

**CITY OF PRINCETON
COMMON COUNCIL
REORGANIZATIONAL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, APRIL 19, 2011
7:00 PM**

- 1. CALL TO ORDER AND ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE.**
- 3. APPEARANCES FROM THE PUBLIC.**
- 4. CONSENT CALENDAR:**
 - A. Minutes for Approval:
 - i. April 12, 2011
 - B. Operators License for Approval
 - i. Alexandra R Scherbarth (new)
- 5. REPORT OF THE BOARD OF CANVASSERS.**
- 6. OATH OF OFFICE TO ELECTED OFFICIALS.**
- 7. COUNCIL ADJOURNS.**
- 8. NEW COUNCIL IS SEATED.**
- 9. CALL TO ORDER AND ROLL CALL.**
- 10. ELECTION OF COUNCIL PRESIDENT.**
- 11. MAYORAL COMMITTEE, CHAIRMAN AND INDIVIDUAL APPOINTMENTS**
 - A. FINANCE COMMITTEE.**
 - B. GOVERNMENTAL AFFAIRS COMMITTEE.**
 - C. BOARD OF PUBLIC WORKS.**
 - D. EMERGENCY GOVERNMENT.**
 - E. CEMETARY SUPERINTENDENT.**
 - F. LIBRARY BOARD.**
 - G. FIRE DISTRICT ASSOCIATION.**
 - H. ZONING BOARD OF APPEALS.**
 - I. PLAN COMMISSION.**
 - J. TREE BOARD.**
 - K. WEED COMMISSIONER.**
 - L. CITY FORESTER.**
 - M. COMMUNITY DEVELOPMENT AUTHORITY.**
 - N. POLICE COMMISSION.**
- 12. COUNCIL APPOINTMENTS.**
 - A. Council Member Plan Commission.
 - B. Community Development Authority
 - C. Board of Review. (OB:05/03/2011-1:00 PM, and BOR 05/23/2011-1:00 PM)
- 13. DESIGNATION OF OFFICIAL NEWSPAPER.**
- 14. DESIGNATION OF FINANCIAL INSTITUTIONS.**
- 15. MAYOR'S COMMENTS.**
- 16. ADJOURN.**

* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible.

CITY OF PRINCETON
COMMON COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, April 12, 2011
7:00 PM

1. **CALL TO ORDER AND ROLL CALL.** Mayor Mosolf called the meeting to order at 7:07 PM. In attendance were Alderpersons Bednarek, Garro, Kallenbach, Hardt, and Magnus, Administrator Weidl, and Mayor Mosolf. Alderperson Pulvermacher was not present at Roll Call, but arrived at 7:09 PM.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPEARANCES FROM THE PUBLIC.** Nothing at this time.
4. **CONSENT CALENDAR:**
 - A. **Minutes for Approval:**
 - i. **March 22, 2011**
 - B. **Licenses for Approval**
 - i. **“Class A” Intoxicating Liquor and Class “A” Malt Beverage-Dollar General Store 12271-210 Mechanic St., Princeton, WI 54968-Ted Druckery (Agent)**
 - ii. **“Class B” Intoxicating Liquor and Class “B” Malt Beverage-Whiskey on Water-512 W Water St., Princeton, WI 54968-Timothy Kozlowski (Agent)**
 - C. **Operators Licenses for Approval**
 - i. **Abigail H. Johnson (new)**
 - ii. **Amy J Bungert (new)**
 - iii. **Amy J Gordon (new)**
 - iv. **Ginger K Hurto (new)** Executive Assistant Cheryle Nickel stated no one from Dollar General has applied for an Operators License or Provisional License. She stated she talked with someone from Dollar General Headquarters and explained the process for acquiring a Liquor License and Operators Licenses. Alderperson Kallenbach would like on the next agenda having a cap on “Class A” Intoxicating Liquor and Class ‘A’ Malt Beverage Licenses. Garro motioned to approve Consent Calendar items 4Ai, 4Bii, and 4Ci-iv, seconded by Bednarek. Carried 5-1 with Hardt voting against.
5. **OFFICER REPORTS:**
 - A. **Mayor.** Mayor Mosolf handed out a report on the update of Highway 23 Construction.
 - B. **Administrator/Clerk/Treasurer**
 - i. **Zoning Enforcement-Junk** Administrator Weidl put in Council Packets a part of his article in the paper about the junk ordinance. The police will inform people in person with a letter and explain what needs to be removed from their yards. Combining debt can’t happen because one of the debts has stipulations that it can’t be combined with other debt. If there would be camping at Hiestand Park there will have to be access to water and toilet facilities, this topic will be on the next agenda.
 - C. **Police Chief.** Chief Bargaenquist handed out Officer monthly report. He also explained the 2005 squad’s fuel pump went out. He will look into what is better scrapping out the squad or repairing and selling. The new squad will be here 4/24/11.

- D. Ambulance Director.** Director Roehl stated the back-up ambulance was in for repairs and inspection cost was about \$500.00. The new radios are being programmed on 4/13/2011.
- E. Emergency Government.** Adam Roehl was appointed Co-Director until 4/20/2011; he is working on a Flood Plan for the city, which needed to be updated per USDA Loan Agreement. Statewide Tornado Drill is 4/14/2011, sirens will sound around 1:25 PM. There will not be a notice in the paper. There was a discussion between Council and Administrator about hiring the Co-Director. New appointments will take place on 4/19/2011 and if anyone wishes to apply stop by City Hall and fill out an application.
- F. Zoning Administrator / Building Inspector.** Nothing at this time.
- G. Library Director** A report from Director Duhr was handed in to Council. Administrator Weidl stated that The City of Fond du Lac was withdrawing from the Winnefox Library System. They pay about \$200,000.00 to the system. With the biggest contributor leaving funding will most likely be cut. He will have more information in the future.

6. OLD BUSINESS

- A. Line of Credit** American Bank and US Bank submitted proposals. The proposals were the same except for rates: Amount of \$100,000.00, no fees or costs unless money is borrowed. The rate at American Bank is 2.5% and at US Bank is 3.25%. Currently primary accounts are at US Bank, if American Bank was approved, the proposal states the primary accounts would have to be at American Bank. The Council will decide at the 4/19/2011 meeting when the new Council is seated and the Financial Institution is selected.

7. NEW BUSINESS

- A. 2010 Audit Report from Huberty & Associates** Cyndi Hintz from Huberty & Associates was present to discuss the audit. She stated she knew the City had a challenging year. She thanked Council President Dave Bednarek and city staff for their hard work with the audit. She handed a bound audit report to the Council and gave an overview of the outcome of the audit. The city has a cash flow problem and certain assets in 2010 were paid with cash versus taking out debt. The city and utilities also have a lot of debt. The water department's expenses are more than the revenues. The auditor recommendations include: Refinance WI Retirement System unfunded actuarial accrued liability, Outstanding checks research and either write off or reissue, Pool bank accounts, Library accounts should either be included with the audit or the Library becomes a separate entity with own employer identification number, hire a part-time bookkeeper to relieve City Administrator from handling general accounting duties, the WWTP bond requires a quarterly payment of \$1,746 in a reserve account until minimum balance of \$69,841.00 is reached, and maintain a listing of accounts payable in the computer system. The part-time bookkeeper was discussed and the potential savings on the audit could be around \$5000.00. The position would be about 10 hours a month and during tax season and the audit it could be 20 to 30 hours a month and Cyndi thought a fair wage would be \$12.00-\$15.00 per hour and possibly at the higher range. With what would be paid in wages there would still be a savings on the audit cost. The Council would like to see job description and expectations. Cyndi concluded that if anyone wanted a more detailed explanation on the audit or had any questions they could call her and she would explain.
- B. Emergency Government Co-Director** Director Roehl was selected as Co-Director until 4/20/2011.

C. 2010 Consumer Confidence Report Bednarek motioned to approve the 2010 Consumer Confidence Report, seconded by Magnus. Carried 6-0.

8. **COMMUNICATIONS** Arbor Day will be celebrated on 4/29/2011 in the City Park Starting approximately 9:30 AM to 9:45 AM, with the children from Mrs. Holland's 4K class helping to mulch trees. Administrator Weidl stated the City is on a payment plan with Huberty & Associates to pay for the audit.

9. **ADJOURN** Mayor Mosolf adjourned the meeting at 8:41 PM.

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CITY OF PRINCETON
 438 W. MAIN STREET
 PRINCETON, WI 54968
 920.295.6612

EMPLOYMENT APPLICATION

An equal opportunity employer.

PERSONAL

Name Jole Michael David
(Last) (First) (Middle)

Address 3105 2nd St #2 Princeton WI 54968
(Street) (City) (State) (Zip Code)

Telephone 608 873-3133 Are you a citizen of the United States? Yes No
(Area Code)

Driver's License Number J400-5447-6340-60 State WI Expiration Date 9/20/15

Have you ever been convicted of a felony in the last seven years? Yes No Explain Felony: _____

A conviction will not necessarily disqualify you from employment. It will be considered only as it may relate to the job you are seeking.

JOB INTERESTS/SKILLS

Position(s) applied for Emergency Government Co-Director Salary Desired Budget wage

Have you applied for a position here before? Yes No If yes, when? _____

Type of employment requested Full Time Part Time Temporary Summer

Date you could begin working 4/1/11

Summarize any other special skills or qualifications:

Emergency Management Independent Study Courses. I have completed 11 of the Brooks Courses. Worked several hours at Stoughton Police while with Dane County Sheriff's Department.

EDUCATION

TYPE OF SCHOOL	NAME AND LOCATION	COURSE OF STUDY	# OF YEARS	GRADE AVERAGE	MAXIMUM GRADE	DEGREE, DIPLOMA, CERTIFICATE AND HONORS RECEIVED
HIGH SCHOOL	<u>Wanpaca High School</u> <u>Wanpaca WI</u>	<u>HS</u>	<u>4</u>	<u>2.6</u>	<u>4.0</u>	<u>H.S. Diploma</u>
COLLEGE OR UNIVERSITY	<u>Madison Area Tech. College</u> <u>Madison WI</u>	<u>Criminal Justice</u>	<u>2</u>	<u>3.2</u>	<u>4.0</u>	
OTHER EDUCATION						
OTHER EDUCATION						

EMPLOYMENT HISTORY (LIST MOST RECENT FIRST)

1. Name of Employer Princeton Police Department

Address 5313 Fulton Princeton WI 54968
(Street) (City) (State) (Zip Code)

Supervisor and Title Chief Bergquist Your Title Patrolman

Employed From 1110 To Present Starting Salary - Ending Salary 22,63

Work Performed

Law enforcement duties for the city of Princeton, All Shifts.

Reason for leaving None Presently Employed

2. Name of Employer Dane County Sheriff's Department

Address 115 W 104th St. Madison WI 53703
(Street) (City) (State) (Zip Code)

Supervisor and Title Sgt Tim Blue Your Title Deputy Sheriff

Employed From 2003 To 2009 Starting Salary 18,000/yr Ending Salary 53,000

Work Performed

6 years of work in the Dane County Jail, All Shifts, Direct / Indirect supervision of inmates, 6 months Patrol Deputy / Training, Honor guard member

Reason for leaving Job with Princeton

3. Name of Employer Ho-Chunk Casino

Address 53214 Hwy 12 Baraboo WI 54606
(Street) (City) (State) (Zip Code)

Supervisor and Title LT. Dennis T. Kensen Your Title Security Shift Supervisor

Employed From 2000 To 2003 Starting Salary 17,09 Ending Salary 12,98

Work Performed

Security Officer / Bike and vehicle patrol security supervisor on 3rd shift. Responsible for the daily operations of security on 3rd shift

Reason for leaving Job in Law Enforcement

REFERENCES

Name	Relationship	Home Phone	Daytime Phone
William Heschte	Family friend	715 467-2494	715 467 2494
Michael Pichler	CO worker in past / friend	608 393 7405	-
Jordan Strook	friend / ex co worker	608 393 602-1690 (920) 602 1690	

ACKNOWLEDGEMENT

I certify that the answers given by me in this application are correct to the best of my knowledge. I understand that any falsification of this application, whether willingly or accidental, is grounds for disqualification of employment consideration, or dismissal from employment if I am hired. I authorize the company to contact any and all of the references I have listed above to obtain previous employment information or any other pertinent information that they may have. Further, I release the above mentioned references from any and all liability for any damages that may result from information collected by this company. Verification of eligibility to work in the United States must be satisfied for an offer to be made. I further certify that I have read the job description of the position, for which I have applied, and am able to perform (with or without reasonable accommodation) all of the essential functions listed.

Applicant's Signature

[Signature]

Date

3/29/11

title/office	office holder	phone number	term expires
council			
mayor	Robert Mosolf	920.295.3722	04.20.2012
alderperson ward 1/2	Jasper Kallenbach	920.295.6623	04.19.2013
alderperson ward 1/2	Ernie Pulvermacher	920.295.3294	04.20.2012
alderperson ward 3	Greg Hardt	920.295.2436	04.19.2013
alderperson ward 3	Patti Garro	920.295.3968	04.20.2012
alderperson ward 4	Dan Kallas		04.19.2013
alderperson ward 4	Victor Magnus		04.20.2012
council president *			04.19.2013
finance committee	Greg Hardt		04.19.2013
	Dan Kallas		04.19.2013
	Ernie Pulvermacher		04.20.2012
govern. affairs comm.	Dan Kallas		04.19.2013
	Patti Garro		04.20.2012
	Ernie Pulvermacher		04.20.2012
brd. public works	Jasper Kallenbach		04.19.2013
	Greg Hardt		04.19.2013
	Victor Magnus		04.20.2012
emergency government	Adam Roehl	(Temp)	04.19.2013
cemetary supertendent	Amy Hardt	920.295.2436	04.19.2013
library board	Amy Hardt		04.20.2012
	Jerry Johnson	920.295.6170	04.20.2012

	Jenny Jungwirth	920.295.3949	04.20.2012
	Sarah Geisthardt	920.295.6347	04.19.2013
	Jasper Kallenbach		04.19.2013
fire district association	Robert Mosolf		04.20.2012
	Jasper Kallenbach		04.19.2013
	Dan Kallas		04.19.2013
zoning board of appeals	John Meinke	920.295.8941	04.20.2012
	Glen Pulvermacher	920.295.3548	04.20.2012
	Jerry Johnson	920.295.6170	04.20.2012
plan commission			
council representative	Patti Garro		04.20.2013
	Dave Bednarek	920.295.4959	04.19.2013
	Arwin Moldenhauer	920.295.3275	04.20.2013
	Mary Ernest	920.960.5481	04.20.2013
city forester	George Jachthuber	920.295.3739	04.20.2012
tree board	Tom Kuenn	920.295.0128	04.20.2012
	Dennis Galatowitsch		04.20.2012
	Sandy Filkins	920.295.3122	04.20.2012
	Tom Sondalle	920.295.6676	04.20.2012
	Arwin Moldenhauer	920.295.327	04.20.2012
weed commissioner	George Jachthuber	920.295.3739	04.20.2012
board of review	Robert Mosolf		04.20.2012
	Ernie Pulvermacher		04.20.2012
	Jasper Kallenbach		04.19.2013
	Patti Garro		04.20.2012

