

**CITY OF PRINCETON
CITY COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, FEBRUARY 23, 2016
7:00 PM**

- 1. CALL TO ORDER AND ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. APPROVAL OF AGENDA**
- 4. APPEARANCES FROM THE PUBLIC**

- 5. MAYOR'S REPORT**
- 6. ADMINISTRATORS REPORT**
 - A. City Administrators Report – Current and upcoming activities
 - B. Budget Comparison
- 7. CONSENT CALENDAR**
 - A. Minutes for Approval:**
 - 1) January 26, 2016 regular meeting minutes
 - 2) Operators Licenses: Mark Kevin Griggs (Jim's Place), Tina Marie Osheim, (Jim's Place), Douglas J. Sauerbrei (Stars and Strikes)
 - 3) Community Development Authority: Resignation of Maureen Ellison and Betty Wegner from the CDA, Appointment of Mary Lind to the CDA

- 8. OFFICER REPORTS**
 - A. Public Works Department Report – Recent and upcoming activities
 - B. Police Department Report – Recent and upcoming activities
Swearing in of Part-time Officer Bradley M. Wendt
 - C. Library Report – Recent and upcoming activities
 - D. Building Inspection Report (no permits issued in January)
 - E. Zoning Administrator Report

- 9. COMMUNICATIONS**

- 10. NEW BUSINESS**
 - A. Award of Bid - Farmer Street Project**

RECOMMENDATION: Acceptance of Bid for Farmer Street Project, award and approval of contract.
 - B. CDA Project Overview**

RECOMMENDATION: Listen to presentation on Historic Walking Tour / Plaque Designation Project presently underway within the City
 - C. Fire Station Discussion**

RECOMMENDATION: Discussion on new fire station/consideration of referendum, action as appropriate.
 - D. Cat Ordinance #01-2016 – Removal of Licensing Requirements**

RECOMMENDATION: Approval and adoption of Ordinance #01-2016 removing the requirement of licensing of Cats in the City of Princeton.
 - E. Council/Mayor Pay Scale**

RECOMMENDATION: Review and recommendation (if any) on pay scale adjustment for Mayor/City Council.
 - F. Snow Plowing Policy**

RECOMMENDATION: Review of snow plowing policy, action as appropriate.
 - G. Building Inspection Contracted Services**

RECOMMENDATION: Continued discussion, action as appropriate

11. MEETING SCHEDULE

RECOMMENDATION: March 8, 2016 (if needed) and March 22, 2016

12. CLOSED SESSION

Pursuant to Wisconsin Statutes Section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility Employee Review process. (Employee evaluation and wage adjustment process pertinent to DPW Part Time employees)

13. ADJOURN

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: Activity Report

Following you will find an overview of some of the areas I have been working on since my last Council report of January 26, 2016.

- Annual audit field work is completed. Auditors were on site four days. A more in-depth memo follows on areas they worked on above and beyond general end of year audit.
- Monthly balancing completed.
- Tax collection finalized, February settlement with the County was done 2/24.
- Primary election completed.
- Preparing for April 5th election.
- Farmer Street project is ongoing. Bids were opened, working out funding details and options for maximum utilization of grant funding.
- CDA business survey being distributed; First Impressions report and follow-up visit with Cuba City reps who came to Princeton is completed.
- CDA master mailing/business list generated of businesses, working toward a comprehensive listing of all statistical information for businesses.
- Held meeting with DPW employees
- Working to finalize the land transactions with David Courtney which has been discussed for over a year. Documents have been delivered to Attorney Wurtz to prepare and finalize.
- Scheduled Emergency Management meeting with Director and departmental coordinators and Green Lake County EMG Director for 3/24/2016 (tentative).

Upcoming:

February 24, 2016 Chamber meeting and DOR Webinar on Financial changes

February 29, 2016 CDA meeting Library

March 2, 2016 Fire Association meeting

March 3, 2016 Compliance, Maintenance, Operations meeting – Plover w/Ernie

March 7, 2016 Library Meeting

March 11, 2016 GLEDC bi-monthly meeting

Various Dates, may be attending the UW-Extension Community Builder meetings.

They run from 1 – 4, and depending on the topic and work load will be looking to attend pertinent sessions. They run through end of March.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: Expanded Audit Detail

As Council may recall, last year the Auditors did a detailed study on the Electric, Water & Sewer funds, providing a fund balance summary.

This year they were asked to review the Library and Cemetery Accounts, as both accounts are actively working on projects.

Library: At end of the year 2015, reports indicated the Library Fund 200 account actually “owed” the General City Fund \$49,000. Staff questioned what the large expenditure was which created the deficit. Accounts reviewed back to 2005 and it was determined in 2007/2008 the annual transfer of funds from the General City account to the Library account too place. (City Administrator Phil Rath left mid-year 2007 which was a reasonable justification of why the transfer was not made, however this should have been caught by the Auditors and done as part of year-end activities both in 2007 and 2008.)

The second part of the requested review dealt with end of year fund balance for the Library. Per statutes municipal Libraries end of year fund balances do not revert back to the General Fund but are retained in a designated Library account. Again, reviewing the annual reports back to 2005, it was determined that the end of year 2014 cumulative fund balance for the Library Account is \$24,895.83. To this, any additions (or subtractions) from 2015 will be included. The cumulative fund balance will specifically be annually listed in the Audit report from here on.

Cemetery: All projects and repairs undertaken to date for the Cemetery Restoration Project have been done on fund raised money or donations. We are at a point where there are larger projects which are more costly. They include replacement of some of the walls which surround the older plots. Reviewing the Cemetery Fund balance, there is a CD at US Bank in the amount of \$27,007 which matures in spring 2017. Our Auditors indicated we had to keep a reserve amount for perpetual care indefinitely, however after researching the State Statutes, if the municipality provides 100% of the care of the cemetery, an indefinite perpetual care account is not required. As staff continues to look at options for fixing the walls, this CD could be a source of those funds without raising the annual budget. Staff has been and will continue to research ways to make the necessary repairs and associated costs.

Fund: 100 - GENERAL FUND

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
100-00-41110-000-000	REAL ESTATE PROPERTY TAXES	0.00	6,250.00	581,012.00	-574,762.00	1.08
	REAL ESTATE PROPERTY TAXES	0.00	6,250.00	581,012.00	-574,762.00	1.08
100-00-41111-000-000	PERSONAL PROPERTY TAXES	23,555.12	29,536.16	0.00	29,536.16	0.00
	PERSONAL PROPERTY TAXES	23,555.12	29,536.16	0.00	29,536.16	0.00
100-00-41140-000-000	MOBILE HOME FEES	149.64	146.28	3,200.00	-3,053.72	4.57
	MOBILE HOME FEES	149.64	146.28	3,200.00	-3,053.72	4.57
100-00-41150-000-000	FOREST CROP/MANAGED FOREST TAX	0.00	0.00	0.00	0.00	0.00
	FOREST CROP/MANAGED FOREST TAX	0.00	0.00	0.00	0.00	0.00
100-00-41160-000-000	WOODLAND TAXES	0.00	0.00	0.00	0.00	0.00
	WOODLAND TAXES	0.00	0.00	0.00	0.00	0.00
100-00-41310-601-000	PILOT UTILITY WATER	0.00	0.00	97,643.00	-97,643.00	0.00
100-00-41310-602-000	PILOT UTILITY ELECTRIC	0.00	0.00	33,670.00	-33,670.00	0.00
100-00-41310-603-000	PILOT UTILITY WASTEWATER	0.00	0.00	1,627.00	-1,627.00	0.00
	PILOT UTILITY	0.00	0.00	132,940.00	-132,940.00	0.00
100-00-41320-101-000	PILOT DNR LANDS	0.00	0.00	6.00	-6.00	0.00
100-00-41320-102-000	TAXES FROM OTHER TAX EMEPT	6,250.00	0.00	0.00	0.00	0.00
	TAXES FROM OTHER TAX EMEPT	6,250.00	0.00	6.00	-6.00	0.00
100-00-41800-000-000	INTEREST & PENALTIES ON TAXES	0.00	0.00	0.00	0.00	0.00
	INTEREST & PENALTIES ON TAXES	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	DELINQUENT PERSONAL PROPERTY	0.00	10.90	0.00	10.90	0.00
	DELINQUENT PERSONAL PROPERTY	0.00	10.90	0.00	10.90	0.00
	TAXES	29,954.76	35,943.34	717,158.00	-681,214.66	5.01
100-00-42400-000-000	SPECIAL ASSESSMENTS SIDEWALKS	0.00	0.00	5,000.00	-5,000.00	0.00
	STREET RELATED FACILITIES	0.00	0.00	5,000.00	-5,000.00	0.00
	SPECIAL ASSESSMENTS	0.00	0.00	5,000.00	-5,000.00	0.00
100-00-43200-820-000	FEDERAL GRANTS CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	STATE SHARED TAXES	0.00	0.00	0.00	0.00	0.00
	STATE SHARED TAXES	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUE	0.00	0.00	462,338.00	-462,338.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
STATE SHARED REVENUE	0.00	0.00	462,338.00	-462,338.00	0.00
100-00-43420-000-000 STATE FIRE INSURANCE DUES 2%	0.00	0.00	2,159.00	-2,159.00	0.00
STATE FIRE INSURANCE DUES 2%	0.00	0.00	2,159.00	-2,159.00	0.00
100-00-43430-000-000 EXEMPT COMPUTER AID	0.00	0.00	1,785.00	-1,785.00	0.00
OTHER STATE SHARED TAXES	0.00	0.00	1,785.00	-1,785.00	0.00
100-00-43531-000-000 GENERAL TRANSPORTATION AIDS	19,411.71	17,470.54	69,882.00	-52,411.46	25.00
GENERAL TRANSPORTATION AIDS	19,411.71	17,470.54	69,882.00	-52,411.46	25.00
100-00-43545-000-000 STATE RECYCLING GRANT	0.00	0.00	3,200.00	-3,200.00	0.00
STATE RECYCLING GRANT	0.00	0.00	3,200.00	-3,200.00	0.00
100-00-43549-000-000 LANDFILL CLOSURE GRANT	0.00	0.00	0.00	0.00	0.00
OTHER SANITATION	0.00	0.00	0.00	0.00	0.00
100-00-43691-000-000 STATE GRANTS	0.00	0.00	0.00	0.00	0.00
STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	19,411.71	17,470.54	539,364.00	-521,893.46	3.24
100-00-44110-000-001 LIQUOR LICENSES	0.00	0.00	7,000.00	-7,000.00	0.00
100-00-44110-000-002 OPERATOR LICENSES	35.00	15.00	1,800.00	-1,785.00	0.83
100-00-44110-320-001 LIQUOR LICENSE PUBLICATION FEE	0.00	0.00	300.00	-300.00	0.00
LIQUOR & MALT BEVERAGE	35.00	15.00	9,100.00	-9,085.00	0.16
100-00-44120-000-001 CIGARETTE LICENSE	0.00	0.00	225.00	-225.00	0.00
100-00-44120-000-002 CABLE TV LICENSE	2,498.43	0.00	7,400.00	-7,400.00	0.00
100-00-44120-000-003 AMUSEMENT DEVICES	0.00	0.00	0.00	0.00	0.00
OTHER BUSINESS LICENSES	2,498.43	0.00	7,625.00	-7,625.00	0.00
100-00-44200-000-000 DOG LICENSES	534.29	433.16	1,000.00	-566.84	43.32
NONBUSINESS LICENSES	534.29	433.16	1,000.00	-566.84	43.32
100-00-44300-000-000 BUILDING PERMITS & INSPECT FEE	0.00	0.00	0.00	0.00	0.00
BUILDING PERMITS & INSPECT FEE	0.00	0.00	0.00	0.00	0.00
100-00-44400-000-000 ZONING PERMITS	0.00	0.00	0.00	0.00	0.00
ZONING PERMITS	0.00	0.00	0.00	0.00	0.00
100-00-44900-000-001 OTHER REGULATORY LICENSES	0.00	0.00	0.00	0.00	0.00
100-00-44900-000-002 OTHER REGULATORY PERMITS	0.00	0.00	0.00	0.00	0.00
OTHER REG LICENSES & PERMITS	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
LICENSES & PERMITS	3,067.72	448.16	17,725.00	-17,276.84	2.53
100-00-45110-000-000 COURT PENALTIES & COSTS	0.00	910.00	10,000.00	-9,090.00	9.10
COURT PENALTIES & COSTS	0.00	910.00	10,000.00	-9,090.00	9.10
100-00-45130-000-000 PARKING VIOLATIONS	20.00	0.00	500.00	-500.00	0.00
PARKING VIOLATIONS	20.00	0.00	500.00	-500.00	0.00
100-00-45190-000-000 OTHER LAW & ORD VIOLATIONS	0.00	0.00	0.00	0.00	0.00
OTHER LAW & ORD VIOLATIONS	0.00	0.00	0.00	0.00	0.00
100-00-45210-000-000 CONTRACT FORFEITURES	0.00	0.00	0.00	0.00	0.00
CONTRACT FORFEITURES	0.00	0.00	0.00	0.00	0.00
FINES, FORFEITS, & PENALTIES	20.00	910.00	10,500.00	-9,590.00	8.67
100-00-46100-000-000 GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00
100-00-46110-000-000 CLERKS FEES	80.00	60.00	1,000.00	-940.00	6.00
CLERKS FEES	80.00	60.00	1,000.00	-940.00	6.00
100-00-46210-000-000 LAW ENFORCEMENT FEES	50.00	25.00	500.00	-475.00	5.00
LAW ENFORCEMENT FEES	50.00	25.00	500.00	-475.00	5.00
100-00-46720-000-000 FLEA MARKET REVENUE	0.00	0.00	19,000.00	-19,000.00	0.00
CHARGE SERVICES PARKS	0.00	0.00	19,000.00	-19,000.00	0.00
PUBLIC CHARGES FOR SERVICES	130.00	85.00	20,500.00	-20,415.00	0.41
100-00-47310-000-000 CHARGE SERVICES GEN GOV	3,000.00	589.02	2,000.00	-1,410.98	29.45
SURROUNDING MUNI FUNDING	3,000.00	589.02	2,000.00	-1,410.98	29.45
100-00-47320-000-000 CHARGE SERVICES PUB SAFE	0.00	0.00	0.00	0.00	0.00
CHARGE SERVICES PUB SAFE	0.00	0.00	0.00	0.00	0.00
INTERGOVERN CHARGE FOR SERVICE	3,000.00	589.02	2,000.00	-1,410.98	29.45
100-00-48000-000-000 MISCELLANEOUS REVENUES	-100.00	0.00	1,000.00	-1,000.00	0.00
MISC REVENUE	-100.00	0.00	1,000.00	-1,000.00	0.00
100-00-48110-000-000 INTEREST INCOME	193.42	529.68	1,400.00	-870.32	37.83
MISC REVENUE INTEREST INCOME	193.42	529.68	1,400.00	-870.32	37.83

Fund: 100 - GENERAL FUND

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
100-00-48200-000-000	FIRE DEPT BUILDING RENT	0.00	0.00	7,818.00	-7,818.00	0.00
	MISC REVENUE FD BUILDING RENT	0.00	0.00	7,818.00	-7,818.00	0.00
100-00-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
100-00-48440-000-000	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
	DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48510-000-000	NET FUNDRAISING REVENUE	6,516.51	11,695.69	0.00	11,695.69	0.00
	MISC FUNDRAISING REVENUE	6,516.51	11,695.69	0.00	11,695.69	0.00
100-00-48550-000-000	CAPITOL IMPROVEMENT REV	0.00	0.00	0.00	0.00	0.00
	FUND RAISING	0.00	0.00	0.00	0.00	0.00
100-00-48910-000-000	LABOR REIMBURSED FROM UTILITY	0.00	0.00	0.00	0.00	0.00
	LABOR REIMBURSED FROM UTILITY	0.00	0.00	0.00	0.00	0.00
100-00-48920-000-000	AUXILLARY POLICE REIMBURSEMENT	0.00	0.00	3,500.00	-3,500.00	0.00
	AUXILLARY POLICE REIMBURSEMENT	0.00	0.00	3,500.00	-3,500.00	0.00
100-00-48930-000-000	OTHER REIMBURSEMENTS, MISC	0.00	0.00	250.00	-250.00	0.00
	OTHER REIMBURSEMENTS, MISC	0.00	0.00	250.00	-250.00	0.00
100-00-48990-000-000	GRANTS	0.00	0.00	0.00	0.00	0.00
	GRANTS	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	6,609.93	12,225.37	13,968.00	-1,742.63	87.52
100-00-49100-000-000	PROCEEDS OF LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
	PROCEEDS OF LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
100-18-49120-000-000	2010 CAPITAL PROJECTS NOTE	0.00	0.00	0.00	0.00	0.00
	Undefined Group	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-001	TRANSFER FROM LGIP GENERAL	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-008	TRANSFER FROM LGIP WATER	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-009	TRANSFER FROM LGIP HIGHWAY	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
100-00-49220-000-000	TRANSFER FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
=====						
	TRANSFER FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00
=====						
100-00-49260-000-000	TRANSFER FROM ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
=====						
	TRANSFER FROM ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
=====						
100-00-49280-000-000	TRANSFER FROM TRUST FUND	0.00	0.00	0.00	0.00	0.00
=====						
	TRANSFER FROM TRUST FUND	0.00	0.00	0.00	0.00	0.00
=====						
100-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
=====						
	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
=====						
100-00-49500-000-000	PROCEEDS OF REFUNDING BONDS	0.00	0.00	0.00	0.00	0.00
100-00-49500-000-001	TRANSFER OF CD'S	0.00	0.00	0.00	0.00	0.00
=====						
	PROCEEDS OF REFUNDING BONDS	0.00	0.00	0.00	0.00	0.00
=====						
	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
=====						
	Total Revenues	62,194.12	67,671.43	1,326,215.00	-1,258,543.57	5.10
=====						

Fund: 100 - GENERAL FUND

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
100-00-51000-210-000	UNCLASS PROFESSIONAL SERVICES	4,293.00	2,040.00	10,000.00	7,960.00	20.40
100-00-51000-371-000	UNCLASS HOLIDAY DECORATIONS	0.00	0.00	0.00	0.00	0.00
100-00-51000-390-000	UNCLASS MISCELLANEOUS	39.00	39.00	2,000.00	1,961.00	1.95
100-00-51000-720-000	UNCLASS DONATION TRI CASA	0.00	0.00	0.00	0.00	0.00
UNLASS MISC		4,332.00	2,079.00	12,000.00	9,921.00	17.33
100-01-51100-110-000	COUNCIL SALARY	600.00	600.00	7,200.00	6,600.00	8.33
100-03-51100-110-000	MAYOR SALARY	156.68	176.68	2,000.00	1,823.32	8.83
100-01-51100-140-000	COUNCIL MEETING PAY	340.00	180.00	4,320.00	4,140.00	4.17
100-01-51100-150-000	COUNCIL SOCIAL SECURITY	71.69	59.47	880.00	820.53	6.76
100-03-51100-150-000	MAYOR SOCIAL SECURITY	11.98	13.51	180.00	166.49	7.51
LEGISLATIVE		1,180.35	1,029.66	14,580.00	13,550.34	7.06
100-08-51300-210-000	ATTORNEY FEES	4,100.00	4,100.00	24,600.00	20,500.00	16.67
LEGAL		4,100.00	4,100.00	24,600.00	20,500.00	16.67
100-07-51400-220-000	CITY HALL UTILITIES	126.04	161.07	1,300.00	1,138.93	12.39
100-07-51400-290-000	CITY HALL TELEPHONE	102.34	195.99	2,200.00	2,004.01	8.91
100-07-51400-310-000	CITY HALL OFFICE SUPPLIES	0.00	204.98	2,000.00	1,795.02	10.25
100-07-51400-311-000	CITY HALL POSTAGE	102.62	147.00	780.00	633.00	18.85
100-07-51400-322-000	CITY DUES - LEAUGE WI MUNICIPAL	0.00	456.15	460.00	3.85	99.16
100-07-51400-350-001	CITY HALL EQUIP REPAIR / MAINT	0.00	0.00	1,000.00	1,000.00	0.00
100-07-51400-350-002	CITY HALL COPY MACH REPR/MAINT	0.00	39.07	350.00	310.93	11.16
100-07-51400-351-000	CITY HALL BUILD REPAIR/MAINT	0.00	106.92	1,000.00	893.08	10.69
100-07-51400-530-000	BANK SAFE DEPOSIT BOX RENT	0.00	0.00	100.00	100.00	0.00
GENERAL ADMINISTRATION		331.00	1,311.18	9,190.00	7,878.82	14.27
100-07-51410-110-000	ADMIN SALARY	4,450.17	4,096.20	25,622.00	21,525.80	15.99
100-07-51410-120-000	CITY ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
100-07-51410-130-000	ADMIN RETIREMENT	304.36	275.66	1,691.00	1,415.34	16.30
100-07-51410-131-000	ADMIN HEALTH INSURANCE	1,087.36	935.98	6,209.00	5,273.02	15.07
100-07-51410-131-001	ADMIN LIFE INS REIMB	0.00	0.00	500.00	500.00	0.00
100-07-51410-133-000	ADMIN DISABILITY	0.00	0.00	160.00	160.00	0.00
100-07-51410-140-000	ADMIN MEETINGS	0.00	40.00	1,000.00	960.00	4.00
100-07-51410-150-000	ADMIN SOCIAL SECURITY	329.69	303.84	1,960.00	1,656.16	15.50
100-07-51410-190-000	ADMIN TRAINING	0.00	469.00	1,900.00	1,431.00	24.68
100-07-51410-322-000	ADMIN PROFESSIONAL DUES	65.00	65.00	415.00	350.00	15.66
100-07-51410-330-000	ADMIN MILEAGE	0.00	0.00	850.00	850.00	0.00
100-07-51410-390-000	ADMIN MISC EXPENSES	200.59	107.15	4,000.00	3,892.85	2.68
100-07-51410-520-000	ADMIN BOND	0.00	0.00	1,350.00	1,350.00	0.00
CITY ADMINISTRATOR		6,437.17	6,292.83	45,657.00	39,364.17	13.78
100-04-51420-320-000	NEWSPAPER PUBLICATIONS	675.25	699.50	9,000.00	8,300.50	7.77
CLERK		675.25	699.50	9,000.00	8,300.50	7.77
100-05-51440-120-000	ELECTION WAGES	0.00	0.00	2,800.00	2,800.00	0.00
100-05-51440-340-000	ELECTION SUPPLIES	550.00	650.00	4,500.00	3,850.00	14.44
100-05-51440-390-000	ELECTION DAY FOOD & DRINK	0.00	0.00	500.00	500.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
LEGISLATIVE	550.00	650.00	7,800.00	7,150.00	8.33
100-09-51510-210-000 CPA AUDIT FEES	0.00	0.00	13,000.00	13,000.00	0.00
ACCOUNTING	0.00	0.00	13,000.00	13,000.00	0.00
100-06-51530-210-000 ASSESSOR FEES	0.00	0.00	4,600.00	4,600.00	0.00
ASSESSMENT OF PROPERTY	0.00	0.00	4,600.00	4,600.00	0.00
100-10-51540-510-000 INSURE PROP & VEHICLES	0.00	1,718.49	21,000.00	19,281.51	8.18
100-10-51540-511-000 INSURE WORKMANS COMP	0.00	787.88	9,635.00	8,847.12	8.18
100-00-51540-590-000 UNCLASS PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
RISK & PROPERTY MANAGEMENT	0.00	2,506.37	30,635.00	28,128.63	8.18
100-00-51920-352-000 Gain/Loss On Sale of Fixed Ast	0.00	0.00	0.00	0.00	0.00
Undefined Group	0.00	0.00	0.00	0.00	0.00
UNLASS MISC	17,605.77	18,668.54	171,062.00	152,393.46	10.91
100-11-52100-120-000 POLICE WAGES	22,498.59	18,626.40	199,999.00	181,372.60	9.31
100-11-52100-121-000 POLICE OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
100-11-52100-122-000 POLICE AUXILLARY WAGES	0.00	735.00	3,500.00	2,765.00	21.00
100-11-52100-130-000 POLICE RETIREMENT	1,977.22	1,720.81	17,800.00	16,079.19	9.67
100-11-52100-131-000 POLICE HEALTH INSURANCE	3,729.93	4,313.49	37,260.00	32,946.51	11.58
100-11-52100-131-001 LIFE INS REIMB	0.00	0.00	250.00	250.00	0.00
100-11-52100-132-000 POLICE UNIFORMS PART TIME	-200.00	0.00	1,000.00	1,000.00	0.00
100-11-52100-132-002 POLICE UNIFORMS MATT	0.00	246.85	400.00	153.15	61.71
100-11-52100-132-005 POLICE UNIFORM HOERIG	0.00	0.00	400.00	400.00	0.00
100-11-52100-132-006 POLICE UNIFORMS JOLE	0.00	99.98	400.00	300.02	25.00
100-11-52100-133-000 POLICE DISABILITY	0.00	0.00	0.00	0.00	0.00
100-11-52100-140-000 POLICE MEETINGS	0.00	0.00	0.00	0.00	0.00
100-11-52100-150-000 POLICE SOCIAL SECURITY	1,672.19	1,432.54	15,300.00	13,867.46	9.36
100-11-52100-151-000 POLICE UNEMPLOYMENT	0.00	1,389.60	0.00	-1,389.60	0.00
100-11-52100-190-000 POLICE TRAINING	237.00	258.00	750.00	492.00	34.40
100-11-52100-191-000 POLICE CONFERENCES	295.00	135.00	350.00	215.00	38.57
100-11-52100-196-000 POLICE DEFERRED COMP	0.00	0.00	0.00	0.00	0.00
100-11-52100-210-000 POLICE ATTORNEY FEES	0.00	0.00	1,000.00	1,000.00	0.00
100-11-52100-220-000 POLICE UTILITIES	112.77	123.97	1,780.00	1,656.03	6.96
100-11-52100-290-000 POLICE TELEPHONE	111.64	245.63	2,500.00	2,254.37	9.83
100-11-52100-292-000 POLICE ON-LINE EXPENSE	0.00	0.00	0.00	0.00	0.00
100-11-52100-310-000 POLICE OFFICE SUPPLIES	122.97	65.10	600.00	534.90	10.85
100-11-52100-311-000 POLICE POSTAGE	0.00	0.00	400.00	400.00	0.00
100-11-52100-312-000 POLICE FORMS	0.00	0.00	1,250.00	1,250.00	0.00
100-11-52100-313-000 POLICE OFFICE EQUIPMENT	0.00	0.00	250.00	250.00	0.00
100-11-52100-330-000 POLICE MILEAGE	0.00	0.00	0.00	0.00	0.00
100-11-52100-340-000 POLICE OPERATING SUPPLIES	0.00	984.48	4,450.00	3,465.52	22.12
100-11-52100-341-000 POLICE AMMUNITION	0.00	0.00	700.00	700.00	0.00
100-11-52100-350-000 POLICE EQUIP REPAIR / MAINT	0.00	0.00	500.00	500.00	0.00
100-11-52100-351-000 POLICE BUILD REPAIR / MAINT	0.00	0.00	1,000.00	1,000.00	0.00
100-11-52100-352-000 POLICE VEHICLE REPAIR / MAINT	0.00	0.00	3,000.00	3,000.00	0.00

Fund: 100 -- GENERAL FUND

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
100-11-52100-370-000	POLICE FUEL	535.73	410.16	11,040.00	10,629.84	3.72
100-11-52100-390-000	POLICE CRIME PREVENTION	0.00	0.00	250.00	250.00	0.00
100-11-52100-520-000	POLICE CHIEF BOND	0.00	0.00	0.00	0.00	0.00
100-11-52100-812-000	POLICE SQUAD REPLACEMENT	0.00	0.00	13,000.00	13,000.00	0.00
LAW ENFORCEMENT		31,093.04	30,787.01	319,129.00	288,341.99	9.65
100-12-52200-110-000	MARSHAL SALARY	0.00	0.00	2,000.00	2,000.00	0.00
100-12-52200-220-000	FIRE UTILITIES	111.79	251.43	2,500.00	2,248.57	10.06
100-12-52200-290-000	FIRE TELEPHONE	160.55	85.13	1,000.00	914.87	8.51
100-12-52200-340-000	FIRE OPERATING EXPENSE	4,544.53	5,021.16	9,547.00	4,525.84	52.59
100-12-52200-351-000	FIRE BUILDING MAINTENANCE	0.00	0.00	4,000.00	4,000.00	0.00
100-12-52200-390-000	FIRE MISCELLANEOUS EXPENSE	0.00	0.00	500.00	500.00	0.00
100-12-52200-530-000	FIRE HYDRANT RENT	0.00	0.00	191,753.00	191,753.00	0.00
100-12-52200-812-000	FIRE VEHICLE REPLACEMENT	0.00	0.00	5,698.00	5,698.00	0.00
FIRE PROTECTION		4,816.87	5,357.72	216,998.00	211,640.28	2.47
100-14-52500-110-000	EMER GOVT DIRECTOR SALARY	50.00	50.00	1,200.00	1,150.00	4.17
100-14-52500-140-000	EMER GOVT STORM SPOTTER PAY	0.00	0.00	400.00	400.00	0.00
100-14-52500-150-000	EMER GOVT SOCIAL SECURITY	3.83	3.83	92.00	88.17	4.16
100-14-52500-290-000	EMER GOVT TELEPHONE	78.66	82.61	900.00	817.39	9.18
100-14-52500-340-000	EMER GOVT OPERATING SUPPLIES	0.00	0.00	100.00	100.00	0.00
100-14-52500-341-000	EMER GOVT EQUIPMENT	0.00	0.00	1,500.00	1,500.00	0.00
100-14-52500-390-000	EMER GOVT MISCELLANEOUS	0.00	0.00	600.00	600.00	0.00
100-14-52500-810-000	EG EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-14-52500-812-000	SIREN REPLACEMENT	0.00	0.00	4,000.00	4,000.00	0.00
DISASTER CONTROL		132.49	136.44	8,792.00	8,655.56	1.55
PUBLIC SAFETY		36,042.40	36,281.17	544,919.00	508,637.83	6.66
100-24-53000-110-000	SUPERVISOR SALARY	1,094.55	1,488.00	9,598.00	8,110.00	15.50
100-16-53000-120-000	PUBLIC WORKS WAGES	0.00	0.00	500.00	500.00	0.00
100-16-53000-130-000	PUBLIC WORKS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-24-53000-130-000	SUPERVISOR RETIREMENT	74.43	98.20	634.00	535.80	15.49
100-16-53000-131-000	PUBLIC WORKS HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-24-53000-131-000	SUPERVISOR HEALTH INSURANCE	346.31	449.29	3,100.00	2,650.71	14.49
100-24-53000-132-000	SUPERVISOR UNIFORMS	0.00	0.00	0.00	0.00	0.00
100-16-53000-150-000	PUBLIC WORKS SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
100-24-53000-150-000	SUPERVISOR SOCIAL SECURITY	80.19	109.15	734.00	624.85	14.87
100-16-53000-210-000	PUBLIC WORKS CONTRACTED LABOR	0.00	0.00	1,000.00	1,000.00	0.00
100-16-53000-340-000	PUBLIC WORKS OPERATING SUPPLY	0.00	0.00	500.00	500.00	0.00
100-24-53000-390-000	SUPERVISOR MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00	0.00
100-16-53000-820-000	PUBLIC WORKS CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		1,595.48	2,144.64	17,066.00	14,921.36	12.57
100-18-53100-210-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
STREET ADMINISTRATION		0.00	0.00	0.00	0.00	0.00
100-18-53311-120-000	STREET MAINT WAGES	10,360.20	12,713.06	57,356.00	44,642.94	22.17
100-18-53311-130-000	STREET MAINT RETIREMENT	704.45	839.06	3,785.00	2,945.94	22.17

Fund: 100 - GENERAL FUND

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
100-18-53311-131-000	STREET MAINT HEALTH INSURANCE	1,892.08	2,537.46	12,410.00	9,872.54	20.45
100-18-53311-132-000	STREET MAINT UNIFORMS	0.00	107.82	1,380.00	1,272.18	7.81
100-18-53311-133-000	STREET MAINT DISABILITY	0.00	0.00	300.00	300.00	0.00
100-18-53311-150-000	STREET MAINT SOCIAL SECURITY	773.19	946.02	4,388.00	3,441.98	21.56
100-18-53311-151-000	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-18-53311-190-000	STREET MAINT TRAINING	0.00	0.00	2,000.00	2,000.00	0.00
100-18-53311-210-000	STREET MAINT CONTRACT LABOR	0.00	521.05	3,800.00	3,278.95	13.71
100-18-53311-220-000	STREET MAINT UTILITIES	15.75	57.69	1,000.00	942.31	5.77
100-18-53311-290-000	STREET MAINT TELEPHONE	10.00	75.81	780.00	704.19	9.72
100-18-53311-310-000	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-18-53311-340-000	STREET MAINT SUPPLIES	4,233.51	332.55	25,000.00	24,667.45	1.33
100-18-53311-341-000	STREET MAINT EQUIPMENT	0.00	0.00	1,500.00	1,500.00	0.00
100-18-53311-343-000	STREET MAINT SIGNS	0.00	0.00	1,000.00	1,000.00	0.00
100-18-53311-350-000	STREET MAINT SEALCOAT/BLACKTOP	0.00	0.00	8,000.00	8,000.00	0.00
100-18-53311-352-000	STREET MAINT VEHICLE MAINT	459.50	5,325.50	19,000.00	13,674.50	28.03
100-18-53311-353-000	STREET MAINT GRAVEL & BLACKTOP	0.00	0.00	2,500.00	2,500.00	0.00
100-18-53311-370-000	STREET MAINT FUEL	289.35	827.81	7,000.00	6,172.19	11.83
100-19-53311-370-000	SNOW REMOVAL FUEL	303.50	434.21	4,500.00	4,065.79	9.65
100-18-53311-810-000	STREET MAINT STREET SWEEPER	0.00	0.00	1,000.00	1,000.00	0.00
100-18-53311-812-000	STREET MAINT VEHICLE REPLACE	0.00	0.00	40,000.00	40,000.00	0.00
STREET MAINTENANCE		19,041.53	24,718.04	196,699.00	171,980.96	12.57
100-16-53420-220-000	STREET LIGHTING EXPENSE	0.00	3,755.93	38,325.00	34,569.07	9.80
STREET LIGHTING		0.00	3,755.93	38,325.00	34,569.07	9.80
100-21-53432-350-000	SIDEWALKS SUPPLIES (CONCRETE)	0.00	0.00	10,000.00	10,000.00	0.00
100-21-53432-390-000	SIDEWALKS MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00
SIDEWALK W/OUT STREET CONSTR		0.00	0.00	10,500.00	10,500.00	0.00
100-22-53620-290-000	REFUSE & GARBAGE COLLECTION	0.00	12,222.08	77,825.00	65,602.92	15.70
100-22-53620-340-000	REFUSE & GARBAGE OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-22-53620-370-000	REFUSE & GARBAGE FUEL SURCHARG	0.00	0.00	3,000.00	3,000.00	0.00
REFUSE & GARBAGE COLLECTION		0.00	12,222.08	80,825.00	68,602.92	15.12
100-22-53635-290-001	RECYCLING EXPENDITURES	0.00	4,069.52	25,066.00	20,996.48	16.24
100-22-53635-290-002	RECYCLING ADVERTISING	0.00	0.00	0.00	0.00	0.00
RECYCLING EXPENDITURES		0.00	4,069.52	25,066.00	20,996.48	16.24
PUBLIC WORKS		20,637.01	46,910.21	368,481.00	321,570.79	12.73
100-25-55200-220-000	PARKS UTILITIES	0.00	378.74	2,500.00	2,121.26	15.15
100-25-55200-340-000	PARKS OPERATING SUPPLIES	0.00	0.00	3,500.00	3,500.00	0.00
100-25-55200-341-001	PARKS OPERATING EQUIPMENT	0.00	0.00	1,000.00	1,000.00	0.00
100-25-55200-341-002	PARKS PLAYGROUND EQUIPMENT	0.00	0.00	1,000.00	1,000.00	0.00
100-25-55200-360-000	PARKS REPAIRS & MAINTENANCE	80.40	0.00	3,000.00	3,000.00	0.00
100-25-55200-830-000	PARKS FUTURE PROJECTS	0.00	0.00	6,000.00	6,000.00	0.00
PARKS		80.40	378.74	17,000.00	16,621.26	2.23
100-25-55300-340-000	PARKS CELEBRATIONS	0.00	0.00	1,000.00	1,000.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
RECREATION PROGRAMS & EVENTS	0.00	0.00	1,000.00	1,000.00	0.00
CULTURE, RECREATION, & DEVELOP	80.40	378.74	18,000.00	17,621.26	2.10
100-20-56110-210-000 FORESTRY CONTRACTED LABOR	0.00	0.00	6,000.00	6,000.00	0.00
100-20-56110-240-000 FORESTRY STUMP & TREE REMOVAL	0.00	0.00	1,500.00	1,500.00	0.00
100-20-56110-340-000 FORESTRY TREES & BUSHES	0.00	0.00	2,000.00	2,000.00	0.00
100-20-56110-390-000 FORESTRY GRASS CUTTING	0.00	0.00	0.00	0.00	0.00
FORESTRY	0.00	0.00	9,500.00	9,500.00	0.00
100-17-56400-110-000 ZONING ADMINISTRATOR SALARY	0.00	0.00	0.00	0.00	0.00
100-17-56400-150-000 ZONING SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
100-17-56400-340-000 ZONING OPERATING SUPPLIES	0.00	0.00	350.00	350.00	0.00
ZONING	0.00	0.00	350.00	350.00	0.00
100-00-56600-730-000 CITY SHARE OF FACADE PROJECT	0.00	0.00	0.00	0.00	0.00
URBAN DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
CONSERVATION & DEVELOPMENT	0.00	0.00	9,850.00	9,850.00	0.00
100-11-57000-810-000 POLICE RADIOS	0.00	0.00	0.00	0.00	0.00
100-07-57000-820-000 CITY HALL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-11-57000-820-000 POLICE BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
TIF DISABILITY	0.00	0.00	0.00	0.00	0.00
100-18-57330-000-000 HIGHWAY & STREET CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
HIGHWAY & STREET CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
100-27-57340-830-000 STORM SEWER FUTURE CONSTRUCT	0.00	0.00	0.00	0.00	0.00
CAP OUTLAY ROAD FACILITIES	0.00	0.00	0.00	0.00	0.00
TIF DISABILITY	0.00	0.00	0.00	0.00	0.00
100-00-58100-000-000 GO DEBT PRINCIPAL	0.00	0.00	60,360.00	60,360.00	0.00
DEBT SERVICE PRINCIPAL	0.00	0.00	60,360.00	60,360.00	0.00
100-00-58200-000-000 GO DEBT INTEREST	0.00	0.00	12,254.00	12,254.00	0.00
100-00-58200-000-100 LOC INTEREST	0.00	0.00	0.00	0.00	0.00
LINE OF CREDIT INTEREST	0.00	0.00	12,254.00	12,254.00	0.00
DEBT SERVICE	0.00	0.00	72,614.00	72,614.00	0.00
100-00-59200-402-000 TRANSFER TO TIF FUND	0.00	0.00	28,720.00	28,720.00	0.00
100-00-59200-601-000 TRANSFER TO WATER	0.00	0.00	0.00	0.00	0.00
100-00-59200-603-000 TRANSFER TO WASTEWATER	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
TRANSFER TO TIF FUND	0.00	0.00	28,720.00	28,720.00	0.00
100-00-59220-200-000 TRANSFER TO LIBRARY	0.00	0.00	68,569.00	68,569.00	0.00
TRANSFER TO SPECIAL REV FUND	0.00	0.00	68,569.00	68,569.00	0.00
100-00-59260-604-000 TRANSFER TO AMBULANCE	0.00	0.00	12,000.00	12,000.00	0.00
TRANSFER TO ENTERPRISE FUND	0.00	0.00	12,000.00	12,000.00	0.00
100-00-59280-903-000 TRANSFER TO TRUST FUND	0.00	10,872.14	30,000.00	19,127.86	36.24
TRANSFER TO TRUST FUND	0.00	10,872.14	30,000.00	19,127.86	36.24
OTHER FINANCING USES	0.00	10,872.14	139,289.00	128,416.86	7.81
Total Expenses	74,365.58	113,110.80	1,324,215.00	1,211,104.20	8.54
Net Totals	-12,171.46	-45,439.37	2,000.00	47,439.37	-2,271.97

		Fund: 200 - LIBRARY				
Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
200-23-43720-000-000	LIBRARY AID	0.00	0.00	61,179.00	-61,179.00	0.00
	LIBRARY AID	0.00	0.00	61,179.00	-61,179.00	0.00
	INTERGOVERNMENTAL REVENUE	0.00	0.00	61,179.00	-61,179.00	0.00
200-23-46710-000-000	FINES & MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
	FINES & MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
	PUBLIC CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
200-23-47310-000-000	SURROUNDING MUNI FUNDING	0.00	0.00	0.00	0.00	0.00
	SURROUNDING MUNI FUNDING	0.00	0.00	0.00	0.00	0.00
	INTERGOVERN CHARGE FOR SERVICE	0.00	0.00	0.00	0.00	0.00
200-23-48100-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST	0.00	0.00	0.00	0.00	0.00
200-23-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
	DONATIONS	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
200-23-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	68,569.00	-68,569.00	0.00
	TRANSFER FROM GENERAL FUND	0.00	0.00	68,569.00	-68,569.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	68,569.00	-68,569.00	0.00
	Total Revenues	0.00	0.00	129,748.00	-129,748.00	0.00

		Fund: 200 - LIBRARY				
Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
200-23-55110-110-000	LIBRARY DIRECTOR SALARY	4,286.40	4,413.60	38,245.00	33,831.40	11.54
200-23-55110-120-000	LIBRARY WAGES	1,932.04	1,861.59	19,630.00	17,768.41	9.48
200-23-55110-130-000	LIBRARY RETIREMENT	291.48	291.30	2,525.00	2,233.70	11.54
200-23-55110-131-000	LIBRARY HEALTH INSURANCE	2,661.78	2,583.39	20,667.00	18,083.61	12.50
200-23-55110-150-000	LIBRARY SOCIAL SECURITY	448.56	453.10	4,427.00	3,973.90	10.23
200-23-55110-190-000	LIBRARY TRAINING	0.00	0.00	800.00	800.00	0.00
200-23-55110-210-000	LIBRARY CLEANING	0.00	270.00	2,538.00	2,268.00	10.64
200-23-55110-220-000	LIBRARY UTILITIES	307.13	435.82	5,000.00	4,564.18	8.72
200-23-55110-290-000	LIBRARY TELEPHONE	0.00	4.08	1,400.00	1,395.92	0.29
200-23-55110-292-000	LIBRARY ON-LINE EXPENSE	0.00	0.00	0.00	0.00	0.00
200-23-55110-310-000	LIBRARY OFFICE SUPPLIES	0.00	32.53	1,800.00	1,767.47	1.81
200-23-55110-322-000	LIBRARY WALS MEMBERSHIP	0.00	8,828.00	8,828.00	0.00	100.00
200-23-55110-323-000	LIBRARY MISCELLANEOUS DUES	0.00	2,096.11	2,800.00	703.89	74.86
200-23-55110-330-000	LIBRARY MILEAGE	0.00	0.00	250.00	250.00	0.00
200-23-55110-331-000	LIBRARY TRAVEL FOOD	0.00	0.00	100.00	100.00	0.00
200-23-55110-332-000	LIBRARY TRAVEL LODGING	0.00	0.00	500.00	500.00	0.00
200-23-55110-340-000	LIBRARY BOOKS	0.00	892.38	15,038.00	14,145.62	5.93
200-23-55110-341-000	LIBRARY PROGRAMS	0.00	0.00	2,000.00	2,000.00	0.00
200-23-55110-351-000	LIBRARY REPAIR & MAINTENANCE	0.00	156.71	1,800.00	1,643.29	8.71
200-23-55110-390-000	LIBRARY MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
200-23-55110-820-000	LIBRARY CAPITAL IMPROVEMENTS	0.00	0.00	1,400.00	1,400.00	0.00
=====						
LIBRARY PROGRAMS		9,927.39	22,318.61	129,748.00	107,429.39	17.20
=====						
CULTURE, RECREATION, & DEVELOP		9,927.39	22,318.61	129,748.00	107,429.39	17.20
=====						
Total Expenses		9,927.39	22,318.61	129,748.00	107,429.39	17.20
=====						
Net Totals		-9,927.39	-22,318.61	0.00	22,318.61	0.00

Fund: 201 - SENIOR TRANSPORTATION

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
201-00-43530-000-000	COUNTY TRANSPORTATION AID	1,200.00	2,000.00	13,625.00	-11,625.00	14.68
	TRANSPORTATION	1,200.00	2,000.00	13,625.00	-11,625.00	14.68
	INTERGOVERNMENTAL REVENUE	1,200.00	2,000.00	13,625.00	-11,625.00	14.68
201-00-48100-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST	0.00	0.00	0.00	0.00	0.00
201-00-48500-000-000	SR TRANSPORTATION DONATIONS	153.00	100.00	0.00	100.00	0.00
	DONATIONS	153.00	100.00	0.00	100.00	0.00
	MISC REVENUE	153.00	100.00	0.00	100.00	0.00
	Total Revenues	1,353.00	2,100.00	13,625.00	-11,525.00	15.41

Fund: 201 - SENIOR TRANSPORTATION

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
201-00-51000-000-000	UNCLASS MISC	0.00	0.00	0.00	0.00	0.00
	UNLASS MISC	0.00	0.00	0.00	0.00	0.00
	UNLASS MISC	0.00	0.00	0.00	0.00	0.00
201-00-54500-120-000	SOCIAL SERVICES	963.15	0.00	13,625.00	13,625.00	0.00
	SOCIAL SERVICES	963.15	0.00	13,625.00	13,625.00	0.00
	HEALTH & HUMAN SERVICES	963.15	0.00	13,625.00	13,625.00	0.00
	Total Expenses	963.15	0.00	13,625.00	13,625.00	0.00
Net Totals		389.85	2,100.00	0.00	-2,100.00	0.00

Fund: 402 - TAX INCREMENT DISTRICT 2

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
402-00-41120-000-000	TAX INCREMENTS	0.00	0.00	45,841.00	-45,841.00	0.00
	TAX INCREMENTS	0.00	0.00	45,841.00	-45,841.00	0.00
	TAXES	0.00	0.00	45,841.00	-45,841.00	0.00
402-00-48110-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
402-00-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
402-00-48600-000-000	WI OJA GRANT	0.00	0.00	0.00	0.00	0.00
	WI OJA GRANT	0.00	0.00	0.00	0.00	0.00
402-00-48930-000-000	OTHER REIMBURSEMENTS, MISC	0.00	0.00	0.00	0.00	0.00
	OTHER REIMBURSEMENTS, MISC	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
402-00-49140-000-000	DEBT FUNDS	0.00	0.00	0.00	0.00	0.00
	Undefined Group	0.00	0.00	0.00	0.00	0.00
402-00-49200-000-000	TRANSFER FROM GF	0.00	0.00	28,720.00	-28,720.00	0.00
	TRANSFER FROM GF	0.00	0.00	28,720.00	-28,720.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	28,720.00	-28,720.00	0.00
	Total Revenues	0.00	0.00	74,561.00	-74,561.00	0.00

Fund: 402 - TAX INCREMENT DISTRICT 2

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
402-00-56700-000-000	PROPERTY TAXES DUE	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
CONSERVATION & DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
402-00-57000-000-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
402-00-57000-110-000	ADMIN SALARIES	364.86	372.00	4,688.00	4,316.00	7.94
402-00-57000-130-000	TIF RETIREMENT	24.81	24.54	0.00	-24.54	0.00
402-00-57000-131-000	TIF HEALTH INSURANCE	115.44	112.33	0.00	-112.33	0.00
402-00-57000-133-000	TIF DISABILITY	0.00	0.00	0.00	0.00	0.00
402-00-57000-150-000	SOCIAL SECURITY	26.74	27.28	0.00	-27.28	0.00
402-00-57000-210-000	PROFESSIONAL SERVICES	0.00	0.00	1,930.00	1,930.00	0.00
402-00-57000-211-000	LEGAL FEE'S	0.00	0.00	0.00	0.00	0.00
402-00-57000-230-000	INFRASTRUCTURE SERVICE	0.00	0.00	0.00	0.00	0.00
402-00-57000-610-000	PRINCIPAL PAYMENT	0.00	0.00	50,000.00	50,000.00	0.00
402-00-57000-620-000	INTEREST PAYMENT	0.00	0.00	17,943.00	17,943.00	0.00
TIF DISABILITY		531.85	536.15	74,561.00	74,024.85	0.72
TIF DISABILITY		531.85	536.15	74,561.00	74,024.85	0.72
Total Expenses		531.85	536.15	74,561.00	74,024.85	0.72
Net Totals		-531.85	-536.15	0.00	536.15	0.00

Fund: 601 - WATER UTILITY

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
601-00-43230-400-001	WATER GRANT	0.00	0.00	0.00	0.00	0.00
WATER GRANT		0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE		0.00	0.00	0.00	0.00	0.00
601-00-46450-000-000	WATER REVENUE	39,604.71	36,299.90	344,900.00	-308,600.10	10.52
601-00-46450-000-001	WATER RESIDENTIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-002	WATER COMMERCIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-003	WATER INDUSTRIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-004	WATER PUBLIC FIRE PROTECTION	465.30	630.88	191,753.00	-191,122.12	0.33
601-00-46450-000-006	WATER PUBLIC	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-007	WATER FORFEIT DISCOUNT	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-009	WATER MISCELLANEOUS	745.25	440.00	3,000.00	-2,560.00	14.67
WATER REVENUE		40,815.26	37,370.78	539,653.00	-502,282.22	6.92
PUBLIC CHARGES FOR SERVICES		40,815.26	37,370.78	539,653.00	-502,282.22	6.92
601-00-47000-000-000	WATER INTERGOV CHARGE SERVICE	-28.51	16.02	0.00	16.02	0.00
INTERGOVERN CHARGE FOR SERVICE		-28.51	16.02	0.00	16.02	0.00
INTERGOVERN CHARGE FOR SERVICE		-28.51	16.02	0.00	16.02	0.00
601-00-48100-000-000	INTEREST INCOME	0.00	0.00	250.00	-250.00	0.00
MISC REVENUE INTEREST		0.00	0.00	250.00	-250.00	0.00
MISC REVENUE		0.00	0.00	250.00	-250.00	0.00
601-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM GF		0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00	0.00
Total Revenues		40,786.75	37,386.80	539,903.00	-502,516.20	6.92

Fund: 601 - WATER UTILITY

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
601-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
=====						
	Undefined Group	0.00	0.00	0.00	0.00	0.00
=====						
UNLASS MISC		0.00	0.00	0.00	0.00	0.00
=====						
601-02-53700-110-000	WATER SUPERVISOR SALARY	2,896.17	2,968.20	25,622.00	22,653.80	11.58
601-01-53700-120-000	WATER WAGES	3,568.22	3,047.33	42,880.00	39,832.67	7.11
601-01-53700-121-000	WATER OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
601-01-53700-122-000	WATER WEEKEND ON-CALL PAY	100.00	100.00	0.00	-100.00	0.00
601-01-53700-130-000	WATER RETIREMENT	446.41	407.47	4,521.00	4,113.53	9.01
601-02-53700-130-000	WATER RETIREMENT	0.00	0.00	0.00	0.00	0.00
601-01-53700-131-000	WATER HEALTH INSURANCE	2,142.82	2,036.84	18,619.00	16,582.16	10.94
601-01-53700-132-000	WATER UNIFORMS	0.00	47.96	230.00	182.04	20.85
601-02-53700-132-000	WATER UNIFORMS	0.00	0.00	230.00	230.00	0.00
601-01-53700-133-000	DISABILITY INSURANCE	0.00	0.00	150.00	150.00	0.00
601-01-53700-150-000	WATER SOCIAL SECURITY	480.30	451.07	5,240.00	4,788.93	8.61
601-01-53700-151-000	WATER UNEMPLOYMENT PAYMENT	0.00	0.00	0.00	0.00	0.00
601-02-53700-190-000	WATER TRAINING	540.00	370.00	2,000.00	1,630.00	18.50
601-01-53700-210-000	WATER ORGANIZATIONAL SUPPORT	750.00	750.00	2,000.00	1,250.00	37.50
601-02-53700-210-000	WATER CONTRACTED LABOR	703.66	729.05	18,000.00	17,270.95	4.05
601-01-53700-220-000	WATER UTILITIES	170.92	2,247.99	22,000.00	19,752.01	10.22
601-01-53700-221-000	WATER POWER FOR PUMPING	0.00	0.00	0.00	0.00	0.00
601-01-53700-290-000	WATER SHARE TELEPHONE	20.00	37.17	240.00	202.83	15.49
601-02-53700-290-000	WATER REGULATORY COMMISSION	8.51	0.00	2,200.00	2,200.00	0.00
601-02-53700-291-000	WATER SHARE INTERNET	10.00	20.00	135.00	115.00	14.81
601-01-53700-292-000	WATER SHARE OF RADIOS	0.00	0.00	0.00	0.00	0.00
601-02-53700-310-000	WATER OFFICE SUPPLIES	0.00	39.06	1,000.00	960.94	3.91
601-01-53700-311-000	WATER POSTAGE	259.25	196.00	1,350.00	1,154.00	14.52
601-02-53700-330-000	WATER MILEAGE	0.00	0.00	0.00	0.00	0.00
601-01-53700-340-000	WATER OPERATING SUPPLIES	35.93	239.17	22,500.00	22,260.83	1.06
601-02-53700-340-000	WATER SUPPLIES & EXPENSE	0.00	0.00	0.00	0.00	0.00
601-01-53700-351-001	WATER MAINT PUMPING PLANT	0.00	0.00	900.00	900.00	0.00
601-01-53700-352-000	VEHICLE REPAIR/REPLACE	0.00	0.00	2,600.00	2,600.00	0.00
601-01-53700-360-001	WATER MAINT MAINS	0.00	0.00	10,000.00	10,000.00	0.00
601-01-53700-360-002	WATER MAINT SERVICES	0.00	0.00	1,000.00	1,000.00	0.00
601-01-53700-360-003	WATER MAINT METERS	0.00	0.00	0.00	0.00	0.00
601-01-53700-360-004	WATER MAINT HYDRANTS	0.00	0.00	2,500.00	2,500.00	0.00
601-01-53700-360-005	WATER MAINT RES & STANDPIPES	0.00	0.00	4,000.00	4,000.00	0.00
601-02-53700-390-000	WATER MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
601-02-53700-510-000	WATER PROPERTY INSURANCE	0.00	374.35	4,580.00	4,205.65	8.17
601-02-53700-511-000	WATER WORKMANS COMP	0.00	85.08	1,041.00	955.92	8.17
601-03-53700-520-000	WATER BOND FEES	0.00	0.00	2,500.00	2,500.00	0.00
601-03-53700-540-000	WATER AMORTIZATION	0.00	0.00	0.00	0.00	0.00
601-03-53700-541-001	WATER DEPRECIATION GENERAL	0.00	0.00	121,573.00	121,573.00	0.00
601-03-53700-541-002	WATER DEPRECIATION CONTR PLANT	0.00	0.00	0.00	0.00	0.00
601-03-53700-590-000	WATER PILOT TRANSFER GENERAL	0.00	0.00	97,643.00	97,643.00	0.00
601-03-53700-610-000	WATER DEBT PRINCIPAL	0.00	0.00	90,574.00	90,574.00	0.00
601-03-53700-620-000	WATER DEBT INTEREST	0.00	0.00	107,738.00	107,738.00	0.00
601-01-53700-820-001	WATER CAPIMPROVE RADIUM	0.00	0.00	0.00	0.00	0.00
601-01-53700-820-310	2010 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
601-03-53700-900-000	WATER UNCOLLECT ACCOUNTS	0.00	0.00	0.00	0.00	0.00

Fund: 601 - WATER UTILITY

Account Number	2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
WATER SERVICE	12,132.19	14,146.74	615,566.00	601,419.26	2.30
PUBLIC WORKS	12,132.19	14,146.74	615,566.00	601,419.26	2.30
Total Expenses	12,132.19	14,146.74	615,566.00	601,419.26	2.30
Net Totals	28,654.56	23,240.06	-75,663.00	-98,903.06	-30.72

Fund: 602 - ELECTRIC UTILITY

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
602-00-46110-000-000	UTILITY CLERKS FEES	0.00	0.00	0.00	0.00	0.00
CLERKS FEES		0.00	0.00	0.00	0.00	0.00
602-00-46461-000-000	ELECTRIC REVENUE	153,566.25	117,819.76	1,277,303.00	-1,159,483.24	9.22
602-00-46461-000-001	ELEC RESIDENTIAL	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-002	ELEC GENERAL	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-003	ELEC SMALL POWER	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-004	ELEC LARGE POWER	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-005	ELEC STREET LIGHT	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-006	ELEC PUBLIC	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-007	ELEC FORFEIT DISCOUNT	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-008	ELEC POLE RENTAL	0.00	0.00	4,250.00	-4,250.00	0.00
602-00-46461-000-009	ELEC MISCELLANEOUS	75,822.77	5.15	4,500.00	-4,494.85	0.11
ELECTRIC REVENUE		229,389.02	117,824.91	1,286,053.00	-1,168,228.09	9.16
PUBLIC CHARGES FOR SERVICES		229,389.02	117,824.91	1,286,053.00	-1,168,228.09	9.16
602-00-47000-000-000	ELEC INTERGOV CHARGE SERVICE	30.00	0.00	500.00	-500.00	0.00
INTERGOVERN CHARGE FOR SERVICE		30.00	0.00	500.00	-500.00	0.00
INTERGOVERN CHARGE FOR SERVICE		30.00	0.00	500.00	-500.00	0.00
602-00-48100-000-000	INTEREST INCOME	4.86	16.19	50.00	-33.81	32.38
MISC REVENUE INTEREST		4.86	16.19	50.00	-33.81	32.38
602-00-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
MISC REVENUE PROPERTY SALES		0.00	0.00	0.00	0.00	0.00
MISC REVENUE		4.86	16.19	50.00	-33.81	32.38
Total Revenues		229,423.88	117,841.10	1,286,603.00	-1,168,761.90	9.16

Fund: 602 - ELECTRIC UTILITY

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
602-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
UNLASS MISC		0.00	0.00	0.00	0.00	0.00
602-02-53800-110-000	ELECTRIC ADMIN SALARIES	2,896.17	2,968.20	25,622.00	22,653.80	11.58
602-01-53800-120-000	ELEC WAGES	4,048.86	2,612.88	42,880.00	40,267.12	6.09
602-01-53800-121-000	ELEC OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
602-01-53800-122-000	ELEC WEEKEND ON-CALL PAY	0.00	0.00	0.00	0.00	0.00
602-01-53800-130-000	ELEC RETIREMENT	472.29	368.35	4,521.00	4,152.65	8.15
602-01-53800-131-000	ELEC HEALTH INSURANCE	2,305.31	1,667.49	18,619.00	16,951.51	8.96
602-01-53800-132-000	ELEC UNIFORMS	0.00	95.93	460.00	364.07	20.85
602-01-53800-133-000	DISABILITY INSURANCE	0.00	0.00	150.00	150.00	0.00
602-01-53800-150-000	ELEC SOCIAL SECURITY	507.75	409.55	5,240.00	4,830.45	7.82
602-01-53800-151-000	ELECTRIC SERVICE	0.00	0.00	0.00	0.00	0.00
602-02-53800-190-000	ELEC TRAINING	0.00	297.82	2,600.00	2,302.18	11.45
602-01-53800-210-000	ELEC CONTRACTED LABOR	8,087.34	1,479.05	42,000.00	40,520.95	3.52
602-02-53800-210-000	ORGANIZATIONAL SUPPORT	0.00	0.00	8,600.00	8,600.00	0.00
602-01-53800-220-000	ELEC UTILITIES	11.35	513.97	4,600.00	4,086.03	11.17
602-01-53800-290-000	ELEC SHARE TELEPHONE	20.00	37.17	600.00	562.83	6.20
602-02-53800-290-000	ELEC REGULATORY COMMISSION	8.52	0.00	108.00	108.00	0.00
602-02-53800-291-000	ELEC SHARE INTERNET	62.74	136.02	800.00	663.98	17.00
602-02-53800-310-000	ELEC OFFICE SUPPLIES	0.00	39.07	1,500.00	1,460.93	2.60
602-01-53800-311-000	ELEC POSTAGE	294.00	294.00	1,800.00	1,506.00	16.33
602-02-53800-330-000	ELEC MILEAGE	0.00	0.00	0.00	0.00	0.00
602-01-53800-340-000	ELEC OPER SUPPLIES & EXPENSE	-3,097.59	188.32	20,000.00	19,811.68	0.94
602-01-53800-341-000	ELEC METERS	0.00	0.00	7,000.00	7,000.00	0.00
602-01-53800-342-000	ELEC STREET LIGHTS	0.00	0.00	0.00	0.00	0.00
602-01-53800-343-000	ELEC LINE & STATION SUPPLIES	0.00	0.00	0.00	0.00	0.00
602-02-53800-352-000	ELEC VEHICLE REPAIR/REPLACE	0.00	0.00	4,800.00	4,800.00	0.00
602-01-53800-360-001	ELEC MAINT STRUCTURES	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-002	ELEC MAINT TRANSFORMER	0.00	0.00	5,000.00	5,000.00	0.00
602-01-53800-360-003	ELEC MAINT METERS	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-004	ELEC MAINT LINES	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-005	ELEC MAINT STREET LIGHT	0.00	0.00	1,000.00	1,000.00	0.00
602-01-53800-360-009	ELECTRICAL MAINT POLES	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-010	MAINT OF TRANSMISSION PLANT	0.00	0.00	0.00	0.00	0.00
602-01-53800-370-000	FUEL	245.23	82.42	2,000.00	1,917.58	4.12
602-01-53800-390-000	ELEC PURCHASED POWER	146,256.64	77,111.42	952,078.00	874,966.58	8.10
602-02-53800-390-000	ELEC MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
602-02-53800-510-000	ELEC PROPERTY INSURANCE	0.00	280.76	3,434.00	3,153.24	8.18
602-02-53800-511-000	ELEC WORKMANS COMP	0.00	61.64	754.00	692.36	8.18
602-03-53800-520-000	ELEC BOND FEES	0.00	0.00	0.00	0.00	0.00
602-03-53800-540-000	ELEC AMORTIZATION	0.00	0.00	0.00	0.00	0.00
602-03-53800-541-001	ELEC DEPRECIATION GENERAL	0.00	0.00	78,046.00	78,046.00	0.00
602-03-53800-541-002	ELEC DEPRECIATION CONTR PLANT	0.00	0.00	0.00	0.00	0.00
602-03-53800-590-000	ELEC PILOT TRANSFER GENERAL	0.00	0.00	33,670.00	33,670.00	0.00
602-03-53800-610-000	ELEC DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00
602-03-53800-620-000	ELEC DEBT INTEREST	0.00	0.00	0.00	0.00	0.00
ELECTRIC SERVICE		162,118.61	88,644.06	1,267,882.00	1,179,237.94	6.99

Fund: 602 - ELECTRIC UTILITY

Account Number	2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
PUBLIC WORKS	162,118.61	88,644.06	1,267,882.00	1,179,237.94	6.99
Total Expenses	162,118.61	88,644.06	1,267,882.00	1,179,237.94	6.99
Net Totals	67,305.27	29,197.04	18,721.00	-10,476.04	155.96

Fund: 603 - SANITARY SEWER

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
603-00-43230-400-001	USDA RD FEDERAL GRANT	0.00	0.00	0.00	0.00	0.00
	WATER GRANT	0.00	0.00	0.00	0.00	0.00
	INTERGOVERNMENTAL REVENUE	0.00	0.00	0.00	0.00	0.00
603-00-46410-000-000	CHARGE SERVICES SEWER	35,980.18	36,511.49	342,400.00	-305,888.51	10.66
603-00-46410-000-009	SEWER REVENUE MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
	CHARGE SERVICES SEWER	35,980.18	36,511.49	342,400.00	-305,888.51	10.66
	PUBLIC CHARGES FOR SERVICES	35,980.18	36,511.49	342,400.00	-305,888.51	10.66
603-00-48000-000-000	GAIN/LOSS ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
603-15-48100-000-000	INTEREST INCOME	13.82	46.48	150.00	-103.52	30.99
	MISC REVENUE INTEREST	13.82	46.48	150.00	-103.52	30.99
	MISC REVENUE	13.82	46.48	150.00	-103.52	30.99
603-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
603-15-49400-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
	Total Revenues	35,994.00	36,557.97	342,550.00	-305,992.03	10.67

Fund: 603 - SANITARY SEWER

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
603-15-53610-110-000	SEWAGE SERVICE ADMIN SALARIES	2,896.17	2,968.20	25,623.00	22,654.80	11.58
603-15-53610-120-000	SEWAGE SERVICE WAGES	3,506.56	3,401.31	42,880.00	39,478.69	7.93
603-15-53610-121-000	SEWAGE SERVICE OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
603-15-53610-122-000	SEWAGE SERVICE ON-CALL PAY	0.00	0.00	0.00	0.00	0.00
603-15-53610-130-000	SEWAGE SERVICE RETIREMENT	435.41	420.38	4,521.00	4,100.62	9.30
603-15-53610-131-000	SEWAGE SERVICE HEALTH INSURANC	2,232.32	2,086.90	18,619.00	16,532.10	11.21
603-15-53610-132-000	SEWAGE SERVICE UNIFORMS	0.00	47.97	230.00	182.03	20.86
603-15-53610-133-000	DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
603-15-53610-150-000	SEWAGE SERVICE SOCIAL SECURITY	466.99	465.50	5,240.00	4,774.50	8.88
603-15-53610-151-000	SEWAGE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
603-15-53610-196-000	SEWAGE DEFERRED COMP	0.00	0.00	0.00	0.00	0.00
603-15-53610-210-000	SEWAGE SERVICE ENGINEERING	0.00	0.00	3,500.00	3,500.00	0.00
603-15-53610-211-000	SEWAGE SERVICE CONTRACT LABOR	1,548.67	1,851.28	15,000.00	13,148.72	12.34
603-15-53610-220-000	SEWAGE SERVICE UTILITIES	84.37	4,364.90	38,000.00	33,635.10	11.49
603-15-53610-290-000	SEWAGE SERVICE TELEPHONE	115.46	136.80	1,500.00	1,363.20	9.12
603-15-53610-291-000	SEWAGE SERVICE INTERNET	10.00	20.00	120.00	100.00	16.67
603-15-53610-292-000	SEWAGE SERVICE PAGING SERVICE	0.00	0.00	0.00	0.00	0.00
603-15-53610-310-000	SEWAGE SERVICE OFFICE SUPPLIES	0.00	39.07	600.00	560.93	6.51
603-15-53610-311-000	SEWAGE SERVICE POSTAGE	238.15	214.80	1,500.00	1,285.20	14.32
603-15-53610-324-000	SEWAGE SERVICE LICENSURE	0.00	0.00	750.00	750.00	0.00
603-15-53610-340-000	SEWAGE SERVICE OPER SUPPLIES	1,918.61	193.34	6,000.00	5,806.66	3.22
603-15-53610-341-000	SEWAGE SERVICE CHEMICALS	0.00	0.00	4,000.00	4,000.00	0.00
603-15-53610-350-000	SEWAGE SERVICE EQUIP MAINT	0.00	0.00	10,000.00	10,000.00	0.00
603-15-53610-351-000	SEWAGE SERVICE BUILDING MAINT	0.00	0.00	1,000.00	1,000.00	0.00
603-15-53610-352-000	SEWAGE SERVICE VEHICLE REPAIR	0.00	0.00	2,750.00	2,750.00	0.00
603-15-53610-360-000	SEWAGE SERVICE MANHOLE CLEAN	0.00	0.00	0.00	0.00	0.00
603-15-53610-370-000	SEWAGE SERVICE FUEL	231.48	146.73	2,200.00	2,053.27	6.67
603-15-53610-390-000	SEWAGE SERVICE MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00
603-15-53610-510-000	WWTP PROPERTY INSURANCE	0.00	186.85	2,285.00	2,098.15	8.18
603-15-53610-511-000	WWTP INS WORK COMP	0.00	185.58	2,270.00	2,084.42	8.18
603-15-53610-520-000	SEWAGE BONDS	0.00	0.00	0.00	0.00	0.00
603-15-53610-541-100	DEPECIATION SEWAGE SERVICE	0.00	0.00	96,285.00	96,285.00	0.00
603-15-53610-590-000	SEWAGE SERVICE PILOT	0.00	0.00	1,627.00	1,627.00	0.00
603-15-53610-610-000	SEWAGE SERVICE DEBT PRINCIPAL	0.00	0.00	25,853.00	25,853.00	0.00
603-15-53610-620-000	SEWAGE SERVICE DEBT INTEREST	0.00	0.00	62,589.00	62,589.00	0.00
603-15-53610-810-001	SEWAGE SERVICE GEN EQUIP REPLA	0.00	0.00	10,000.00	10,000.00	0.00
603-15-53610-810-002	SEWAGE SERVICE JET VAC REPLACE	0.00	0.00	10,500.00	10,500.00	0.00
603-15-53610-812-000	SEWAGE SERVICE VEHICLE REPLACE	0.00	0.00	1,000.00	1,000.00	0.00
603-15-53610-820-250	PHASE II LIFT STATION STAIRS	0.00	0.00	0.00	0.00	0.00
603-15-53610-820-310	2010 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
603-15-53610-900-000	SEWAGE SERVICE WRITE-OFF	0.00	0.00	0.00	0.00	0.00
603-15-53610-901-000	SEWAGE SERVICE REIMBURSE UTIL	0.00	0.00	0.00	0.00	0.00
SEWAGE SERVICE		13,684.19	16,729.61	396,692.00	379,962.39	4.22
PUBLIC WORKS		13,684.19	16,729.61	396,692.00	379,962.39	4.22
603-15-55000-400-000	SEWAGE SERVICE OTHER EXP	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION, & DEVELOP		0.00	0.00	0.00	0.00	0.00

Fund: 603 - SANITARY SEWER

Account Number	2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
CULTURE, RECREATION, & DEVELOP	0.00	0.00	0.00	0.00	0.00
Total Expenses	13,684.19	16,729.61	396,692.00	379,962.39	4.22
Net Totals	22,309.81	19,828.36	-54,142.00	-73,970.36	-36.62

Fund: 604 - AMBULANCE

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
604-13-43520-000-000	PUBLIC SAFETY GRANT	0.00	0.00	0.00	0.00	0.00
	PUBLIC SAFETY GRANT	0.00	0.00	0.00	0.00	0.00
	INTERGOVERNMENTAL REVENUE	0.00	0.00	0.00	0.00	0.00
604-13-46110-000-000	COPIES / RECORDS	0.00	0.00	0.00	0.00	0.00
	CLERKS FEES	0.00	0.00	0.00	0.00	0.00
604-13-46230-000-000	AMBULANCE CHARGES	0.00	0.00	0.00	0.00	0.00
	AMBULANCE FEES	0.00	0.00	0.00	0.00	0.00
	PUBLIC CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
604-13-48000-000-000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
604-13-48100-000-000	INTEREST INCOME	5.10	15.15	0.00	15.15	0.00
	MISC REVENUE INTEREST	5.10	15.15	0.00	15.15	0.00
604-13-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
	DONATIONS	0.00	0.00	0.00	0.00	0.00
604-13-48550-000-000	FUND RAISING	0.00	0.00	0.00	0.00	0.00
	FUND RAISING	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	5.10	15.15	0.00	15.15	0.00
604-13-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	12,000.00	-12,000.00	0.00
	TRANSFER FROM GENERAL FUND	0.00	0.00	12,000.00	-12,000.00	0.00
604-13-49610-000-000	FIRE DEPT REIMBURSE STANDBY	0.00	0.00	0.00	0.00	0.00
	PAYMENTS FOR MUNICIPAL SERVICE	0.00	0.00	0.00	0.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	12,000.00	-12,000.00	0.00
	Total Revenues	5.10	15.15	12,000.00	-11,984.85	0.13

Fund: 604 - AMBULANCE

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
604-13-51920-352-000	LOSS ON DISPOSAL OF ASSET	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
UNLASS MISC		0.00	0.00	0.00	0.00	0.00
604-13-52300-110-000	AMBULANCE DIRECTOR SALARY	0.00	0.00	0.00	0.00	0.00
604-13-52300-120-000	AMBULANCE ON CALL PAY	0.00	0.00	0.00	0.00	0.00
604-13-52300-130-000	AMBULANCE RETIREMENT	0.00	0.00	0.00	0.00	0.00
604-13-52300-131-000	AMBULANCE HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
604-13-52300-132-000	AMBULANCE CLOTHING	0.00	0.00	0.00	0.00	0.00
604-13-52300-133-000	AMBULANCE DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
604-13-52300-140-000	AMBULANCE RUN PAY	0.00	0.00	0.00	0.00	0.00
604-13-52300-150-000	AMBULANCE SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
604-13-52300-151-000	AMBULANCE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
604-13-52300-190-000	AMBULANCE TRAINING	0.00	0.00	0.00	0.00	0.00
604-13-52300-191-000	AMBULANCE CONFERENCES	0.00	0.00	0.00	0.00	0.00
604-13-52300-210-000	AMBULANCE AUDIT FEES	0.00	0.00	1,400.00	1,400.00	0.00
604-13-52300-220-000	AMBULANCE UTILITIES	245.60	212.96	2,200.00	1,987.04	9.68
604-13-52300-290-000	AMBULANCE TELEPHONE	0.00	0.00	150.00	150.00	0.00
604-13-52300-292-000	AMBULANCE ONLINE EXPENSE	0.00	0.00	0.00	0.00	0.00
604-13-52300-310-000	AMBULANCE OFFICE SUPPLIES	0.00	0.00	50.00	50.00	0.00
604-13-52300-311-000	AMBULANCE POSTAGE	0.00	0.00	0.00	0.00	0.00
604-13-52300-330-000	AMBULANCE MILEAGE	0.00	0.00	0.00	0.00	0.00
604-13-52300-340-000	AMBULANCE MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
604-13-52300-341-000	AMBULANCE MEDICAL EQUIPMENT	0.00	0.00	1,600.00	1,600.00	0.00
604-13-52300-351-000	AMBULANCE BUILDING REP/MAINT	0.00	0.00	1,000.00	1,000.00	0.00
604-13-52300-352-000	AMBULANCE VEHICLE REP/MAINT	0.00	0.00	0.00	0.00	0.00
604-13-52300-370-000	AMBULANCE FUEL	0.00	0.00	0.00	0.00	0.00
604-13-52300-390-000	AMBULANCE MISCELLANEOUS	0.00	100.00	1,000.00	900.00	10.00
604-13-52300-510-000	AMB INSURANCE PROP & VEHICLES	0.00	0.00	0.00	0.00	0.00
604-13-52300-511-000	AMB INS WORK COMP	0.00	0.00	0.00	0.00	0.00
604-13-52300-541-001	AMBULANCE DEPRECIATION	0.00	0.00	0.00	0.00	0.00
604-13-52300-812-000	AMBULANCE VEHICLE REPLACEMENT	0.00	0.00	4,600.00	4,600.00	0.00
604-13-52300-900-000	AMBULANCE WRITE-OFF	0.00	0.00	0.00	0.00	0.00
AMBULANCE		245.60	312.96	12,000.00	11,687.04	2.61
PUBLIC SAFETY		245.60	312.96	12,000.00	11,687.04	2.61
604-13-53800-541-001	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
ELECTRIC SERVICE		0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
604-13-58100-000-000	AMBULANCE HOUSE PAY PRINCIPAL	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE PRINCIPAL		0.00	0.00	0.00	0.00	0.00
604-13-58200-000-000	AMBULANCE HOUSE PAY INTEREST	0.00	0.00	0.00	0.00	0.00

Fund: 604 - AMBULANCE

Account Number	2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
=====					
LINE OF CREDIT INTEREST	0.00	0.00	0.00	0.00	0.00
=====					
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
=====					
Total Expenses	245.60	312.96	12,000.00	11,687.04	2.61
=====					
Net Totals	-240.50	-297.81	0.00	297.81	0.00

Fund: 800 - PERPETUAL CARE

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
800-26-48000-000-000	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
800-26-48110-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
800-26-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
800-26-48440-000-000	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
800-26-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
	Total Revenues	0.00	0.00	0.00	0.00	0.00

Fund: 800 - PERPETUAL CARE

Account Number		2015 Actual 02/17/2015	2016 Actual 02/17/2016	2016 Budget	Budget Status	% of Budget
800-26-54910-110-000	CEMETERY SUPERINTENDANT SALARY	0.00	0.00	0.00	0.00	0.00
800-26-54910-140-000	CEMETERY SEXTON PAY	250.00	125.00	1,500.00	1,375.00	8.33
800-26-54910-220-000	CEMETERY UTILITIES	0.00	0.00	0.00	0.00	0.00
800-26-54910-350-000	CEMETERY SUPPLIES & REPAIR	0.00	0.00	500.00	500.00	0.00
800-26-54910-360-000	CEMETERY GRAVE STONE REPAIR	0.00	0.00	0.00	0.00	0.00
CEMETERY		250.00	125.00	2,000.00	1,875.00	6.25
HEALTH & HUMAN SERVICES		250.00	125.00	2,000.00	1,875.00	6.25
Total Expenses		250.00	125.00	2,000.00	1,875.00	6.25
Net Totals		-250.00	-125.00	-2,000.00	-1,875.00	6.25

CITY OF PRINCETON
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, JANUARY 26, 2016
7:00 PM

1. **CALL TO ORDER AND ROLL CALL.** Mayor Wielgosh called the meeting to order at 7:00 PM. In attendance were Alderperson Bednarek, Kallenbach, Ernest, Roehl, and Garro, Administrator Neubauer, and Mayor Wielgosh. Absent was Alderperson Kallas.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPROVAL OF AGENDA** Garro motioned to Approve the Agenda, seconded by Ernest. Carried 5-0.
4. **APPEARANCES FROM THE PUBLIC** Nothing at this time.
5. **MAYOR'S REPORT**
 - A. **Overview of meeting with DOT on Flea Market Crossing Study/speed limit modifications**
Mayor Wielgosh stated there would be a Bake Sale at City Hall on 2/1/2016 and 2/2/2016 from 7:00 AM to 3:00 PM-proceeds go towards the Cemetery Restoration. There was a DOT meeting on the Flea Market Crossing Study and the City is requesting the speed limit be reduced before the School Crossing for safety.
6. **ADMINISTRATORS REPORT**
 - A. **City Administrators Report – Current and upcoming activities** Administrator Neubauer stated current and upcoming activities include: The yearly Audit is the week of February 1st, Tax Collection is ending , Primary Election is 2/16/2016-and it will be the first election with picture ID's, and there is a Ribbon Cutting at Firehouse Pub Station 9 on 1/27/2016 at 1:00 PM.
 - B. **Budget Comparison (2015)** Administrator Neubauer stated the Budget Comparison was in Council Packets and the City should end the year with positive numbers.
7. **CONSENT CALENDAR**
 - A. **Minutes for Approval:**
 - 1) **December 22, 2015 Regular meeting minutes** Garro motioned to approve the 12/22/2015 Regular Council Meeting Minutes, seconded by Roehl. Carried 5-0.
8. **OFFICER REPORTS**
 - A. **Public Works Department Report – Recent and upcoming activities** A report from Lead Worker Lee Williams was in the Council Packets. Mayor Wielgosh inquired could water meters be tested in times of no snow or snow cleanup, and he stated the City was going to use a bigger truck from Washkoviak for snow clean up in the downtown area to see if the cleanup goes faster, this was going to be tried on 1/27/2016 for the snow clean up from the snowfall on 1/25/2016.
 - B. **Police Department Report – Recent and upcoming activities**
 1. **Swearing in Officer Christopher J. H. Downs by Mayor Wielgosh** Mayor Wielgosh swore in new Police Officer Christopher J H Downs. Police Chief Bargenquast stated Police Officer Tyler Hoerig had a conditional job offer from Green Lake County.
 - C. **Library Report – Recent and upcoming activities** Director Sommersmith gave an update on the Friends of the Library fundraising and about the Library Programs.
 - D. **Building Inspection Report – Written Report** This was in the Council packets.
 - E. **Zoning Administrator Report – Written Report** This was in the Council packets.
 - F. **CDA – Written Report – 2015/2016 review** This was in the Council packets and the next meeting would be 2/29/2016, the members of the CDA are working ongoing projects.
9. **COMMUNICATIONS** Mayor Wielgosh stated Alderperson Kallas had surgery and it turned out fine and he was doing well.
10. **NEW BUSINESS**
 - A. **Recognition of International Migratory Bird Day – Resolution #2016-01**
RECOMMENDATION: Approval of resolution as presented fulfilling requirements of the Bird City Program, adoption of Resolution #2016-01 Garro motioned to approve Resolution #2016-01-Recognition of International Migratory Bird Day, seconded by Ernest. Carried 5-0.

- B. Police Department 2015 Budget – Resolution #2016-02**
RECOMMENDATION: Approval of carry-over of the full \$13,000 from 2015 budget for Squad Replacement Category, adoption of Resolution #2016-02 Ernest motioned to approve Resolution #2016-02-Approval of carry-over of the full \$13,000 from the 2015 Budget for Squad Replacement, seconded by Garro. Carried 5-0.
- C. Farmer Street Update and approval of related Contracts** The bids for the Farmer Street Project will be opened 2/16/2016.
1. **Approval of Administrative Contract with MSA for DNR Safe Drinking Water fund and DNR Clean Water Fund** Garro motioned to approve the Administrative Contract with MSA for DNR Safe Drinking Water fund and DNR Clean Water Fund, seconded by Ernest. Carried 5-0.
 2. **Approval of Administrative Contract with MSA for CDBG Public Facilities Grant Program** Ernest motioned to approve the Administrative Contract with MSA for CDGB Public Facilities Grant Program, seconded by Roehl. Carried 5-0.
 3. **Approval of Amendment to Construction related Services with MSA for Farmer Street Project** Kallenbach motioned to approve the Amendment to Construction related Services with MSA for Farmer Street Project, seconded by Roehl. Carried 5-0.
- D. Designation of Public Depositories for the City of Princeton – Resolution #2016-03**
Recommendation: Approval of Resolution #2016-03 designating depositories for public funds Kallenbach motioned to approve Resolution #2016-03-Desinating Depositories for Public Funds for the City of Princeton, seconded by Bednarek. Carried 5-0.
- E. Commercial Insurance Policy Renewal**
RECOMMENDATION: Per City Bidding Policy, discussion on staff recommendation for renewal of insurance package for 2016-2017. Approval of EMC through the Diedrich Agency for the renewal of the Workers Comp and Liability Policy packages if appropriate. Bednarek motioned to approve EMC through the Diedrich Agency for the renewal of the Workers Comp and Liability Policy packages, seconded by Kallenbach. Carried 5-0.
- F. Cat License Ordinance**
RECOMMENDATION: Discussion and action on eliminating section of the code as it relates to cat licensing, recommendation for ordinance adoption (if appropriate) for February meeting. Council consensus to bring the ordinance to eliminate cats from licensing in the City of Princeton, to the February Council Meeting
- G. Easement – Princeton Mechanical Property**
RECOMMENDATION: Approval of acquisition of easements as needed for utilities per legal description/map provided Roehl motioned to approve the acquisition of easements as needed for utilities per legal description/map as provided, seconded by Garro. Carried 5-0.
- H. Building Inspection Services**
RECOMMENDATION: Carried over discussion on proposals for building inspection services, action as appropriate This discussion will continue at the February Council Meeting.

11. MEETING SCHEDULE

RECOMMENDATION: February 23, 2015-Next Council Meeting.

Roehl motioned to adjourn the 1/26/2016 Council Meeting, seconded by Bednarek. Carried 5-0.
Mayor Wielgosh adjourned the meeting at 7:48 PM.

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

Council Report for the February 23, 2016

We've been out plowing snow and cleaning curbs and catch basins. We were called out twice for power problems. Had a water main break on S. Howard St. and had Egbert Excavating come in and assist us in repairing the main break and everything worked great. We are still working on the PSC reports.

When time allows we will be starting to cut trees down on S. Farmer St. and we will start locating for the street project. This will be a good time to train all the guys in learning how to locate and what to watch out for.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: DPW / Utility Updates

Last week myself, Lee and Ernie met regarding the WWTP license/permit. Sampling reports are regularly sent to the DNR to make sure we are compliant with their regulations and standards.

Several years ago, we were out of compliance for the ammonia limits in our lagoons. What was found as a contributing factor was the fish that found their way into the ponds. Once we went through the fish kill process the ammonia levels went down considerably and our DNR representative put us on a "watch and see" status to determine if there would be any additional means that must be undertaken to control ammonia.

Presently, we have still had a few test results which are in the excess of the DNR standards. Although it is substantially less than prior, cities are still required to meet 100% compliance. The DNR cannot provide us a method to correct this problem. Their response was to talk with Engineers and see what method they would suggest. DNR provided three names, one of which is MSA. On Friday 2/26 we will be discussing the situation in more detail to determine our intentions which is made part of our new WWTP permit.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: Zoning Administrator Activity

Presently there are a couple Board of Appeals cases pending which may be scheduled for a meeting March.

Dependent on the Consultant we go with for the building inspection, there are also a couple pending cases which will warrant enforcement and are carried over from last year.

The Charlie Soda property which was discussed last fall is continually being cleaned up, with the mobile home which he vacated in 2014 is nearly empty and scheduled to be removed in the spring.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: Farmer Street Bid Award

The Farmer Street Bid opening took place on February 16th. There were six bids presented which ranged from \$1,002,413.75 to \$1,756,224.00. The lowest bid was presented by Kopplin and Kinas of Green Lake. Bid packets are being reviewed by MSA and if there is any changes, it will be presented at the meeting. This is a very favorable bid, being under budget from what MSA's estimates were. The breakdown between the funding sources are presently being divided up between the funding sources which will be presented at a subsequent meeting.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

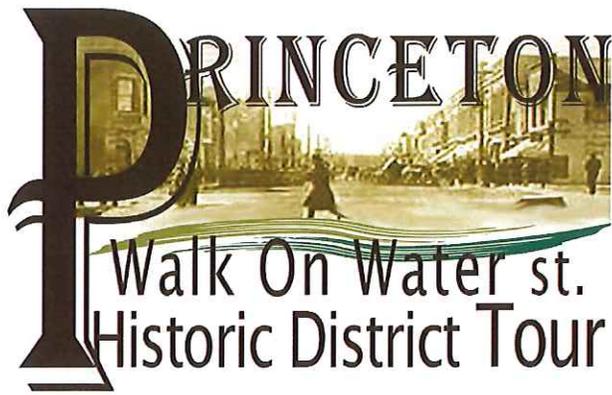
To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: CDA Downtown Historic Walking Tour / 2016 Projects

Vicki Wielgosh will be presenting information to the City Council on the Downtown Historic Walking Tour Project. Being a joint project between the CDA, Historical Society, and Chamber, along with assistance of a High School student, have worked on the project since last fall.

In other activity, the business survey has been distributed to nearly all of the businesses in the city. The UW Extension project provided last month "Community Builders Series" has been made available to the businesses as well (this was partially created as a result of our business survey), and the First Impressions study will be made available after March 1st.

The First Impressions project had 5 people from Princeton who went to Cuba City (which is in the far SW part of the state) and we did a detailed review of their community. Cuba City, in turn came to Princeton in the summer of 2015. The final report of their detailed visit has been compiled and will be made available for your review.

PRINCETON



Walk On Water st.
Historic District Tour

Creating A living history
By securing and
Highlighting our memoirs
To attract Tourism

Dear Building Owner.

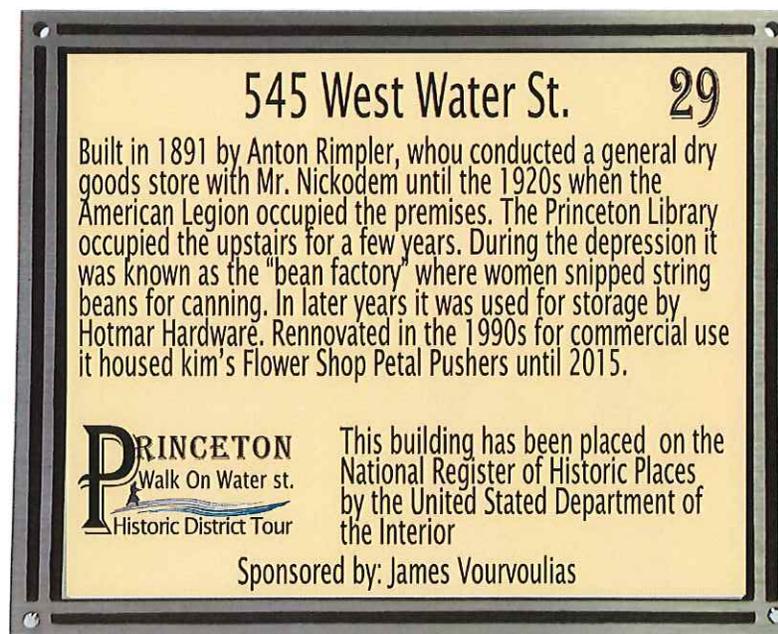
An exciting new project is being presented to you by The Princeton Chamber of Commerce, Princeton Community Development Authority, Princeton Historical Society, and the Princeton Public School. We have created a historic walking tour to draw larger numbers of visitors to our downtown. This will also cement our history for all time.

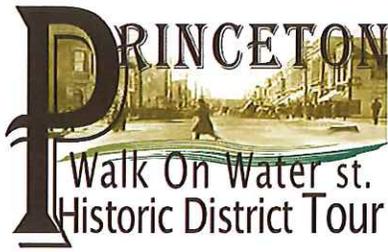
Initiated by Partnership 21's efforts (1990's revitalization Committee), the 400-600 blocks of Water Street along with 11 individual buildings have been placed on the National Historic Registry by the United States Dept. of Interior. Their efforts created a foundation for destination travel by history enthusiasts in the spring of 2016.

We are asking for your help and the help of other dedicated benefactors to take this project to the next step placing Phase 1 in effect this spring.

We are proposing:

- A beautiful metal backed laser etched plaque permanently attached to your building highlighting its unique history.





Creating A living history
By securing and
Highlighting our memoirs
To attract Tourism

- A mobile tour available on smart phones with more in-depth history and photos of your building
- Brochures pinpointing your building with a short description and address map
- Web presence on state and national visitor and historical, Princeton chamber and city sites
- Easy identification of your building on all media includes corresponding numbers to your building address
- The sponsor for each building will be laser etched on that buildings plaque
- Recognition on plaques and media for individual buildings that have been placed on the National Historic Registry by the United States Dept. Of Interior

To create a full and comprehensive history, any additional information about your building or others you would like to share with us will be added to Princeton's story.

We are asking for your support as a sponsor for a 1 time donation of \$200.00 to help defray the cost of this project.

As the goal is to get this in place for the spring tourist season, we will be making contact with you very soon, or we would surely welcome a call from you. Please contact us at: Vickie Wielgosh at 920-291-5434 or Beth Pelland at 920-295-3877.

Thank you for your support.

Marj Mlodzik - Princeton Historical Society

Gordon Debruin - Princeton Historical Society

Beth Pelland – Princeton Chamber of Commerce

Vickie Wielgosh – Princeton Community Development Authority

Cheyenne Grohall – Princeton Public High School

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: Fire Station Discussion

The Mayor will lead up this topic regarding questions/contact he has had in the last two months on the status of the Fire Association project.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: Fire Station

The Mayor will lead up this topic regarding questions/contact he has had in the last two months on the status of the Fire Association project.

ORDINANCE NO. #01-2016

AN ORDINANCE TO AMEND ORDINANCE 7-1-1 THROUGH 7-1-4 TO REMOVE THE LICENSING OF CATS.

WHEREAS, The Common Council of the City of Princeton, Green Lake County, Wisconsin, being duly assembled does ordain as follows:

The City has resolved to remove the licensing of cats in the City of Princeton. Therefore, regarding Sections 7-1-1 through 7-1-4 of this Code of Ordinances anytime the words "DOG AND/OR CAT" or "DOGS AND/OR CATS" appears; it is hereby REPEALED and AMENDED to read "DOG" or "DOGS" respectively.

NOW THEREFORE BE IT RESOLVED, that this Ordinance #01-2016 shall take affect after passage and publication according to law.

PASSED, APPROVED AND ADOPTED this 23rd day of February 2016.

AYES: _____

NAYS: _____

ABSENT: _____

LEONARD WIELGOSH, Mayor

MARY LOU NEUBAUER
City Administrator/Clerk/Treasurer

APPROVED AS TO FORM:

LUDWIG L. WURTZ
City Attorney

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: Council Pay

Staff was asked to provide information regarding the Mayor/Council pay is structured along with some other community comparisons.

Salaries shall remain consistent until they remain changed by Ordinance and shall not be increased or diminished during their term of office.

Rates are as follows for some nearby communities

	Mayor	Aldersperson
Princeton	\$1400/annually \$20 per meeting pay	\$1200/annually \$20 per meeting pay
Green Lake	\$7200/annually (no extra for meetings)	\$50.00/meeting
Westfield (Village)	\$1500/annually \$40/board meetings \$20/committee mtgs	\$1000/annually \$35/board meetings \$20/committee mtgs
Markesan	\$500/monthly \$30/Council mtgs \$20/Committee Mtgs (if chairman-then \$40)	\$50/meeting \$40/meeting (if chairman-then \$60)

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: Snow Plowing

The January Public Works staff report included an overview on sidewalk shoveling this winter. As a follow-up to that information, a question was posed regarding the snow removal process. For one of the larger snowfalls this winter, we contracted with a truck/driver from Washkovich to haul the snow from downtown. It was six hours and cost of \$455.00. It was determined a larger dump truck would most likely be beneficial in only large snowfalls over 8" where there are large piles for pick-up. Smaller snowfalls can be handled by our dump trucks more efficiently.

A question was also posed on the scheduling of shifts for the snow removal. As each snowfall is different depending on the start time, amount, and the snow factors, every snowfall and the game plan for removal is discussed with Lee. The best option is considered for traffic safety and a speedy removal process. As the forecast generally isn't 100% correct, the game plan often changes mid-stream but that is expected.

In the past week, you also have seen the employees back on the streets topping the banks and cleaning around the corners. Topping the banks allows for better vision near intersections and scraping snow away from the storm sewer inlets as many are still covered with snow. When a thaw/freeze takes place, the ice will pond on the street if the inlets are not scraped off.

It was asked the amount spent on overtime paid out for snow removal. Following is the last seven years of information. Please note this amount also includes overtime related to any street activity such as down trees during a summer storm.

2015	\$2449.35
2014	\$3521.25
2013	\$3727.89
2012	\$2873.72
2011	\$5047.95
2010	\$4844.71
2009	\$10,814.29
2008	\$12,306.98

The amount of DPW overtime has been drastically reduced in over the past seven years. It should be noted, that any given year, weather will dictate the work load but the overtime at its present level is well managed in the budget.

It was also mentioned that overtime at Green Lake County Highway Department had been eliminated, however records from the Commission provided in 2015, there was just over \$10,800 paid out.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: February 23, 2016
RE: Building Inspection Services

Following the last meeting I spoke with one of the companies who submitted a proposal – Safe Built Inspections. They presently serve Wautoma, Montello and the Town of Green Lake in this area.

Their fee schedule is attached along with an over view of their services. I have also added their fees into the table with the other accounts to show a comparison. It should be noted that fees and services are not always labeled in the same way by each company so there can be some variation in the chart content.

<u>RESIDENTIAL</u>	<u>GENERAL ENGINEERING</u>	<u>DAVID NITZ, Berlin</u>	<u>KUNKEL ENGINEERING</u>	<u>SAFEBUILT</u>
New Residential Mechanicals Included	.23/square foot Minimum fee \$660	.20/square foot Minimum fee \$500	.20/square foot + \$180	.12/sq ft Minimum fee \$100
State Seal	\$35	included	included	included
Residential Additions	.23/square foot Minimum fee \$165	.20/square foot Minimum fee \$100	.11/square foot +\$75	.12/sq ft Minimum fee \$100
Residential Remodels	.23/square foot Minimum fee \$110	\$5/\$1000 value Minimum fee \$75	\$5/\$1000 value Minimum fee \$40	\$8/\$1000 value Minimum fee \$60
Electrical upgrades & Service Changes	\$99	\$75	.03/square foot + \$35 \$70	.04/square foot + \$35 \$40
Plumbing upgrades	\$88	\$75	\$3/1000 value remodel .03/square foot + \$35	Minimum fee \$50 .04/square foot + \$35
HVAC upgrades	\$88	\$75	.03/square foot + \$35 \$3/1000 value remodel	.04/square foot + \$35 Minimum fee \$50
Detached Garages/ Storage Buildings	\$88	\$75	.11/square foot + \$75	.12/square foot Minimum fee \$60
Decks	.55/square foot Minimum fee \$110	.40/square foot Minimum fee \$50	\$50	\$50
Raze/Demo Permits	\$55	\$50	\$75/Garage; \$150/Residential \$200/Commercial	\$75
New Home Erosion Addition Erosion	\$88/\$55	\$75 \$50	Incl in new construction fee	\$100/new \$75/addition
Moving Buildings			\$500/principal-\$100/accessory	

COMMERCIAL

Commercial early start	\$165	\$100	same as above	
New Construction and Additions	Varies per type of building	.10/square foot	.20/square foot + \$180	varies
Mechanical Permits Sep		Minimum \$75		.10-.15/square fot
Electric	\$132/minimum	.035/square foot Minimum \$90	.03/square foot + \$35	\$45 +.05 square feet Minimum \$75
Plumbing	\$88/minimum	.035/square foot Minimum \$75	.03/square foot + \$35	.05/square foot + \$45 Minimum \$75
HVAC	\$88/minimum	.025/square foot Minimum \$75	.03/square foot + \$35	.05/square foot + \$45 Minimum \$75
Commercial Remodel	.09/square foot Minimum \$88	\$5/\$1000 value Minimum \$75	\$5/\$1000 value Minimum \$40	\$9/\$1000 value Minimum \$100
Non-permitted generated Inspections	\$85 per hour	\$40 per inspection	\$65 per inspection	\$55 per inspection
Administrative permits Not:otherwise noted	\$85 per hour	\$35 per inspection	\$65 per inspection	\$55/hour

Safebuilt

FEE SCHEDULE

EXHIBIT C, page 1 of 2

Residential 1 & 2 Family	Fee	Minimum
Building Plan Review only	\$08 per sq ft	\$200.00
Detached Garage Plan Review	\$50.00	
Minimum Plan Review		\$50.00
New Dwelling/Addition	\$.12 per sq ft all floor area	\$100.00
Erosion Control	\$100.00 (New) \$75.00 (Addition)	
Remodel	\$8.00 per thousand of valuation	\$60.00
Accessory Structure (greater than 200 sq ft), Decks	\$.12 per sq ft all areas	\$60.00
Occupancy Permit	\$50.00 per dwelling unit	
Temporary Occupancy Permit	\$50.00	
Pool (separate elec. Permit required)	\$50.00	
Early Start (footings and foundations)	\$50.00	
Plumbing		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$35.00 base plus \$.04 per sq ft all areas	\$50.00
Replacement & Misc Items	\$10.00 per thousand of plmb. project valuation	\$50.00
New Home Outside Sewer and Water Laterals	\$50.00 (dwelling to right-of-way)	
Electrical		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$35.00 base plus \$.04 per sq ft all areas	\$50.00
Replacement & Misc Items	\$10.00 per thousand of Elec. project valuation	\$50.00
HVAC		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$35.00 base plus \$.04 per sq ft all areas	\$50.00
Replacement & Misc Items	\$10.00 per thousand of HVAC project valuation	\$50.00
Razing	\$.05 per sq ft all areas	\$75.00
Other		\$50.00
Commercial		
	Fee	Minimum
New Structure/Addition		
Multi-Family (3+ family), Motel, CBRF, Daycare, Merchant, Restaurant, Tavern, Hall, Church, Office	\$.13 per sq ft	\$125.00
School, Institution, Hospital, Vehicle/Sm Engine Repair, Parking, Storage, Auto Body	\$.15 per sq ft	\$125.00
Manufacturing and Industrial - office area, follow Office fees	\$.12 per sq ft	\$125.00
Warehouse, Mini Warehouse, Bldg Shells* for Multi Tenant Bldg-Office area use office fees	\$.10 per sq ft	\$125.00
Build Out* - See new structure fees above		
Special Occupancies (Outdoor Pools, Towers, Tents, etc.)	\$.10 per sq ft	\$125.00
Erosion Control	\$200.00 for 1st acre plus \$100.00/acre or portion thereof	
Remodel/Reroof/Residing	\$9.00 per thousand of valuation	\$100.00
Occupancy/Temp Occupancy, Change of Use	\$50.00 per unit	
Plumbing		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$45.00 base fee plus \$.05 per sq ft, all areas	\$75.00
Replacement & Misc Items	\$10.00 per thousand of plmb proj valuation	\$75.00
New Construction Outside Sewer and Water Laterals	\$100.00 for the 1 st 100 ft then \$.50/ft thereafter	
Electrical		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$45.00 base fee plus \$.05 per sq ft, all areas	\$75.00
Replacement & Misc Items	\$10.00 per thousand of elec proj valuation	\$75.00
HVAC		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$45.00 base fee plus \$.05 per sq ft, all areas	\$75.00
Replacement & Misc Items	\$10.00 per thousand of HVAC proj valuation	\$75.00
Commercial Plan Review - Certified Municipality per SPS 302.31		
Early Start Permit	\$150.00 (footings & foundations per SPS 361.32)	
Razing Fee	\$.05 per sq ft of floor area	\$100.00

Other		\$75.00
New Structure/Addition/Remodel Buildings	\$.08 per sq ft all floor area	\$60.00
Electrical Service	\$40.00	
Re-inspection Fee - each occurrence	\$50.00	
Failure to Call for Inspection - each occurrence	\$50.00	
Double Fees are due if work is started before the permit is issued.		
Permit Renewal - 50% of the permit fee based on the current fee schedule, but not less than the minimum fee.		
State Seal Fee	\$35.00*	

* State Seal Fee is not split with SAFEBUILT. Any amount over the actual cost of the seal is retained by the City as an Administrative fee.

Fee Schedule – Zoning EXHIBIT D

Residential 1 & 2 Family	
New Dwelling	\$110.00
Addition/Alteration	\$75.00
Accessory Buildings, Fences, Decks, Pools	\$50.00
Commercial Buildings	
New Structure	\$185.00
Addition/Alteration	\$130.00
Change in Use/Occupancy	\$75.00
Signs	\$75.00 base fee plus \$.50 per sq ft of sign face per sign
Agricultural Buildings	
New Structure/Addition/Remodel	\$65.00

This fee schedule includes: Cost for the building inspector's review of zoning permit applications and answering zoning questions. Items reviewed include: street setback, side yard, rear yard, building height, use, building/sign size and commercial parking.

Items not included are: Review of rezoning, conditional use permits, commercial site plans, land divisions, variance applications, etc.

EXHIBIT A – LIST OF SERVICES

1. LIST OF SERVICES

Building, Plumbing, Mechanical and Electrical Inspection Services

Our inspection staff recognize that an educational, informative approach is the most effective way to improve the customer's experience.

- ✓ Consultants primary inspector will meet with the public by appointment
- ✓ Consultants primary inspector will issue building permits and collect fees
- ✓ Provide zoning administration/ review associated with building permit applications
- ✓ Perform consistent code compliant inspections to determine that construction complies with approved plans and/or applicable codes and ordinances
- ✓ Meet or exceed agreed upon performance metrics regarding inspections
- ✓ Provide onsite inspection consultations to citizens and contractors while performing inspections
- ✓ Return calls and emails from permit holders in reference to code and inspection concerns
- ✓ Identify and document any areas of non-compliance
- ✓ Leave a copy of the inspection ticket
- ✓ Discuss inspection results with site personnel

Professional Plan Review Services

- ✓ Provide plan review services electronically or in the traditional paper format
- ✓ Review all plans, ensuring they meet adopted building codes and local amendments and/or ordinances
- ✓ Be a resource to applicants on submittal requirements and be available throughout the process
- ✓ Work with other departments on the concurrent review process
- ✓ Be available for pre-submittal meetings as warranted
- ✓ Be a resource for team members and provide support to field inspectors as questions arise in the field
- ✓ Determine type of construction, use, and occupancy classification and determine plans comply with applicable codes and ordinances using State certified plans examiner
- ✓ Coordinate plan review tracking, reporting, and interaction with applicable departments
- ✓ Provide feedback to keep plan review process on schedule
- ✓ Interpret legal requirements and recommend compliance procedures as well as address any issues by documented comment and correction notices
- ✓ Return a set of finalized plans and all supporting documentation
- ✓ Provide ongoing support including review of all plans/plan revisions and be available to the applicant after the review is complete

Professional Customer Service

- ✓ Provide inspection scheduling and track inspection results
- ✓ Provide consistent and responsive customer service
- ✓ Be available by phone, fax or email to provide customer service and respond to requests for information from residents, contractors and developers
- ✓ Log all permits, inspection requests and inspection results into Consultants permit tracking software daily for follow-up and reporting
- ✓ Provide back-up inspection professional when primary inspector is unavailable

Reporting Services

We will work to develop a reporting schedule and format that meets your needs. We can provide monthly, quarterly, and annual reports summarizing activity levels; adherence to our performance metrics; and other items that are of special interest to you.

2. MUNICIPAL OBLIGATIONS

- ✓ Municipality shall provide zoning review of annexations rezoning, conditional use permits, commercial site plans, land divisions, variance application, etc.
- ✓ Office space, desk, desk chairs, file cabinets, local phone service, use of photocopier and fax machine

3. TIME OF PERFORMANCE

Consultant will perform Services commencing upon execution of the agreement. All Services will be performed during normal business hours excluding Municipal holidays.

- ✓ Consultant’s primary inspector will meet with the public by appointment

Deliverables			
NEXT-DAY INSPECTIONS	Perform inspections called in by 9:00 am within twenty-four (24) hours of request		
MOBILE RESULTING	Provide our inspectors with field devices to enter results immediately		
PRE-SUBMITTAL MEETINGS	Provide pre-submittal meetings to applicants		
PLAN REVIEW TURNAROUND TIMES	Provide comments within the following timeframes:		
	<u>Project Type:</u> ✓ Single-family within	<u>First Comments</u> 5 business days	<u>Second Comments</u> 5 business days or less
APPLICANT SATISFACTION	Put a survey in place that allows applicants to provide feedback on their experience throughout the process		

EXHIBIT B – FEE SCHEDULE FOR SERVICES

1. FEE STRUCTURE

Consultant fees for Services provided will be as follows:

Building Department Service Fee	
90% of permit fees collected: based on Exhibit C & D: Attached Fee Schedule	
Activities/Meetings Where No Permit Fee is Generated - As requested by Municipality	
Normal Business Hours – 8:00 am to 5:00 pm	\$55.00 per hour – one (1) hour minimum
Other Than Normal Business Hours	\$69.00 per hour – one (1) hour minimum
Time tracked will include travel time from Consultant’s office to the Municipality/inspection site.	

2. INVOICE & PAYMENT STRUCTURE

Consultant will invoice the Municipality on a monthly basis and provide all supporting documentation. All payments are due to Consultant within 30 days of invoice date. The Municipality may request additional information before accepting the invoice. When additional information is requested the Municipality will identify specific disputed item(s) and give specific reasons for any request. If additional information is requested, Municipality will submit payment within thirty (30) days of resolution of the dispute.