

AMENDED
CITY OF PRINCETON
COMMON COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, OCTOBER 23, 2012
7:00 PM

1. CALL TO ORDER AND ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. MAYOR'S REPORT
 - A. Code of Conduct
4. APPROVAL OF AGENDA
5. APPEARANCES FROM THE PUBLIC
6. CONSENT CALENDAR
 - A. Minutes for Approval:
 - i. October 9, 2012
 - ii. October 16, 2012
7. REPORTS
 - A. Bird City USA – The City of Princeton will receive formal Bird City USA status recognition
 - B. MSA Engineering – Information regarding grant opportunities, LMI survey, and GIS
8. NEW BUSINESS
 - A. Discussion and/or Action: Resolution 2012 – 04: Adopting the Green Lake County All Hazards Mitigation Plan – please stop by City Hall to borrow the 226-page copy provided by Green Lake County.
 - B. Discussion and/or Action: Bowmar Appraisal Inc. Contract for 2013
 - C. Discussion and/or Action: Budget Presentations FY 2013 – Departments staff will use visual presentations to explain where each department was this year (2012) and where we are going in 2013. Please see budget comparisons provided at the last meeting for line-by-line revenue and expenditure projections.
 - i. Police Department
 - ii. Streets/Building Maintenance
 - iii. Water Utility
 - iv. Wastewater Utility
9. COMMUNICATIONS
10. CLOSED SESSION
 - A. Wisconsin State Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - i. Jefferson Street Property: Letter of Intent
11. ADJOURN

* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now uses digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

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CITY OF PRINCETON
COMMON COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, OCTOBER 9, 2012
7:00 PM

1. **CALL TO ORDER AND ROLL CALL.** Mayor Mosolf called the meeting to order at 7:00 PM. In attendance were Alderpersons Kallas, Hardt, Garro, Magnus, and Roehl, Administrator Weidl and Mayor Mosolf. Absent at Roll Call was Alderperson Kallenbach, he arrived during the Pledge of Allegiance.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **MAYOR'S REPORT**
 - A. **Code of Conduct** Mayor Mosolf read the statement about Code of Conduct at meetings.
4. **APPROVAL OF AGENDA** Garro motioned to approve the agenda, seconded by Magnus. Carried 6-0.
5. **APPEARANCES FROM THE PUBLIC**
6. **CONSENT CALENDAR**
 - A. **Minutes for Approval:**
 - i. **September 25, 2012** Magnus motioned to approve the 9/25/12 Council Minutes, seconded by Garro. Carried 6-0.
7. **REPORTS**
 - A. **Administrator Report**
 - i. **Check Register for September 2012** Administrator Weidl stated the Check Register was in the Council Packets, to contact him if there were any questions.
 - B. **Police Chief** Police Chief Bargenquast had a police report for the Council. Also, there will be a Call Box in front of the Police Department before the end of October. The Prescription Drug drop off went well.
 - C. **Library Director** Library Director Duhr stated she went to the Neighborhood Watch Meeting.
8. **COMMUNICATIONS** Alderperson Garro stated she was contacted about a Pedestrian Crossing sign by Jillian's Restaurant. City staff will look at signs and costs.
9. **NEW BUSINESS**
 - A. **Budget Presentations FY 2013 – Departments staff will use visual presentations to explain where each department was this year (2012) and where we are going in 2013. Please see budget comparisons for line-by-line revenue and expenditure projections.** Administrator Weidl, Cheryle Nickel, Vicki Duhr, and Lee Williams gave budget presentations about the departments listed below. They discussed what was accomplished in the departments in 2012 and what was planned for 2013.
 - i. **General Administration**
 - ii. **Parks**
 - iii. **Library**
 - iv. **Electric Utility**
10. **ADJOURN** Mayor Mosolf adjourned the meeting at 8:15 PM.

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CITY OF PRINCETON
COMMON COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, OCTOBER 16, 2012
8:30 AM

1. CALL TO ORDER AND ROLL CALL. Kallenbach called the meeting to order at 8:30. Present: Roehl, Magnus, Kallas, Garro, Kallenbach. Absent: Mosolf, Hardt
2. PLEDGE OF ALLEGIANCE.
3. APPROVAL OF AGENDA Motion by Garro, Second by Kallas. Voice vote 5-0, approved.
4. APPEARANCES FROM THE PUBLIC None
5. NEW BUSINESS

A. Motion to reconsider Halloween trick or treat day/hours: Proposal to go from Saturday, October 27, to Sunday, October 28th from 3-5PM. *Original Motion: Magnus motioned to have Halloween Trick or Treat hours in the City of Princeton, Saturday, October 27th from 3:00 pm to 5:00 pm., seconded by Garro. Carried 6-0.*

Kallas motions to reconsider Magnus' motion to have Halloween Trick or Treat hours in the City of Princeton, Saturday, October 27th from 3:00 pm to 5:00 pm., seconded by Garro. Carried 5-0.

Garro motions to change the 2012 Trick or Treating hours from Saturday to Sunday October 28th, from 3-5PM, and have the City draw up a proclamation stating that Halloween Trick or Treat hours in the City of Princeton will be on the last Sunday in October from 3:00 pm to 5:00 pm., seconded by Kallenbach. Carried 5-0.

6. ADJOURN Kallenbach adjourned the meeting at 8:45

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CITY OF PRINCETON

October 23, 2012

GIS Services

MSA Professional Services



OVERVIEW OF GIS SERVICES

MSA has been providing GIS services to clients for over 20 years guiding them through the myriad of solutions, technologies and processes to help use these tools to make better decisions. We have provided services such as:

- GIS Needs Assessments
- Layer & Database design
- Asset inventory collection and inspection
- Survey & conversion services for tax parcels and survey base mapping
- On-site GIS system maintenance services
- Esri software sales & training
- GIS system implementation assistance
- Web GIS applications and Asset Management Systems
- Hand-held GPS Sales and Training for Trimble systems
- Mobile GIS Implementation

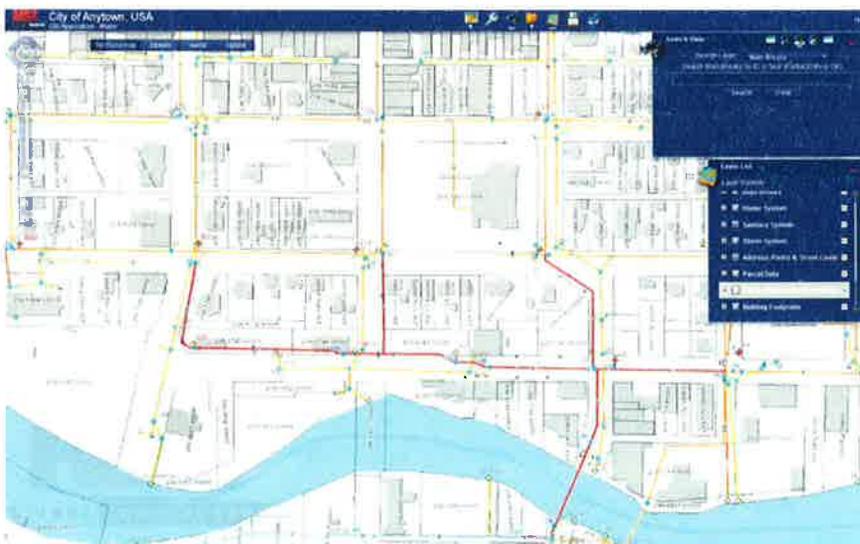
MSA has provided GIS technologies to many different agencies and government including state agencies, county assessors, engineers, sheriff's departments, water and electrical utilities.

In addition to these qualifications, MSA can provide customized design, implementation and hosting of ArcGIS Server web systems for

county, municipal and private clients. These applications vary from public access viewers to system specifically designed to allow editing and information management, enabling clients to keep up with changing asset conditions easily.

The strategic use of these cloud applications allows agencies to leverage GIS efforts across the organization and take full advantage of this great technology and yet control overhead costs.

Currently MSA is hosting over 40 web applications, many of which developed for specific purposes or departmental needs.



City of Princeton, Wisconsin
GIS/Asset Management Proposal October 1, 2012



Overview of GIS Services

MSA has been providing GIS services for almost 20 years and our staff has 40 years of combined experience in the development of GIS systems to support utility asset management, permitting, capital planning and zoning administration. Our range of services range include base map development for tax parcel, database design and implementation assistance, hand held GPS systems and training, web based asset management software as well as new mobile technologies to take your GIS with you in the field. MSA is an authorized Esri software partner providing a full range of GIS solutions provided by the world's leading GIS software authority. MSA can provide a wide array of Trimble GPS collection systems and for various field and asset functions to support any City need.

MSA has provided GIS applications for over 40 municipalities and counties throughout our Midwest region. These applications have ranged from simple tax parcel information systems to comprehensive asset management systems that contain a full complement of GIS editing functions.

Princeton GIS Project

MSA started Princeton's GIS back in 2006 with a parcel mapping project in cooperation with Green Lake County. Once completed the tax parcels were provided to the County for use in assessment and mapping as well as to maintain. That project was followed up with a small utility project to support an engineering study. In that project 126 features from storm sewer, sanitary and water systems were located with a hand held sub foot Trimble GPS. The City also completed an Urban Forestry Inventory with Bluestem Forestry which included a GIS database. This urban forestry layer was then uploaded into a web GIS system for City use but has since not been kept current in a GIS format.

The proposed new GIS project seeks to build upon these previous efforts by the completion of the GPS survey for uncollected features or locations that have been affected by street projects since the previous effort, mapping of the utility distribution systems and an upgrade to MSA's current asset management system with staff training.

The GIS database will contain features (layers) for each of the following systems:

Sanitary System

- Sanitary Manholes
- Lift Stations
- Gravity Mains
- Pressure/Force Mains
- Control Valves
- Clean Outs/Wet Wells
- WWTF

Water System

- Hydrants
- Main and Hydrant Valves
- Tower/Reservoir/Booster
- Wells
- Water Mains

The City does have the option to add content to each of these systems in terms of detail with additional layers for sewer laterals or water services and laterals at any time. Estimates for Storm Sewer or Electrical can be generated with assistance from City staff.

**City of Princeton, Wisconsin
GIS/Asset Management Proposal October 1, 2012**



MSA will obtain copies of existing sanitary and water system maps and review the content with Public Works staff prior to field collection. The GPS effort will collect approximately 230 sanitary manholes and 320 hydrants, main/hydrant valve locations. Basic system attributes that are retrievable from supporting information will include City ID's, materials, approximate pipe length from GIS and sizing. The databases for these layers will be updated to current asset management standards to facilitate future City needs with regards to tracking asset details, conditions and maintenance. All system condition attributes will be default valued as "Good" to allow the City to quickly edit poor condition assets for project planning.

Princeton Sewer Map circa 1936



Once the GIS databases are complete MSA will draft a large copy of each system to allow the City an opportunity to review, make correction and redline edits for the final versions. MSA will provide a Sanitary and Water system map in 22"x32" size plots.

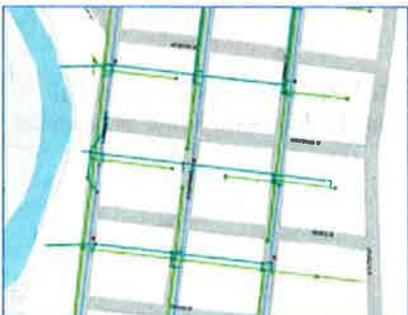
Once the system maps have been approved, MSA will proceed with the development of the Asset Management system. The application will have the ability for GIS attribute and data editing through managed login credentials for Public Works, Water Utility and Administration. The

City forestry and zoning layers will also be available. City tax parcels will be as provided by Green Lake County.

MSA will provide on-site training to City staff in the use and administration of the systems. MSA will host the GIS application for 2013 as part of this project at no extra cost and provide phone based technical support. System maintenance will begin in 2014 at a cost of \$1500 annually. System maintenance covers web hosting, server costs, technical support and layer uploads of updated versions of GIS databases in the system. GIS layer maintenance costs are not covered under basic system maintenance but is available on time & material basis. Annual layer costs are impacted by City projects and growth. GIS maintenance rates are \$60 hourly on average.

The estimated project fees are:

Sanitary Sewer System	
GPS Inventory Manholes & Lift Stations, GIS Database Design and Mapping	\$3,500
 Water System	
GPS Hydrants, Main & Hydrant Valve, Wells, GIS Database Design and Mapping	\$4,600
 Asset Management System Upgrade & Training	\$3,500



CITY OF PRINCETON

October 23, 2012

Farmer Street Funding Program

MSA Professional Services





PROFESSIONAL SERVICES

More ideas. Better solutions.

Task Order

**To: City of Princeton
John Weidl
531 S. Fulton Street
Princeton, WI 54968**

Date of Issuance: October 23, 2012

MSA Project No.:

This task order will acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project:

Project Name: City of Princeton - CWF ITA/PERF Application

The scope of the work authorized is: MSA shall submit the WisDNR CWF ITA/PERF application form on behalf of the City of Princeton.

The schedule to perform the work is: approximate start: November 1, 2012
approximate completion: December 31, 2012

The lump sum fee for the work is: \$300

This authorization for the work described above shall serve as the Agreement between MSA and OWNER. All services shall be performed in accordance with the Master Professional Services Agreement currently in force. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

CITY OF PRINCETON

MSA PROFESSIONAL SERVICES, INC.

John Weidl
City Administrator
Date: _____

Joseph M. DeYoung
Project Manager
Date: _____

Attest: City Clerk

Clerk Name: _____
Date: _____

201 Corporate Drive
Beaver Dam, WI 53916
Phone: 1-920-887-4242
Fax: 1-920-887-4250

531 S. Fulton Street
Princeton, WI 54968
Phone: 1-920-295-6612
Fax: 1-920-295-3441

**CITY OF PRINCETON
SOUTH FARMER STREET
SEWER, WATER, DRAINAGE SYSTEM IMPROVEMENTS
AND ROADWAY RECONSTRUCTION
PROJECT FUNDING SCHEDULE**

OCTOBER 2012

ACTION ITEM	DATES
City approves MSA recommendations for SDWLP, CWF ITA/PERF projects revisions and Task Order	October 2012
City starts cooperative agreement negotiations with Green Lake County Highway Department to upgrade Farmer Street (CTH T)	November 2012
City completes house to house CDBG income survey and approves MSA Task Order for CDBG-PF application.	December 2012
City approves and MSA submits SDWLP and CWF ITA/PERF to WiDNR for City	December 2012
City and MSA meets with Regional WiDNR Stewardship grant representative for trail expansion.	January 2013
City approves MSA Task Order for Outdoor Recreation Plan Preparation and Stewardship Grant Application	February 2013
WiDNR releases an indication of SDWLP and CWF funding and City ranking.	March 2013
City approves MSA contract to proceed with Safe Drinking Water and Clean Water Fund Concept Plan; hold first public informational meeting.	March 2013
City submits a WiDOT TE application for Farmer and Dover Streets lighting, trail and enhancements from downtown Riverfront to High School.	March 2013
Utility Committee recommends approving MSA contract to prepare three year WiDNR approvable sewer and water utility project plans.	April 2013
WiDNR releases authorized SDWLP and CWF project scoring (successful forgivable loan communities).	May 2013
City submits WiDNR Stewardship Grant application.	May 1, 2013
City approves WiDNR approvable plan and report submittals by June 30, 2013 deadline.	June 2013



**PRINCETON
FUNDING PROGRAM SUMMARY**

Funding Program/Maximum Grant	Roadway	Trail/Enhancements	Interceptor Sewer	Water Main Replacement
TID #1	X	X	X	X
CDBG-PF / 30%	X		X	X
STEWARDSHIP / 50%		X		
TE / 80%		X		
SDWLP / 60%	X			X
CWF / loan	X		X	
GREEN LAKE COUNTY HIGHWAY DEPT. / 50%	X			



PROJECT UPDATE

CDBG PUBLIC FACILITIES INCOME SURVEY—December 2008

The **Village of Stetsonville** is conducting a survey of its citizens to obtain income information which will help us decide whether to apply for a Community Development Block Grant from the Wisconsin Department of Commerce to make public infrastructure improvements.

Improvements include a Village well and water system. If we do not receive adequate survey responses, we will not be eligible to apply for this assistance. Your participation in this survey is voluntary. **Please return no later than December 31, 2008.** Thank you for your cooperation.

Greg Brunner, Village President

Return to: Village Hall
PO Box 219
Stetsonville, WI 54480-0219

HOUSEHOLD INCOME QUESTION

Find your household size in the left hand column. Indicate, **on the same line as your household size**, your **total gross household income** as being either BELOW or ABOVE the income level listed for your household size.

Household Size	Household Income Level	BELOW	ABOVE
1	\$ 31,450		
2	\$ 35,950		
3	\$ 40,450		
4	\$ 44,950		
5	\$ 48,550		
6	\$ 52,150		
7	\$ 55,750		
8	\$ 59,350		

Household Street Address: _____

Have you ever had an unsafe water sample from your well? Yes No

If so, how often? Once or twice per year 3-6 times every five years more often

How long have you had this problem? _____ (number of years)

Do you have poor water quality due to odor or taste? Yes No

Comments: _____

PROJECT UPDATE

Grant Funding Summary 2004-2012

Wisconsin Economic Development Corporation (WEDE)- (formerly Commerce) CDBG for Public Facilities/Public Facilities for Economic Development

Year	Community	Purpose	Award Amount
2004	City of Eagle River	Downtown Revitalization	\$ 295,350
2004	Village of Wild Rose	Library/Community Center	\$ 200,000
2004	Village of Sharon	Water/Sewer/Street	\$ 139,400
2004	City of Amery – PFED/TEA	Water/Sewer/Street Extension	\$ 369,500
2004	City of Beaver Dam – PFED/TEA	Wal-Mart Distribution Center Imp.	\$ 2,000,000
2005	Village of Cashton	Organic Valley Site Improvements	\$ 650,000
2005	Village of Randolph	Water/Sewer/Street Extension	\$ 273,000
2005	Village of Bruce	Downtown Redevelopment	\$ 82,400
2005	City of Antigo	Street construction	\$ 375,000
2005	City of Pittsville	Water/Sewer/Street Extension	\$ 440,000
2005	City of Hillsboro	Water/Sewer/Street Extension	\$ 290,000
2006	City of Hurley	Downtown Red. & Water/Sewer Ext.	\$ 2,000,000
2006	Village of Weyerhaeuser	Acquisition & Water/Sewer Ext.	\$ 119,300
2006	Village of Birchwood	Water/Sewer/Street Extension	\$ 195,300
2006	Village of Palmyra	Water/Sewer/Street Extension	\$ 142,000
2006	City of Antigo	Street construction	\$ 450,000
2006	City of Wisconsin Dells	Easter Seals Respite Sewer	\$ 150,000
2007	Village of Arlington - PFED/TEA	Water/Sewer, Street Improvements	\$ 417,150
2007	Village of Necedah	Well construction and upgrade	\$ 200,000
2007	Village of North Freedom	Library/Community Center	\$ 225,000
2007	Village of Stratford - PFED	Water Treatment	\$ 500,000
2008	City of Antigo - PFED/TEA	Water/Sewer/Street Improvements	\$ 1,019,000
2008	Village of Frederic	Sidewalks/Street Lighting	\$ 164,000
2008	Village of Friendship	CTH J water, sewer, road	\$ 214,832
2008	Village of Siren	Storm Sewer Improvements	\$ 179,000
2008	Village of Viola	STH 131 Watermain	\$ 330,000
2008	City of Sparta	Sewer and Water	\$ 170,000
2008	City of Wautoma	Water/Sewer/Street Improvements	\$ 300,000
2009	City of Barron - CDBG-BEBR	Brownfield Redevelopment	\$ 375,000
2009	City of Rhinelander CDBG-Stimulus	Fire Hall Addition	\$ 460,000
2009	Village of Webster CDBG Stimulus	Library	\$ 360,000
2009	Village of Turtle Lake CDBG Stimulus	Library	\$ 610,000
2009	City of Richland Center	Storm Sewer Improvements	\$ 480,000
2009	Village of Athens	Wastewater Treatment Facility	\$ 750,000
2009	Village of Necedah CDBG Stimulus	Library	\$ 610,000
2009	Village of Stetsonville	Water System	\$ 594,000
2009	City of Colby	Well, Water/Sewer Street Improvements	\$ 500,000
2009	Village of Westfield CDBG Stimulus	Senior Center	\$ 560,000
2009	City of Nekoosa CDBG Stimulus	Senior Center	\$ 510,000
2009	Village of Frederic	Brownfield Grant	\$ 189,729
2010	Village of Dallas	Lift Station & WWTP Repairs	\$ 177,000
2010	City of Antigo	Sanitary sewer Extension	\$ 372,000
2010	City of New Lisbon CDBG PFED	Infrastructure in support of HLN, Inc.	\$ 231,000
2010	City of Richland Center	Foundry Drive	\$ 233,500
2011	City of Pittsville	Wellfield Project	\$ 450,000
2011	Village of Merrillean	Sewer System Improvements	\$ 500,000
2011	City of Owen	WWTF Improvements	\$ 694,500
2011	Town of Sumpter-Bluffview Sanitary	Lift Station & WWTP Repairs	\$ 373,000
2011	City of Crandon	EMS Expansion	\$ 375,000
2011	City of Shell Lake	Street & Utility Improvements	\$ 251,000
2011	City of Eagle River	Street & Utility Improvements	\$ 256,000
2011	Village of Minong	Street & Utility Improvements	\$ 320,000
2011	City of Elroy	Well and Well House	\$ 400,000
2011	Village of Minong - PFED/TEA	Railroad Street Extension	\$ 533,316
2011	Village of Birchwood	WWRP Improvements	\$ 506,000
		Total	\$ 23,561,277

MSA Professional Services, Inc.

WEDC - CDBG Blight Elimination & Brownfield Redevelopment (BEBR)

Year	Community	Purpose	Award Amount
2008	Village of Frederic	Demolition, asbestos abatement	\$ 300,000
2010	Village of Webster	Site Remediation	\$ 30,000
2010	City of Antigo	Contaminated parcel redevelopment	\$ 153,000
2010	City of Beaver Dam - Lakeside Pueblo	Asbestos Removal & Demolition	\$ 440,000
2012	City of Sun Prairie	Site Remediation and Construction	\$ 350,000
Total			\$ 1,273,000

WEDC - CDBG for Housing

Year	Community	Purpose	Award Amount
2004	Village of Dresser	Housing Rehabilitation	\$ 450,000
2004	Village of Lafarge	Housing Rehabilitation	\$ 500,000
2004	Village of Lowell	Housing Rehabilitation	\$ 300,000
2004	Village of Luck	Housing Rehabilitation	\$ 500,000
2004	Village of Omro	Housing Rehabilitation	\$ 345,060
2004	City of Plymouth	Housing Rehabilitation	\$ 588,800
2005	Village of Camp Douglas	Housing Rehabilitation	\$ 300,000
2005	Village of Friendship	Housing Rehabilitation	\$ 300,000
2005	Village of Friesland	Housing Rehabilitation	\$ 300,000
2005	Village of Wild Rose	Housing Rehabilitation	\$ 300,000
2005	Village of Clyman	Housing Rehabilitation	\$ 500,000
2005	Village of Dorchester	Housing Rehabilitation	\$ 300,000
2005	Village of Exeland	Housing Rehabilitation	\$ 300,000
2005	Village of Dallas	Housing Rehabilitation	\$ 300,000
2005	City of Amery*	Housing Rehabilitation	\$ 650,000
2006	Village of Dorchester	Housing Rehabilitation	\$ 300,000
2006	City of Adams	Housing Rehabilitation	\$ 500,000
2006	Village of Iola	Housing Rehabilitation	\$ 500,000
2006	Village of Warrens	Housing Rehabilitation	\$ 300,000
2006	Village of Weyerhaeuser	Housing Rehabilitation	\$ 119,930
2006	City of Crandon	Housing Rehabilitation	\$ 500,000
2006	Village of Merrimac	Housing Rehabilitation	\$ 500,000
2006	Village of Cazenovia	Housing Rehabilitation	\$ 300,000
2007	Village of Frederic	Housing Rehabilitation	\$ 340,000
2009	Village of Wild Rose	Housing Rehabilitation	\$ 300,000
2009	Village of Dorchester	Housing Rehabilitation	\$ 300,000
2010	Village of Prairie Farm	Housing Rehabilitation	\$ 210,000
2010	Village of Birchwood	Housing Rehabilitation	\$ 300,000
2010	Dodge County	Housing Rehabilitation	\$ 548,000
2010	Sauk County	Housing Rehabilitation	\$ 650,000
2011	Columbia County	Housing Rehabilitation	\$ 550,000
2011	Village of Bonduel	Housing Rehabilitation	\$ 400,000
2011	Village of Randolph	Housing Rehabilitation	\$ 400,000
2011	City of Plymouth	Housing Rehabilitation	\$ 166,500
2011	Village of Sharon	Housing Rehabilitation	\$ 400,000
2010	Sauk County	Housing Rehabilitation	\$ 650,000
Total			\$ 14,168,290

WEDC - CDBG for Planning

Year	Community	Purpose	Award Amount
2008	City of Westby	Downtown Revitalization Plan	\$ 19,500
2009	City of Biron	Business Park Plan	\$ 25,000
2009	City of Mauston	Brownfield Redevelopment Plan	\$ 25,000
2009	City of Platteville	Downtown Revitalization Plan	\$ 20,000
2010	City of Greenlake	Courthouse Market Feasibility Study	\$ 25,000
2010	Village of Sauk City	Waterfront Redevelopment	\$ 16,000
2012	City of Owen	Agri-Business Park Plan	\$ 25,000
Total			\$ 155,500

MSA Professional Services, Inc.

Dane County BUILD

2005	Village of Cross Plains	Downtown Planning	\$	20,000
2007	Village of Cross Plains	Downtown Planning	\$	14,000
2008	Village of Cross Plains	Downtown Planning	\$	6,500
2009	Belleville	Downtown Planning	\$	7,000
2007	Belleville	Landmark Services planning	\$	12,000
		Total	\$	59,500

Department of Administration - CDBG for Emergency Assistance Program

2008	Columbia County	Flood Recovery	\$	1,000,000
2008	Dodge County	Flood Recovery	\$	500,000
2008	Fond du Lac County	Flood Recovery	\$	500,000
2008	Green Lake County	Flood Recovery	\$	250,000
2009	City of Beaver Dam	Flood Recovery	\$	3,715,191
2009	Village of Lake Delton	Flood Recovery	\$	302,260
2009	Lake Delton/Wisconsin Dells Sewerage	Flood Recovery	\$	242,455
2009	Village of Neshkoro	Flood Recovery	\$	200,000
2009	City of Reedsburg	Flood Recovery	\$	400,000
2009	Village of Rock Springs	Flood Recovery	\$	540,227
2009	Village of Viola	Flood Recovery	\$	200,000
2010	City of Beaver Dam	Flood Recovery	\$	350,000
2010	Dane-Town of Roxbury	Flood Recovery	\$	400,000
2010	Columbia - West Point	Flood Recovery	\$	257,820
2010	Kendall	Flood Recovery	\$	980,000
2010	La Valle	Flood Recovery	\$	210,000
2010	Lake Delton Outfall Pipe	Flood Recovery	\$	320,000
2010	Lake Delton Storm	Flood Recovery	\$	543,806
2010	Lone Rock	Flood Recovery	\$	400,000
2010	Richland Center	Flood Recovery	\$	1,790,000
2010	Rock Springs	Flood Recovery	\$	1,000,000
2010	Westfield	Flood Recovery	\$	500,000
2011	Village of Lone Rock-Supplemental Award	Flood Recovery	\$	400,000
2011	Village of Friesland	Flood Recovery	\$	249,800
2011	Village of Fall River	Lift Station	\$	1,100,000
		Total	\$	16,351,559

US Department of Commerce - Economic Development Administration (Federal)

Year	Community	Purpose	Award Amount
2005	City of Sparta	Industrial Park	\$ 1,580,000
2005	City of Nekoosa	Industrial Park	\$ 1,234,000
2009	Village of Randolph	Industrial Park	\$ 1,100,000
		Total	\$ 3,914,000

WI Department of Natural Resources - Stewardship Grant

Year	Community	Purpose	Award Amount
2004/05	Town of Burke	Trails Development	\$ 136,030
2004	City of Waupun	Park Acquisition/Improvements	\$ 254,000
2004	Village of Necedah	Park Improvements	\$ 170,950
2006	Village of Auburndale	Park Improvements	\$ 47,575
2006	Village of Junction City	Park Improvements	\$ 25,000
2006	Village of Marion	Park Development/Improvement	\$ 75,000
2006	City of Pittsville	Park Improvements	\$ 49,937
2008	City of Antigo	Trails Development	\$ 600,000
2009	Village of Stratford	Trails Development	\$ 279,369
2010	City of Rice Lake	Trails Development	\$ 278,000
2010	Village of Palmyra	Land Acquisition	\$ 126,100
2010	Village of Lake Delton	Newport Park & Boat Landing	\$ 553,000
2011	Village of Palmyra	Land Development	\$ 223,500
2011	Village of Minong	ATV Campground	\$ 350,000
2011	Town of Drummond	ATV Campground	\$ 400,000
		Total	\$ 3,568,461

WI Department of Natural Resources - Urban Non-point Source Grant

Year	Community	Purpose	Award Amount
2004	Village of Cottage Grove	Stormwater Planning/Utility	\$ 80,726
2004	City of Beaver Dam	Stormwater Planning/Utility	\$ 80,700
2004	City of Monroe	Stormwater Planning/Utility	\$ 86,384
2004	City of Baraboo	Stormwater Planning/Utility	\$ 32,305
2005	City of Wisconsin Rapids	Stormwater Planning/Utility	\$ 76,733
2005	Village of Poynette	Stormwater Planning/Utility	\$ 45,889
2005	Village of Shorewood Hills	Stormwater Planning/Utility	\$ 63,982
2006	City of Lodi	Stormwater Planning/Utility	\$ 32,609
2006	Village of Johnson Creek	Stormwater Planning/Utility	\$ 53,730
Total			\$ 553,058

WI Department of Natural Resources - Targeted Runoff Management Grant

Year	Community	Purpose	Award Amount
2004	Village of Osceola		\$ 105,500
Total			\$ 105,500

WI Department of Natural Resources - Lake Protection/River Management

Year	Community	Purpose	Award Amount
2002-04	Village of Belleville	Lake Belle View Reconstruction	\$ 250,000
Total			\$ 250,000

WI Department of Natural Resources - Site Assessment Grant

Year	Community	Purpose	Award Amount
2004	Town of Washington, Sauk County	Phase I & II ESA	\$ 30,000
2004	Village of Birchwood	Phase I & II ESA	\$ 36,000
2006	Village of Birchwood	Demolition/Site Preparation	\$ 30,000
2006	Columbia County	Site Investigation	\$ 100,000
2007	Village of Solon Springs	Phase I & II ESA	\$ 30,000
2008	City of Ashland	Phase II/Demolition/Asbestos Removal	\$ 100,000
2008	City of Mauston	Site Investigation	\$ 16,000
2009	City of Horicon	Demolition/Site Preparation	\$ 30,000
2010	City of Horicon	Demolition/Site Preparation	\$ 100,000
2009	Prairie Farm	Demolition/Site Preparation	\$ 100,000
Total			\$ 572,000

US Department of Homeland Security - Assistance to Firefighter Grants

Year	Community	Purpose	Award Amount
2006	Dallas/Sioux Creek Fire District	Acquisition of Fire Truck	\$ 171,000
Total			\$ 171,000

United States Environmental Protection Agency

Year	Community	Purpose	Award Amount
	City of Sun Prairie	Wastewater treatment facility improvements	\$750,000
		Wastewater treatment facility, lift station, water treatment facility	\$2,073,400
2005	Village of Vesper	Water/Sewer Projects	\$ 829,400
2006	City of Pittsville	Water/Sewer Projects	\$ 1,900,000
2009	Village of Biron	Business Park	\$ 1,125,000
2009	City of Nekoosa	Water/Sewer Projects	\$ 1,250,000
2010	Village of Athens	Water/Sewer Projects	\$ 1,000,000
2010	Village of Stetsonville	Water/Sewer Projects	\$ 1,000,000
2011	Village of Athens	Wastewater treatment facility improvements	\$1,000,000
Total			\$ 10,927,800

MSA Professional Services, Inc.

Department of Transportation - Transportation Enhancement

Year	Community	Purpose	Award Amount
2010	Village of Birchwood	Main Street Enhancements	\$ 720,000
2011	Richland Center-Foundary Drive	Business Park Road Extension	\$ 175,000
		Total	\$ 895,000

USDA Rural Energy for America Program (REAP)

Year	Business	Purpose	Award Amount
2010	Van Buren, Waupun/Dodge County	Solar PV System	\$ 31,278
2010	Schneider, Columbus/Dodge County	Solar PV System	\$ 18,683
2010	Aide, Highland/Iowa County	Solar PV System	\$ 15,637
		Total	\$ 65,598

Total Grant Funding 2004-2012 \$ 76,486,043

WIMHI = \$51,598

Note: PF = Principal Forgiveness

Total Available = \$4,642,200

\$56,278,117

SFY 2013 Score	Municipality	Project No.	Project Description	DNR Project Manager	CME	MHI	MHI	% of WTs	Popu- lation for Needs	33% of Mkt?	App Amt Requested	PF Pts	% PF	PF Amount	Estimated Loan Amount	Balance of PF \$ Available	Balance of Loan \$ Available
556	Greenwood, C. ³	5246-02	Repair/Remodel Reservoir, Replace Wells	Maka	Hayducsko	\$42,330	\$42,330	82%	1,024	N	\$1,717,835	70	30%	\$500,000	\$1,217,835	\$4,142,200	\$55,060,282
397	Morrisville SD #1 ³	5341-02	Construct Well/House, Treatment, Telemetry Conn Main	Maka	Robertson	\$29,591	\$29,591	57%	400	Y	\$954,500	140	60%	\$500,000	\$454,500	\$3,642,200	\$54,605,782
338	Friesland, V.	4808-04	Replace 6" Main on CTH EF, Construct Richland St. Loop	Maka	Robertson	\$334,743	\$334,743	103%	356	N	\$334,743	55	30%	\$100,423	\$234,320	\$3,541,777	\$54,371,462
107	Randolph, V.	4888-01	Constr Well/House w/Pump/Treat/Main/SCADA, Abandon 1	Maka	Robertson	\$43,000	\$43,000	83%	1,804	N	\$996,022	65	30%	\$298,807	\$697,215	\$3,242,971	\$53,674,247
105	Webster, V. ³	5517-01	Replace Transit Mains, Loop Mains, Install Hydrants	Sovinski	Hayducsko	\$31,959	\$31,959	62%	653	Y	\$1,450,789	120	60%	\$500,000	\$950,789	\$2,742,971	\$52,723,458
97	Bayfield, C. ²	5385-02	Replace Aging/Undersized Mains - Freq Breaks/H2O Loss	Cargill	Ohm	\$29,167	\$29,167	57%	488	Y	\$272,000	140	70%	\$190,400	\$81,600	\$2,552,571	\$52,641,858
97	Hawkins, V.	5507-01	Reconstruct Water Main & Services	Calhoon	Ohm	\$25,865	\$25,865	50%	303	Y	\$250,860	140	60%	\$150,516	\$100,344	\$2,402,055	\$52,541,514
95	Fairchild, V. ³	5053-02	Replace 3" & Deteriorating/Shallow 6" Mains, Loop System	Calhoon	Hayducsko	\$22,917	\$22,917	44%	549	Y	\$1,531,654	135	60%	\$500,000	\$1,031,654	\$1,902,055	\$51,509,860
92	Luck, V. ³	5486-02	Loop Mains to Eliminate Dead Ends, Replace 2" Main w/ 8"	Wagner	Hayducsko	\$33,250	\$33,250	64%	1,110	Y	\$1,375,511	115	60%	\$500,000	\$875,511	\$1,402,055	\$50,634,349
87	Hillsboro, C. ³	5492-01	Construct Well/House 3, Bkup Pwr, Distr Impr & Treat, Abdn 1	Hubeler	Hayducsko	\$34,306	\$34,306	66%	1,420	Y	\$1,409,334	100	60%	\$500,000	\$909,334	\$902,055	\$49,725,015
84	Merrilan, V.	5445-02	Replace/Lower Main on STH 95/USH 12	Hubeler	Hayducsko	\$26,250	\$26,250	51%	541	Y	\$340,517	135	60%	\$204,310	\$136,207	\$697,744	\$49,588,808
83	Pepin, V.	5495-01	Construct Well/House/Conn Main, w/ Electric/Telem/SCADA	Cargill	Hayducsko	\$31,346	\$31,346	61%	828	Y	\$580,000	120	60%	\$348,000	\$232,000	\$349,744	\$49,356,808
81	Junction City, V.	4989-02	Replace Undersized Mains/ Looping	Sovinski	Hayducsko	\$40,500	\$40,500	78%	439	Y	\$1,115,488	90	45%	\$349,744	\$765,744	\$0	\$48,591,064
79	Webster, V.	5517-02	Rehabilitate Well #3	Sovinski	Hayducsko	\$31,959	\$31,959	62%	653	Y	\$66,068	120	60%	\$0	\$66,068	\$0	\$48,524,996
78	Wihee, V.	4940-05	Replace Undersized Mains, Constr New Mains/Looping	Miller	Hayducsko	\$38,000	\$38,000	74%	487	Y	\$548,811	100	60%	\$0	\$548,811	\$0	\$47,976,185
77	Junction City, V.	4989-03	Install VFD Pumps	Miller	Hayducsko	\$40,500	\$40,500	78%	439	Y	\$24,000	90	45%	\$0	\$24,000	\$0	\$47,952,185
72	Viroqua, C.	4759-07	Retrofit Triment Facility, Recon Surface Water Intake Pipe	Wagner	Hayducsko	\$35,597	\$35,597	69%	815	Y	\$7,414,400	80	45%	\$0	\$7,414,400	\$0	\$40,537,785
72	Dorchester, V.	5168-05	Construct Well 6 to Replace 3, Install Chem Feed, SCADA	Wagner	Hayducsko	\$31,706	\$31,706	61%	4,362	Y	\$1,658,746	100	60%	\$0	\$1,658,746	\$0	\$38,879,039
72	Dorchester, V.	5066-03	Loop, Remove 2" Main & Hydrants, Investigate Water Loss	Scott	Hayducsko	\$38,625	\$38,625	75%	876	Y	\$407,885	95	45%	\$0	\$407,885	\$0	\$38,471,154
60	Bron, V.	5395-02	Replace Main & Looping	Calhoon	Hayducsko	\$54,271	\$54,271	105%	838	N	\$1,679,956	50	15%	\$0	\$1,679,956	\$0	\$36,791,198
53	Angop, C.	4754-03	Replace Cast Iron Mains & Lead Services-Reduce Water Loss	Wagner	Ohm	\$36,597	\$36,597	71%	8176	N	\$1,562,238	70	30%	\$0	\$1,562,238	\$0	\$35,228,960
51	Menasha, C. ¹	4845-09	Abandon Mani St Tank, Mod Hi-Lift Pump Sta/Constr River Xing	Maka	Hannes	\$45,897	\$45,897	89%	17,381	N	\$1,418,312	55	30%	\$0	\$1,418,312	\$0	\$33,874,820
46	Wrightstown, V. ⁴	4942-03	Replace 6" Transit Mains w/10" PVC & 1" HDPE Services	Jarugumilli	Hannes	\$67,773	\$67,773	131%	2,229	N	\$1,354,140	22	0%	\$0	\$1,354,140	\$0	\$33,368,446
42	Stratford, V.	5290-03	Replace/Upgrade WM w/Appurtenances & Looping	Miller	Hayducsko	\$46,184	\$46,184	90%	1,580	N	\$506,374	55	30%	\$0	\$506,374	\$0	\$33,203,576
38	Cottage Grove, V.	5515-01	Constr 400 K Tank, Modify Pumps @ Well #4, Demo Old Tank	Jarugumilli	Robertson	\$75,833	\$75,833	147%	6,209	N	\$2,164,870	10	0%	\$0	\$2,164,870	\$0	\$30,991,118
38	Friesland, V.	4808-05	Replace 6" Mains on E. Winnebago w/10"	Maka	Robertson	\$32,917	\$32,917	103%	356	N	\$212,458	55	30%	\$0	\$212,458	\$0	\$30,356,046
34	Stevens Point, C.	4915-04	Replace Aged Mains on 4th & Michigan Ave	Jarugumilli	Hayducsko	\$40,115	\$40,115	78%	26,892	N	\$635,072	50	15%	\$0	\$635,072	\$0	\$29,102,931
33	Belgium, V.	4765-04	Replace Mains & Services Along Main St.	Calhoon	Fuja	\$71,844	\$71,844	139%	2,252	N	\$1,253,115	22	0%	\$0	\$1,253,115	\$0	\$29,102,931
29	Menasha, C. ¹	4845-05	Replace Mains on Arthur, Ida, Grove & 8th St, Freq Breaks	Maka	Hannes	\$45,897	\$45,897	89%	17,381	N	\$683,451	55	30%	\$0	\$683,451	\$0	\$29,102,931
28	Greendale, V.	5491-01	Construct 1.25M Gallon Elevated Tank, Improve SCADA	Maka	Fuja	\$59,233	\$59,233	115%	14,027	N	\$4,535,500	12	0%	\$0	\$4,535,500	\$0	\$24,567,431

\$38,454,649	\$4,642,200	\$31,710,686
\$31,182,314	Estimated amount of assistance to go to small systems	
81%	**Percent of total estimated financial assistance to go to small systems	

¹ Each of these projects is receiving SFY 2012 funds for the entire project cost; therefore at this time, we are not planning to allocate SFY 2013 funds to the projects.
² Bayfield received an additional 10% of principal forgiveness since they are a Green Tier Legacy Community
³ These municipalities will likely be allocated the maximum amount of PF allowed for any one municipality in SFY 2013. The maximum principal forgiveness is \$500,000 per municipality.
⁴ Wrightstown, V. indicated the entire project meets "Green" criteria.
⁵ The SDWLP must allocate at least 15% of the amount received in the capitalization grant to municipalities of < 10,000 population.

91 = Sth 70 Loop / Cottonwood 465,000
 71 = Loop @ River St Yellow River 129,000

RESOLUTION # _____

ADOPTING THE GREEN LAKE COUNTY ALL HAZARDS MITIGATION PLAN

FISCAL IMPACT: None

WHEREAS, the City of Princeton recognizes the threat that natural hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save tax payer dollars; and

WHEREAS, an adopted all hazards mitigation plan is required by FEMA as a condition of future grant funding for mitigation projects; and

WHEREAS, the City of Princeton participated jointly in the planning process with Green Lake County and the other local units of government within the County to prepare an All Hazards Mitigation Plan, which was made available for review via a Legal Notice and a copy of which will reside permanently in the Green Lake County Emergency Management Office;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Princeton adopts the Green Lake County All Hazards Mitigation Plan as an official plan; and

BE IT FURTHER RESOLVED, that the Green Lake County Emergency Management Department will submit, on behalf of the City, the adopted All Hazards Mitigation Plan to Wisconsin Emergency Management and Federal Emergency Management Agency officials for final review and approval. Minor changes been made upon advice from Wisconsin Emergency Management and Federal Emergency Management Agency will not require re-adopting this resolution.

PASSED: _____.

Certifying Official

RE: Assessor Contract for 2013

Dear City Council:

Please find enclosed our 2013 Assessor's contract. You will notice there is an increase in the contract price. The Wisconsin Department of Revenue for 2013 is now requiring all assessment data to be stored in an electronic format. The information that is now required to be stored includes the following: property attributes, building sketches and digital photographs. We presently have the property attributes and the digital photographs stored electronically. We don't have the building sketches stored electronically. We will have to re-sketch all major buildings digitally. Our assessment software company (Market Drive) is also now going to charge us an annual licensing fee of \$.42 per improved parcel with the money going to software enhancements for the new State requirements. There really is no options at this time to switch to a different software company. The software company will also now give one viewer license to each Municipality, which can be installed on one of your computers.

If you have any questions or wish to meet with me, feel free to contact me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Nathan D. Marcks". The signature is fluid and cursive, with a large initial "N" and "M".

Nathan D. Marcks
BOWMAR APPRAISAL INC.

ELECTRONIC ASSESSMENT DATA QUESTIONS & ANSWERS

Beginning in 2013, assessors will be required to collect and store electronically all data on the current Property Record Card. DOR will be collecting a subset of this public data for internal analysis. These provisions do not affect any current statutory requirements. Information that is currently confidential will remain confidential, and assessment records will remain subject to open record laws.

1. *When will municipalities need to maintain assessment data electronically?*

The *Wisconsin Property Assessment Manual* (WPAM) requires electronic (digital) assessment data for the 2013 assessment year. When an assessor completes a 2013 assessment, the assessment data must be in an electronic format. Chapter 17 of the WPAM provides additional information: <http://www.revenue.wi.gov/slf/wpam/wpam.pdf>

2. *What type of assessment information must be stored electronically?*

All assessment data, such as parcel attributes, sketches, and photographs, must be stored in an electronic format. The requirement excludes information in assessment work files such as handwritten notes, correspondence, building permits, or field sketches. However, an assessor may choose to maintain this information in an electronic format.

3. *How will the Wisconsin Department of Revenue (DOR) inform municipal officials of this requirement?*

DOR will inform each municipality via first class mail of the requirement to electronically store assessment data. The correspondence will tell the municipality that any contract or agreement for assessment services must include the electronic data storage requirement.

4. *What are acceptable electronic storage formats?*

For data in a text or numerical format, electronic storage formats that are acceptable include comma delimited text formats, commonly available database formats such as MS-Access, DB2, SQL, etc. Unacceptable electronic formats are those that cannot be read except by customized or uncommon software. Note that PDF and word processing files do not meet DOR requirements because individual fields and their contents cannot be identified and analyzed electronically.

For sketches and photographs, PDF, JPEG, GIF, TIF, and similar formats are acceptable.

5. *What responsibility do assessors have to communicate this requirement to the municipality?*

Assessors must communicate to the governing body, in writing, that the required assessment data will be stored in an electronic format. The assessor must also inform the governing body where the data will be located.

13. What mobile home data must be maintained electronically?

The minimum mobile home data must describe whether the mobile home is real property, personal property or subject to a parking permit fee, and include the data used to determine the assessment.

14. Are assessors and municipalities required to post assessment data on the Internet?

No. Assessors and municipalities are encouraged, but not required, to share assessment data on the Internet, as permitted by law. As an example, sec. 70.35(3), Wis. Stats., provides for the confidentiality of information submitted on the Statement of Personal Property. As a result, that information cannot be posted to the Internet.

15. What electronic assessment data must assessors provide to DOR?

DOR will collect a subset of the municipality's electronic data. DOR will not collect or publish property photographs or sketches. Attached is a draft of the residential attributes that DOR is proposing for collection. After working with assessors on any changes to the list, it is anticipated that the final version will be provided in the 2012 WPAM.

16. How will DOR use electronic assessment data?

DOR will use the assessment data for such things as the development of equalized values, petitions for reassessment under sec. 70.75, Wis. Stats., appeals under sec. 70.85, Wis. Stats., and for assessor complaints.

17. What if an assessor fails to comply with the 2013 electronic assessment data requirement or fails to provide DOR with the required electronic assessment data?

Failure to comply will result in the filing of a complaint against the assessor's certification with DOR's Bureau of Assessment Practices and could result in misconduct under sec. 946.12(1), Wis. Stats

Please send any questions to the Bureau of Assessment Practices: bapdor@revenue.wi.gov.



3005 W. BREWSTER ST., APPLETON, WI 54914 • PH. 920-733-5369 • FAX 920-733-5762
304 DIVISION ST., P.O. BOX 117, ALTOONA, WI 54720 • PH. 715-834-5801
2706 BIRCH ST., EAU CLAIRE, WI 54703 • PH. 715-835-1141

CITY OF PRINCETON ASSESSOR CONTRACT FOR 2013

THIS AGREEMENT by and between BOWMAR APPRAISAL INC., a company hereinafter called the "Appraiser" and the CITY OF PRINCETON, GREEN LAKE COUNTY, WISCONSIN hereinafter called the "City".

WITNESSETH: The Appraiser and City for the consideration stated herein agree as follows:

ARTICLE I

SCOPE OF WORK: The Appraiser shall act as the Assessor for the aforementioned City for the year 2013 and hereby agrees to perform everything to be performed and to complete in a professional manner all the work required under this agreement. All work shall be performed in accordance with Chapter 70 of the Wisconsin State Statutes. The following numbered paragraphs describe the work to be completed under this agreement.

1. The Appraiser shall assess all new construction improvements, all properties which the buildings have been destroyed or moved, and all properties which the original parcel has been split into two or more parcels.
2. On all properties in which ownership splits have occurred for that year, new annexations, new property record cards will be made up.
3. The Appraiser shall send out self reporting Personal Property Forms to all personal property accounts in the Municipality and analyze all returns. Doornage assessments will be made on any personal property account whom has not sent in his return.
4. All forms to be completed for the Department of Revenue by the Assessor will be completed by the Appraiser for the Municipality.
5. The Appraiser will send change of value notices to real estate property owners in which a change in their assessment value is more than \$100. These property owners will be given the opportunity to come into the City Hall to discuss their assessed values with the Appraiser on at least one day prior to the Board of Review.

6. The Appraiser agrees to hold an open book session at the City Hall at least one day during the year.
7. The Appraiser at his discretion will field check properties in which there appears to a question concerning the assessed value of the property.
8. The Appraiser shall be responsible for the completion of the Real Estate and Personal Property Assessment Roll.
9. The Appraiser will attend all meetings of the Board of Review to explain and defend under oath in regard to such values. In the event of appeal to the courts, it is agreed that the Appraiser shall be available to furnish testimony in defense of the assessed values.
10. All office supplies, stamps and telephone calls made by the Appraiser shall be paid by the Appraiser.
11. The Appraiser shall maintain Workmen's Compensation and Public Liability Insurance on his staff.
12. The Appraiser will make all assessment records digital and in compliance with Department of Revenue electronic requirements.

ARTICLE II

COMPENSATION: The Municipality shall pay to the Appraiser for the performance of this contract FIVE THOUSAND ONE HUNDRED DOLLARS (\$5,100). This includes \$300 for annual software updates and \$1100 for digitizing the building sketches (a one time charge). The method of payment shall be monthly invoices for services and expenses incurred during the previous month. The Municipality shall make payments no later than 30 days after receiving and invoice.

IN WITNESS WHEREOF, the parties hereto have set their hands this _____ day
of _____, 2012.

CITY OF PRINCETON, WISCONSIN

APPROVED BY:

CITY OF PRINCETON

BY _____ AS OF _____

APPRAISER

BY *[Signature]* AS OF Oct 11, 2012

WITNESS

BY _____ AS OF _____

10/19/2012 7:36 AM

Transactions Detail Report - Full Description

Page: 1
ACCT

Dated From: 1/01/2012
Thru: 10/19/2012

From Account: 100-06-51530-210-000
Thru Account: 100-06-51530-210-000

Fund # 100 - GENERAL FUND

Debit Credit

100-06-51530-210-000

ASSESSMENT
ASSESSMENT OF PROPERTY
PROFESSIONAL SERVICES

Posting Date	Type	Transaction Number	Date	Description	Debit	Credit
3/30/2012	DIS	24173	3/13/2012	BOWMAR APPRAISAL INC	2,053.50	
4/30/2012	DIS	24275	4/11/2012	BOWMAR APPRAISAL INC	536.50	
6/29/2012	DIS	24520	6/11/2012	BOWMAR APPRAISAL INC	1,110.00	
Ending Balance:					3,700.00	

Fund Totals:	Beginning	0.00	0.00
	Ending	3,700.00	0.00

Dated From: 1/01/2011
Thru: 12/31/2011

From Account: 100-06-51530-210-000
Thru Account: 100-06-51530-210-000

Fund # 100 - GENERAL FUND

Debit Credit

100-06-51530-210-000

ASSESSMENT
ASSESSMENT OF PROPERTY
PROFESSIONAL SERVICES

Posting Date	Type	Transaction Number	Date	Description	Debit	Credit
4/29/2011	DIS	22968	4/18/2011	BOWMAR APPRAISAL INC ASSESSOR WORK	2,312.50	
5/31/2011	DIS	23055	5/16/2011	BOWMAR APPRAISAL INC ASSESSOR WORK	832.50	
6/30/2011	DIS	23184	6/23/2011	BOWMAR APPRAISAL INC ASSESSOR WORK	555.00	
				Ending Balance:	3,700.00	

Fund Totals:	Beginning	0.00	0.00
	Ending	3,700.00	0.00