

Mayor  
Charlie Wielgosh

City Administrator  
Elizabeth Amend



City Alderpersons  
Lara Roehl  
Matt Schneider  
Daniel Kallas  
Jasper Kallenbach  
Patti Garro  
Gary Fenske

531 S. Fulton Street, P O Box 53 Princeton WI 54968  
(920) 295-6612

*Where recreation and relaxation come together.....*

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**CITY OF PRINCETON  
CITY COUNCIL MEETING  
AGENDA**

**TUESDAY, March 24, 2026 following the COW Meeting  
COUNCIL CHAMBERS – 431 W. MAIN STREET**

Call in Number 1 – 425 – 436 – 6373 Passcode 2955336#

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPEARANCES FROM THE PUBLIC (3-minute limit) verbal only
4. MAYOR'S REPORT
5. ADMINISTRATORS REPORT
  - A. City Administrators report
  - B. Monthly Financials
6. CONSENT CALENDAR
  - A. Discussion and Action on the approval of February 24, 2026, Common Council meeting minutes.
  - B. Discussion and Action on the Temporary Alcohol License for Wisconsin Deer Hunters Inc, Fox River Chapter for Banquet on May 16, 2026 from 5pm-9pm at the Catholic Church School Gym
  - C. Discussion and Action on the Street Use Permit for PACF for the Princeton Independence Day Parade on July 3, 2026 from 3pm-5pm – All of West Water Street from Main Street to Howard Street, All of South Howard Street from West Water to Dodge Street
  - D. Discussion and Action on Street Use Permit for PACF for Princeton Independence Celebration on July 4, 2026 from 1pm-Midnight – All of West Water Street from Main Street to Short Street.

7. OFFICER REPORTS – For reports included in packet, if there are specific questions, please ask in advance and the department head will be contacted to provide detail:
  - A. Public Works Department Report
  - B. Police Department Report
  - C. Library Report
  - D. Zoning Administrator Report
  - E. Building Inspection
  - F. Community Development Authority
  - G. Plan Commission
  - H. Cemetery Update
  
8. COMMUNICATIONS - Communication items can be shared; however, any discussion would be a subsequent agenda item if warranted.
  
9. NEW BUSINESS
  - A. Discussion and Action on Ordinance 2026-01 Amend Sewer Use Charge System
  - B. Discussion and/or Action on New Copy Machine for City Hall
  - C. Discussion and Action on Life Insurance Resolution #2026-02
  - D. Discussion and Action on Utility Write Off Accounts
  
10. SPECIAL COMMON COUNCIL MEETING – April 1, 2026 at 6 pm.  
ORGANIZATIONAL MEETING AND COMMON COUNCIL MEETING – April 28, 2026 at 6 pm.
  
11. ADJOURNMENT

\* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The city now offers digital audio recording equipment for records purposes. If you have any questions, please contact the City Clerk.

This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

Posted March 20, 2026  
Elizabeth Amend, City Administrator

City of Princeton  
City Council Meeting Minutes  
Tuesday, February 24, 2026 at 6:00 P.M.

1. CALL TO ORDER AND ROLL CALL Mayor Wielgosh called the meeting to order at approximately 6:00 pm. In attendance were Alderpersons Roehl, Garro, Kallas (Remote), Mayor Wielgosh, Fenske, Schneider, Kallenbach, Attorney Justin Sondalle, Administrator Amend, and Executive Assistant Powell.
2. PLEDGE OF ALLEGIANCE The pledge of allegiance was recited.
3. APPEARANCES FROM THE PUBLIC (3-minute limit) verbal only: None
4. MAYOR'S REPORT: Mayor gave an update, council members have received chrome books
5. ADMINISTRATORS REPORT
  - A. City Administrators report: Betsy gave an update and report was attached. Collected \$27,000 in specials on the taxes. There is a new hire for the vacant Public Works General Labor position.
  - B. Budget Comparison: None
6. CONSENT CALENDAR
  - A. Discussion and Action on the approval of January 27, 2026, Common Council meeting minutes. Motion to approve the minutes by Kallas and seconded by Garro. Motion approved and carried.
7. OFFICER REPORTS – For reports included in packet, if there are specific questions, please ask in advance and the department head will be contacted to provide detail:
  - A. Public Works Department Report: Ernie gave an update and the city car was put on WI Surplus for selling, there was a water main break
  - B. Police Department Report: Chief gave update and the new Chevy Silverado will be coming soon
  - C. Library Report – Report attached: No additional updates
  - D. Zoning Administrator Report: No additional updates
  - E. Building Inspection – Report attached: No additional updates
  - F. Community Development Authority: No additional updates
  - G. Plan Commission- No additional updates
  - H. Cemetery update: nothing to report

8. COMMUNICATIONS – Communication items can be shared; however, any discussion would be a subsequent agenda item if warranted.

9. NEW BUSINESS

- a. Discussion and Action on January’s Motion for Chief Matt Bargenquast Annual Rate. Motion to rescind motion by Roehl and seconded by Garro. Voting yes 4, voting no Schneider and one no vote, Kallas. Motion approved and carried.
- b. Discussion and/or Action on Memorandum of Understanding for Recruit Officers and Training Academy, Employment Agreement/WPPA. Motion by Schneider to approve with the MOU reviewed with Sondalle Law Office. Seconded by Garro. One non-voting, Kallas. Motion approved and carried.
- c. Discussion and Action on 2026 Clean Water Fund and Safe Drinking Water Fund Loan, Presentation by Ehlers. Brian Roemer gave presentation from Ehlers. After the presentation, a recommendation was made by Schneider to increase the sewer rate by 4%.
- d. Discussion and Action on Resolution 2026-01 Resolution Increasing Sanitary Sewer Service Fees. Motion to approve and to increase sewer rates by 4% by Schneider and seconded by Kallenbach. Voting no, Kallas. Voting yes, 5. Motion approved and carried.

10. REGULAR COUNCIL MEETING SCHEDULE – March 24, 2026, at 6:00 p.m.

11. ADJOURNMENT – Motion by Garro and seconded by Fenske to adjourn at 6:58pm.

Temporary Alcohol Beverage License

*Paid*

Municipality

*MP, V#007*

License(s) Requested	Fees	
	<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees
	Background Check	\$
	Total Fees	\$ <b>5.00</b>

**Part A: Organization Information**

1. Organization Name  
**WISCONSIN DEERHUNTERS INC FOX RIVER CHAPTER**

2. Organization Permanent Address  
**P.O. Box 16 NESHKORO WI 54960**

3. City  
**NESHKORO**

4. State  
**WI**

5. Zip Code  
**54960**

6. Mailing Address (if different from permanent address)

7. FEIN

8. Date of Organization/Incorporation

9. State of Organization/Incorporation

10. Phone  
**920-229-5418**

11. Email  
**CHERYLANNE5CENTS@GMAIL.COM**

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization

Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? ~~Yes~~  No

14. Wisconsin Seller's Permit Number (if applicable)  
**008-0000-540716-06 (Church)**

**Part B: Individual Information**

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
<b>HOFFMAN</b>	<b>DENNIS</b>	<b>PRESIDENT</b>	<b>920-572-6509</b>
<b>WICKEL</b>	<b>DAVID</b>	<b>TREASURER</b>	<b>920-222-5418</b>
<b>PARSONS</b>	<b>MALINDA</b>	<b>SECRETARY</b>	<b>920-570-1105</b>
<b>TRETT</b>	<b>TOM</b>	<b>VICE PRESIDENT</b>	<b>920-379-8059</b>

**RECEIVED**  
MAR 05 2026

Continued →

<b>Part C: Event Information</b>			
1. Name of Event (if applicable) WISCONSIN DEERHUNTERS INC BANQUET			
2. Dates of Operation 5/16/26		3. Hours of Operation 5PM TO 9PM	
4. Premises Address 125 CHURCH ST			
5. City PRINCETON		6. State WI	7. Zip Code 54968
8. County GR LAKE	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: PRINCETON		10. Aldermanic District
11. Organizer of Event (if not the named applicant) DAVID NICKEL		12. Email and/or Phone Number for Organizer of Event 920 229 5418 CHERYLANNE SCENTS @ GMAIL.COM	
13. Organizer Website		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.  CATHOLIC SCHOOL GYM			

<b>Part D: Attestation</b>			
Who must sign this application? • one officer or director of the nonprofit organization			
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name NICKEL		First Name DAVID	M.I. A
Title TREASURER	Email CHERYLANNE SCENTS @ GMAIL.COM		Phone 920 229 5418
Signature <i>David Nickel</i>		Date 3/5/26	

<b>Part E: For Clerk Use Only</b>	
Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	



531 S. Fulton Street, PO Box 53, 54968, (920) 295-6612



**STREET USE PERMIT APPLICATION**

**DESCRIPTION OF EVENT OR CONSTRUCTION**

Princeton Independence Day Celebration - Parade  
DATE OF EVENT: FRIDAY - JULY 3, 2021  
START TIME: 3:00 PM END TIME: 5:00 PM

**APPLICANT(S)**

Name: JIM FRASIER  
Address: 118 DODGE ST. PRINCETON  
Phone Number(s): 708-653-1516 E-mail: JIM.FRASIER28@GMAIL.COM

**ORGANIZATION (if different from Applicant)**

Name: PACE  
Address: P.O. Box 172 PRINCETON  
Telephone: 920-229-5378 E-Mail: J\_Roc\_88@hotmail.com  
Head of Organization: KEITH BADZYK

**RESPONSIBLE PERSON FOR EVENT (if different from Applicant)**

Name: DONNA TRACHEL  
Address: \_\_\_\_\_  
Telephone: 920-229-3424 E-Mail: \_\_\_\_\_

**Street(s) to be used and description of portion to be used:**

ALL OF W. WATER ST. FROM MAIN ST TO HOWARD ST.  
ALL OF HOWARD ST FROM W. WATER TO DODGE ST.

Approximate number of people anticipated: 300

Description of proposed use for which Street Permit is requested (ATTACH SEPARATE SHEET)

**IMPORTANT:** I understand that the issuance of a street use permit is subject to the accuracy of the information supplied on this form, and the adherence to all City of Princeton ordinances policies, and regulations regarding street use in the City of Princeton. Further, I understand that the City of Princeton retains the right to revoke this permit anytime prior to or during the permit approval. My signature constitutes my agreement with these stipulations.

Jim Frasier \_\_\_\_\_ 2/9/2021  
APPLICANT SIGNATURE DATE

**\*\*SUBMIT COMPLETED APPLICATION & DIAGRAM OF AREA TO CITY HALL\*\***

Department Review/Comments  
\_\_\_\_ Police Chief    \_\_\_\_ Public Works    \_\_\_\_ City Clerk    \_\_\_\_ Fire Chief

PETITION FOR STREET USE PERMIT

We, the undersigned residents of the \_\_\_\_\_ hundred block of \_\_\_\_\_ Street in the City of Princeton, hereby consent to the \_\_\_\_\_ recreational or business use of this street between the hours of \_\_\_\_\_ and \_\_\_\_\_ on \_\_\_\_\_, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, for the purpose of \_\_\_\_\_

and do hereby consent to the City of Princeton to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Princeton shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than 12 hours on the date hereinabove specified, and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted.

We designate \_\_\_\_\_ as the responsible person or persons who shall apply for an application for a Street Use Permit

*Community event*

City of Princeton, WI  
Thursday, February 13, 2025

## Chapter 322. Streets and Sidewalks

### Article III. Street Use Permits

[Adopted as Title 7, Ch. 7, of the City Code]

#### § 322-24. Purpose.

The streets in possession of the City of Princeton are primarily for the use of the public in the ordinary way. However, under proper circumstances, the Chief of Police, in consultation with the Director of Public Works, may grant a permit for street use, subject to reasonable municipal regulation and control. However, the Common Council shall review permits for street use when the event involves the consumption of alcoholic beverages. Therefore, this article is enacted to regulate and control the use of streets pursuant to a street use permit to the end that the health, safety and general welfare of the public and the good order of the City can be protected and maintained.

#### § 322-25. Application.

A written application for a street use permit by persons or groups desiring the same shall be made on a form provided by the City Administrator/Clerk-Treasurer and shall be filed with the City Administrator/Clerk-Treasurer. The application shall set forth the following information regarding the proposed street use:

- A. The name, address and telephone number of the applicant or applicants.
- B. If the proposed street use is to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorizing responsible heads of such organization.
- C. The name, address and telephone number of the person or persons who will be responsible for conducting the proposed use of the street.
- D. The date and duration of time for which the requested use of the street is proposed to occur.
- E. An accurate description of that portion of the street proposed to be used.
- F. The approximate number of persons for whom use of the proposed street area is requested.
- G. The proposed use, described in detail, for which the street use permit is requested.

#### § 322-26. Representative at meeting.

The person or representative of the group making application for a street use permit shall be present when the Chief of Police or Common Council gives consideration to the granting of said street use permit to provide any additional information which is reasonably necessary to make a fair determination as to whether a permit should be granted. The Common Council shall consider the effect that the temporary closing of the street will have on the public safety and traffic movement in the area during the time the street may be closed.

#### § 322-27. Mandatory denial of street use permit.

An application for a street use permit shall be denied if:

- A. Unless for an auction, the proposed street use is primarily for private or commercial economic gain, except for specific civic, special, or community events authorized by the Common Council.

- B. The proposed street use would violate any federal or state law or any Ordinance of the City.
- C. The proposed street use will substantially hinder the movement of police, fire or emergency vehicles, constituting a risk to persons or property.
- D. The application for a street use permit does not contain the information required above.
- E. The application requests a period for the use of the street in excess of 48 hours.
- F. The proposed use could equally be better held in a public park or other location. In addition to the requirement that the application for a street use permit shall be denied, as hereinabove set forth, the Council may deny a permit for any other reason or reasons if it concludes that the health, safety and general welfare of the public cannot adequately be protected and maintained if the permit is granted.

### § 322-28. Permit fee.

Each application for a street use permit shall be accompanied by a fee as prescribed by Chapter 182, Fees.

### § 322-29. Special community event exception.

The requirements of §§ 322-27 and 322-30 are not applicable to certain community events recognized by the Common Council as falling within this exception. Open consumption and/or sales of alcoholic beverages may be allowed for these limited community events.

### § 322-30. Consent to issuance of street use permit.

In addition to the fee required by the previous section, each application for a street use permit, except for parades or races sponsored by civic, youth, or school, organizations which have been in existence for at least six months, shall be accompanied by a petition designating the proposed area of the street to be used and time for said proposed use, said petition to be signed by not less than 60% of the residents over 18 years of age residing along that portion of the street designated for the proposed use. Said petition shall be verified and shall be submitted in substantially the following form:

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We designate \_\_\_\_\_ as the responsible person or persons who shall apply for an application for a Street Use Permit.

### § 322-31. Insurance.

The applicant for a street use permit may be required to indemnify, defend and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted. As evidence of the applicant's ability to perform the conditions of the permit, the applicant may be required to furnish a certificate of comprehensive general liability insurance with the City of Princeton. The applicant may be required to furnish a performance bond prior to being granted the permit.

### § 322-32. Cleanup requirements.

The holder of any permit issued under this section shall return the street to the condition that existed prior to the use, by the time the permit expires. The City will make such restoration in the event that the permit holder failed to complete the work, and bill the homeowner for the cost incurred by the City in performing this work. Failure to make timely payment within a reasonable time after receiving the statement for cleaning work shall constitute grounds for refusal to grant the permit holder any other permit in the future.

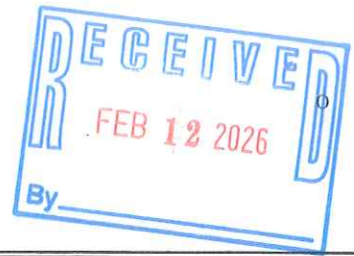
[1] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).*

### § 322-33. Termination of street use permit.

A street use permit for an event in progress may be terminated by the Mayor or Chief of Police if the health, safety and welfare of the public appears to be endangered by activities generated as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the City of Princeton. The Mayor or Chief of Police have the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit.



531 S. Fulton Street, PO Box 53, 54968, (920) 295-6612



**STREET USE PERMIT APPLICATION**

**DESCRIPTION OF EVENT OR CONSTRUCTION**

Princeton Independence Celebration

DATE OF EVENT: SATURDAY JULY 9 2026

START TIME: 1:00 PM END TIME: MIDNIGHT

**APPLICANT(S)**

Name: LIM FRASIER, KEITH BARZYK

Address: 118 DOVER ST

Phone Number(s): 920-229-5378 E-mail: L.ROCB88@HOTMAIL.COM

**ORGANIZATION (if different from Applicant)**

Name: PACF

Address: PO BOX 172 PRINCETON

Telephone: 920-229-5378 E-Mail: L.ROCB88@HOTMAIL.COM

Head of Organization: KEITH BARZYK

**RESPONSIBLE PERSON FOR EVENT (if different from Applicant)**

Name: Keith Barzyk

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Street(s) to be used and description of portion to be used:**

ALONG W. WATER ST FROM MAIN ST TO SHORT ST.

Approximate number of people anticipated: 350

Description of proposed use for which Street Permit is requested (ATTACH SEPARATE SHEET)

**IMPORTANT:** I understand that the issuance of a street use permit is subject to the accuracy of the information supplied on this form, and the adherence to all City of Princeton ordinances policies, and regulations regarding street use in the City of Princeton. Further, I understand that the City of Princeton retains the right to revoke this permit anytime prior to or during the permit approval. My signature constitutes my agreement with these stipulations.

Lim Frasier  
APPLICANT SIGNATURE

2/9/2026  
DATE

**\*\*SUBMIT COMPLETED APPLICATION & DIAGRAM OF AREA TO CITY HALL\*\***

Department Review/Comments

\_\_\_\_ Police Chief    \_\_\_\_ Public Works    \_\_\_\_ City Clerk    \_\_\_\_ Fire Chief

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and do hereby consent to the City of Princeton to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Princeton shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than 12 hours on the date hereinabove specified, and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted.

We designate \_\_\_\_\_ as the responsible person or persons who shall apply for an application for a Street Use Permit

*Keith has letter for businesses to sign -*

## **Basic outline of two day event**

### **Friday**

- Parade - starting at 4pm, the usual route down Water St.
- Followed by family activities and music in the park, food again provided for purchase from The Sno Barrons
- Followed by a fireworks show

### **Saturday**

- PACF is sponsoring music in the park during the flea market
- Water St to be blocked off from Short St to the end of the 600 block, exact time to be determined
- three tents to be set up on Water St.: one in the 400 block, approximately in front of Grizzly's/Forever In My Heart, one in the 500 block, one in the 600 block, after the bend approximately in front of Wisconsin Special Properties.
- smaller acts will be in the afternoon in the tents on the ends. Illegal Formation will close out the evening in the middle tent
- porta-potties will be available in several locations to ease traffic to Water St businesses.

item	tentative cost	notes
Friday - Parade - starts at 4pm	\$2,500.00	Bag pipers
	\$500.00	Funsters
	\$500.00	Misfits
	\$1,000.00	Long Riders
	\$1,000.00	earmarked for school bands etc
Legend George	\$1,000.00	announcing at parade and fireworks
kid and family events		
1st face painter - Chris Canlin	\$350.00	
2nd face painter - Dala Jaber 5pm-8pm	\$300.00	lg tent for both face painters, will need help w/ setup
Pop Art - baloon animals		
bouncy house	\$250.00	
dunk tank	\$150.00	
Guitronga	\$600.00	may be up to \$900 depending on length of show
games and prizes		
bird house making	\$0.00	
photo booth	\$400.00	
fireworks	\$12,500.00	2024 was \$7500 + \$5000 increase
Saturday - Illegal Formation 7pm-11pm	\$800.00	
The Lonely Sidekick	\$350.00	
Kristine playing @ the flea market	\$250.00	
stage?		possibly borrow from Sno Barrons or CALA
tents	\$2,520.00	
porta-potties	\$2,250.00	
<b>TOTAL</b>	<b>\$27,220.00</b>	

## IDEAS

1. Decorating i.e. banner between downtown buildings, a sign on the ends of town
2. Scavenger hunt
3. Kids coloring contest i.e. what freedom means to me
4. Kids story hour with Kidd Kerwyn
5. Rope pull at different businesses leading up to a championship in the park on Friday
6. Sack races
7. Cardboard regatta
8. Car show at the Catholic church or Western House
9. Volunteers from ATV club to transport from school parking lot to downtown
10. Chalk drawings or other signage directing flea market traffic to downtown
11. Food vendors - utilizing KCs, Lions, VFW etc to have food options such as corn roast, walking taco etc
12. Added attractions downtown
  - a. Chainsaw carver
  - b. Caricature artist
  - c. Art show - Soulhammer
  - d. Booth for the animal shelter
  - e. Any other small vendors that want to set up in front of businesses that are not open on weekends



212 S. Howard St  
Thurs.  
March 19th  
6pm  
Sr. Center

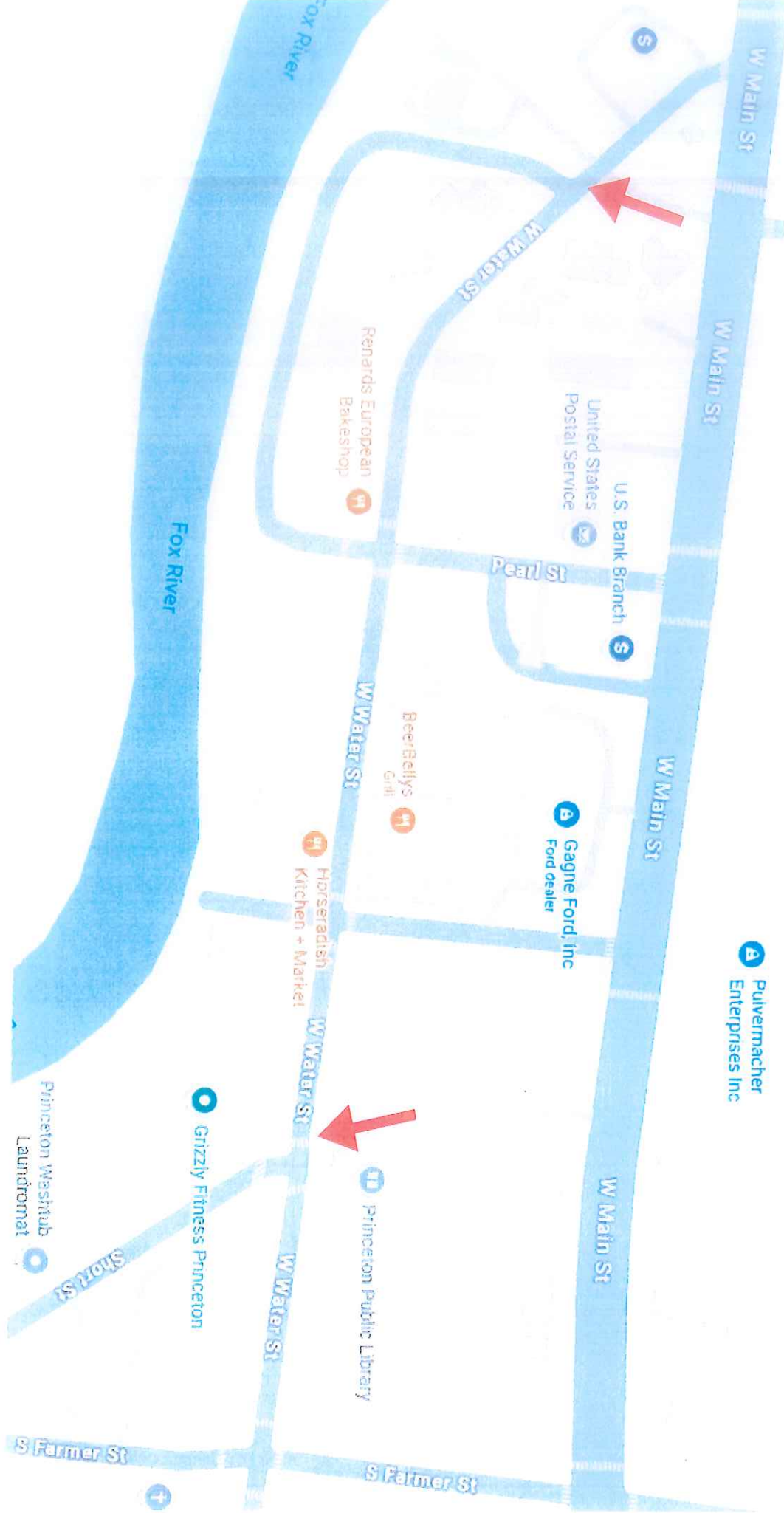
Dear Princeton Businesses,

As you may know the Princeton Area Community Fund is responsible for planning and fundraising for Princeton's Independence Day celebration every year. We are planning a larger celebration this year since it is the 250th anniversary of this great nation. We want to include and encourage everyone who wants to participate in this great event to attend an informational meeting on March 16th at 6pm at The Princeton Senior Center. We will share our plans for the two-day event and look forward to hearing your plans and ideas for the celebration.

Our basic outline is a parade starting at 4pm on Friday followed by activities and music in the park with fireworks to cap the night off. Saturday we are planning on closing Water St for a street dance with several musical acts throughout the day. We look forward to seeing you and working together to make this celebration exceptional. If you are unable to attend feel free to reach out to us at [princetonareacommunityfund@gmail.com](mailto:princetonareacommunityfund@gmail.com) to let us know what you have planned for that weekend or any ideas you may have.

Thank you,

PACF



**A** Pulvermacher Enterprises Inc

**A** Gagne Ford, Inc Ford dealer

**H** Horseradish Kitchen + Market

**D** Princeton Public Library

**O** Grizzly Fitness Princeton

**O** Princeton Washub Laundromat

**H** Renards European Bakeshop

**U** United States Postal Service

**S** U.S. Bank Branch

**H** BeerBell's Grill

## March 2026 Public works report

With the brief warmup we had, we used the time to do some tree trimming around secondary lines while we were able to

We had a leak that turned into a significant water main break on Saturday March 7th. We had been looking for the leak for several days and had a leak locator from WRWA in to help and find it. The leak locator was unable to find it while he was here, but the WRWA was able to lend a tool to help us pinpoint the leak. The crew from Egbert came in to make the repair on the pipe.

We are continuing to update electric and water meters.

The old city hall car and utility truck sold on Wisconsin surplus. The money from that will go back into the vehicle replacement line items

The street light poles were installed in Hiestand Park. We will be continuing the upgrades in that park.

Our new Public Works employee, Chris Wolf, has begun working with us. He has a very strong mechanical background, came with a CDL, and has worked for other city public works prior to coming here.

We had an unusually large snow and had to deal with the snow for the whole week. The crew plowed 3 complete rounds to ensure the streets were passable, even during the storm, and had to remove the snow from downtown 4 times to help businesses maintain access to their buildings, while also keeping the city properties clean. Because of the large amount of snow, we also removed snow from intersections and along curbs so when the sudden warm weather came we could eliminate water problems in the roads. During this time we also responded to several utility emergencies.

Next month we will be preparing City Park for the Flea Market, and we will begin spring cleaning on the city properties. We will also begin to repair damage to the terrace areas that was caused by snow removal. Chris and Logan are going to begin attending classes for certifications.

# ORDINANCE NO. 2026-01

An Ordinance to amend Ordinance 300-5 entitled "Sewer use charge system".

The Common Council of the City of Princeton in session duly begun on the 24th day of March, 2026 does ordain as follows:

SECTION 1: City of Princeton Ordinance 300-5(A)(6) entitled "Sewer rates" of the City Code is hereby amended in its entirety to read as follows:

- (6) Sewer rates. The sewer utility rates shall be those on file with the city clerk. Such rates, and all changes to such rates, shall be approved by the common council, and shall be based on a calculation of sufficient revenue that needs to be generated for the operation, maintenance, equipment replacement and debt service for the sewer utility.

SECTION 2: This ordinance shall be in full force and effect after its passage and publication.

SECTION 3: All other provisions of Ordinance No. 300-5 remain the same except as amended as set forth above.

Introduced by:

Introduced by:

\_\_\_\_\_  
Aldersperson

\_\_\_\_\_  
Aldersperson

ROLL CALL: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_

Passed and approved this 24<sup>th</sup> day of March, 2026.

CITY OF PRINCETON

\_\_\_\_\_  
CHARLIE WIELGOSH, Mayor

ATTEST:

\_\_\_\_\_  
ELIZABETH AMEND, City Administrator

APPROVED AS TO FORM:

\_\_\_\_\_  
JUSTIN SONDALE, City Attorney

Published: March 26, 2026

## GFC Solution Investment

Qty	Manufacturer	Model	Description
1	Canon	iR ADV DX C3930i - Library	iR ADV DX C3930i Printer Copier
			Super G3 Fax
			Stapling/Collating
			(4) 550 Sheet Cassettes
			WiFi
1	Canon	iR ADV DX C3930i - City	iR ADV DX C3930i Printer Copier
			Inner 2way Tray for Collating
			Cabinet

imageCARE Agreement				
	BW Images		Color Images	
	Volume	Overage	Volume	Overage
<b>Bundled</b>				
iR ADV DX C3930i	5,500	0.01670	2,027	0.07300
iR ADV DX C3930i	Incl Above		Incl Above	
<p>The imageCARE Agreement includes toner, all parts, all labor, travel time, technical updates, preventative maintenance, access to the GFC Help Desk for remote resolution, and firmware updates through GFC's Quality Assurance Program. GFC's imageCARE also provides an automatic meter reading application and 24/7 access to your private customer portal with information and tools. Network connected installations include the services of a Digital Support Specialist to manage system integration and training. Delivery, installation and start-up supplies is included. <i>Pricing does not include sales tax.</i></p>				
<b>Outright Purchase Price</b>				
Library			\$8,156.00	
City			\$5,494.00	
imageCARE Agreement billed Monthly			\$239.82 + overages	
*Both machines combined under one support agreement.				

### Network Consultation, Installation and Support

Network connected installations include the services of a Digital Support Specialist to manage system integration, training & unlimited access to our Technology and Logistics Center (TLC).

Delivery, equipment installation, start-up supplies and training included.

*Pricing does not include applicable sales tax. Pricing valid for 30 days.*

03/18/2026

Information herein is proprietary and confidential and shall not be used or disclosed without prior written consent of the Gordon Flesch Co.

*\$120 ÷ 5 departments*

## Next Steps

Thank you for choosing to partner with Gordon Flesch Company. It is our goal to provide you with an exceptional customer experience and ensure you can fully leverage the technology in which you have invested. Below are some of the key milestones we feel are necessary to achieving this goal:

### Authorize Agreements

- √ Sign up for the Client Portal <https://forms.gflesch.com/Forms/einfo>
- √ Sign up for Online Billing and to make your payments via eInvoice Portal <https://secure2.billtrust.com/gflesch/ig/signup>
- √ Set up Automatic Meter Readings <https://meters.gflesch.com/Login>

### Key Contacts (Name, email, phone)

Primary Contact				
IT Contact				
AP Contact				
AP Distribution Group				
Onsite/Delivery				

### Coordinate Successful Delivery

- √ Delivery Coordinator - Collaborate to Determine Implementation Details
- √ Onsite Install Survey
- √ Networking Install Checklist
- √ Coordinate Delivery, Installation & Training

### Complete Implementation & Training

- √ Network the Device(s)
- √ Load Necessary Print Drivers
- √ Configure Automatic Meter Readings
- √ Set up Your Dedicated Customer Portal
- √ Configure All Required Device Settings
- √ Selected Key-User Training
- √ End-User Group Training

## Thank You

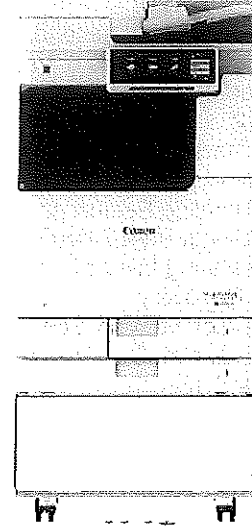
Please let us know if you have any questions, desire a walk-through of our facility, or would like a demonstration of our solution offerings.

## GFC Recommended Solution - CITY

### Canon iR ADV DX C3930i

#### Machine Features

- 30 Images Per Minute - Black & White/Color
- Energy Star Certified
- Quick Startup Mode: 4 seconds
- First Out Time: As fast as 6.1 seconds (B/W) 8.4 seconds (Color)
- (2) 550 Sheet Standard Paper Cassettes
  - Up to 12" x 18" Size Paper and 14 lb. Bond to 80 lb. Cover
- 100 Sheet Stack Bypass
- 10.1" Customizable High-Resolution LCD Touch Screen
- With New Timeline Feature to enhance User Experience
- 200 Sheet Single Pass Document Feeder (up to 270 ipm)
- Maintain Scanning Integrity with Multi-Sheet Feed Detection
- Rapid Jam Recovery
- Advanced Color Network Scanning Features:
- Improved Scanning Security with TLS 1.3
- Single Pass Scanning
- Network Color Scanning to File Folder, E-mail, or FTP
- Scan Directly to Word or PowerPoint
- Scan as PDF Compact - Decreases File Size of Color Scans
- Scan to Text Searchable PDF File Format
- Scan to USB Drive
- Blank Page Removal
- Network Printing - UFR II, PCL, Adobe PS3
- Secure Print Via Mailbox and Print Driver
- 100 User Inboxes
- Mobile Device Printing
- Direct Print via USB Drive
- 3.5 GB Standard RAM + 256 GB Solid State Drive
- 1,200 x 1,200 dpi Resolution
- Enabled with Canon's Unified Firmware Platform (UFP) to ensure regular updates and continuous improvements
- Remote Operator's Kit (for remote troubleshooting & support)
- Integration with existing SIEM systems and McAfee Embedded Control to protect against malware and tampering of firmware and apps
- Enhanced Security Features: Solid State Hard Drive, FIPS140-3 encryption support, Initialize & Lock, Mailbox Password Protection
- Collating
- Cabinet



*Photo may not represent final configuration*

#### Optional Accessories

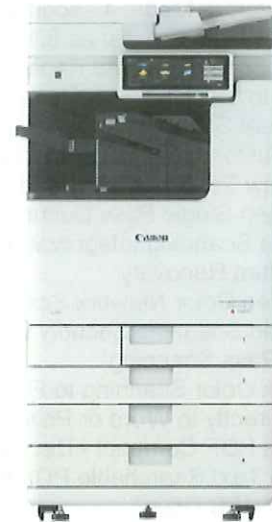
-

## GFC Recommended Solution - LIBRARY

### Canon iR ADV DX C3930i

#### Machine Features

- 30 Images Per Minute - Black & White/Color
- Energy Star Certified
- Quick Startup Mode: 4 seconds
- First Out Time: As fast as 6.1 seconds (B/W) 8.4 seconds (Color)
- (4) 550 Sheet Standard Paper Cassettes
  - Up to 12" x 18" Size Paper and 14 lb. Bond to 80 lb. Cover
- 100 Sheet Stack Bypass
- 10.1" Customizable High-Resolution LCD Touch Screen
- With New Timeline Feature to enhance User Experience
- 200 Sheet Single Pass Document Feeder (up to 270 ipm)
- Maintain Scanning Integrity with Multi-Sheet Feed Detection
- Rapid Jam Recovery
- Advanced Color Network Scanning Features:
- Improved Scanning Security with TLS 1.3
- Single Pass Scanning
- Network Color Scanning to File Folder, E-mail, or FTP
- Scan Directly to Word or PowerPoint
- Scan as PDF Compact - Decreases File Size of Color Scans
- Scan to Text Searchable PDF File Format
- Scan to USB Drive
- Blank Page Removal
- Network Printing - UFR II, PCL, Adobe PS3
- Secure Print Via Mailbox and Print Driver
- 100 User Inboxes
- Mobile Device Printing
- Direct Print via USB Drive
- 3.5 GB Standard RAM + 256 GB Solid State Drive
- 1,200 x 1,200 dpi Resolution
- Enabled with Canon's Unified Firmware Platform (UFP) to ensure regular updates and continuous improvements
- Remote Operator's Kit (for remote troubleshooting & support)
- Integration with existing SIEM systems and McAfee Embedded Control to protect against malware and tampering of firmware and apps
- Enhanced Security Features: Solid State Hard Drive, FIPS140-3 encryption support, Initialize & Lock, Mailbox Password Protection
- Stapling/Collating
- Super G3 Fax
- Wireless LAN



*Photo may not represent final configuration*

#### Optional Accessories

-

**City of Princeton**  
Fleet Overview

Contract #	Model	ID #	Serial	Location #	Location Name	Address	Site Location	Install Date	Maintenance	
									Black & White Avg. Mo Volume	Color Avg. Mo Volume
OOS1335-01	MPC3003	W117722	E155M161495	10OSCO06	City of Princeton	531 S Fulton St	City Hall	03/27/2015	2,607	906
OOSCN10128-01	MPC3004EX	W117703	C718M511213	10OSP03	Princeton Public Library	424 W Water St	Main Lobby Library	08/08/2018	2,693	1,121
OOSCN10175-01	MP 305SP F	W117723	G588P901630	10OSCO08	City of Princeton Water & Electric Util	438 W Main St	Equipment At The Pub	01/24/2019	226	

*Information herein is proprietary & confidential to Gordon Flesch Co Inc (GFCI) and shall not be used or disclosed without prior written consent of GFCI*



2026-02

# Resolution for Inclusion Under Group Life Insurance

Wisconsin Department of Employee Trust Funds  
PO Box 7931  
Madison WI 53707-7931  
1-877-533-5020 (toll free)  
Fax 608-267-4549  
etf.wi.gov

RESOLVED, by the COMMON COUNCIL of the CITY OF PRINCETON of PRINCETON, WI  
Governing body Employer legal name

that pursuant to the provisions of Chapter 40 of the Wisconsin Statutes such COMMON COUNCIL  
Governing body

hereby determines to be included under the following Group Life Insurance program(s) provided by Chapter 40 of the Wisconsin Statutes for its eligible personnel:

Check box(es) for coverage desired:

- Basic Group Life Insurance (1x earnings)
- Supplemental Group Life Insurance (1x earnings)
- Additional Group Life Insurance
  - 1 Unit (1x earnings)
  - 2 Units (2x earnings)
  - 3 Units (3x earnings)
- Spouse and Dependent Group Life Insurance
- Amount of insurance for any insured employee who attains age 65 on or after the effective date of this resolution shall be 50% rather than 25%

BE IT FURTHER RESOLVED, that the proper officers are herewith authorized and directed to take all actions and make such deductions and submit such payments as are required by the Group Insurance Board of the State of Wisconsin to provide such group life insurance.

BE IT FURTHER RESOLVED, that the CITY OF PRINCETON WRS Agent submit a certified copy of this  
Employer name  
resolution to the State of Wisconsin Department of Employee Trust Funds.

### Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the COMMON COUNCIL of the CITY OF PRINCETON of PRINCETON, WI on the  
Governing body Employer name  
24<sup>th</sup> day of March, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 24<sup>th</sup> day of March, 2026.

I understand that Wis. Stat. 943.395 provides criminal penalties for knowingly making false and fraudulent statements on this form and hereby certify that, to the best of my knowledge and belief, the information is true and correct.

Federal Tax Identification Number (FEIN) 39-6005579

Employer Identification Number (EIN) 69-036-0063-0000 Number of eligible employees: 11

WRS agent signature: \_\_\_\_\_ WRS agent title: CITY ADMINISTRATOR

Mailing address: P.O. BOX 53, PRINCETON WI 54968

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

For ETF use only  
EFFECTIVE DATE OF COVERAGE ENTERED BY ETF:

The resolution shall be effective on the first of the fourth month after receipt in the office of the Department of Employee Trust Funds. Submit completed form to ETF at [ETF SMBESSNewEmployer@etf.wi.gov](mailto:ETF SMBESSNewEmployer@etf.wi.gov) or fax to 608-267-4549.