

CITY OF PRINCETON  
COMMON COUNCIL MEETING  
COUNCIL CHAMBERS – 431 W. MAIN STREET  
TUESDAY, January 10, 2012  
7:00 PM

1. CALL TO ORDER AND ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. APPROVAL OF AGENDA
4. APPEARANCES FROM THE PUBLIC
5. MAYOR'S REPORT
6. ADMINISTRATORS REPORT
  - A. Budget comparison report
  - B. Memo from City Attorney regarding meeting procedures
  - C. Administrator evaluations dispersed
7. CONSENT CALENDAR
  - A. Minutes for Approval:
    - i. December 20, 2011
    - ii. December 27, 2011
  - B. Licenses for Approval
    - i. Operator Licenses
      1. Tammy L. Sura (new)
8. OFFICER REPORTS
  - A. Police Chief
  - B. Emergency Government Director
  - C. Building Inspector
  - D. Library Director
  - E. Zoning Administrator
9. OLD BUSINESS
10. NEW BUSINESS
  - A. Discussion and action regarding Resolution 2011-10 Authorizing the Issuance and Sale of \$255,000 Taxable General Obligation Promissory Notes
    - i. **Summary:** The City submitted the December 2011 report on Friday January 6, 2011. Please see the attached email from the ETF. More information will be forthcoming from Ehlers and Assoc. by Tuesday.
  - B. Discussion and action regarding MSA's 2007 "SE Quad" infrastructural plan
    - i. **Summary:** Per Council request, please see the attached MSA "SE Quad" Plan and related memo from Kunkel Engineering. Administration/Public Works is looking for direction from the Council outlining how to proceed.
  - C. Discussion and action regarding year-end audit
    - i. **Summary:** I request that the City Council authorize me to sign and execute the "understanding of services" memo with Huberty and Associates for the purposes of conducting the 2011 year-end audit. As the attached memo from Huberty states, the proposed cost for services is \$23,920. Expect Princeton's actual cost to be closer to \$21,520 because Administration will prepare, in-house, the PSC Report and Form C (saving \$2,400 over previous years). The total expected cost is a decrease of over \$16,000 from 2010. The largest factor(s) in the projected decrease are the savings from prepping the PSC/Form C in-house and using an in-house bookkeeper for monthly reconciliations and to assist with the year-end audit.
  - D. Discussion and action regarding purchase of electronic recording equipment for Common Council meetings
    - i. **Summary:** Attorney Wurtz recommends that the Council consider investing in suitable audio recording equipment to record City meetings. Total cost is estimated between \$50-\$100

E. Discussion and action regarding amending retainer agreement with Wurtz Law

- i. **Summary:** Administration would like direction regarding the number of meetings the Common Council expects the City Attorney to attend annually. The current agreement provides for seven (7) meetings annually. Attorney Wurtz has indicated he is available to attend the second Common Council meeting of every month, if required, and would be willing to modify the retainer agreement in accordance.

**11. COMMUNICATIONS**

**12. ADJOURN**

\* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible.

CofA

		Fund: All Funds				
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
100-00-41110-000-000	REAL ESTATE PROPERTY TAXES	518,884.86	0.00	534,451.41	-534,451.41	0.00
	<b>REAL ESTATE PROPERTY TAXES</b>	<b>518,884.86</b>	<b>0.00</b>	<b>534,451.41</b>	<b>-534,451.41</b>	<b>0.00</b>
100-00-41111-000-000	PERSONAL PROPERTY TAXES	0.00	3,456.05	0.00	3,456.05	0.00
	<b>PERSONAL PROPERTY TAXES</b>	<b>0.00</b>	<b>3,456.05</b>	<b>0.00</b>	<b>3,456.05</b>	<b>0.00</b>
402-00-41120-000-000	TAX INCREMENTS	51,317.43	3,818.56	52,856.00	-49,037.44	7.22
	<b>TAX INCREMENTS</b>	<b>51,317.43</b>	<b>3,818.56</b>	<b>52,856.00</b>	<b>-49,037.44</b>	<b>7.22</b>
100-00-41140-000-000	MOBILE HOME FEES	135.00	3,133.28	3,000.00	133.28	104.44
	<b>MOBILE HOME FEES</b>	<b>135.00</b>	<b>3,133.28</b>	<b>3,000.00</b>	<b>133.28</b>	<b>104.44</b>
100-00-41150-000-000	FOREST CROP/MANAGED FOREST TAX	0.00	0.00	0.00	0.00	0.00
	<b>FOREST CROP/MANAGED FOREST TAX</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-41160-000-000	WOODLAND TAXES	0.00	0.00	0.00	0.00	0.00
	<b>WOODLAND TAXES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-41310-601-000	PILOT UTILITY WATER	85,139.00	46,554.00	52,250.00	-5,696.00	89.10
100-00-41310-602-000	PILOT UTILITY ELECTRIC	29,223.00	111,334.00	44,136.00	67,198.00	252.25
100-00-41310-603-000	PILOT UTILITY WASTEWATER	0.00	0.00	22,000.00	-22,000.00	0.00
	<b>PILOT UTILITY</b>	<b>114,362.00</b>	<b>157,888.00</b>	<b>118,386.00</b>	<b>39,502.00</b>	<b>133.37</b>
100-00-41320-101-000	PILOT DNR LANDS	5.50	5.50	0.00	5.50	0.00
	<b>TAXES FROM OTHER TAX EMEPT</b>	<b>5.50</b>	<b>5.50</b>	<b>0.00</b>	<b>5.50</b>	<b>0.00</b>
100-00-41800-000-000	INTEREST & PENALTIES ON TAXES	79.28	228.88	0.00	228.88	0.00
	<b>INTEREST &amp; PENALTIES ON TAXES</b>	<b>79.28</b>	<b>228.88</b>	<b>0.00</b>	<b>228.88</b>	<b>0.00</b>
100-00-41900-000-000	DELINQUENT PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
	<b>DELINQUENT PERSONAL PROPERTY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>TAXES</b>	<b>684,784.07</b>	<b>168,530.27</b>	<b>708,693.41</b>	<b>-540,163.14</b>	<b>23.78</b>
100-00-42400-000-000	SPECIAL ASSESSMENTS SIDEWALKS	884.55	0.00	6,000.00	-6,000.00	0.00
	<b>STREET RELATED FACILITIES</b>	<b>884.55</b>	<b>0.00</b>	<b>6,000.00</b>	<b>-6,000.00</b>	<b>0.00</b>
	<b>SPECIAL ASSESSMENTS</b>	<b>884.55</b>	<b>0.00</b>	<b>6,000.00</b>	<b>-6,000.00</b>	<b>0.00</b>
100-00-43200-820-000	FEDERAL GRANTS CAPITAL IMPROVE	4,708.62	0.00	0.00	0.00	0.00
	<b>FEDERAL GRANTS</b>	<b>4,708.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
601-00-43230-400-001	WATER GRANT	0.00	0.00	0.00	0.00	0.00
603-00-43230-400-001	USDA RD FEDERAL GRANT	0.00	0.00	0.00	0.00	0.00

Fund: All Funds					
Account Number	2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>WATER GRANT</b>	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000 STATE SHARED TAXES	0.00	0.00	0.00	0.00	0.00
<b>STATE SHARED TAXES</b>	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000 STATE SHARED REVENUE	442,662.75	443,535.35	445,729.00	-2,193.65	99.51
<b>STATE SHARED REVENUE</b>	442,662.75	443,535.35	445,729.00	-2,193.65	99.51
100-00-43420-000-000 STATE FIRE INSURANCE DUES 2%	2,098.73	2,141.25	2,150.00	-8.75	99.59
<b>STATE FIRE INSURANCE DUES 2%</b>	2,098.73	2,141.25	2,150.00	-8.75	99.59
100-00-43430-000-000 EXEMPT COMPUTER AID	2,373.00	1,047.00	2,373.00	-1,326.00	44.12
<b>OTHER STATE SHARED TAXES</b>	2,373.00	1,047.00	2,373.00	-1,326.00	44.12
604-13-43520-000-000 PUBLIC SAFETY GRANT	0.00	0.00	0.00	0.00	0.00
<b>PUBLIC SAFETY GRANT</b>	0.00	0.00	0.00	0.00	0.00
201-00-43530-000-000 COUNTY TRANSPORTATION AID	13,240.10	0.00	13,627.00	-13,627.00	0.00
<b>TRANSPORTATION</b>	13,240.10	0.00	13,627.00	-13,627.00	0.00
100-00-43531-000-000 GENERAL TRANSPORTATION AIDS	81,289.91	90,822.41	90,830.92	-8.51	99.99
<b>GENERAL TRANSPORTATION AIDS</b>	81,289.91	90,822.41	90,830.92	-8.51	99.99
100-00-43545-000-000 STATE RECYCLING GRANT	6,693.17	4,326.69	6,750.00	-2,423.31	64.10
<b>STATE RECYCLING GRANT</b>	6,693.17	4,326.69	6,750.00	-2,423.31	64.10
100-00-43549-000-000 LANDFILL CLOSURE GRANT	0.00	0.00	0.00	0.00	0.00
<b>OTHER SANITATION</b>	0.00	0.00	0.00	0.00	0.00
200-23-43720-000-000 LIBRARY AID	55,812.52	61,483.00	54,810.00	6,673.00	112.17
<b>LIBRARY AID</b>	55,812.52	61,483.00	54,810.00	6,673.00	112.17
<b>INTERGOVERNMENTAL REVENUE</b>	608,878.80	603,355.70	616,269.92	-12,914.22	97.90
100-00-44110-000-001 LIQUOR LICENSES	8,108.40	7,665.61	8,500.00	-834.39	90.18
100-00-44110-000-002 OPERATOR LICENSES	1,965.00	2,110.00	2,000.00	110.00	105.50
100-00-44110-320-001 LIQUOR LICENSE PUBLICATION FEE	142.19	363.31	150.00	213.31	242.21
<b>LIQUOR &amp; MALT BEVERAGE</b>	10,215.59	10,138.92	10,650.00	-511.08	95.20
100-00-44120-000-001 CIGARETTE LICENSE	200.00	175.00	150.00	25.00	116.67
100-00-44120-000-002 CABLE TV LICENSE	8,600.52	9,022.55	8,750.00	272.55	103.11
100-00-44120-000-003 AMUSEMENT DEVICES	0.00	0.00	0.00	0.00	0.00
<b>OTHER BUSINESS LICENSES</b>	8,800.52	9,197.55	8,900.00	297.55	103.34
100-00-44200-000-000 DOG LICENSES	1,195.21	1,055.58	1,800.00	-744.42	58.64

Fund: All Funds						
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>NONBUSINESS LICENSES</b>		1,195.21	1,055.58	1,800.00	-744.42	58.64
100-00-44300-000-000	BUILDING PERMITS & INSPECT FEE	575.00	0.00	0.00	0.00	0.00
<b>BUILDING PERMITS &amp; INSPECT FEE</b>		575.00	0.00	0.00	0.00	0.00
100-00-44400-000-000	ZONING PERMITS	200.00	0.00	400.00	-400.00	0.00
<b>ZONING PERMITS</b>		200.00	0.00	400.00	-400.00	0.00
100-00-44900-000-001	OTHER REGULATORY LICENSES	0.00	0.00	0.00	0.00	0.00
100-00-44900-000-002	OTHER REGULATORY PERMITS	30.00	45.00	0.00	45.00	0.00
<b>OTHER REG LICENSES &amp; PERMITS</b>		30.00	45.00	0.00	45.00	0.00
<b>LICENSES &amp; PERMITS</b>		21,016.32	20,437.05	21,750.00	-1,312.95	93.96
100-00-45110-000-000	COURT PENALTIES & COSTS	8,594.30	11,735.04	10,000.00	1,735.04	117.35
<b>COURT PENALTIES &amp; COSTS</b>		8,594.30	11,735.04	10,000.00	1,735.04	117.35
100-00-45130-000-000	PARKING VIOLATIONS	330.00	780.00	400.00	380.00	195.00
<b>PARKING VIOLATIONS</b>		330.00	780.00	400.00	380.00	195.00
100-00-45190-000-000	OTHER LAW & ORD VIOLATIONS	100.00	125.00	75.00	50.00	166.67
<b>OTHER LAW &amp; ORD VIOLATIONS</b>		100.00	125.00	75.00	50.00	166.67
100-00-45210-000-000	CONTRACT FORFEITURES	0.00	0.00	0.00	0.00	0.00
<b>CONTRACT FORFEITURES</b>		0.00	0.00	0.00	0.00	0.00
<b>FINES, FORFEITS, &amp; PENALTIES</b>		9,024.30	12,640.04	10,475.00	2,165.04	120.67
100-00-46100-000-000	GENERAL GOVERNMENT FEES	150.00	40.00	0.00	40.00	0.00
<b>GENERAL GOVERNMENT FEES</b>		150.00	40.00	0.00	40.00	0.00
100-00-46110-000-000	CLERKS FEES	863.49	503.66	1,000.00	-496.34	50.37
602-00-46110-000-000	UTILITY CLERKS FEES	0.00	0.00	0.00	0.00	0.00
604-13-46110-000-000	COPIES / RECORDS	0.00	0.00	0.00	0.00	0.00
<b>CLERKS FEES</b>		863.49	503.66	1,000.00	-496.34	50.37
100-00-46210-000-000	LAW ENFORCEMENT FEES	726.50	696.16	1,000.00	-303.84	69.62
<b>LAW ENFORCEMENT FEES</b>		726.50	696.16	1,000.00	-303.84	69.62
604-13-46230-000-000	AMBULANCE CHARGES	158,620.80	215,247.77	230,500.00	-15,252.23	93.38
<b>AMBULANCE FEES</b>		158,620.80	215,247.77	230,500.00	-15,252.23	93.38
603-00-46410-000-000	CHARGE SERVICES SEWER	310,022.67	308,954.04	346,152.00	-37,197.96	89.25
603-00-46410-000-009	SEWER REVENUE MISCELLANEOUS	73.78	0.00	0.00	0.00	0.00

		Fund: All Funds				
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>CHARGE SERVICES SEWER</b>		<b>310,096.45</b>	<b>308,954.04</b>	<b>346,152.00</b>	<b>-37,197.96</b>	<b>89.25</b>
601-00-46450-000-000	WATER REVENUE	287,991.07	289,761.85	318,500.00	-28,738.15	90.98
601-00-46450-000-001	WATER RESIDENTIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-002	WATER COMMERCIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-003	WATER INDUSTRIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-004	WATER PUBLIC FIRE PROTECTION	171,009.31	3,587.37	167,463.32	-163,875.95	2.14
601-00-46450-000-006	WATER PUBLIC	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-007	WATER FORFEIT DISCOUNT	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-009	WATER MISCELLANEOUS	9,365.34	7,986.86	7,750.00	236.86	103.06
<b>WATER REVENUE</b>		<b>468,365.72</b>	<b>301,336.08</b>	<b>493,713.32</b>	<b>-192,377.24</b>	<b>61.03</b>
602-00-46461-000-000	ELECTRIC REVENUE	1,083,293.72	1,174,141.19	1,225,000.00	-50,858.81	95.85
602-00-46461-000-001	ELEC RESIDENTIAL	130.75	0.00	0.00	0.00	0.00
602-00-46461-000-002	ELEC GENERAL	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-003	ELEC SMALL POWER	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-004	ELEC LARGE POWER	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-005	ELEC STREET LIGHT	714.24	0.00	0.00	0.00	0.00
602-00-46461-000-006	ELEC PUBLIC	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-007	ELEC FORFEIT DISCOUNT	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-008	ELEC POLE RENTAL	5,985.49	0.00	4,250.00	-4,250.00	0.00
602-00-46461-000-009	ELEC MISCELLANEOUS	-1,689.54	4,678.71	6,500.00	-1,821.29	71.98
<b>ELECTRIC REVENUE</b>		<b>1,088,434.66</b>	<b>1,178,819.90</b>	<b>1,235,750.00</b>	<b>-56,930.10</b>	<b>95.39</b>
200-23-46710-000-000	FINES & MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
<b>FINES &amp; MISCELLANEOUS REVENUE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-46720-000-000	FLEA MARKET REVENUE	15,985.00	15,709.00	18,500.00	-2,791.00	84.91
<b>CHARGE SERVICES PARKS</b>		<b>15,985.00</b>	<b>15,709.00</b>	<b>18,500.00</b>	<b>-2,791.00</b>	<b>84.91</b>
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>2,043,242.62</b>	<b>2,021,306.61</b>	<b>2,326,615.32</b>	<b>-305,308.71</b>	<b>86.88</b>
601-00-47000-000-000	WATER INTERGOV CHARGE SERVICE	133.08	66.45	0.00	66.45	0.00
602-00-47000-000-000	ELEC INTERGOV CHARGE SERVICE	682.16	484.14	750.00	-265.86	64.55
<b>INTERGOVERN CHARGE FOR SERVICE</b>		<b>815.24</b>	<b>550.59</b>	<b>750.00</b>	<b>-199.41</b>	<b>73.41</b>
100-00-47310-000-000	CHARGE SERVICES GEN GOV	1,140.49	1,481.49	2,000.00	-518.51	74.07
200-23-47310-000-000	SURROUNDING MUNI FUNDING	0.00	0.00	0.00	0.00	0.00
<b>SURROUNDING MUNI FUNDING</b>		<b>1,140.49</b>	<b>1,481.49</b>	<b>2,000.00</b>	<b>-518.51</b>	<b>74.07</b>
100-00-47320-000-000	CHARGE SERVICES PUB SAFE	0.00	0.00	0.00	0.00	0.00
<b>CHARGE SERVICES PUB SAFE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>INTERGOVERN CHARGE FOR SERVICE</b>		<b>1,955.73</b>	<b>2,032.08</b>	<b>2,750.00</b>	<b>-717.92</b>	<b>73.89</b>
100-00-48000-000-000	MISCELLANEOUS REVENUES	8,768.44	7,417.00	12,500.00	-5,083.00	59.34
603-00-48000-000-000	GAIN/LOSS ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00

		Fund: All Funds				
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
604-13-48000-000-000	MISCELLANEOUS REVENUE	7,464.80	4,247.40	4,500.00	-252.60	94.39
800-26-48000-000-000	MISC REVENUE	55.00	440.00	0.00	440.00	0.00
<b>MISC REVENUE</b>		<b>16,288.24</b>	<b>12,104.40</b>	<b>17,000.00</b>	<b>-4,895.60</b>	<b>71.20</b>
200-23-48100-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
201-00-48100-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
601-00-48100-000-000	INTEREST INCOME	144.75	37.95	250.00	-212.05	15.18
602-00-48100-000-000	INTEREST INCOME	34.49	52.37	200.00	-147.63	26.19
603-15-48100-000-000	INTEREST INCOME	506.89	280.74	500.00	-219.26	56.15
604-13-48100-000-000	INTEREST INCOME	3,376.22	1,457.44	75.00	1,382.44	1,943.25
<b>MISC REVENUE INTEREST</b>		<b>4,062.35</b>	<b>1,828.50</b>	<b>1,025.00</b>	<b>803.50</b>	<b>178.39</b>
100-00-48110-000-000	INTEREST INCOME	669.06	589.13	1,000.00	-410.87	58.91
402-00-48110-000-000	INTEREST INCOME	-0.51	0.64	0.00	0.64	0.00
800-26-48110-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
<b>MISC REVENUE INTEREST INCOME</b>		<b>668.55</b>	<b>589.77</b>	<b>1,000.00</b>	<b>-410.23</b>	<b>58.98</b>
100-00-48200-000-000	FIRE DEPT BUILDING RENT	6,330.00	6,678.00	6,678.00	0.00	100.00
<b>MISC REVENUE FD BUILDING RENT</b>		<b>6,330.00</b>	<b>6,678.00</b>	<b>6,678.00</b>	<b>0.00</b>	<b>100.00</b>
100-00-48300-000-000	PROPERTY SALES	0.00	0.00	2,000.00	-2,000.00	0.00
402-00-48300-000-000	PROPERTY SALES	48,865.07	0.00	0.00	0.00	0.00
602-00-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
800-26-48300-000-000	PROPERTY SALES	400.00	600.00	0.00	600.00	0.00
<b>MISC REVENUE PROPERTY SALES</b>		<b>49,265.07</b>	<b>600.00</b>	<b>2,000.00</b>	<b>-1,400.00</b>	<b>30.00</b>
100-00-48440-000-000	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
800-26-48440-000-000	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
<b>INSUR RECOV DAMAGE EQUIP&amp;PROP</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-48500-000-000	DONATIONS	0.00	1,049.00	0.00	1,049.00	0.00
200-23-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
201-00-48500-000-000	SR TRANSPORTATION DONATIONS	5,208.45	0.00	5,000.00	-5,000.00	0.00
604-13-48500-000-000	DONATIONS	136.00	0.00	0.00	0.00	0.00
<b>DONATIONS</b>		<b>5,344.45</b>	<b>1,049.00</b>	<b>5,000.00</b>	<b>-3,951.00</b>	<b>20.98</b>
100-00-48550-000-000	CAPITOL IMPROVEMENT REV	0.00	0.00	0.00	0.00	0.00
604-13-48550-000-000	FUND RAISING	3,088.59	1,515.69	1,000.00	515.69	151.57
<b>FUND RAISING</b>		<b>3,088.59</b>	<b>1,515.69</b>	<b>1,000.00</b>	<b>515.69</b>	<b>151.57</b>
100-00-48600-000-000	WI OJA GRANT	2,933.74	0.00	0.00	0.00	0.00
<b>WI OJA GRANT</b>		<b>2,933.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-48910-000-000	LABOR REIMBURSED FROM UTILITY	0.00	0.00	0.00	0.00	0.00
<b>LABOR REIMBURSED FROM UTILITY</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-48920-000-000	AUXILLARY POLICE REIMBURSEMENT	3,307.25	3,278.05	3,750.00	-471.95	87.41

## Fund: All Funds

Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>AUXILLARY POLICE REIMBURSEMENT</b>						
		3,307.25	3,278.05	3,750.00	-471.95	87.41
100-00-48930-000-000	OTHER REIMBURSEMENTS, MISC	3,834.18	1,244.48	2,750.00	-1,505.52	45.25
402-00-48930-000-000	OTHER REIMBURSEMENTS, MISC	0.00	60,041.46	0.00	60,041.46	0.00
<b>OTHER REIMBURSEMENTS, MISC</b>						
		3,834.18	61,285.94	2,750.00	58,535.94	2,228.58
<b>MISC REVENUE</b>						
		95,122.42	88,929.35	40,203.00	48,726.35	221.20
100-00-49100-000-000	PROCEEDS OF LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
<b>PROCEEDS OF LONG-TERM DEBT</b>						
		0.00	0.00	0.00	0.00	0.00
100-18-49120-000-000	2010 CAPITAL PROJECTS NOTE	0.00	0.00	0.00	0.00	0.00
<b>Undefined Group</b>						
		0.00	0.00	0.00	0.00	0.00
402-00-49140-000-000	DEBT FUNDS	0.00	0.00	0.00	0.00	0.00
<b>Undefined Group</b>						
		0.00	0.00	0.00	0.00	0.00
601-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
603-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-001	TRANSFER FROM LGIP GENERAL	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-008	TRANSFER FROM LGIP WATER	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-009	TRANSFER FROM LGIP HIGHWAY	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER FROM GF</b>						
		0.00	0.00	0.00	0.00	0.00
200-23-49210-000-000	TRANSFER FROM GENERAL FUND	56,750.00	0.00	55,600.00	-55,600.00	0.00
604-13-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	20,000.00	20,002.00	-2.00	99.99
800-26-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER FROM GENERAL FUND</b>						
		56,750.00	20,000.00	75,602.00	-55,602.00	26.45
100-00-49220-000-000	TRANSFER FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER FROM SPECIAL REVENUE</b>						
		0.00	0.00	0.00	0.00	0.00
100-00-49260-000-000	TRANSFER FROM ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER FROM ENTERPRISE FUND</b>						
		0.00	0.00	0.00	0.00	0.00
100-00-49280-000-000	TRANSFER FROM TRUST FUND	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER FROM TRUST FUND</b>						
		0.00	0.00	0.00	0.00	0.00
100-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
603-15-49400-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
<b>SALES OF GENERAL FIXED ASSETS</b>						
		0.00	0.00	0.00	0.00	0.00
100-00-49500-000-000	PROCEEDS OF REFUNDING BONDS	0.00	659,175.00	0.00	659,175.00	0.00
100-00-49500-000-001	TRANSFER OF CD'S	0.00	0.00	0.00	0.00	0.00

## Fund: All Funds

Account Number	2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>PROCEEDS OF REFUNDING BONDS</b>	0.00	659,175.00	0.00	659,175.00	0.00
604-13-49610-000-000 FIRE DEPT REIMBURSE STANDBY	1,166.73	0.00	0.00	0.00	0.00
<b>PAYMENTS FOR MUNICIPAL SERVICE</b>	1,166.73	0.00	0.00	0.00	0.00
<b>OTHER FINANCING SOURCES</b>	57,916.73	679,175.00	75,602.00	603,573.00	898.36
<b>Total Revenues</b>	3,522,825.54	3,596,406.10	3,808,358.65	-211,952.55	94.43

## Fund: All Funds

Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
201-00-51000-000-000	UNCLASS MISC	0.00	0.00	0.00	0.00	0.00
100-00-51000-210-000	UNCLASS PROFESSIONAL SERVICES	40,163.28	-2,670.76	3,850.00	6,520.76	-69.37
100-00-51000-371-000	UNCLASS HOLIDAY DECORATIONS	0.00	0.00	0.00	0.00	0.00
100-00-51000-390-000	UNCLASS MISCELLANEOUS	3,896.89	415,518.87	1,500.00	-414,018.87	27701.26
100-00-51000-720-000	UNCLASS DONATION TRI CASA	0.00	0.00	0.00	0.00	0.00
<b>UNLASS MISC</b>		<b>44,060.17</b>	<b>412,848.11</b>	<b>5,350.00</b>	<b>-407,498.11</b>	<b>7,716.79</b>
100-01-51100-110-000	COUNCIL SALARY	12,320.00	6,580.00	10,000.00	3,420.00	65.80
100-03-51100-110-000	MAYOR SALARY	2,340.05	2,440.04	2,400.00	-40.04	101.67
100-01-51100-140-000	COUNCIL MEETING PAY	1,276.36	5,400.00	1,250.00	-4,150.00	432.00
100-01-51100-150-000	COUNCIL SOCIAL SECURITY	1,135.94	913.74	865.00	-48.74	105.63
100-03-51100-150-000	MAYOR SOCIAL SECURITY	228.97	186.60	207.60	21.00	89.88
<b>LEGISLATIVE</b>		<b>17,301.32</b>	<b>15,520.38</b>	<b>14,722.60</b>	<b>-797.78</b>	<b>105.42</b>
100-08-51300-210-000	ATTORNEY FEES	26,352.08	24,000.00	24,000.00	0.00	100.00
<b>LEGAL</b>		<b>26,352.08</b>	<b>24,000.00</b>	<b>24,000.00</b>	<b>0.00</b>	<b>100.00</b>
100-07-51400-220-000	CITY HALL UTILITIES	1,078.35	820.49	1,000.00	179.51	82.05
100-07-51400-290-000	CITY HALL TELEPHONE	2,979.18	2,419.46	2,600.00	180.54	93.06
100-07-51400-310-000	CITY HALL OFFICE SUPPLIES	2,149.83	1,420.03	2,000.00	579.97	71.00
100-07-51400-311-000	CITY HALL POSTAGE	1,006.76	628.55	1,000.00	371.45	62.86
100-07-51400-322-000	CITY DUES - LEAUGE WI MUNICIPAL	431.62	0.00	450.00	450.00	0.00
100-07-51400-350-001	CITY HALL EQUIP REPAIR / MAINT	563.23	1,118.24	750.00	-368.24	149.10
100-07-51400-350-002	CITY HALL COPY MACH REPR/MAINT	0.00	0.00	0.00	0.00	0.00
100-07-51400-351-000	CITY HALL BUILD REPAIR/MAINT	129.60	291.50	250.00	-41.50	116.60
100-07-51400-530-000	BANK SAFE DEPOSIT BOX RENT	50.00	0.00	100.00	100.00	0.00
<b>GENERAL ADMINISTRATION</b>		<b>8,388.57</b>	<b>6,698.27</b>	<b>8,150.00</b>	<b>1,451.73</b>	<b>82.19</b>
100-07-51410-110-000	ADMIN SALARY	35,878.97	52,815.96	19,140.00	-33,675.96	275.95
100-07-51410-130-000	ADMIN RETIREMENT	4,421.28	4,798.80	5,000.00	201.20	95.98
100-07-51410-131-000	ADMIN HEALTH INSURANCE	7,270.85	4,864.63	5,619.49	754.86	86.57
100-07-51410-131-001	ADMIN LIFE INS REIMB	265.80	250.00	500.00	250.00	50.00
100-07-51410-133-000	ADMIN DISABILITY	155.44	29.38	160.00	130.62	18.36
100-07-51410-140-000	ADMIN MEETINGS	0.00	0.00	0.00	0.00	0.00
100-07-51410-150-000	ADMIN SOCIAL SECURITY	3,362.84	3,155.48	1,655.61	-1,499.87	190.59
100-07-51410-190-000	ADMIN TRAINING	275.00	1,500.56	2,400.00	899.44	62.52
100-07-51410-322-000	ADMIN PROFESSIONAL DUES	639.91	639.00	640.00	1.00	99.84
100-07-51410-330-000	ADMIN MILEAGE	548.81	330.00	600.00	270.00	55.00
100-07-51410-390-000	ADMIN MISC EXPENSES	914.65	777.26	10,750.00	9,972.74	7.23
100-07-51410-520-000	ADMIN BOND	1,075.00	1,070.00	1,000.00	-70.00	107.00
<b>CITY ADMINISTRATOR</b>		<b>54,808.55</b>	<b>70,231.07</b>	<b>47,465.10</b>	<b>-22,765.97</b>	<b>147.96</b>
100-04-51420-320-000	NEWSPAPER PUBLICATIONS	6,281.89	12,242.07	8,000.00	-4,242.07	153.03
<b>CLERK</b>		<b>6,281.89</b>	<b>12,242.07</b>	<b>8,000.00</b>	<b>-4,242.07</b>	<b>153.03</b>
100-05-51440-120-000	ELECTION WAGES	2,874.39	1,322.50	1,000.00	-322.50	132.25
100-05-51440-340-000	ELECTION SUPPLIES	2,128.71	1,781.07	1,250.00	-531.07	142.49
100-05-51440-390-000	ELECTION DAY FOOD & DRINK	138.81	166.92	100.00	-66.92	166.92

		Fund: All Funds				
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>LEGISLATIVE</b>		5,141.91	3,270.49	2,350.00	-920.49	139.17
100-09-51510-210-000	CPA AUDIT FEES	26,104.69	8,210.00	12,500.00	4,290.00	65.68
<b>ACCOUNTING</b>		26,104.69	8,210.00	12,500.00	4,290.00	65.68
100-06-51530-210-000	ASSESSOR FEES	3,745.97	3,700.00	3,900.00	200.00	94.87
<b>ASSESSMENT OF PROPERTY</b>		3,745.97	3,700.00	3,900.00	200.00	94.87
100-10-51540-510-000	INSURE PROP & VEHICLES	19,148.59	18,111.54	18,065.00	-46.54	100.26
100-10-51540-511-000	INSURE WORKMANS COMP	10,277.10	10,253.00	10,300.00	47.00	99.54
100-00-51540-590-000	UNCLASS PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
<b>RISK &amp; PROPERTY MANAGEMENT</b>		29,425.69	28,364.54	28,365.00	0.46	100.00
601-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
602-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
604-13-51920-352-000	LOSS ON DISPOSAL OF ASSET	0.00	0.00	0.00	0.00	0.00
<b>Undefined Group</b>		0.00	0.00	0.00	0.00	0.00
<b>UNLASS MISC</b>		221,610.84	585,084.93	154,802.70	-430,282.23	377.96
100-11-52100-120-000	POLICE WAGES	162,385.05	178,637.52	182,296.00	3,658.48	97.99
100-11-52100-121-000	POLICE OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
100-11-52100-122-000	POLICE AUXILLARY WAGES	4,753.25	3,388.00	4,400.00	1,012.00	77.00
100-11-52100-130-000	POLICE RETIREMENT	25,840.38	28,880.34	32,089.39	3,209.05	90.00
100-11-52100-131-000	POLICE HEALTH INSURANCE	40,849.84	44,370.32	42,517.00	-1,853.32	104.36
100-11-52100-131-001	LIFE INS REIMB	0.00	250.00	250.00	0.00	100.00
100-11-52100-132-000	POLICE UNIFORMS PART TIME	108.09	337.07	600.00	262.93	56.18
100-11-52100-132-002	POLICE UNIFORMS MATT	433.88	31.09	400.00	368.91	7.77
100-11-52100-132-005	POLICE NEW OFFICER UNIFORM	1,794.44	115.87	400.00	284.13	28.97
100-11-52100-132-006	POLICE UNIFORMS MRSTIK	469.34	394.37	400.00	5.63	98.59
100-11-52100-133-000	POLICE DISABILITY	1,084.46	958.12	1,000.00	41.88	95.81
100-11-52100-140-000	POLICE MEETINGS	0.00	0.00	0.00	0.00	0.00
100-11-52100-150-000	POLICE SOCIAL SECURITY	15,271.61	12,720.77	15,682.10	2,961.33	81.12
100-11-52100-151-000	POLICE UNEMPLOYMENT	1,285.87	0.00	0.00	0.00	0.00
100-11-52100-190-000	POLICE TRAINING	1,021.86	315.99	1,000.00	684.01	31.60
100-11-52100-191-000	POLICE CONFERENCES	410.38	260.00	400.00	140.00	65.00
100-11-52100-196-000	POLICE DEFERRED COMP	0.00	0.00	0.00	0.00	0.00
100-11-52100-210-000	POLICE ATTORNEY FEES	0.00	1,000.00	0.00	-1,000.00	0.00
100-11-52100-220-000	POLICE UTILITIES	1,080.43	619.21	1,100.00	480.79	56.29
100-11-52100-290-000	POLICE TELEPHONE	2,272.37	2,354.25	2,000.00	-354.25	117.71
100-11-52100-292-000	POLICE ON-LINE EXPENSE	382.74	0.00	0.00	0.00	0.00
100-11-52100-310-000	POLICE OFFICE SUPPLIES	504.88	579.93	400.00	-179.93	144.98
100-11-52100-311-000	POLICE POSTAGE	232.88	610.39	250.00	-360.39	244.16
100-11-52100-312-000	POLICE FORMS	594.50	1,177.88	1,200.00	22.12	98.16
100-11-52100-313-000	POLICE OFFICE EQUIPMENT	0.00	52.74	250.00	197.26	21.10
100-11-52100-330-000	POLICE MILEAGE	0.00	0.00	0.00	0.00	0.00
100-11-52100-340-000	POLICE OPERATING SUPPLIES	5,664.47	5,391.56	5,500.00	108.44	98.03
100-11-52100-341-000	POLICE AMMUNITION	763.88	618.94	750.00	131.06	82.53
100-11-52100-350-000	POLICE EQUIP REPAIR / MAINT	0.00	226.00	500.00	274.00	45.20

## Fund: All Funds

Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
100-11-52100-351-000	POLICE BUILD REPAIR / MAINT	185.80	440.61	500.00	59.39	88.12
100-11-52100-352-000	POLICE VEHICLE REPAIR / MAINT	4,318.55	1,835.58	3,500.00	1,664.42	52.45
100-11-52100-370-000	POLICE FUEL	8,383.90	9,739.05	8,000.00	-1,739.05	121.74
100-11-52100-390-000	POLICE CRIME PREVENTION	0.00	174.16	300.00	125.84	58.05
100-11-52100-520-000	POLICE CHIEF BOND	0.00	0.00	375.00	375.00	0.00
100-11-52100-812-000	POLICE SQUAD REPLACEMENT	0.00	11,406.52	11,500.00	93.48	99.19
<b>LAW ENFORCEMENT</b>		<b>280,092.85</b>	<b>306,886.28</b>	<b>317,559.49</b>	<b>10,673.21</b>	<b>96.64</b>
100-12-52200-110-000	MARSHAL SALARY	1,774.42	2,249.41	0.00	-2,249.41	0.00
100-12-52200-220-000	FIRE UTILITIES	2,531.80	2,292.09	3,300.00	1,007.91	69.46
100-12-52200-290-000	FIRE TELEPHONE	888.11	891.02	850.00	-41.02	104.83
100-12-52200-340-000	FIRE OPERATING EXPENSE	14,762.62	11,556.81	16,000.00	4,443.19	72.23
100-12-52200-351-000	FIRE BUILDING MAINTENANCE	1,534.32	204.45	200.00	-4.45	102.23
100-12-52200-390-000	FIRE MISCELLANEOUS EXPENSE	66.64	0.00	350.00	350.00	0.00
100-12-52200-530-000	FIRE HYDRANT RENT	167,463.32	0.00	167,463.32	167,463.32	0.00
100-12-52200-812-000	FIRE VEHICLE REPLACEMENT	1,822.89	4,346.92	7,500.00	3,153.08	57.96
<b>FIRE PROTECTION</b>		<b>190,844.12</b>	<b>21,540.70</b>	<b>195,663.32</b>	<b>174,122.62</b>	<b>11.01</b>
604-13-52300-110-000	AMBULANCE DIRECTOR SALARY	23,054.22	5,687.50	26,250.00	20,562.50	21.67
604-13-52300-120-000	AMBULANCE ON CALL PAY	49,592.90	46,666.40	45,000.00	-1,666.40	103.70
604-13-52300-130-000	AMBULANCE RETIREMENT	3,403.82	526.68	2,877.00	2,350.32	18.31
604-13-52300-131-000	AMBULANCE HEALTH INSURANCE	1,258.92	1,501.10	0.00	-1,501.10	0.00
604-13-52300-132-000	AMBULANCE CLOTHING	695.77	436.09	1,000.00	563.91	43.61
604-13-52300-133-000	AMBULANCE DISABILITY INSURANCE	12.53	15.00	0.00	-15.00	0.00
604-13-52300-140-000	AMBULANCE RUN PAY	22,415.42	21,100.11	24,000.00	2,899.89	87.92
604-13-52300-150-000	AMBULANCE SOCIAL SECURITY	7,197.11	5,013.22	8,200.00	3,186.78	61.14
604-13-52300-151-000	AMBULANCE UNEMPLOYMENT	396.45	1,503.59	500.00	-1,003.59	300.72
604-13-52300-190-000	AMBULANCE TRAINING	3,231.61	3,527.84	4,000.00	472.16	88.20
604-13-52300-191-000	AMBULANCE CONFERENCES	433.08	568.36	450.00	-118.36	126.30
604-13-52300-210-000	AMBULANCE AUDIT FEES	17,924.83	18,884.81	6,000.00	-12,884.81	314.75
604-13-52300-220-000	AMBULANCE UTILITIES	3,326.04	2,352.00	3,000.00	648.00	78.40
604-13-52300-290-000	AMBULANCE TELEPHONE	1,316.06	778.06	1,000.00	221.94	77.81
604-13-52300-292-000	AMBULANCE ONLINE EXPENSE	0.00	899.00	800.00	-99.00	112.38
604-13-52300-310-000	AMBULANCE OFFICE SUPPLIES	845.51	1,118.28	2,000.00	881.72	55.91
604-13-52300-311-000	AMBULANCE POSTAGE	143.08	174.56	200.00	25.44	87.28
604-13-52300-330-000	AMBULANCE MILEAGE	249.90	0.00	500.00	500.00	0.00
604-13-52300-340-000	AMBULANCE MEDICAL SUPPLIES	8,255.98	9,668.44	9,000.00	-668.44	107.43
604-13-52300-341-000	AMBULANCE MEDICAL EQUIPMENT	5,727.08	8,164.57	3,500.00	-4,664.57	233.27
604-13-52300-351-000	AMBULANCE BUILDING REP/MAINT	727.42	318.34	15,000.00	14,681.66	2.12
604-13-52300-352-000	AMBULANCE VEHICLE REP/MAINT	1,383.73	2,382.80	2,500.00	117.20	95.31
604-13-52300-370-000	AMBULANCE FUEL	2,392.71	3,193.94	2,000.00	-1,193.94	159.70
604-13-52300-390-000	AMBULANCE MISCELLANEOUS	9,559.81	466.57	1,000.00	533.43	46.66
604-13-52300-510-000	AMB INSURANCE PROP & VEHICLES	1,680.69	1,800.00	1,800.00	0.00	100.00
604-13-52300-511-000	AMB INS WORK COMP	8,217.74	8,500.00	8,500.00	0.00	100.00
604-13-52300-541-001	AMBULANCE DEPRECIATION	19,980.24	0.00	0.00	0.00	0.00
604-13-52300-812-000	AMBULANCE VEHICLE REPLACEMENT	0.00	0.00	0.00	0.00	0.00
604-13-52300-900-000	AMBULANCE WRITE-OFF	57,053.10	43,620.47	75,000.00	31,379.53	58.16
<b>AMBULANCE</b>		<b>250,475.75</b>	<b>188,867.73</b>	<b>244,077.00</b>	<b>55,209.27</b>	<b>77.38</b>
100-14-52500-110-000	EMER GOVT DIRECTOR SALARY	751.53	2,600.00	1,200.00	-1,400.00	216.67

		Fund: All Funds				
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
100-14-52500-140-000	EMER GOVT STORM SPOTTER PAY	0.00	110.00	400.00	290.00	27.50
100-14-52500-150-000	EMER GOVT SOCIAL SECURITY	61.28	245.82	90.00	-155.82	273.13
100-14-52500-290-000	EMER GOVT TELEPHONE	895.22	916.72	925.00	8.28	99.10
100-14-52500-340-000	EMER GOVT OPERATING SUPPLIES	0.00	0.00	100.00	100.00	0.00
100-14-52500-341-000	EMER GOVT EQUIPMENT	1,500.00	1,043.00	2,133.00	1,090.00	48.90
100-14-52500-390-000	EMER GOVT MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
100-14-52500-810-000	EG EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<b>DISASTER CONTROL</b>		<b>3,208.03</b>	<b>4,915.54</b>	<b>4,848.00</b>	<b>-67.54</b>	<b>101.39</b>
<b>PUBLIC SAFETY</b>		<b>724,620.75</b>	<b>522,210.25</b>	<b>762,147.81</b>	<b>239,937.56</b>	<b>68.52</b>
100-24-53000-110-000	SUPERVISOR SALARY	8,214.71	6,903.12	9,375.00	2,471.88	73.63
100-16-53000-120-000	PUBLIC WORKS WAGES	-957.54	0.00	1,200.00	1,200.00	0.00
100-16-53000-130-000	PUBLIC WORKS RETIREMENT	56.04	0.00	164.00	164.00	0.00
100-24-53000-130-000	SUPERVISOR RETIREMENT	1,160.19	740.83	1,284.38	543.55	57.68
100-16-53000-131-000	PUBLIC WORKS HEALTH INSURANCE	19.31	0.00	100.00	100.00	0.00
100-24-53000-131-000	SUPERVISOR HEALTH INSURANCE	1,666.38	723.23	2,000.00	1,276.77	36.16
100-24-53000-132-000	SUPERVISOR UNIFORMS	49.08	0.00	0.00	0.00	0.00
100-16-53000-150-000	PUBLIC WORKS SOCIAL SECURITY	3.37	0.00	102.00	102.00	0.00
100-24-53000-150-000	SUPERVISOR SOCIAL SECURITY	337.88	503.49	796.88	293.39	63.18
100-16-53000-210-000	PUBLIC WORKS CONTRACTED LABOR	0.00	0.00	2,000.00	2,000.00	0.00
100-16-53000-340-000	PUBLIC WORKS OPERATING SUPPLY	0.00	0.00	250.00	250.00	0.00
100-24-53000-390-000	SUPERVISOR MISCELLANEOUS	375.00	250.00	500.00	250.00	50.00
100-16-53000-820-000	PUBLIC WORKS CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
<b>PUBLIC WORKS</b>		<b>10,924.42</b>	<b>9,120.67</b>	<b>17,772.26</b>	<b>8,651.59</b>	<b>51.32</b>
100-18-53100-210-000	PROFESSIONAL SERVICES	0.00	9,736.85	0.00	-9,736.85	0.00
<b>STREET ADMINISTRATION</b>		<b>0.00</b>	<b>9,736.85</b>	<b>0.00</b>	<b>-9,736.85</b>	<b>0.00</b>
100-18-53311-120-000	STREET MAINT WAGES	70,543.41	77,776.17	72,712.00	-5,064.17	106.96
100-18-53311-130-000	STREET MAINT RETIREMENT	7,990.67	10,143.60	9,961.54	-182.06	101.83
100-18-53311-131-000	STREET MAINT HEALTH INSURANCE	18,341.62	24,159.73	17,500.00	-6,659.73	138.06
100-18-53311-132-000	STREET MAINT UNIFORMS	769.49	968.11	1,750.00	781.89	55.32
100-18-53311-133-000	STREET MAINT DISABILITY	415.46	376.78	400.00	23.22	94.20
100-18-53311-150-000	STREET MAINT SOCIAL SECURITY	6,460.85	5,512.97	6,289.59	776.62	87.65
100-18-53311-190-000	STREET MAINT TRAINING	734.49	792.14	750.00	-42.14	105.62
100-18-53311-210-000	STREET MAINT CONTRACT LABOR	5,585.84	215.00	0.00	-215.00	0.00
100-18-53311-220-000	STREET MAINT UTILITIES	995.11	599.40	1,050.00	450.60	57.09
100-18-53311-290-000	STREET MAINT TELEPHONE	383.68	597.47	250.00	-347.47	238.99
100-18-53311-310-000	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-18-53311-340-000	STREET MAINT SUPPLIES	9,317.56	13,040.93	17,900.00	4,859.07	72.85
100-18-53311-341-000	STREET MAINT EQUIPMENT	107.58	585.13	1,000.00	414.87	58.51
100-18-53311-343-000	STREET MAINT SIGNS	0.00	309.75	3,000.00	2,690.25	10.33
100-18-53311-350-000	STREET MAINT SEALCOAT/BLACKTOP	13,505.80	5,940.41	15,000.00	9,059.59	39.60
100-18-53311-352-000	STREET MAINT VEHICLE MAINT	9,892.92	2,680.27	10,000.00	7,319.73	26.80
100-18-53311-353-000	STREET MAINT GRAVEL & BLACKTOP	18,741.70	0.00	3,000.00	3,000.00	0.00
100-18-53311-370-000	STREET MAINT FUEL	8,669.50	13,317.90	8,000.00	-5,317.90	166.47
100-18-53311-810-000	STREET MAINT STREET SWEEPER	212.00	10.00	0.00	-10.00	0.00
100-18-53311-812-000	STREET MAINT VEHICLE REPLACE	0.00	0.00	0.00	0.00	0.00

		Fund: All Funds				
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>STREET MAINTENANCE</b>		<b>172,667.68</b>	<b>157,025.76</b>	<b>168,563.13</b>	<b>11,537.37</b>	<b>93.16</b>
100-16-53420-220-000	STREET LIGHTING EXPENSE	37,021.55	38,609.00	36,500.00	-2,109.00	105.78
<b>STREET LIGHTING</b>		<b>37,021.55</b>	<b>38,609.00</b>	<b>36,500.00</b>	<b>-2,109.00</b>	<b>105.78</b>
100-21-53432-350-000	SIDEWALKS SUPPLIES (CONCRETE)	0.00	750.00	10,000.00	9,250.00	7.50
<b>SIDEWALK W/OUT STREET CONSTR</b>		<b>0.00</b>	<b>750.00</b>	<b>10,000.00</b>	<b>9,250.00</b>	<b>7.50</b>
603-15-53610-110-000	SEWAGE SERVICE ADMIN SALARIES	20,534.75	11,906.93	18,226.00	6,319.07	65.33
603-15-53610-120-000	SEWAGE SERVICE WAGES	32,405.53	39,334.30	32,823.01	-6,511.29	119.84
603-15-53610-121-000	SEWAGE SERVICE OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
603-15-53610-122-000	SEWAGE SERVICE ON-CALL PAY	0.00	0.00	0.00	0.00	0.00
603-15-53610-130-000	SEWAGE SERVICE RETIREMENT	7,442.20	6,391.14	6,993.71	602.57	91.38
603-15-53610-131-000	SEWAGE SERVICE HEALTH INSURANC	13,327.98	17,858.57	11,550.00	-6,308.57	154.62
603-15-53610-132-000	SEWAGE SERVICE UNIFORMS	286.24	271.27	350.00	78.73	77.51
603-15-53610-133-000	DISABILITY INSURANCE	214.98	193.19	150.00	-43.19	128.79
603-15-53610-150-000	SEWAGE SERVICE SOCIAL SECURITY	4,601.87	3,612.79	4,339.17	726.38	83.26
603-15-53610-151-000	SEWAGE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
603-15-53610-196-000	SEWAGE DEFERRED COMP	0.00	0.00	0.00	0.00	0.00
603-15-53610-210-000	SEWAGE SERVICE ENGINEERING	5,128.34	11,285.84	12,500.00	1,214.16	90.29
603-15-53610-211-000	SEWAGE SERVICE CONTRACT LABOR	28,574.37	31,912.38	21,362.00	-10,550.38	149.39
603-15-53610-220-000	SEWAGE SERVICE UTILITIES	37,284.47	39,000.56	28,000.00	-11,000.56	139.29
603-15-53610-290-000	SEWAGE SERVICE TELEPHONE	1,448.51	1,386.42	1,250.00	-136.42	110.91
603-15-53610-291-000	SEWAGE SERVICE INTERNET	85.00	95.00	0.00	-95.00	0.00
603-15-53610-292-000	SEWAGE SERVICE PAGING SERVICE	903.36	746.62	750.00	3.38	99.55
603-15-53610-310-000	SEWAGE SERVICE OFFICE SUPPLIES	1,289.69	1,325.65	1,000.00	-325.65	132.57
603-15-53610-311-000	SEWAGE SERVICE POSTAGE	1,113.10	1,215.70	1,200.00	-15.70	101.31
603-15-53610-324-000	SEWAGE SERVICE LICENSURE	1,140.00	795.00	750.00	-45.00	106.00
603-15-53610-340-000	SEWAGE SERVICE OPER SUPPLIES	6,037.91	7,554.01	5,000.00	-2,554.01	151.08
603-15-53610-341-000	SEWAGE SERVICE CHEMICALS	7,959.06	9,179.87	10,500.00	1,320.13	87.43
603-15-53610-350-000	SEWAGE SERVICE EQUIP MAINT	1,435.82	1,415.34	2,400.00	984.66	58.97
603-15-53610-351-000	SEWAGE SERVICE BUILDING MAINT	0.00	0.00	1,000.00	1,000.00	0.00
603-15-53610-352-000	SEWAGE SERVICE VEHICLE REPAIR	293.76	1,082.96	1,500.00	417.04	72.20
603-15-53610-360-000	SEWAGE SERVICE MANHOLE CLEAN	0.00	0.00	0.00	0.00	0.00
603-15-53610-370-000	SEWAGE SERVICE FUEL	0.00	0.00	0.00	0.00	0.00
603-15-53610-390-000	SEWAGE SERVICE MISCELLANEOUS	1,675.46	0.00	0.00	0.00	0.00
603-15-53610-510-000	WWTP PROPERTY INSURANCE	1,567.00	1,638.04	1,700.00	61.96	96.36
603-15-53610-511-000	WWTP INS WORK COMP	464.38	500.00	0.00	-500.00	0.00
603-15-53610-541-100	DEPECIATION SEWAGE SERVICE	86,783.20	0.00	57,500.00	57,500.00	0.00
603-15-53610-590-000	SEWAGE SERVICE PILOT	1,020.88	0.00	21,000.00	21,000.00	0.00
603-15-53610-610-000	SEWAGE SERVICE DEBT PRINCIPAL	0.00	0.00	26,602.00	26,602.00	0.00
603-15-53610-620-000	SEWAGE SERVICE DEBT INTEREST	66,554.93	61,840.28	61,730.00	-110.28	100.18
603-15-53610-810-001	SEWAGE SERVICE GEN EQUIP REPLA	0.00	0.00	0.00	0.00	0.00
603-15-53610-810-002	SEWAGE SERVICE JET VAC REPLACE	0.00	22.46	1,500.00	1,477.54	1.50
603-15-53610-812-000	SEWAGE SERVICE VEHICLE REPLACE	0.00	0.00	0.00	0.00	0.00
603-15-53610-820-250	PHASE II LIFT STATION STAIRS	1,500.00	0.00	0.00	0.00	0.00
603-15-53610-820-310	2010 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
603-15-53610-900-000	SEWAGE SERVICE WRITE-OFF	0.00	0.00	0.00	0.00	0.00
603-15-53610-901-000	SEWAGE SERVICE REIMBURSE UTIL	0.00	0.00	0.00	0.00	0.00

		Fund: All Funds				
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>SEWAGE SERVICE</b>		<b>331,072.79</b>	<b>250,564.32</b>	<b>331,675.89</b>	<b>81,111.57</b>	<b>75.54</b>
100-22-53620-290-000	REFUSE & GARBAGE COLLECTION	69,026.16	69,308.80	71,250.00	1,941.20	97.28
100-22-53620-340-000	REFUSE & GARBAGE OPER SUPPLIES	1,113.85	0.00	2,500.00	2,500.00	0.00
100-22-53620-370-000	REFUSE & GARBAGE FUEL SURCHARG	3,981.47	5,472.16	0.00	-5,472.16	0.00
<b>REFUSE &amp; GARBAGE COLLECTION</b>		<b>74,121.48</b>	<b>74,780.96</b>	<b>73,750.00</b>	<b>-1,030.96</b>	<b>101.40</b>
100-22-53635-290-001	RECYCLING EXPENDITURES	17,740.80	17,797.12	17,500.00	-297.12	101.70
100-22-53635-290-002	RECYCLING ADVERTISING	0.00	128.88	1,000.00	871.12	12.89
<b>RECYCLING EXPENDITURES</b>		<b>17,740.80</b>	<b>17,926.00</b>	<b>18,500.00</b>	<b>574.00</b>	<b>96.90</b>
601-02-53700-110-000	WATER SUPERVISOR SALARY	19,869.82	24,930.01	18,226.00	-6,704.01	136.78
601-01-53700-120-000	WATER WAGES	30,191.74	28,930.97	32,184.41	3,253.44	89.89
601-01-53700-121-000	WATER OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
601-01-53700-122-000	WATER WEEKEND ON-CALL PAY	4,360.00	4,480.00	4,000.00	-480.00	112.00
601-01-53700-130-000	WATER RETIREMENT	7,442.12	7,041.79	6,906.23	-135.56	101.96
601-02-53700-130-000	WATER RETIREMENT	0.00	0.00	0.00	0.00	0.00
601-01-53700-131-000	WATER HEALTH INSURANCE	15,903.25	16,079.69	12,750.00	-3,329.69	126.12
601-01-53700-132-000	WATER UNIFORMS	378.20	335.41	360.00	24.59	93.17
601-02-53700-132-000	WATER UNIFORMS	0.00	0.00	0.00	0.00	0.00
601-01-53700-133-000	DISABILITY INSURANCE	227.76	167.77	225.00	57.23	74.56
601-01-53700-150-000	WATER SOCIAL SECURITY	4,519.31	4,185.52	4,624.88	439.36	90.50
601-01-53700-151-000	WATER UNEMPLOYMENT PAYMENT	0.00	0.00	0.00	0.00	0.00
601-02-53700-190-000	WATER TRAINING	878.57	813.59	1,000.00	186.41	81.36
601-01-53700-210-000	WATER ORGANIZATIONAL SUPPORT	1,677.82	1,707.32	3,000.00	1,292.68	56.91
601-02-53700-210-000	WATER CONTRACTED LABOR	32,965.47	18,728.52	15,500.00	-3,228.52	120.83
601-01-53700-220-000	WATER UTILITIES	23,265.85	20,298.13	21,500.00	1,201.87	94.41
601-01-53700-221-000	WATER POWER FOR PUMPING	0.00	0.00	0.00	0.00	0.00
601-01-53700-290-000	WATER SHARE TELEPHONE	220.00	150.00	150.00	0.00	100.00
601-02-53700-290-000	WATER REGULATORY COMMISSION	452.50	922.84	0.00	-922.84	0.00
601-02-53700-291-000	WATER SHARE INTERNET	85.00	95.00	0.00	-95.00	0.00
601-01-53700-292-000	WATER SHARE OF RADIOS	0.00	0.00	0.00	0.00	0.00
601-02-53700-310-000	WATER OFFICE SUPPLIES	1,226.22	1,383.94	750.00	-633.94	184.53
601-01-53700-311-000	WATER POSTAGE	1,230.98	1,248.29	1,300.00	51.71	96.02
601-02-53700-330-000	WATER MILEAGE	0.00	0.00	0.00	0.00	0.00
601-01-53700-340-000	WATER OPERATING SUPPLIES	19,714.40	12,290.85	22,500.00	10,209.15	54.63
601-02-53700-340-000	WATER SUPPLIES & EXPENSE	206.83	1.16	750.00	748.84	0.15
601-01-53700-351-001	WATER MAINT PUMPING PLANT	0.00	0.00	0.00	0.00	0.00
601-01-53700-352-000	VEHICLE REPAIR/REPLACE	0.00	124.95	0.00	-124.95	0.00
601-01-53700-360-001	WATER MAINT MAINS	476.12	0.00	0.00	0.00	0.00
601-01-53700-360-002	WATER MAINT SERVICES	1,725.05	487.00	1,000.00	513.00	48.70
601-01-53700-360-003	WATER MAINT METERS	0.00	0.00	0.00	0.00	0.00
601-01-53700-360-004	WATER MAINT HYDRANTS	694.81	0.00	2,380.00	2,380.00	0.00
601-01-53700-360-005	WATER MAINT RES & STANDPIPES	91,400.00	138.00	0.00	-138.00	0.00
601-02-53700-390-000	WATER MISC EXPENSE	2,089.69	0.00	0.00	0.00	0.00
601-02-53700-510-000	WATER PROPERTY INSURANCE	3,675.33	3,111.54	4,000.00	888.46	77.79
601-02-53700-511-000	WATER WORKMANS COMP	848.02	650.00	900.00	250.00	72.22
601-03-53700-520-000	WATER BOND FEES	2,363.00	2,508.00	2,250.00	-258.00	111.47
601-03-53700-540-000	WATER AMORTIZATION	8.47	0.00	0.00	0.00	0.00
601-03-53700-541-001	WATER DEPRECIATION GENERAL	98,774.91	0.00	50,000.00	50,000.00	0.00

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601-03-53700-541-002	WATER DEPRECIATION CONTR PLANT	2,041.00	0.00	3,250.00	3,250.00	0.00
601-03-53700-590-000	WATER PILOT TRANSFER GENERAL	84,118.12	46,554.00	52,250.00	5,696.00	89.10
601-03-53700-610-000	WATER DEBT PRINCIPAL	0.00	0.00	139,853.00	139,853.00	0.00
601-03-53700-620-000	WATER DEBT INTEREST	127,512.59	87,918.50	87,918.00	-0.50	100.00
601-01-53700-820-001	WATER CAPIMPROVE RADIUM	0.00	0.00	0.00	0.00	0.00
601-01-53700-820-310	2010 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
601-03-53700-900-000	WATER UNCOLLECT ACCOUNTS	0.00	0.00	0.00	0.00	0.00
<b>WATER SERVICE</b>		<b>580,542.95</b>	<b>285,282.79</b>	<b>489,527.52</b>	<b>204,244.73</b>	<b>58.28</b>
602-02-53800-110-000	ELECTRIC ADMIN SALARIES	17,464.91	18,418.48	18,226.00	-192.48	101.06
602-01-53800-120-000	ELEC WAGES	32,241.68	26,255.21	27,240.41	985.20	96.38
602-01-53800-121-000	ELEC OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
602-01-53800-122-000	ELEC WEEKEND ON-CALL PAY	0.00	0.00	0.00	0.00	0.00
602-01-53800-130-000	ELEC RETIREMENT	7,327.95	5,419.64	6,228.90	809.26	87.01
602-01-53800-131-000	ELEC HEALTH INSURANCE	13,011.47	12,479.30	12,500.00	20.70	99.83
602-01-53800-132-000	ELEC UNIFORMS	483.27	737.74	600.00	-137.74	122.96
602-01-53800-133-000	DISABILITY INSURANCE	208.93	132.60	150.00	17.40	88.40
602-01-53800-150-000	ELEC SOCIAL SECURITY	4,465.34	3,204.01	3,864.64	660.63	82.91
602-02-53800-190-000	ELEC TRAINING	2,400.46	2,027.98	2,500.00	472.02	81.12
602-01-53800-210-000	ELEC CONTRACTED LABOR	30,054.07	55,431.09	54,140.00	-1,291.09	102.38
602-02-53800-210-000	ORGANIZATIONAL SUPPORT	9,730.35	1,223.34	0.00	-1,223.34	0.00
602-01-53800-220-000	ELEC UTILITIES	4,278.20	3,692.86	4,000.00	307.14	92.32
602-01-53800-290-000	ELEC SHARE TELEPHONE	741.20	416.35	600.00	183.65	69.39
602-02-53800-290-000	ELEC REGULATORY COMMISSION	1,015.58	922.84	0.00	-922.84	0.00
602-02-53800-291-000	ELEC SHARE INTERNET	85.00	95.00	500.00	405.00	19.00
602-02-53800-310-000	ELEC OFFICE SUPPLIES	1,046.90	1,626.16	1,750.00	123.84	92.92
602-01-53800-311-000	ELEC POSTAGE	1,453.90	1,331.40	1,200.00	-131.40	110.95
602-02-53800-330-000	ELEC MILEAGE	0.00	0.00	0.00	0.00	0.00
602-01-53800-340-000	ELEC OPER SUPPLIES & EXPENSE	13,644.88	20,280.52	23,000.00	2,719.48	88.18
602-01-53800-341-000	ELEC METERS	1,200.93	0.00	16,000.00	16,000.00	0.00
602-01-53800-342-000	ELEC STREET LIGHTS	1,656.60	0.00	0.00	0.00	0.00
602-01-53800-343-000	ELEC LINE & STATION SUPPLIES	0.00	0.00	0.00	0.00	0.00
602-02-53800-352-000	ELEC VEHICLE REPAIR/REPLACE	625.73	727.51	2,500.00	1,772.49	29.10
602-01-53800-360-001	ELEC MAINT STRUCTURES	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-002	ELEC MAINT TRANSFORMER	0.00	0.00	1,500.00	1,500.00	0.00
602-01-53800-360-003	ELEC MAINT METERS	16.06	0.00	0.00	0.00	0.00
602-01-53800-360-004	ELEC MAINT LINES	8,430.83	0.00	0.00	0.00	0.00
602-01-53800-360-005	ELEC MAINT STREET LIGHT	4,254.63	0.00	0.00	0.00	0.00
602-01-53800-390-000	ELEC PURCHASED POWER	838,405.15	786,061.93	895,221.41	109,159.48	87.81
602-02-53800-390-000	ELEC MISC EXPENSE	2,339.56	455.22	0.00	-455.22	0.00
602-02-53800-510-000	ELEC PROPERTY INSURANCE	2,621.18	4,111.55	3,000.00	-1,111.55	137.05
602-02-53800-511-000	ELEC WORKMANS COMP	585.54	900.00	650.00	-250.00	138.46
602-03-53800-520-000	ELEC BOND FEES	363.00	181.50	650.00	468.50	27.92
602-03-53800-540-000	ELEC AMORTIZATION	-273.55	0.00	0.00	0.00	0.00
602-03-53800-541-001	ELEC DEPRECIATION GENERAL	76,833.00	0.00	74,263.00	74,263.00	0.00
604-13-53800-541-001	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
602-03-53800-541-002	ELEC DEPRECIATION CONTR PLANT	284.00	0.00	0.00	0.00	0.00
602-03-53800-590-000	ELEC PILOT TRANSFER GENERAL	29,223.00	111,334.00	44,136.00	-67,198.00	252.25
602-03-53800-610-000	ELEC DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00
602-03-53800-620-000	ELEC DEBT INTEREST	0.00	0.00	0.00	0.00	0.00

## Fund: All Funds

Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>ELECTRIC SERVICE</b>		1,106,219.75	1,057,466.23	1,194,420.36	136,954.13	88.53
<b>PUBLIC WORKS</b>		2,330,311.42	1,901,262.58	2,340,709.16	439,446.58	81.23
201-00-54500-120-000	SOCIAL SERVICES	18,448.45	0.00	18,627.00	18,627.00	0.00
<b>SOCIAL SERVICES</b>		18,448.45	0.00	18,627.00	18,627.00	0.00
800-26-54910-110-000	CEMETERY SUPERINTENDANT SALARY	850.00	0.00	0.00	0.00	0.00
800-26-54910-140-000	CEMETERY SEXTON PAY	850.00	1,500.00	0.00	-1,500.00	0.00
800-26-54910-220-000	CEMETERY UTILITIES	0.00	0.00	0.00	0.00	0.00
800-26-54910-350-000	CEMETERY SUPPLIES & REPAIR	0.00	30.44	0.00	-30.44	0.00
800-26-54910-360-000	CEMETERY GRAVE STONE REPAIR	0.00	0.00	0.00	0.00	0.00
<b>CEMETERY</b>		1,700.00	1,530.44	0.00	-1,530.44	0.00
<b>HEALTH &amp; HUMAN SERVICES</b>		20,148.45	1,530.44	18,627.00	17,096.56	8.22
603-15-55000-400-000	SEWAGE SERVICE OTHER EXP	1,449.27	0.00	0.00	0.00	0.00
<b>CULTURE, RECREATION, &amp; DEVELOP</b>		1,449.27	0.00	0.00	0.00	0.00
200-23-55110-110-000	LIBRARY DIRECTOR SALARY	37,184.87	37,876.80	37,867.00	-9.80	100.03
200-23-55110-120-000	LIBRARY WAGES	16,604.31	16,480.43	18,434.00	1,953.57	89.40
200-23-55110-130-000	LIBRARY RETIREMENT	5,306.82	4,103.78	5,187.00	1,083.22	79.12
200-23-55110-150-000	LIBRARY SOCIAL SECURITY	4,607.95	3,998.36	4,786.00	787.64	83.54
200-23-55110-190-000	LIBRARY TRAINING	555.56	643.09	800.00	156.91	80.39
200-23-55110-210-000	LIBRARY CLEANING	1,856.98	1,641.97	1,900.00	258.03	86.42
200-23-55110-220-000	LIBRARY UTILITIES	5,541.83	4,190.24	6,000.00	1,809.76	69.84
200-23-55110-290-000	LIBRARY TELEPHONE	1,168.10	1,184.26	1,200.00	15.74	98.69
200-23-55110-292-000	LIBRARY ON-LINE EXPENSE	0.00	0.00	0.00	0.00	0.00
200-23-55110-310-000	LIBRARY OFFICE SUPPLIES	1,583.74	998.22	1,800.00	801.78	55.46
200-23-55110-322-000	LIBRARY WAL'S MEMBERSHIP	8,128.00	8,401.00	8,401.00	0.00	100.00
200-23-55110-323-000	LIBRARY MISCELLANEOUS DUES	750.00	216.00	1,100.00	884.00	19.64
200-23-55110-330-000	LIBRARY MILEAGE	603.72	72.80	250.00	177.20	29.12
200-23-55110-331-000	LIBRARY TRAVEL FOOD	23.10	0.00	35.00	35.00	0.00
200-23-55110-332-000	LIBRARY TRAVEL LODGING	0.00	0.00	0.00	0.00	0.00
200-23-55110-340-000	LIBRARY BOOKS	14,303.23	18,658.08	18,850.00	191.92	98.98
200-23-55110-341-000	LIBRARY PROGRAMS	0.00	200.00	2,000.00	1,800.00	10.00
200-23-55110-351-000	LIBRARY REPAIR & MAINTENANCE	8,101.23	6,379.82	1,800.00	-4,579.82	354.43
200-23-55110-390-000	LIBRARY MISCELLANEOUS EXPENSE	1,056.19	703.72	0.00	-703.72	0.00
200-23-55110-820-000	LIBRARY CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
<b>LIBRARY PROGRAMS</b>		107,375.63	105,748.57	110,410.00	4,661.43	95.78
100-25-55200-220-000	PARKS UTILITIES	2,860.93	2,202.85	2,500.00	297.15	88.11
100-25-55200-340-000	PARKS OPERATING SUPPLIES	2,258.95	2,284.56	2,500.00	215.44	91.38
100-25-55200-341-001	PARKS OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-25-55200-341-002	PARKS PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-25-55200-360-000	PARKS REPAIRS & MAINTENANCE	927.90	667.07	3,500.00	2,832.93	19.06
100-25-55200-830-000	PARKS FUTURE PROJECTS	0.00	0.00	0.00	0.00	0.00

		Fund: All Funds				
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
<b>PARKS</b>		6,047.78	5,154.48	8,500.00	3,345.52	60.64
100-25-55300-340-000	PARKS CELEBRATIONS	5,000.00	0.00	5,000.00	5,000.00	0.00
<b>RECREATION PROGRAMS &amp; EVENTS</b>		5,000.00	0.00	5,000.00	5,000.00	0.00
<b>CULTURE, RECREATION, &amp; DEVELOP</b>		119,872.68	110,903.05	123,910.00	13,006.95	89.50
100-20-56110-210-000	FORESTRY CONTRACTED LABOR	1,120.00	300.00	1,000.00	700.00	30.00
100-20-56110-240-000	FORESTRY STUMP & TREE REMOVAL	466.65	320.00	1,000.00	680.00	32.00
100-20-56110-340-000	FORESTRY TREES & BUSHES	-260.00	946.32	5,000.00	4,053.68	18.93
100-20-56110-390-000	FORESTRY GRASS CUTTING	0.00	0.00	0.00	0.00	0.00
<b>FORESTRY</b>		1,326.65	1,566.32	7,000.00	5,433.68	22.38
100-17-56400-110-000	ZONING ADMINISTRATOR SALARY	1,150.00	0.00	1,500.00	1,500.00	0.00
100-17-56400-340-000	ZONING OPERATING SUPPLIES	2,525.00	0.00	500.00	500.00	0.00
<b>ZONING</b>		3,675.00	0.00	2,000.00	2,000.00	0.00
402-00-56700-000-000	PROPERTY TAXES DUE	3,660.53	-5,749.75	0.00	5,749.75	0.00
<b>Undefined Group</b>		3,660.53	-5,749.75	0.00	5,749.75	0.00
<b>CONSERVATION &amp; DEVELOPMENT</b>		8,662.18	-4,183.43	9,000.00	13,183.43	-46.48
402-00-57000-000-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
402-00-57000-110-000	ADMIN SALARIES	12,543.73	11,012.56	16,925.00	5,912.44	65.07
402-00-57000-130-000	TIF RETIREMENT	1,701.01	1,196.89	0.00	-1,196.89	0.00
402-00-57000-131-000	TIF HEALTH INSURANCE	2,485.38	1,453.35	0.00	-1,453.35	0.00
402-00-57000-133-000	TIF DISABILITY	53.74	15.55	0.00	-15.55	0.00
402-00-57000-150-000	SOCIAL SECURITY	977.19	800.36	0.00	-800.36	0.00
402-00-57000-210-000	PROFESSIONAL SERVICES	131,099.04	56,910.88	0.00	-56,910.88	0.00
402-00-57000-211-000	LEGAL FEE'S	0.00	0.00	0.00	0.00	0.00
402-00-57000-230-000	INFRASTRUCTURE SERVICE	0.00	0.00	0.00	0.00	0.00
402-00-57000-610-000	PRINCIPAL PAYMENT	0.00	628,989.19	29,375.00	-599,614.19	2,141.24
402-00-57000-620-000	INTEREST PAYMENT	23,607.37	27,770.30	36,205.00	8,434.70	76.70
100-11-57000-810-000	POLICE RADIOS	3,911.66	0.00	0.00	0.00	0.00
100-07-57000-820-000	CITY HALL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-11-57000-820-000	POLICE BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
<b>TIF DISABILITY</b>		176,379.12	728,149.08	82,505.00	-645,644.08	882.55
100-18-57330-000-000	HIGHWAY & STREET CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
<b>HIGHWAY &amp; STREET CONSTRUCTION</b>		0.00	0.00	0.00	0.00	0.00
100-27-57340-830-000	STORM SEWER FUTURE CONSTRUCT	10,158.00	0.00	0.00	0.00	0.00
<b>CAP OUTLAY ROAD FACILITIES</b>		10,158.00	0.00	0.00	0.00	0.00
<b>TIF DISABILITY</b>		186,537.12	728,149.08	82,505.00	-645,644.08	882.55

		Fund: All Funds				
Account Number		2010 Actual 12/31/2010	2011 Actual 12/31/2011	2011 Budget	Budget Status	% of Budget
100-00-58100-000-000	GO DEBT PRINCIPAL	65,000.00	30,000.00	70,000.00	40,000.00	42.86
604-13-58100-000-000	AMBULANCE HOUSE PAY PRINCIPAL	0.00	0.00	0.00	0.00	0.00
<b>DEBT SERVICE PRINCIPAL</b>		<b>65,000.00</b>	<b>30,000.00</b>	<b>70,000.00</b>	<b>40,000.00</b>	<b>42.86</b>
100-00-58200-000-000	GO DEBT INTEREST	24,121.50	13,608.50	34,296.75	20,688.25	39.68
604-13-58200-000-000	AMBULANCE HOUSE PAY INTEREST	0.00	0.00	0.00	0.00	0.00
<b>LINE OF CREDIT INTEREST</b>		<b>24,121.50</b>	<b>13,608.50</b>	<b>34,296.75</b>	<b>20,688.25</b>	<b>39.68</b>
<b>DEBT SERVICE</b>		<b>89,121.50</b>	<b>43,608.50</b>	<b>104,296.75</b>	<b>60,688.25</b>	<b>41.81</b>
100-00-59200-601-000	TRANSFER TO WATER	0.00	0.00	0.00	0.00	0.00
100-00-59200-603-000	TRANSFER TO WASTEWATER	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER TO TIF FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-59220-200-000	TRANSFER TO LIBRARY	56,750.00	0.00	55,600.00	55,600.00	0.00
<b>TRANSFER TO SPECIAL REV FUND</b>		<b>56,750.00</b>	<b>0.00</b>	<b>55,600.00</b>	<b>55,600.00</b>	<b>0.00</b>
100-00-59260-604-000	TRANSFER TO AMBULANCE	0.00	20,000.00	20,002.00	2.00	99.99
<b>TRANSFER TO ENTERPRISE FUND</b>		<b>0.00</b>	<b>20,000.00</b>	<b>20,002.00</b>	<b>2.00</b>	<b>99.99</b>
100-00-59280-903-000	TRANSFER TO TRUST FUND	0.00	0.00	91,155.68	91,155.68	0.00
<b>TRANSFER TO TRUST FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>91,155.68</b>	<b>91,155.68</b>	<b>0.00</b>
<b>OTHER FINANCING USES</b>		<b>56,750.00</b>	<b>20,000.00</b>	<b>166,757.68</b>	<b>146,757.68</b>	<b>11.99</b>
<b>Total Expenses</b>		<b>3,757,634.94</b>	<b>3,908,565.40</b>	<b>3,762,756.10</b>	<b>-145,809.30</b>	<b>103.88</b>
<b>Net Totals</b>		<b>-234,809.40</b>	<b>-312,159.30</b>	<b>45,602.55</b>	<b>357,761.85</b>	<b>-684.52</b>

CB



*Princeton on the Fox  
Where yesterday meets tomorrow*

**CITY OF PRINCETON**  
**OFFICE OF THE CITY ATTORNEY**

Sent Via Email Only

January 4, 2012

City of Princeton  
Attn: John Weidl  
P.O. Box 53  
Princeton, WI 54968

RE: Common Council

TO: PRINCETON COMMON COUNCIL  
FROM: ATTORNEY LUDWIG L. WURTZ

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The purpose of this Memo is to document the City Attorney's position that the proposed agenda have a category entitled the APPROVAL OF AGENDA. Adding that provision to the Common Council's agenda guarantees that the items on the Agenda are known to the public and to the Common Council for action.

In addition to that I would request that the Common Council be very careful in ensuring that Motions made are recorded by the Secretary and that any closed sessions be properly identified under the appropriate State Statutes.

As a note it is not required of the body to adjourn back into open session following a closed session. It is too difficult to properly notice the time the body will reconvene which is required by State law.

If you have any questions or concerns, please do not hesitate to contact me.

WC

**To: Employees**  
**From: John Weidl**  
**Date: \_\_\_\_\_**  
**Subject: Evaluation of the City Administrator**

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The Mayor and Common Council have expressed an interest in gathering your comments about the work performance and relationship the City Administrator holds with his employees. The purpose of this evaluation is to provide the Council additional insights into the administrator's performance.

Toward that end, please answer the questionnaire below and return it to Mayor Bob Moslof basket in a sealed envelope no later than \_\_\_\_\_. The evaluation will be discussed in closed session by Council on \_\_\_\_\_.

Though your comments will be listed on the administrator's evaluation form, your answers will not be attributed to you unless you specifically make that request in writing on the questionnaire.

**EMPLOYEE EVALUATION OF THE CITY ADMINISTRATOR**

Please check the appropriate box to give the Mayor and Common Council feedback on the degree to which the City Administrator demonstrates the following behavior:

Almost Always	Sometimes	Rarely	N/A or Not Known	
				Gives me clear directions and instructions
				Plans, organizes, and monitors staff schedules and workloads so that adjustments can be made when necessary
				Understands my job
				Delegates duties and responsibilities based on my skills
				Involves me in identifying and solving problems
				Encourages creativity and innovation
				Fosters an environment which supports constructive risk taking
				Is open to alternative strategies, methods, and/or techniques for achieving results
				Holds me responsible for my performance
				Seems to hold others responsible for their performance
				Effectively utilizes the available resources
				Emphasizes quality customer service as a top priority
				Makes decisions which are consistent with the Common Council's goals, objectives and policies
				Is accessible, visible, and available to me
				Is a good listener
				Promotes a two-way flow of information and communication
				Is responsive and flexible in addressing my concerns

Almost Always	Some-times	Rarely	N/A or Not Known	
				Explains the reasons for his/her decisions
				Communicates effectively verbally
				Communicates effectively in writing
				Reacts calmly and appropriately to situations
				Is honest with me
				Treats me with respect and dignity
				Resolves work conflicts
				Acts to achieve a non-discriminatory and harassment-free work environment
				Seeks objective solutions to problems
				Is fair and equitable
				Sets an example/model commitment to the agency values
				Provides recognition and positive reinforcement
				Makes personnel decisions based on equity and fairness
				Demonstrates personal commitment to teamwork
				Has sufficient technical expertise to assist me in solving work-related problems
				Makes periodic visits to my office
				Keeps me informed on city initiatives, directions, and policies
				Makes me feel a part of the City of Princeton team

Additional Comments, Suggestions, and Information:

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Employee Signature

CITY OF PRINCETON, WISCONSIN

COUNCIL EVALUATION OF CITY ADMINISTRATOR

Date: \_\_\_\_\_

Instructions: Please rate each topic by checking the box that you feel is closest to the Administrator's performance. Comments on each topic may be included in the areas provided. Additional areas for comment are included at the end of the evaluation form. Please bring the completed form to the Council Meeting on \_\_\_\_\_. An evaluation summary will be prepared and provided to the Council. The Council will have an opportunity to discuss the evaluation at the Closed Session after the Council Meeting on \_\_\_\_\_.

COMMUNITY SENSITIVITY: Ability to identify and manage sensitive issues, politics and human relations. Is aware of community feelings on current issues and anticipates impact of management decisions. Establishes clear and effective relationships with community leaders, officials and counterparts in other organizations. Has a positive public image and works well with the public.

- |   |                               |                               |                                 |   |
|---|-------------------------------|-------------------------------|---------------------------------|---|
| <input type="checkbox"/>                    | <input type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>        | <input type="checkbox"/>                      |
| <b>Substantially Below<br/>Expectations</b> | <b>Below<br/>Expectations</b> | <b>Meets<br/>Expectations</b> | <b>Exceeds<br/>Expectations</b> | <b>Substantially Exceeds<br/>Expectations</b> |

Comments:

INTERPERSONAL SENSITIVITY: Able to deal with others in a tactful, diplomatic and polite manner. Does not create antagonism or negative feelings in others. Understands impact of self on others and treats individuals in a fair, consistent and impartial manner. Does not manage internal relationships in a manipulative or intimidating fashion.

- |   |                               |                               |                                 |   |
|---|-------------------------------|-------------------------------|---------------------------------|---|
| <input type="checkbox"/>                    | <input type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>        | <input type="checkbox"/>                      |
| <b>Substantially Below<br/>Expectations</b> | <b>Below<br/>Expectations</b> | <b>Meets<br/>Expectations</b> | <b>Exceeds<br/>Expectations</b> | <b>Substantially Exceeds<br/>Expectations</b> |

Comments:

ADAPTABILITY/FLEXIBILITY: Ability to adapt to changing circumstances. Can be involved in many projects simultaneously. Is open minded and is able to separate personal feelings from the issue at hand. Listens to suggestions and is willing to admit mistakes. Maintains an open, approachable manner.

- |   |                               |                               |                                 |   |
|---|-------------------------------|-------------------------------|---------------------------------|---|
| <input type="checkbox"/>                    | <input type="checkbox"/>      | <input type="checkbox"/>      | <input type="checkbox"/>        | <input type="checkbox"/>                      |
| <b>Substantially Below<br/>Expectations</b> | <b>Below<br/>Expectations</b> | <b>Meets<br/>Expectations</b> | <b>Exceeds<br/>Expectations</b> | <b>Substantially Exceeds<br/>Expectations</b> |

Comments:

**ABILITY TO HANDLE STRESS:** Has the energy and ability to handle stress. Remains calm and is able to function under pressurized or frustrating circumstances. Maintains control and self composure during crises or when "under the gun." Able to handle news media relationships in a professional manner.

- Substantially Below  
Expectations**
- Below  
Expectations**
- Meets  
Expectations**
- Exceeds  
Expectations**
- Substantially Exceeds  
Expectations**

Comments:

**ORAL COMMUNICATION SKILLS:** Ability to speak in a clear, understandable manner so that others grasp the message. Skill in making oral presentations before City Council, community and civic groups. Able to give logical explanations of complex problems. Has good command of language during public presentations.

- Substantially Below  
Expectations**
- Below  
Expectations**
- Meets  
Expectations**
- Exceeds  
Expectations**
- Substantially Exceeds  
Expectations**

Comments:

**WRITTEN COMMUNICATION SKILLS:** Able to express ideas and reasoning clearly in writing and in good grammatical form. Effectively organizes, prepares and presents correspondence and reports in a manner suitable to the City Council and other groups. Presents annual budget in a clear and understandable format.

- Substantially Below  
Expectations**
- Below  
Expectations**
- Meets  
Expectations**
- Exceeds  
Expectations**
- Substantially Exceeds  
Expectations**

Comments:

**PROBLEM SOLVING/DECISION MAKING:** Ability to identify a problem, secure necessary information, analyze solutions and present the options to the City Council. Separates important from unimportant information. Able to make decisions when necessary. Able to generate new ideas and directions.

- Substantially Below  
Expectations**
- Below  
Expectations**
- Meets  
Expectations**
- Exceeds  
Expectations**
- Substantially Exceeds  
Expectations**

Comments:

**PROFESSIONAL GROWTH & INITIATIVE:** Seeks out opportunities to grow and develop professionally. Monitors recent local government trends, methods and technologies. Welcomes the opportunity to learn new concepts/strategies and apply them in the workplace. Progressive and forward thinking.

**Substantially Below  
Expectations**

**Below  
Expectations**

**Meets  
Expectations**

**Exceeds  
Expectations**

**Substantially Exceeds  
Expectations**

Comments:

**OVERALL FITNESS:** Has skills and abilities to be a successful City Administrator. Maintains positive relations with the City Council, other departments and the general public. Maintains positive working relationships with other local units of government. Represents the City of Princeton in a professional manner.

**Substantially Below  
Expectations**

**Below  
Expectations**

**Meets  
Expectations**

**Exceeds  
Expectations**

**Substantially Exceeds  
Expectations**

Comments:

Any other comments regarding the Administrator's performance not addressed above?

As a Council Member, what do you like most about working with the City Administrator?

What suggestions do you have which you, as a Council Member, feel could improve your working relationship with the City Administrator?

7A

CITY OF PRINCETON  
SPECIAL COMMON COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS – 431 W. MAIN STREET  
TUESDAY, DECEMBER 20, 2011  
7:00 PM

1. **CALL TO ORDER AND ROLL CALL.** Mayor Mosolf called the meeting to order at 7:01 PM. In attendance were Alderpersons Kallas, Magnus, Hardt, Garro, Pulvermacher, Administrator Weidl, and Mayor Mosolf. Absent was Alderperson Kallenbach.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPEARANCES FROM THE PUBLIC**
  - Irene Carini-135 N Farmer St. She apologized if she offended anyone at the last meeting. The ambulance service is an important topic and the citizens do not feel they had enough time to grasp the topic. She hoped questions would be answered
  - Ernie Pulvermacher-321 Dover St. He was speaking to the Council as a citizen. He wondered how many Council Members spoke to any of the Ambulance personnel about the service. He felt the contract was generated without input or direction from the Council. He also felt the community was forced into this situation without information.
  - Lara Roehl-516 S Farmer St. The meeting was not correct with the ordinances. The description of an administrator is an unbiased fact finder for the Council. Minutes from meetings are not posted on the website. Ambulance members not opposed to service with Berlin, but as taxpayers they are not happy with the information being given to them. If the contract is signed with Berlin the City of Princeton is in trouble.
  - Cary Waite-611 S Fulton St. He reviewed the contract. Princeton Ambulance and Fire Departments are second to none. With the municipalities around Princeton signing with Berlin Ambulance, the City of Princeton will not be able to fund the service by itself. There is a lot of misinformation to the public. We need a viable service. He would like to see the merger going through.
4. **CONSENT CALENDAR**
  - A. **Minutes for Approval:**
    - i. December 13, 2011 Hardt motioned to approve the 12/13/2011 Council Meeting Minutes, seconded by Garro. Carried 4-1 with Pulvermacher voting against.
5. **OLD BUSINESS**
  - A. **Discussion and action regarding the reconsideration of a previous motion**
    - i. Alderperson Garro – Reconsideration of the motion “to table the contracts with the City of Berlin indefinitely until a referendum is conducted at the next available election,” made by Kallenbach and seconded by Kallas. Garro motioned to reconsider the previous motion to table the contracts with the City of Berlin indefinitely until a referendum is conducted at the next available election, seconded by Magnus. Carried 3-2 with Pulvermacher and Kallas voting against.
    - ii. Discussion and action pertaining to EMS Agreements with the City of Berlin Hardt motioned to open up the discussion and take action with the EMS Agreements with the City of Berlin. Seconded by Garro. Carried 3-2 with Pulvermacher and Kallas voting against.

A discussion took place. Alderperson Magnus read answers questions that were asked last week at the meeting. Hardt motioned to ratify the ambulance contract with the City of Berlin as presented and amended with the memos from the Berlin City Administrator Jody Olson dated 12/15/2011 and 11/29/2011, seconded by Magnus. Carried 3-2 with Pulvermacher and Kallas voting against.
6. **NEW BUSINESS**

- A. **Discussing and action pertaining to Mayoral veto of the motion “to table the contracts with the City of Berlin indefinitely until a referendum is conducted at the next available election,” made by Kallenbach and seconded by Kallas.**  
Mayor Mosolf rescinded his veto due to the previous vote.

7. **COMMUNICATIONS** Alderperson Pulvermacher inquired about the money Lee Williams and Cheryle Nickel raised for the ambulance through fundraising. Adminsitrator Weidl stated that the money was in the LGIP and is around \$26,000.00 and the Henry Bednarek Trust is about \$35,000.00. They both will remain City of Princeton funds.
8. **ADJOURN** Mayor Mosolf adjourned the meeting at 7:44 PM.

\* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator’s office at 920.295.6612 with as much advance notice as possible.

First off, the meeting being held tonight is not within legal terms. Our ordinance states that the mayor can in writing to the clerk veto, however it must be brought up at the next REGULAR MEETING, and from there be sent onto the next meeting. NOT calling a special meeting, plus the simple fact that this is not a legislative issue, therefore technically can't be vetoed.

Secondly, those of you involved in the slandering of certain members and the ambulance service in general should be ashamed of yourselves! [The description of an administrator is to be an unbiased, fact finder for the council,] not an I want it my way and will do anything to get it. Making a scene which causes a council person to change their mind and then going out later does not look good for any party involved!

what  
you're  
referring  
to?

We were told that the minutes from the closed session stating that the council gave approval for the contract to be signed still have yet to be posted as we were told at the last meeting.

And I have spoke to many members of the ambulance service. As a service they are not opposed to the combining, as taxpayers they are opposed to the way it has been handled. The administrator has not attended any meeting to discuss this with them or to get their thoughts and ideas!

The strangest thing about all of it is the fact that we can't get a good number to prove the facts that we are being told. Where is the money that was set aside to purchase a new ambulance and the money that was fund-raised? Why in the list the administrator had published for the budget did it include an \$8500 charge for Workmans comp insurance, I know for FACT that there is another service with a higher payroll paying only \$3000 for Work Comp ins. Or how about the \$200 he said was to be budgeted for postage? At regular postal rates that is 454 pieces of mail, most of the department picks up their checks and Lifequest does our billing so where is all of this mail?

The memo from the city of Berlin isn't even the full memo, what is being hidden from us? And why is everything pertaining to the ambulance service monies and budget appear to be tainted?

Someone went gung ho and has an agenda to destroy the service, to not look at all involved and to ask pertinent question. Should this contract proceed we are in a TON OF trouble. Too many variables that are unanswered and too much tainted information, it certainly would appear that there is much being hidden, un-accounted for and not being brought forth so that educated decisions can be made!

Cheryle -  
Here's exactly word for word  
what I said.

*Para*

7A

CITY OF PRINCETON  
COMMON COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS – 431 W. MAIN STREET  
TUESDAY, DECEMBER 27, 2011  
7:00 PM

1. **CALL TO ORDER AND ROLL CALL.** Mayor Mosolf called the meeting to order at 7:00 PM. In attendance were Alderpersons Kallas, Kallenbach, Pulvermacher, Hardt, and Magnus, Administrator Weidl, and Mayor Mosolf. Absent was Alderperson Garro.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPEARANCES FROM THE PUBLIC**
  - Jim George-329 S Fulton St., Questions about garbage pickup.
  - Glen Pulvermacher-500 W Main St., Questions about garbage pickup.
  - Norb Wianecki-610 W Main St., Questions about garbage pickup.
  - Dave Bednarek-1002 W Main St., Questions about garbage pickup.
  - Bob Katerzynske-504 W. Water St., Questions about garbage pickup.
  - Betty Wegner-725 W Main St., Questions about garbage pickup.
  - Matt Greget-525 W Water St., Questions about garbage pickup.
4. **MAYOR'S REPORT**
  - A. **Training opportunities for elected officials.** Mayor Mosolf gave a handout to the Council Members about training. He was ordering the series on tape.
5. **ADMINISTRATORS REPORT** Nothing at this time.
6. **CONSENT CALENDAR** Magnus motioned open Consent Calendar items for discussion and approval, seconded by Pulvermacher. Motion defeated. Voting no were Alderpersons Magnus, Pulvermacher, and Kallas, voting yes was Alderperson Hardt, abstaining was Alderperson Kallenbach. Pulvermacher motioned to table until 1/10/2012 Council Meeting, Consent Calendar items 6Ai for Clarification on Appearances from the Public comment by Lara Roehl, but approve item 6Bi1, seconded by Magnus. Carried 5-0.
  - A. **Minutes for Approval:**
    - i. December 20, 2011
  - B. **Licenses for Approval**
    - i. **Operators Licenses**
      1. Benjamin L Meyer
7. **OLD BUSINESS** Nothing at this time.
8. **NEW BUSINESS** Magnus motioned to open items 8A, B, and C for discussion and possible action, seconded by Pulvermacher. Carried 5-0
  - A. **Discussion and/or action: Veolia Environmental Services Residential Contract**
    - i. **Summary:** Veolia has a list of approximately 25 businesses in Princeton that receive garbage/recycling pick-up, but do not qualify for the service (meaning not residential customers). The Council needs to provide direction as to whether or not the City will now pay to provide business owners with waste/recycling service. Keep in mind there are 3 groups of business owners affected: (1) business owners that received free services set to expire, (2) business owners that received free services attached to a residential unit, and (3) business owners who pay for their own service. Please see enclosed 1996 contract, 2011 extension, the list of business with services set to expire, and a memo from the City Attorney. A representative from Veolia will be in attendance at the meeting on Tuesday to answer questions. In the meantime, Veolia will continue to provide service to the businesses in question until the issue is sufficiently resolved. After a discussion Hardt motioned to amend the Veolia contract to add commercial properties as long as they meet the

residential volume guidelines, seconded by Magnus. Carried with Hardt and Magnus voting yes, Kallas and Kallenbach voting no, and Pulvermacher abstaining. Mayor Mosolf broke tie by voting yes.

B. Discussion and/or action: Permit for Terrance Duckett's salvage business.

- i. **Summary:** Mr. Duckett needs approval from the City Council for a salvage permit located within City limits. The intent is to store vehicles indoors until such time that the vehicles can be transported to a salvage business. The proposed location is zoned appropriately for such usage if the Common Council grants a conditional use permit for inside storage only. Please see ordinances 13-1-36(c)(1) and 13-1-39(11) for further information. Kallenbach motioned to approve application for Conditional Use Permit for Salvage Business for type 4 and vehicles stores indoors, seconded by Magnus. Carried 3-2 with Kallas, Kallenbach, and Magnus voting yes and Hardt and Pulvermacher voting no.

C. Discussion and/or action: Zoning Administrator appointment

- i. **Summary:** the Plan Commission has recommended that the Common Council appoint Nate Mrstik as Zoning Administrator. Please see the ordinance 13-1-150. Alderperson Kallenbach asked Mayor Mosolf to read Ordinance 13-1-151. Hardt motioned to approve the recommendation from the Plan Commission and appoint Nate Mrstik as Zoning Administrator for \$1500.00 per year, seconded by Kallenbach. Carried 3-2 with Hardt, Pulvermacher, and Kallenbach voting yes and Magnus and Kallas voting no.

9. COMMUNICATIONS Nothing at this time.

10. ADJOURN Mayor Mosolf adjourned the meeting at 8:35 PM.

\* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible.

10A

**John Weidl**

**From:** Lacy, Andrew [Andrew.Lacy@etf.state.wi.us]  
**Sent:** Friday, January 06, 2012 9:33 AM  
**To:** 'kmeyers@ehlers-inc.com'; John Weidl  
**Subject:** RE: December report

Hi,

The unfunded liability balance to be paid off after this December Report would be \$235,381.09.

Beginning Balance	\$244,131.46
Less Payments thru November	\$(7,720.80)
Less December Remittance	<u>\$(1,029.57)</u>
Amount of Payoff	\$235,381.09

December Remittance

General Earnings: \$37,553.40 \*.021= \$788.62  
 Prot W/SS Earnings: \$21,904.10\* .011=\$240.95  
 \$1,029.57

Please contact me if you have any questions in regards to the prior service payoff, as Nancy Kittleson has retired.

Thanks!

Andrew Lacy

**Andrew Lacy**  
**Office of Budget Trust Finance**  
**Webs Account Maintenance and Contribution Team**  
**Department of Employee Trust Funds-DOR**  
**Phone: (608) 267-2861**  
**E-Mail: andrew.lacy@etf.state.wi.us**  
**Fax: (608) 266-0133**

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**From:** John Weidl [mailto:JWeidl@cityofprincetonwi.com]  
**Sent:** Friday, January 06, 2012 8:32 AM  
**To:** Lacy, Andrew  
**Subject:** FW: December report

Please see attached. Contact me directly if you need anything else to complete the payoff amount.

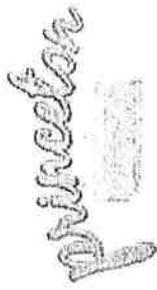
Regards,

1/6/2012

John S. Weidl, City Administrator/Clerk/Treasurer  
City of Princeton  
531 S. Fulton St., Princeton, WI 54968  
w: 920.295.6612  
f: 920.295.3441

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# City of Princeton GIS Maps



PROPOSED PHASE DELINEATIONS

SE QUAD



## Legend

+ Railroad

Map Data Current as of January 1, 2007

Map Disclaimer: Information displayed on this map was developed from various sources and from available public records. This information is intended for general location purposes only and in support of Chap. 70, Wis. Statutes. Map data is NOT a substitute for a survey. Map information verification is the responsibility of the user.

1 inch equals 301 feet

Map Developed and Hosted by:



PROFESSIONAL SURVEYOR  
STATE OF WISCONSIN  
IN PLUMBING - INSTRUMENTAL



## **Project Description**

### *“Southeast Quadrant” Reconstruction Plan for the City of Princeton*

The purpose of this proposal is to build and enact a development plan for the City of Princeton, Wisconsin that addresses the problems in the infrastructure of the city utilities without causing excessive tax and utility cost burdens on the population of Princeton. The aged infrastructure of Princeton is most apparent in the southeast quadrant of the city.

Most of the watermains and sanitary sewer mains in this area are in dire need of replacement as they are original with the system. With the reconstruction of the streets in the southeast quadrant, we plan to add watermains to Harvard, Wisconsin, Dodge, and Dover streets. This will improve water quality to the residents by eliminating long service lines. The city had the entire sanitary system televised in 2006. The southeast quadrant was plagued with roots in services, cracked deteriorating mains and bowing and puddling mains. This was also identified as an area allowing excessive infiltration and inflow. Furthermore, this study originated a plan of attack prioritizing the replacement of the infrastructure.

The attached Master Reconstruction Plan outlines the eleven projects we plan to accomplish over the next thirty years. In the intervening time we will seek to identify and reduce other sources of infiltration and inflow and strive to ensure quality in our drinking water.

# Preliminary Inquiry for Project Financing Water and Waste Water Facilities

If you would like to be contacted by those agencies that appear to have a program that could assist your municipality with your water or wastewater project, complete this form and submit it to the address below.

Applicant/Owner: City of Princeton Date: 11-24-2009

Public Body  Non-Profit  Private  Other: \_\_\_\_\_

Contact Name: Josh Shoemgann Phone No: 920-295-6612  
Address: 531 S. Fulton St. Fax No.: 920-295-3441  
City & Zip Code: Princeton WI 54968 E-mail: city clerk@charter internet.com  
County: Green Lake

### Description of Type of Utility & Identify Service Area:

Water and Waste Water Replacing/Updating Water and Sewer mains and laterals

Population of Community:

<10,000  10,000 - 50,000  >50,000

Project is needed for:

Residential  Commercial  Public  Other: \_\_\_\_\_

On the reverse or attached, please describe your immediate and long range needs/issues/problems.

On the reverse or attached, please describe (if known) proposed solutions/project description and timeline for action.

Estimated Cost of Project (if known):

Sanitary Sewers and laterals and Watermains and laterals \$ 245,182

Project Contacts and Consultants (if known):

Consulting Engineer: Kunkel Engineering  
Financial Consultant: Elmer S. Anderson  
Attorney: Winters & Olson  
Other: \_\_\_\_\_

Send this Inquiry to: Wisconsin Rural Water Association  
Ken M. Blomberg - Executive Director  
350 Water Way  
Plover WI 54467  
Phone: (715) 344-7778  
FAX: (715) 344-5555  
E-Mail: ken@wrwa.org

**City of Princeton  
"Southeast Quadrant" Master Reconstruction Plan**

**Prepared by  
MSA Professional Services, Inc.  
20 October 2008**

**Project Background**

The streets & utilities (sanitary sewer, watermain, and storm sewer) in the "Southeast Quadrant" of the City of Princeton are in generally poor to very poor condition and are in great need of properly sequenced reconstruction. Also, there is no existing watermain on Harvard, Wisconsin, Dodge or the section of Dover St between Farmer and Howard. The reconstruction of these streets would provide an opportunity to improve water system connectivity in this area and eliminate lengthy water services to residences by constructing new watermain on these streets. The "SE Quadrant" streets are outlined on the attached exhibit, and are listed as follows:

**Farmer, Clinton, and Howard Streets** – from Water St to South St  
**Water, Harvard, Wisconsin, Dodge, and Dover Streets** – from Farmer St to STH 73/Fulton St  
**South Street** – from Farmer St to Howard St

**Plan Preparation Summary**

MSA Professional Services, Inc. acquired field topographic survey information on the sanitary sewer, watermain, and storm sewer in this area. MSA integrated this information into a computer-aided drafting (CAD) format and compiled the observed sizes and slopes of these existing utilities. Sanitary sewer slopes were checked for minimum recommended slopes, based on DNR code Chapter NR 110.13. MSA evaluated where sanitary sewer would need to be reconstructed at different elevations in order to provide the minimum recommended slopes and checked for any potential conflicts with existing storm sewer. MSA also evaluated the sequence of the phases of this sanitary sewer reconstruction and noted which phases need to be constructed prior to other phases. The recommended sanitary sewer system improvements and one possible sequence of phases are outlined in the following report.

## SUGGESTED UTILITY MODIFICATIONS/IMPROVEMENTS:

1. **Re-route the Howard St sanitary sewer from the manhole at Harvard St so that this section drains south to the manhole at the intersection of Howard St and Dodge St.**
  - a. **Why:** All five sections of sanitary sewer in this area (see attached map) are installed at a slope that is below that specified in DNR code NR110. Utility personnel have experienced regular backups in at least one of these flat sewer lines. Re-routing this flow to the sanitary main on Dodge St will provide more depth on the downstream end of the sewer and therefore provides the opportunity to reconstruct the sanitary sewer with acceptable minimum slope, while maintaining or increasing current depth of bury.
  - b. **Sequence Notes:** Could be reconstructed either before or after the Farmer St & Dodge St sewers are reconstructed. This phase is recommended to be constructed as Phase 1 due to reported sewer backups on Wisconsin St and to provide a key east-west watermain line connecting the STH 73 watermain to the mains on Howard St and Clinton St.
  
2. **Upgrade Dodge St sanitary sewer to 10" diameter at minimum slope.**
  - a. **Why:** The map titled *Sewer System, Princeton, Wisconsin, 1936 – Revised 1964* indicates that this sanitary sewer is already 10" diameter, but the field survey and the recollection of Princeton Utility personnel seem to indicate that a portion of this sewer is 8" diameter. Installing this sewer at the minimum 10" slope of 0.28% will provide ample depth to accommodate the newly re-routed flow from the north on Howard St, while allowing the Howard St sewer to be constructed first.
  - b. **Sequence Notes:** Could be reconstructed either before or after the Farmer St & Howard St sewers are reconstructed. This phase should be considered higher priority than Farmer St because it will provide a key east-west watermain line connecting the STH 73 watermain to the mains on Howard St, Clinton St, and Farmer St.
  
3. **Upgrade Farmer St sanitary sewer to 12" diameter at minimum slope.**
  - a. **Why:** All five sections of sanitary sewer that were surveyed along Farmer St are installed at a slope that is below the minimum specified slope in DNR code chapter NR110. The map titled *Sewer System, Princeton, Wisconsin, 1936 – Revised 1964* indicates that this Farmer St sanitary sewer is 10" diameter, but the field survey seems to indicate that this sewer is 12" diameter. Regardless of the existing diameter, installing this sewer at the minimum 12" slope of 0.22% will provide ample depth to accommodate the flow from all cross-streets, including Dodge St, which will accommodate the newly re-routed flow from the north on Howard St. It should be noted that the South St 8" sanitary sewer should be reconstructed at a higher elevation, at the absolute minimum slope allowed by NR 110 (approximately 0.40' higher at the east manhole on South St.), prior to the reconstruction of Farmer St 12" sanitary sewer, in order to match this proposed raised Farmer St sanitary sewer.
  - b. **Sequence Notes:** This sewer *can* be constructed prior to the Water, Harvard, Wisconsin, Dodge, and Dover Sts, because the manholes at these intersections currently have ample elevation difference between the north-draining lines and the east-flow lines. However, this Farmer St Sewer needs to be reconstructed **AFTER** the South St sewer is reconstructed at a higher elevation. This raised South St sanitary sewer will be anywhere from 1.3' to 0.4' higher than the existing sewer, so further topographic survey information should be gathered on the homes it services before planning for the reconstruction of the Farmer St. & South St. sewers.

**4. Lower Water St 8" sanitary sewer draining to the west and sections of Clinton St & Howard St sanitary sewer draining to the north to achieve minimum slope.**

- a. *Why:* Two of the three 8" sanitary sewer sections along Water St are installed at a slope that is below the recommended minimum slope for 8" sewer. Also, the portions of the sewer on Clinton St. and Howard St. that drain to the north are installed at less than this recommended slope. Lowering the Water St 8" sewer would provide an opportunity to increase the slope of the north-draining sewers on Clinton and Howard, while maintaining or increasing their bury depth.
- b. *Sequence Notes:* There is ample elevation difference between the sewer draining north on Farmer St and the line coming into this manhole from the east on Water St, so much of this lower elevation can be achieved at this manhole. Because the sewer lines from Clinton St and Howard St draining north to Water St will also be lowered in order to achieve increased slope, the Water St sewer needs to be reconstructed prior the reconstruction of the sections of Clinton St and Howard St sewer that drain north.

**5. Lower the portion of Wisconsin St 8" sanitary sewer from Farmer to Clinton St and re-direct 8" sanitary sewer on Clinton St from Harvard Street to Wisconsin St to flow south.**

- a. *Why:* The 8" sanitary sewer on Clinton St from Harvard St to Wisconsin St is installed at less than recommended slope. Lowering the Wisconsin St 8" sanitary sewer from Farmer St to Clinton St would allow this section of Clinton St sewer to be re-directed south.
- b. *Sequence Notes:* There is ample elevation difference between the sewer draining north on Farmer St and the line coming into this manhole from the east on Wisconsin St, so this lower elevation can be achieved at this manhole. If the city opts to reconstruct this section of Clinton St prior to the reconstruction of Water St, proper slope can be achieved in this section by re-directing it south to the newly lowered Wisconsin St sewer. If the Water St sewer is reconstructed and lowered prior to the reconstruction of this section of Clinton St, this section Wisconsin St sewer would not need to be lowered.

**RECOMMENDED PHASES:****Phase 1. Howard St – from Harvard St to Dodge St & Wisconsin St – from Clinton St to STH 73/Fulton St**

- a. *# of Blocks:* 4
- b. *Linear feet (approx):* 1,500
- c. *Sequence Notes:* This phase is recommended to be constructed as Phase 1 due to reported sewer backups on Wisconsin St and to provide a key east-west watermain line connecting the STH 73 watermain to the mains on Howard St and Clinton St.

**Phase 2. Harvard St – from Clinton St to STH 73/Fulton**

- a. *# of Blocks:* 2
- b. *Linear feet (approx.):* 750
- c. *Sequence Notes:* This phase is recommended to be constructed as Phase 2 due to reported sanitary sewer deficiencies and severely deteriorated pavement on this street. This reconstruction would also provide a key east-west watermain line connecting the STH 73 watermain to the mains on Howard St and Clinton St. The reconstruction of this section of sanitary sewer poses no conflicts with the future reconstruction of sanitary sewer sections draining to it. Also, sanitary sewer main could be extended west from the manhole at Howard St to the west, in order to serve any existing or future residences without using excessively long sanitary laterals. This phase could be interchanged with Phase 3, 4, or 5, according to City's preference.

**Phase 3. Dodge St – from Farmer St to STH 73/Fulton**

- a. *# of Blocks:* 3
- b. *Linear feet (approx.):* 1,200
- c. *Sequence Notes:* This phase is recommended to be constructed as Phase 3 due to reported deteriorated and aged sanitary sewer on this street and to provide a key east-west watermain line connecting the STH 73 watermain to the mains on Howard St, Clinton St, and Farmer St. It would also complete street enhancement around City Park. This section of sanitary sewer can be constructed prior to all other sections draining to it, because the proposed sewer elevations along Dodge St would be lower than the existing sewer elevations draining to it. This phase could be interchanged with Phase 2, 4, or 5, according to City's preference.

**Phase 4. Water St – from Farmer St to Clinton St & Clinton St – from Water St to Harvard St & Harvard St – from Farmer St to Clinton St**

- a. *# of Blocks:* 3
- b. *Linear feet (approx.):* 1,150
- c. *Sequence Notes:* The sections of sanitary sewer draining to Water St from the south are installed at less than recommended slope; in order reconstruct them with sufficient slope, the sanitary sewer on Water St needs to be lowered. The portion of the Water St sanitary sewer in this phase is the portion that would need to be reconstructed first in order to accommodate all reconstruction of sewer draining to it. This phase could be interchanged with Phase 2, 3, or 5, according to City's preference.

**Phase 5. Wisconsin St – from Farmer St to Clinton St & Clinton St – from Dodge St to Harvard St.**

- a. *# of Blocks:* 3
- b. *Linear feet (approx.):* 1,200
- c. *Sequence Notes:* This phase is recommended to be constructed as Phase 5 in order to complete the new east-west watermain connection from Clinton St to Farmer St. This phase could be interchanged with Phase 2, 3, or 4, according to City's preference. If this phase is constructed prior to Phase 4 shown above (one block each of Water, Clinton, & Harvard), the section of sanitary sewer on Wisconsin St from Farmer to Clinton could be lowered, which would allow the section of sanitary sewer on Clinton St from Harvard to Wisconsin to be reinstalled to drain to the south, eliminating the need for the downstream section of Water St sanitary sewer to be reconstructed first.

**Phase 6. Water St – from Clinton St to STH 73/Fulton & Howard St – from Water St to Harvard St**

- a. *# of Blocks:* 3
- b. *Linear feet (approx.):* 1,180
- c. *Sequence Notes:* Because the sanitary sewer in this phase is located upstream of sanitary sewer on Water St that should be lowered to accommodate minimum slopes, this phase needs to be constructed AFTER Phase 4, which includes the reconstruction of the sanitary sewer on Water St from Farmer St to Clinton St.

**Phase 7. Dover St – from Clinton St to STH 73/Fulton & Howard St – from Dover St to Dodge St**

- a. *# of Blocks:* 3
- b. *Linear feet (approx.):* 1,240
- c. *Sequence Notes:* This phase is recommended in order to provide an east-west watermain loop connecting the Clinton St line to the Howard St line. This phase could be interchanged with any of the above phases because there are no conflicts with lowered, raised, or re-directed sewer.

**Phase 8. Dover St – from Farmer St to Clinton St & Clinton St – from South St to Dodge St**

- a. *# of Blocks:* 3
- b. *Linear feet (approx.):* 1,160
- c. *Sequence Notes:* This phase is recommended in order to provide an east-west watermain loop connecting the Clinton St line to the Farmer St line. This phase could be interchanged with any of the above phases because there are no conflicts with lowered, raised, or re-directed sewer.

**Phase 9. South St – from Farmer St to Howard St & Howard St – from South St to Dover St**

- a. *# of Blocks:* 3
- b. *Linear feet (approx.):* 1,190
- c. *Sequence Notes:* This phase could be interchanged with any of the above phases because there are no conflicts with lowered, raised, or re-directed sewer. However, this phase does need to be completed prior to Phases 10 & 11, because these future phases would entail raising the sanitary sewer on Farmer St to provide the minimum recommend slope.

Also, it is unclear if raising the sanitary sewer on this street is feasible; there may be elevation conflicts with the existing lateral elevations for the residences on South St. Additional topographic information on the western South St residences should be obtained before proceeding with the planning of this phase and the following Phases 10 & 11.

**Phase 10. Farmer St – from South St to Wisconsin St**

- a. *# of Blocks:* 3
- b. *Linear feet (approx.):* 1,200
- c. *Sequence Notes:* This phase needs to be completed prior to Phase 11, because this future phase would entail raising the sanitary sewer on Farmer St to provide the minimum recommend slope. It is unclear if raising the sanitary sewer on South St is feasible; there may be elevation conflicts with the existing lateral elevations for the residences on South St. Additional topographic information on the western South St residences should be obtained before proceeding with the planning of this phase and the Phases 9 & 11.

**Phase 11. Farmer St – from South St to Wisconsin St**

- a. *# of Blocks:* 3
- b. *Linear feet (approx.):* 1,200
- c. *Sequence Notes:* This phase needs to be completed after Phase 10, because Phases 9 & 10 entail raising the sanitary sewer on Farmer St and South St to provide the minimum recommend slope. It is unclear if raising the sanitary sewer on South St is feasible; there may be elevation conflicts with the existing lateral elevations for the residences on South St. Additional topographic information on the western South St residences should be obtained before proceeding with the planning of this phase and the previous Phases 9 & 10.



107 Parallel Street  
Beaver Dam, WI 53916  
(920) 356-9447  
fax: (920) 356-9454  
kunkelengineering.com

## MEMORANDUM

10B

December 30, 2011

To: Mr. John Weidl, City Administrator  
City of Princeton

From: Craig J. Kunkel, PE

Re: **Southeast District Master Plan**  
**Sanitary Sewer/Watermain/Infrastructure Repairs**  
**2008 MSA Plan**

---

John, as we discussed earlier this month, we understand that the Common Council will once again review and the utility and infrastructure plans for the Southeast quadrant of the City based upon a 2008 plan prepared by MSA Professional Services.

### General

The Southeast quadrant is generally defined as that area lying between STH 23 and South Farmer Street, West Water Street and South Street. Attachment A to this transmittal provides a map depicting the boundaries of the area as defined above. The public utilities within the Southeast quadrant are regarded as some of the poorest within the City of Princeton. The sanitary sewer was originally constructed of vitrified clay pipe (tile) which over time is subject to compressive cracking and deflection providing for the introduction of clear water into the sanitary sewer system and causing sewage backups. The water main construction within the area is generally sufficient, however dead ends negatively impact both water quality to residences as well as the pressure and flows necessary for firefighting activities. The streets have been maintained by City crews since originally constructed although the storm sewer system is generally not adequate to provide positive drainage from off-street areas.

### Highway Projects

Highway projects for both STH 23 and STH 73 were undertaken by the WisDOT over the last decade. The City's utility infrastructure within those right-of-ways was reconstructed under the auspices of Kunkel Engineering Group and a number of improvements were undertaken in order to facilitate the extension and rehabilitation within the Southeast quadrant.

- The sanitary sewer at the intersection of STH 23 and South Farmer Street was designed and constructed at a lower depth. Deepening the sewer allows the City the ability to reconstruct the balance of sanitary sewer improvements within the Southeast quadrant and to eliminate sewer backups.
- Water main was upsized within the highway right-of-ways in order to provide the backbone for the looping of new water mains and elimination of the existing dead ends within the neighborhood. We would characterize the highway improvements as providing the *skeletal backbone for reconstruction* of utility infrastructure within the Southeast Neighborhood.
- Finally, Kunkel Engineering Group was directed by the City of Princeton to prepare plans and specifications for street and utility improvements on both Wisconsin Street and Howard Street as depicted with yellow on the attached map. The plans and specifications were prepared in concert with City forces and approved by the Council for construction, however the project was ultimately not sent out for bids. Approvals were obtained from the WDNR to facilitate the utility extensions and a Notice of Intent filed with the WDNR to undertake the street reconstruction component. The bottom line is that this bid package is ready to go at the City's direction. It would only require the solicitation of State wage rates in order to solicit construction bids. Again, this particular section of street and utility work is an offshoot of the utility upgrade undertaken in conjunction with STH 23 WisDOT project.

John, although it may be a bit overwhelming, I have included for you a copy of the 2010 Street and Utility Improvement project for Wisconsin and Howard Streets if you have not located them as of yet within the City files.

We would be more than happy to discuss improvements within the Southeast quadrant neighborhood at both yours and the Common Council's direction. We believe that our tenure as City Engineers and understanding of the infrastructure on the improvements undertaken in conjunction with the State Highway projects represent an asset that the City may rely upon to guide future planning.

I hope that this Memorandum will serve to answer your immediate questions relative to the Southeast quadrant master plan.

Happy New Year!

Craig

# City of Princeton, SE Neighborhood Infrastructure Improvement Situation Map



Sewer Lowered in 2006 to provide for southerly extension into the SE Neighborhood

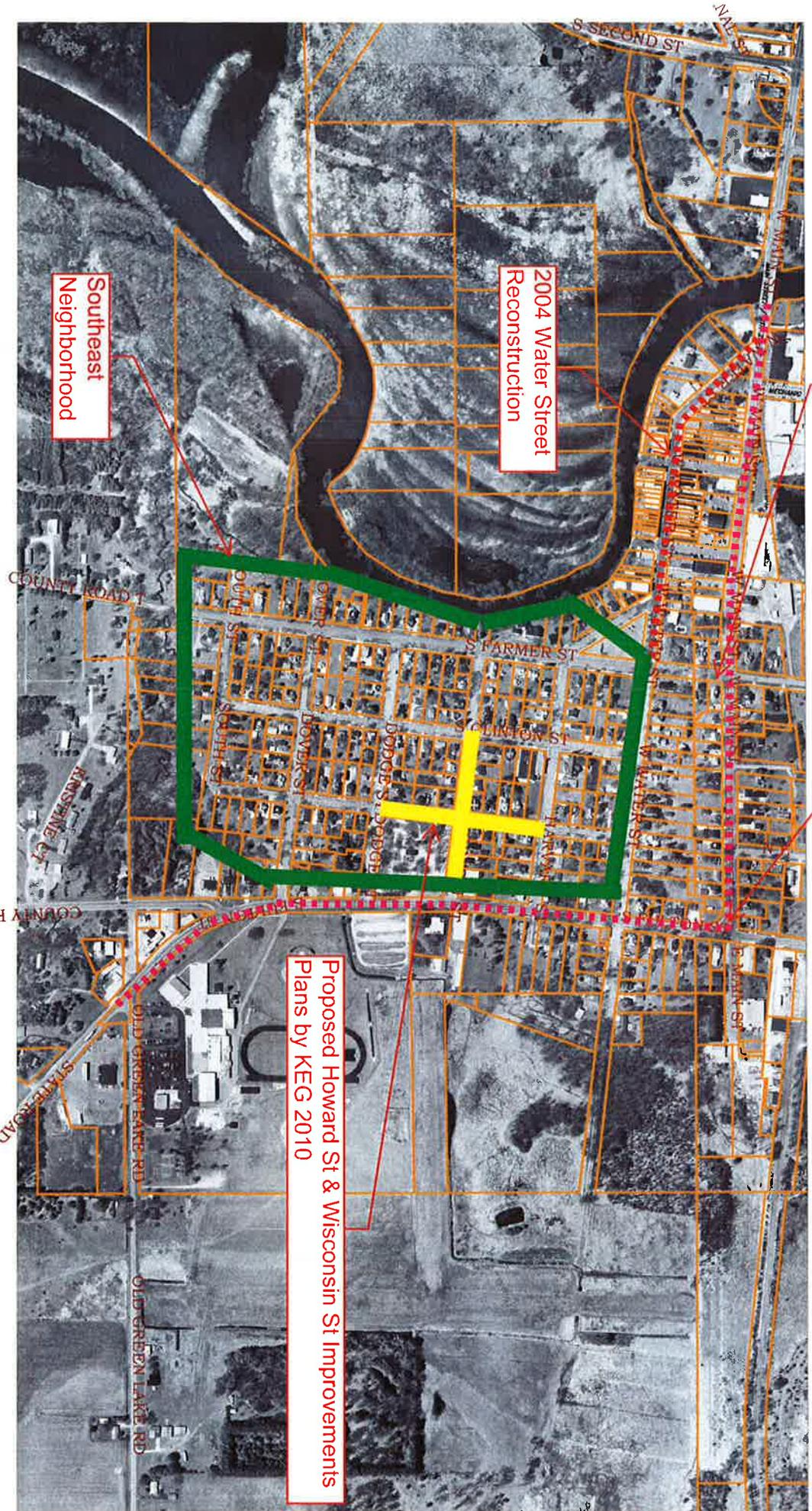
2006 Reconstruction of Main & Fulton Streets

2004 Water Street Reconstruction

Southeast Neighborhood

Proposed Howard St & Wisconsin St Improvements  
Plans by KEG 2010

December 29, 2011





10 e

CERTIFIED PUBLIC ACCOUNTANTS

Gary G. Born, CPA  
Gregory G. Feucht, CPA  
Ann B. Freund, CPA  
Lauren Freund, CPA  
Eric Gurholt, CPA  
Cynthia L. Hintz, CPA  
Wayne N. Huberty, CPA  
Christina Plummer, CPA

Dean C. Rogers, CPA  
Gregory P. Stewart, CPA  
Christine J. Taylor, CPA  
Kimberly Thome, CPA  
Timothy C. Tillman, CPA  
Paul Van Ess, CPA  
Wayne M. Wallschlaeger, CPA

December 14, 2011

To the City Council  
City of Princeton  
531 S. Fulton St.  
Princeton, WI 54938

We are pleased to confirm our understanding of the services we are to provide the City of Princeton for the year ended December 31, 2011. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City of Princeton as of and for the year ended December 31, 2011. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Princeton's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Princeton's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

We will also audit the financial statements of the business-type account, which collectively comprise the basic financial statements of the Princeton Municipal Electric, Water and Wastewater Utility as of and for the year ended December 31, 2011.

We will compile, from information you provide, the following reports of the City of Princeton for the year ended December 31, 2011:

- 1) City of Princeton Tax Increment District No. 2
- 2) Financial Report Form C, if needed
- 3) Public Service Commission, if needed

**Audit Objectives**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in

*Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of City of Princeton and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that City of Princeton is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

### **Management Responsibilities**

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Princeton and the respective changes in financial position and cash flows, where applicable, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

#### **Audit Procedures—Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Princeton's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to City of Princeton; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Huberty & Associates, S.C. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the United States Department of Agriculture Rural Development or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Huberty & Associates, S.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the United States Department of Agriculture Rural Development. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately February 6, 2012 and to issue our reports no later than March 31, 2012. Cyndi Hintz, CPA is the engagement manager and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$23,920. This includes \$20,210 to audit the City and the Utility, \$1,310 for Yellow Book, \$650 to compile the Form C, if needed, and \$1,750 to compile the PSC report, if needed. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If this account is listed with a collection agency, a collection charge equal to 35% of the balance due on the account will be added to the account to cover the costs incurred in the collection of the account. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2008 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the City of Princeton and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*Hubert & Associates, S.C.*

Certified Public Accountants

**RESPONSE:**

This letter correctly sets forth the understanding of the City of Princeton.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Lewis, Kisch & Associates, Ltd.**

*CERTIFIED PUBLIC ACCOUNTANTS*

N7111 1275<sup>th</sup> Street  
River Falls, Wisconsin 54022

James V. Lewis, C.P.A.  
Carol J. Sailer, C.P.A.  
Thomas A. Madsen, C.P.A.

October 14, 2008

Telephone: (651) 437-3356  
email: admin@lewiskisch.com

Of Counsel

John T. Kisch, C.P.A.

To The Shareholders  
Huberty & Associates, S.C.

We have reviewed the system of quality control for the accounting and auditing practice of Huberty & Associates, S.C. (the firm) in effect for the year ended June 30, 2008. A system of quality control encompasses the firm's organizational structure, the policies adopted and procedures established to provide it with reasonable assurance of conforming with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of CPAs (AICPA). The firm is responsible for designing a system of quality control and complying with it to provide the firm reasonable assurance of conforming with professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance with its system of quality control based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. During our review, we read required representations from the firm, interviewed firm personnel and obtained an understanding of the nature of the firm's accounting and auditing practice, and the design of the firm's system of quality control sufficient to assess the risks implicit in its practice. Based on our assessments, we selected engagements and administrative files to test for conformity with professional standards and compliance with the firm's system of quality control. The engagements selected represented a reasonable cross-section of the firm's accounting and auditing practice with emphasis on higher-risk engagements. The engagements selected included among others an audit of an Employee Benefit Plan and engagements performed under *Government Auditing Standards*. Prior to concluding the review, we reassessed the adequacy of the scope of the peer review procedures and met with firm management to discuss the results of our review. We believe that the procedures we performed provide a reasonable basis for our opinion.

In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Our review was based on selected tests therefore it would not necessarily detect all weaknesses in the system of quality control or all instances of noncompliance with it. There are inherent limitations in the effectiveness of any system of quality control and therefore noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Huberty & Associates, S.C. in effect for the year ended June 30, 2008, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

Respectfully submitted,

*Lewis, Kisch & Associates, Ltd.*

Members

Minnesota Society of Certified Public Accountants  
American Institute of Certified Public Accountants  
Minnesota Association of Public Accountants

10E



*Princeton on the Fox  
Where yesterday meets tomorrow*

**CITY OF PRINCETON**  
**OFFICE OF THE CITY ATTORNEY**

January 4, 2012

Sent Via Email Only

City of Princeton  
P.O. Box 53  
Princeton, WI 54968

RE: Retainer Agreement

Dear City of Princeton:

The purpose of this letter is to respond to the City's request that as part of my Retainer Agreement that I would attend 12 monthly meetings of the Common Council.

The understanding is that I would be present at the second meeting of the month which is held on the 4<sup>th</sup> Tuesday of every month.

I would request that the monthly Retainer be modified at a rate of \$50.00 per month for a total payable of \$2050.00 to be paid by the 10<sup>th</sup> of every month.

All other terms of the Retainer Agreement would remain. Please do not hesitate to contact me with any questions.

Sincerely,

Ludwig L. Wurtz

LLW/mh