

**CITY OF PRINCETON
PLAN COMMISSION MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
THURSDAY, MAY 26, 2011
6:00 PM**

- 1. CALL TO ORDER AND ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. APPEARANCES FROM THE PUBLIC**
- 4. NEW BUSINESS**
 - A. Salvage Dealer License
 - i. The commission needs to determine the feasibility of moving forward with this request. Please see the attached memo and map from the City Administrator
- 5. ADJOURN**

* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible.

CITY OF PRINCETON

Mayor
Bob Mosolf

531 S. Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

City Alderpersons
Patti Garro
Greg Hardt
Dan Kallas
Jasper Kallenbach
Victor Magnus
Ernie Pulvermacher

City Administrator
John S. Weidl

To: Plan Commission
From: John S. Weidl, City Administrator
Date: 5/19/2011
RE: Salvage Dealer

Issue: Herbert Phelps is requesting that the City authorize him to operate a salvage business, specifically a business office and parking for the salvage vehicle, at his current residence (103 Farmer St.).

Impact: The current residence is zoned R-1 (residential) and therefore not the appropriate zoning for a salvage business. Additionally, I have spoken with the City Attorney and he has indicated that a salvage business is not an acceptable activity for a conditional use permit (typically used for churches, daycare, etc.), or home occupation (artists, attorneys, tutoring, etc.).

Recommendation: In order to accommodate the salvage business at its current proposed location, the owner of the property must initiate the process of rezoning the parcel from residential to commercial, which directly involves the Plan Commission. Please see the attached map as a reference guide to parcel #345 located at 103 Farmer Street. The residential parcel is surrounded on the left and right by B-1 zoned parcels #343, 344, and 345, indicated by the darker shaded areas of the map.

Another option is for the proposed business owner to rent/lease/buy commercially zoned accommodations somewhere in the City.

Please contact me if you have any additional questions or concerns.



Washington

Farmer

Tassler

Howard

Fulton

State Highway 23

Dodge

Wisconsin

Harvard

Water

Main

Clinton

Howard

Short

Bi

B2

B2



Map containing numerous lot numbers and street names. Lot numbers include: 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.

**MOTOR VEHICLE SALVAGE DEALER OR RECYCLER
TWO YEAR LICENSE APPLICATION**

MV2180 10/2006 Ch. 218 Wis. Stats.

Wisconsin Department of Transportation
Dealer Section
PO Box 7909
Madison, WI 53707-7909

FOR OFFICE USE ONLY	
Issued	Expires

Amending Current License Information

Legal Name Herbert L Phelps		Area Code - Telephone Number 920-229-9318	Dealer License Number
Trade Name(s) or DBAs Lil Scrappy's Auto		Federal Employer Identification Number 103 Princeton WI 54968	027-60-0979
Business Address 103 Farmer St. Princeton, WI 54968	Post Office Box Number	City Princeton, WI	State WI
Mailing Address - If Different from Business Address		ZIP Code 54968	County where business located GREENLAK
Business Entity <input checked="" type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership		Association <input type="checkbox"/> Corporation <input type="checkbox"/> LLC	If Corporation or LLC, Date Licensed in Wisconsin
E-mail Address P.m.p.n54968@yahoo.com		State of Incorporation or Organization WIS.	<input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township Name: Princeton

Address of Additional Salvage or Recycling Location in Same Municipality, which conforms with local zoning requirement

None

Name and Title of Owner, Partners, Association Members, Corporation Officers and Shareholders, LLC Managers and Members
Complete an Entity/Owner Statement (Form MV2844) for each individual listed.

Herbert L Phelps (Business name Lil Scrappy's Auto)

Completely describe other business, if any, engaged in by your firm None	Same location? <input type="checkbox"/> No <input type="checkbox"/> Yes	SALES TAX SELLER PERMIT NUMBER
------------------------------------------------------------------------------------	----------------------------------------------------------------------------	--------------------------------

- NO YES
- Was there a licensed dealer at this same location previously this year?
If yes, Name dealer _____
- Have you, as an individual and your above-named firm, been licensed as a dealer before?
If yes, Same location? No Yes
- Has your motor vehicle dealer license ever been denied, suspended or revoked?
If yes, When and what state? _____
- Are you licensed as a motor vehicle dealer at same location?
If yes, Give license number _____

Complete ONE of the following (whichever applicable):
Is business real estate owned by: YES NO

Owner of sole proprietorship If no, send copy

One partner of partnership of lease.

Corporate dealership

LLC

You must submit 2 letters from the WI Dept. of Natural Resources: One confirming your coverage under a storm water permit and a second confirming your registration with the refrigerant recovery program or that you have certified through another refrigerant recovery compliance method.
Type 4 - Salvage does not need a storm water permit.

Check one of the following statements, which properly explains the minimum type business facilities provided and the extent of this motor vehicle salvage or recycling operation at main location. If you listed above an additional salvage business address within the same municipality, also check type of facilities and operation for such additional location, below right.

Business Type

- Type 1. Facilities include business office on or adjacent to the salvage yard where motor vehicles are dismantled and/or stored.
- Type 2. Facilities are provided and salvage business is conducted strictly within building, in which business office is provided and motor vehicles are stored and dismantled; there is no adjacent salvage yard.
- Type 3. Facilities include business office on or adjacent to the scrap metal recycling operation (shredder, baler, etc.) where salvage motor vehicles and other scrap metal commodities are reduced in size for shipment to metal producing companies.
- Type 4. Facilities do not include a salvage yard, but only a business office for maintenance of required motor vehicle salvage records. Salvage motor vehicles are purchased from vehicle owners and transported directly to salvage yards or scrap metal recyclers. The vehicle(s) used for transporting salvage metals shall be parked and stored at the following location, which has been approved by local authorities:

3-21-11

Anticipated Date Business Facilities Will Be Ready

I, the undersigned, certify under penalty of s.946.32 or s.345.17 Wisconsin Statutes, that the answers and statements on this application are true and correct to the best of my knowledge.

Submit this application with completed Entity/Owner Statement, financial statement on form enclosed and \$150.00 two year license fee payable to: Registration Fee Trust.

See reverse side.

Herbert L Phelps **3-21-11**
(Authorized Dealership Agent, Title) (Date)

Following Applies To First-time Dealer Applicant Or Application For Amended License Because of Business Relocation or Ownership Change

Proper local officials must sign below, BEFORE submitting this application. All applicants complete section A.
If business is located in a township, complete both sections A and B.

Attention Zoning Authorities: See front of application for type of salvage operation being conducted.

Section A

Business Name / Location <u>L.L. SCRAPPY'S AUTO</u>	Business Type <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4
<p>1. Operation of the salvage business, type indicated above, at the location(s) stated above is in accordance with local zoning, building code and permit requirements.</p> <p style="text-align: center;">_____ X _____</p> <p style="text-align: center;">(Print Name) (Signature)</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(Official Title) (Municipality)</p>	
<p>2. S.175.25 Wisconsin Statutes, requires a permit be issued by (1) the common council or village board, if the salvage yard is located within the corporate limits of any city or village, OR (2) the town board, if the salvage yard is located within 2,000 feet outside the corporate limits of a city or village, or within 750 feet of the center line of any county trunk, state-trunk or federal highway, or within 500 feet of the center line of any town road.</p> <p>Check one box and sign below:</p> <p><input type="checkbox"/> A local permit or license is required and has been issued.</p> <p><input type="checkbox"/> A local permit or license is not required.</p> <p style="text-align: center;">_____ X _____</p> <p style="text-align: center;">(Print Name) (Signature)</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(Official Title) (Municipality)</p>	

Section B

Business Name / Location	Business Type <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
<p>County Zoning Approval - required only if business is located in a township.</p> <p>Operation of the salvage business, type indicated above, at the location(s) stated above is in accordance with local zoning regulation.</p> <p style="text-align: center;">_____ X _____</p> <p style="text-align: center;">(Print Name) (Signature)</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(Official Title) (County)</p>	

If business address on front does not include a specific street number, furnish directions to your business location, including highway numbers or letters and distances.
