100-121-000	POLICE OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
100-11-52100-122-000	POLICE AUXILLARY WAGES	2,620.75	4,854.41	3,500.00	-1,354.41	138.70
100-11-52100-130-000	POLICE RETIREMENT	16,617.96	16,664.10	17,422.26	758.16	95.65
100-11-52100-131-000	POLICE HEALTH INSURANCE	34,538.81	29,839.44	37,558.00	7,718.56	79.45
100-11-52100-131-001	LIFE INS REIMB	250.00	250.00	250.00	0.00	100.00
100-11-52100-132-000	POLICE UNIFORMS PART TIME	600.00	223.31	1,000.00	776.69	22.33
100-11-52100-132-002	POLICE UNIFORMS MATT	238.98	12.20	400.00	387.80	3.05
100-11-52100-132-005	POLICE UNIFORM HOERIG	407.84	207.37	400.00	192.63	51.84
100-11-52100-132-006	POLICE UNIFORMS JOLE	1,719.43	0.00	400.00	400.00	0.00
100-11-52100-133-000	POLICE DISABILITY	0.00	0.00	0.00	0.00	0.00
100-11-52100-140-000	POLICE MEETINGS	0.00	0.00	0.00	0.00	0.00
100-11-52100-150-000	POLICE SOCIAL SECURITY	13,345.59	14,126.61	14,840.09	713.48	95.19
100-11-52100-151-000	POLICE UNEMPLOYMENT	1,850.00	8,812.20	0.00	*8,812.20	0.00
100-11-52100-190-000	POLICE TRAINING	-48.00	291.88	750.00	458.12	38.92
100-11-52100-191-000	POLICE CONFERENCES	295.00	430.00	350.00	-80.00	122.86
100-11-52100-196-000	POLICE DEFERRED COMP	0.00	0.00	0.00	0.00	0.00
100-11-52100-210-000	POLICE ATTORNEY FEES	4,692.00	52.00	1,000.00	948.00	5.20
100-11-52100-220-000	POLICE UTILITIES	1,279.15	943.34	1,300.00	356.66	72.56
100-11-52100-290-000	POLICE TELEPHONE	2,832.65	2,840.91	2,300.00	-540.91	123.52
100-11-52100-292-000	POLICE ON-LINE EXPENSE	0.00	0.00	0.00	0.00	0.00
100-11-52100-310-000	POLICE OFFICE SUPPLIES	468.67	717.21	600.00	-117.21	119.54
100-11-52100-311-000	POLICE POSTAGE	157.70	234.98	400.00	165.02	58.75
100-11-52100-312-000	POLICE FORMS	1,191.21	1,445.96	1,250.00	-195.96	115.68
100-11-52100-313-000	POLICE OFFICE EQUIPMENT	0.00	0.00	250.00	250.00	0.00
100-11-52100-330-000	POLICE MILEAGE	0.00	0.00	0.00	0.00	0.00
100-11-52100-340-000	POLICE OPERATING SUPPLIES	4,968.78	4,845.82	5,450.00	604.18	88.91
100-11-52100-341-000	POLICE AMMUNITION	679.42	885.01	700.00	-185.01	126.43
100-11-52100-350-000	POLICE EQUIP REPAIR / MAINT	968.10	434.05	500.00	65.95	86.81
100-11-52100-351-000	POLICE BUILD REPAIR / MAINT	226.20	1,979.86	1,000.00	-979.86	197.99
100-11-52100-352-000	POLICE VEHICLE REPAIR / MAINT	1,940.89	2,979.56	3,000.00	20.44	99.32

1/12/2016 11:02 AM

Budget Comparison - Detail

Page: 8
ACCT

Fund: 100 - GENERAL FUND

Account Number		2014 Actual 12/31/2014	2015 Actual 12/31/2015	2015 Budget	Budget Status	% of Budget
100-11-52100-370-000	POLICE FUEL	10,550.02	6,741.45	11,040.00	4,298.55	61.06
100-11-52100-390-000	POLICE CRIME PREVENTION	0.00	-106.44	250.00	356.44	-42.58
100-11-52100-520-000	POLICE CHIEF BOND	0.00	0.00	0.00	0.00	0.00
100-11-52100-812-000	POLICE SQUAD REPLACEMENT	33,790.29	5,239.00	13,000.00	7,761.00	40.30
LAW ENFORCEMENT		312,982.51	289,679.59	312,898.56	23,218.97	92.58
100-12-52200-110-000	MARSHAL SALARY	1,353.05	0.00	2,000.00	2,000.00	0.00
100-12-52200-220-000	FIRE UTILITIES	2,443.39	2,119.63	2,500.00	380.37	84.79
100-12-52200-290-000	FIRE TELEPHONE	882.84	1,072.91	900.00	-172.91	119.21
100-12-52200-340-000	FIRE OPERATING EXPENSE	9,599.47	9,359.54	9,119.00	-240.54	102.64
100-12-52200-351-000	FIRE BUILDING MAINTENANCE	153.69	56.67	4,000.00	3,943.33	1.42
100-12-52200-390-000	FIRE MISCELLANEOUS EXPENSE	0.00	0.00	500.00	500.00	0.00
100-12-52200-530-000	FIRE HYDRANT RENT	186,168.00	0.00	186,168.00	186,168.00	0.00
		5,977.72	0.00	5,428.00	5,428.00	0.00

**RESOLUTION #2016-02
DESIGNATION OF ADDITIONAL 2015 CARRY OVER EXPENDITURES
POLICE DEPARTMENT ACCOUNTS**

WHEREAS, mid-year 2015, the video camera in the squad car needed replacement which was not a budgeted item; and

WHEREAS, funds for the purchase were taken temporarily out of the Squad Car Replacement Fund; and

WHEREAS, the Squad Car Replacement account is funded on a three-year accumulated budget for the vehicle replacement; and

WHEREAS, as part of the 2016 Budget Adoption Resolution only a portion of the funds from the Squad Car Replacement account were indicated as a carry-over pending the final end of year account balance; and

WHEREAS, at years end the Police Department overall budget has a positive balance allowing for the entire budgeted \$13,000 to be carried over;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Princeton, Wisconsin that the remaining account balance for account 100-11-52100-812-000 in the amount of \$5239.00 be indicated as a carry-over from 2015 for the squad car replacement.

PASSED, ADOPTED and APPROVED by the Common Council of the City of Princeton, this 26th day of January 2016.

_____ AYES
_____ NAYS
_____ ABSENT

LEONARD WIELGOSH, Mayor
City of Princeton

ATTEST: MARY LOU NEUBAUER
City Administrator/Clerk-Treasurer



CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Farmer Street Update

The Farmer Street project is moving along well. A meeting was held with the DNR and MSA with documents being finalized for both agencies.

MSA intends on the project being out for bid soon (if not already) with the bid opening scheduled in February. It is anticipated that the Bid Award will be at the February 23rd meeting. Contracts will then be executed. Once contracts are signed documents are forwarded to the DNR and the Safe Drinking Water (loan with principal forgiveness) will have loan documents signed by early June.

Prior to construction, there will be a pre-construction meeting with all parties. Once the project gets going, there will be monthly onsite construction meetings which the CDBG and DNR representatives will be invited to attend. The project timetable is to have it done by early October, thereby allowing some leeway for unforeseen items or weather issues.

During my meeting with MSA and the DNR earlier in the month, attributing funds to the right program will be crucial. Getting the most grant money while still meeting our match requirements will be a bit tricky, but feel confident we will get the best from both funding sources.

- CDBG is a grant providing no more than 40.9% of the total project cost up to \$500,000.
- DNR Safe Drinking Water Fund covers 60% of the project cost with principal forgiveness up to \$500,000 with the remaining loan having a loan interest rate of 1.073%.
- DNR Clean Water Fund doesn't have any grant funds with the approved loan and interest rates are anticipated to be between 2.275 and 2.438%. The Clean Water documents don't get finalized until late summer so there isn't as much consideration given to it by the DNR as of yet.



PROFESSIONAL SERVICES

More ideas. Better solutions.

Amendment No. 1

To: City of Princeton
531 S Fulton Street
Princeton, WI 54968

Date of Issuance: January 19, 2016

MSA Project No.: 08062014

This is an amendment to the Agreement dated _____ and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

Project Name: Princeton CDBG, SDW & CWF Administration – South Farmer Street

The project scope has changed due to: Include administration for all funding sources.

The scope of the work authorized is: See Attached

The schedule to perform the work is: Approximate Start: 7/1/2015
Approximate Completion: TBD

The lump sum fee for the work is:

CDBG Admin	\$6,000
Wage Rate Monitoring, Reporting & Financial (Applies to CDBG and DNR SRF Funds)	\$24,000
SDW Admin	\$9,300
CWF Admin	\$9,300

Authorization for the work described above shall amend the Agreement between MSA and OWNER. Any attachments or exhibits referenced in this Amendment are made part of the Agreement. Payment for these services will be on a lump sum basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

CITY OF PRINCETON

MSA PROFESSIONAL SERVICES, INC.

Leonard Wielgosh

Mayor

Date: _____

Mary Wagner

Team Leader

Date: _____

Attest: City/Township/Village Clerk (WI Only)

1230 South Boulevard

Baraboo, WI 53913

Phone: 608-356-2771

Mary Lou Neubauer,
City Administrator/Clerk/Treasurer

Fax: 608-356-2770

Date: _____

531 S Fulton Street, PO Box 53

Princeton, WI 54968

Phone: 920-295-6612

Fax: 920-295-3441

**MSA PROFESSIONAL SERVICES, INC. (MSA) –
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC - Wisconsin)**

1. **Scope and Fee.** The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project

2. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

3. **Costs and Schedules.** Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

4. **Access to Site.** Owner shall furnish right-of-entry on the project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

5. **Location of Utilities.** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to Consultant by others.

6. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

7. **Construction.** This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.

8. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

9. **Construction Site Visits.** MSA shall make visits to the site at intervals appropriate to the various stages of construction as MSA deems necessary in order to observe, as an experienced and qualified design professional, the progress and quality of the various aspects of Contractor's work.

The purpose of MSA's visits to, and representation at the site, will be to enable MSA to better carry out the duties and responsibilities assigned to and undertaken by MSA during the Construction Phase, and in addition, by the exercise of MSA's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

10. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

11. **Betterment.** If, due to MSA's error, any required or necessary item or component of the project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

12. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in generating, treating, storing, or disposing of hazardous substances or materials which may be present at the project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

13. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

14. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

15. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

16. **Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

17. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

18. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

19. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

20. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

Attachment A: SCOPE OF SERVICES

CDBG ADMINISTRATION

MSA proposes to provide administrative services to the OWNER in accordance with the Wisconsin Department of Administration's (DOA) current CDBG Implementation Handbook. Administrative Services are outlined as follows:

I. GRANT AGREEMENT NEGOTIATION WITH OWNER & DOA

- A. Review the draft Owner/DOA grant agreement for accuracy
- B. Negotiate terms of grant agreement as applicable
- C. Obtain signatures
- D. Negotiate amendments to the grant agreement if necessary as the program progresses to maximize Owner benefits from the CDBG program

II. ENVIRONMENTAL REVIEW

- A. Prepare an Environmental Review Record according to 24 CFR Part 58 requirements
- B. Request Release of Funds or submit Determination of Exemption after environmental review record is completed

III. RECORDKEEPING - CDBG PROGRAM AND PROJECT FILES

- A. Establish and Maintain CDBG Program Administration Files
 - 1. Application files
 - 2. Grant agreement
 - 3. Financial management
 - 4. Equal opportunity
 - 5. Environmental review
 - 6. DOA monitoring/inspection file
 - 7. Project closeout file
 - 8. General correspondence files
 - 9. Labor standard files
 - 10. Citizen participation
- B. Establish and monitor Project Construction/Labor Standards Compliance files for prime and subcontractors
 - 1. Prime Contractor(s)
 - 2. Subcontractor(s)

IV. FINANCIAL MANAGEMENT

- A. Establish the Grant Account according to 24 CFR 570.497 and Treasury Circular 1075
 - 1. Depository certifications
 - 2. Signature certifications
- B. Request fund according to Federal Attachment O, OMB Circular A-102 and Treasury Circular 1075
 - 1. Form DD-440
- C. Establish system to handle program income according to CFR 570.494 Attachment E, OMB Circular A-102.
- D. Maintain financial records as required in Circular A-87; Attachments C, G and H, OMB Circular A-102
 - 1. Drawdown register
 - 2. Federal cash control register
 - 3. Cash disbursement journal
 - 4. Record of encumbrances and unobligated balances
 - 5. Quarterly reports (also submitted to Owner)
- E. Assist Owner in establishing separate checking accounts to disburse funds and pay bills (all checks reviewed and approved by Owner prior to disbursement). Owner will cut all checks to be disbursed by CDBG program.
- F. Advise Owner to schedule/conduct "single audit(s)" as may be required by CDBG program.

V. SATISFY EQUAL OPPORTUNITY REQUIREMENTS

- A. Develop and maintain demographic profiles of the community by census data - relating to race, ethnicity, sex, age and head of households
- B. Develop and maintain racial, ethnic, gender, age and handicap data showing in the extent to which these categories of persons have participated in, or benefited from, CDBG programs and activities
- C. Document all equal opportunity related activities including compliance monitoring
- D. Include all applicable equal opportunity language in bidding specifications and contract documents
- E. Complete and submit the required equal opportunity reports/attend DOA monitoring visits.

VI. SATISFY FEDERAL LABOR STANDARDS REQUIREMENTS

- A. Serve as Labor Standards Officer to CDBG program
- B. Secure/utilize current federal wage rate schedules, per CDBG requirements
- C. Include all applicable equal opportunity language in all bidding specifications and contractor contract documents
- D. Conduct required pre-construction conference

- E. Assist Owner with on-the-job employee interviews (HUD Form 11)
- F. Review contractor payroll records for Davis-Bacon wage rate compliance
- G. Assist Owner in resolving labor standards compliance issues

VII. DOA REPORTING AND MONITORING

- A. Prepare and submit semi-annual reports to DOA/Owner
- B. Attend, assist Owner at all DOA program monitoring visits

VIII. CITIZEN PARTICIPATION COMPLIANCE

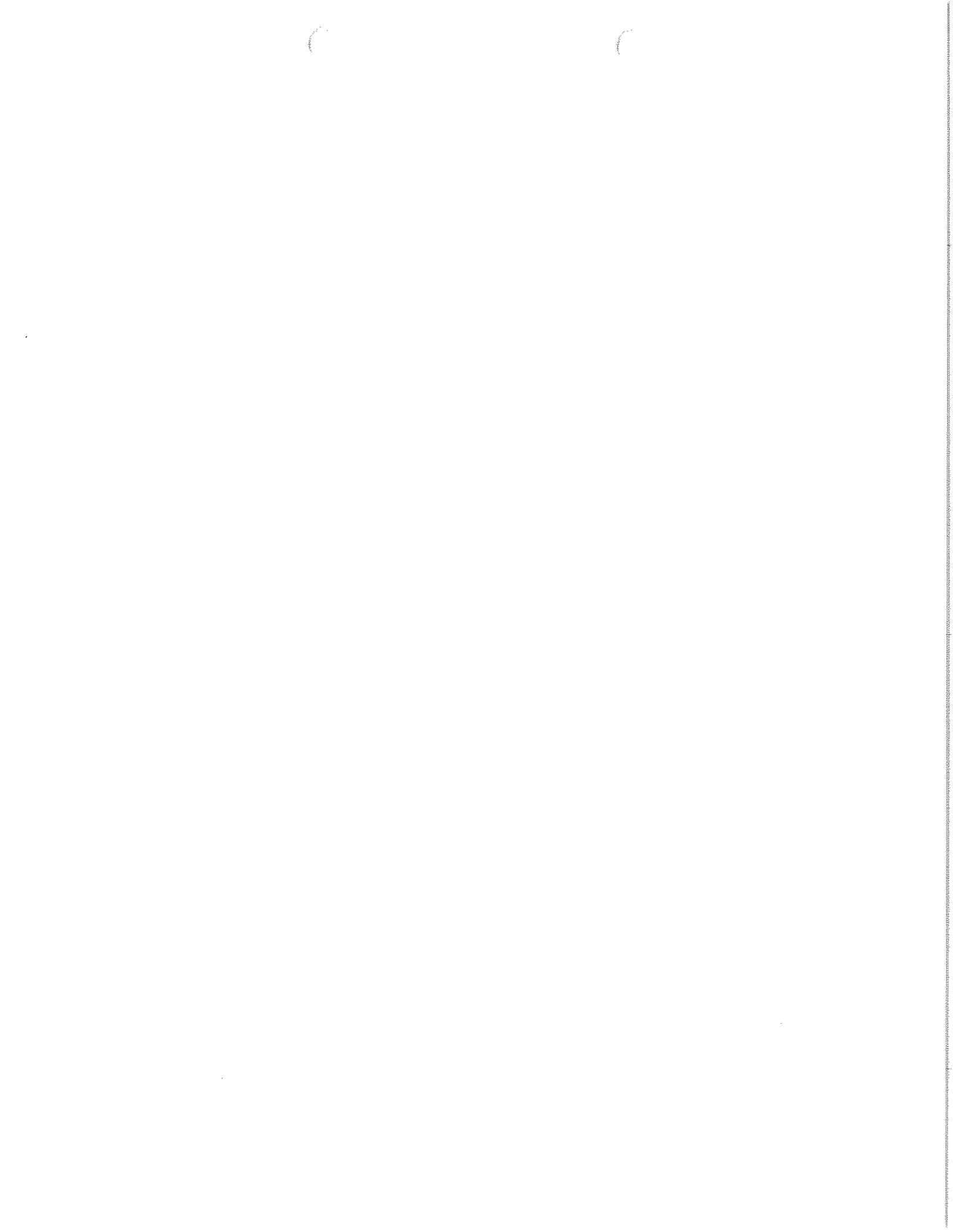
- A. Assist with creation of CDBG Committee, IF applicable
- B. Assist Owner with the implementation of Citizen Participation Plan, per DOA requirements
- C. Attend/conduct required citizen participation hearing to provide the public with information regarding the CDBG program (near project completion)
- D. Assist Owner in responding to citizen questions, complaints and/or grievances

IX. CDBG PROJECT COMPLETION REPORT

- A. Advise owner to schedule/conduct final "single audit"
- B. Submit the final report
- C. Submit the Certificate of Completion
- D. Submit the final report
- E. Submit the Minority Business Enterprise/Women Business Enterprise Contractor/Subcontractor Record

X. CDBG MISCELLANEOUS

- A. Coordinate CDBG Program activities with Owner as determined necessary
- B. Perform other tasks as requested by the OWNER for proper, direct implementation of the Program



MSA SERVICES

MSA agrees to provide assistance for the application preparation, submittal and closing of a low interest loan through the Wisconsin Department of Natural Resources Safe Drinking Water Loan Program (SDWLP) and Clean Water Fund Program (CWFPP), as hereinafter stated:

CWFPP and SDWLP Loan Administration

Lump Sum Fee: \$18,600

MSA agrees to assist the CITY OF PRINCETON with loan administration services including the following:

- A. Work with the Owner and the WDNR to compile the necessary documentation required for CWFPP & SDWLP loan closing:
 - Updated budget(s) to include all costs for loans
 - DBE compliance and all bidding documentation for project(s)
 - All award documentation and executed construction contract(s) for project(s)
 - Updated construction schedule
 - 1st Disbursement request, along with all corresponding invoices
 - Use of American Iron and Steel Certification
 - WDNR Form 8700-201 Federal Equivalency Projects Assurances and Certification
 - Ensure DNR has all corresponding Plan and Spec Approval letters for project
 - Final documentation of Green Project Reserve
 - Proof of final user charge adoption for sewer rates and water rates (if necessary)
 - Intermunicipal Agreement (if applicable)
 - Title and Deed, and cashed check for any applicable land purchase
 - Statement of Payoff amount (if project has interim financing)
 - Legal Opinion from Village attorney regarding 20-year ownership of all land involved in project(s)
 - Facilitate any necessary coordination between other funding sources to allow CWFPP and SDWLP to correctly understand all funding sources and amounts listed on project budgets.

- B. Provide federal labor standards monitoring for construction project(s).
 - Serve as Labor Standards Officer on behalf of Owner
 - Secure/utilize current federal wage rate schedules, per CWFPP/SDWLP requirements
 - Include all applicable federal labor standards information in all bidding specifications and contract documents
 - Conduct required pre-construction conference(s)
 - Assist Owner with on-the-job employee interviews (HUD Form 11)
 - Review contractor & all sub-contractor payroll records for Davis-Bacon wage rate compliance
 - Assist Owner in resolving labor standards compliance issues

- C. Provide administrative services as required after loan closings. Establish and maintain CWFPP & SDWLP Administration Files.
 - Application files and required documentation
 - Financial Assistance Agreement contract
 - Financial management/disbursements (track both CWFPP & SDWLP Funds)
 - Environmental review
 - Change Orders and Misc. Purchases (as approved by DNR)
 - Project closeout file
 - General correspondence files
 - Labor standard files (see above for detail regarding monitoring)

- D. Work with the Owner and the WDNR through loan close-out at the end of the project.

THE OWNER'S RESPONSIBILITIES

The OWNER will:

- A. Provide requested information and documentation complete and in a timely manner.
- B. Seek and retain Bond Council as required.
- C. Provide land opinion by Attorney as required.
- D. The owner will identify and contract with a Municipal Advisor in conjunction with issuance of debt if required by law. MSA or another Municipal Advisor firm may provide this service in accordance with SEC rules.
- E. Prepare the rate file case study and update water rates as necessary to PSC prior to loan closing.
- F. Prepare the rate evaluation and update sewer rates as necessary, as required prior to loan closing.
- G. Provide submittal fees for ERR and SHPO requests.

ADDITIONAL SERVICES NOT INCLUDED BUT CAN BE PROVIDED

- A. PSC rate case.
- B. Assist with setting new sewer rates.
- C. Required TIF Evaluation, Amendments as needed.
- D. On-going rate evaluation after project completion.
- E. Support community and attorney to provide land opinion.



PROFESSIONAL SERVICES

More ideas. Better solutions.

Amendment No. 1

**To: City of Princeton
Leonard Wielgosh
531 South Fulton Street
Princeton, WI 54968**

Date of Issuance: 01/20/2016

MSA Project No.: 08062007

This is an amendment to the Agreement dated June 26, 2015 and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

Project Name: S. Farmer Street Reconstruction Design & Bidding Services

The project scope has changed due to: Additional design and construction related services.

The scope of the work authorized is: See enclosed scoping letter dated 01/19/2016.

The schedule to perform the work is: Approximate Start Date: 01/20/2016
Approximate Completion Date: 09/30/2017

The estimated fee for the work: \$108,500

Authorization for the work described above shall amend the Agreement between MSA and OWNER. Any attachments or exhibits referenced in this Amendment are made part of the Agreement. Payment for these services will be on a time and materials basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

CITY OF PRINCETON

MSA PROFESSIONAL SERVICES, INC.

Leonard Wielgosh
Mayor
Date: _____

Joseph M. DeYoung, P.E.
MSA Team Leader
Date: _____

Attest: City Clerk

201 Corporate Drive
Beaver Dam, WI 53916
Phone: 920-887-4242
Fax: 920-887-4250

Clerk Name: Mary Lou Neubauer
Date: _____

531 South Fulton Street
Princeton, WI 54968
Phone: 920-295-6612

**ATTACHMENT A:
RATE SCHEDULE
MARCH 2015/2016***

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects	\$125-\$151/hr.
Clerical	\$60-\$80/hr.
CAD Technician	\$59-\$110/hr.
Geographic Information Systems (GIS).....	\$76-\$128/hr.
Housing Administration	\$58-\$104/hr.
Hydrogeologists	\$99-\$152/hr.
Planners	\$83-\$160/hr.
Principals.....	\$155-\$190/hr.
Professional Engineers	\$85-\$190/hr.
Project Manager.....	\$62-\$180/hr.
Registered Land Surveyors	\$93-\$150/hr.
Staff Engineers.....	\$80-\$115/hr.
Technicians	\$59-\$110/hr.
Wastewater Treatment Plant Operator.....	\$72-113/hr.

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Fax	\$1.00/page
GPS Equipment	\$40/hour
Mailing/UPS	At cost
Mileage – (currently \$0.575/mile)	Rate set by Fed. Gov.
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100.00/day
PC/CADD Machine.....	Included in labor rates
Robotics Geodimeter.....	\$30/hour
Stakes/Lathe/Rods	At cost
Total Station	Included in labor rates
Travel Expenses, Lodging, & Meals	At cost
Traffic Counting Equipment & Data Processing	At cost

* Labor rates represent an average or range for a particular job classification. These rates are in effect until March 1, 2016. After March 1, 2016, these rates may increase by not more than 5% per year.

January 19, 2016

Mary Lou Neubauer
City of Princeton
531 South Fulton Street
Princeton, WI 54968

Re: Proposal for Construction Related Services
South Farmer Street Improvements
City of Princeton

Dear Mary Lou:

As per your request, I have prepared the following proposal for additional design and construction related services at the above referenced facility.

PROJECT UNDERSTANDING: It is proposed to reconstruct South Farmer Street from South Street to Main Street. Reconstruction improvements include sanitary sewer, water main, storm sewer, and street.

PROPOSED SCOPE OF SERVICES: MSA proposes to provide the following scope of services under an amendment to the existing S Farmer Street Reconstruction Design & Bidding Services contract. When OWNER is mentioned herein it should be construed to mean City of Princeton.

A. ADDITIONAL DESIGN RELATED SERVICES

MSA has provided or will provide the following additional design related services:

- a. Prepare project manual including specifications, bid items and estimate quantities for project bidding.
- b. Coordinate design with affected private utilities (telephone, natural gas, cable television, electric).
- c. Attend and conduct one public informational meeting with the City and its residents.
- d. Prepare application for Wisconsin Department of Transportation utility permit, for sanitary sewer work within the S.T.H. 23/73 (West Main Street) right-of-way.
- e. Perform topographic survey of the lot at 110 South Farmer Street to evaluate existing drainage patterns and to develop a drainage improvement plan for the said lot.

Additional Design Related Services Fee \$15,000

B. CONSTRUCTION ADMINISTRATION SERVICES

Provide a construction administration services as follows.

- a. Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer as assigned in

Mary Lou Neubauer
January 19, 2016

the Construction Contract shall not be modified, except as Engineer may otherwise agree in writing. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided the Construction Contract except as otherwise provided in writing.

- b. Conduct a preconstruction conference with the contractor(s), representatives of the Owner, resident field engineer, project manager, and other affected service utilities as applicable.
- c. Review and approve shop drawings and submittals as applicable.
- d. The project manager may visit the site to observe the work and confer with the Owner, the resident inspector, and the contractor(s) to determine if the project is proceeding in accordance with the contract documents. It is expected that the project manager visit the site only as needed (includes up to 20 hours, including travel time, documentation and reimbursable expenses).
- e. Confer with the Owner in preparing, administering and accepting change orders and field modifications.
- f. Review the contractor's periodic payment requests and make a recommendation to the Owner for payment.
- g. Provide a periodic review of the construction progress and overall work schedule.
- h. Conduct a final site visit with the Contractor and the Owner. Prepare a punch list of items to be corrected and/or completed. Provide a follow-up check to see that all punch list items are successfully completed.
- i. Assist the Owner with the construction contract closeout documentation.
- j. Prepare construction record drawings of the completed improvements.
- k. Following construction and 11 months after final payment to contractor is approved by Owner, together with Owner or Owner's representative, visit the Project before the end of the 12-month warranty/correction period to ascertain whether any portion of the Work is subject to correction. Assist Owner in consultations and discussions with Contractor concerning correction of any such defects, and make recommendations as to replacement or correction of defective Work, if any.

Construction Administration Services Fee \$23,000

C. CONSTRUCTION STAKING SERVICES

Provide control stakes for alignment and grade of the improvements (sanitary sewer, water main, storm sewer, and curb) as identified in the project specifications. The staking described herein shall be done one time for both horizontal and vertical reference during construction. Additional staking required due to Contractor request or because of lost/damaged stakes during construction can be provided as an additional cost.

Construction Staking Services Fee \$17,000

D. CONSTRUCTION OBSERVATION SERVICES

Mary Lou Neubauer
January 19, 2016

Provide the services of a Resident Project Representative (RPR) to observe the activities of the construction contractor. The estimated fee below is based upon 70 10-hour days (non-weekend and non-holidays), including travel time, documentation and reimbursable expenses).

RPR is Engineer's representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions. RPR's dealings in matters pertaining to the Contractor's work in progress shall in general be with Engineer and Contractor. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.

RPR serves as Engineer's liaison with Contractor. RPR Works principally through Contractor's authorized representative or designee and assists in providing information regarding the intent of the Contract Documents. RPR assists Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations. RPR assists in obtaining from Owner additional details or information, when required for proper execution of the Work.

RPR reports to Engineer when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by Engineer.

RPR considers and evaluates Contractor's suggestions for modifications in Drawings or Specifications and reports such suggestions, together with RPR's recommendations, to Engineer. RPR transmits to Contractor in writing decisions as issued by Engineer.

RPR conducts on-Site observations of Contractor's work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents. RPR reports to Engineer whenever RPR believes that any part of Contractor's work in progress will not produce a completed Project that conforms generally to the Contract Documents or will imperil the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise Engineer of that part of work in progress that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection, or approval.

RPR maintains at the Site orderly files for correspondence, reports of job conferences, reproductions of original Contract Documents including all change orders, field orders, work change directives, addenda, additional Drawings issued subsequent to the execution of the Construction Contract, Engineer's clarifications and interpretations of the Contract Documents, progress reports, Shop Drawing and Sample submittals received from and delivered to Contractor, and other Project-related documents. RPR prepares a daily report or keeps a diary or log book, recording Contractor's hours on the Site, weather conditions, data relative to questions of change orders, field orders, work change directives, or changed conditions, Site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and

Mary Lou Neubauer
January 19, 2016

send copies to Engineer. RPR record names, addresses, fax numbers, e-mail addresses, web site locations, and telephone numbers of all Contractors, Subcontractors, and major Suppliers of materials and equipment. RPR maintains records for use in preparing Project documentation. RPR, upon completion of the Work, furnishes original set of all RPR Project documentation to Engineer.

Resident Project Representative shall not:

1. Authorize any deviation from the Contract Documents or substitution of materials or equipment (including "or-equal" items).
2. Undertake any of the responsibilities of Contractor, Subcontractors or Suppliers.
3. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of Contractor's work.
4. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
5. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
6. Accept shop drawing or sample submittals from anyone other than Contractor.
7. Authorize Owner to occupy the Project in whole or in part.

Construction Observation Fee \$53,500

E. FEE SCHEDULE SUMMARY:

Additional Design Related Services	\$ 15,000	
Construction Administration Services	\$ 23,000	
Construction Staking Services	\$ 17,000	
Construction Observation Services	\$ 53,500	
=====		
SUBTOTAL	\$108,500	(Time & Expense Basis)

ASSUMPTIONS & CONDITIONS OF SERVICE:

1. MSA is not responsible for the timeliness or outcome of agency reviews or approvals.
2. Fees charged by agencies for plan review, inspection, or other purposes are the sole responsibility of the client including fees for bid advertisement and public notices, if required.
3. Payment is expected in accordance with the "Prices and Terms of Payment" section of our standard contract. In addition to the provisions set forth therein, MSA Professional Services, Inc. reserves the right to stop work any time after balances are more than 30 days past due and all other efforts are exhausted to resolve any conflicts or disputes.

Page 5

Mary Lou Neubauer
January 19, 2016

4. If work is requested of MSA that is not included in the above Scope of Services, or is a change to work in progress, the client will be advised of the scope of the additional service and the corresponding fee estimate for approval prior to starting the work. A written contract amendment will be provided for approval.
5. All work will be done in accordance with the terms and conditions set forth in the contract. Items not specifically mentioned in the scope of services are not a part of this contract.
6. Additional meetings not mentioned in the enclosed scope of services will be attended by MSA staff when requested by the client on a time and expense basis as additional work.
7. It is assumed that MSA will not be involved in acquisition of any additional property from adjacent land owners and that the project area does not impact any wetlands, floodplains, environmentally sensitive areas, contaminated soils, hazardous materials, endangered species habitat, cultural/historical sensitive areas, or involve high bedrock, and/or groundwater issues unless specifically indicated in the scope of work. If additional investigation into any of these items or if testing performed by a sub-consultant is required, it shall be provided by others or provided by MSA as additional services.
8. MSA assumes no liability for the project's compliance with local zoning, land use, and shoreland ordinances. No platting, parcel subdividing, or easement description preparation is included in this contract. These items shall be provided by others or provided by MSA as additional services.
9. This proposal assumes that the layout and location of the improvements will be adhered to throughout the project once provided (or approved) by the Owner and that no major changes will be made during the course of the work. If changes are made, MSA will provide the client with an estimated fee for inclusion of the changes into the plans and will require the client's authorization of the additional fee prior to making any change.
10. This scope of service is premised upon one prime contract for the construction. If more than one prime contract is awarded, or the work phased or segmented somehow, MSA shall be entitled to an equitable increase in compensation.

Please review this proposal at your convenience and if it satisfactorily sets forth your understanding of the work provide me with a notice to proceed and then I will follow-up by preparing a professional services agreement.

If you have any questions regarding this proposal, please feel free to call me at 608-575-7568 or email at jdyoung@msa-ps.com.

Sincerely,
MSA Professional Services, Inc.

Page 6

Mary Lou Neubauer
January 19, 2016

Joseph M. DeYoung
MSA Team Leader

tmj

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Public Depository Resolution

It is recommended from time to time that a Public Depository Resolution be reaffirmed by the Common Council which delineates the banks and lending institutions which the municipality uses. We utilize both local Banks and our State Funds come into the Local Government Investment Pool. The Horicon Bank of Green Lake is listed because the 2nd half of taxes, when collected by the County, are deposited in there until the County settles with the City in August.

In my tenure, there has not been a public depository resolution adopted and is highly likely that the former resolution most likely listed the Green Lake State Bank prior to it being taken over by Horicon.

**RESOLUTION #2016-03
DESIGNATION OF PUBLIC DEPOSITORIES
FOR THE CITY OF PRINCETON**

WHEREAS, Section 34.05 of the Wisconsin Statutes provides for the designation of public depositories by the governing board as defined by Section 34.01 (6) Wisconsin Statutes; and

NOW THEREFORE BE IT RESOLVED, that the following banking institutions, all of which are qualified as public depositories, as defined by Section 34 of Wisconsin Statutes, shall be and are hereby designated, until further action, as public depositories for all public moneys coming into the City of Princeton:

- (1) US Bank
- (2) American Bank
- (3) Local Government Investment Pool
- (4) Horicon Bank

BE IT FURTHER RESOLVED, that the City Treasurer shall deposit all moneys received into one of the above named depositories in demand deposits or savings deposits; and

BE IT FURTHER RESOLVED, that withdrawal or disbursement of demand deposits from and of the above depositories shall be made pursuant to Section 66.0607 of the Wisconsin Statutes and in accordance therewith all order checks shall be duly signed by either the City Administrator/Clerk-Treasurer, Deputy Clerk-Treasurer, or Mayor and in lieu of their personal signatures, facsimile signatures may be affixed on such check. Withdrawal of savings deposits are to be withdrawn on the above signatures only and no facsimile signature may be used; and

BE IT FURTHER RESOLVED, that deposits shall be maintained in time deposits subject to limitations of 66.0603 (1m) Wisconsin Statutes including demand or saving deposits and all deposits without limit must be secured by federal or state law or collateralized with securities guaranteed by the full faith of the United States of America.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be delivered to each of the above-named depositories and a certified copy filed with the State of Wisconsin Commissioner of Banking and all may rely on this Resolution until changed by lawful resolution and a new certified copy of such resolution has been given to the cashier of the respective above named depositories and the Commission of Banking.

This resolution supersedes and takes the place of any resolution filed prior to this date.

PASSED, ADOPTED and APPROVED by the Common Council of the City of Princeton, this 26th day of January 2016.

AYES

NAYS

ABSENT

LEONARD WIELGOSH, Mayor
City of Princeton

ATTEST: MARY LOU NEUBAUER
City Administrator/Clerk-Treasurer

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Commercial Property Insurance Renewal

The cities property and liability insurance and workers compensation insurance is scheduled for renewal as of April 1, 2016. Presently coverage is provided through the Diedrich Agency.

Because the insurance contract is over \$25,000, our Policy requires Formal Bidding UNLESS the Council would provide a waiver. Records indicate the City went out for formal bid in 2013, so we are still in our waiver period if so desired.

Per our Purchasing and Bidding policy....

“Annual renewable contracts which meet the amount threshold for formal bidding hereunder or are not budgeted for would need Council approval and need to be rebid each year, unless such procedure is specifically waived by the Council, that upon determination that the Contract would have no substantial change upon the renewal and that such waiver would be best achieved for the stated objective. The waiver cannot be for a period no longer than five (5) years.”

If Council prefers to go out for bid, it will be advertised and with proposals presented at the February Council meeting for presentation and comparisons.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Cat Licensing

In November 2006, the City Council amended the Pet Licensing section of the Municipal code to include the licensing of cats. In recent years, there has been very few cat licenses issued and the cost of the tags can easily exceed the revenue taken in for the licenses received.

Attached are the excerpt from our new code which covers the licensing.

If the Council would eliminate the cat licensing requirement, it should be noted that there are still areas of the animal licensing code which deal with proper care of cats including the requirements of rabies shots, keeping them on your own property, cleanliness, etc. which still apply.

If the Council agrees with the elimination of cat licenses, an ordinance will be drafted for the next meeting.

ORDINANCE NO. 2006-26

AN ORDINANCE TO AMEND ORDINANCE 7-1-1 THROUGH 7-1-4 TO INCLUDE LICENSING OF CATS

The Common Council of the City of Princeton, Green Lake County, Wisconsin, being duly assembled does ordain as follows:

The City has adopted to include the licensing of cats in the City of Princeton. Therefore, regarding Sections 7-1-1 through 7-1-4 of this Code of Ordinances anytime the word "DOG" or "DOGS" appears; it is hereby REPEALED and AMENDED to read "DOG AND/OR CAT" or "DOGS AND/OR CATS" respectively.

This Ordinance 2006-26 shall take affect after passage and publication according to law.

Ordinance 2006-26 introduced and its adoption moved by Waite, Seconded by Greget,

AYES: (5) Kapp, Waite, Bednarek, Galatowitsch, Greget

NOES: (1) Kallas

ABSENT: (0)

Passed and approved this 14th day of November, 2006.



Matt Schneider, City Mayor

I hereby certify that the foregoing resolution was duly adopted by the Common Council at a legal meeting on the 14th day of November, 2006.



Philip Rath, City Administrator

Chapter 124

ANIMALS

- | | |
|--|---|
| § 124-1. Dog and cat licenses required; definitions. | § 124-13. Injury to property by animals. |
| § 124-2. Rabies vaccination required for license. | § 124-14. Animals in parks and cemeteries. |
| § 124-3. Issuance of dog, cat and kennel licenses. | § 124-15. Prohibited and protected animals, fowl, reptiles and insects; farm animals. |
| § 124-4. Late fees. | § 124-16. Sale of rabbits, chicks or artificially colored animals. |
| § 124-5. Rabies quarantine. | § 124-17. Providing proper food and drink to confined animals. |
| § 124-6. Restrictions on keeping of dogs, cats, fowl and other animals; vicious animals. | § 124-18. Providing proper shelter. |
| § 124-7. Regulated dogs and animals. | § 124-19. Neglected or abandoned animals. |
| § 124-8. Wolf/dog hybrid regulation and confinement. | § 124-20. Cruelty to animals and birds prohibited. |
| § 124-9. Impoundment of animals. | § 124-21. Limitation on number of dogs. |
| § 124-10. Duty of owner in case of animal bite. | § 124-22. Trapping of animals. |
| § 124-11. Wild and other dangerous animals. | § 124-23. Keeping of bees. |
| § 124-12. Animal feces. | § 124-24. Vietnamese potbellied pigs. |
| | § 124-25. Violations and penalties. |

[HISTORY: Adopted by the Common Council of the City of Princeton as Title 7, Ch. 1, of the City Code. Amendments noted where applicable.]

§ 124-1. Dog and cat licenses required; definitions.

- A. License required. It shall be unlawful for any person in the City of Princeton to own, harbor or keep any dog and/or cat for more than five months of age after July 1 of the license year without complying with the provisions of this chapter relating to the listing, licensing and tagging of the same. [Amended 11-14-2006 by Ord. No. 2006-26]
- B. Definitions. In this chapter, unless the context or subject matter otherwise require:

ANIMAL — Mammals, reptiles and birds.

AT LARGE — To be off the premises of the owner and not under the control of some person either by leash or otherwise, but a dog or cat within an automobile of its owner, or in an automobile of any other person with the consent of the owner of said dog or cat, shall be deemed to be upon the owner's premises.

CAT — Any feline, regardless of age or sex.

CRUEL — Causing unnecessary and excessive pain or suffering or unjustifiable injury or death.

DOG — Any canine, regardless of age or sex.

FARM ANIMAL — Any warm-blooded animal normally raised on farms in the United States and used for food or fiber.

LAW ENFORCEMENT OFFICER — Has that meaning as appears in § 967.02(5), Wis. Stats., and includes a humane officer under § 58.07, Wis. Stats., but does not include a conservation warden appointed under § 23.10, Wis. Stats.

NEUTERED — As used herein as describing a dog or cat shall mean a dog or cat having nonfunctional reproductive organs.

OWNER — Any person owning, harboring or keeping a dog or cat and the occupant of any premises on which a dog or cat remains or to which it customarily returns daily for a period of 10 days; such person is presumed to be harboring or keeping the dog or cat within the meaning of this section.

PET — An animal kept and treated as a pet.

RESIDENTIAL LOT — A parcel zoned as residential, occupied or to be occupied by a dwelling, platted or unplatted and under common ownership. For the purpose of this chapter, any vacant parcel or parcels adjoining a dwelling and under the same ownership shall constitute one lot.

RESTRAIN — Includes notifying the dog or cat's owner or an officer and requesting either the owner or officer to capture and restrain the dog or cat, or capturing and restraining the dog or cat, and killing the dog or cat if the circumstances require immediate action.

UNTAGGED — Not having a valid license tag attached to a collar kept on the dog or cat whenever the dog or cat is outdoors unless the dog or cat is securely confined in a fenced area. **[Amended 11-14-2006 by Ord. No. 2006-26]**

§ 124-2. Rabies vaccination required for license.

- A. Rabies vaccination. The owner of a dog and/or cat shall have the dog and/or cat vaccinated against rabies by a veterinarian within 30 days after the dog and/or cat reaches four months of age and revaccinated within one year after the initial vaccination. If the owner obtains the dog and/or cat or brings the dog and/or cat into the City of Princeton after the dog and/or cat has reached four months of age, the owner shall have the dog and/or cat vaccinated against rabies within 30 days after the dog and/or cat is brought into the City unless the dog and/or cat has been vaccinated as evidenced by a current certificate of rabies vaccination. The owner of a dog and/or cat shall have the dog and/or cat revaccinated against rabies by a veterinarian before the date of that immunization expires as stated on the certificate of vaccination or, if no date is specified,

within two years after the previous vaccination. The certificate of vaccination shall meet the requirements of § 95.21(2), Wis. Stats. **[Amended 11-14-2006 by Ord. No. 2006-26]**

- B. Issuance of certificate of rabies vaccination. A veterinarian who vaccinates a dog and/or cat against rabies shall complete and issue to the owner a certificate of rabies vaccination bearing a serial number and in the form approved by the City stating the owner's name and address, the name, sex, spayed or unspayed, neutered or unneutered, breed and color of the dog and/or cat, the date of the vaccination, the type of rabies vaccination administered and the manufacturer's serial number, the date that the immunization expires as specified for that type of vaccine by the Center for Disease Control of the U.S. Department of Health and Human Services and the City of Princeton. **[Amended 11-14-2006 by Ord. No. 2006-26]**
- C. Copies of certificate. The veterinarian shall keep a copy of each certificate of rabies vaccination in a file maintained for this purpose until the date that the immunization expires or until the dog and/or cat is revaccinated, whichever occurs first. **[Amended 11-14-2006 by Ord. No. 2006-26]**
- D. Rabies vaccination tag. After issuing the certificate of rabies vaccination, the veterinarian shall deliver to the owner a rabies vaccination tag of durable material bearing the same serial number as the certificate, the year the vaccination was given and the name, address and telephone number of the veterinarian.
- E. Tag to be attached. The owner shall attach the rabies vaccination tag or a substitute tag to a collar and a collar with the tag attached shall be kept on the dog and/or cat at all times, but this requirement does not apply to a dog and/or cat during competition or training, to a dog while hunting, to a dog and/or cat securely confined indoors or to a dog and/or cat securely confined in a fenced area. The substitute tag shall be of a durable material and contain the same information as the rabies vaccination tag. The requirements of this paragraph do not apply to a dog and/or cat which is not required to be vaccinated under Subsection A. **[Amended 11-14-2006 by Ord. No. 2006-26]**
- F. Duplicate tag. The veterinarian may furnish a new rabies vaccination tag with a new serial number to an owner in place of the original tag upon presentation of the certificate of rabies vaccination. The veterinarian shall then indicate the new tag number on the certificate and keep a record in the file.
- G. Cost. The owner shall pay the cost of the rabies vaccination and the cost associated with the issuance of a certificate of rabies vaccination and the delivery of a rabies vaccination tag.

§ 124-3. Issuance of dog, cat and kennel licenses. [Amended 11-14-2006 by Ord. No. 2006-26]

- A. Dog and cat licenses.
 - (1) It shall be unlawful for any person in the City of Princeton to own, harbor or keep any dog and/or cat more than five months of age without complying with the

provisions of §§ 174.05 through 174.10, Wisconsin Statutes, relating to the listing, licensing and tagging of the same.

- (2) The owner of any dog and/or cat more than five months of age on January 1 of any year, or five months of age within the license year, shall annually, or on or before the date the dog and/or cat becomes five months of age, pay a license tax and obtain a license.
- (3) The minimum state license tax under this section shall be charged in accordance with § 174.05, Wis. Stats., as amended, as prescribed in Chapter 182, Fees. An additional City tax pursuant to § 174.05, Wis. Stats, shall be paid on each dog and/or cat license issued and the amount of City tax shall not exceed the total cost of all dog and/or cat licensing, regulating and impounding activities for the previous year, less any refund which may be received under § 174.09(2), Wis. Stats. The license year commences on January 1 and ends on the following December 31.
- (4) Upon payment of the required license tax and upon presentation of evidence that the dog and/or cat is currently immunized against rabies, as required by § 124-2 of this chapter, the City Treasurer shall complete and issue to the owner a license for such dog and/or cat containing all information required by state law. The City Treasurer shall also deliver to the owner, at the time of issuance of the license, a tag of durable material bearing the same serial number as the license, the name of the county in which issued and the license year.
- (5) The owner shall securely attach the tag to a collar and the collar with the tag attached shall be kept on the dog and/or cat for which the license is issued at all times, except as provided in § 124-2E.
- (6) The fact that a dog and/or cat is without a tag attached to the dog and/or cat by means of a collar shall be presumptive evidence that the dog and/or cat is unlicensed. Any law enforcement or humane officer shall seize, impound or restrain any dog and/or cat for which a dog and/or cat license is required which is found without such tag attached.
- (7) Notwithstanding the foregoing, every dog specifically trained to lead blind or deaf persons is exempt from the dog license tax, and every person owning such a dog shall receive annually a free dog license from the City Treasurer upon application therefor.

B. Kennel licenses.

- (1) Any person who keeps or operates a kennel may, instead of the license tax for each dog and/or cat required by this chapter, apply for a kennel license for the keeping or operating of the kennel. Such person shall pay for the license year a license tax as prescribed in Chapter 182, Fees, for a kennel of four dogs and/or cats or more. Upon payment of the required kennel license tax and, if required by the Common Council, upon presentation of evidence that all dogs and/or cats over five months of age are currently immunized against rabies, the City Treasurer shall issue the kennel license and a number of tags equal to the number of dogs and/or

cats authorized to be kept in the kennel. Kennels (both use and related structures) may only be located on properties following approval by the Common Council; the Common Council may attach conditions to such approval as a conditional use under Chapter 430, Zoning, of the Code of the City of Princeton.

- (2) The owner or keeper of a kennel shall keep at all times a kennel license tag attached to the collar of each dog and/or cat over five months old kept by the owner or keeper under a kennel license but this requirement does not apply to a show dog and/or cat during competition, to a dog and/or cat securely confined indoors or to a dog and/or cat securely confined in a fenced area. These tags may be transferred from one dog and/or cat to another within the kennel whenever any dog and/or cat is removed from the kennel. The rabies vaccination tag or substitute tag shall remain attached to the dog and/or cat for which it is issued at all times but this requirement does not apply to a show dog and/or cat during competition, to a dog and/or cat securely confined indoors or to a dog and/or cat securely confined in a fenced area. No dog and/or cat bearing a kennel tag shall be permitted to stray or to be taken anywhere outside the limits of the kennel unless the dog and/or cat is in leash or temporarily for the purposes of hunting, breeding, trial, training or competition.
- (3) The term "kennel" means any establishment or place where not more than four dogs and/or cats are boarded for fee on a recurrent basis or a place where more than four adult dogs and/or cats are kept for any purpose.
- (4) No kennel license shall be issued to the keeper or operator of a kennel who fails to provide proper food and drink and proper shelter for the dogs and/or cats in said kennel or who neglects or abandons said dogs and/or cats. Designated officials shall investigate any complaints regarding the failure to maintain proper standards or investigate any kennel premises upon their own initiative. Expressly incorporated by reference in this section as minimum standards for kennel keepers or operator are the relevant provisions of Ch. 951, Wis. Stats.
- (5) A condition of a kennel license shall be that the licensed premises may be entered and inspected at any reasonable hour by appropriate City officials without any warrant, and the application for a license hereunder shall be deemed a consent to this provision. Any refusal to permit such inspection shall automatically operate as a revocation of any license issued hereunder and shall be deemed a violation of this section. Should any kennel be found to constitute a public nuisance, the license shall be revoked and the nuisance abated pursuant to City ordinances.

§ 124-4. Late fees. [Amended 11-14-2006 by Ord. No. 2006-26; 5-10-2011 by Ord. No. 2011-05]

The City Treasurer shall assess and collect a late fee of \$5 per pet from every owner of a dog and/or cat five months of age or over if the owner failed to obtain a license prior to April 1 of each year, or within 30 days of acquiring ownership of a licensable dog and/or cat or if the owner failed to obtain license on or before the dog and/or cat reached licensable age. Said late fee shall be charged in addition to the required license fee.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Utility Easements from Princeton Mechanical

Information has been before Council several times regarding the acquisition of parcels from Princeton Mechanical. Council formally approved the transactions in January 2015.

During the discussion which followed, Lee pointed out we have both underground sewer and overhead electric which go across other Princeton Mechanicals parcels. It was recommended that a utility easement be obtained, the easement areas were surveyed, and legal description generated. Being the easement discussion came up after 1/2015 Council approval, it is back in front of you for formal approval. There is no financial approve the obtaining of easements and the easement map and legal description are attached.

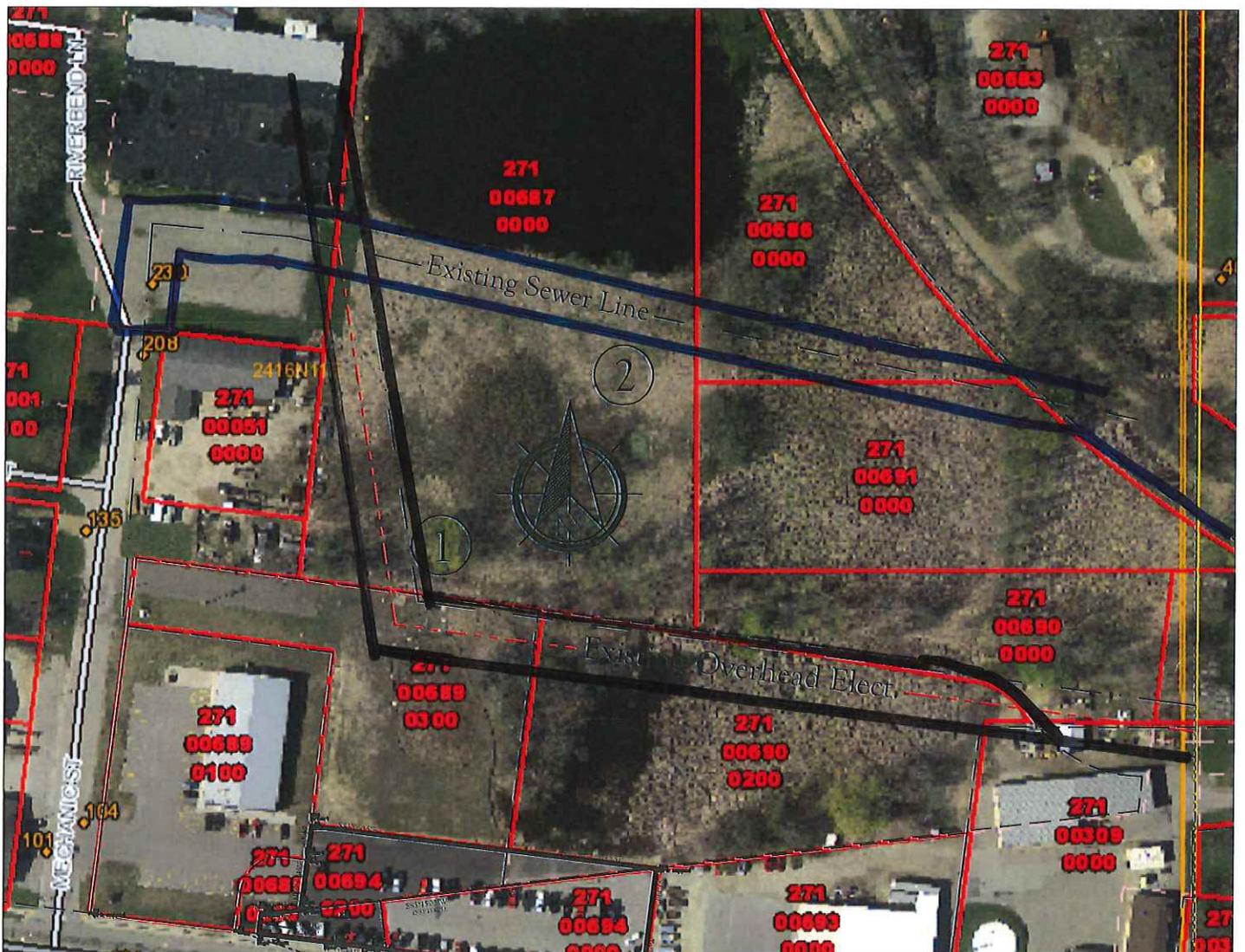
EXHIBIT

- ① Legal description for the centerline of a 50' wide electric easement.
Being located in Government Lot 1, Section 24, T.16N., R.11E., City of Princeton, Green Lake County, Wisconsin. Said easement described as follows:

Commencing at the Northeast corner of Lot 1 CSM 3067; thence S.89°48'10"W., 266.18 feet, to the Point of Beginning of the centerline of a 50 foot wide utility easement; thence N.82°31'52"W., 767.55 feet; thence N.08°56'02"W., 438.14 feet, to the end of said centerline.

- ② Legal description for the centerline of a 50' wide sewer easement.
Being located in Government Lot 1, Section 24, T.16N., R.11E., City of Princeton, Green Lake County, Wisconsin. Said easement described as follows:

Commencing at the East ¼ corner of said Section 24; thence South, along the East line of Government Lot 1, 916.18 feet, to a ¾" iron rebar marking a meander corner of Lot 2 CSM 3067; thence S.70°12'55"W., along said meander line, 565.39 feet; thence S.08°15'33"E., along the West line of said Lot 2, 30.00 feet; thence 828.51 feet along the arc of a curve to the left, said arc also being the west line of said Lot 2, whose radius is 1196.91 feet, and whose chord bears S.28°05'22"E., 812.07 feet, to the Point of Beginning of the centerline of a 50 foot wide utility easement; thence N.78°10'16"W., 429.41 feet; thence N.77°46'08"W., 337.32 feet; thence N.84°39'22"W., 137.56 feet; thence S.03°59'18"W., 108.42 feet, to the Northerly Right-of-Way line of Mechanic Street, and the end of said centerline.



Sewer easement on top | electric is lower one

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: January 26, 2016
RE: Building Inspection Services

Following the last meeting various communities in our area or of a similar size have been contacted regarding building inspection.

When we advertised, a quote was provided by:
General Engineering (Current Inspector)
Kunkel Engineering
David Nitz (Independent Contractor)

Both General and Kunkel Engineering work as independent contracting firms. They both provided a fee schedule. In addition, D. Nitz indicated he would be an employee of the City thereby the City providing liability insurance coverage.

Following our last meeting, several communities were contacted regarding their inspection duties and the following information was provided.

Green Lake - Kunkel Engineering
Ripon – Kunkel Engineering
Berlin – David Nitz
Wautoma – Safe Built Inspections (formerly Independent Inspections)
Montello – Safe Built Inspections
Town of Green Lake – Safe Built Inspections
Omro – AFR Inspections / Marty Johnson

Following the last meeting, it was provided that it may not be in the cities best interest to have personnel added to city staff, but rather contract with a company who carries all of the necessary insurance, certifications, and coverage.

Safe Built inspections will be stopping in at City Hall and providing an overview of their services next week.

In the meantime we are still working with General Engineering.