

THIS WILL BE A CALL IN
MEETING

CALL IN PHONE NUMBER

1 – 855 – 947 – 8255

PASS CODE

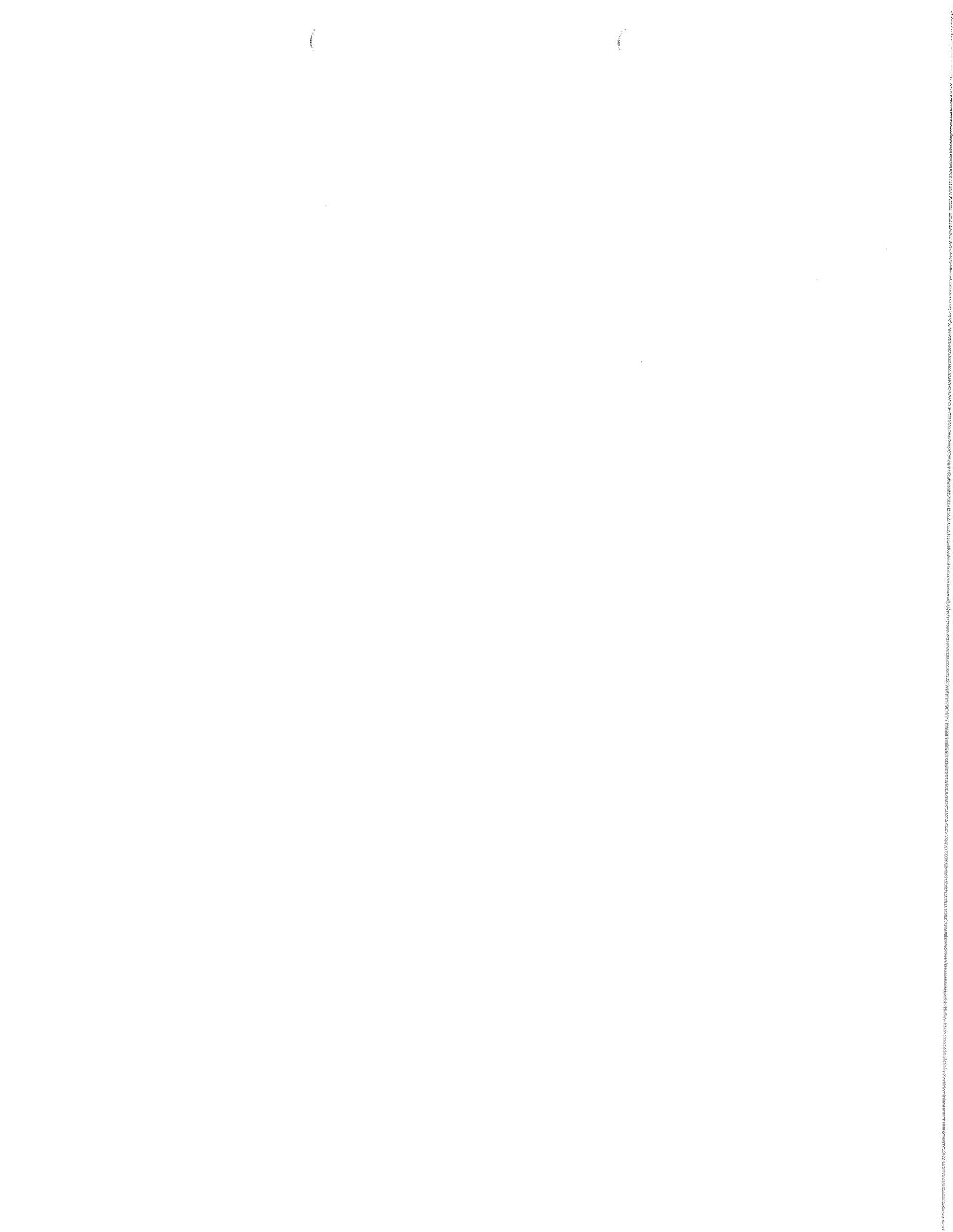
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CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING
Council Chambers, 431 W. Main Street, Princeton WI 54968
TUESDAY, September 29, 2020 – 6:00 p.m.

1. CALL TO ORDER AND ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. APPEARANCES FROM THE PUBLIC.
4. APPROVAL OF MINUTES : Minutes from the 6/23/2020 Committee meeting
5. NEW BUSINESS
 - A. Sub-Committee reports
 1. Fire Association District meeting of 9/2/2020
 2. Ambulance Service update – County Study presentation update; Invoice for services – prorated operation expenses for 2019 service due to Berlin
6. ESTABLISHMENT OF NEXT MEETING DATE – December 22, 2020 at 6:00 p.m.
7. ADJOURN

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. **The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.**

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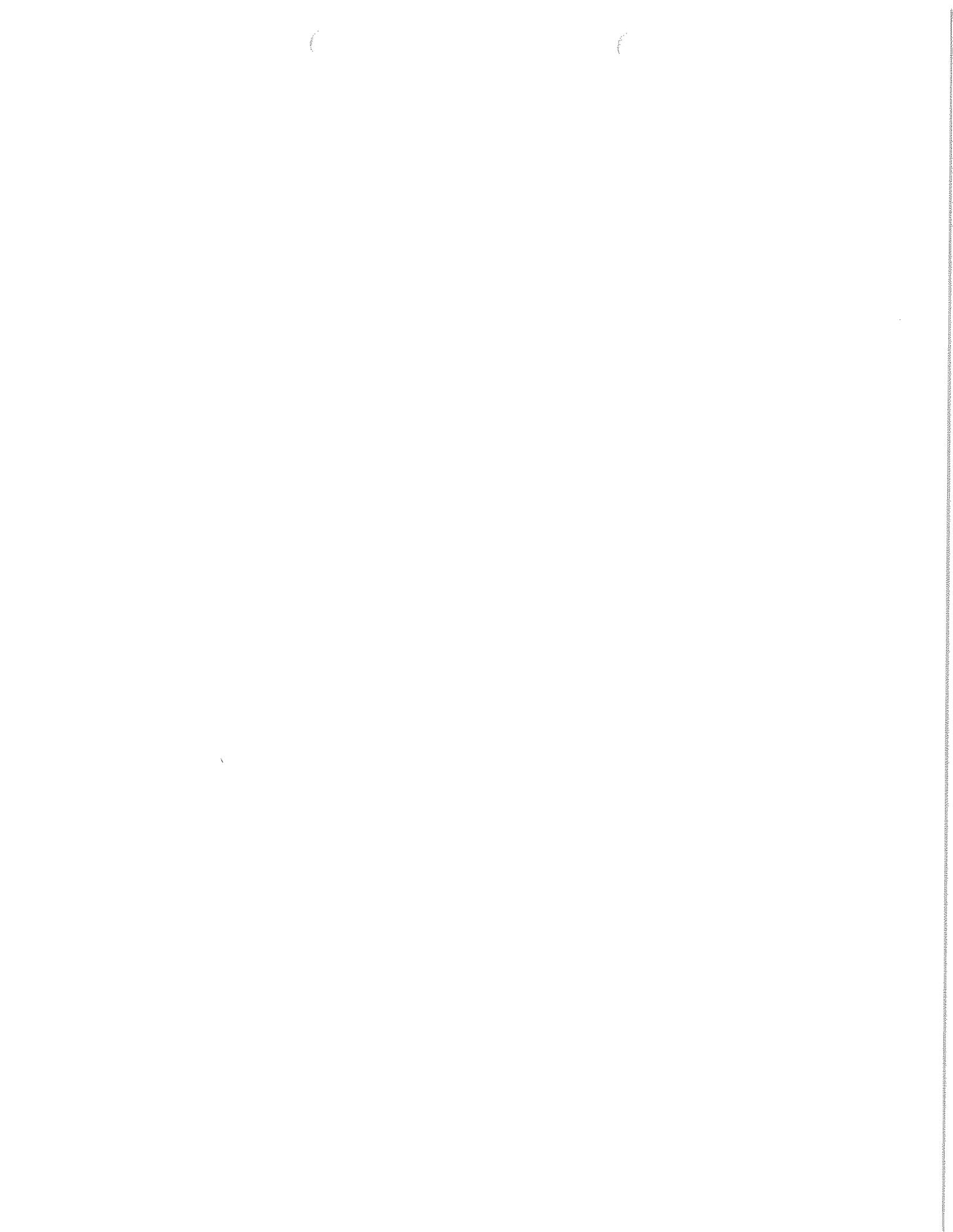


CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING MINUTES
Council Chambers, 431 W. Main Street, Princeton WI 54968
TUESDAY, June 23, 2020 – 6:00 p.m.

1. **CALL TO ORDER AND ROLL CALL.** Council President Roehl called the meeting to order at 6:01 PM. In attendance were Alderpersons Garro, Kallas, Roehl, Ernest, and Kallenbach, Administrator Neubauer, Mayor Wielgosh, and Attorney Sondalle. Alderperson Bartol was absent at Roll Call, but arrived at 6:05 PM.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recite.
3. **APPEARANCES FROM THE PUBLIC.** Alex Dallman was present and stated he was running for office, the 41st Assembly District.
4. **APPROVAL OF MINUTES :** Minutes from the 4/28/2020 Committee meeting Kallas motioned to approve the 4/28/2020, Minutes, seconded by Garro. Carried 5-0.
5. **NEW BUSINESS**
 - A. **Sub-Committee reports**
 1. **Fire Association District meeting of 6/3/2020** Adminstrator Neubauer gave the update: The report was in the Council Packet, there have been fewer meetings because of COVID-19, there are five (5) people training to be firefighters, and the 2021 Budget Workshop will be August 19th.
 2. **Public Works ad hoc discussion** The group met once, and the next meeting is 7/1, short and long term goals were discussed, Alderperson Ernest job shadowed Ernie Schmidt, and Alderperson Bartol will be job shadowing soon.
 3. **Ambulance Service update – Annual report attached** The report was in the Council Packet along with the Ambulance Annual Report. Four (4) members of the Ambulance Service from Princeton retired-Bonnie Kallas 30 years of service, Verna Metcalf 30 years of service, Pam Schmidt 27 years of service, and Aaron Wegner 22 years of service. The City Council stated they would be missed and thanked them for their years of service.
6. **ESTABLISHMENT OF NEXT MEETING DATE – September 22, 2020 at 6:00 p.m.-next meeting.**
7. **ADJOURN** Garro motioned to adjourn the meeting, seconded by Kallas. Carried 6-0. Council President Roehl adjourned the meeting at approximately 6:13 PM.

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

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CITY OF PRINCETON

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920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Robert Bartol
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: September 22, 2020
RE: Fire Association Meeting – September 2, 2020

Fire Association meeting - September 2, 2020

Fire department roster is a total of 31 which includes 4 juniors and 2 drivers (non-fire fighters).

Fire Inspections will be done once this year – will be going on this fall.

The District submitted an AFG grant for the SCBA gear and received a \$137,200 Federal Grant. The district obligation is noted at \$6533.33. The Fire Department committee will be viewing various makes and models for this breathing apparatus gear and acquiring it. Project must be completed within one year. The municipals portion may be adjusted based on the final cost of products purchased.

Fire Budget was discussed and approved as presented.

Overall the equalized value of the district went up \$25,636,500 or 4.76%

Operating budget was presented at \$105,000.

Truck set aside is at \$60,000 and 2021 is year 3 for this amount.

Rent was established at \$9004 for 2021 and overall the City required funds was decreased by \$521.60 from 2020-2021.

Inclusive of the 2021, the City will have \$17,910.39 in the carry over truck fund and \$1,981.03 in the Capitol fund (formerly referenced as SCBA).

Budget detail is attached.



PRINCETON AREA FIRE DISTRICT

2021 BUDGET PROPOSAL

Wednesday, September 2, 2020

HISTORY OF EQUALIZED VALUES

	Town of Princeton	City of Princeton	Town of Mecan	Town of St. Marie	Total	Change in Value	Percent of Change
2001	178,799,500 58.16%	46,272,400 15.05%	59,411,400 19.32%	22,950,300 7.47%	307,433,600		
2002	182,117,806 56.98%	47,108,189 14.74%	66,601,600 20.84%	23,770,908 7.44%	319,598,503	12,164,903	3.96%
2003	201,417,900 58.48%	44,562,800 12.94%	72,303,900 20.99%	26,135,700 7.59%	344,420,300	24,821,797	7.77%
2004	228,402,100 58.89%	51,676,000 13.32%	78,601,300 20.27%	29,180,700 7.52%	387,860,100	43,439,800	12.61%
2005	257,398,800 60.91%	53,492,300 12.66%	85,213,500 20.17%	26,443,300 6.26%	422,547,900	34,687,800	8.94%
2006	285,029,000 62.15%	53,164,700 12.03%	89,782,500 19.58%	28,653,000 6.25%	458,629,200	36,081,300	8.54%
2007	\$318,507,400 62.98%	\$59,505,100 11.77%	\$97,073,000 19.19%	\$30,650,600 6.06%	\$505,735,100	47,105,900	10.27%
2008	\$317,339,600 61.27%	\$63,077,100 12.18%	\$104,959,300 20.26%	\$32,568,500 6.29%	\$517,944,500	12,209,400	2.41%
2009	\$349,462,900 62.23%	\$64,778,600 11.54%	\$114,417,800 20.37%	\$32,920,800 5.86%	\$561,580,100	43,635,600	8.42%
2010	\$347,899,800 61.89%	\$63,856,500 11.36%	\$115,403,000 20.53%	\$34,984,800 6.22%	\$562,144,100	564,000	0.10%
2011	\$364,934,800 63.23%	\$59,673,500 10.34%	\$117,593,700 20.38%	\$34,932,300 6.05%	\$577,134,300	14,990,200	2.67%
2012	\$356,667,400 63.69%	\$56,265,000 10.05%	\$114,690,400 20.48%	\$32,383,200 5.78%	\$560,006,000	-17,128,300	-2.97%
2013	\$321,762,000 62.33%	\$52,974,500 10.26%	\$108,674,300 21.05%	\$32,796,700 6.35%	\$516,207,500	-43,798,500	-7.82%
2014	\$332,424,900 63.38%	\$48,432,499 9.23%	\$110,410,400 21.05%	\$33,189,900 6.33%	\$524,457,699	8,250,199	1.60%
2015	\$312,252,900 61.01%	\$50,503,800 9.87%	\$113,586,100 22.19%	\$35,448,300 6.93%	\$511,791,100	-12,666,599	-2.42%
2016	\$304,242,200 60.22%	\$52,318,200 10.36%	\$112,781,400 22.32%	\$35,862,300 7.10%	\$505,204,100	-6,587,000	-1.29%
2017	\$313,210,600 61.01%	\$51,464,100 10.03%	\$113,612,300 22.13%	\$35,070,300 6.83%	\$513,357,300	8,153,200	1.61%
2018	\$313,563,700 60.87%	\$49,264,100 9.56%	\$116,377,000 22.59%	\$35,944,300 6.98%	\$515,149,100	1,791,800	0.35%
2019	\$312,024,200 60.31%	\$50,220,900 9.71%	\$118,616,500 22.93%	\$36,544,800 7.06%	\$517,406,400	2,257,300	0.44%
2020	\$325,784,900 60.53%	\$54,380,700 10.10%	\$119,523,300 22.21%	\$38,521,700 7.16%	\$538,210,600	20,804,200	4.02%
2021	\$344,002,400 61.01%	\$56,612,400 10.04%	\$122,831,700 21.78%	\$40,400,600 7.17%	\$563,847,100	25,636,500	4.76%

	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Proposed
AWARDS/GIFTS	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ 94.06	\$ 300.00
CONTINGENCY	\$ -	\$ -	\$ -	\$ -		
DUES	\$ 790.00	\$ 800.00	\$ 1,014.98	\$ 800.00	\$ 1,055.00	\$ 1,100.00
EQUIPMENT MAINTENANCE	\$ 4,376.50	\$ 3,500.00	\$ 2,757.72	\$ 3,500.00	\$ 2,138.38	\$ 3,500.00
FIRE PREVENTION	\$ 1,053.58	\$ 1,200.00	\$ 1,117.23	\$ 1,200.00	\$ -	\$ 1,200.00
INSURANCE	\$ 16,440.00	\$ 17,000.00	\$ 16,147.00	\$ 17,000.00	\$ 10,119.00	\$ 17,000.00
MEETING ALLOWANCE / MILEAGE	\$ 7,720.00	\$ 10,000.00	\$ 9,600.00	\$ 10,000.00	\$ 3,140.00	\$ 10,000.00
MUTUAL AID/FALSE ALARM	\$ 4,000.00	\$ 5,000.00	\$ 4,780.00	\$ 5,000.00	\$ 1,520.00	\$ 5,000.00
NEW EQUIPMENT	\$ 1,565.84	\$ 8,013.00	\$ 4,995.09	\$ 2,258.00	\$ 409.19	\$ 696.00
OFFICE EXPENSES	\$ 1,488.17	\$ 2,000.00	\$ 2,175.70	\$ 2,000.00	\$ 415.00	\$ 2,000.00
PAYROLL	\$ 8,049.62	\$ 9,000.00	\$ 8,791.94	\$ 9,000.00	\$ 3,606.52	\$ 9,000.00
TRAINING	\$ 909.67	\$ 4,000.00	\$ 2,731.77	\$ 3,500.00	\$ 1,267.58	\$ 3,500.00
UTILITIES	\$ 3,500.75	\$ 3,700.00	\$ 3,171.57	\$ 3,700.00	\$ 1,623.32	\$ 3,700.00
VEHICLE MAINTENANCE	\$ 11,396.14	\$ 13,000.00	\$ 19,526.34	\$ 13,000.00	\$ 13,202.39	\$ 15,000.00
YEARLY EXPENSES	\$ 11,332.91	\$ 14,000.00	\$ 14,386.07	\$ 16,000.00	\$ 3,764.59	\$ 16,000.00
D.N.R. GRANT	\$ 3,141.97	\$ -	\$ -	\$ 2,000.00	\$ 2,088.61	\$ 8,000.00
Sub total	\$75,765.15	\$91,513.00	\$ 91,195.41	\$ 89,258.00	\$ 44,443.64	\$ 95,996.00
RENT	\$ 8,240.00	\$ 8,487.00	\$ 8,487.00	\$ 8,742.00	\$ -	\$ 9,004.00
TOTAL OPERATING COST	\$84,005.15	\$100,000.00	\$ 99,682.41	\$ 98,000.00	\$ 44,443.64	\$ 105,000.00

9/2/2020

PRINCETON AREA FIRE DISTRICT 2021 PROPOSED BUDGET

	TOWN OF PRINCETON	CITY OF PRINCETON	TOWN OF MECAN	TOWN OF ST. MARIE	TOTAL	
A	2020 EQUALIZED ASSESSED VALUES	\$344,002,400.00	\$56,612,400.00	\$122,831,700.00	\$40,400,600.00	\$563,847,100.00
	EQUALIZED VALUE %	61.01%	10.04%	21.78%	7.17%	100.0%
	RENT %	67.82%		24.22%	7.96%	0567,334,798.00
B	2021 OPERATING BUDGET	\$ 58,567.04	\$ 9,638.36	\$ 20,912.32	\$ 6,878.28	\$ 95,996.00
	2021 RENT	\$ 6,106.44		\$ 2,180.40	\$ 717.16	\$ 9,004.00
	TOTAL 2021	\$ 64,673.48	\$ 9,638.36	\$ 23,092.73	\$ 7,595.43	\$ 105,000.00
	COST PER 100,000 ASSESSED					\$ 18.62
C	2020 OPERATING BUDGET TOTAL	\$ 59,915.26	\$ 9,018.61	\$ 21,981.59	\$ 7,084.54	\$ 98,000.00
	CHANGE OF	\$ 4,758.22	\$ 619.75	\$ 1,111.14	\$ 510.89	\$ 7,000.00
D	2021 TRUCK REPLACEMENT <small>(Held by the municipalities)</small>	\$ 36,605.92	\$ 6,024.23	\$ 13,070.75	\$ 4,299.10	\$ 60,000.00
	COST PER 100,000 ASSESSED					\$ 10.64
E	Capital Fund (Held by the municipalities)	\$ -	\$ -	\$ -	\$ -	\$ -
	COST PER 100,000 ASSESSED					\$ -
F	TOTAL 2021 OPERATING BUDGET, CAPITAL FUND, TRUCK REPLACEMENT <small>(B+D+E)</small>	\$ 101,279.40	\$ 15,662.59	\$ 36,163.47	\$ 11,894.53	\$ 165,000.00
	TOTAL 2020 COST PER 100,000 ASSESSED					\$ 29.26
G	2020 DSPS Fire Due Distribution	\$ 8,759.70	\$ 2,476.98	\$ 3,648.87	\$ 1,224.13	\$ 16,109.68
H	TOTAL 2021 MUNICIPAL FUNDS	\$ 92,519.70	\$ 13,185.61	\$ 32,514.60	\$ 10,670.40	\$ 148,890.32
I	2020 TOTAL MUNICIPAL FUNDS	\$ 93,571.75	\$ 13,707.21	\$ 33,757.45	\$ 10,873.00	\$ 151,909.41
	CHANGE OF	\$ (1,052.05)	\$ (521.60)	\$ (1,242.85)	\$ (202.60)	\$ (3,019.09)

9/2/2020

*** AWARDS/GIFTS – 2020 - \$300.00 2021 - \$300.00 Difference = \$0.00**

Retirement, funerals, flowers, plaques, service awards, etc.

*** CONTINGENCY - 2020 - \$0.00 2021 - \$0.00 Difference = \$0.00**

This will be used to help cover any unexpected cost or emergency repair/replacement of equipment or apparatus. The current balance is \$15,00.87

*** DUES - 2020 - \$800.00 2021 - \$1,100.00 Difference = \$300.00** 

State Fireman's Association, Green Lake County Fire Officers Association, Marquette County Fire Officers Association, Chief's Association, and Fire Inspectors Association. NFPA membership.

*** EQUIPMENT MAINTENANCE**

2020 - \$3,500.00 2021 - \$3,500.00 Difference = \$0.00

Cost associated with maintaining the following; Jaws equipment, hydro testing of SCBA and 6000 lbs. bottles, fire extinguisher service, air compressors, and all portable equipment.

*** FIRE PREVENTION/SAFETY - 2020 - \$1,200.00 2021 - \$1,200.00 Difference \$0.00**

Coloring books, stickers, magnets, pamphlets for children and adults, etc.

*** INSURANCE - 2020 - \$17,000.00 2021 – \$17,000.00 Difference \$0.00**

Wisconsin Workers Compensation, and all other insurance, which covers association equipment and members.

*** MEETING ALLOWANCE - 2020 - \$10,000.00 2021 - \$10,000.00 Difference \$0.00**

35 members x 24 meetings a year x \$20.00 per meeting = \$16,800.00 + 5 extra meetings per year x 35 members x \$20.00 = \$3,500.00 Total = \$20,300.00. 2009 we are reduced the budgeted amount by \$4,000. 2010 we reduced the budgeted amount by \$300, 2012 reduced by \$4,000, 2017 reduced by \$500, 2018 reduced by \$500, 2019 reduced by \$1,000. This fund also covers cost of weekly inspections required by DSPS

*** MUTUAL AID / FALSE ALARM 2020 -\$5,000.00 2021 - \$5,000.00 Difference \$0.00**

Monies needed to cover the cost mutual aid calls or false alarms (fuel, water, foam, and labor)

*** NEW EQUIPMENT- 2020 – \$2,258.00 2021 - \$696.00 Difference \$1,562.00** 

Replacement of old /broken/outdated equipment. Any new equipment.

2019 – Earmarked \$3,500 to be used for a TurboDraft.

***OFFICE EXPENSES- 2020 - \$2,000.00 2021 - \$2,000.00 Difference \$0.00**

Paper, postage, envelopes, supplies, computer software fee, etc.

*** PAYROLL/ALLOWANCE - 2020 - \$9,000.00 2021 - \$9,000.00 Difference = \$0.00**

Payment of collateral duties.

Chief	\$2,150.00	
Assistant Chief #1	\$1,050.00	
Assistant Chief #2	\$1,050.00	
Hose Captain	\$550.00	
1 st Lieutenant	\$350.00	
2 nd Lieutenant	\$350.00	\$5,500.00
Dept. Secretary / Treasurer	\$1,500.00**	\$10.00 p/h
Assoc. Secretary	\$200.00	\$50.00 p/meeting
Assoc. Treasurer	\$1,750.00**	\$10.00 p/h
Trusties (3)	\$120.00	\$40.00 each
Divers (5)	\$250.00	\$50.00 each
Chaplain	\$120.00	
Taxes/Unemployment	\$400.00 **	
Total	\$9,840.00 **	

** Are estimated values

2014 – Increase Department Secretary/Treasurer from \$7.00 to \$8.00 per hour. Increase Association Secretary from \$8.50 to \$9.00 per hour. Increase officers pay \$640 between all Officers. 2015 – Increase Department Secretary and Treasurer to \$10.00 per hour. Increase Association Secretary to \$50.00 per meeting. Increase Association Treasurer to \$10.00 per hour. Changes in wages did not require an increase to the budget. 2020 Voted to add Chaplain as a line item but no need to increase the budget.

*** RENT- 2020 - \$8,742.00 2021 - \$9,004.00 Difference \$262.00**



3% Increase

*** TRAINING – 2020 \$3,500.00 2021- \$3,500.00 Difference \$0.00**

- 1) To be used to send new members to required training according to state rules.
- 2) To be used for any active member to further their education in the fire service.
- 3) To be used for in-house training supplies and/or demonstrations.

2008 – Implemented training payout upon completion of Entry-level part 1 and 2, FF1, and FF2. 2013 - Tech schools no longer cover the cost of books. 2015 – Anticipated increase in training due to joint trainings that may take place. An emphasis on members participating in trainings.

*** UTILITIES - 2020 - \$3,700.00 2021 - \$3,700.00 Difference = \$0.00**

Water, Electric, Gas, Phones, Internet, etc.

The City uses the building for Council meetings, EMS, Emergency Government, and public restrooms. Therefore, the City pays for the first half of gas, water, sewer, electric, internet and phone. The District pays the remaining half.

* **VEHICLE MAINTENANCE - 2020 - \$13,000.00 2021 - \$15,000.00 Diff. = \$2,000.00** 

Cost associated with maintaining all vehicles. 2021 increase due to rising maintenance costs.

* **YEARLY EXPENSES -2020 - \$16,000.00 2021 – \$16,000.00 Diff = \$0.00**

Monies needed to replace hose, gear, SCBA, pagers, radios, batteries, etc. on a yearly basis to ensure proper life cycles. 2014 – Changed the name of this fund from Yearly Equipment to Yearly Expenses. Added subcategory for physicals.

Hose **\$400.00**

Yearly replacement to ensure proper hose life.

Gear/Uniform **\$11,000.00**

Yearly replacement to ensure proper gear life.

This includes helmets, gloves, boots, coats, and pants for firefighting, and dress uniform items
2020 – Increased from \$7,000 to \$8,000 – 2021 increase from \$8,000 to \$11,000 (transferred from SCBA line)

SCBA **\$0.00**

Use to replace SCBA bottles, packs, or face pieces. 2021 reduced from \$3,000 down to \$0 (Transferred to Gear/uniform line). This change was due to being awarded AFG grant for air packs to be used in 2021.

Communications **\$2,200.00**

For new pagers, mobile radios, and portable radios

Batteries **\$400.00**

Maintain pager batteries and portable equipment batteries.

Health and Wellness **\$2,000.00**

Cost of physicals that will be required for approval of becoming a member of the Department.
2020 – Changed subcategory “physicals” to “health and wellness” increased from \$1,000 to \$2,000 to cover costs associated with behavioral health

* **DNR Grant - 2020 - \$2,000.00 2021 - \$8,000.00 Difference = \$6,000.00** 

This grant uses Federal and State monies and is a 50/50 cost share and can only be used on approved items for wild land fire suppression.

2019 – Did not apply for the DNR grant. Requested to use funds towards new equipment.

2020 – Applied for a grant for PPE and Foam (Dept requested Association to sponsor brush truck supplies. These costs were reimbursed back to the Association)

2021 – Applied for Radios, Pagers, and PPE

**** TRUCK REPLACEMENT FUND – 2020 - \$60,000 2021 - \$60,000 Difference = \$0.00**

2018 – Increase the amount to set aside to \$60,000. To be held by each municipality.

2018 – Purchase of new tender completed.

2019 – Agreed to continue to set aside \$60,000. To be held by each municipality.

2020 – Agreed to continue to set aside \$60,000. To be held by each municipality.

2021 – Agreed to continue to set aside \$60,000. To be held by each municipality.

	Town of Princeton	City of Princeton	Town of Mecan	Town of St. Marie	Total
SET ASIDE 2019	60.31% \$ 36,183.26	9.71% \$ 5,823.77	22.93% \$ 13,755.13	7.06% \$ 4,237.84	60,000.00 \$ 60,000.00
SET ASIDE 2020	60.53% \$ 36,318.67	10.10% \$ 6,062.39	22.21% \$ 13,324.52	7.16% \$ 4,294.42	60,000.00 \$ 60,000.00
SET ASIDE 2021	61.01% \$ 36,605.92	10.04% \$ 6,024.23	21.78% \$ 13,070.75	7.17% \$ 4,299.10	60,000.00 \$ 60,000.00
	\$ 109,107.85	\$ 17,910.39	\$ 40,150.40	\$ 12,831.36	

**** CAPITAL FUND – 2020 - \$10,000.00 2021 - \$0.00 Difference = \$10,000.00**



2019 – Discussed the need to set aside money to be used towards the cost share portion of a FEMA AFG Grant if awarded. Grant will be for new SCBA packs, 4500psi bottles, and face pieces. If grant is not awarded, then money would be used to replace carbon fiber bottles that have reached the end of their service life (15 years). Expecting to use this fund for 2 years 2019 and 2020. Money will be held by each municipality. 2021 – We were awarded AFG grant for new SCBA packs to be used in 2021. The balance in this fund will be used for the association portion of expenses. No new funds will be added to this account during the 2021. The account will be renamed Capital Fund for future use.

	Town of Princeton	City of Princeton	Town of Mecan	Town of St. Marie	Total
SET ASIDE 2019	60.31%	9.71%	22.93%	7.06%	10,000.00
	\$ 6,030.54	\$ 970.63	\$ 2,292.52	\$ 706.31	\$ 10,000.00
SET ASIDE 2020	60.53%	10.10%	22.21%	7.16%	10,000.00
	\$ 6,053.11	\$ 1,010.40	\$ 2,220.75	\$ 715.74	\$ 10,000.00
	\$ 12,083.65	\$ 1,981.03	\$ 4,513.27	\$ 1,422.05	

2% Fire Dues

The history of the 2% Fire Dues distribution goes back to 1870, when the Wisconsin Statutes required that all insurers contribute a percentage of their fire insurance premium to the local municipality to support the purchase of fire equipment. This concept continued with periodic modifications of the program. Today, the 2% Dues Program is supported by 2% of all premiums for fire insurance written on Wisconsin commercial and residential properties. Each year, insurers are required to report and pay the dues to the Office of the Commissioner of Insurance (OCI.) In the mid-1970s fire department inspection programs became part of the 2% Dues qualifications. (ss. 60.55 (2), Wis. Stats.)

Distribution of the Funds

- About \$650,000 annually is distributed to the Department of Commerce Fire Prevention Section to administer the Fire Dues Program. Commerce 2% activities include fire inspector training and other support to fire departments across the state.
- About \$784,000 annually is distributed to the Wisconsin Technical College System Board for firefighter training.
- The rest of the money is distributed to municipalities based on the ranking of the municipality's "equal value of improvements" in relation to that of the other qualifying municipalities.
- Funds available for distribution in August 2003 were approximately \$13.5 million. Of that amount more than \$12 million was distributed to municipalities for fire prevention and protection

Municipal Distribution Equation

If the subject municipality's equal value of improvements is equal to .5% of the total of all qualifying municipalities, the subject municipality will receive .5% of the total amount of money available for distribution. The distribution is also related to growth. Municipalities experiencing growth, especially in the commercial sector, will continue to increase their share of the distribution. A municipality must maintain a growth rate equal to that of the growth rate of the state to maintain the same amount that was received the previous year. If the state experiences a growth rate of 10% from the previous year, the municipality must also experience a 10% rate of growth to the adjusted valuation of real estate improvements in their communities.

2% Dues Fire Department Audits

Prior to 2002, fire departments also had to prove eligibility for these funds through self and on-site audits of their fire programs. Audits were suspended in 2002 in accordance with 2001 Act 16 (state budget) and were reinstated in a revised format in January 2006. For questions on the audit process contact your local State of Wisconsin Department of Commerce Fire Prevention Coordinator.

Use of the 2% Dues Distribution

Municipalities are required to use the funds provided for from the 2% Fire Dues in a prescribed manner. Only four categories of expenditures are allowable.

1. Direct purchase of fire protection equipment Although 2% funds can be used to purchase fire protection equipment, the use of these funds to support equipment maintenance, vehicle fuel or vehicle insurance is not allowed.
2. Fire inspection, prevention and public education Municipalities may use the 2% funds for salary, benefits, travel expenses, reference books and support material incurred in the process of conducting occupancy inspections and public fire prevention education activities. 2% dues funds are not to be used for fire suppression wages, building maintenance or building and personal property insurance.
3. Fire inspection-related training (ss. 101.14, Wis. Stats.)
4. Fund firefighter's pension programs. 2% Dues funds may be used to fund firefighter's pension programs, but the municipality must provide for continuation pension fund if the 2% distribution is interrupted or reduced. Deferred income or insurance programs are not acceptable substitutes and may not be paid from 2% funds.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Robert Bartol
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: September 29, 2020
RE: Ambulance study performed by the Green Lake County

The County Board engaged in the services of Strategic Management & Consulting of Sturgeon Bay, Dan Williams regarding the review of the ambulance service and to prepare a recommendation on the future of the department.

This study was presented to the County Board on September 16th and included several options for consideration to engage in ambulance services for our area. There were many questions on the study, which the provider expected. To get a full understanding the presentation, it is available on the Green Lake County Website on the home page under the section "Latest Posts". When you click on the Ambulance item you will see the following information.

All persons interested in expressing an opinion on the county wide ambulance issue are encouraged to fill out the form available on the link below. These forms will be submitted directly to the County Clerk's office and distributed to all County Board supervisors for review. Each form MUST be filled out in it's entirety with a valid name and address in order to be considered. Anonymous submissions will not be considered. The deadline for submitting the form is October 16, 2020.

[Comment Form \(click here\)](#)

If you would like to watch the County Board meeting pertaining to the findings of the ambulance study, the link for the video below. The passcode to be able to watch the presentation is: The presentation starts at 13:40.

https://zoom.us/rec/play/rxQFYfKHPc4bTXOy8pCqE6AplQWu5yHCn4l3HzeVqkBnArYfOYVg38_1KzmGz7V0Ebp4Lxe6U8VbAnPA.hdUa2qHSR5_FdAhZ?autoplay=true

I would encourage you to watch/listen to the presentation to get the full input. There was a power point presentation, however the dialog during the presentation will provide much more information than just the power point slides. Accessing the comment form and providing your input is also recommended so the voices of our community can be heard. As stated all comments received will be provided to the County Board for their review. Input by Council members and citizens alike is recommended.

Until such time that there is a change to services, Princeton will continue to have services provided by Berlin EMS. Annually, each participating entity is billed for a pro-rated bill for operating services for the Ambulance Service. The City of Princeton portion for ambulance services was \$7,566.47 for 2019. This is based on a calculation of 25% equalized value, 25% area covered (square miles), 25% number of calls in our jurisdiction, and 25% population.

CITY OF BERLIN

P.O. BOX 272
 108 NORTH CAPRON STREET
 BERLIN WI 54923
 920-361-5400

Invoice

No. 02020053
 Date 6/12/2020

To: CITY OF PRINCETON
 438 W. MAIN STREET
 PO BOX 53
 PRINCETON WI 54968

Shipped	Ship Via	Terms	Contract	Contact	Customer PO#
		30 Days Net			
Qty	Unit	Description		Unit Price	Amount
1		2019 EMS Operational Shortfall		\$7,566.47	\$7,566.47
Special Instructions				SubTotal	\$7,566.47
				Tax	\$0.00
				Shipping	\$0.00

PAID \$0.00
 Total \$7,566.47

If this charge is not paid within 30 days after the billing date, an additional 1% per month, or fraction thereof, will be added to the outstanding bill. Any bills not paid by November 1, 2020 will be added to the 2020 real estate tax bill.



Thank You !

Actual Cost Allocation for EMS Based on Population/Area Served/Call Volume/EV
2019 AMBULANCE

Municipality	Population Served		Square Miles		Annual Call Volume		Equalized Value		Actual Cost Allocation				
	25%	75%	25%	75%	25%	75%	25%	75%					
Aurora, Town	1,010	7%	\$ 2,649.33	34.6	14%	\$ 5,259.21	27	2%	\$ 714.70	103,001,400	6%	\$ 2,295.70	\$ 10,918.94
Berlin, City	5,604	39%	\$ 14,699.85	6,359	3%	\$ 966.57	739	51%	\$ 19,561.51	275,553,000	16%	\$ 6,141.54	\$ 41,369.47
Berlin, Town	1,139	8%	\$ 2,987.71	30	12%	\$ 4,560.01	56	4%	\$ 1,482.33	114,216,400	7%	\$ 2,545.66	\$ 11,575.72
Brooklyn, Town	1,862	13%	\$ 4,884.21	47.2	19%	\$ 7,174.42	107	7%	\$ 2,832.32	467,142,800	27%	\$ 10,411.71	\$ 25,302.66
Green Lake, City	1,008	7%	\$ 2,644.08	2.06	1%	\$ 313.12	230	16%	\$ 6,088.16	248,937,000	15%	\$ 5,548.32	\$ 14,593.68
Nepeuskun, Town (52.8%)	393	3%	\$ 1,031.82	20	8%	\$ 3,040.01	10	1%	\$ 264.70	35,635,776	2%	\$ 794.25	\$ 5,150.79
Princeton, City	1,177	8%	\$ 3,087.39	1,641	1%	\$ 249.43	114	8%	\$ 3,017.61	54,380,700	3%	\$ 1,212.04	\$ 7,566.47
Princeton, Town	1,448	10%	\$ 3,798.25	35.6	14%	\$ 5,411.22	120	8%	\$ 3,176.43	325,784,900	19%	\$ 7,261.11	\$ 19,647.01
Seneca, Town	407	3%	\$ 1,067.60	32.8	13%	\$ 4,985.61	11	1%	\$ 291.17	35,970,600	2%	\$ 801.72	\$ 7,146.10
St. Marie, Town	353	2%	\$ 925.95	33.51	13%	\$ 5,093.53	26	2%	\$ 688.23	38,521,700	2%	\$ 858.57	\$ 7,566.29
Warren, Town (19.4%)	130	1%	\$ 340.95	7	3%	\$ 1,064.00	-	0%	\$ -	11,060,289	1%	\$ 246.51	\$ 1,651.47
Total	14,531		\$ 38,117	251		\$ 38,117	1,440		\$ 38,117	1,710,204,565		\$ 38,117	\$ 152,468.59
Per Capita Cost			\$ 10.49										
Costs to Allocate			\$ 152,468.59										

Sources:
DOR: 2019 Statement of Changes in Equalized Value by Class and Item
WI DOA: Official Final Estimates 1/1/19

2012-2019 AMBULANCE EXPENDITURES & REVENUES

	2012	2013	2014	2015	2016	2017	2018	2019
EXPENDITURES								
10-52-30001-110 Salaries (Full-time Medics)	\$ 515,600	\$ 482,776	\$ 388,555	\$ 397,502	\$ 435,979	\$ 485,774	\$ 459,202	\$ 272,896
10-52-30001-112 Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,713
10-52-30001-120 Wages (Volunteers)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,687
10-52-30001-130 Health & Life Insurance	\$ 31,335	\$ 21,866	\$ 31,235	\$ 42,491	\$ 38,208	\$ 36,208	\$ 38,208	\$ 67,466
10-52-30001-133 Other Employee Benefits	\$ -	\$ 1,809	\$ 1,809	\$ 1,809	\$ 1,809	\$ 1,809	\$ 1,809	\$ 1,809
10-52-30001-160 Public Relations	\$ 1,191	\$ 1,217	\$ 1,392	\$ 1,178	\$ 1,067	\$ 1,361	\$ 1,483	\$ 82
10-52-30001-221 Phone/Data	\$ -	\$ 3,952	\$ 4,247	\$ 2,680	\$ 4,348	\$ 6,827	\$ 6,216	\$ 6,306
10-52-30001-240 Repairs & Maintenance	\$ 8,348	\$ 6,764	\$ 6,777	\$ 3,217	\$ 8,010	\$ 5,382	\$ 5,490	\$ 7,581
10-52-30001-290 Other Contractual Services	\$ 18,762	\$ 10,704	\$ 8,236	\$ 3,995	\$ 37,745	\$ 44,416	\$ 35,983	\$ 49,335
10-52-30001-310 Office Supplies	\$ 1,219	\$ 5,575	\$ 1,145	\$ 807	\$ 2,451	\$ 2,510	\$ 2,688	\$ 3,268
10-52-30001-330 Conferences and Training	\$ 5,998	\$ 5,851	\$ 7,845	\$ 3,960	\$ 4,776	\$ 3,201	\$ 6,495	\$ 2,880
10-52-30001-340 Operating Supplies	\$ 48,668	\$ 39,064	\$ 34,078	\$ 41,478	\$ 48,866	\$ 51,303	\$ 19,166	\$ 27,847
10-52-30001-345 Property Services - Vehicles	\$ 25,803	\$ 23,220	\$ 20,083	\$ 14,001	\$ 15,430	\$ 19,363	\$ 30,970	\$ 48,832
10-52-30001-380 Equipment & Structures	\$ 3,000	\$ 2,369	\$ 3,805	\$ 3,016	\$ 21,833	\$ 9,302	\$ 11,178	\$ 45,580
10-52-30001-390 Miscellaneous	\$ -	\$ -	\$ 546	\$ -	\$ -	\$ -	\$ -	\$ -
10-52-30001-391 Uniforms	\$ 14,261	\$ 3,741	\$ 4,111	\$ 3,326	\$ 5,886	\$ 2,538	\$ 1,732	\$ 1,912
10-52-30001-392 Medical Expense	\$ 190	\$ 15	\$ -	\$ -	\$ 70	\$ -	\$ -	\$ -
10-52-30001-501 SOCIAL SECURITY	\$ 32,645	\$ 29,590	\$ 23,936	\$ 24,513	\$ 26,741	\$ 30,438	\$ 29,551	\$ 28,159
10-52-30001-502 MEDICARE SS	\$ 7,635	\$ 6,687	\$ 5,588	\$ 5,733	\$ 6,254	\$ 7,119	\$ 6,677	\$ 6,586
10-52-30001-510 Insurance Premiums	\$ 24,456	\$ 14,795	\$ 10,091	\$ 19,100	\$ 18,063	\$ 21,668	\$ 23,020	\$ 20,690
10-52-30001-650 WRF 600	\$ 10,575	\$ 7,391	\$ 7,515	\$ 10,869	\$ 6,748	\$ 12,480	\$ 20,026	\$ 21,885
10-52-30001-700 WRF 700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES								
10-43-62901 Ambulance-Act 102 Funds	\$ 11,104	\$ 10,402	\$ 10,110	\$ 11,109	\$ 12,378	\$ 11,729	\$ 10,373	\$ 6,153
10-47-32400 Town Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,156	\$ 111,906
10-47-32400 City of Berlin Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,948	\$ 40,563
10-48-90009 CHN Ambulance Reimbursement	\$ 244,644	\$ 105,541	\$ 61,235	\$ 116,678	\$ 153,746	\$ 222,212	\$ 120,000	\$ 120,000
10-48-50003 Donations to Ambulance	\$ 8,599	\$ 7,480	\$ 12,500	\$ 12,531	\$ 11,050	\$ 8,100	\$ 700	\$ 30,209
10-46-23000 Ambulance Fees	\$ 489,182	\$ 523,404	\$ 497,900	\$ 439,358	\$ 507,110	\$ 511,867	\$ 468,538	\$ 488,667
10-43-62902 Ambulance Service Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 753,626	\$ 646,828	\$ 582,045	\$ 579,676	\$ 684,283	\$ 753,908	\$ 708,815	\$ 794,497

NOTE: This does NOT include capital expenditures such as ambulances.
 2017 TheaCare Director Contract ended
 2018 TheaCare Sheriff's Contract reduced to \$120k

2012-2019 AMBULANCE EQUIPMENT EXPENDITURES

	2012	2013	2014	2015	2016	2017	2018	2019
Aurora, Town	\$ 9,223	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,493	\$ 11,176
Berlin, City	\$ 81,827	\$ 16,867	\$ -	\$ -	\$ -	\$ -	\$ 15,889	\$ 41,004
Berlin, Town	\$ -	\$ 10,819	\$ -	\$ -	\$ -	\$ -	\$ 4,496	\$ 11,917
Brooklyn, Town	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,765	\$ 26,093
Green Lake, City	\$ -	\$ 5,688	\$ -	\$ -	\$ -	\$ -	\$ 4,822	\$ 12,549
Nepeskin, Town (52.8%)	\$ -	\$ 5,556	\$ -	\$ -	\$ -	\$ -	\$ 2,064	\$ 5,166
Princeton, City	\$ -	\$ 7,193	\$ -	\$ -	\$ -	\$ -	\$ 3,434	\$ 9,655
Princeton, Town	\$ -	\$ 8,497	\$ -	\$ -	\$ -	\$ -	\$ 7,810	\$ 19,973
Seneca, Town	\$ -	\$ 6,044	\$ -	\$ -	\$ -	\$ -	\$ 2,868	\$ 7,677
St Marie, Town	\$ -	\$ 2,080	\$ -	\$ -	\$ -	\$ -	\$ 2,938	\$ 7,454
Warren, Town (19.4%)	\$ -	\$ 1,926	\$ -	\$ -	\$ -	\$ -	\$ 647	\$ 1,727
Total	\$ -	\$ 155,738	\$ -	\$ -	\$ -	\$ -	\$ 60,225	\$ 154,335
		Ambulance					Med1	Ambulance
							Defib	