

**CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, MARCH 22, 2011
6:30 PM**

Notice is hereby given of a council meeting for the purpose of discussion and potential action upon the following agenda items:

- 1. CALL TO ORDER AND ROLL CALL.**
- 2. APPEARANCES FROM THE PUBLIC.**
- 3. MINUTES FOR APPROVAL.**
 - A. January 11, 2011
- 4. NEW BUSINESS.**
 - A. Department Head Report-Police Chief Matt Bargenquast
- 5. ADJOURN.**

* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible.

CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, JANUARY 11, 2011
6:00PM

Notice is hereby given of a council meeting for the purpose of discussion and potential action upon the following agenda items:

1. **CALL TO ORDER AND ROLL CALL.** Council President Bednarek called the meeting to order at 6:02 PM. In attendance were Alderpersons Garro, Pulvermacher, Hardt, Kallenbach, and Bednarek, and Mayor Mosolf. Absent was Alderperson Magnus.
2. **APPEARANCES FROM THE PUBLIC.** Nothing at this time.
3. **MINUTES FOR APPROVAL.**
 - A. **November 23, 2010** Pulvermacher motioned to approve the 11/23/10 Committee of the Whole Minutes, seconded by Garro. Carried 5-0.
4. **OLD BUSINESS**
 - A. **Outdoor Wood Burners** There was a discussion about Outdoor Wood Burners. Alderperson Pulvermacher stated in his opinion there is a need to control outdoor wood burners. Alderperson Garro stated how far to you want to control-fire pits, fireplaces, pellet stoves, and outdoor wood burners? No one can control the wind and the direction of the smoke. Bednarek motioned to disband the Outdoor Wood Burner Task Force, seconded by Garro. Carried 4-1, with Pulvermacher voting against.
5. **NEW BUSINESS.**
 - A. **Proposal from General Engineering Company** General Engineering was present to discuss implementing their program and not going by previous Building Inspectors prices. General Engineering wanted to know what the City wanted to focus on for building inspections and zoning. Consensus by the Council to have new City Administrator set up date and time of workshop to redefine rules for permits and zoning and look at Ordinances.
 - B. **Consideration of ATV Access for Charity Ride** Ernie Pulvermacher spoke about an ATV Charity Ride in partnership with the Neshkoro and Princeton VFW's to raise funds and have the VFW determine how the funds are distributed. He asked if Vehicles could be parked by City Shop for the event, since VFW has limited parking. The ride would be April 9, 2011 from 10:00 am to approximately 4:00 pm. The ride would start at the Princeton VFW and use railroad to go North and West. Garro motioned to approve ATV Access for Charity Ride, seconded by Kallenbach. Carried 3-1 with Hardt voting against and Pulvermacher abstained.
6. **ADJOURN.** Council President Bednarek adjourned the meeting at 6:54 PM.

CITY OF PRINCETON
COMMON COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, MARCH 22, 2011
7:00 PM

- 1. CALL TO ORDER AND ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. APPEARANCES FROM THE PUBLIC.**
- 4. CONSENT CALENDAR:**
 - A. Minutes for Approval:
 - i. March 8, 2011-Council Meeting and March 15, 2011-Special Council Meeting
 - B. Licenses for Approval
 - i. Operators Licenses
 - A. Ashley S Roller (new)
 - B. Renee M Mikulski (new)
- 5. OFFICER REPORT**
 - A. City Administrator/Clerk/Treasurer
- 6. OLD BUSINESS**
 - A. 2011/2012 Budget Deficit
- 7. NEW BUSINESS**
 - A. Waive Snow Shoveling Bill for 103 S Farmer Street-Michelle Nighbor
 - B. Mayoral Appointment-Police Discipline Committee
- 8. COMMUNICATIONS**
- 9. ADJOURN**

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CITY OF PRINCETON
COMMON COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, MARCH 8, 2011

7:00 PM

1. **CALL TO ORDER AND ROLL CALL.** Mayor Mosolf called the meeting to order at 7:01 PM. In attendance were Alderpersons Kallenbach, Pulvermacher, Garro, Magnus, and Bednarek, Administrator Weidl, and Mayor Mosolf. Absent was Alderperson Hardt.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPEARANCES FROM THE PUBLIC.**
 - Mike Goetz 507 N Clinton St., Princeton Snow shoveling bills on agenda.
 - Todd Nachtrab 324 W Main St., Apt A, Princeton Snow plowing.
 - Grace Kallas 513 N Clinton St., Princeton Snow shoveling bills on agenda.
 - Jessica McGuigan 320 E South St., Princeton Police complaints.
4. **CONSENT CALENDAR:**
 - A. **Minutes for Approval:**
 - i. **February 22, 2011** Magnus motioned to approve 2/22/2011 Council Minutes, seconded by Garro. Carried 5-0.
5. **OFFICER REPORTS:**
 - A. **Mayor.** The DOT changed the detour route to: County A to K to Hwy 73 to D.
 - B. **Administrator/Clerk/Treasurer** Administrator Weidl stated he was collecting information about camping in the city. He also handed out a report of the revenues and expenses for the General Fund. By June there will be no money available. Executive Assistant Cheryle Nickel explained the report about unbudgeted expenses from 8/1/10 to 12/31/10, which depleted the General Fund, Utility Fund and LGIP account. Administrator Weidl is meeting with George Jachthuber, Lee Williams, Matt Bargaenquast, Adam Roehl, and Cheryle Nickel to present the Council with their recommendation. Alderperson Pulvermacher inquired about the 2011 money being spent on 2010 expenses. He also inquired about restructuring debt and refinancing. Alderperson Bednarek inquired if money could be borrowed for capital debt retroactively? Mayor Mosolf inquired if furlough days were considered and no overtime. Alderperson Kallenbach stated big items need to be taken out of 2011 Budget. Alderperson Magnus inquired about four (4)- ten (10) hour work days. Administrator looked at many options and stated the General Fund cannot keep pace with wages. The Council agreed on a Special Council Meeting in 3/15/11 at 7:00 PM to hear recommendations from Administrator and Staff.
 - C. **Police Chief.** Chief Bargaenquast stated that the people who were arrested for many of the crimes that had been reported in the newspaper are now in the court system. There was a situation at the Public School this week with drugs.
 - D. **Ambulance Director.** Nothing at this time.
 - E. **Emergency Government.** Nothing at this time.
 - F. **Zoning Administrator / Building Inspector.** Nothing at this time.
 - G. **Library Director** Director Duhr handed in a report and she stated there is a breakfast fundraiser for the Library at the American Legion on 3/27/11.
6. **OLD BUSINESS**
 - A. **Discussion and Invoice for Approval-Kunkel Engineering-Job #0917 for \$575.00**
 - B. **Discussion and Invoice for Approval-Wood Sewer & Excavating, Inc**

for \$3,358.42 Craig Kunkel from Kunkel Engineering was present at meeting to discuss items 6A and 6B. He stated the original contract was for \$86,205.00, but with the change orders amounting to \$43,121.00, the project is \$129,326.00, with the final payment request in the amount of \$3,358.42 for retainage. He suggested in spring that a walk through should take place on the project to fix any items such as damaged concrete. He also discussed the Mechanic St Lift Station SCADA System is still not installed and that will cost \$16,800.00. He also explained previous Administrator Schoemann's and his vision for the TIF district: Street lights, green grass, an urban center for housing and the assisted living. The TIF District needs to be marketed by a Commercial Realtor. Alderperson Pulvermacher also would like to see on Kunkel invoices current costs for services and total cost to date of services. Bednarek motioned to approve payment of invoice for Kunkel Engineering Job #0917 for \$575.00, and invoice for Wood Sewer & Excavating, Inc for \$3,358.42, seconded by Garro. Carried 4-1 with Magnus voting against.

C. **Invoice for Approval-Board of Commissioners of Public Lands-\$65,579.58**

Administrator Weidl stated there was not enough money in the TIF District account to pay this invoice, and he suggested paying for the invoice by borrowing it from the General Fund. Alderperson Pulvermacher inquired if interest could be charged? Administrator Weidl stated he would ask city attorney. Pulvermacher motioned to approved the payment of the invoice to Commissioners of Public Lands for \$65,579.58 from the General Fund and to charge interest, if it is allowed, seconded by Bednarek. Carried 5-0.

D. **Ordinance 2011-01-Sex Offender Child Safety Zone** Garro motioned to approve Ordinance 2011-01-Sex Offender Child Safety Zone, seconded by Magnus. Carried 5-0.

7. **NEW BUSINESS**

A. **Resolution 2011-01-For Expenditure Restraint-to Restrict Non Essential Expenditures to be Determined by City Council and City Administrator** Bednarek motioned to approve Resolution 2011-01-For Expenditure Restraint-to Restrict Non Essential Expenditures to be Determined by City Council and City Administrator, seconded by Magnus. Carried 5-0.

B. **Fourth of July Celebration Donation** Pulvermacher motioned to table Fourth of July Celebration Donation until the 2012 Budget Cycle, seconded by Bednarek. Carried 4-1 with Garro voting against.

C. **Requests to Waive Snow Shoveling Bills at 462 N Clinton St-Erin Murphy and 472 N Clinton St-Matt Schneider** Mike Goetz was present to state he cleans these sidewalks and driveways and he is out several times a day cleaning them after the snowfalls. He knows these sidewalks were cleaned down to the cement. There was a discussion between audience members and Council members as to when the snowfall actually ended. The Public Works submitted pictures and the paperwork of who and when the Public Works Dept. shoveled the sidewalks in question. Bednarek motioned to include 502 N Clinton in the request to waive the snow shoveling bill, seconded by Pulvermacher. Carried 5-0. Bednarek motioned to waive snow shoveling bills for 502 N Clinton St.-Loretta Seman, 462 N Clinton St.-Erin Murphy, and 472 N Clinton St.-Matt Schneider, seconded by Garro. Carried 3-2 with Kallenbach, Garro, and Bednarek voting yes and Magnus and Pulvermacher voting no.

8. **COMMUNICATIONS** Alderperson Pulvermacher inquired why the members for the City for the Princeton Fire and Rescue District Meeting were not in attendance. He inquired who were the members and when was there term up, and if they were not interested in being a

representative when their terms were up if more interested people could take their place. Alderpersons Bednarek and Kallenbach and Mayor Mosolf are the representatives for the City of Princeton and they all had other commitments that evening.

9. ADJOURN Mayor Mosolf adjourned the meeting at 8:40 PM.

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CITY OF PRINCETON
SPECIAL COUNCIL MEETING AGENDA MINUTES
7:00 PM
TUESDAY, MARCH 15, 2011
COUNCIL CHAMBERS – 431 W. MAIN STREET
CITY OF PRINCETON, WISCONSIN

1. **Call to order and roll call.** Mayor Mosolf called the meeting to order at 7:00 PM. In attendance were Alderpersons Kallenbach, Pulvermacher, Garro, Hardt, Bednarek, and Magnus, Administrator Weidl, and Mayor Mosolf.
2. **Pledge of Allegiance.** The Pledge of Allegiance was recited.
3. **City Administrator Address** Administrator Weidl addressed the Council: Thanked everyone for coming to the meeting. The city is in the current situation because of several reasons; lack of revenues and unbudgeted expenses in 2010. The Council on 3/8/11 passed a resolution for a non-essential spending freeze. There are currently no layoffs or reclassifications for any city staff. The city has a cash flow problem. It is administrator's responsibility to look at all aspects of the city and makes recommendations in the best interest of the City and community. Administrator Weidl's recommendation are to make a one-time, non-reimbursable transfer of \$10,000.00 from the ambulance fund to the General Fund by 6/1/11, renegotiate the waste/recycling services to remove two (2) bulk pickups and explore saving of providing waste and/or recycling services twice a month. Administrator Weidl believes this recommendation will give the City and community time to develop solutions that will impact the second half of the 2011 budget.
4. **Public Comment**
 - Mark Putzke Green Lake County Sheriff's Dept The Sheriffs Dept has concerns for Public safety and any potential cuts to public safety in the City is a concern.
 - Ted Kuklinski 318 N Howard St., Princeton Had concerns about talk of layoffs or people being fired in the City. Government is services for people. City workers are efficient and have knowledge and he urges the Council to look at other ideas such as selling property or equipment or loans.
5. **New business.**
 - A. **2011/2012 Budget Deficit Recommendation** Council discussion: The 2010 unbudgeted items were discussed. Administrator Weidl explained the three (3) parts of a reconciliation. The accounts receivable, accounts payable and the reconciliation between the receivables and payables. Cheryle does the accounts receivables, the Administrator does the payables and he also does the reconciliation. There are options so one person does not do the reconciliation of their own work, have the Council President check the administrators work or find a part-time person to reconcile the accounts. Alderperson Magnus inquired about

ORDINANCE NO. 2007-08

**AN ORDINANCE TO REPEAL AND RECREATE
SECTION 5-1-7 POLICE DISCIPLINE COMMITTEE
OF THE MUNICIPAL CODE OF THE CITY OF PRINCETON**

WHEREAS, the Common Council for the City of Princeton is desirous to repeal and recreate an ordinance establishing police discipline committee section 5-1-7 of the Municipal Code of the City of Princeton.

The Common Council of the City of Princeton, Wisconsin, do ordain as follows:

Section I. Adoption of Provisions.

Sec. 5-1-7 Police Discipline Committee.

- (a) **Applicability.** All rules contained in this Code of Ordinance apply to the Police Discipline Committee (PDC) except where inconsistent with the rules enumerated in this Section.
- (b) **Purpose of Police Discipline Committee.** The PDC shall serve as a committee that meets all the requirements set forth in Sec. 62.13, Wis. Stats. The PDC shall review all matters that may result in the suspension, reduction, suspension and reduction, or removal of the Police Chief or other law enforcement officer that is not probationary. Such matters may be directly referred to the PDV by the Mayor and/or may be referred to the PDC by other City Committees.
- (c) **Appointment and Term.** The PDC shall consist of three (3) members, none of whom may be an elected or appointed official of the City or employed by the City, two (2) of whom shall constitute a quorum. The Common Council shall annually, at the Council's organizational meeting following the spring election, appoint in writing to be filed with the secretary of the PDC, one (1) member for a term of three (3) years. Initially, the PDC members shall have staggered terms of 1, 2, and 3 years. The PDC shall keep a record of its proceedings.
- (d) **Committee Meetings and Reports.**
 - 1) **Election and Duties of Chairperson.** At its initial meeting and annually thereafter as provide herein, the PDC shall elect a Chairperson. The Chairperson shall call and preside at all meetings of the PDC and shall see that all actions of the PDC are carried into effect.
 - 2) **Annual Meeting.** There shall be an annual meeting of the PDC to be held on the first Monday or May of each year, or if deemed necessary

by the Chairperson of the PDC, as soon thereafter as practicable. The Chairperson shall call the meeting and specify the date, time and location for the meeting. The Chairperson shall be elected, and other relevant general business transacted at the annual meeting.

- 3) **Special Meetings.** A special meeting of the PDC may be held whenever called by the Chairperson, or upon the written direction of at least two (2) members of the PDC.
- 4) **Notice of Meetings.** The person calling the meeting of the PDC shall advise the City Clerk-Treasurer of the nature of the meeting, the agenda, and the time and location for the meeting. The City Clerk-Treasurer shall provide notice of the meeting in accordance with Wisconsin's Open Meeting Law and City ordinances.
- 5) **Meetings.** All meetings shall have recorded minutes and copies of the same shall be forwarded to the Common Council.
- 6) **General Rules and Procedures.** The PDC shall develop a review process that is both consistent with the Wisconsin Statutes and designed to meet the needs of the particular matter referred to the PDC. General rules and procedures governing the review process are as set forth in the Rules and Procedures for the City of Princeton's Police Discipline Committee, and attached to this Section as "Appendix A." Any further rules set forth in writing shall be referred to the Common Council for review and shall be effective when adopted by resolution of the Common Council.
- 7) **Communications with Common Council.** The PDC shall keep the Common Council adequately and appropriately apprized of the status of any matters before the PDC.

Cross-Reference: Appendix A: City of Princeton Police Discipline Committee Rules and Procedures ("PDC Procedures").

Section II. Severability.

If any provision of this Ordinance is invalid or unconstitutional or if the application of this Ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

Section III. Effective Date.

This ordinance shall take effect upon passage and publication as proved by law.

Ordinance No. 2007-08 introduced and its adoption moved by Galatowitsch, and seconded by Bednarek.

Passed and approved this 31st day of July, 2007.

APPROVED:

Matt Schneider, Mayor

ATTEST:

Joshua Schoemann, Deputy Clerk/Treasurer

AYES: 5

NAYES: 1

ABSENT: 0

Approved as to form:

Ludwig L. Wurtz, City Attorney

Appendix A:

City of Princeton Police Discipline Committee Rules and Procedures (“PDC Procedures”)

(a) **Duties and Responsibilities.** The Police Discipline Committee (“PDC”) shall have the following duties and responsibilities:

- (1) **Disciplinary Action.** The PDC shall have the exclusive right to suspend, reduce, suspend and reduce, or remove the Police Chief and/or any other police officer who is not probationary. Disciplinary actions regarding a probationary Police Chief and/or probationary police officers shall be made by the Common Council. For the purposes of these PDC procedures, the terms “discipline” or “disciplinary action” shall be limited to suspension, reduction, suspension and reduction, or removal.
- (2) **Ultimate Review of Complaints or Charges Filed.** The PDC shall have the ultimate right to review complaints or charges filed against the Police Chief and/or any police officer, and to take disciplinary action. Review by the PDC shall be initiated as follows:
 - a. A subordinate may be suspended as herein after provided as a penalty. The subordinate may also be suspended by the Police Discipline Committee pending the disposition of charges filed against the subordinate.
 - b. Charges may be filed against a subordinate by the Chief, by a member of the PDC, by the PDC as a body, the Mayor, or by any aggrieved person. Such charges shall be in writing and shall be filed with the chairman of the PDC. Pending disposition of such charges, the PDC or Chief may suspend the subordinate.
 - c. A subordinate may be suspended for just cause by the Chief or by the PDC as a penalty. The Chief shall file a report of such suspension with the PDC immediately upon issuing the suspension. No hearing on such suspension shall be held unless requested by the suspended subordinate. If the subordinate suspended by the Chief requests a hearing before the PDC, the Chief shall be required to file charges with the PDC upon which such suspension was based.
 - d. Following the filing of charges in any case, a copy thereof shall be served upon the person charged. The PDC shall set dates for hearing not less than ten (10) days no more than thirty (30) days following service of charges. The hearing on the charges shall be public, and both the accused and the complainant may be presented by any attorney and may compel the attendance of witnesses by subpoenas which shall be issued by the chairperson of the PDC on request and be served as are subpoenas under CH. 885, Wis. Stats.

- e. If the PDC determines that the charges are not sustained, the accused, if suspended, shall be immediately reinstated and all lost pay restored. If the PDC determines that the charges are sustained, the accused, by order of the PDC, may be reduced in rank, or suspended and reduced in rank, or removed, as the good of the service may require.
- f. No subordinate may be suspended, reduced in rank, suspended and reduced in rank, or removed by the PDC under Subsection (a)(2)e, based on charges filed by the PDC, members of the PDC, and aggrieved person or the Chief under Subsection (a)(2)b, unless the PDC determines whether there is a just cause, as described in this paragraph, to sustain the charges. In making its determination, the PDC shall apply the following standards, to the extent applicable:
 - 1. Whether the subordinate could reasonably be expected to have had knowledge of the probable consequence of the alleged conduct.
 - 2. Whether the rule or order that the subordinate allegedly violated is reasonable.
 - 3. Whether the Chief, before filing the charge against the subordinate, made a reasonable effort to discover whether the subordinate did in fact violate a rule or order.
 - 4. Whether the effort describer under Subsection (a)(2)f.3 above was fair and objective.
 - 5. Whether the Chief discovered substantial evidence that the subordinate violated the rule or order as described in the charges filed against the subordinate.
 - 6. Whether the Chief is applying the rule or order fairly and without discrimination against the subordinate.
 - 7. Whether the proposed discipline reasonable relates to the seriousness of the alleged violation and to the subordinate's record of service with the Chief's department.
- g. Finding and determination hereunder and orders of suspension, reduction, suspension and reduction, or removal, shall be in writing and, if they follow a hearing, shall be filed within three (3) days thereof with the secretary of the PDC.
- h. Further rules for the administration of the Subsection may be made by the PDC.
- i. No person shall be deprived of compensation while suspended pending disposition of charges.
- j. Any person suspended, reduced, suspended and reduced, or removed by the PDC may appeal from the order of the PDC to the Circuit Court by serving written notice of the appeal on the secretary of the PDC within ten (10) days after the order is filed. Within five (5) days after receiving written notice of the appeal, the PDC shall certify to the Clerk of the Circuit Court the record of the proceedings, including all documents, testimony and minutes.

The action shall then be at issue and shall have precedence over any other cause of a different nature pending in the court, which shall always be open to the trial thereof. The court shall, upon application of the accused or of the PDC, fix a date of trial, which shall not be later than fifteen (15) days after such application except by agreement. The trial shall be by the court and upon the return of the PDC, except that the court may require further return or the taking and return of further evidence by the PDC. The question to be determined by the court shall be: Upon the evidence is there just cause, as described under Subsection (a)(2)f, to sustain the charges against the accused? No cost shall be allowed either party and the Clerk's fees shall be paid by the City. If the order of the PDC is reversed, the accused shall be forthwith reinstated and entitle to pay as though in continuous service. If the order of the PDC is reversed, the accused shall be forthwith reinstate and entitle to pay as though in continuous services. If the order of the PDC is sustained, it shall be final and conclusive.

- k. The provisions of Subsection (a)(2)a-j shall apply to disciplinary actions against chiefs where applicable. In addition thereto, the PDC may suspend a chief pending disposition of charges filed by the PDC or by the Common Council.

(3) **Dismissals and Re-employment.**

- a. When it becomes necessary, because of need for economy, lack of work or funds, or for other just causes, to reduce the number of subordinates, the emergency, special, temporary, part-time, or provisional subordinates, if any, shall be discussed first, and thereafter subordinates shall be dismissed in the order of the shortest length of service in the Department, provided that, in cities where a record of service rating had been established prior to January, 1933, for the said subordinates, the emergency, special, temporary, part-time provisional subordinates, if any, shall be dismissed first, and thereafter subordinates shall be dismissed in the order of the least efficient as shown by the said services rating.
- b. When it becomes necessary for such reasons to reduce the number of subordinates in the higher positions or offices, or to abolish any higher positions or offices in the Department, the subordinate or subordinates affected thereby, shall be placed in a position or office in the Department less responsible according to the subordinate's efficiency and length of service in the department.
- c. The name of a subordinate dismissed for nay just cause set forth in this Section shall be left on an eligible re-employment list for a period of two (2) years after the date of dismissal, except that if the dismissal was for disciplinary reason, the subordinate may not be left on an eligible re-employment list. If any vacancy occurs, or if the number of subordinates is increased, in the Department, the vacancy or new positions shall be filled by persons on the eligible

re-employment list in the inverse order of the dismissal of the persons on the list.

- (b) **Appeals.** Any person disciplined by the PDC may appeal from the written order of the PDC to the Circuit Court by submitting written notice of appeal within ten (10) days after the order is filed with the City and served on the charged party.
- (c) **Notices.**
 - (1) **Type of Notice.** The notice of the initial determination shall be made by certified mail with return receipt requested or, in the alternative, in the manner prescribed for service of a summons (Secs. 801.10, 801.11, and 801.13, Wis. Stats.). Thereafter, notices shall be given in accordance with the standard for service and filing of pleadings and other papers, as provided in Sec. 801.14, Wis. Stats. Time shall be calculated as provided in Sec. 801.15, Wis Stats.
 - (2) **Place of Filing.** All required notices to the Common Council, the PDC and/or City shall be made to both the City Clerk-Treasurer and the City Attorney.
 - (3) **Notice to Officers.** All required notices to the Police Chief and/or police officers shall be made to the last known address of the employee's personnel records, or to counsel of record.
 - (4) **Address.** All required notice to the complainant shall be made to the complainant's last known address, or to counsel of record.
- (d) **Costs Associated with PDC.** The costs associated with the PDC shall be allocated to and paid for from the Police Department budget. These costs shall include the cost of convening the PDC (per diems to members, if any, expenses of PDC secretary, and publication/service of notices) and legal costs (costs associated with preparing and revising the PDC procedures, advising and representing the City on a matter that has been transferred to the PDC and retaining special counsel for the PDC where the PDC deems such counsel desirable or necessary).

(Note: Special counsel may be necessary where the City Attorney would have a conflict of interest representing the City and the PDC. The existence of a conflict of interest must be made on a case-by-case basis. For example, special counsel may be necessary where the claimant is the Common Council, the Mayor or the Police Chief, but may not be necessary where there is a third party complainant.)

Mailboxes

- It is your responsibility to move and reset your mailbox. Please move/remove your mailbox during the week of April 4. If you have any questions please do not hesitate to let me know.
- The Princeton Post Office will provide a PO Box free of charge during construction (April to November) for the landowners along WIS 23 between Princeton and Green Lake County TT. If you live in this area, please remove your mailbox and use the PO Box during construction. Contact the Princeton Post Office to set up your PO Box.
- Landowners living along WIS 23 between Green Lake County TT and Green Lake County T should move their mailboxes up their driveways and out of the construction limits. Mail will be delivered to the relocated mailbox.
- For all landowners, once construction is done, it will be your responsibility to replace your mailbox.

Driveways

- A portion of your driveway along WIS 23 will be removed and replaced in kind. This means asphalt or concrete driveways will have their asphalt or concrete replaced according to what was originally there. Landowners with gravel driveways will have a 3 foot asphalt edge paved along the concrete shoulder and the rest will be replaced with gravel.

Safety

- WIS 23 will be closed to through traffic. It will be an active construction zone. Please remember to drive slow getting to and from your home or business as the roadway will be changing daily. The contractor will make every effort to maintain a safe worksite. Please keep children clear of the construction area.

Other items

- If you know the location of any of your property corners, which abut the construction limits, please notify the field manager. We will tie down the existing property pipes. After construction we will reset the property pipes to their original locations.
- If you have any existing drain or field tile, please contact the field manager so that we can make the necessary changes to accommodate the flow.
- We will work around as many trees as possible; however, trees in the state right of way will be removed as necessary for the reconstruction of the highway.

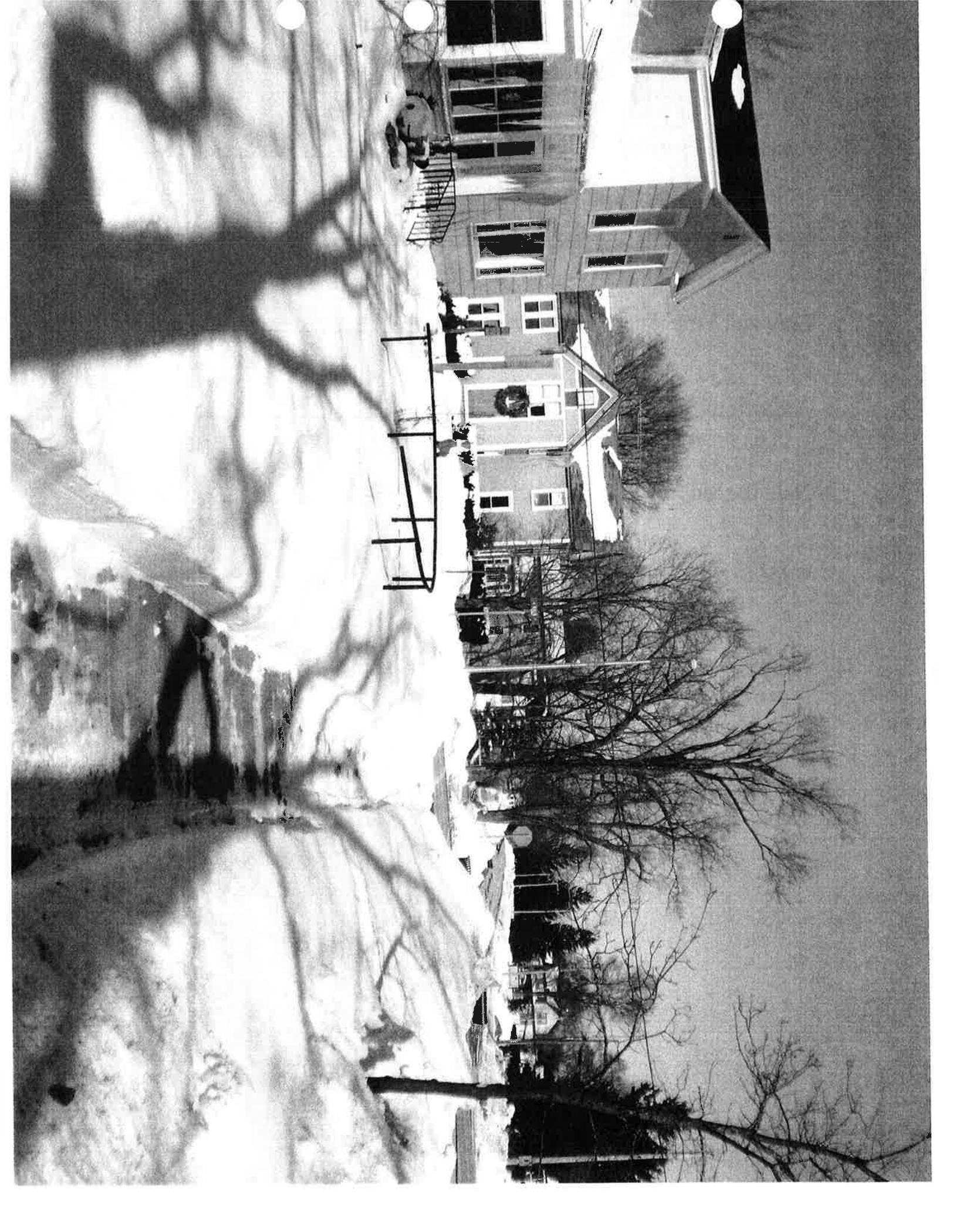
Contacts

If you have any questions or requests, please contact the field manager, Paul Fontecchio, at (715) 498-0764. The field office will be located at the southwest corner of WIS 73 and WIS 23. After construction begins, Paul will be on site between 7 a.m. and 4 p.m; however, he is willing to meet with you after hours if prior arrangements are made.

If I can be of further assistance, please do not hesitate to contact me directly at 715.421.8391.

Sincerely,

Lynn Saeger, P.E.
WisDOT Project Manager





Legislative Fiscal Bureau

One East Main, Suite 301 • Madison, WI 53703 • (608) 266-3847 • Fax: (608) 267-6873

March 15, 2011

TO: Members
Wisconsin Legislature

FROM: Bob Lang, Director

SUBJECT: Potential Retirement Savings for Public Employers Under 2011 Wisconsin Act 10

Under 2011 Wisconsin Act 10, the authority for Wisconsin Retirement System (WRS) participating employers (both the state and local employers), to pay all or part of the contributions required of participating employees was repealed except for represented local police, local firefighters, state troopers, and state inspectors. Under Act 10, employers may still pick up the employee portion of WRS costs for these employees, if agreed to in a collective bargaining agreement.

Act 10 also requires that a WRS general participant, and an executive or elected official participant would be required to make an employee contribution to the WRS in an amount equal to one-half of all actuarially-required contributions, as approved by the Employee Trust Fund (ETF) Board. Under the current 2011 rates, one-half of the general participant rate would be 5.8% of earnings and one-half the executive/elected official rate would be 6.65% of earnings. In addition, Act 10 requires WRS participants who are protective occupation employees (both those who are and are not covered by social security) to contribute the percentage of earnings that would be paid by general participants (5.8% in 2011). However, as indicated above, certain represented protective occupation employees may continue to collectively bargain for an employer pickup of some or all of the employee-required contributions. Finally, Act 10 applies these provisions to the City of Milwaukee Employees' Retirement System (CMERS), and the Milwaukee County Employees' Retirement System (MC-ERS), except that the contribution requirement for the City of Milwaukee employees is to pay "all employee required contributions," (currently 5.5% for most general employees).

The Attachments to this memorandum provide information on the potential annual savings for public employers associated with higher employee contributions for retirement benefits. Attachment 1 covers municipal employers and is arranged by county. Attachments 2, 3, and 4, estimate potential annual savings for school districts, technical colleges and Cooperative

Educational Service Agencies (CESAs), and special purpose districts respectively. These latter three attachments list employers alphabetically.

The projected savings for each unit of government are based on 2009 covered payroll data (the latest available) for the WRS, CMERS, and MC-ERS. As noted above, under Act 10, most protective occupation participants would retain the right to collectively bargain an employer pickup of the employee-required retirement contributions. Therefore, the payroll data was adjusted to remove the share of payroll attributable to protective occupation participants. This adjustment affects many municipal and county employers (Attachment 1) and some special purpose district employers (Attachment 4). This adjusted payroll was multiplied by 5.8% to estimate the projected savings for non-protective employees only and is shown in the first column in these two attachments. The non-protective employee estimates reflect projected savings to the unit of government if the employer currently picks up all of the employee-required share of retirement contributions. To the extent that employees currently pay out-of-pocket some or all of the employee-required retirement contributions, these projected savings would be reduced.

Attachments 1 and 4 also include the 5.8% of earnings calculation for protective occupation participants' payroll. While the employer pickup of all or part of this share would continue to be collectively bargained, this information is provided because some savings will result within this group (for example, nonrepresented protective occupation employees would be under the payment requirement) and some portion of these amounts may result in savings to the extent that the employer pickup of the employee-required contributions is reduced as a result of bargaining.

It should be noted that in Attachment 1, if \$0 appears in both the non-protective and protective columns, it indicates that the employer is not a participating employer in the WRS. If \$0 appears in the non-protective column and a positive amount appears in the protective column, it indicates that the employer only provides WRS coverage to its protective occupation employees.

The projected savings for school districts (Attachment 2), and technical colleges and CESAs (Attachment 3) are based on 5.8% of the 2009 WRS covered payroll data for each employer. Again, the estimates reflect projected savings if the employer currently picks up all of the employee-required share of retirement contributions. To the extent that employees currently pay out-of-pocket some or all of the employee-required retirement contributions, these projected savings would be reduced.

It should also be noted that the projected savings in the attachments represent total savings regardless of the funding source used to pay employee salaries. Therefore, these savings may not be entirely available to the unit of government's general fund to the extent that restricted funds (for example, federal funding) are used to pay salaries.

Finally, these projections relate to the potential employer savings associated with the retirement provisions in Act 10 and do not address potential health care coverage savings. Under Act 10, health care coverage and employee contributions for this coverage may be modified by the employer because health care benefits are no longer a subject of collective bargaining for most

public employees. [Under Act 10, only base wages would subject to collective bargaining, except for represented local police, local firefighters, state troopers, and state inspectors.] This change will provide local public employers with greater latitude to select employee health care coverage plans and to determine the premium cost sharing between employers and employees. However, because these future modifications cannot be predicted or quantified, potential local public employer savings cannot be projected.

BL/AZ/sas
Attachments

ATTACHMENT 1

**Estimated Employee Retirement Savings Under 2011 Wisconsin Act 10
Counties and Municipalities
Wisconsin Retirement System -- 2009 Payroll Data**

Savings Based on 5.8% of Payroll Data
Non-Protective Protective

GREEN LAKE COUNTY

Towns

Berlin	\$0	\$0
Brooklyn	0	0
Green Lake	2,500	0
Kingston	0	0
Mackford	0	0
Manchester	0	0
Marquette	0	0
Princeton	0	0
Saint Marie	0	0
Seneca	0	0

Villages

Kingston	0	0
Marquette	0	0

Cities

Berlin *	76,900	39,500
Green Lake	20,500	10,600
Markesan	16,400	4,700
Princeton	19,700	8,100
	*	
County Government	369,200	123,800

Handwritten notes:
11-12 K for PW
36k for
all

* This municipality is located in more than one county. The amounts shown are for the entire municipality, as opposed to the part of the municipality in this county.

**Estimated 2012 General Transportation Aid Payments Under Governor's Budget
(Based on Cost Data Used for 2011 Payments)**

	<u>2011 Actual</u>	<u>2012 Estimate</u>	<u>Change in Payments Amount</u>	<u>Percent</u>
GREEN LAKE COUNTY				
Towns				
Berlin	\$93,092	\$79,128	-\$13,964	-15.0%
Brooklyn	98,949	95,957	-2,991	-3.0
Green Lake	111,418	108,049	-3,368	-3.0
Kingston	33,667	36,277	2,610	7.8
Mackford	72,317	70,130	-2,186	-3.0
Manchester	80,552	78,117	-2,435	-3.0
Marquette	52,396	50,812	-1,584	-3.0
Princeton	78,964	76,577	-2,387	-3.0
Saint Marie	51,570	50,011	-1,559	-3.0
Seneca	47,315	45,885	-1,430	-3.0
Villages				
Kingston	6,679	5,677	-1,002	-15.0
Marquette	7,664	7,432	-232	-3.0
Cities				
Berlin *	372,192	316,363	-55,829	-15.0
Green Lake	183,862	206,242	22,380	12.2
Markesan	77,010	67,200	-9,810	-12.7
Princeton	90,822	77,199	-13,623	-15.0
County Government	878,367	796,426	-81,941	-9.3

* This municipality is located in more than one county. The amounts shown are for the entire municipality as opposed to the part of the municipality in this county.

ATTACHMENT

Estimated 2012 County and Municipal Aid Program Reduction Under SB 27/AB 40

	2010 Census Population	2010 Equalized Value	2011 Aid Payment	2012 Estimated Aid Payment	Estimated Reduction		Per \$1,000 of Equalized Value
					Amount	% of 2011 Aid Payment	
TOWNS							
Berlin	1,140	\$100,887,800	\$18,674	\$13,694	-\$4,980	-26.7%	-\$4.37
Brooklyn	1,826	565,261,800	34,421	21,645	-12,776	-37.1	-7.00
Green Lake	1,154	575,536,900	23,714	18,611	-5,103	-21.5	-4.42
Kingston	1,064	51,742,000	45,652	41,314	-4,338	-9.5	-4.08
Mackford	560	46,546,600	18,565	17,363	-1,202	-6.5	-2.15
Manchester	1,022	56,598,300	38,667	34,665	-4,002	-10.3	-3.92
Marquette	531	73,711,100	7,288	6,208	-1,080	-14.8	-2.03
Princeton	1,434	364,934,800	25,005	17,126	-7,879	-31.5	-5.49
Saint Marie	351	34,932,300	13,588	13,116	-472	-3.5	-1.34
Seneca	408	33,170,400	19,527	18,889	-638	-3.3	-1.56
Villages							
Kingston	326	16,520,200	65,521	65,114	-407	-0.6	-1.25
Marquette	150	17,396,600	28,631	28,545	-86	-0.3	-0.57
Cities							
Berlin *	5,524	241,241,700	1,718,794	1,682,608	-36,186	-2.1	-6.55
Green Lake	960	249,649,700	28,367	24,836	-3,531	-12.4	-3.68
Markesan	1,476	71,183,800	426,421	419,303	-7,118	-1.7	-4.82
Princeton	1,214	59,673,500	444,923	439,276	-5,647	-1.3	-4.65
County Government	19,051	2,548,055,700	93,615	46,808	-46,807	-50.0	-2.46

* This municipality is located in more than one county. The amounts shown are for the entire municipality, as opposed to the part of the municipality in this county.