

**CITY OF PRINCETON**  
**COMMITTEE OF THE WHOLE MEETING**  
Council Chambers, 431 W. Main Street, Princeton WI 54968  
TUESDAY, JUNE 25, 2019  
5:30 P.M.

1. CALL TO ORDER AND ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. APPEARANCES FROM THE PUBLIC.
4. APPROVAL OF MINUTES : Minutes from the 3/26/2018 Committee meeting
5. NEW BUSINESS
  - A. Sub-Committee reports
    1. Fire Association District meeting 6/5/2019 verbal update
    2. Ambulance Service Annual meeting recap 5/9/2019 2018 Annual report and County Ambulance Study details attached.
6. ESTABLISHMENT OF NEXT MEETING DATE – September 24, 2019 at 5:30 p.m.
7. ADJOURN

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

**CITY OF PRINCETON**  
**COMMITTEE OF THE WHOLE MEETING MINUTES**  
City Hall, 431 W. Main Street, Princeton WI 54968  
TUESDAY, MARCH 26, 2019  
5:30 P.M.

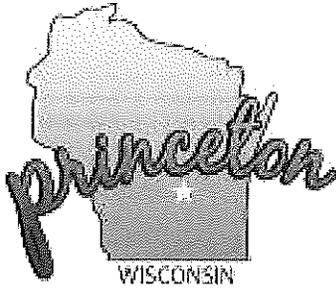
1. **CALL TO ORDER AND ROLL CALL.** Council President Roehl called the meeting to order at 5:30 PM. In attendance were Alderpersons Kallas, Ernest, Garro, Kallenbach, and Roehl, Administrator Neubauer, Mayor Wielgosh, and Attorney Sondalle. Absent was Alderperson Bednarek.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPEARANCES FROM THE PUBLIC.** Nothing at this time.
4. **APPROVAL OF MINUTES :** Minutes from the 12/11/2018 Committee meeting Ernest motioned to approve the 12/11/2018, Committee of the Whole Minutes, seconded by Garro. Carried 5-0.
5. **NEW BUSINESS**
  - A. **Sub-Committee reports**
    1. **Fire Association District meeting 3/6/2019 update – 2018 Annual Report attached** The 2018 Annual report was in Council packets. Administrator Neubauer stated the new truck arrived at the end of December. The other truck will be sold on WI Surplus Auctions. The District brought up, when buying future trucks, to look at used ones. A couple things were missed when the new truck was ordered, more discussion will take at the June District Meeting.
    2. **Ambulance Service update**-April 16<sup>th</sup> at 5:30 PM, in the County Board Room, it is open to the public. The City has no direct membership on the Ambulance Adhoc Committee, but any County Board Member will be allowed to go into Closed Session, if the Adhoc Committee ever goes into Closed Session.
  - B. **Library Roof**-after a discussion-no action was taken.
6. **ESTABLISHMENT OF NEXT MEETING DATE – June 25, 2019 at 5:30 p.m. or as needed**
7. **ADJOURN** Kallenbach motioned to adjourn the meeting, seconded by Garro. Carried 5-0. Council President Roehl adjourned the meeting at approximately 5:52 PM.

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

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Mayor  
Charlie Wielgosh

City Administrator  
Mary Lou Neubauer



City Alderpersons  
Lara Roehl  
Patti Garro  
Dave Bednarek  
Jasper Kallenbach  
Mary Ernest  
Dan Kallas

531 S. Fulton Street, P O Box 53 Princeton WI 54968  
(920) 295-6612

*Where recreation and relaxation come together....*

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Ambulance Group Meeting 5/9/2019

2018 Expenses are finalized for operation of the Ambulance Service. The cost has been allocated to all participating members based on four factors \*Population, \*Square Miles, \*Call Volume, and \*Equalized Value. The shortfall for 2018 which needs to be covered is \$109,104. This amount is derived from the operating expenses for the year, minus the billed amounts-Theda Care contribution-training funds received-and donations. The City of Princeton portion is \$6,728 for our share of the 2018 expenses.

\*Medicare customers account for about 64% of the patients.

\*New vehicle should be here in about two weeks. The cost will be about \$155,000 after trade in.

\*Theda provides an EMS Coordinator which is at no cost to the service. They meet monthly with the Service and C-Berlin.

\*Acknowledgement was made for the Volunteers for their hours of service.

\*Acknowledgement was also given for the fundraising efforts for equipment replacement. The last fund raiser replaced equipment for the Princeton Ambulance Service. The last fund raising efforts brought in over \$30,000 through capital campaigns.

\*Lenny will retire as of June 1<sup>st</sup>. He will continue to work with the County study committee group.

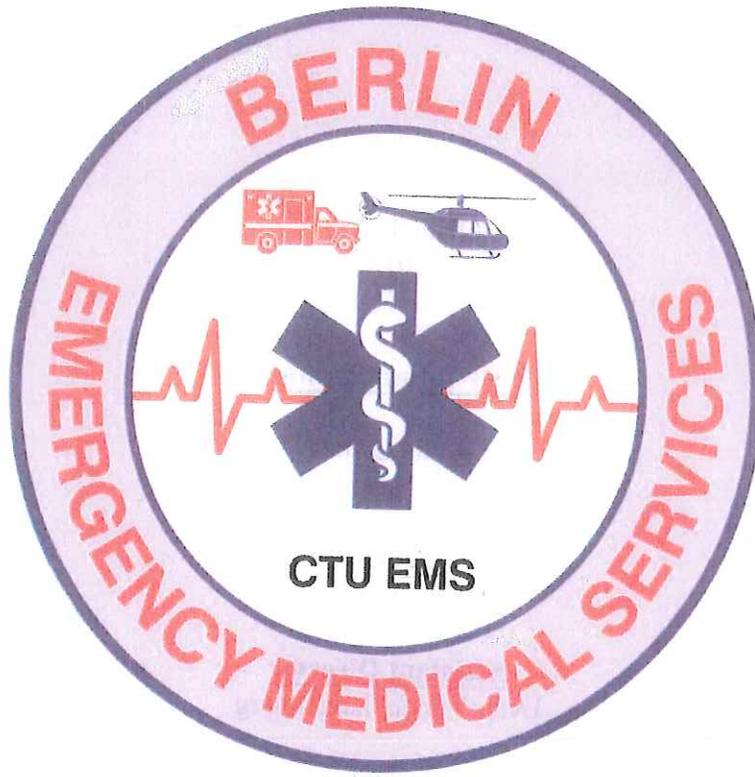
\* Evan Vandenlangenberg (Medic) will be taking the leadership at present time.

\*Next Capitol Expense will be another Ambulance purchased in 3 years.

**2018 Cost Allocation for EMS Based on Population/Area Served/Call Volume/EV**

Billable 2019

Municipality	Population Served		Square Miles		Annual Call Volume		Equalized Value		2018 Cost Allocation
	25%	25%	25%	25%	25%	25%	25%		
Aurora, Town	999	\$ 1,882.07	34.6	\$ 3,763.41	31	\$ 603.97	97,198,000	\$ 1,598.21	\$ 7,847.66
Berlin, City	5,578	\$ 10,508.69	6.359	\$ 691.66	693	\$ 13,501.64	271,219,000	\$ 4,459.61	\$ 29,161.59
Berlin, Town	1,139	\$ 2,145.82	30	\$ 3,263.07	60	\$ 1,168.97	103,208,300	\$ 1,697.04	\$ 8,274.90
Brooklyn, Town	1,860	\$ 3,504.15	47.2	\$ 5,133.90	120	\$ 2,337.95	475,614,100	\$ 7,820.44	\$ 18,796.44
Green Lake, City	996	\$ 1,876.42	2.06	\$ 224.06	143	\$ 2,786.05	233,457,200	\$ 3,838.70	\$ 8,725.23
Nepeuskun, Town	390	\$ 734.11	20	\$ 2,175.38	9	\$ 175.35	35,130,163	\$ 577.64	\$ 3,662.48
Princeton, City	1,177	\$ 2,217.41	1.641	\$ 178.49	180	\$ 3,506.92	50,220,900	\$ 825.77	\$ 6,728.59
P ton, Town	1,443	\$ 2,718.54	35.6	\$ 3,872.18	119	\$ 2,318.46	312,024,200	\$ 5,130.56	\$ 14,039.75
Seneca, Town	410	\$ 772.42	32.8	\$ 3,567.63	26	\$ 506.55	34,058,500	\$ 560.02	\$ 5,406.62
St. Marie, Town	358	\$ 674.45	33.51	\$ 3,644.85	17	\$ 331.21	36,544,800	\$ 600.90	\$ 5,251.42
Warren, Town	128	\$ 241.95	7	\$ 761.38	2	\$ 38.97	10,165,949	\$ 167.16	\$ 1,209.46
<b>Total</b>	<b>14,478</b>	<b>\$ 27,276</b>	<b>251</b>	<b>\$ 27,276</b>	<b>1,400</b>	<b>\$ 27,276</b>	<b>1,658,841,112</b>	<b>\$ 27,276</b>	<b>\$ 109,104.13</b>



# 2018 Annual Report

OUR STAFF  
2018

**City Administrator**

Jodie Olson

**Director**

Lenny Langkau

**Assistant Director**

Evan Vandenlangenberg

**Managers**

Adam Roehl

Josh Schmidt

Heather Smith

Issac Schowch

Bethany Trantor

**Training Officer**

Patti Langkau

**BEMS Volunteer Staff**

We have a total volunteer staff of 28

2018

<u>Employee Name</u>	<u>Number of Hours</u>
Medic EV	2821
Medic JS	3264.5
Medic LL	953
Medic AN	2827
Medic BT	788.5
Jordyn Berger B	1123.5
Medic DM	4600.25
Brooke Dollevoet B	1309.75
Ann Egbert A	188.5
Rebecca Frey P	1938.5
Virginia Fritz A	3697
Kathy Grahn B	1240
Medic HS	3076.5
Christina Hilscher P	22.75
Medic IS	1209
Jacob Johansen B (deleted)	450
Kamie Jorgensen B	113.5
Bonnie Kallas A	2066
Kasey Koch P	145.5
Laura Krueger P	187.5
Patti Langkau P	20.5
Ryan Legler A (deleted)	196
Andrew Lord P	72
Verna Metcalf A	1102.75
Naomi Pulvermacher A	98.5
Iris Quinlan B (deleted)	30
Adam Roehl A	1489.25
Medic SD	2723.5
Ernie Schmidt A	1087
Amanda Stibb B	904
Max Stolberg B (deleted)	206.5
Hailey Stoll	288
Matthew Stoppenbach B	91
Jordan Trevisan B	892.25
Rachel Van Den Hout A	838
Mariah Vanderleest B	229.5
Aaron Wegner B	1910
Amanda Wheeler RN	21
Kay Williams B	381.75
Emma Zeratsky A	2301

Red= Full time employees

## BY THE NUMBERS

2018	Berlin	1308
	Princeton	316
	Total for Year	1624
2017	Berlin	1596
	Princeton	(now included with Berlin calls)
	Total for Year	1596
2016	Berlin	1247
	Princeton	202 (GL 108/Princeton Primary 94)
	Total for Year	1449
2015	Berlin	1373
	Princeton	107
	Total for year	1480
2014	Berlin	1413
	Princeton	156
	Total for Year	1569
2013	Berlin	1454
	Princeton	223
	Total for Year	1677
2012	Berlin	1633
	Princeton	245
	Total for Year	1878

## 2018 CVIKOTA YEAR END REPORT

Clint Johnson Supplied the following information for accounts billed in 2018 for Berlin and Princeton EMS. He states he billed out 987,966.25 and brought in 462,438.03 for Berlin and Princeton combined.



# Carlin Emergency Medical Service

## BEMS Calls By Complaint

Number of Runs	Percent of Total Runs
Incident Complaint Reported By Dispatch (eDispatch.01): Well Person Check 14	0.27% <b>Total: 0.27%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Unknown Problem/Person Down 79	1.55% <b>Total: 1.55%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Unconscious/Fainting/Near-Fainting 113	2.22% <b>Total: 2.22%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Traumatic Injury 100	1.96% <b>Total: 1.96%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Transfer/Interfacility/Palliative Care 474	9.29% <b>Total: 9.29%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Traffic/Transportation Incident 328	6.43% <b>Total: 6.43%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Stroke/CVA 118	2.31% <b>Total: 2.31%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Standby 133	2.61% <b>Total: 2.61%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Stab/Gunshot Wound/Penetrating Trauma 8	0.16% <b>Total: 0.16%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Sick Person 455	8.92% <b>Total: 8.92%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Psychiatric Problem/Abnormal Behavior/Suicide Attempt 33	0.65% <b>Total: 0.65%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Pregnancy/Childbirth/Miscarriage 22	0.43% <b>Total: 0.43%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Overdose/Poisoning/Ingestion 73	1.43% <b>Total: 1.43%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): No Other Appropriate Choice 503	9.86% <b>Total: 9.86%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Medical Alarm 79	1.55% <b>Total: 1.55%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Invalid Assist/Lifting Assist 19	0.37% <b>Total: 0.37%</b>
Incident Complaint Reported By Dispatch (eDispatch.01): Industrial Accident/Inaccessible Incident/Other Entrapments (Non-Vehicle) 5	0.10%

Number of Runs

Percent of Total Runs

Incident Complaint Reported By Dispatch (eDispatch.01):	Number of Runs	Percent of Total Runs
Hemorrhage/Laceration	38	0.74%
<b>Total:</b>		<b>0.10%</b>
Heat/Cold Exposure	13	0.25%
<b>Total:</b>		<b>0.25%</b>
Heart Problems/AICD	29	0.57%
<b>Total:</b>		<b>0.57%</b>
Healthcare Professional/Admission	2	0.04%
<b>Total:</b>		<b>0.04%</b>
Headache	29	0.57%
<b>Total:</b>		<b>0.57%</b>
Fire	30	0.59%
<b>Total:</b>		<b>0.59%</b>
Falls	620	12.15%
<b>Total:</b>		<b>12.15%</b>
Eye Problem/Injury	1	0.02%
<b>Total:</b>		<b>0.02%</b>
Drowning/Diving/SCUBA Accident	5	0.10%
<b>Total:</b>		<b>0.10%</b>
Diabetic Problem	93	1.82%
<b>Total:</b>		<b>1.82%</b>
Convulsions/Seizure	158	3.10%
<b>Total:</b>		<b>3.10%</b>
Choking	17	0.33%
<b>Total:</b>		<b>0.33%</b>
Chest Pain (Non-Traumatic)	293	5.74%
<b>Total:</b>		<b>5.74%</b>
Cardiac Arrest/Death	90	1.76%
<b>Total:</b>		<b>1.76%</b>
Carbon Monoxide/Hazmat/Inhalation/CBRN	13	0.25%
<b>Total:</b>		<b>0.25%</b>
Burns/Explosion	4	0.08%
<b>Total:</b>		<b>0.08%</b>
Breathing Problem	364	7.14%
<b>Total:</b>		<b>7.14%</b>
Back Pain (Non-Traumatic)	72	1.41%
<b>Total:</b>		<b>1.41%</b>
Automated Crash Notification		

Number of Runs	Percentage of Total Runs
1	0.02%
<b>Incident Complaint Reported By Dispatch (eDispatch.01): Assault</b>	<b>Total: 0.02%</b>
18	0.35%
<b>Incident Complaint Reported By Dispatch (eDispatch.01): Animal Bite</b>	<b>Total: 0.35%</b>
1	0.02%
<b>Incident Complaint Reported By Dispatch (eDispatch.01): Altered Mental Status</b>	<b>Total: 0.02%</b>
151	2.96%
<b>Incident Complaint Reported By Dispatch (eDispatch.01): Allergic Reaction/Stings</b>	<b>Total: 2.96%</b>
31	0.61%
<b>Incident Complaint Reported By Dispatch (eDispatch.01): Alcohol intoxication</b>	<b>Total: 0.61%</b>
96	1.88%
<b>Incident Complaint Reported By Dispatch (eDispatch.01): Abdominal Pain/Problems</b>	<b>Total: 1.88%</b>
173	3.39%
<b>Incident Complaint Reported By Dispatch (eDispatch.01): (None)</b>	<b>Total: 3.39%</b>
203	3.98%
	<b>Total: 3.98%</b>
	<b>Total: 100.00%</b>

**Description**

Med 1 Calls by Type of Complaint



# Berlin Emergency Medical Service

## BEMS LBD Report Total

Scene Other EMS Or Public Safety Agency Name At Scene (eScene.02)	Number Of Calls
	1
Other Law Enforcement	1
Wisconsin State Patrol	1
Green Lake Police Department	3
Berlin Police Department	5
Markesan Police Department	6
Princeton Police Department	34
Green Lake County Sheriff Dept	67
	<b>Total: 118</b>

### Report Filters

Incident Date: is between '1/1/2018' and '12/31/2018'

### Report Criteria

Incident Number (Eresponse.03): Contains LBD

### Description

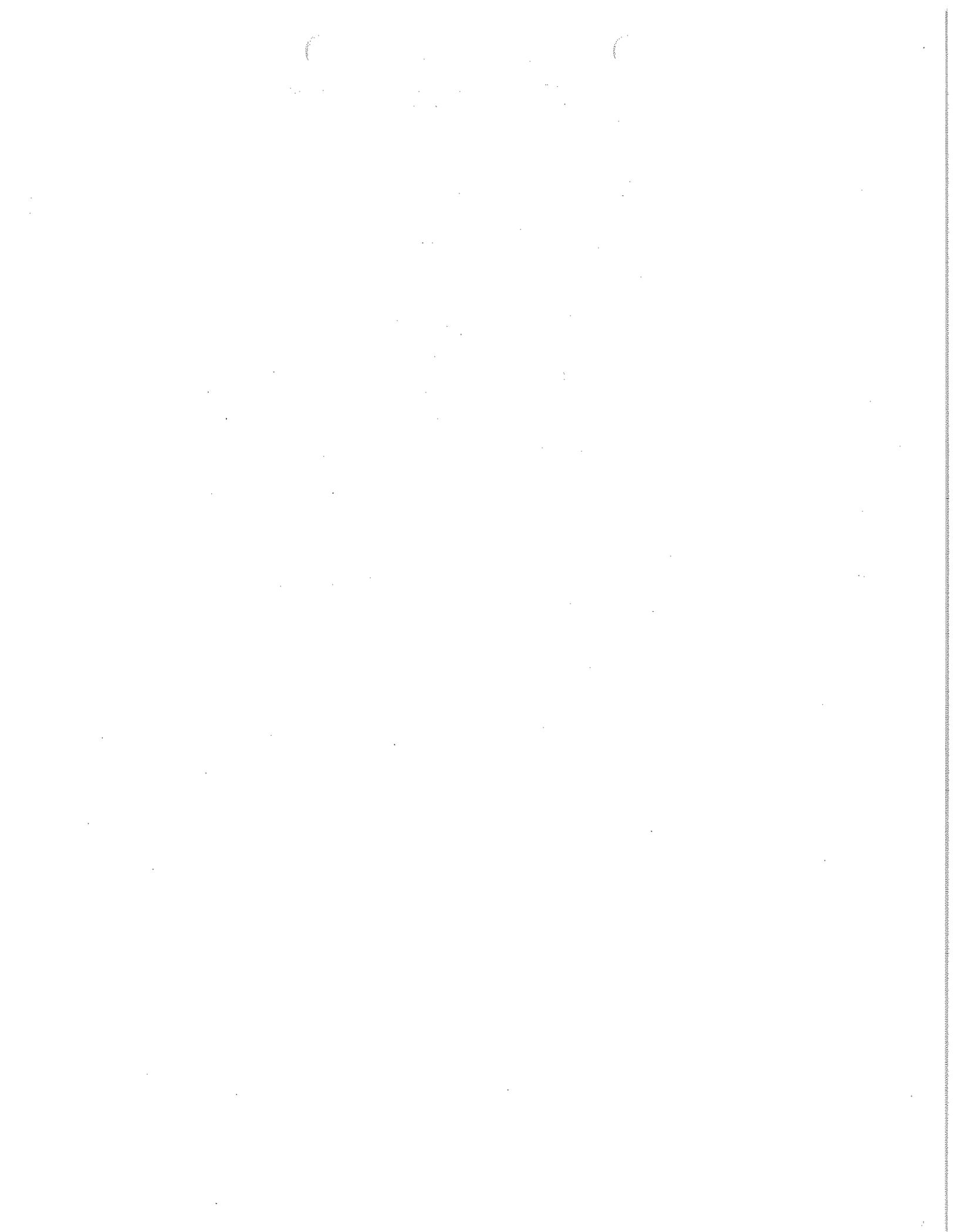
Pulls all LBD based on LBD incident number.

CITY OF BERLIN

BUDGET: EMS Monthly Expense and Revenue Accounts

Current Period: DECEMBER 31 2018

SOURCE Descr	Act Code	OBJECT Descr	2018 YTD Amt
	10-52-30001-110	Salaries	\$469,202.06
	10-52-30001-130	Health & Life Insurance	\$38,208.00
	10-52-30001-133	Other Employee Benefits	\$1,809.00
	10-52-30001-160	Public Relations	\$1,483.30
	10-52-30001-221	Phone/Data	\$6,215.77
	10-52-30001-240	Repairs & Maintenance	\$5,490.12
	10-52-30001-290	Other Contractual Services	\$35,963.41
	10-52-30001-310	Office Supplies	\$2,688.21
	10-52-30001-330	Conferences and Training	\$6,494.92
	10-52-30001-340	Operating Supplies	\$19,165.50
	10-52-30001-345	Property Services - Vehicles	\$30,909.58
	10-52-30001-380	Equipment & Structures	\$11,178.47
	10-52-30001-390	Miscellaneous	\$0.00
	10-52-30001-391	Uniforms	\$1,731.99
	10-52-30001-392	Medical Expense	\$0.00
	10-52-30001-501	SOCIAL SECURITY	\$28,551.09
	10-52-30001-502	MEDICARE SS	\$6,677.33
	10-52-30001-510	Insurance Premiums	\$23,020.09
	10-52-30001-650	WRF 600	\$20,025.92
	10-52-30001-700	WRF 700	\$0.00
ACCT 30001 Ambulance			\$708,814.76
Act Type E Expenditure			\$708,814.76
Ambulance-Act 102 Funds	10-43-52901		\$10,372.81
Ambulance Service Grants	10-43-52902		\$0.00
Ambulance Fees	10-46-23000		\$468,637.82
Ambulance Services to Towns	10-47-32400		\$77,155.93
Donations to Ambulance	10-48-50003		\$700.00
CHN Ambulance Reimbursement	10-48-90009		\$120,000.00
ACCT			\$676,866.56
Act Type R Revenue			





# Green Lake County Government

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## Menu

### AREAS OF RESPONSIBILITY

- County Clerk
- Health & Human Services - Health Dept
- Land Conservation
- Sherriff
- University of Wisconsin-Extension

## News

### Ambulance Feasibility Study Request for Proposals

#### REQUEST FOR PROPOSALS

#### GREEN LAKE COUNTY AMBULANCE FEASIBILITY ANALYSIS

**PROJECT GOAL:** The goal is to have a qualified professional research, study, analyze and develop potential recommendations for the future of EMS in Green Lake County. A professional would review the various EMS systems currently running in the county and make overall structural, financial, and staffing recommendations of options to consider for the future of sustaining EMS in Green Lake County. This could include combining or separating services or some form of a county-wide or county-involved system.

**SCOPE OF PROJECT:** Analysis of the three services to include: assets, staffing, wage rates, collection rates and methods, billing rates, station locations-proximity to medical facilities, call volume, call response times, paramedic intercept, service levels and any other analysis that would be deemed appropriate. This data would be analyzed and recommendations for potential EMS system options within the county could be developed.

**SPECIFIC DELIVERABLES:** Recommendations for model options should include service level(s), staffing, wages, station locations, financial models and proposed funding methods. The following specific recommendations are to be made:

1. What EMS model(s) with county involvement would most likely assure both the long term effectiveness and financial feasibility of the EMS Service in Green Lake County? Provide a financial model for service options recommended including county and municipal forecasted financial
2. For any county involved service recommendations, what would the most appropriate and effective role for the Hospitals to play in operating or overseeing local EMS services?
3. What formula should be used to charge contracted municipalities for EMS services?
4. What specific efficiencies or benefits to the county could be gained through a county- wide or county involved service?
5. If a county-wide EMS service were to be recommended, would EMS be better suited to be a department on its own or under another department such as Department of Health and Human Services?
6. Other recommendations deemed

During the development of all recommendations, consideration of changes or future trends in public safety industry standards related to EMS operation requirements should be considered and applied as a basis for recommendations, including:

- National Highway Safety Traffic Administration (NHSTA)
- Center for Public Safety Excellence (CPSE)
- Journal of American Medical Association (JAMA)
- Commission on Accreditation of Ambulance Services (CAAS)
- American Ambulance Association (AAA)
- Federal Emergency Management Association (FEMA)
- Occupational Safety and Health Administration (OSHA)
- State of Wisconsin Statutes and Administrative Code
- Commission on Accreditation of Medical Transport System (CAMTS)
- Wisconsin Ambulance Inspection Administrative Rule (Trans 309)

## **PROPOSAL REQUIREMENTS:**

- Qualifications
- Assigned Staff
- Proposed Method of Evaluation and Analysis
- Detailed Work Plan & Narrative
- Proposed Project Timeline
- Itemized Not to Exceed Cost Proposal
- Recent Related Engagements
- Previous Client Work
- By submitting a bid/proposal, the individual or vendor is agreeing to be bound by the terms and conditions included in the bid packet as well as Green Lake County's Standard Terms and Conditions. The individual or vendor awarded the contract may also be required to execute an agreement within fifteen (15) days after notice of award of the contract is given. The request for bid, instructions, specifications, terms/conditions, and submitted bid, in their entirety, shall be incorporated into the agreement. See the attached Terms and

**SUBMITTING A PROPOSAL:**

- Proposal Deadline: July 12, 2019
- Submit Proposals to:

Cathy Schmit, Green Lake County Administrator 571 County Road A

Green Lake, WI 54941

E-mail: cschmit@co.green-lake.wi.us Phone: 920-294-4147

Fax: 920-294-4135

Committee  
Review  
Meeting 8/5/19

**OVERVIEW OF AMBULANCE SERVICE CURRENTLY IN GREEN LAKE COUNTY**

Green Lake County is currently serviced by the following:

- Southern Green Lake County Ambulance Service (SGLC) - Advanced EMT
- Berlin EMS – Paramedic
- Princeton EMS - Advanced EMT (Managed by Berlin EMS)
- Green Lake Area TEMS Unit
- Green Lake/Brooklyn First Responders

SGLC services the City of Markesan, Towns of Kingston, Green Lake, Manchester, Mackford and Marquette, and the Villages of Kingston and Marquette. The service consists of two (2) ambulances and maintains one (1) ambulance station located in Markesan.

Together, Berlin and Princeton EMS serve the areas of the Cities of Berlin, Princeton and Green Lake, Towns of Berlin, Princeton, Seneca, Ste. Marie, Brooklyn (Green Lake County); Town of Nepeuskun (Winnebago County), Towns of Aurora and Warren (Waushara County). The service consists of five (5) ambulances and maintains three (3) stations located in the City of Green Lake, City of Berlin, and City of Princeton.

Princeton EMS is contractually managed by Berlin EMS and ultimately serves as one entity via paramedic intercept, yet separate Operational Plans are maintained with the State. Berlin EMS also provides paramedic intercept for SGLC. Princeton and SGLC services are strictly Volunteer based at this time. Berlin EMS is a mix of six (6) full-time paramedics and volunteers.

Berlin & Princeton EMS has been financially supplemented by ThedaCare since 2012 via a shortfall agreement. It is unsure if or how long this financial arrangement will continue. The 2018 shortfall was \$226k, of which ThedaCare will provide \$120k towards.

Dr. Dan Perrault serves as Medical Director currently for all three EMS services.