

**CITY OF PRINCETON  
COMMITTEE OF THE WHOLE MEETING  
COUNCIL CHAMBERS – 431 W. MAIN STREET  
TUESDAY, APRIL 26, 2011  
6:30 PM**

Notice is hereby given of a council meeting for the purpose of discussion and potential action upon the following agenda items:

- 1. CALL TO ORDER AND ROLL CALL.**
- 2. APPEARANCES FROM THE PUBLIC.**
- 3. MINUTES FOR APPROVAL.**
  - A. April 12, 2011
- 4. NEW BUSINESS.**
  - A. Department Head Report-Street Superintendent-George Jachthuber
- 5. ADJOURN.**

\* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible.

**CITY OF PRINCETON**  
**COMMITTEE OF THE WHOLE MEETING MINUTES**  
COUNCIL CHAMBERS – 431 W. MAIN STREET  
TUESDAY, APRIL 12, 2011  
6:30 PM

Notice is hereby given of a council meeting for the purpose of discussion and potential action upon the following agenda items:

1. **CALL TO ORDER AND ROLL CALL.** Council President Bednarek called the meeting to order at 6:30 PM. In attendance were Alderpersons Kallenbach, Garro, Hardt, Magnus, and Bednarek, Administrator Weidl, and Mayor Mosolf. Absent was Alderperson Pulvermacher.
2. **APPEARANCES FROM THE PUBLIC.** Nothing at this time
3. **MINUTES FOR APPROVAL.**

A. March 22, 2011 Magnus motioned to approve March 22, 2011 Committee of the Whole Minutes, seconded by Hardt. Carried 5-0.

4. **NEW BUSINESS.**

A. Department Head Report-Ambulance Director-Adam Roehl-Director Roehl handed out a report about the Ambulance Service. The report gave an overview of the service. Director Roehl explained the purpose of the service: Emergency transport and pre-hospital care of sick and injured people. The service has two ambulances a 1997 Type III Horton and a 2005 Type III Horton. The average life of an ambulance is 10 years. The Five (5) year average is 269 runs for the service. The service has City and State rules that govern the service. The service has four (4) EMT Basic's that have an initial 144 hours of training and 30 hours of refresher training every two (2) years. The service has ten (10) EMT IV Tech's that have initial training and an additional 90 hours of training and refresher training and an additional 12 hours of training. There are also five (5) drivers on the service. All ambulance personnel receive skill assessments annually. The service area consists of 100% of the City of Princeton, Township of Princeton, and Township of St Marie, and 25% of the Township of Brooklyn. The Director receives \$3,000.00 per year, Assistant Director receives \$2,250.00 per year. Stand-by pay is \$2.00 per hour per person. Drivers receive \$9.00 on call pay. EMT Basics receive \$12.75 on call pay. EMT IV Tech's receive \$13.75 on call pay. Ambulance personnel do not receive stand-by pay and on call pay at the same time. The average call is 2.25 hours. All ambulance personnel receive \$7.50 per meeting and there are two (2) meetings a month. LifeQuest does the billing for the service. In 2010 \$225,190.47 was billed, cost of the service was \$18,822.01, net to Princeton Ambulance was \$105,994.69, and uncollected was \$100,374.00, the average bill was \$633.26, Medicare collection was 64.92%, Medicaid collection was 35.89%, Commercial collection was 100.92%, and Private Pay collection was 75.21%. EMS funding from the state was \$4,364.80 in 2010. There are contracts with Townships who receive ambulance service and their payments are: Township of Princeton-\$8,460.00, Township of St Marie-\$1,945.00, and the Township

of Brooklyn-\$2,845.00. The first payment is due by July 31, 2011. The service also receives donations and in 2010 had fundraisers that totaled \$3,063.59. Some of the fundraisers include: Flea Market Food Booth, at the Iola Car Show local EMT's were EMS Responders and Princeton Fire and Rescue Personnel who attended the Car Show also donated their pay to the Ambulance Service, a Fall Bowling Tournament, Raffles, and Pizza Hut Card Sales. A grant was also applied for in 2010 for \$21,000.00, the grants have not all been awarded the service is waiting about receiving the grant. Director Roehl stated the item(s) delayed from the budget would be re-roofing the EMT house, because the money would be given back to the City of Princeton and vehicle replacement. Ideas on ways to reduce expenditures were to look at flat fee for ambulance personnel, increase or expand territory to increase call volume, and improve efficiencies. The State Budget cuts will affect the service also, State funding assistance will be a 9% cut in 2011 and the following three (3) years will be a 10% cut. Director Roehl was also looking at changing the formulas for reimbursement from the Townships, so that it is fair to all involved. Director asked if there were any questions or if anyone wanted more information that he could provide. The Council thanked Director Roehl for his report.

**5. ADJOURN.** Council President Bednarek adjourned the meeting at 7:03 PM.

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**CITY OF PRINCETON**  
**COMMON COUNCIL MEETING**  
**COUNCIL CHAMBERS – 431 W. MAIN STREET**  
**TUESDAY, April 26, 2011**  
**7:00 PM**

- 1. CALL TO ORDER AND ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. APPEARANCES FROM THE PUBLIC.**
- 4. CONSENT CALENDAR:**
  - A. Minutes for Approval:
    - i. April 19, 2011-Reorganizational Meeting
  - B. Licenses for Approval
    - i. Liquor License
      - A. “Class A”-Intoxicating Liquor-Twister LLC, Kristin Galatowitsch (Agent)
- 5. OFFICER REPORT**
  - A. City Administrator/Clerk/Treasurer
  - B. City Attorney-Follow up to Dollar General “Class A-Intoxicating Liquor and Class “A”-Fermented Malt Beverage License
- 6. OLD BUSINESS**
  - A. Designation of Financial Institution
  - B. Line of Credit
  - C. Camping in City-Hiestand Park
- 7. NEW BUSINESS**
  - A. Cap on “Class A”-Intoxicating Liquor and Class “A” –Fermented Malt Beverage Licenses
  - B. Job Description for Part-Time Accounting Clerk
  - C. Community Planning Grant Application
- 8. COMMUNICATIONS**
- 9. ADJOURN**

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**CITY OF PRINCETON  
COMMON COUNCIL  
REORGANIZATIONAL MEETING MINUTES  
COUNCIL CHAMBERS – 431 W. MAIN STREET  
TUESDAY, APRIL 19, 2011  
7:00 PM**

- 1. CALL TO ORDER AND ROLL CALL.** Mayor Mosolf called the meeting to order at 7:03 PM. In attendance were Alderpersons Garro, Kallenbach, Hardt, and Magnus, Administrator Weidl, and Mayor Mosolf. Absent were Alderpersons Bednarek and Pulvermacher.
- 2. PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
- 3. APPEARANCES FROM THE PUBLIC.**
  - Julie Klatt                      From American Bank if there were any questions about the line of credit.
- 4. CONSENT CALENDAR:**
  - A. Minutes for Approval:**
    - i. April 12, 2011**
  - B. Operators License for Approval**
    - i. Alexandrea R Scherbarth (new) Garro motioned to approve Consent Calendar items 4Ai and 4Bi, seconded by Magnus. Carried 4-0.**
- 5. REPORT OF THE BOARD OF CANVASSERS.** Administrator Weidl gave the 4/5/11 City Alderperson Election results-Wards 1 & 2-Jasper Kallenbach won he received 124 votes, Ward 3-Greg Hardt won he received 9 votes, and in Ward 4 Dan Kallas won he received 72 votes to Dave Bednareks's 51 votes.
- 6. OATH OF OFFICE TO ELECTED OFFICIALS.** Elected Officials Jasper Kallenbach, Greg Hardt, and Dan Kallas were sworn into office.
- 7. COUNCIL ADJOURNS.** Mayor Mosolf adjourned the meeting at 7:10 PM.
- 8. NEW COUNCIL IS SEATED.** The new Council is seated.
- 9. CALL TO ORDER AND ROLL CALL.** Mayor Mosolf called the meeting to order at 7:11 PM. In attendance were Alderpersons Kallas, Magnus, Pulvermacher, Kallenbach, Garro, and Hardt, Administrator Weidl, and Mayor Mosolf.
- 10. ELECTION OF COUNCIL PRESIDENT.** Nominations for Council President were taken. Alderperson Kallas nominated Alderperson Hardt, Alderperson Kallenbach nominated Alderperson Kallas and seconded by Alderperson Garro, Alderperson Magnus nominated Alderperson Pulvermacher, and seconded by Alderperson Kallas. Roll call vote was taken on the first nomination with a second which was Kallenbach motioned to nominate Kallas as Council President, seconded by Garro. Carried 4-2 with Kallas and Magnus voting against.
- 11. MAYORAL COMMITTEE, CHAIRMAN AND INDIVIDUAL APPOINTMENTS**
  - A. FINANCE COMMITTEE.** Alderpersons Hardt, Kallas, and Pulvermacher
  - B. GOVERNMENTAL AFFAIRS COMMITTEE.** Alderpersons Kallas, Garro, and Pulvermacher
  - C. BOARD OF PUBLIC WORKS.** Alderpersons Kallenbach, Hardt, and Magnus
  - D. EMERGENCY GOVERNMENT.** Director Mike Jole and Co-Director Dan Kuglin
  - E. CEMETARY SUPERINTENDENT.** Amy Hardt
  - F. LIBRARY BOARD.** Sarah Gesithard and Council Representative Alderperson Kallenbach
  - G. FIRE DISTRICT ASSOCIATION.** Mayor Mosolf and Alderpersons Kallenbach and Kallas
  - H. ZONING BOARD OF APPEALS.** John Meinke, Glen Pulvermacher, Jerry Johnson

- I. PLAN COMMISSION.** Council Representative Alderperson Garro and Dave Bednarek
- J. TREE BOARD.** Tom Kuenn, Dennis Galatowitsch, Sandy Filkins, Tom Sondalle, and Arwin Moldenhauer
- K. WEED COMMISSIONER.** George Jachthuber
- L. CITY FORESTER.** George Jachthuber
- M. COMMUNITY DEVELOPMENT AUTHORITY.** Council Representatives Alderpersons Kallenbach and Hardt and Tom Wick, Chip Hiestand, Jenny Jungwirth, and Matt Greget
- N. POLICE COMMISSION.** Mark Lind, John Meinke, and Brian Schueller

Mayor Mosolf gave the Council a revised list of the Mayoral Appointments. There was a discussion about the Emergency Government Director Position(s). Alderperson Hardt had an issue with appointing a person who does not live in the City of Princeton. He asked Mayor Mosolf to remove Dan Kuglin and have only one (1) director. He felt Mike Jole had the education and qualifications to fill the position. Alderperson Pulvermacher stated there was no structure in Emergency Government, and that two (2) people had filled the position in previous years. He also was concerned if 2010 Director Randy Scherbarth was still interested in being a Co-Director. Mayor Mosolf stated Randy Scherbarth called him on 4/18/11 and was not interested in being a director, John Weidl also talked to Scherbarth and Scherbarth stated he was not interested. Alderperson Kallas talked to Scherbarth and he stated Scherbarth was interested being a director. Alderperson Pulvermacher also talked with Scherbarth and he stated Scherbarth was still interested in being a director. Alderperson Pulvermacher asked Police Chief Bargenquast if being on Emergency Government would be a conflict with Mike Joles's position as Police Officer. Chief Bargenquast stated it will depend on the situation, but his primary role is a police officer. But, also Chief Bargenquast stated he is salary and if Officer Jole had to deal with an Emergency Government issue Chief Bargenquast would help with the police work. Garro motioned to approve Mayoral Committee, Chairman, and Individual Appointments as listed and for Emergency Government Mike Jole as Director and Dan Kuglin as Co-Director, seconded by Magnus. Carried 5-1 with Hardt voting against.

**12. COUNCIL APPOINTMENTS.**

- A. Council Member Plan Commission.** Kallenbach motioned to approve Patti Garro as Council Representative to the Plan Commission, seconded by Magnus. Carried 6-0.
- B. Community Development Authority** Garro motioned to approve the CDA as presented, seconded by Magnus. Carried 6-0.
- C. Board of Review. (OB:05/03/2011-1:00 PM, and BOR 05/23/2011-1:00 PM)** Kallas motioned to approve the Board of Review as presented, seconded by Magnus. Carried 6-0.

**13. DESIGNATION OF OFFICIAL NEWSPAPER.** Garro motioned to approve the Princeton Times Republic as the Official Newspaper, seconded by Magnus. Carried 6-0.

**14. DESIGNATION OF FINANCIAL INSTITUTIONS.** Garro motioned to table this topic until next meeting so US Bank could have a Representative at the meeting to answer questions, seconded by Kallas. Carried 5-1 with Hardt voting against.

**15. MAYOR'S COMMENTS.** Mayor Mosolf congratulated Dan, Jasper, and Greg for being elected as Alderpersons. Thanked Dave Bednarek for his years of service to the city. Thanked the Council for helping him to learn and he hopes to be more productive. Thanked citizens for their patience and support.

**16. ADJOURN.** Mayor Mosolf adjourned the meeting at 7:45 PM.

\* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible.



**SOLID WASTE  
NORTH AMERICA**

March 29, 2011

City of Princeton  
531 S. Fulton  
Princeton, WI 54968

To Whom It May Concern:

### **It's all about the community**

By exemplifying the highest ethical and environmental standards, Veolia ES has developed a set of values that includes improving quality of life, creating and sharing values and anticipating change. We put these principles to work everyday, in every location, to make the communities we service better places to live and work. Veolia ES is committed to utilizing local work forces, creating new jobs, participating in local charities and becoming an integral part of the communities we proudly service.

### **Services offered**

By choosing Veolia ES, you can eliminate the hassles of managing multiple contractors, allowing you to simplify the coordination of operational efforts. Veolia offers Solid waste and recycling collection, disposal, special waste disposal, liquid solidification, biodegradable waste composting, transfer stations, waste-to-energy recovery facilities, landfill operation, design and construction, and waste evaluations.

#### **Option 1: Three (3) Year Service Agreement**

- Every week, manual, refuse and recycling service.
- Year 1: \$14.55 per unit, per month.
- Includes two bulk collections per year.
- Rates are subject to a fuel surcharge. This surcharge establishes a base fuel price of \$3.50 per gallon. For each \$ .10 per gallon increase above the base fuel price the monthly rate will increase .5%. This adjustment will be made on a monthly basis.
- Rates are subject to an annual increase based on 100% of the change in the Consumer Price Index from January 1 of the previous year, as well as any increases in federal, state and/or local fees affecting the collection and/or disposal of any recycling materials.

#### **Option 2: Three (3) Year Service Agreement**

- Every week, manual, refuse and recycling service.



**SOLID WASTE  
NORTH AMERICA**

- Year 1: \$14.25 per unit, per month.
- Does not include two bulk collections per year.
- Rates are subject to a fuel surcharge. This surcharge establishes a base fuel price of \$3.50 per gallon. For each \$ .10 per gallon increase above the base fuel price the monthly rate will increase .5%. This adjustment will be made on a monthly basis.
- Rates are subject to an annual increase based on 100% of the change in the Consumer Price Index from January 1 of the previous year, as well as any increases in federal, state and/or local fees affecting the collection and/or disposal of any recycling materials.

**Option 3: Three (3) Year Service Agreement**

- Every week, manual refuse service and every other week, manual recycling service.
- Year 1: \$11.90 per unit, per month.
- Includes two bulk collections per year.
- Rates are subject to a fuel surcharge. This surcharge establishes a base fuel price of \$3.50 per gallon. For each \$ .10 per gallon increase above the base fuel price the monthly rate will increase .5%. This adjustment will be made on a monthly basis.
- Rates are subject to an annual increase based on 100% of the change in the Consumer Price Index from January 1 of the previous year, as well as any increases in federal, state and/or local fees affecting the collection and/or disposal of any recycling materials.

**Option 4: Three (3) Year Service Agreement**

- Every week, manual refuse service and every other week, manual recycling service.
- Year 1: \$11.60 per unit, per month.
- Does not include two bulk collections per year.
- Rates are subject to a fuel surcharge. This surcharge establishes a base fuel price of \$3.50 per gallon. For each \$ .10 per gallon increase above the base fuel price the monthly rate will increase .5%. This adjustment will be made on a monthly basis.
- Rates are subject to an annual increase based on 100% of the change in the Consumer Price Index from January 1 of the previous year, as well as any increases in federal, state and/or local fees affecting the collection and/or disposal of any recycling materials.

**Option 5: Five (5) Year Service Agreement**

- Every week, automated trash and every other week, automated, curbside single stream recycling service.
- Veolia ES Solid Waste Midwest, LLC will provide each resident with a 95 gallon roll out cart for trash and recycling.



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NORTH AMERICA**

- Year 1: \$12.50 per unit, per month.
- Does not include two bulk collections per year.
- Rates are subject to a fuel surcharge. This surcharge establishes a base fuel price of \$3.50 per gallon. For each \$ .10 per gallon increase above the base fuel price the monthly rate will increase .5%. This adjustment will be made on a monthly basis.
- Rates are subject to an annual increase based on 100% of the change in the Consumer Price Index from January 1 of the previous year, as well as any increases in federal, state and/or local fees affecting the collection and/or disposal of any recycling materials.

**Option 6: Five (5) Year Service Agreement**

- Every other week, automated trash and curbside single stream recycling service.
- Veolia ES Solid Waste Midwest, LLC will provide each resident with a 95 gallon roll out cart for trash and recycling.
- Year 1: \$10.65 per unit, per month.
- Does not include two bulk collections per year.
- Rates are subject to a fuel surcharge. This surcharge establishes a base fuel price of \$3.50 per gallon. For each \$ .10 per gallon increase above the base fuel price the monthly rate will increase .5%. This adjustment will be made on a monthly basis.
- Rates are subject to an annual increase based on 100% of the change in the Consumer Price Index from January 1 of the previous year, as well as any increases in federal, state and/or local fees affecting the collection and/or disposal of any recycling materials.

Thank you for the opportunity to provide you this proposal. We remain committed to our ongoing partnership and look forward to the opportunity to include either of the options outlined above.

Sincerely,

Veolia ES Solid Waste Midwest, LLC

A handwritten signature in black ink, appearing to read "Jason Sturino".

Jason Sturino  
Area Municipal Marketing Manager

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The foregoing rate quotation is for services which may be provided by Veolia ES Solid Waste Midwest, LLC, (Veolia) at its discretion, for the Customer specifically requesting the quotation. The quotation is confidential and shall not be disseminated by the Customer to any person or for any purpose except as may be necessary to the Customer evaluation thereof. The parties expressly agree that the issuance and delivery of this quotation shall create no legal rights or obligations on the part of either party, except the confidentiality restriction above. In particular, Veolia may modify or revoke this quotation at any time prior to the execution by the parties of a comprehensive written agreement for its services. No other legal rights or obligations can be created except by the parties' execution of such comprehensive written agreement.



**WASTE MANAGEMENT**

W124 N8925 Boundary Road  
Menomonee Falls, Wisconsin 53051

March 22, 2011

John Weidl  
City of Princeton  
531 S Fulton Street 428  
Princeton, WI 54968

**RE: Proposal for Solid Waste & Recycling**

Dear John

Waste Management is pleased to submit this proposal for solid waste services to City of Princeton. Waste Management is the nation's leading provider of solid waste collection, transportation, recycling, and disposal services. In Wisconsin, Waste Management has provided vital solid waste services to municipalities and businesses for more than 45 years.

We appreciate the opportunity to submit this proposal and we thank you for your time and consideration. We stand ready to promptly respond to any questions or concerns you may have during your review of this quote.

We look forward to reestablishing our relationship with the residents of Princeton. If you have any questions please feel free to contact Larry Schepp at 262-250-8348

Sincerely,

Michael E. Fleming  
Vice President

# A Solution for Princeton

The following proposal is based on 704 residential units and a five-year contract for the period of June 1, 2011 through May 31 2016.

## **Option 1:: Manual/Loose Curbside (Resident Supplied containers):**

Weekly Trash	\$8.42 per unit per month
Weekly Recycle (bins)	\$3.78 per unit per month
Annual Spring/Fall Cleanup	\$0..30 per unit per month per Cleanup

## **Option 2 Automated Recycle (Waste Management supplied recycle carts):**

Weekly Trash Manual	\$8.47 per unit per month
Biweekly Recycle "Single Stream" (64 gallon carts)	\$4.21 per unit per month
Annual Spring/Fall Cleanup	\$0.30 per unit per month per Cleanup

## **No Charge Service**

City Hall/Police Station	6 yard trash and 6 yard recycle both with weekly service
Public Works Building	6 yard trash and 6 yard recycle both with weekly service

The quoted rates would be guaranteed for the first year of the contract. Any increases for the second, third, fourth and fifth years would be tied directly to the Consumer Price Index (CPI). BLS Consumer Price Index for All Urban Consumers, U.S. City Average, All Items, Not Seasonally adjusted, or 4 percent (4%), whichever is greater.

**\*Please see the attached Proposal Contingencies, which are in addition to the quoted rates.**

# Proposal Contingencies

(The following items are a part of this proposal, intended to help clarify our intention and in addition to the quoted rates)

## Wisconsin Generator Tax

All rates quoted include the current Wisconsin Generators Tax of \$13.00 per ton on all solid waste disposed of in Wisconsin ("Current Taxes"). All rates are firm with the exception any increases in Current Taxes or any new fees or taxes imposed on the collection and disposal of the City's solid waste ("New Taxes"). In the event Current Taxes are increased or New Taxes are imposed, the City and Waste Management agree to negotiate in good faith an adjustment in all rates such that the increases in Current Taxes and/or New Taxes are passed through to the City in their entirety. In the event the City and Waste Management are unable to negotiate an adjustment in all rates due to an increase in Current Taxes or New Taxes, either party may terminate this Agreement by providing 90 days notice to the other party."

## Fuel Adjustments

The City agrees to pay Waste Manage of Wisconsin, Inc. an additional fee if diesel fuel increases to a dollar amount equal to or above \$3.00 per gallon, adjusted on a monthly basis. If diesel fuel is below \$3.00 per gallon, the fuel surcharge will be 0 percent. If diesel fuel is at or above \$3.00 per gallon the following percentages will apply to Waste Management's base rate (the base rate applies to the monthly invoiced amount for residential refuse, recycling, & yard waste.

### **Diesel Fuel Price per Gallon**

<\$3.00

\$3.00 to \$3.24

\$3.25 to \$3.49

\$3.50 and \$3.74

and one percent for each 25 cent increment above \$3.74.

### **Fuel Surcharge**

0 Percent

2 Percent

4 Percent

5 Percent

The published index for determining monthly diesel fuel prices will be the Department of Energy's (DOE) "Weekly Retail On-Highway Diesel Prices" for the Midwest region. The price published for the first Monday of the month will be used as that month's diesel fuel price. The prices and additional information can be viewed at our website: [www.wm.com/fec.jsp](http://www.wm.com/fec.jsp)

## Section 1.3.1 Description of Program

This is a five year term, any extensions would be by mutual agreement between the City of Princeton and Waste Management of Wisconsin, Inc.

## Section 2.1 Taxes

The Waste Management of Wisconsin, Inc rates include all current taxes and fees. We will not reimburse the city of Princeton for any of these fees.

### Term and Amendments

This is a five year term covering the period of June 1, 2011 through May 31 2016. The City of Princeton and Waste Management of Wisconsin, Inc must mutually agree on any contract extensions or changes in service.

### Units

This RFP is based on 704 units, single family and multi family dwellings of four units or less. The City will supply Waste Management with new units as occupancy permits are issued.

### Annual Spring/Fall Clean Up

Demolition materials, automobile parts, tires, oil, hazardous waste and appliances with freon would not be allowed

### Trash

All materials must be containerized.

### Pickup Schedule

This proposal is based on the fact that City of Princeton will work with Waste Management on a mutually agreed pickup schedule

### Recycle Pickup

This proposal and all rates quoted are based on the fact that all recycle materials will be picked up in "Single Stream" fashion in 64-gallon carts or 18 gallon bins. All material must be in the proper container.

### Curbside Program

This is a curbside program for residential units only. All waste containers and recycle containers must be placed within six feet of a public street or road that is maintained by the City and be out before 6:00 AM on the scheduled day of pickup.

### Non Paying Resident

Waste Management reserves the right to stop service on any resident that is more than 60 days past due. The City assumes responsibility for any non-paying residents.

### All Inclusive

This is an "all inclusive" proposal, if Waste Management of Wisconsin, Inc dose not get all items we bid, we are not interested in any separate items.

### Automated Carts Option

The automated recycle proposal includes one 64-gallon cart for recycling. All materials must be in the proper carts. If any carts become lost, stolen, or non useable due to resident abuse the resident will be required to purchase another cart.

### Contract

A formal contract would be mutually worked out between the City of Princeton and Waste Management of Wisconsin, Inc. once all final services are known.

# Municipal References

## **City of St Francis**

Ralph Voltner  
4235 S Nicholson Ave.  
St Francis, WI 53235  
414-481-2300

## **City of Cedarburg**

Judy Guse  
W63 N645 Washington Ave  
Cedarburg, WI 53012  
262-375-7609

## **City of Fond du Lac**

Mark Lentz  
P.O. Box 150  
Fond du Lac, WI 54936  
920-929-3338

## **Village of Germantown**

Dan Ludwig  
N112 W17041 Mequon Road  
Germantown, WI 53022  
262-250-4720

## **Village of Menomonee Falls**

Arlyn Johnson  
W156 N8480 Pilgrim Road  
Menomonee Falls, WI 53051  
262-532-4704

## **City of Marquette**

Steve Lawry  
300 W Baraga  
Marquette, MI 49855  
906-228-0444

## **Key Personnel Serving Princeton**

**Mark Broder:** Site Manager with 21 years experience in the waste business.

**Heather Hadel:** Route Supervisor with 15 years experience in the waste business

**Larry Schepp:** Municipal Manager with 36 years experience in the waste business.



McGRIFF SEIBELS & WILLIAMS OF TEXAS

818 Town & Country Blvd., Suite 500 • Houston, Texas 77024-4143 • TEL – (713) 877-8975 • FAX – (713) 402-1464

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March 22, 2011

Larry Schepp  
Waste Management  
W124 N8925 Boundary Road  
Menomonee Falls, WI 53051

RE: Princeton, City  
Bid Date: April 1, 2011  
Refuse Collection and Disposal

Please find enclosed your requested bid bond for the above referenced.

Should you have any questions, please feel free to give us a call.

Regards,

Brett Tisdale  
Account Service Representative

CC: Donna Meals



**BID BOND**

**WESTCHESTER FIRE INSURANCE COMPANY**

BOND NUMBER: N/A

KNOW ALL MEN BY THESE PRESENTS, That we, Waste Management of Wisconsin, Inc. (hereinafter called the **Principal**), as Principal, and WESTCHESTER FIRE INSURANCE COMPANY, a corporation duly organized under the laws of the State of New York (hereinafter called the **Surety**), as Surety, are held and firmly bound unto Princeton, City (hereinafter called the **Obligee**), in the sum in the sum of Fifteen Thousand and No/100 Dollars (\$15,000.00) for the payment of which we, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid, dated April 1, 2011, for Refuse Collection and Disposal.

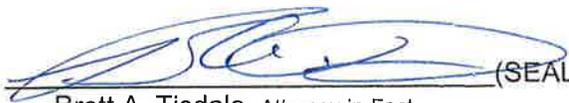
NOW, THEREFORE, THE CONDITION OF THE OBLIGATION IS SUCH, that if the Obligee shall accept the bid of the Principal and the Principal shall enter into a contract with the Obligee in accordance with such bid and give bond with good and sufficient surety for the faithful performance of such contract, or in the event of the failure of the Principal to enter into such contract and give such bond, if the Principal shall pay to the Obligee the difference, not to exceed the penalty hereof, between the amount specified in said bid and the amount for which the Obligee may legally contract with another party to perform the work covered by said bid, if the latter amount be in excess of the former, then this obligation shall be null and void, otherwise to remain in full force and effect. This obligation expires sixty (60) days from the effective date of the bid.

Signed and sealed this 1st day of April, 2011.

Waste Management of Wisconsin, Inc.  
Principal

  
\_\_\_\_\_  
Witness

Richard Covington

By:  (SEAL)  
Brett A. Tisdale, Attorney-in-Fact

WESTCHESTER FIRE INSURANCE COMPANY

  
\_\_\_\_\_  
Witness

Maria D. Zuniga

By:  (SEAL)  
Marc W. Boots, Attorney-in-Fact

# Power of Attorney

## WESTCHESTER FIRE INSURANCE COMPANY

Know all men by these presents: That WESTCHESTER FIRE INSURANCE COMPANY, a corporation of the State of New York, having its principal office in the City of Atlanta, Georgia pursuant to the following Resolution, adopted by the Board of Directors of the said Company on December 11, 2006, to wit:

RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such persons written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested.

FURTHER RESOLVED, that the Resolution of the Board of Directors of the Company adopted at the meeting held on November 8, 1999 relating to the authorization of certain persons to execute, for and on behalf of the Company, Written Commitments and appointments and delegations, in hereby rescinded.

Does hereby nominate, constitute and appoint Heather Noles, Joseph R Aulbert, Joy Durham, Marc W Boots, Maria D Zuniga, P.T. Osburn, Richard Covington, Stephanie Gunderson, Vickie Lacy, all of the City of HOUSTON, Texas, each individually if there be more than one named, its true and lawful attorney-in-fact, to make, execute, seal and deliver on its behalf, and as its act and deed any and all bonds, undertakings, recognizances, contracts and other writings in the nature thereof in penalties not exceeding Ten million dollars & zero cents (\$10,000,000.00) and the execution of such writings in pursuance of these presents shall be as binding upon said Company, as fully and amply as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office,

IN WITNESS WHEREOF, the said Stephen M. Haney, Vice-President, has hereunto subscribed his name and affixed the Corporate seal of the said WESTCHESTER FIRE INSURANCE COMPANY this 14 day of July 2010.

WESTCHESTER FIRE INSURANCE COMPANY



*Stephen M. Haney*  
Stephen M. Haney, Vice President

COMMONWEALTH OF PENNSYLVANIA  
COUNTY OF PHILADELPHIA ss.

On this 14 day of July, AD. 2010 before me, a Notary Public of the Commonwealth of Pennsylvania in and for the County of Philadelphia came Stephen M. Haney, Vice-President of the WESTCHESTER FIRE INSURANCE COMPANY to me personally known to be the individual and officer who executed the preceding instrument, and he acknowledged that he executed the same, and that the seal affixed to the preceding instrument is the corporate seal of said Company; that the said corporate seal and his signature were duly affixed by the authority and direction of the said corporation, and that Resolution, adopted by the Board of Directors of said Company, referred to in the preceding instrument, is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at the City of Philadelphia the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
KAREN E. BRANDT, Notary Public  
City of Philadelphia, Phila. County  
My Commission Expires September 26, 2010

*Karen E. Brandt*  
Notary Public

I, the undersigned Assistant Secretary of the WESTCHESTER FIRE INSURANCE COMPANY, do hereby certify that the original POWER OF ATTORNEY, of which the foregoing is a substantially true and correct copy, is in full force and effect.

In witness whereof, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of the Corporation, this 1st day of April, 2011



*William L. Kelly*  
William L. Kelly, Assistant Secretary

THIS POWER OF ATTORNEY MAY NOT BE USED TO EXECUTE ANY BOND WITH AN INCEPTION DATE AFTER July 14, 2012.

**POWER OF ATTORNEY**

**KNOWN ALL MEN BY THESE PRESENTS** that each of the entities listed on Exhibit A attached hereto (individually, the "Corporation"), has constituted and appointed and does hereby constitute and appoint Marc W. Boots, Richard Covington, Mark W. Edwards II, Robert R. Freel, Vickie Lacy, P.T. Osburn, Alisa B. Pounders, Brett A. Tisdale and Maria D. Zuniga of McGriff, Seibels & Williams of Texas, Inc., each its true and lawful Attorney-in-fact to execute under such designation in its name and to affix its corporate seal to deliver for and on its behalf as surety thereon or otherwise, bonds of any of the following classes, to wit:

1. Surety bonds to the United States of America or any agency thereof, including lease and miscellaneous surety bonds required or permitted under the laws, ordinances or regulations of any State, City, Town, Village, Board or any other body or organization, public or private.
2. Bonds on behalf of contractors in connection with bids, proposals or contracts.

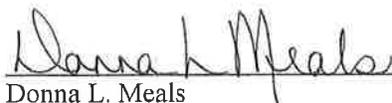
The foregoing powers granted by the Corporation shall be subject to and conditional upon the written direction of any officer (or any designee of any such officer) to execute and deliver any such bonds.

The signatures and attestations of such Attorneys-in-fact and the seal of the Corporation may be affixed to any such bond, policy or to any certificate relating thereto by facsimile and any such bond, policy or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Corporation when so affixed.

**IN WITNESS WHEREOF**, the Corporation has caused these presents to be signed by its Vice President, Finance and Treasurer, and its corporate seal to be hereto affixed this 1st day of April, 2011.

Witness:

Waste Management, Inc.

  
\_\_\_\_\_  
Donna L. Meals

Director, Financial Assurance

  
\_\_\_\_\_  
Cherie C. Rice

Vice President, Finance and Treasurer

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
0842463 B.C. Ltd.		Corporation	British Columl
1-800-Pack-Rat, LLC	20-2107163	Limited Liability Company	Delaware
1329409 Ontario Inc.	NA-0000001	Corporation	Ontario
2M Investments, L.L.C.	87-0681820	Limited Liability Company	Utah
3368084 Canada Inc.	NA-0000003	Corporation	Canada
635952 Ontario Inc.	NA-0000005	Corporation	Ontario
Acaverde S.A. de C.V.	NA-0000010	Corporation	Mexico
Acaverde Servicios, S.A. de C.V.	NA-0000011	Corporation	Mexico
Advanced Environmental Technical Services, L.L.C.	36-4016575	Limited Liability Company	Delaware
Akron Regional Landfill, Inc.	31-1595650	Corporation	Delaware
Alabama Waste Disposal Solutions, L.L.C.	76-0641853	Limited Liability Company	Alabama
Alliance Sanitary Landfill, Inc.	23-2383025	Corporation	Pennsylvania
Alpharetta Transfer Station, LLC	20-1457486	Limited Liability Company	Georgia
American Landfill, Inc.	34-1355783	Corporation	Ohio
Anderson Landfill, Inc.	76-0590137	Corporation	Delaware
Antelope Valley Recycling and Disposal Facility, Inc.	95-3344381	Corporation	California
Arden Landfill, Inc.	25-1249512	Corporation	Pennsylvania
Atlantic Waste Disposal, Inc.	36-3852536	Corporation	Delaware
Automated Salvage Transport Co., L.L.C.	04-3735644	Limited Liability Company	Delaware
Auxiwaste Services SA	NA-0000013	Corporation	France
Avalon South, LLC	26-3549579	Limited Liability Company	Delaware
Avalon Southwest, Inc.	26-2817237	Corporation	Delaware
Azusa Land Reclamation, Inc.	95-2908438	Corporation	California
B&B Landfill, Inc.	20-1469925	Corporation	Delaware
Barre Landfill Gas Associates, L.P.	06-1438474	Limited Partnership	Delaware
Beecher Development Company	36-3381285	Joint Venture	Illinois
Bestan Inc.	NA-0000017	Corporation	Quebec
Big Belly Solar, Inc.	33-1056366	Corporation	Delaware
Big Dipper Enterprises, Inc.	45-0325454	Corporation	North Dakota
Bluegrass Containment, L.L.C.	76-0641298	Limited Liability Company	Delaware
Burnsville Sanitary Landfill, Inc.	41-1882463	Corporation	Minnesota
C&C Disposal, LLC	20-1289317	Limited Liability Company	Georgia
C.I.D. Landfill, Inc.	16-1091396	Corporation	New York
CA Newco, L.L.C.	35-2228276	Limited Liability Company	Delaware
Cal Sierra Disposal	94-2349727	Corporation	California
California Asbestos Monofill, Inc.	68-0232434	Corporation	California
Canadian Waste Services Holdings Inc.	NA-0000020	Corporation	Ontario
Capital Sanitation Company	88-0121888	Corporation	Nevada
Capitol Disposal, Inc.	76-0638591	Corporation	Alaska
Carolina Grading, Inc.	57-0923608	Corporation	South Carolin
Cedar Ridge Landfill, Inc.	62-1727570	Corporation	Delaware
Central Disposal Systems, Inc.	42-0995450	Corporation	Iowa
Chadwick Road Landfill, Inc.	58-1798581	Corporation	Georgia
Chambers Clearview Environmental Landfill, Inc.	25-1652556	Corporation	Mississippi
Chambers Development Company, Inc.	25-1214958	Corporation	Delaware
Chambers Development of Ohio, Inc.	51-0396835	Corporation	Ohio
Chambers of Georgia, Inc.	58-2397639	Corporation	Delaware
Chambers of Mississippi, Inc.	25-1628285	Corporation	Mississippi
Chemical Waste Management of Indiana, L.L.C.	36-4067587	Limited Liability Company	Delaware
Chemical Waste Management of the Northwest, Inc.	91-1089393	Corporation	Washington
Chemical Waste Management, Inc.	36-2989152	Corporation	Delaware
Chesser Island Road Landfill, Inc.	58-2364490	Corporation	Georgia

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
City Disposal Systems, Inc.	38-3407001	Corporation	Delaware
City Environmental Services, Inc. of Waters	38-3020069	Corporation	Michigan
City Environmental, Inc.	38-3407576	Corporation	Delaware
Cleburne Landfill Company Corp.	59-3069374	Corporation	Alabama
Coast Waste Management, Inc.	95-2557952	Corporation	California
Connecticut Valley Sanitary Waste Disposal, Inc.	04-2796580	Corporation	Massachusetts
Conservation Services, Inc.	84-0915035	Corporation	Colorado
Continental Waste Industries Arizona, Inc.	22-3146904	Corporation	New Jersey
Corporate Housing Initiatives II Limited Partnership	52-1854657	Limited Partnership	Delaware
Coshocton Landfill, Inc.	31-1214800	Corporation	Ohio
Cougar Landfill, Inc.	76-0211843	Corporation	Texas
Countryside Landfill, Inc.	36-2838336	Corporation	Illinois
CR Group, LLC	87-0629120	Limited Liability Company	Utah
Cuyahoga Landfill, Inc.	76-0680495	Corporation	Delaware
CWM Chemical Services, L.L.C.	36-4203347	Limited Liability Company	Delaware
Dafter Sanitary Landfill, Inc.	38-2754804	Corporation	Michigan
Dauphin Meadows, Inc.	23-2390183	Corporation	Pennsylvania
Deep Valley Landfill, Inc.	23-2886200	Corporation	Delaware
Deer Track Park Landfill, Inc.	39-1802678	Corporation	Delaware
Del Almo Landfill, L.L.C.	74-3055347	Limited Liability Company	Delaware
Delaware Recyclable Products, Inc.	51-0334417	Corporation	Delaware
Dickinson Landfill, Inc.	76-0325384	Corporation	Delaware
Disposal Service, Incorporated	55-0618479	Corporation	West Virginia
DLA Investments, Inc.	20-4595489	Corporation	Florida
Doctor Bramblett Road, LLC	38-3699621	Limited Liability Company	Georgia
Dominium Opportunity Fund, A California Limited Partnership	95-4507794	Limited Partnership	California
Downtown Diversion Inc.	80-0069661	Corporation	California
E.C. Waste, Inc.	66-0523535	Corporation	Puerto Rico
Earthmovers Landfill, L.L.C.	61-1342591	Limited Liability Company	Delaware
East Liverpool Landfill, Inc.	34-1637446	Corporation	Ohio
Eastern One Land Corporation	76-0695122	Corporation	Delaware
Eco-Vista, LLC	72-1541909	Limited Liability Company	Arkansas
eCycling Services, L.L.C.	38-3684879	Limited Liability Company	Delaware
EI Coqui Landfill Company, Inc.	66-0555785	Corporation	Puerto Rico
EI Coqui Waste Disposal, Inc.	76-0480500	Corporation	Delaware
ELDA Landfill, Inc.	76-0639272	Corporation	Delaware
Elk River Landfill, Inc.	41-1283941	Corporation	Minnesota
Enerkem, Inc.		Corporation	Quebec
Envirofil of Illinois, Inc.	37-0957555	Corporation	Illinois
Evergreen Landfill, Inc.	76-0472693	Corporation	Delaware
Evergreen National Indemnity Company	UK-0000142	Corporation	Ohio
Evergreen Recycling and Disposal Facility, Inc.	76-0638587	Corporation	Delaware
Farmer's Landfill, Inc.	43-0863680	Corporation	Missouri
Feather River Disposal, Inc.	06-1479349	Corporation	California
G.I. Industries	87-0430285	Corporation	Utah
GA Landfills, Inc.	58-2293782	Corporation	Delaware
Gallia Landfill, Inc.	31-1509605	Corporation	Delaware
Garick, LLC	26-4094112	Limited Liability Company	Delaware
Garnet of Maryland, Inc.	52-1916417	Corporation	Maryland
Gartran, L.L.C.	55-0908146	Limited Liability Company	Ohio
Gateway Transfer Station, LLC	20-1457460	Limited Liability Company	Georgia
Georgia Waste Systems, Inc.	58-1028526	Corporation	Georgia

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
Gestion Des Rebutis D.M.P. Inc.	NA-0000033	Corporation	Quebec
Giordano Recycling, L.L.C.	20-2098765	Limited Liability Company	Delaware
Glades Landfill, LLC	73-1630187	Limited Liability Company	Florida
Glen's Sanitary Landfill, Inc.	38-2065407	Corporation	Michigan
Grand Central Sanitary Landfill, Inc.	23-2049337	Corporation	Pennsylvania
Greenbow, LLC	05-0605713	Limited Liability Company	Alabama
Grupo WMX, S.A. De C.V.	NA-0000039	Corporation	Mexico
Guadalupe Mines Mutual Water Company	77-0398278	Not For Profit Corporation	California
Guadalupe Rubbish Disposal Co., Inc.	95-2746842	Corporation	California
Guam Resource Recovery Partners, L.P.	36-4149976	Limited Partnership	Delaware
Ham Lake Haulers, Inc.	41-1704537	Corporation	Minnesota
Harris Sanitation, Inc.	59-1219741	Corporation	Florida
Harvest Power, Inc.		Corporation	Delaware
Harwood Landfill, Inc.	52-1637402	Corporation	Maryland
Hedco Landfill Limited	NA-0000040	Corporation	England
High Mountain Fuels LLC	26-2268599	Limited Liability Company	Delaware
Hillsboro Landfill Inc.	93-0760239	Corporation	Oregon
Holyoke Sanitary Landfill, Inc.	04-2481863	Corporation	Massachusetts
IN Landfills, L.L.C.	61-1342588	Limited Liability Company	Delaware
Jahner Sanitation, Inc.	45-0410330	Corporation	North Dakota
Jay County Landfill, L.L.C.	61-1342592	Limited Liability Company	Delaware
JFS (UK) Limited	NA-0000044	Corporation	England
K and W Landfill Inc.	38-2504167	Corporation	Michigan
Kahle Landfill, Inc.	43-1682575	Corporation	Missouri
Keene Road Landfill, Inc.	59-2044226	Corporation	Florida
Kelly Run Sanitation, Inc.	25-1696669	Corporation	Pennsylvania
Key Disposal Ltd.	NA-0000045	Corporation	British Columbi
KeyCorp Investment Limited Partnership	34-1783428	Limited Partnership	Ohio
King George Landfill Properties, LLC	27-0747734	Limited Liability Company	Virginia
King George Landfill, Inc.	54-1632805	Corporation	Virginia
La Quinta Medical/Commercial Plaza, Ltd.	95-4357859	Limited Partnership	California
Lakeville Recycling, L.P.	36-3730138	Limited Partnership	Delaware
Land Reclamation Company, Inc.	36-3640284	Corporation	Delaware
Land South Holdings, LLC	20-5908782	Limited Liability Company	Delaware
Landfill Services of Charleston, Inc.	55-0731302	Corporation	West Virginia
Laurel Highlands Landfill, Inc.	25-1640583	Corporation	Pennsylvania
LCS Services, Inc.	55-0673745	Corporation	West Virginia
Liberty Landfill, L.L.C.	61-1342590	Limited Liability Company	Delaware
Liberty Lane West Owners' Association	36-4163829	Not For Profit Corporation	New Hampsh
Liquid Waste Management, Inc.	95-2779930	Corporation	California
Longleaf C&D Disposal Facility, Inc.	59-3598129	Corporation	Florida
Longmont Landfill, L.L.C.	36-4551803	Limited Liability Company	Delaware
Looney Bins, Inc.	95-4704325	Corporation	California
M.S.T.S., Inc.	36-3542321	Corporation	Delaware
Mahoning Landfill, Inc.	34-1047662	Corporation	Ohio
Mass Gravel Inc.	04-3117495	Corporation	Massachusetts
Mc Ginnes Industrial Maintenance Corporation	74-1532790	Corporation	Texas
McDaniel Landfill, Inc.	45-0399545	Corporation	North Dakota
McGill Landfill, Inc.	38-3076718	Corporation	Michigan
Meadowfill Landfill, Inc.	31-1509701	Corporation	Delaware
Michigan Environs, Inc.	38-2434760	Corporation	Michigan
MicroGREEN Polymers, Inc.		Corporation	Washington

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
Midwest One Land Corporation	20-0606093	Corporation	Delaware
Minneapolis Refuse, Incorporated	41-0972178	Corporation	Minnesota
Modern-Mallard Energy, LLC	57-1161216	Limited Liability Company	Delaware
Modesto Garbage Co., Inc.	94-1643145	Corporation	California
Moor Refuse, Inc.	33-0622768	Corporation	California
Mountain High Medical Disposal Services, Inc.	20-2500293	Corporation	Utah
Mountain Indemnity Insurance Company	03-0328445	Corporation	Vermont
Mountainview Landfill, Inc. (MD)	25-1538716	Corporation	Maryland
Mountainview Landfill, Inc. (UT)	76-0548746	Corporation	Utah
Nassau Landfill, L.L.C.	37-1487482	Limited Liability Company	Delaware
National Guaranty Insurance Company of Vermont	36-3643755	Corporation	Vermont
New England CR L.L.C.	04-3735642	Limited Liability Company	Delaware
New Milford Connecticut Farms, LLC	20-5485974	Limited Liability Company	Delaware
New Milford Landfill, L.L.C.	76-0641312	Limited Liability Company	Delaware
New Orleans Landfill, L.L.C.	38-3699690	Limited Liability Company	Delaware
NH/VT Energy Recovery Corporation	02-0390004	Corporation	New Hampsh
North Manatee Recycling and Disposal Facility, L.L.C.	26-0283104	Limited Liability Company	Florida
Northwestern Landfill, Inc.	52-2023458	Corporation	Delaware
Nu-Way Live Oak Reclamation, Inc.	68-0236308	Corporation	Delaware
Oakridge Landfill, Inc.	25-1547187	Corporation	South Carolin
Oakwood Landfill, Inc.	57-0974474	Corporation	South Carolin
Okeechobee Landfill, Inc.	25-1628636	Corporation	Florida
Ozark Ridge Landfill, Inc.	71-0692520	Corporation	Arkansas
P & R Environmental Industries, L.L.C.	04-3735653	Limited Liability Company	North Carolina
Pacific Waste Management L.L.C.	98-0227312	Limited Liability Company	Delaware
Palmetto Seed Capital Fund	57-0889130	Trust	South Carolin
Palo Alto Sanitation Company	94-1075868	Corporation	California
Pappy, Inc.	52-1561430	Corporation	Maryland
Peltz H.C., LLC	UK-0000100	Limited Liability Company	Wisconsin
Pen-Rob, Inc.	86-0504613	Corporation	Arizona
Penuelas Valley Landfill, Inc.	66-0560251	Corporation	Puerto Rico
People's Landfill, Inc.	38-3406998	Corporation	Delaware
Peterson Demolition, Inc.	41-1625867	Corporation	Minnesota
Phoenix Resources, Inc.	23-2483102	Corporation	Pennsylvania
Pine Grove Landfill, Inc. (PA)	23-2388139	Corporation	Pennsylvania
Pine Tree Acres, Inc.	38-2544258	Corporation	Michigan
PPP Corporation	23-2146479	Corporation	Delaware
ProCentury Corporation	UK-0000026	Corporation	Ohio
Pulaski Grading, L.L.C.	76-0638043	Limited Liability Company	Delaware
Quail Hollow Landfill, Inc.	62-1727567	Corporation	Delaware
Questquill Limited	98-0221631	Corporation	United Kingdc
R & B Landfill, Inc.	25-1754371	Corporation	Georgia
RAA Colorado, L.L.C.	20-2587942	Limited Liability Company	Colorado
RAA Trucking, LLC	39-2040612	Limited Liability Company	Wisconsin
RCI Hudson, Inc.	04-3044820	Corporation	Massachusett
Recycle America Co., L.L.C.	04-3735636	Limited Liability Company	Delaware
Recycle America Holdings, Inc.	72-1541913	Corporation	Delaware
Redwood Landfill, Inc.	94-1443150	Corporation	Delaware
Refuse Services, Inc.	59-1098850	Corporation	Florida
Refuse, Inc.	88-0094235	Corporation	Nevada
Reliable Landfill, L.L.C.	73-1654400	Limited Liability Company	Delaware
Remote Landfill Services, Inc.	62-1421307	Corporation	Tennessee

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
Reno Disposal Co.	88-0087833	Corporation	Nevada
Resco Holdings L.L.C.	20-0584193	Limited Liability Company	Delaware
Resource Control Composting, Inc.	04-3044833	Corporation	Massachusetts
Resource Control, Inc.	04-2655361	Corporation	Massachusetts
Richland County Landfill, Inc.	58-1708996	Corporation	South Carolina
Riegel Ridge, LLC	56-2124210	Limited Liability Company	North Carolina
Riverbend Landfill Co.	93-0724866	Corporation	Oregon
Rolling Meadows Landfill, Inc.	76-0325383	Corporation	Delaware
RRT Design & Construction Corp.	16-1353118	Corporation	Delaware
RRT Empire of Monroe County, Inc.	16-1409567	Corporation	New York
RTS Landfill, Inc.	58-1924102	Corporation	Delaware
Rust Engineering & Construction Inc.	63-1081016	Corporation	Delaware
Rust Engineering (Thailand) Ltd	NA-0000162	Corporation	Thailand
Rust International Inc.	63-1081055	Corporation	Delaware
S & J Landfill Limited Partnership	76-0404581	Limited Partnership	Texas
S & S Grading, Inc.	58-1858013	Corporation	West Virginia
S. V. Farming Corp.	22-2976860	Corporation	New Jersey
S4 Columbia Ridge Recovery, LLC	27-1892156	Limited Liability Company	Delaware
S4 Energy Chambers Recovery, LLC	27-1372079	Limited Liability Company	Delaware
S4 Energy Solutions, LLC	26-4136359	Limited Liability Company	Delaware
Sanifill de Mexico (US), Inc.	76-0419331	Corporation	Delaware
Sanifill de Mexico, S.A. de C.V.	NA-0000070	Corporation	Mexico
Sanifill Power Corporation	76-0496422	Corporation	Delaware
SC Holdings, Inc.	36-2898300	Corporation	Pennsylvania
Serubam Servicos Urbanos E Ambientais Ltda	NA-0000077	Corporation	Brazil
SES Bridgeport L.L.C.	36-4057298	Limited Liability Company	Delaware
Shade Landfill, Inc.	23-2886198	Corporation	Delaware
Shanghai Environment Group Company Limited		Joint Venture	People's Rep
Sierra Estrella Landfill, Inc.	86-0717293	Corporation	Arizona
Southern Alleghenies Landfill, Inc.	25-1249160	Corporation	Pennsylvania
Southern One Land Corporation	72-1534481	Corporation	Delaware
Southern Plains Landfill, Inc.	73-1384828	Corporation	Oklahoma
Southern Waste Services, L.L.C.	61-1342585	Limited Liability Company	Delaware
Spruce Ridge, Inc.	41-1591957	Corporation	Minnesota
Stony Hollow Landfill, Inc.	76-0638597	Corporation	Delaware
Suburban Landfill, Inc.	76-0638596	Corporation	Delaware
Terrabon, Inc.		Corporation	Delaware
Texarkana Landfill, L.L.C.	30-0239245	Limited Liability Company	Delaware
Texas Pack Rat - Austin #1 LLC	20-3668884	Limited Liability Company	Texas
Texas Pack Rat - Dallas #1 LLC	26-2054900	Limited Liability Company	Texas
Texas Pack Rat - Houston #1 LLC	20-4572488	Limited Liability Company	Texas
Texas Pack Rat - Houston #2 LLC	20-5227255	Limited Liability Company	Texas
Texas Pack Rat - Houston #3 LLC	20-5227324	Limited Liability Company	Texas
Texas Pack Rat - San Antonio #1 LLC	20-4572603	Limited Liability Company	Texas
Texas Pack Rat Service Company LLC		Limited Liability Company	Texas
The Peltz Group, LLC	05-0545181	Limited Liability Company	Wisconsin
The Waste Management Charitable Foundation	04-3073733	Not For Profit Corporation	Delaware
The Woodlands of Van Buren, Inc.	36-3791221	Corporation	Delaware
Thermal Remediation Solutions, L.L.C.	91-1865607	Limited Liability Company	Oregon
TN'T Sands, Inc.	57-0937314	Corporation	South Carolina
Trail Ridge Landfill, Inc.	36-3667296	Corporation	Delaware
Transamerican Waste Central Landfill, Inc.	76-0463386	Corporation	Delaware

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
Trash Hunters, Inc.	64-0852590	Corporation	Mississippi
TrashCo Inc.	26-1885543	Corporation	Delaware
Tri-County Sanitary Landfill, L.L.C.	20-0937658	Limited Liability Company	Delaware
TX Newco, L.L.C.	61-1468715	Limited Liability Company	Delaware
United Waste Systems Leasing, Inc.	38-3324143	Corporation	Michigan
United Waste Systems of Gardner, Inc.	04-3320949	Corporation	Massachusetts
USA South Hills Landfill, Inc.	25-1139448	Corporation	Pennsylvania
USA Valley Facility, Inc.	23-2886199	Corporation	Delaware
USA Waste Geneva Landfill, Inc.	34-1802751	Corporation	Delaware
USA Waste Landfill Operations and Transfer, Inc.	76-0435557	Corporation	Texas
USA Waste of California, Inc.	68-0306154	Corporation	Delaware
USA Waste of Pennsylvania, LLC	74-2921886	Limited Liability Company	Delaware
USA Waste of Texas Landfills, Inc.	76-0322548	Corporation	Delaware
USA Waste of Virginia Landfills, Inc.	58-1932248	Corporation	Delaware
USA Waste Services of NYC, Inc.	11-3301808	Corporation	Delaware
USA Waste-Management Resources, LLC	13-3853086	Limited Liability Company	New York
USA-Crinc, L.L.C.	04-3735654	Limited Liability Company	Delaware
UWS Barre, Inc.	04-3320948	Corporation	Massachusetts
Valley Garbage and Rubbish Company, Inc.	95-2090787	Corporation	California
VaporLok Technology, LLC		Limited Liability Company	Delaware
Vern's Refuse Service, Inc.	45-0435644	Corporation	North Dakota
VFB, LLC	22-3842831	Limited Liability Company	New Jersey
VHG, Inc.	UK-0000023	Corporation	Minnesota
Vickery Environmental, Inc.	31-1153176	Corporation	Ohio
Vista Landfill, LLC	59-3652174	Limited Liability Company	Florida
Voyageur Disposal Processing, Inc.	41-1734827	Corporation	Minnesota
Warner Company	51-0281233	Corporation	Delaware
Warner Hill Development Company	34-1043478	Corporation	Ohio
Waste Away Group, Inc.	63-0898842	Corporation	Alabama
Waste Management Arizona Landfills, Inc.	86-0683003	Corporation	Delaware
Waste Management Buckeye, L.L.C.	26-0076809	Limited Liability Company	Delaware
Waste Management Collection and Recycling, Inc.	95-2621587	Corporation	California
Waste Management Disposal Services of Colorado, Inc.	84-1004487	Corporation	Colorado
Waste Management Disposal Services of Maine, Inc.	01-0392888	Corporation	Maine
Waste Management Disposal Services of Maryland, Inc.	36-2898301	Corporation	Maryland
Waste Management Disposal Services of Massachusetts, Inc.	04-2320990	Corporation	Massachusetts
Waste Management Disposal Services of Oregon, Inc.	36-3548405	Corporation	Delaware
Waste Management Disposal Services of Pennsylvania, Inc.	23-1655318	Corporation	Pennsylvania
Waste Management Disposal Services of Virginia, Inc.	36-3791008	Corporation	Delaware
Waste Management Financing Corporation	36-4200855	Corporation	Delaware
Waste Management Holdings, Inc.	36-2660763	Corporation	Delaware
Waste Management Inc. of Florida	59-1094518	Corporation	Florida
Waste Management Indycoke, L.L.C.	81-0640497	Limited Liability Company	Delaware
Waste Management International, Inc.	36-3255004	Corporation	Delaware
Waste Management Municipal Services of California, Inc.	77-0151385	Corporation	California
Waste Management National Services, Inc.	76-0686861	Corporation	Delaware
Waste Management New England Environmental Transport, Inc.	04-3509618	Corporation	Delaware
Waste Management of Alameda County, Inc.	94-0727420	Corporation	California
Waste Management of Alaska, Inc.	91-1879241	Corporation	Delaware
Waste Management of Arizona, Inc.	86-0198265	Corporation	California
Waste Management of Arkansas, Inc.	04-2814811	Corporation	Delaware
Waste Management of California, Inc.	95-1735737	Corporation	California

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
Waste Management of Canada Corporation	NA-0000021	Corporation	Ontario
Waste Management of Carolinas, Inc.	56-0731307	Corporation	North Carolina
Waste Management of Colorado, Inc.	84-0523684	Corporation	Colorado
Waste Management of Connecticut, Inc.	06-1485581	Corporation	Delaware
Waste Management of Delaware, Inc.	51-0094505	Corporation	Delaware
Waste Management of Fairless, L.L.C.	26-3468180	Limited Liability Company	Delaware
Waste Management of Five Oaks Recycling and Disposal Facility, I	37-1035820	Corporation	Delaware
Waste Management of Georgia, Inc.	36-3319564	Corporation	Georgia
Waste Management of Hawaii, Inc.	76-0638599	Corporation	Delaware
Waste Management of Idaho, Inc.	82-0364976	Corporation	Idaho
Waste Management of Illinois, Inc.	36-2660859	Corporation	Delaware
Waste Management of Indiana Holdings One, Inc.	36-4039079	Corporation	Delaware
Waste Management of Indiana Holdings Two, Inc.	36-4059574	Corporation	Delaware
Waste Management of Indiana, L.L.C.	36-4071447	Limited Liability Company	Delaware
Waste Management of Iowa, Inc.	42-0824220	Corporation	Iowa
Waste Management of Kansas, Inc.	48-0634806	Corporation	Kansas
Waste Management of Kentucky Holdings, Inc.	36-4059575	Corporation	Delaware
Waste Management of Kentucky, L.L.C.	36-4035849	Limited Liability Company	Delaware
Waste Management of Leon County, Inc.	36-3319565	Corporation	Florida
Waste Management of Londonderry, Inc.	20-5657050	Corporation	Delaware
Waste Management of Louisiana Holdings One, Inc.	36-4142119	Corporation	Delaware
Waste Management of Louisiana, L.L.C.	36-4119910	Limited Liability Company	Delaware
Waste Management of Maine, Inc.	01-0267739	Corporation	Maine
Waste Management of Maryland, Inc.	52-0250430	Corporation	Maryland
Waste Management of Massachusetts, Inc.	04-2535063	Corporation	Massachusetts
Waste Management of Metro Atlanta, Inc.	58-1937966	Corporation	Georgia
Waste Management of Michigan, Inc.	38-1214786	Corporation	Michigan
Waste Management of Minnesota, Inc.	36-2698820	Corporation	Minnesota
Waste Management of Mississippi, Inc.	36-3005295	Corporation	Mississippi
Waste Management of Missouri, Inc.	43-0992367	Corporation	Delaware
Waste Management of Montana, Inc.	36-3564773	Corporation	Delaware
Waste Management of Nebraska, Inc.	36-3469702	Corporation	Delaware
Waste Management of Nevada, Inc.	88-0394159	Corporation	Nevada
Waste Management of New Hampshire, Inc.	04-2482447	Corporation	Connecticut
Waste Management of New Jersey, Inc.	36-3700143	Corporation	Delaware
Waste Management of New Mexico, Inc.	85-0229020	Corporation	New Mexico
Waste Management of New York, L.L.C.	36-4206797	Limited Liability Company	Delaware
Waste Management of North Dakota, Inc.	36-3798294	Corporation	Delaware
Waste Management of Ohio, Inc.	25-1673264	Corporation	Ohio
Waste Management of Oklahoma, Inc.	73-0685975	Corporation	Oklahoma
Waste Management of Oregon, Inc.	93-0612655	Corporation	Oregon
Waste Management of Pennsylvania Gas Recovery, L.L.C.	20-2926331	Limited Liability Company	Delaware
Waste Management of Pennsylvania, Inc.	25-1232336	Corporation	Pennsylvania
Waste Management of Plainfield, L.L.C.	76-0722971	Limited Liability Company	Delaware
Waste Management of Rhode Island, Inc.	36-3668109	Corporation	Delaware
Waste Management of South Carolina, Inc.	36-2935124	Corporation	South Carolina
Waste Management of South Dakota, Inc.	46-0348394	Corporation	South Dakota
Waste Management of Texas Holdings, Inc.	43-1976001	Corporation	Delaware
Waste Management of Texas, Inc.	75-1223528	Corporation	Texas
Waste Management of Tunica Landfill, Inc.	64-0869334	Corporation	Mississippi
Waste Management of Utah, Inc.	87-0302156	Corporation	Utah
Waste Management of Virginia, Inc.	25-1578667	Corporation	Virginia

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
Waste Management of Washington, Inc.	36-3846342	Corporation	Delaware
Waste Management of West Virginia, Inc.	36-3553198	Corporation	Delaware
Waste Management of Wisconsin, Inc.	39-0967466	Corporation	Wisconsin
Waste Management of Wyoming, Inc.	36-3828554	Corporation	Delaware
Waste Management Partners, Inc.	36-3220911	Corporation	Delaware
Waste Management Recycle Asia, L.L.C.	39-1977904	Limited Liability Company	Ohio
Waste Management Recycling and Disposal Services of California,	95-2370376	Corporation	California
Waste Management Recycling of New Jersey, L.L.C.	04-3735640	Limited Liability Company	Delaware
Waste Management Service Center, Inc.	20-4017651	Corporation	Delaware
Waste Management, Inc.	73-1309529	Corporation	Delaware
Waste Management, Inc. of Tennessee	36-2935128	Corporation	Tennessee
Waste Resources of Tennessee, Inc.	54-0838353	Corporation	Tennessee
Waste Services of Kentucky, L.L.C.	94-3429202	Limited Liability Company	Delaware
Waste to Energy Holdings, Inc.	76-0652923	Corporation	Delaware
Waste to Energy I, LLC	02-0519035	Limited Liability Company	Delaware
Waste to Energy II, LLC	02-0519036	Limited Liability Company	Delaware
Wastech Inc.	93-0936732	Corporation	Nevada
WESI Baltimore Inc.	02-0357495	Corporation	Delaware
WESI Capital Inc.	36-3861933	Corporation	Delaware
WESI Peekskill Inc.	02-0363274	Corporation	Delaware
WESI Westchester Inc.	02-0360305	Corporation	Delaware
Westchester Resco Associates, L.P.	02-0367753	Limited Partnership	Delaware
Western One Land Corporation	76-0688224	Corporation	Delaware
Western Waste Industries	95-1946054	Corporation	California
Western Waste of Texas, L.L.C.	30-0239250	Limited Liability Company	Delaware
Wheelabrator Baltimore L.L.C.	36-4057301	Limited Liability Company	Delaware
Wheelabrator Baltimore, L.P.	36-4057307	Limited Partnership	Maryland
Wheelabrator Bridgeport, L.P.	36-4057309	Limited Partnership	Delaware
Wheelabrator Cedar Creek Inc.	02-0443870	Corporation	Delaware
Wheelabrator Chambers Inc.	26-3194113	Corporation	Delaware
Wheelabrator China Holdings, Limited	*23-50847741	Corporation	Hong Kong
Wheelabrator Claremont Company, L.P.	02-0390003	Limited Partnership	Delaware
Wheelabrator Claremont Inc.	20-4284300	Corporation	Delaware
Wheelabrator Concord Company, L.P.	02-0394017	Limited Partnership	Delaware
Wheelabrator Concord Inc.	02-0393450	Corporation	Delaware
Wheelabrator Connecticut Inc.	36-3908786	Corporation	Delaware
Wheelabrator Culm Services Inc.	02-0442574	Corporation	Delaware
Wheelabrator Environmental Systems Inc.	02-0412779	Corporation	Delaware
Wheelabrator Environmental Technologies Consulting (Shanghai) (	27-2548111	Limited Liability Company	People's Rep
Wheelabrator Falls Inc.	04-3024782	Corporation	Delaware
Wheelabrator Frackville Energy Company Inc.	02-0393452	Corporation	Delaware
Wheelabrator Frackville Properties Inc.	04-3100742	Corporation	Delaware
Wheelabrator Frederick Inc.	27-1502145	Corporation	Delaware
Wheelabrator Fuel Services Inc.	02-0442576	Corporation	Delaware
Wheelabrator Gloucester Company, L.P.	02-0396724	Limited Partnership	New Jersey
Wheelabrator Gloucester Inc.	02-0391601	Corporation	Delaware
Wheelabrator Guam Inc.	36-3926262	Corporation	Delaware
Wheelabrator Hudson Falls L.L.C.	72-1541910	Limited Liability Company	Delaware
Wheelabrator Lassen Inc.	36-3926261	Corporation	Delaware
Wheelabrator Lisbon Inc.	61-1167063	Corporation	Delaware
Wheelabrator McKay Bay Inc.	36-3240315	Corporation	Florida
Wheelabrator Millbury Inc.	02-0412788	Corporation	Delaware

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
Wheelabrator New Hampshire Inc.	02-0390002	Corporation	Delaware
Wheelabrator New Jersey Inc.	02-0391598	Corporation	Delaware
Wheelabrator NHC Inc.	02-0393448	Corporation	Delaware
Wheelabrator North Andover Inc.	36-3062971	Corporation	Delaware
Wheelabrator North Broward Inc.	04-3030218	Corporation	Delaware
Wheelabrator Norwalk Energy Company Inc.	02-0395269	Corporation	Delaware
Wheelabrator Penacook Inc.	02-0393449	Corporation	Delaware
Wheelabrator Pinellas Inc.	36-3110153	Corporation	Delaware
Wheelabrator Portsmouth Inc.	27-1446081	Corporation	Delaware
Wheelabrator Putnam Inc.	36-3908789	Corporation	Delaware
Wheelabrator Ridge Energy Inc.	36-3820153	Corporation	Delaware
Wheelabrator Saugus Inc.	13-2740971	Corporation	Delaware
Wheelabrator Shasta Energy Company Inc.	02-0395274	Corporation	Delaware
Wheelabrator Sherman Energy Company, G.P.	02-0390349	General Partnership	Maine
Wheelabrator Sherman Station L.L.C.	76-0743287	Limited Liability Company	Delaware
Wheelabrator Sherman Station One Inc.	02-0390312	Corporation	Delaware
Wheelabrator South Broward Inc.	02-0410154	Corporation	Delaware
Wheelabrator Spokane Inc.	02-0416522	Corporation	Delaware
Wheelabrator Technologies Inc.	22-2678047	Corporation	Delaware
Wheelabrator Technologies International Inc.	36-3965264	Corporation	Delaware
Wheelabrator Westchester, L.P.	02-0367751	Limited Partnership	Delaware
White Lake Landfill, Inc.	38-1889893	Corporation	Michigan
Williams Landfill, L.L.C.	61-1342579	Limited Liability Company	Delaware
Willow Oak Landfill, LLC	20-1457518	Limited Liability Company	Georgia
WM Arizona Operations, L.L.C.	32-0112690	Limited Liability Company	Delaware
WM Asphalt Products, LLC	27-0675171	Limited Liability Company	Delaware
WM Bagco, LLC	26-4626312	Limited Liability Company	Delaware
WM Conversion Energy, LLC	26-4040670	Limited Liability Company	Delaware
WM Conversion Fund, LLC	27-1445960	Limited Liability Company	Delaware
WM Corporate Services, Inc.	27-3308922	Corporation	Delaware
WM Curbside, LLC	27-3473785	Limited Liability Company	Delaware
WM Emergency Employee Support Fund, Inc.	11-3758170	Not For Profit Corporation	Delaware
WM Energy Resources, Inc.	27-1184260	Corporation	Delaware
WM Energy Solutions, Inc.	76-0695139	Corporation	Delaware
WM Green Squad, LLC	26-1694369	Limited Liability Company	Delaware
WM GreenOps, LLC	26-4194066	Limited Liability Company	Delaware
WM GTL, Inc.	26-0294424	Corporation	Delaware
WM GTL, LLC	26-0294528	Limited Liability Company	Delaware
WM Healthcare Solutions, Inc.	20-3483524	Corporation	Delaware
WM Illinois Renewable Energy, L.L.C.	45-0512000	Limited Liability Company	Delaware
WM International Holdings, Inc.	76-0607203	Corporation	Delaware
WM International Services (UK) Limited	NA-0000098	Corporation	England
WM LampTracker, Inc.	26-2748613	Corporation	Delaware
WM Landfills of Ohio, Inc.	31-1509696	Corporation	Delaware
WM Landfills of Tennessee, Inc.	62-1462526	Corporation	Delaware
WM Leasing of Arizona, L.L.C.	20-4017719	Limited Liability Company	Delaware
WM Leasing of Texas, L.P.	20-4017724	Limited Partnership	Delaware
WM LNG, Inc.	26-2294125	Corporation	Delaware
WM Mercury Waste, Inc.	27-2289604	Corporation	Delaware
WM Middle Tennessee Environmental Center, L.L.C.	26-1946982	Limited Liability Company	Delaware
WM Mobile Bay Environmental Center, Inc.	76-0638602	Corporation	Delaware
WM Nevada Renewable Energy, L.L.C.	27-1678300	Limited Liability Company	Delaware

# Affiliate Entity Report

## Active Legal Entities

Name	Federal ID No.	Entity Type	State of Incorporation
WM of Texas, L.L.C.	26-0428868	Limited Liability Company	Delaware
WM Organic Growth, Inc.	20-4677155	Corporation	Delaware
WM PA Holdings, LLC	27-2335935	Limited Liability Company	Delaware
WM Pack-Rat of California, LLC	26-0380883	Limited Liability Company	Delaware
WM Pack-Rat of Illinois, LLC	26-0524082	Limited Liability Company	Delaware
WM Pack-Rat of Kentucky, LLC	26-2289448	Limited Liability Company	Delaware
WM Pack-Rat of Maryland, LLC	26-1411856	Limited Liability Company	Delaware
WM Pack-Rat of Massachusetts, LLC	26-1411946	Limited Liability Company	Delaware
WM Pack-Rat of Michigan, LLC	26-2289484	Limited Liability Company	Delaware
WM Pack-Rat of Nevada, LLC	27-0371504	Limited Liability Company	Delaware
WM Pack-Rat of Ohio, LLC	26-2289407	Limited Liability Company	Delaware
WM Pack-Rat of Rhode Island, LLC	26-1855760	Limited Liability Company	Delaware
WM Pack-Rat, LLC	26-0285281	Limited Liability Company	Delaware
WM Partnership Holdings, Inc.	36-3974344	Corporation	Delaware
WM Phoenix Energy Resources, LLC	27-2340971	Limited Liability Company	Delaware
WM Quebec Inc.	NA-0000041	Corporation	Canada
WM RA Canada Inc.	NA-0000172	Corporation	Ontario
WM Recycle America, L.L.C.	72-1541911	Limited Liability Company	Delaware
WM Recycle Europe, L.L.C.	20-0570245	Limited Liability Company	Delaware
WM Renewable Energy, L.L.C.	45-0511978	Limited Liability Company	Delaware
WM Resource Recovery & Recycling Center, Inc.	26-2289538	Corporation	Delaware
WM Resources, Inc.	25-1536159	Corporation	Pennsylvania
WM Safety Services, L.L.C.	20-3887188	Limited Liability Company	Delaware
WM Security Services, Inc.	20-3714754	Corporation	Delaware
WM Services SA	NA-0000108	Corporation	Argentina
WM Storage II, Inc.	27-1525390	Corporation	Delaware
WM Storage, Inc.	26-0285202	Corporation	Delaware
WM Texas Pack Rat, LLC	26-1442144	Limited Liability Company	Delaware
WM Trash Monitor Plus, L.L.C.	26-1436776	Limited Liability Company	Delaware
WM TX Energy Resources, LLC	27-4199664	Limited Liability Company	Delaware
WM WY Energy Resources II, LLC	27-3555459	Limited Liability Company	Delaware
WM WY Energy Resources III, LLC	27-3555596	Limited Liability Company	Delaware
WM WY Energy Resources, LLC	27-1184329	Limited Liability Company	Delaware
WMI Medical Services of Indiana, Inc.	35-1724992	Corporation	Indiana
WMI Mexico Holdings, Inc.	36-3912290	Corporation	Delaware
WMNA Container Recycling, L.L.C.	04-3735649	Limited Liability Company	Delaware
WMRE of Kentucky, LLC	75-2794993	Limited Liability Company	Delaware
WMRE of Michigan, LLC	27-3334762	Limited Liability Company	Delaware
WMRE of Ohio, LLC	75-2794994	Limited Liability Company	Delaware
WMRE of Ohio-American, LLC	75-2939229	Limited Liability Company	Texas
WMSALSA, Inc.	20-2580150	Not For Profit Corporation	Texas
WMST Illinois, L.L.C.	94-3423874	Limited Liability Company	Illinois
WTI Air Pollution Control Inc.	36-4110833	Corporation	Delaware
WTI Financial L.L.C.	20-0584237	Limited Liability Company	Delaware
WTI International Holdings Inc.	36-3908839	Corporation	Delaware
WTI Rust Holdings Inc.	02-0351425	Corporation	Delaware
WTI UK LTD	98-0336025	Corporation	United Kingdc

# CITY OF PRINCETON

438 W. Main Street · Princeton, Wisconsin 54968  
920-295-6612 · Fax: 920-295-3441

*Mayor*  
Bob Mosolf

*City Administrator*  
John S. Weidl

*City Alderpersons*  
Dave Bednarek  
Patti Garro  
Greg Hardt  
Jasper Kallenbach  
Victor Magnus  
Ernie Pulvermacher

To: City Council  
From: John S. Weidl, City Administrator  
Date: 4/21/2011  
RE: Waste/Recycling RFP

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**Issue:** The waste recycling contract with Veolia Environmental Services expires at the end of June. The City received two bids on April 1, 2011, one from Veolia and another from Waste Management. Both bids offer a combination of services pertaining to waste and recycling including manual v. automated (bins) pick-up, bi-weekly pick-up options, and the option to remove the two bulk pick-ups per year currently provided by contract. Both vendors have agreed to provide two (2) six-yard containers for waste and recycling at the City Hall and Public Works building at no charge to the City.

**Impact:** The largest difference between the two vendors, aside from basic pricing, is the method that the fuel surcharge is calculated. Veolia charges .5% of the total bill for every \$.10 in excess of \$3.50 it spends per gallon of gas. Waste Management charges 2% for every \$.25 over \$2.99 it spends per gallon on gas. Effectively, this means at \$4 a gallon, Veolia has a fuel surcharge of 2.5% while Waste Management has a surcharge of 7%. At \$5 a gallon, Veolia's surcharge is 7.5% and Waste Management's is 11%. The important thing to note here is that Veolia's surcharge increases faster than Waste Management, which is important if you anticipate rising fuel costs over the next few years.

The last point that I want to mention is that Veolia's rates are subject to a 100% increase in the Consumer Price Index (CPI) as well as any increased to federal, state, or local fees affecting the collection and/or disposal of any recycling materials.

Conversely, Waste Management proposes an increase of CPI or 4%, whichever is greater. At this time, there is insufficient information to calculate which method is less expensive to the City. Over the last 5 years, the CPI increased 2.5, 4.1, 0.1, 2.7, and 1.5. Using this data, Veolia also has a lower anticipated price increase per year.

**Recommendation:** I believe that the council must consider the level of service that the community can live with when choosing a package for garbage/recycling/bulk pick-up. For example, the least expensive option provides both garbage and recycling removal bi-weekly with no bulk pickup, which is a significant change in service from the previous years. Each of you must carefully weigh what you believe to be the most important aspects of the options available, keeping in mind that we need to look everywhere for potential savings to the City's bottom-line moving forward.

Considering the City's financial circumstances and the level of services I believe the City can live with, I recommend Veolia option #4, which provides weekly garbage, bi-weekly recycling, and no bulk pick-up.

Veolia	Waste	Recycling	Bulk	Sub-Total	Units	Mo. Sub-Total	**^Fuel	Year 1 Total	^^Year 2	^^Year 3	^^Year 4	^^Year 5	Contract Total
1	\$14.55	Inc.	Inc.	\$14.55	704	\$10,243.20	\$256.08	\$125,991.36	\$129,141.14	\$132,369.67	\$135,678.91	\$139,070.89	\$662,251.98
2	\$14.25	Inc.	None	\$14.25	704	\$10,032.00	\$250.80	\$123,393.60	\$126,478.44	\$129,640.40	\$132,881.41	\$136,203.45	\$648,597.30
3	\$11.90	Inc.	Inc.	\$11.90	704	\$8,377.60	\$209.44	\$103,044.48	\$105,620.59	\$108,261.11	\$110,967.63	\$113,741.83	\$541,635.64
4	\$11.60	Inc.	None	\$11.60	704	\$8,166.40	\$204.16	\$100,446.72	\$102,957.89	\$105,531.84	\$108,170.13	\$110,874.38	\$527,980.96
5	\$12.50	Inc.	None	\$12.50	704	\$8,800.00	\$220.00	\$108,240.00	\$110,946.00	\$113,719.65	\$116,562.64	\$119,476.71	\$568,945.00
6	\$10.65	Inc.	None	\$10.65	704	\$7,497.60	\$187.44	\$92,220.48	\$94,525.99	\$96,889.14	\$99,311.37	\$101,794.15	\$484,741.14

Waste Management	1*	2*	3
	\$8.42	\$8.47	\$8.62
	\$4.21	\$4.21	\$3.15
	\$0.30	\$0.30	None
	\$12.93	\$12.98	\$11.77
	\$9,102.72	\$9,137.92	\$8,286.08
	\$637.19	\$639.65	\$580.03
	\$116,878.92	\$117,330.89	\$106,393.27

Veolia	Current
	\$8.25
	\$2.12
	\$10.37
	704
	\$7,300.48
	\$547.54
	\$94,176.19

\*Subtract 2534.40 if the City does not want bulk pickup

\*\* Fuel surcharge calculated at \$4/gal

^ V = 2.5%, WM = 7%, Current = 7.5%

^^ CPI is calculated at 2.5. WM's increase is the greater of CPI or 4%

# CITY OF PRINCETON

438 W. Main Street · Princeton, Wisconsin 54968  
920-295-6612 · Fax: 920-295-3441

*Mayor*  
Bob Mosolf

*City Administrator*  
John S. Weidl

*City Alderpersons*  
Patti Garro  
Greg Hardt  
Dan Kallas  
Jasper Kallenbach  
Victor Magnus  
Ernie Pulvermacher

To: City Council  
From: John S. Weidl, City Administrator  
Date: 4/19/2011  
RE: Job Description – Part-time Bookkeeper

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## **JOB DESCRIPTION** PART-TIME ACCOUNTING CLERK

### **Job Summary**

This position performs a variety of accounting and clerical functions for both the City of Princeton and Princeton Utilities. The primary function of this position is to reconcile accounts receivable and payable for utility bills, ambulance bills and any other miscellaneous billing including appropriate journal entries. Secondary functions related to this position include preparation of annual financial reports, excluding the annual audit, and assisting the auditors with their preparation of the annual audit including document location and journal entries.

### **Distinguishing Features of the Position**

This is a position that involves performing a variety of routine accounting and clerical functions for all financial accounts held by the City. The workload involves monthly reconciliation of bank accounts, posting reconciliations and journal entries into the City's financial and budgetary software, running monthly reports, and preparing/assisting with annual financial and accounting reports. This position provides accounting and recordkeeping support to the City Administrator, Executive Assistant, and the auditors. The incumbent is expected to execute the workload and priorities set by the City Administrator.

### **Duties and Responsibilities**

*NOTE: The listing of typical duties is intended to be illustrative only and should not be construed as a comprehensive list of all tasks performed or required.*

- Executes the monthly reconciliation of all financial accounts including the general fund, utilities, investments, ambulance and other accounts as assigned
- Under the supervision of the City Administrator, works to ensure the maintenance of accurate monthly financial transactions
- Assists the auditors with the preparation of the annual audit

- Prepares the annual financial report “Form C” and the annual “Public Service Commission (PSC) Report”
- Responsible for verifying the accuracy of monthly financial transactions.
- Coordinate with the auditors to maintain accurate financial records for annual reporting
- Performs other related duties as required.

### **Qualifications**

- Ability to type, write, listen, read, talk on the phone, operate a computer, operate a phone system, etc.
- Ability to get along with others, work in a team environment, take direction from supervisors, take initiative when called upon.
- Knowledge of office machinery and terminology as well as filing and recording.
- Ability to read and interpret government rules and regulations.
- Ability to comprehend bank statements, financial software and basic accounting practices
- Ability for individual to be bonded is necessary.

### **Training and Experience**

- Requires a high school diploma or equivalent and related work experience including computer training and accounting, finance, or equivalent. Associates Degree preferred.
- 1-3 years experience in an office environment.
- 1-3 years experience in accounting or related field.
- Experience in government preferred with local government experience most preferred.
- A combination of experience and training may be sufficient.

### **Physical Demands**

The physical demands described here are representative of those which must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the individual is regularly required to use hands and fingers, handle or feel objects, tools, or controls, reach with hands and arms; and talk and hear. The individual is required to stand, walk, climb, balance, stoop, kneel, crouch or crawl.

The individual must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distant vision, color vision, peripheral vision, depth perception, and the ability to focus.

### **Work Environment**

The work environment characteristics described here are representative of those encountered while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee routinely works in an office environment.

The noise level in the work environment ranges from quiet in the office to moderate noise from outside traffic.

**The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.**

**I have read and understand all of the above. I have reviewed the duties and responsibilities for which I am responsible, as well as the minimum requirements of this position with my supervisor.**

\_\_\_\_\_  
**Employee Signature** **Date:**

\_\_\_\_\_  
**Supervisor Signature** **Date:**

- (14) **Reckless Driving in Parks Prohibited.** No person shall operate a motor vehicle in a reckless manner in any of the public parks of the City.
- (15) **Parking in Parks.** No person shall park any motor vehicle in any park in the City except in a designated parking area.
- (16) **Horse and Carriages.** No person shall ride a horse or drive a horse-driven vehicle in any park, except on roads or designated bridle paths, except when approval of the Common Council is first obtained. It shall be unlawful for any person to ride a horse or drive a horse-driven vehicle in a careless, negligent or reckless manner which may endanger the safety and well-being of others. Horseback riding shall be allowed only during the daylight hours. No person shall ride a horse which cannot be held under such control that it may be easily turned or stopped. No horse shall be ridden in a reckless manner. Pedestrians shall have the right-of-way when crossing a bridle path, and whenever groups of people are visible within three hundred (300) feet horses shall be ridden at slow gait.
- (17) **Removing Tree Protectors.** No person shall remove any device for the protection of trees or shrubs.
- (18) **Golfing and Sporting Activities.** No golfing or practicing golf in City parks or recreation areas shall be allowed except with the use of a whiffle ball. All sporting activities must be held in areas so designated for that purpose.
- (19) **Arrows.** No person shall use or shoot any bow and arrow in any City park, except in authorized areas.
- (20) **Fees and Charges.** The Common Council shall have the authority to establish such fees as deemed necessary for use of any park facility, shelter or land area. It shall be unlawful to use such areas without payment of such fee or charge when required.
- (21) **Firearms; Hunting.** Possessing or discharging of any firearm or weapon of any kind is prohibited in all City parks.
- (22) **Fish Cleaning.** Cleaning of fish in shelters, or toilet facilities is prohibited in all City parks.
- (23) **Controlled Substances.** Possessing, using or dispensing of a controlled substance in violation of the Uniform Controlled Substances Act is prohibited in all City parks.
- (24) **Camping.** Overnight camping is not permitted in any City park, unless by prior written permission from the Common Council or Chief of Police.
- (25) **Commercial Enterprise.** No person shall sell, or offer for sale, any article, thing, privilege or service in any park without prior written permission from the Common Council.
- (26) **Posted Regulations.** In addition to the regulations herein contained and provided, the Common Council may post from time to time specific rules and regulations; and such specific rules and regulations shall be incorporated by reference in to this Chapter as fully as set forth herein.

**Cross-Reference:** Section 11-4-1(a).

# CITY OF PRINCETON

*Mayor*  
Bob Mosolf

438 W. Main Street · Princeton, Wisconsin 54968  
920-295-6612 · Fax: 920-295-3441

*City Alderpersons*  
Patti Garro  
Greg Hardt  
Dan Kallas  
Jasper Kallenbach  
Victor Magnus  
Ernie Pulvermacher

*City Administrator*  
John S. Weidl

To: City Council  
From: John S. Weidl, City Administrator  
Date: 4/21/2011  
RE: Bank Comparison

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**Issue:** The Mayor must recommend, and the City Council must approve a financial institution for the City of Princeton. The line of credit with American Bank is contingent on moving the primary account (general fund) to American Bank. The interest rates for American and US Bank are 2.5 and 2.25% respectively. American Bank also believes that it can save the City hundreds of dollars per quarter on fees. Mark Judas, from US Bank, is available tonight to explain how US Bank is also working to lower the City's fees.

**Recommendation:** If after hearing from Mr. Judas, the Council believes that the costs are negligible, meaning banking costs are relatively the same between US Bank and American Bank, I recommend staying with US Bank because of the lower interest rate on the line of credit.



April 18, 2011

City of Princeton  
438 W. Main Street  
Princeton, WI 54968  
John S. Weidl, City Administrator

Dear Mr. Weidl:

This letter is our revised approval and commitment to offer a business line of credit to the City of Princeton, with the terms as follows:

- 1). Loan amount \$100,000.00.
- 2). Term up to 1 year.
- 3). Interest rate is variable equal to the current Prime lending rate plus 0.00% (current Prime rate is 3.25%). If all present deposit relationships remain with US Bank our variable interest rate will be Prime minus 1.00% (current Prime of 3.25% - 1.00% = 2.25%)
- 4). Collateral: Unsecured
- 5). Monthly payments of interest only on outstanding principal balance.
- 5). Principal due at maturity, and can be paid at anytime without penalty.
- 6). No closing costs or administrative fees.
- 7). No loan advance fees.

I would like to thank you personally for allowing US Bank NA to help you with your lending needs. We have proudly served the City of Princeton for over 30 years and look forward to dealing with you in the future.

Sincerely yours,

Mark O. Judas  
Assistant Vice President/Branch Manager



All of **us** serving you™

April 18, 2011

City of Princeton  
438 W. Main Street  
Princeton, WI 54968  
John S. Weidl, City Administrator

Dear John:

Please find enclosed for comparison purposes a consolidated analysis summary for the months of October, November, and December, 2010.

Effective April 1, 2011, new pricing went into effect which was created by our relationship with the State of Wisconsin and matched to all municipalities. This pricing has already gone into effect on all current City of Princeton accounts housed with US Bank.

As you can see, the new pricing will greatly lower the amount of monthly fees associated with your accounts at US Bank and maintain the high quality of service you have come to expect.

If you would happen to have any questions, please feel free to contact me at your convenience. Thank you again for choosing US Bank for your financial needs, and I look forward to serving you in the future.

Sincerely yours,

A handwritten signature in cursive script that reads "Mark O. Judas".

Mark O. Judas  
Assistant Vice President/Branch Manager



City of Princeton

April 18, 2011

31-Oct-10

**Consolidated Analysis Summary**

Lead Account Number	182380408944
Earnings Credit Rate	0.30%
Reserve Requirements	10.00%
Current Month Multiplier	4,444.44
Settlement Frequency	Monthly

**Balance Summary**

Average Collected Balance	=	524,857.00
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**Settlement Analysis**

Average Positive Collected Balance	\$	524,857.00
Reserve Requirement @ 10%	-	52,485.70
Collected Balance Available for Earnings Credit Services	=	472,371.30
Earnings Credit @ 0.3%		118.09
Earnings Credit Based Service Charges	-	170.65
Current Month Surplus/(Deficit) Position	=	(52.56)
<b>Net Service Charges</b>	\$	<b>52.56</b>

**Service Activity Detail**

<u>AFP</u>	<u>Service</u>	<u>Volume</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Collected Balance Required</u>
<b>DEPOSITORY SERVICES</b>					
010000	ACCOUNT MAINTENANCE	2	\$ 5.00000	\$ 10.00	44,444
010101	PAPER CREDITS	52	\$ 0.25000	\$ 13.00	57,778
010100	PAPER DEBITS	129	\$ 0.03500	\$ 4.52	20,067
010100	ELECTRONIC DEBITS	3	\$ 0.03000	\$ 0.09	400
100220	DEPOSITED ITEM-ON-US	276	\$ 0.03000	\$ 8.28	36,800
100222	DEPOSITED ITEM-LOCAL	17	\$ 0.03200	\$ 0.54	2,418
100223	DEPOSITED ITEM-REGIONAL	314	\$ 0.04200	\$ 13.19	58,613
100224	DEPOSITED ITEM-TRANSIT	27	\$ 0.05750	\$ 1.55	6,900
100402	REDEPOSITED RETURNED ITEM	2	\$ 0.65000	\$ 1.30	5,778
000230	FDIC INSURANCE	525	\$ 0.12117	\$ 63.61	282,730
151350	STMT W/CHECK FT IMAGES	2	\$ 5.00000	\$ 10.00	44,444
	SUB TOTAL DEPOSITORY SERVICES			\$ 126.08	560,372
<b>SINGLEPOINT</b>					

400272	SP PREVIOUS DAY DETAIL-ACCT		\$	-	\$	-	0
400272	FOR FIRST 1	1	\$	5.00000	\$	5.00	22,222
400272	FOR OVER 1	5	\$	5.00000	\$	25.00	111,111
400272	SP PREVIOUS DAY PER ITEM DET	239	\$	-	\$	-	0
010407	ACCOUNT ANALYSIS REPORT		\$	-	\$	-	0
010407	FOR FIRST 1	1	\$	-	\$	-	0
010407	FOR OVER 1		\$	-	\$	-	0
010307	MONTHLY DDA STATEMENT	4	\$	-	\$	-	0
401020	SP TOKEN MONTHLY MAINTENANCE	1	\$	3.00000	\$	3.00	13,333
409999	SP BOOK TRANSFER MO MAINTENANC		\$	-	\$	-	0
409999	FOR FIRST 1	1	\$	-	\$	-	0
409999	FOR OVER 1	6	\$	-	\$	-	0
409999	SP BOOK TRANSFER-PER TRANSFER	0	\$	0.20000	\$	0.00	0
150410	SP STOP PAYMENTS MO MAINTENANC		\$	-	\$	-	0
150410	FOR FIRST 1	1	\$	-	\$	-	0
150410	FOR OVER 1	5	\$	-	\$	-	0
250000	SP ACH MONTHLY MAINTENANCE		\$	-	\$	-	0
250000	FOR FIRST 1	1	\$	-	\$	-	0
250000	FOR OVER 1		\$	-	\$	-	0
	SUB TOTAL SINGLEPOINT				\$	33.00	146,667
	<b>ACH SERVICES</b>						
250202	ACH RECEIVED ITEM	9	\$	0.03000	\$	0.27	1,200
	SUB TOTAL ACH SERVICES				\$	0.27	1,200
	<b>COIN AND CURRENCY SERVICES</b>						
10001Z	CASH DEPOSITED-PER \$100	113	\$	0.10000	\$	11.30	50,222
	SUB TOTAL COIN AND CURRENCY SERVICES				\$	11.30	50,222
	TOTAL SERVICE CHARGES				\$	170.65	758,461

Prices quoted in this proposal are only for those Treasury Management Services requested by the customer. Additional Treasury Management Services will be separately priced at the time of customer's request. Prices quoted are valid for 60 days following customer's receipt, after which they will be subject to change by U.S. Bank. All prices are subject to change, at any time and at Bank's sole discretion, due to changes in business conditions, volumes, quality of work provided by the customer and normal pricing change cycles.

Notwithstanding anything contained herein to the contrary, all Treasury Management Services provided to customer are subject to U.S. Bank's Treasury Management Services Terms and Conditions, as the same may be amended from time to time.



City of Princeton

April 18, 2011

31-Dec-10

**Consolidated Analysis Summary**

Lead Account Number	182380408944
Earnings Credit Rate	0.30%
Reserve Requirements	10.00%
Current Month Multiplier	4,444.44
Settlement Frequency	Monthly

**Balance Summary**

Average Collected Balance	=	283,079.00
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**Settlement Analysis**

Average Positive Collected Balance	\$	283,079.00
Reserve Requirement @ 10%	-	28,307.90
Collected Balance Available for Earnings Credit Services	=	254,771.10
Earnings Credit @ 0.3%		63.69
Earnings Credit Based Service Charges	-	162.19
Current Month Surplus/(Deficit) Position	=	(98.49)
<b>Net Service Charges</b>	\$	<b>98.49</b>

**Service Activity Detail**

<u>AFP</u>	<u>Service</u>	<u>Volume</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Collected Balance Required</u>
<b>DEPOSITORY SERVICES</b>					
010000	ACCOUNT MAINTENANCE	3	\$ 5.00000	\$ 15.00	66,667
010101	PAPER CREDITS	63	\$ 0.25000	\$ 15.75	70,000
010101	ELECTRONIC CREDITS	1	\$ 0.03000	\$ 0.03	133
010100	PAPER DEBITS	165	\$ 0.03500	\$ 5.78	25,667
010100	ELECTRONIC DEBITS	1	\$ 0.03000	\$ 0.03	133
100220	DEPOSITED ITEM-ON-US	376	\$ 0.03000	\$ 11.28	50,133
100222	DEPOSITED ITEM-LOCAL	28	\$ 0.03200	\$ 0.90	3,982
100223	DEPOSITED ITEM-REGIONAL	352	\$ 0.04200	\$ 14.78	65,707
100224	DEPOSITED ITEM-TRANSIT	56	\$ 0.05750	\$ 3.22	14,311
000230	FDIC INSURANCE	284	\$ 0.12117	\$ 34.41	152,943
151350	STMT W/CHECK FT IMAGES	2	\$ 5.00000	\$ 10.00	44,444
	SUB TOTAL DEPOSITORY SERVICES			\$ 111.18	494,121
<b>SINGLEPOINT</b>					

400272	SP PREVIOUS DAY DETAIL-ACCT		\$	-	\$	-	0
400272	FOR FIRST 1	1	\$	5.00000	\$	5.00	22,222
400272	FOR OVER 1	5	\$	5.00000	\$	25.00	111,111
400272	SP PREVIOUS DAY PER ITEM DET	239	\$	-	\$	-	0
010407	ACCOUNT ANALYSIS REPORT		\$	-	\$	-	0
010407	FOR FIRST 1	1	\$	-	\$	-	0
010407	FOR OVER 1		\$	-	\$	-	0
010307	MONTHLY DDA STATEMENT	4	\$	-	\$	-	0
401020	SP TOKEN MONTHLY MAINTENANCE	1	\$	3.00000	\$	3.00	13,333
409999	SP BOOK TRANSFER MO MAINTENANC		\$	-	\$	-	0
409999	FOR FIRST 1	1	\$	-	\$	-	0
409999	FOR OVER 1	6	\$	-	\$	-	0
409999	SP BOOK TRANSFER-PER TRANSFER	0	\$	0.20000	\$	0.00	0
150410	SP STOP PAYMENTS MO MAINTENANC		\$	-	\$	-	0
150410	FOR FIRST 1	1	\$	-	\$	-	0
150410	FOR OVER 1	5	\$	-	\$	-	0
250000	SP ACH MONTHLY MAINTENANCE		\$	-	\$	-	0
250000	FOR FIRST 1	1	\$	-	\$	-	0
250000	FOR OVER 1		\$	-	\$	-	0
	<b>SUB TOTAL SINGLEPOINT</b>				\$	33.00	146,667
	<b>WIRE TRANSFERS</b>						
350123	INTERNAL WIRE CREDIT	1	\$	1.75000	\$	1.75	7,778
350412	WIRE ADVICE MAIL	1	\$	2.50000	\$	2.50	11,111
	<b>SUB TOTAL WIRE TRANSFERS</b>				\$	4.25	18,889
	<b>ACH SERVICES</b>						
250202	ACH RECEIVED ITEM	12	\$	0.03000	\$	0.36	1,600
	<b>SUB TOTAL ACH SERVICES</b>				\$	0.36	1,600
	<b>COIN AND CURRENCY SERVICES</b>						
10001Z	CASH DEPOSITED-PER \$100	134	\$	0.10000	\$	13.40	59,556
	<b>SUB TOTAL COIN AND CURRENCY SERVICES</b>				\$	13.40	59,556
	<b>TOTAL SERVICE CHARGES</b>				\$	162.19	720,832

Prices quoted in this proposal are only for those Treasury Management Services requested by the customer. Additional Treasury Management Services will be separately priced at the time of customer's request. Prices quoted are valid for 60 days following customer's receipt, after which they will be subject to change by U.S. Bank. All prices are subject to change, at any time and at Bank's sole discretion, due to changes in business conditions, volumes, quality of work provided by the customer and normal pricing change cycles.

Notwithstanding anything contained herein to the contrary, all Treasury Management Services provided to customer are subject to U.S. Bank's Treasury Management Services Terms and Conditions, as the same may be amended from time to time.



City of Princeton

April 18, 2011

30-Nov-10

**Consolidated Analysis Summary**

Lead Account Number	182380408944
Earnings Credit Rate	0.30%
Reserve Requirements	10.00%
Current Month Multiplier	4,444.44
Settlement Frequency	Monthly

**Balance Summary**

Average Collected Balance	=	293,416.00
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**Settlement Analysis**

Average Positive Collected Balance	\$	293,416.00
Reserve Requirement @ 10%	-	<u>29,341.60</u>
Collected Balance Available for Earnings Credit Services	=	264,074.40
Earnings Credit @ 0.3%		66.02
Earnings Credit Based Service Charges	-	<u>168.72</u>
Current Month Surplus/(Deficit) Position	=	(102.70)
<b>Net Service Charges</b>	\$	<b><u>102.70</u></b>

**Service Activity Detail**

<u>AFP</u>	<u>Service</u>	<u>Volume</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Collected Balance Required</u>
<b>DEPOSITORY SERVICES</b>					
010000	ACCOUNT MAINTENANCE	2	\$ 5.00000	\$ 10.00	44,444
010101	PAPER CREDITS	54	\$ 0.25000	\$ 13.50	60,000
010101	ELECTRONIC CREDITS	1	\$ 0.03000	\$ 0.03	133
010100	PAPER DEBITS	177	\$ 0.03500	\$ 6.20	27,533
010100	ELECTRONIC DEBITS	2	\$ 0.03000	\$ 0.06	267
100220	DEPOSITED ITEM-ON-US	272	\$ 0.03000	\$ 8.16	36,267
100222	DEPOSITED ITEM-LOCAL	18	\$ 0.03200	\$ 0.58	2,560
100223	DEPOSITED ITEM-REGIONAL	281	\$ 0.04200	\$ 11.80	52,453
100224	DEPOSITED ITEM-TRANSIT	26	\$ 0.05750	\$ 1.50	6,644
100402	REDEPOSITED RETURNED ITEM	2	\$ 0.65000	\$ 1.30	5,778
000230	FDIC INSURANCE	294	\$ 0.12117	\$ 35.62	158,329
151350	STMT W/CHECK FT IMAGES	2	\$ 5.00000	\$ 10.00	44,444
	SUB TOTAL DEPOSITORY SERVICES			\$ 98.74	438,853

<b>SINGLEPOINT</b>							
400272	SP PREVIOUS DAY DETAIL-ACCT		\$	-	\$	-	0
400272	FOR FIRST 1	1	\$	5.00000	\$	5.00	22,222
400272	FOR OVER 1	5	\$	5.00000	\$	25.00	111,111
400272	SP PREVIOUS DAY PER ITEM DET	239	\$	-	\$	-	0
010407	ACCOUNT ANALYSIS REPORT		\$	-	\$	-	0
010407	FOR FIRST 1	1	\$	-	\$	-	0
010407	FOR OVER 1		\$	-	\$	-	0
010307	MONTHLY DDA STATEMENT	4	\$	-	\$	-	0
401020	SP TOKEN MONTHLY MAINTENANCE	1	\$	3.00000	\$	3.00	13,333
409999	SP BOOK TRANSFER MO MAINTENANC		\$	-	\$	-	0
409999	FOR FIRST 1	1	\$	-	\$	-	0
409999	FOR OVER 1	6	\$	-	\$	-	0
409999	SP BOOK TRANSFER-PER TRANSFER	0	\$	0.20000	\$	0.00	0
150410	SP STOP PAYMENTS MO MAINTENANC		\$	-	\$	-	0
150410	FOR FIRST 1	1	\$	-	\$	-	0
150410	FOR OVER 1	5	\$	-	\$	-	0
250000	SP ACH MONTHLY MAINTENANCE		\$	-	\$	-	0
250000	FOR FIRST 1	1	\$	-	\$	-	0
250000	FOR OVER 1		\$	-	\$	-	0
SUB TOTAL SINGLEPOINT					\$	33.00	146,667
<b>WIRE TRANSFERS</b>							
350123	INTERNAL WIRE CREDIT	1	\$	1.75000	\$	1.75	7,778
350202	BANK- FEDWIRE NON-REPETITIVE	1	\$	23.00000	\$	23.00	102,222
350412	WIRE ADVICE MAIL	2	\$	2.50000	\$	5.00	22,222
SUB TOTAL WIRE TRANSFERS					\$	29.75	132,222
<b>ACH SERVICES</b>							
250202	ACH RECEIVED ITEM	11	\$	0.03000	\$	0.33	1,467
SUB TOTAL ACH SERVICES					\$	0.33	1,467
<b>COIN AND CURRENCY SERVICES</b>							
10001Z	CASH DEPOSITED-PER \$100	69	\$	0.10000	\$	6.90	30,667
SUB TOTAL COIN AND CURRENCY SERVICES					\$	6.90	30,667
TOTAL SERVICE CHARGES					\$	168.72	749,875

Prices quoted in this proposal are only for those Treasury Management Services requested by the customer. Additional Treasury Management Services will be separately priced at the time of customer's request. Prices quoted are valid for 60 days following customer's receipt, after which they will be subject to change by U.S. Bank. All prices are subject to change, at any time and at Bank's sole discretion, due to changes in business conditions, volumes, quality of work provided by the customer and normal pricing change cycles.

Notwithstanding anything contained herein to the contrary, all Treasury Management Services provided to customer are subject to U.S. Bank's Treasury Management Services Terms and Conditions, as the same may be amended from time to time.



Account Analysis and Billing  
200 S 6th St. 7 EP-MN-L18B  
Minneapolis, MN 55402



## Customer Analysis Statement

Statement Period: October 2010

Page 1 of 8



000008421 1 AB 0.360 106481818983355 P  
CITY OF PRINCETON  
438 W MAIN ST  
PRINCETON WI 54968-9150

Account Number: 1-823-8040-8944

**TOTAL CHARGE: \$153.47**

The Total Charge will be assessed to account 1-823-8040-8944 in the month of November.

Direct inquiries to: Commercial Customer Service at 1-800-706-4727.

To help ensure the accuracy of your service activity, please review this statement promptly and compare it to your records. You must report any discrepancies within 60 days of the date this analysis statement is mailed or made available to you. After 60 days your service activity and billing will be deemed correct.

### News For You

**The IRS is changing tax payment rules.** Effective January 1, 2011, most businesses will be required to pay their taxes electronically. Due to this change, U.S. Bank will no longer be able to accept paper TT&L payment coupons after December 31, 2010. U.S. Bank offers easy and convenient tax payment alternatives for you including EasyTax, SinglePoint® and SinglePoint Essentials. For information, contact your relationship manager or call the phone number shown at the top of this statement.

### Consolidated Analysis Summary

CITY OF PRINCETON	Lead Account Number	1-823-8040-8944
	Negative Collected Rate	7.25%
	Reserve Adjustment Rate †	10.00%
	Settlement Frequency	Monthly
	Settlement Period	October 2010

### Balance Summary

Average Ledger Balance	\$	528,463.21	Average Negative Collected	\$	(141.32)
Average Float	-	3,605.91	Average Positive Collected	\$	524,998.62
Average Collected Balance	=	524,857.30			

### Settlement Analysis

Average Positive Collected Balance	\$	524,998.62
Reserve Adjustment @ 10%	-	52,499.86
Fee Based Collected Balance (Net of Reserves)	-	472,498.76
Collected Balance Available for Earnings Credit Services	=	0.00
Fee Based Service Charges		(215.19)
<b>Net Service Charges</b>	<b>\$</b>	<b>(215.19)</b>

† The Reserve Adjustment deduction on your analyzed account statement may not necessarily reflect the actual reserve.



Account Analysis and Billing  
200 S 6th St 7 EP-MN-L18B  
Minneapolis, MN 55402



## Customer Analysis Statement

Statement Period: November 2010

Page 1 of 9



000001725 2 MB 0.507 106481860437886 P  
CITY OF PRINCETON  
438 W MAIN ST  
PRINCETON WI 54968-9150

Account Number: 1-823-8040-8944

**TOTAL CHARGE: \$179.60**

The Total Charge will be assessed to account 1-823-8040-8944 in the month of December.

Direct inquiries to: Commercial Customer Service at 1-800-706-4727.

To help ensure the accuracy of your service activity, please review this statement promptly and compare it to your records. You must report any discrepancies within 60 days of the date this analysis statement is mailed or made available to you. After 60 days your service activity and billing will be deemed correct.

### News For You

Price changes for U.S. Bank's Business Checking, Savings and Treasury Management Services are effective January 1, 2011. You can view revised pricing (only those prices that changed) at <https://www2.usbank.com/tmpricing> beginning December 1, 2010. Log into this secure Web site using the account number (omit leading zeroes and dashes) and five-digit zip code from your statement.

New Terms & Conditions will be in effect for U.S. Bank business customers on January 31, 2011. You can view the new Terms & Conditions at [usbank.com/tmtermsandconditions](http://usbank.com/tmtermsandconditions). Log into this secure Web site using the access code: terms2011.

If you are unable to access this information for any reason, please contact your Branch Banker, Relationship Manager, Treasury Management Consultant or Commercial Customer Service Team for assistance. If you prefer, you can send an email to [commercialsupport@usbank.com](mailto:commercialsupport@usbank.com).

### Consolidated Analysis Summary

CITY OF PRINCETON

Lead Account Number	1-823-8040-8944
Negative Collected Rate	7.25%
Reserve Adjustment Rate †	10.00%
Settlement Frequency	Monthly
Settlement Period	November 2010

### Balance Summary

Average Ledger Balance	\$	296,326.09
Average Float	-	2,909.50
Average Collected Balance	=	293,416.59

### Settlement Analysis

Average Collected Balance	\$	293,416.59
Reserve Adjustment @ 10%	-	29,341.66
Fee Based Collected Balance (Net of Reserves)	-	264,074.93
Collected Balance Available for Earnings Credit Services	=	0.00
Fee Based Service Charges		(208.67)

† The Reserve Adjustment deduction on your analyzed account statement may not necessarily reflect the actual reserves incurred by U.S. Bank.



Account Analysis and Billing  
200 S 6th St. 7EP-MN-L18B  
Minneapolis, MN 55402



## Customer Analysis Statement

Statement Period: December 2010

Page 1 of 10



000001701 2 MB 0.507 106481906208742 P  
CITY OF PRINCETON  
438 W MAIN ST  
PRINCETON WI 54968-9150

Account Number: 1-823-8040-8944

**TOTAL CHARGE: \$161.84**

The Total Charge will be assessed to account:  
1-823-8040-8944 in the month of January.

Direct inquiries to: Commercial Customer  
Service at 1-800-706-4727.

To help ensure the accuracy of your service activity, please review this statement promptly and compare it to your records. You must report any discrepancies within 60 days of the date this analysis statement is mailed or made available to you. After 60 days your service activity and billing will be deemed correct.

### News For You

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### Consolidated Analysis Summary

CITY OF PRINCETON	Lead Account Number	1-823-8040-8944
	Negative Collected Rate	7.25%
	Reserve Adjustment Rate †	10.00%
	Settlement Frequency	Monthly
	Settlement Period	December 2010

### Balance Summary

Average Ledger Balance	\$	292,543.34
Average Float	-	9,463.61
Average Collected Balance	=	283,079.73

### Settlement Analysis

Average Collected Balance	\$	283,079.73
Reserve Adjustment @ 10%	-	28,307.90
Fee Based Collected Balance (Net of Reserves)	-	254,771.73
Collected Balance Available for Earnings Credit Services	=	0.00
Fee Based Service Charges		(180.00)

† The Reserve Adjustment deduction on your analyzed account statement may not necessarily reflect the actual reserves incurred by U.S. Bank.



## American Bank

www.ambank.com

March 24, 2011

City of Princeton  
Attn: Mr. John Wiedl – City Administrator  
P.O. Box 53  
Princeton, WI 54968-0053

RE: Loan proposal

Dear Mr. Wiedl,

Thank you for allowing American Bank the opportunity to present our proposal for a \$100,000.00 loan facility to the City of Princeton. I understand that the proceeds from this facility will be used to support the city's short term cash flow needs. Below is a summary of the terms and conditions of our proposal. Upon your review, please feel free to contact me at (920) 295-3033 with any questions you may have.

**Borrower:** City of Princeton, Princeton, Wisconsin.

**Loan amount / structure:** \$100,000.00 (One Hundred Thousand and No/100 Dollars) multiple advance / non-revolving loan.

**Rate / financing term / repayment schedule:** 2.50% for a nine month term with all principal and accrued interest due in full at the notes maturity.

**Fees / costs:** None.

**Pre-payment penalty:** No prepayment if funds are generated through the municipality. A 1% penalty will be enforced if the funds are generated through refinancing the debt with another financial institution.

In addition, it is agreed that the following terms and conditions be complied with:

- Primary depository accounts will be maintained at American Bank.
- Documentation reflecting that all applicable governing bodies have approved and authorized this indebtedness with American Bank shall be provided (a copy of the applicable meeting minutes, resolutions, etc.) and that the transaction is federally tax exempt.



# American Bank

www.amerbank.com

January 26, 2011

City of Princeton  
John S. Weidl, City Administrator  
531 South Fulton Street  
Princeton, WI 54968

Dear Mr. Weidl:

Thank you for the opportunity to submit our proposal to the City of Princeton for banking services. We look forward to the possibility of assisting you in the future.

American Bank recognizes that it may be difficult to compare the two institutions on a level playing field because of different methods of account analysis between our two banks. However, in an effort to analyze how American Bank's proposal stands, we have prepared the attached analysis for the months of October, November and December 2010 based on data provided to us by the City of Princeton.

Please note that we have used an earnings credit rate to offset service charges incurred. The credit is based on the prior three months average 90 day Treasury Bill rate applied to the average collected balance (net a 10% reserve requirement).

For comparison purposes, the table below shows the historical charges from U.S. Bank for October, November and December 2010, along with American Bank's estimated comparable fees and the total savings with an American Bank business checking.

	U.S. Bank	American Bank	Total Savings
October 2010	\$153.47	\$66.94	\$86.53
November 2010	\$179.60	\$87.87	\$91.73
December 2010	\$161.84	\$100.61	\$61.23

505 Main Street  
P.O. Box 283  
Brownsville, WI 53006-0283  
Telephone 920•583•3166  
Fax 920•583•4360

676 W. Johnson Street  
P.O. Box 1077  
Fond du Lac, WI 54936-1077  
Telephone 920•922•9292  
Fax 920•924•2323

1802 Horicon Street  
Mayville, WI 53050  
Telephone 920•387•8787  
Fax 920•387•1335

200 W. Main Street  
P.O. Box 459  
Omro, WI 54963-0459  
Telephone 920•685•6401  
Fax 920•685•6402

705 W. Water Street  
P.O. Box 86  
Princeton, WI 54968-0086  
Telephone 920•295•3033  
Fax 920•295•4341

Thank you again for the opportunity to provide this proposal.

Please feel free to contact Jenny or me at 920-295-3033 with any questions that may arise.

Sincerely,

A handwritten signature in cursive script, appearing to read "Julie", is written over a large, light-colored oval shape. The signature is positioned above the printed name and title.

Julie A Klatt  
Banking Officer



# American Bank

www.ambank.com

**City of Princeton  
10/31/2010**

**Balances**

Ledger Balance	528,463.21
- Float	3,605.91
Collected Balance	<u>524,857.30</u>
- Federal Reserve Requirement	52,485.73
Investable Balance	<u>472,371.57</u>

Services Performed	Units	Unit Price	Charge	Required Balances
Maintenance Fee	1	6.00	6.00	50,460.83
Items Deposited				-
On Us Items	127	0.02	2.54	21,361.75
Local Items	507	0.06	30.42	255,836.41
Nonlocal Items	0	0.06	0.00	-
Deposits/Credits	52	0.25	13.00	109,331.80
Currency	0	-	0.00	-
Wire Transfer Debit	0	15.00	0.00	-
Wire Transfer Credit	0	10.00	0.00	-
Checks/Debits	141	0.15	21.15	177,874.42
NSF/Overdraft	0	25.00	0.00	-
Online Banking w/ACH	1	36.00	36.00	302,764.98
ACH per item	20	0.20	4.00	33,640.55
Deposit Item Return	2	5.00	10.00	84,101.38
Stop Payment	0	20.00	0.00	-
Total Analyzed Charges			123.11	1,035,372.12
Balance Available/Additional Req				(563,000.55)

**Credit/(Charge)**

	Effective 10-31-10	
Earnings Credit Rate	0.140%	
Earnings Credit		56.17
- Total Analyzed Charge		<u>(123.11)</u>
Monthly Analyzed Credit/(Charge)		(66.94)

Average collected balance needed to offset \$1.00 of service charges **\$8,571.43**

Token for Commerical Online Banking  
One-time Fee **\$76.00**

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Fax 920•295•4341



# American Bank

www.ambank.com

**City of Princeton**  
**11/30/2010**

## Balances

Ledger Balance	296,326.09
- Float	2,909.50
Collected Balance	293,416.59
- Federal Reserve Requirement	29,341.66
Investable Balance	264,074.93

Services Performed	Units	Unit Price	Charge	Required Balances
Maintenance Fee	1	6.00	6.00	50,460.83
Items Deposited				-
On Us Items	120	0.02	2.40	20,184.33
Local Items	477	0.06	28.62	240,698.16
Nonlocal Items	0	0.06	0.00	-
Deposits/Credits	55	0.25	13.75	115,639.40
Currency	0	-	0.00	-
Wire Transfer Debit	0	15.00	0.00	-
Wire Transfer Credit	0	10.00	0.00	-
Checks/Debits	190	0.15	28.50	239,688.94
NSF/Overdraft	0	25.00	0.00	-
Online Banking w/ACH	1	36.00	36.00	302,764.98
ACH per item	20	0.20	4.00	33,640.55
Deposit Item Return	0	5.00	0.00	-
Stop Payment	0	20.00	0.00	-
Total Analyzed Charges			119.27	1,003,077.19
Balance Available/Additional Req				(739,002.26)

## Credit/(Charge)

	Effective 11-30-2010
Earnings Credit Rate	0.140%
Earnings Credit	31.40
- Total Analyzed Charge	(119.27)
Monthly Analyzed Credit/(Charge)	(87.87)

Average collected balance needed to offset \$1.00 of service charges **\$8,571.43**

Token for Commerical Online Banking  
One-time Fee **\$76.00**

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# American Bank

www.ambank.com

**City of Princeton  
12/31/2010**

## Balances

Ledger Balance	292,543.34
- Float	9,463.61
Collected Balance	283,079.73
- Federal Reserve Requirement	28,307.97
Investable Balance	254,771.76

Services Performed	Units	Unit Price	Charge	Required Balances
Maintenance Fee	1	6.00	6.00	50,460.83
Items Deposited				-
On Us Items	163	0.02	3.26	27,417.05
Local Items	649	0.06	38.94	327,490.78
Nonlocal Items	0	0.06	0.00	-
Deposits/Credits	64	0.25	16.00	134,562.21
Currency	0	-	0.00	-
Wire Transfer Debit	0	15.00	0.00	-
Wire Transfer Credit	0	10.00	0.00	-
Checks/Debits	178	0.15	26.70	224,550.69
NSF/Overdraft	0	25.00	0.00	-
Online Banking w/ACH	1	36.00	36.00	302,764.98
ACH per item	20	0.20	4.00	33,640.55
Deposit Item Return	0	5.00	0.00	-
Stop Payment	0	20.00	0.00	-
Total Analyzed Charges			130.90	1,100,887.10
Balance Available/Additional Req				(846,115.34)

## Credit/(Charge)

	Effective 12-31-10	
Earnings Credit Rate	0.140%	
Earnings Credit		30.29
- Total Analyzed Charge		(130.90)
Monthly Analyzed Credit/(Charge)		(100.61)

Average collected balance needed to offset \$1.00 of service charges **\$8,571.43**

Token for Commerical Online Banking  
One-time Fee **\$76.00**

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# **CDBG PLANNING GRANT PROGRAM APPLICATION MANUAL**



**Wisconsin Department of Commerce  
Division of Housing & Community Development  
Bureau of Planning & Downtown Development  
201 West Washington Avenue  
PO Box 7970  
Madison, WI 53707-7970  
(608) 266-7942**

## CDBG Planning Program Description

### *Program Overview*

#### **Primary goals and objectives:**

The Community Development Block Grant (CDBG) Planning Program provides funding to local governments and community partnerships that have clearly identified a community or economic development concern, or opportunity, and lack the resources needed to plan an appropriate response. The program's goals are two-fold; 1) to help communities develop clear and actionable strategies for addressing specific site, neighborhood, community or regional economic or development needs and 2) to improve the quality of community or economic development projects by helping to fund local plans. Planning Grant funds totaling up to \$600,000 annually will be available on a continuous basis until available funds are committed.

### *Program Description*

#### **Grant Categories / Award Levels**

There are four categories of Planning Grants available to CDBG-eligible local units of government:

- Regional Economic Development Planning Grants
- Community Planning Grants
- Site Specific Planning Grants
- Functional Planning Grants

#### ***Regional Economic Development Planning Grants***

Regional Economic Development Planning Grants are intended to encourage multi-county and regional approaches to addressing economic development issues. They are available to counties or multi-county partnerships wishing to develop plans to diversify the local or regional economy, attract new businesses and jobs, coordinate economic development efforts, respond to sudden and significant job loss or persistent high unemployment, or address other significant economic issues. The Department will provide grants of up to \$25,000 for a project with county-wide focus or up to \$20,000/county, but not more than \$100,000 in total, for multi-county partnerships. Regions exhibiting high distress will receive first priority.

#### ***Community Planning Grants***

Community Planning Grants are available for community wide planning or to develop strategies more narrowly focused on specific existing neighborhoods, including business districts that are in, or are in danger of, decline or deterioration. The Department provides grants up to \$25,000 for planning and strategic development activities that

- develop and utilize collaborations among community stakeholders;
- assess and analyze demographic/economic data (including downtown market analysis),
- address economic or physical blight conditions;
- prepare plans to physically improve downtown business districts;
- conduct environmental or historic preservation studies;

Applicants seeking funds for the redevelopment of a waterfront are to use the Wisconsin Waterfront Revitalization Initiative application that is available at <http://commerce.wi.gov/wisconsinwaterfront>.

#### ***Site Specific Planning Grants***

Site Specific Planning Grants, up to \$15,000, are available to help plan for the use or reuse of a specific site, for example, the adaptive reuse of a former hospital or school building, or potential use of a parcel of land. Eligible activities include community assessments, needs analysis and

prioritization; strategy development; preliminary design; and actions to organize, survey and engage affected residents, stakeholders or beneficiaries.

### **Functional Planning Grants**

Functional planning grants of up to \$15,000 are available to help communities assess and develop specific responses to broader needs that exist within the community. Among the potential targets for these grants are implementation strategies for comprehensive plans; affordable housing; energy conservation; accessibility; historic preservation; small business assistance; flood mitigation; telecommunications services; or response plans to plant closings, natural disasters or other emergencies.

### **Eligibility Requirements**

Eligible applicants are units of general local government eligible for the CDBG Small Cities Program in Wisconsin. Entitlement communities (generally, cities with populations above 50,000, Milwaukee County and most of Dane and Waukesha Counties) are not eligible. Groups of local governments may apply for Regional Economic Development Planning Grants, however, multi-jurisdictional applications must designate one local government as the lead applicant. Applicants must satisfy the following requirements:

- To qualify for assistance, a planning proposal must address an activity which, if implemented, meets at least one of two national objectives under the CDBG Program. That is, it must be shown that either 1) at least 51 percent of the persons who would benefit from implementation of the plan are low or moderate income persons, or 2) the plan addresses a slum or blighted area in the community.
- Proposed planning activities must relate to projects that are CDBG eligible. Typical eligible planning activities involve feasibility studies; project plans; redevelopment plans; infrastructure/needs assessments in support of housing, efficient land use, economic development; downtown revitalization; and historic preservation. Engineering, architectural and design costs related to specific projects are not eligible.

### **Match Requirements:**

Successful applicants must provide a match of at least 50 percent of the total grant award from sources other than grants provided by the federal or state government. Private or public funding can be used for the required match. Not more than 25 percent of the match can be in-kind. In cases of extreme hardship, the Department may reduce the match requirement to not less than 25 percent of the total grant award.

### **Other Requirements:**

A completed plan must be produced within 12 months of finalizing a grant contract. The plan must present a discussion of outcome alternatives; a preferred outcome; specific implementation steps to achieve same; and schedules, preliminary cost estimates and potential financing sources for implementation.

### **Evaluation Criteria:**

It is the Department's intention to fund specific economic or community development plans that are likely to be implemented and that will improve the quality of life in Wisconsin communities. Funding decisions will be based upon the following criteria (not listed in order of importance). The award of a planning grant does not commit the Department to provide funds to implement the plan.

- ✓ The need for a plan.
- ✓ The demonstration of community distress.
- ✓ Evidence that key community stakeholders share the belief that the issue being addressed is critical to enhancing community vitality.
- ✓ The ability to undertake all activities associated with planning and supply the required match.

- ✓ The demonstration that the proposed planning activity follows or reinforces local smart growth plans.
- ✓ The likelihood that the applicant is prepared to implement the plan in a timely manner.
- ✓ Plan proposals that address downtown/main street and central business areas will receive preference.
- ✓ Plan proposals that focus on the preservation and revitalization of existing neighborhoods and business districts will receive preference.
- ✓ Plan proposals that reflect collaboration between public and private sector stakeholders will receive preference.

## General Application Instructions

### Application Process

The application consists of two parts.

**Part I** will be used by Commerce staff to determine whether the request warrants CDBG funding assistance. The application review process will take approximately 45 days from receipt of all required information.

**Part II** requires the submission of a statement of assurances that documents citizen participation, and compliance with state and federal requirements.

### Submission of Applications

Applications may be submitted at any time. Prior to the submission of your application, you must have posted notice of the community's intent to apply for the planning grant in places it normally uses for public notices and also allow at least 2 weeks for citizen review and comment. Upon completion of the plan, public notices and review periods must be posted as they were for the submission of the proposal. Public hearings/meetings are not required for plan proposals, but may be conducted at the applicant's discretion.

Submit two (2) copies of your application to:

Wisconsin Department of Commerce  
Division of Housing and Community Development  
P.O. Box 7970  
Madison, WI 53707

One (1) copy must contain the original signature of the chief elected official of the municipality.

For more information about the Planning Program, contact:

Doug Thurlow, Grants Specialist  
Telephone: 608/266-7942  
E-mail: [Douglas.Thurlow@Wisconsin.gov](mailto:Douglas.Thurlow@Wisconsin.gov)  
Fax: 608/266-8969

**Part I**

**CDBG PLANNING GRANT PROPOSAL COVER PAGE**

Applicant (Unit of Government)		Amount Requested \$	Total Plan Cost: \$
Chief Elected Official			Title
City/Village Clerk			2000 Pop.      Current Pop.
Official Municipal Street Address			Phone #
			FAX #
			E-mail
City	County	Zip Code	FEIN
Contact Person			Title
Street Address			Phone #
			FAX #
			E-mail
City	County	State, Zip Code	Joint Application? (Circle one) Yes No If yes, attach a completed and signed copy of this cover page for each participating unit of government.
Original Signature of Chief Elected Official *		Date	

**\* The signature also acknowledges that receipt of a Planning Grant is not a guarantee of CDBG funding for plan implementation.**

If anyone other than the applicant assisted in preparing this application, please provide the following information.		
Name of Preparer / Title / Company		
Address	City	State, Zip Code
Original Signature of Preparer	Date	Phone #
		FAX #
		E-mail

## PART I

### Planning Grant Application Questions

[The responses to all the questions is to be limited to a total of 3 pages.]

1. Check the planning category for which you are applying. (See pages 1 and 2 for descriptions).

- Regional Economic Development Planning Grant
- Community Planning Grant
- Site Specific Planning Grant
- Functional Planning Grant

2. Identify the specific project that needs planning. Why is it needed? Describe the specific target area and attach a map, if appropriate.

3. Indicate how the proposed activity is consistent with other recently completed community or economic development plans including, for example, local Smart Growth or other comprehensive development plans.

4. Briefly discuss the community's capacity and readiness to implement the results of the proposed plan, e.g., financing, organizational resources, anticipated timelines.

5. Describe evidence of local interest or support demonstrated for the proposed activity on the part of citizens, economic development organizations or business groups. This might include such things as letters of support, funding commitments or participation in public forums, etc.

6. To qualify for assistance, a planning proposal must address an activity which, if implemented, meets one of two national objectives under the CDBG Program. That is, it must be shown that either 1) at least 51 percent of the persons who would benefit from implementation of the plan are low or moderate income persons, or 2) the plan addresses a slum or blighted area in the community. Check the national objective that this planning proposal addresses:

- Low or moderate-income benefit
- Slum or blight conditions

7. Funding for a Planning Grant is influenced by a community's demonstration of local distress. Briefly describe evidence of distress in your community. The description may address unemployment, recent job loss, poverty, labor shortages, local tax burden, conditions of slum and blight, downtown building vacancy, or other economic factors you deem relevant. If appropriate, submit photos.

8. Provide a detailed budget for your proposed planning initiative. Include sources and uses. Document the source and amount of your local match. Indicate whether public sources have been formally approved.

9. Identify and state the qualifications of the person, organization or firm that will do the plan?

**PART II  
STATEMENT OF ASSURANCES**

I, \_\_\_\_\_, \_\_\_\_\_, of \_\_\_\_\_,  
(Name of chief elected official) (Title) (Community name)  
in \_\_\_\_\_ County certify that the \_\_\_\_\_:  
(community name)

[Initial each item]

1. \_\_\_ Has authorized it's Chief Elected Official or Administrator [City, Village, Town or County] to submit the application, sign contracts and conduct other business related to the proposed activity if funded.
2. \_\_\_ Will develop and implement a citizen participation plan in accordance with the provisions of Section 104 (a)(2) and (3) of the Housing and Community Development Act of 1974, as amended;
3. \_\_\_ Has identified its housing and community development needs, including those of low- and moderate income persons, and the activities to be undertaken meet such needs.;
4. \_\_\_ Will conduct and administer its program in conformance with the Civil Rights Act of 1964 and the Fair Housing Act, and affirmatively further fair housing;
5. \_\_\_ Will minimize displacement as a result of activities associated with CDBG funds, and will follow an adopted residential antidisplacement and relocation assistance plan;
6. \_\_\_ Will not use assessments or fees to recover the capital costs of CDBG funded public improvements from low and moderate income owner occupants;
7. \_\_\_ Will comply with 24 CFR 570.608 regarding notification, inspection, testing, and abatement procedures concerning lead-based paint;
8. \_\_\_ Has adopted and will enforce a policy prohibiting use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations in accordance with Section 519 of Public Law 101144; and
9. \_\_\_ Has a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of nonviolent and civil rights demonstrations within its jurisdiction; and
10. \_\_\_ Will not enter into a contract with any entity that is debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation; and
11. \_\_\_ Will comply with the other provisions of the Community Development Block Grant Program;
12. \_\_\_ Acknowledges that prior to project implementation, certain procedures must first be taken, including but not limited to the following: Complete the environmental review process, request federal wage rates if applicable, establish base employment levels for job related projects, enter into a development agreement with the participating business, and develop a system for tracking job retention and/or creation for LMI persons if applicable to the project, and
13. \_\_\_ Will maintain documentation of compliance with the above certifications.

\_\_\_\_\_  
Signature of Chief Elected Official

\_\_\_\_\_  
Date

# AUTHORIZING RESOLUTION

## Authorizing Submission of a CDBG-Planning Grant Application

Relating to the \_\_\_\_\_ of \_\_\_\_\_ participation in the Community  
(County, City, Town, or Village) (Name)  
Development Block Grant Planning Grant program.

WHEREAS, Federal monies are available under the Community Development Block Grant program, administered by the State of Wisconsin, Department of Commerce (Commerce), for the purpose of undertaking community planning; and

WHEREAS, after seeking public input, the \_\_\_\_\_  
(Name of Appropriate Committee)  
has recommended that an application be submitted to the State of Wisconsin for the following planning project;

\_\_\_\_\_ and

WHEREAS, it is necessary for the \_\_\_\_\_, to  
(County Board, City Council, Village Board, Town Board)  
approve the preparation and filing of an application for the \_\_\_\_\_ to receive  
funds from this program; and (County, City, Town, Village)

WHEREAS, the \_\_\_\_\_ has reviewed the need for  
(County Board, City Council, Village Board, Town Board)  
the proposed plan and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the

\_\_\_\_\_ does hereby approve and authorize  
(City Council, County Board, Village Board, Town Board)

the preparation and filing of an application for the above-named plan; and that

\_\_\_\_\_ is hereby authorized to sign all necessary  
(Mayor, Council Pres., Board Chair, Village Pres.)  
documents on behalf of the \_\_\_\_\_; and that authority is hereby granted to the  
(County, City, Town, Village)  
\_\_\_\_\_ to take the necessary steps to prepare and file the  
(Name of Appropriate Committee)  
appropriate application for funds under this program in accordance with this resolution.

ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_. ATTEST: \_\_\_\_\_  
(Signature of Clerk)

The governing body of \_\_\_\_\_ has authorized the above  
resolution by Resolution No. \_\_\_\_\_, dated \_\_\_\_\_

\_\_\_\_\_  
(Signature of Chief Elected Official)

# CITIZEN PARTICIPATION

## GENERAL INFORMATION

Citizen participation is required by Section 104 (a)(3) of the Housing and Community Development Act of 1974 as amended. *If you have not already done so*, the applicant must adopt a Citizen Participation Plan (CPP), hold the initial meeting and submit the CPP, adopting resolution and meeting minutes with your project proposal application materials. A draft plan and adopting resolution are provided on the following pages. A plan must be adopted and implemented before the Department may enter into an award contract with the applicant.

If the applicant has adopted a CPP from a previous grant application, follow the plan and submit minutes of the initial meeting as described in the plan. The minutes should include a list of attendees, the time and place of the meeting, topics of discussion, and evidence that attendees were advised of the broad spectrum of CDBG applications including housing, public facility and economic development activities that can be assisted with Community Development Block Grant dollars.

## SAMPLE CITIZEN PARTICIPATION PLAN

### PURPOSE

In order for \_\_\_\_\_ to access Community Development Block Grant funds (CDBG), the community must seek public input on all applications submitted to the Wisconsin Department of Commerce for CDBG funds. To accomplish this, the following plan will be followed:

### PROGRAM OVERSIGHT

1. The \_\_\_\_\_ or its appointed designee will be responsible for  
(Name of Appropriate Committee or Person)  
complying with citizen participation requirements of the CDBG program.
2. To insure responsiveness to the needs of its citizens, the \_\_\_\_\_ or  
(Same as Above)  
its appointed designee or responsible party shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- and moderate-income (LMI) who are residents of blighted areas and/or target neighborhoods in which the proposed CDBG activity will take place.

### NOTICES OF HEARINGS

Official notice of hearings will be by public notice in the official newspaper two (2) weeks preceding the hearing. In addition, the public notice shall be posted at \_\_\_\_\_. These notices  
(Town, Village, or City Hall)  
will include time, place, and date of meeting, as well as a brief agenda. Notices printed in the newspaper in small print are not acceptable, they shall be in the format of an ad.

### REQUIRED PUBLIC HEARINGS\*

Public hearings shall be held to obtain citizen views and to enable residents to respond to proposals at all stages of the Community Development Program, including the identification of community, housing

\* If the community is applying for a CDBG Planning Grant, public hearings are not required. However, it must post public notice that it intends to apply for a Planning Grant and provide citizens with at least 2 weeks to comment on the proposed planning project. Upon completion of the plan, the community must again publish a

public notice advising citizens of the completion of the plan and provide adequate time for its citizens to review and comment on it.

and economic development needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped and, if needed, for non-English speaking persons.

1. The first hearing, to be held during the preparation of the CDBG application, is to obtain citizen input and provide an explanation of community development needs including discussion of housing, public facilities and economic development needs. Community goals and strategies should be reviewed including timetables, possible displacement, eligible activities and citizen views. A summary of proposed activities shall be included in the minutes of the hearing and must be submitted to Commerce with the Project Proposal. Emphasis must be given to the point that activities other than the proposed activity are eligible and may be applied for in place of the proposed activity or at a later date.
2. The second public hearing, to be held during the implementation of the funded activity, will obtain citizen comments on program performance.

### **PROGRAM INFORMATION, FILES and ASSISTANCE**

1. Citizens or local organizations may petition or request in writing assistance for developing application proposals or changes to proposals. The community will respond to the requests to the extent that time and staff allow.
2. The community will maintain and make available records of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.
3. Citizens will be invited to make proposals regarding the application. Every effort will be made to respond to all proposals prior to submitting a CDBG application.

### **COMPLAINTS**

The community will handle citizen complaints about the program in a timely manner. It will respond in writing to all letters of complaint within 15 days when practical. In addition to the above procedure, any citizen may submit a written complaint directly to the following address:

**Department of Commerce  
Division of Housing and Community Development  
P. O. Box 7970  
Madison, WI 53707**

### **OTHER SPECIAL PROVISIONS**

The community will make special efforts to assure equal opportunity in the citizen participation process for non-English speaking persons and handicapped persons. The site of the meeting must also be handicapped accessible.

# RESOLUTION ADOPTING A CITIZEN PARTICIPATION PLAN

WHEREAS, the \_\_\_\_\_ has applied for a Community Development Block Grant; and  
*(Community Name)*

WHEREAS, the State of Wisconsin Department of Commerce and the U.S. Department of Housing and Urban Development require recipients of Community Development Block Grant monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low- to moderate-income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings and provide for a complaint procedure; and

WHEREAS, the \_\_\_\_\_ has prepared and publicly reviewed a Citizen Participation Plan;  
*(Community Name)*

NOW THEREFORE BE IT RESOLVED that the \_\_\_\_\_ officially adopts the Citizen Participation Plan.  
*(Community Name)*

Adopted this \_\_\_\_\_ day of \_\_\_\_\_,  
*(Day) (Month) (Year)*

Approved:

\_\_\_\_\_



# Associated

## Wealth Management

04/05/11

CITY OF PRINCETON  
DONNA SCHEUERS, CLERK  
438 W MAIN ST, P.O. BOX 53  
PRINCETON WI 54968

Re: CITY OF PRINCETON  
JOINT WATER AND ELECTRIC SYSTEM  
REVENUE REFUNDING BONDS  
12/01/02  
849729009

This advises you that the 05/01/11 principal and/or interest payment is due for the bond issue named above.

Principal	\$	40,000.00
Interest		7,322.50
	\$	<u>47,322.50</u>

Less funds in Escrow (if applicable) \_\_\_\_\_

If wiring funds, we must receive the wire by 12 noon ONE BUSINESS DAY PRIOR TO THE PAYABLE DATE, as follows:

Associated Bank Green Bay, N.A.  
ABA #075900575  
Acct. #1-429-144-9  
Acct Name: Associated Trust Co.  
FBO: (Name of Municipality)

In accordance with your Fiscal Agency Agreement, checks and wires must be sent to reach Associated Bank Green Bay ONE BUSINESS DAY PRIOR TO 05/01/11

You will be assessed a penalty of \$100.00 plus interest, per issue, for any payments not received by noon at least one business day prior to the payable date. We appreciate your cooperation in meeting your obligation to the bondholders. An envelope is enclosed for your convenience. If you have any questions or if we can assist in any way, please contact us.

Evelyn Molik/Eric Wied  
Corporate Trust Operations  
(920)327-5638/327-5639

# CITY OF PRINCETON

*Mayor*  
Bob Mosolf

438 W. Main Street · Princeton, Wisconsin 54968  
920-295-6612 · Fax: 920-295-3441

*City Alderpersons*  
Patti Garro  
Greg Hardt  
Dan Kallas  
Jasper Kallenbach  
Victor Magnus  
Ernie Pulvermacher

*City Administrator*  
John S. Weidl

To: City Council  
From: John S. Weidl, City Administrator  
Date: 4/21/2011  
RE: CDBG Planning Grant Program

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**Issue:** The City lacks a relevant and meaningful plan to facilitate development of the TIF properties along Water Street, the Stock Lumber Property, and the industrial park. Concurrently, the City does not currently operate any programs to assist current or potential business owners to create, expand, or a business in the downtown district. The CDBG Planning Grant Program offers a 50% match (up to \$25,000 or a total of \$50,000) to create a plan to address physical or economic blight conditions and develop a plan for the redevelopment of downtown districts.

**Impact:** Without a consensus-based based plan that incorporates input from City Council, staff, residents, and business owners, the City will not have a development plan that accurately reflects the desires of the community for the City Administrator to execute. The importance of fostering community decision making cannot be understated as we work together to encourage development/re-development, increase the tax base, and re-prioritize the very nature of the services and operations that the City provides.

**Recommendation:** I strongly encourage the City Council to approve the City's pursuit of a Community Planning Grant with a total project cost not to exceed \$25,000, or a total cost to the City of \$12,500. I believe that the amount requested will be more than enough to create a plan that address the physical and economic blight in the downtown, Water Street, and undeveloped TIF properties. The City can afford this

expenditure, as the plan will incorporate properties in and out of the TIF District, public infrastructure improvements, and development incentives, meaning that the costs for the grant match can be shared by the TIF, general fund, capital improvements fund, and utilities fund. I also believe that the plan is a worthwhile endeavor because the City Council and staff will directly engage the residents and business owners to create a plan that will guide development in Princeton for at least the next 5 years.



**KUNKEL**  
engineering  
group

107 Parallel Street  
Beaver Dam, WI 53916  
(920) 356-9447  
fax: (920) 356-9454  
kunkelengineering.com

April 20, 2011

John Weidl, Administrator  
City of Princeton  
PO Box 53  
530 South Fulton Street  
Princeton, WI 54968

**Re: CDBG Planning Grant Program**

Dear John,

Please find accompanying this transmittal a "schedule of events" that need to take place for the planning grant application to be submitted by early June 2011, as you had discussed earlier with Craig Kunkel from our firm. Based on this schedule, the following information will provide more insight into what the City and Kunkel Engineering Group need to provide in order to meet the June 2011 deadline.

- Kunkel Engineering Group will submit a CDBG - Community Planning Grant Application on behalf of the City of Princeton. The Grant Request will be for \$12,500, with the same amount being provided by the City as a match, for a total project cost of \$25,000.
- In order to be eligible for this grant, the City must be able to show that at least 51% of the persons who would benefit from the plan are low to moderate income persons, or that the plan addresses a slum or blighted area in the community. **(Should you have any information that pertains to either of these eligibility requirements, please try and provide it to our firm ASAP. If you have nothing on hand, our firm will gather this information).**
- Prior to submitting the grant application, the City must have posted notice of the community's intent to apply for the planning grant. The notice should be posted in places the City normally uses for public notices. **(Per Doug Thurlow, Dept. of Commerce, only one posting is necessary. Please provide me with a copy of the posting to submit with the application. This should be posted the week of April 25<sup>th</sup>.)**
- A Statement of Assurances needs to be completed by the mayor and executed by the Mayor. Initial all items on the sheet. The City Council also needs to adopt an Authorizing Resolution, a resolution adopting a Citizen Participation Plan (CPP), appoint a committee responsible for the CPP and hold the initial meeting prior to submitting the grant application. **(If possible, it would be good to have all of these items completed by the City's first council meeting in May if possible. You will need to supply a copy of the executed resolutions, statement of assurances, citizen participation plan, and the meeting minutes for the CPP committee to our office following your City**

- **Council Meeting. Should you need assistance in completing any of the documents or need samples, please let me know.)**
- Provide one week for Citizen Review and comment. **(This is usually two weeks, but in speaking with Doug Thurlow at the Dept. of Comm., he said one week would be fine in order to speed this process up. A notice should be posted for this as well, with a copy of the notice being provided to our office for submittal with the grant application.)**
- Following the completion of the events listed above, the all of the information will be compiled and the planning grant questions completed, the grant application will be submitted immediately, with a copy of the same being provided to the City. **(As our office prepares the responses for the planning grant questions, there is a chance we may contact you needing additional information to accurately answer some of these questions.)**

Doug Thurlow stressed that we should get this application submitted as soon as possible due to the uncertainty of the future of this program. Therefore, the postings and the committee appointment for the Citizen Participation Plan should take place as soon as possible, so we can address the remainder of the required information from the City can be addressed on the Council agenda during your first meeting in May. By doing this, we could possibly submit the complete application prior to June.

John, I understand that a lot needs to be completed in a short time frame. If you have any questions or need assistance in preparing you agenda, please do not hesitate to contact Craig or myself at your convenience.

Sincerely,

**KUNKEL ENGINEERING GROUP**



Don Neitzel  
General Manager

Enclosure

cc: Craig Kunkel, PE

## CDBG Community Planning Grant Schedule

**Project Cost:**      \$25,000      **Requested Grant Amount:**      \$12,500

**Project Scope:**      Central Business District Redevelopment

	April		May			June
	25	2	9	16	23	30
Post Notice of the Community's Intent to Apply						
Complete citizen participation plan - Hold Meeting						
Council Meeting - Resolution Adopting a Citizen Part. Plan, Authorize Resolution, Statement of Assurances						
Citizen Review and Comment						
Gather information for packet						
Submit Application						

Materials needed for submittal package:

- Original newspaper ads. **(City)**
- Agenda's posted for each meeting. **(City)**
- Minutes from each meeting. **(City)**
- CDBG Planning Grant Proposal Cover Page - **Kunkel to prepare, Executed by Mayor or Administrator**
- Planning Grant Application Questions, Minimum 3 pages **(Kunkel)**
- Statement of Assurances - **Completed by City & Mayor**
- Citizen Participation Plan - **Drafted by Kunkel Eng. & Executed by Mayor or Administrator.**
- Resolution Adopting A citizen participation plan - **(City)**
- Authorizing Resolution - **(City)**