

CITY OF PRINCETON
COMMON COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, NOVEMBER 13, 2012
7:00 PM

1. CALL TO ORDER AND ROLL CALL.

2. PLEDGE OF ALLEGIANCE.

3. MAYOR'S REPORT

A. Code of Conduct

4. APPROVAL OF AGENDA

5. APPEARANCES FROM THE PUBLIC

6. CONSENT CALENDAR

A. Minutes for Approval:

i. October 23, 2012

B. Operator's License

i. Christina M. Brueske (new)

ii. Gretchen A Schultz (new)

iii. Michelle L. Darnick (new)

iv. Deborah J. Zrinsky (new)

7. REPORTS

A. Administrator Report

B. Police Chief

C. Library Director

8. COMMUNICATIONS

9. NEW BUSINESS

A. Discussion and or Action: Kunkel Memo, Farmer Street – Please see the memo from the current City Engineer regarding the Farmer Street project and an analysis of the proposal received by MSA. Craig Kunkel to present. Please bring MSA info from 10/13/2012.

B. Discussion and or Action: Municipal Codification Proposals – Please see the two bids for municipal codification services. The City Administrator and City Attorney recommend codifying the City's ordinances in a searchable, online format to increase usability, reduce error, and expedite modification.

C. Budget Presentations FY 2013 – Departments staff will use visual presentations to explain where each department was this year (2012) and where we are going in 2013. Please see the budget comparison through October 31, 2012 with the 2013 projections. Other materials are from the October 9, 2012 Budget Review Session.

i. Streets/Building Maintenance

ii. Questions regarding revenues and expenditures

D. Discussion and or Action: Jefferson Street Property – Mr. Mike Swanke would like to know if the Council would entertain a proposal for obtaining control of the City's easement between the access road behind Dollar General and Swanke Concrete in order to facilitate business expansion.

10. CLOSED SESSION

A. 19.85 (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

i. City Administrator

11. ADJOURN

* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now uses digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

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CITY OF PRINCETON
SPECIAL COMMON COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, DECEMBER 20, 2011
7:00 PM

1. **CALL TO ORDER AND ROLL CALL.** Mayor Mosolf called the meeting to order at 7:01 PM. In attendance were Alderpersons Kallas, Magnus, Hardt, Garro, Pulvermacher, Administrator Weidl, and Mayor Mosolf. Absent was Alderperson Kallenbach.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPEARANCES FROM THE PUBLIC**
 - Irene Carini-135 N Farmer St. She apologized if she offended anyone at the last meeting. The ambulance service is an important topic and the citizens do not feel they had enough time to grasp the topic. She hoped questions would be answered
 - Ernie Pulvermacher-321 Dover St. He was speaking to the Council as a citizen. He wondered how many Council Members spoke to any of the Ambulance personnel about the service. He felt the contract was generated without input or direction from the Council. He also felt the community was forced into this situation without information.
 - Lara Roehl-516 S Farmer St. The meeting was not correct with the ordinances. The description of an administrator is an unbiased fact finder for the Council. Minutes from meetings are not posted on the website. Ambulance members not opposed to service with Berlin, but as taxpayers they are not happy with the information being given to them. If the contract is signed with Berlin the City of Princeton is in trouble.
 - Cary Waite-611 S Fulton St. He reviewed the contract. Princeton Ambulance and Fire Departments are second to none. With the municipalities around Princeton signing with Berlin Ambulance, the City of Princeton will not be able to fund the service by itself. There is a lot of misinformation to the public. We need a viable service. He would like to see the merger going through.
4. **CONSENT CALENDAR**
 - A. **Minutes for Approval:**
 - i. December 13, 2011 Hardt motioned to approve the 12/13/2011 Council Meeting Minutes, seconded by Garro. Carried 4-1 with Pulvermacher voting against.
5. **OLD BUSINESS**
 - A. **Discussion and action regarding the reconsideration of a previous motion**
 - i. Alderperson Garro – Reconsideration of the motion “to table the contracts with the City of Berlin indefinitely until a referendum is conducted at the next available election,” made by Kallenbach and seconded by Kallas. Garro motioned to reconsider the previous motion to table the contracts with the City of Berlin indefinitely until a referendum is conducted at the next available election, seconded by Magnus. Carried 3-2 with Pulvermacher and Kallas voting against.
 - ii. Discussion and action pertaining to EMS Agreements with the City of Berlin Hardt motioned to open up the discussion and take action with the EMS Agreements with the City of Berlin, Seconded by Garro. Carried 3-2 with Pulvermacher and Kallas voting against.

A discussion took place. Alderperson Magnus read answers questions that were asked last week at the meeting. Hardt motioned to ratify the ambulance contract with the City of Berlin as presented and amended with the memos from the Berlin City Administrator Jody Olson dated 12/15/2011 and 11/29/2011, seconded by Magnus. Carried 3-2 with Pulvermacher and Kallas voting against.
6. **NEW BUSINESS**

- A. Discussing and action pertaining to Mayoral veto of the motion "to table the contracts with the City of Berlin indefinitely until a referendum is conducted at the next available election," made by Kallenbach and seconded by Kallas.

Mayor Mosolf rescinded his veto due to the previous vote.

7. **COMMUNICATIONS** Alderperson Pulvermacher inquired about the money Lee Williams and Cheryle Nickel raised for the ambulance through fundraising. Adminsitrator Weidl stated that the money was in the LGIP and is around \$26,000.00 and the Henry Bednarek Trust is about \$35,000.00. They both will remain City of Princeton funds.
8. **ADJOURN** Mayor Mosolf adjourned the meeting at 7:44 PM.

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Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-00-41110-000-000	REAL ESTATE PROPERTY TAXES	524,916.48	0.00		561,445.00	557,446.00	-0.71
	REAL ESTATE PROPERTY TAXES	524,916.48	0.00		561,445.00	557,446.00	-0.71
100-00-41111-000-000	PERSONAL PROPERTY TAXES	3,456.05	2,708.71		3,000.00	3,000.00	0.00
	PERSONAL PROPERTY TAXES	3,456.05	2,708.71		3,000.00	3,000.00	0.00
100-00-41140-000-000	MOBILE HOME FEES	3,133.28	2,822.04		2,500.00	2,500.00	0.00
	MOBILE HOME FEES	3,133.28	2,822.04		2,500.00	2,500.00	0.00
100-00-41150-000-000	FOREST CROP/MANAGED FOREST TA)	0.00	100.00		0.00	0.00	0.00
	FOREST CROP/MANAGED FOREST TAX	0.00	100.00		0.00	0.00	0.00
100-00-41160-000-000	WOODLAND TAXES	0.00	0.00		0.00	0.00	0.00
	WOODLAND TAXES	0.00	0.00		0.00	0.00	0.00
100-00-41310-601-000	PILOT UTILITY WATER	91,851.00	0.00		91,851.00	91,851.00	0.00
100-00-41310-602-000	PILOT UTILITY ELECTRIC	31,652.00	0.00		31,652.00	31,652.00	0.00
100-00-41310-603-000	PILOT UTILITY WASTEWATER	0.00	0.00		75,160.00	75,160.00	0.00
	PILOT UTILITY	123,503.00	0.00		198,663.00	198,663.00	0.00
100-00-41320-101-000	PILOT DNR LANDS	5.50	0.00		0.00	0.00	0.00
	TAXES FROM OTHER TAX EMEPT	5.50	0.00		0.00	0.00	0.00
100-00-41800-000-000	INTEREST & PENALTIES ON TAXES	228.88	0.00		0.00	0.00	0.00
	INTEREST & PENALTIES ON TAXES	228.88	0.00		0.00	0.00	0.00
100-00-41900-000-000	DELINQUENT PERSONAL PROPERTY	0.00	0.00		0.00	0.00	0.00
	DELINQUENT PERSONAL PROPERTY	0.00	0.00		0.00	0.00	0.00
	TAXES	655,243.19	5,630.75		765,608.00	761,609.00	-0.52
100-00-42400-000-000	SPECIAL ASSESSMENTS SIDEWALKS	0.00	0.00		6,000.00	6,000.00	0.00
	STREET RELATED FACILITIES	0.00	0.00		6,000.00	6,000.00	0.00
	SPECIAL ASSESSMENTS	0.00	0.00		6,000.00	6,000.00	0.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-00-43200-820-000	FEDERAL GRANTS CAPITAL IMPROVE	0.00	0.00		0.00	0.00	0.00
FEDERAL GRANTS		0.00	0.00		0.00	0.00	0.00
100-00-43400-000-000	STATE SHARED TAXES	0.00	0.00		0.00	0.00	0.00
STATE SHARED TAXES		0.00	0.00		0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUE	443,535.35	87,133.90		440,172.00	440,128.00	-0.01
STATE SHARED REVENUE		443,535.35	87,133.90		440,172.00	440,128.00	-0.01
100-00-43420-000-000	STATE FIRE INSURANCE DUES 2%	2,141.25	2,251.06		2,150.00	2,150.00	0.00
STATE FIRE INSURANCE DUES 2%		2,141.25	2,251.06		2,150.00	2,150.00	0.00
100-00-43430-000-000	EXEMPT COMPUTER AID	1,047.00	3,330.00		873.00	2,000.00	129.10
OTHER STATE SHARED TAXES		1,047.00	3,330.00		873.00	2,000.00	129.10
100-00-43531-000-000	GENERAL TRANSPORTATION AIDS	90,822.41	61,305.12		81,740.00	74,224.00	-9.20
GENERAL TRANSPORTATION AIDS		90,822.41	61,305.12		81,740.00	74,224.00	-9.20
100-00-43545-000-000	STATE RECYCLING GRANT	4,326.69	0.00		3,375.00	3,248.00	-3.76
STATE RECYCLING GRANT		4,326.69	0.00		3,375.00	3,248.00	-3.76
100-00-43549-000-000	LANDFILL CLOSURE GRANT	0.00	0.00		0.00	0.00	0.00
OTHER SANITATION		0.00	0.00		0.00	0.00	0.00
100-00-43691-000-000	STATE GRANTS	9,000.00	4,330.89		21,108.00	20,000.00	-5.25
STATE GRANTS		9,000.00	4,330.89		21,108.00	20,000.00	-5.25
INTERGOVERNMENTAL REVENUE		550,872.70	158,350.97		549,418.00	541,750.00	-1.40
100-00-44110-000-001	LIQUOR LICENSES	7,665.61	6,993.36		7,500.00	7,000.00	-6.67
100-00-44110-000-002	OPERATOR LICENSES	2,110.00	1,890.00		1,500.00	1,800.00	20.00
100-00-44110-320-001	LIQUOR LICENSE PUBLICATION FEE	363.31	208.20		300.00	200.00	-33.33
LIQUOR & MALT BEVERAGE		10,138.92	9,091.56		9,300.00	9,000.00	-3.23
100-00-44120-000-001	CIGARETTE LICENSE	175.00	150.00		150.00	150.00	0.00
100-00-44120-000-002	CABLE TV LICENSE	9,022.55	6,557.55		7,500.00	6,800.00	-9.33

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-00-44120-000-003	AMUSEMENT DEVICES	0.00	0.00		0.00	0.00	0.00
OTHER BUSINESS LICENSES		9,197.55	6,707.55		7,650.00	6,950.00	-9.15
100-00-44200-000-000	DOG LICENSES	1,055.58	830.08		1,000.00	800.00	-20.00
NONBUSINESS LICENSES		1,055.58	830.08		1,000.00	800.00	-20.00
100-00-44300-000-000	BUILDING PERMITS & INSPECT FEE	0.00	0.00		0.00	0.00	0.00
BUILDING PERMITS & INSPECT FEE		0.00	0.00		0.00	0.00	0.00
100-00-44400-000-000	ZONING PERMITS	0.00	0.00		0.00	0.00	0.00
ZONING PERMITS		0.00	0.00		0.00	0.00	0.00
100-00-44900-000-001	OTHER REGULATORY LICENSES	0.00	460.00		0.00	0.00	0.00
100-00-44900-000-002	OTHER REGULATORY PERMITS	45.00	5.00		0.00	0.00	0.00
OTHER REG LICENSES & PERMITS		45.00	465.00		0.00	0.00	0.00
LICENSES & PERMITS		20,437.05	17,094.19		17,950.00	16,750.00	-6.69
100-00-45110-000-000	COURT PENALTIES & COSTS	11,735.04	10,492.65		10,000.00	10,000.00	0.00
COURT PENALTIES & COSTS		11,735.04	10,492.65		10,000.00	10,000.00	0.00
100-00-45130-000-000	PARKING VIOLATIONS	780.00	455.00		600.00	500.00	-16.67
PARKING VIOLATIONS		780.00	455.00		600.00	500.00	-16.67
100-00-45190-000-000	OTHER LAW & ORD VIOLATIONS	125.00	0.00		100.00	0.00	-100.00
OTHER LAW & ORD VIOLATIONS		125.00	0.00		100.00	0.00	-100.00
100-00-45210-000-000	CONTRACT FORFEITURES	0.00	0.00		0.00	0.00	0.00
CONTRACT FORFEITURES		0.00	0.00		0.00	0.00	0.00
FINES, FORFEITS, & PENALTIES		12,640.04	10,947.65		10,700.00	10,500.00	-1.87
100-00-46100-000-000	GENERAL GOVERNMENT FEES	40.00	0.00		0.00	0.00	0.00
GENERAL GOVERNMENT FEES		40.00	0.00		0.00	0.00	0.00
100-00-46110-000-000	CLERKS FEES	503.66	808.60		500.00	500.00	0.00

Account Number	2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
CLERKS FEES	503.66	808.60		500.00	500.00	0.00
100-00-46210-000-000 LAW ENFORCEMENT FEES	696.16	553.25		750.00	500.00	-33.33
LAW ENFORCEMENT FEES	696.16	553.25		750.00	500.00	-33.33
100-00-46720-000-000 FLEA MARKET REVENUE	15,709.00	16,045.00		15,500.00	15,500.00	0.00
CHARGE SERVICES PARKS	15,709.00	16,045.00		15,500.00	15,500.00	0.00
PUBLIC CHARGES FOR SERVICES	16,948.82	17,406.85		16,750.00	16,500.00	-1.49
100-00-47310-000-000 CHARGE SERVICES GEN GOV	1,981.48	-501.81		1,000.00	1,000.00	0.00
SURROUNDING MUNI FUNDING	1,981.48	-501.81		1,000.00	1,000.00	0.00
100-00-47320-000-000 CHARGE SERVICES PUB SAFE	0.00	0.00		0.00	0.00	0.00
CHARGE SERVICES PUB SAFE	0.00	0.00		0.00	0.00	0.00
INTERGOVERN CHARGE FOR SERVICE	1,981.48	-501.81		1,000.00	1,000.00	0.00
100-00-48000-000-000 MISCELLANEOUS REVENUES	7,417.67	31,395.78		2,500.00	2,500.00	0.00
MISC REVENUE	7,417.67	31,395.78		2,500.00	2,500.00	0.00
100-00-48110-000-000 INTEREST INCOME	630.63	382.79		500.00	400.00	-20.00
MISC REVENUE INTEREST INCOME	630.63	382.79		500.00	400.00	-20.00
100-00-48200-000-000 FIRE DEPT BUILDING RENT	6,678.00	0.00		6,680.00	6,680.00	0.00
MISC REVENUE FD BUILDING RENT	6,678.00	0.00		6,680.00	6,680.00	0.00
100-00-48300-000-000 PROPERTY SALES	0.00	400.00		0.00	0.00	0.00
MISC REVENUE PROPERTY SALES	0.00	400.00		0.00	0.00	0.00
100-00-48440-000-000 INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00		0.00	0.00	0.00
INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00		0.00	0.00	0.00
100-00-48500-000-000 DONATIONS	1,049.00	1,103.35		0.00	0.00	0.00
DONATIONS	1,049.00	1,103.35		0.00	0.00	0.00
100-00-48550-000-000 CAPITOL IMPROVEMENT REV	0.00	0.00		0.00	0.00	0.00

Account Number	2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
FUND RAISING	0.00	0.00		0.00	0.00	0.00
100-00-48910-000-000 LABOR REIMBURSED FROM UTILITY	0.00	0.00		0.00	0.00	0.00
LABOR REIMBURSED FROM UTILITY	0.00	0.00		0.00	0.00	0.00
100-00-48920-000-000 AUXILLARY POLICE REIMBURSEMENT	3,278.05	3,367.25		3,250.00	3,250.00	0.00
AUXILLARY POLICE REIMBURSEMENT	3,278.05	3,367.25		3,250.00	3,250.00	0.00
100-00-48930-000-000 OTHER REIMBURSEMENTS, MISC	1,244.48	229.15		950.00	250.00	-73.68
OTHER REIMBURSEMENTS, MISC	1,244.48	229.15		950.00	250.00	-73.68
100-00-48990-000-000 GRANTS	-3,847.25	7,000.00		0.00	0.00	0.00
GRANTS	-3,847.25	7,000.00		0.00	0.00	0.00
MISC REVENUE	16,450.58	43,878.32		13,880.00	13,080.00	-5.76
100-00-49100-000-000 PROCEEDS OF LONG-TERM DEBT	0.00	238,204.50		0.00	0.00	0.00
PROCEEDS OF LONG-TERM DEBT	0.00	238,204.50		0.00	0.00	0.00
100-18-49120-000-000 2010 CAPITAL PROJECTS NOTE	0.00	0.00		0.00	0.00	0.00
Undefined Group	0.00	0.00		0.00	0.00	0.00
100-00-49200-100-001 TRANSFER FROM LGIP GENERAL	0.00	0.00		0.00	0.00	0.00
100-00-49200-100-008 TRANSFER FROM LGIP WATER	0.00	0.00		0.00	0.00	0.00
100-00-49200-100-009 TRANSFER FROM LGIP HIGHWAY	0.00	0.00		0.00	0.00	0.00
TRANSFER FROM GF	0.00	0.00		0.00	0.00	0.00
100-00-49220-000-000 TRANSFER FROM SPECIAL REVENUE	0.00	0.00		0.00	0.00	0.00
TRANSFER FROM SPECIAL REVENUE	0.00	0.00		0.00	0.00	0.00
100-00-49260-000-000 TRANSFER FROM ENTERPRISE FUND	0.00	0.00		0.00	0.00	0.00
TRANSFER FROM ENTERPRISE FUND	0.00	0.00		0.00	0.00	0.00
100-00-49280-000-000 TRANSFER FROM TRUST FUND	0.00	0.00		0.00	0.00	0.00
TRANSFER FROM TRUST FUND	0.00	0.00		0.00	0.00	0.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00		0.00	0.00	0.00
SALES OF GENERAL FIXED ASSETS		0.00	0.00		0.00	0.00	0.00
100-00-49500-000-000	PROCEEDS OF REFUNDING BONDS	0.00	0.00		0.00	0.00	0.00
100-00-49500-000-001	TRANSFER OF CD'S	0.00	0.00		0.00	0.00	0.00
PROCEEDS OF REFUNDING BONDS		0.00	0.00		0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	238,204.50		0.00	0.00	0.00
TOTAL REVENUES		1,274,573.86	491,011.42		1,381,306.00	1,367,189.00	-1.02

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-00-51000-210-000	UNCLASS PROFESSIONAL SERVICES	3,037.98	1,486.44		10,000.00	10,000.00	0.00
100-00-51000-371-000	UNCLASS HOLIDAY DECORATIONS	0.00	0.00		0.00	0.00	0.00
100-00-51000-390-000	UNCLASS MISCELLANEOUS	-4,429.46	1,251.64		1,500.00	1,500.00	0.00
100-00-51000-720-000	UNCLASS DONATION TRI CASA	0.00	0.00		0.00	0.00	0.00
UNLASS MISC		-1,391.48	2,738.08		11,500.00	11,500.00	0.00
100-01-51100-110-000	COUNCIL SALARY	6,580.00	5,500.00		7,200.00	7,200.00	0.00
100-03-51100-110-000	MAYOR SALARY	2,440.04	1,970.03		2,400.00	2,400.00	0.00
100-01-51100-140-000	COUNCIL MEETING PAY	5,400.00	4,934.51		6,000.00	6,000.00	0.00
100-01-51100-150-000	COUNCIL SOCIAL SECURITY	1,067.19	781.84		969.00	1,122.00	15.79
100-03-51100-150-000	MAYOR SOCIAL SECURITY	217.85	150.66		186.00	186.00	0.00
LEGISLATIVE		15,705.08	13,337.04		16,755.00	16,908.00	0.91
100-08-51300-210-000	ATTORNEY FEES	24,000.00	20,520.00		24,600.00	24,600.00	0.00
LEGAL		24,000.00	20,520.00		24,600.00	24,600.00	0.00
100-07-51400-220-000	CITY HALL UTILITIES	849.49	813.12		1,000.00	1,000.00	0.00
100-07-51400-290-000	CITY HALL TELEPHONE	2,419.46	2,062.63		2,600.00	2,600.00	0.00
100-07-51400-310-000	CITY HALL OFFICE SUPPLIES	1,420.03	1,236.12		2,000.00	2,000.00	0.00
100-07-51400-311-000	CITY HALL POSTAGE	911.36	519.17		1,000.00	1,000.00	0.00
100-07-51400-322-000	CITY DUES - LEAUGE WI MUNICIP	0.00	437.95		475.00	650.00	36.84
100-07-51400-350-001	CITY HALL EQUIP REPAIR / MAINT	1,118.24	788.37		1,000.00	1,000.00	0.00
100-07-51400-350-002	CITY HALL COPY MACH REPR/MAINT	0.00	0.00		500.00	500.00	0.00
100-07-51400-351-000	CITY HALL BUILD REPAIR/MAINT	291.50	53.55		250.00	250.00	0.00
100-07-51400-530-000	BANK SAFE DEPOSIT BOX RENT	0.00	0.00		100.00	100.00	0.00
GENERAL ADMINISTRATION		7,010.08	5,910.91		8,925.00	9,100.00	1.96
100-07-51410-110-000	ADMIN SALARY	53,046.33	19,746.93		23,917.00	27,245.00	13.91
100-07-51410-130-000	ADMIN RETIREMENT	6,327.21	1,135.53		1,914.00	1,460.00	-23.72
100-07-51410-131-000	ADMIN HEALTH INSURANCE	1,619.49	4,052.51		5,787.00	6,264.00	8.24
100-07-51410-131-001	ADMIN LIFE INS REIMB	250.00	250.00		500.00	500.00	0.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-07-51410-133-000	ADMIN DISABILITY	29.38	34.21		160.00	160.00	0.00
100-07-51410-140-000	ADMIN MEETINGS	0.00	586.50		1,250.00	1,250.00	0.00
100-07-51410-150-000	ADMIN SOCIAL SECURITY	3,831.98	1,434.63		2,033.00	2,316.00	13.92
100-07-51410-190-000	ADMIN TRAINING	1,500.56	1,128.62		1,200.00	1,000.00	-16.67
100-07-51410-322-000	ADMIN PROFESSIONAL DUES	639.00	641.75		1,250.00	650.00	-48.00
100-07-51410-330-000	ADMIN MILEAGE	330.00	625.59		700.00	700.00	0.00
100-07-51410-390-000	ADMIN MISC EXPENSES	806.76	1,763.11		1,350.00	1,000.00	-25.93
100-07-51410-520-000	ADMIN BOND	1,070.00	1,348.88		1,350.00	1,350.00	0.00
CITY ADMINISTRATOR		69,450.71	32,748.26		41,411.00	43,895.00	6.00
100-04-51420-320-000	NEWSPAPER PUBLICATIONS	12,469.22	10,026.44		9,600.00	10,500.00	9.38
CLERK		12,469.22	10,026.44		9,600.00	10,500.00	9.38
100-05-51440-120-000	ELECTION WAGES	1,322.50	2,025.00		3,000.00	2,000.00	-33.33
100-05-51440-340-000	ELECTION SUPPLIES	1,781.07	1,654.01		4,500.00	2,500.00	-44.44
100-05-51440-390-000	ELECTION DAY FOOD & DRINK	166.92	350.06		500.00	350.00	-30.00
LEGISLATIVE		3,270.49	4,029.07		8,000.00	4,850.00	-39.38
100-09-51510-210-000	CPA AUDIT FEES	8,210.00	10,961.19		12,500.00	12,875.00	3.00
ACCOUNTING		8,210.00	10,961.19		12,500.00	12,875.00	3.00
100-06-51530-210-000	ASSESSOR FEES	3,700.00	3,700.00		15,000.00	15,000.00	0.00
ASSESSMENT OF PROPERTY		3,700.00	3,700.00		15,000.00	15,000.00	0.00
100-10-51540-510-000	INSURE PROP & VEHICLES	18,111.54	7,487.73		21,697.00	21,697.00	0.00
100-10-51540-511-000	INSURE WORKMANS COMP	10,253.00	2,122.27		11,639.00	11,639.00	0.00
100-00-51540-590-000	UNCLASS PERSONAL PROPERTY	0.00	0.00		0.00	0.00	0.00
RISK & PROPERTY MANAGEMENT		28,364.54	9,610.00		33,336.00	33,336.00	0.00
100-00-51920-352-000	Gain/Loss On Sale of Fixed Ast	0.00	0.00		0.00	0.00	0.00
Undefined Group		0.00	0.00		0.00	0.00	0.00
UNLASS MISC		170,788.64	113,580.99		181,627.00	182,564.00	0.52

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-11-52100-120-000	POLICE WAGES	177,680.45	150,371.17		177,600.00	176,738.00	-0.49
100-11-52100-121-000	POLICE OVER TIME WAGES	0.00	0.00		9,003.00	15,593.00	73.20
100-11-52100-122-000	POLICE AUXILLARY WAGES	3,388.00	3,851.75		3,500.00	3,500.00	0.00
100-11-52100-130-000	POLICE RETIREMENT	34,049.83	15,038.34		19,235.00	17,121.00	-10.99
100-11-52100-131-000	POLICE HEALTH INSURANCE	33,394.39	32,443.45		43,306.00	46,881.00	8.26
100-11-52100-131-001	LIFE INS REIMB	250.00	0.00		250.00	250.00	0.00
100-11-52100-132-000	POLICE UNIFORMS PART TIME	337.07	264.95		600.00	600.00	0.00
100-11-52100-132-002	POLICE UNIFORMS MATT	324.30	0.00		400.00	400.00	0.00
100-11-52100-132-005	POLICE NEW OFFICER UNIFORM	316.85	266.80		400.00	400.00	0.00
100-11-52100-132-006	POLICE UNIFORMS MRSTIK	394.37	400.00		400.00	400.00	0.00
100-11-52100-133-000	POLICE DISABILITY	958.12	0.00		1,000.00	1,000.00	0.00
100-11-52100-140-000	POLICE MEETINGS	0.00	0.00		0.00	0.00	0.00
100-11-52100-150-000	POLICE SOCIAL SECURITY	15,008.88	11,220.22		14,486.00	14,588.00	0.70
100-11-52100-151-000	POLICE UNEMPLOYMENT	0.00	0.00		0.00	0.00	0.00
100-11-52100-190-000	POLICE TRAINING	315.99	100.00		750.00	750.00	0.00
100-11-52100-191-000	POLICE CONFERENCES	260.00	200.00		350.00	350.00	0.00
100-11-52100-196-000	POLICE DEFERRED COMP	0.00	0.00		0.00	0.00	0.00
100-11-52100-210-000	POLICE ATTORNEY FEES	1,000.00	0.00		1,000.00	0.00	-100.00
100-11-52100-220-000	POLICE UTILITIES	619.21	768.57		1,000.00	1,000.00	0.00
100-11-52100-290-000	POLICE TELEPHONE	2,354.25	1,876.02		2,300.00	2,300.00	0.00
100-11-52100-292-000	POLICE ON-LINE EXPENSE	0.00	0.00		0.00	0.00	0.00
100-11-52100-310-000	POLICE OFFICE SUPPLIES	341.98	391.22		300.00	300.00	0.00
100-11-52100-311-000	POLICE POSTAGE	346.39	136.94		400.00	400.00	0.00
100-11-52100-312-000	POLICE FORMS	1,177.88	1,031.48		1,250.00	1,250.00	0.00
100-11-52100-313-000	POLICE OFFICE EQUIPMENT	52.74	0.00		0.00	0.00	0.00
100-11-52100-330-000	POLICE MILEAGE	0.00	0.00		0.00	0.00	0.00
100-11-52100-340-000	POLICE OPERATING SUPPLIES	10,765.86	-897.14		4,331.00	4,131.00	-4.62
100-11-52100-341-000	POLICE AMMUNITION	618.94	559.45		700.00	400.00	-42.86

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-11-52100-350-000	POLICE EQUIP REPAIR / MAINT	303.00	0.00		500.00	500.00	0.00
100-11-52100-351-000	POLICE BUILD REPAIR / MAINT	440.61	0.00		500.00	500.00	0.00
100-11-52100-352-000	POLICE VEHICLE REPAIR / MAINT	1,949.51	1,513.43		3,000.00	3,000.00	0.00
100-11-52100-370-000	POLICE FUEL	9,739.05	8,353.67		11,040.00	11,040.00	0.00
100-11-52100-390-000	POLICE CRIME PREVENTION	174.16	0.00		0.00	0.00	0.00
100-11-52100-520-000	POLICE CHIEF BOND	0.00	0.00		375.00	375.00	0.00
100-11-52100-812-000	POLICE SQUAD REPLACEMENT	11,406.52	17,718.72		17,719.71	0.00	-100.00
LAW ENFORCEMENT		307,968.35	245,609.04		315,695.71	303,767.00	-3.78
100-12-52200-110-000	MARSHAL SALARY	2,249.41	1,062.72		2,500.00	2,000.00	-20.00
100-12-52200-220-000	FIRE UTILITIES	2,292.09	1,767.83		3,400.00	2,500.00	-26.47
100-12-52200-290-000	FIRE TELEPHONE	891.02	682.78		850.00	900.00	5.88
100-12-52200-340-000	FIRE OPERATING EXPENSE	12,084.65	9,715.94		9,253.00	12,500.00	35.09
100-12-52200-351-000	FIRE BUILDING MAINTENANCE	204.45	65.09		1,000.00	1,000.00	0.00
100-12-52200-390-000	FIRE MISCELLANEOUS EXPENSE	0.00	0.00		2,500.00	500.00	-80.00
100-12-52200-530-000	FIRE HYDRANT RENT	167,463.32	0.00		158,773.00	186,168.00	17.25
100-12-52200-812-000	FIRE VEHICLE REPLACEMENT	4,346.92	1,931.20		6,450.00	6,450.00	0.00
FIRE PROTECTION		189,531.86	15,225.56		184,726.00	212,018.00	14.77
100-14-52500-110-000	EMER GOVT DIRECTOR SALARY	2,600.00	900.00		1,200.00	1,200.00	0.00
100-14-52500-140-000	EMER GOVT STORM SPOTTER PAY	110.00	0.00		400.00	400.00	0.00
100-14-52500-150-000	EMER GOVT SOCIAL SECURITY	290.61	177.88		507.00	140.00	-72.39
100-14-52500-290-000	EMER GOVT TELEPHONE	916.72	688.59		950.00	900.00	-5.26
100-14-52500-340-000	EMER GOVT OPERATING SUPPLIES	0.00	0.00		100.00	100.00	0.00
100-14-52500-341-000	EMER GOVT EQUIPMENT	1,043.00	217.14		1,500.00	1,500.00	0.00
100-14-52500-390-000	EMER GOVT MISCELLANEOUS	0.00	0.00		600.00	600.00	0.00
100-14-52500-810-000	EG EQUIPMENT	0.00	0.00		0.00	0.00	0.00
DISASTER CONTROL		4,960.33	1,983.61		5,257.00	4,840.00	-7.93
PUBLIC SAFETY		502,460.54	262,818.21		505,678.71	520,625.00	2.96

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-24-53000-110-000	SUPERVISOR SALARY	6,903.12	8,056.44		9,975.00	10,224.00	2.50
100-16-53000-120-000	PUBLIC WORKS WAGES	0.00	170.32		500.00	500.00	0.00
100-16-53000-130-000	PUBLIC WORKS RETIREMENT	199.77	10.04		0.00	0.00	0.00
100-24-53000-130-000	SUPERVISOR RETIREMENT	740.83	475.23		719.00	716.00	-0.42
100-16-53000-131-000	PUBLIC WORKS HEALTH INSURANCE	0.00	0.00		0.00	0.00	0.00
100-24-53000-131-000	SUPERVISOR HEALTH INSURANCE	723.23	801.67		1,085.00	1,175.00	8.29
100-24-53000-132-000	SUPERVISOR UNIFORMS	0.00	254.97		250.00	150.00	-40.00
100-16-53000-150-000	PUBLIC WORKS SOCIAL SECURITY	88.42	12.30		0.00	0.00	0.00
100-24-53000-150-000	SUPERVISOR SOCIAL SECURITY	503.49	607.44		848.00	803.00	-5.31
100-16-53000-210-000	PUBLIC WORKS CONTRACTED LABOR	0.00	0.00		7,376.00	2,000.00	-72.89
100-16-53000-340-000	PUBLIC WORKS OPERATING SUPPLY	0.00	0.00		250.00	250.00	0.00
100-24-53000-390-000	SUPERVISOR MISCELLANEOUS	250.00	2,095.00		2,500.00	2,500.00	0.00
100-16-53000-820-000	PUBLIC WORKS CAPITAL IMPROVE	0.00	6,100.00		13,499.29	20,000.00	48.16
PUBLIC WORKS		9,408.86	18,583.41		37,002.29	38,318.00	3.56
100-18-53100-210-000	PROFESSIONAL SERVICES	9,736.85	0.00		0.00	0.00	0.00
STREET ADMINISTRATION		9,736.85	0.00		0.00	0.00	0.00
100-18-53311-120-000	STREET MAINT WAGES	77,776.17	62,095.73		73,943.00	72,148.00	-2.43
100-18-53311-130-000	STREET MAINT RETIREMENT	12,394.32	3,486.95		5,916.00	5,772.00	-2.43
100-18-53311-131-000	STREET MAINT HEALTH INSURANCE	19,380.97	19,013.49		25,764.00	25,102.00	-2.57
100-18-53311-132-000	STREET MAINT UNIFORMS	1,043.11	560.00		1,000.00	620.00	-38.00
100-18-53311-133-000	STREET MAINT DISABILITY	376.78	0.00		400.00	300.00	-25.00
100-18-53311-150-000	STREET MAINT SOCIAL SECURITY	6,509.18	4,373.34		6,544.00	5,664.00	-13.45
100-18-53311-190-000	STREET MAINT TRAINING	792.14	739.22		2,750.00	2,000.00	-27.27
100-18-53311-210-000	STREET MAINT CONTRACT LABOR	215.00	133.24		1,000.00	500.00	-50.00
100-18-53311-220-000	STREET MAINT UTILITIES	599.40	545.40		1,050.00	1,050.00	0.00
100-18-53311-290-000	STREET MAINT TELEPHONE	597.47	528.10		720.00	720.00	0.00
100-18-53311-310-000	STREET MAINTENANCE	0.00	0.00		0.00	0.00	0.00
100-18-53311-340-000	STREET MAINT SUPPLIES	13,058.89	12,145.24		13,500.00	15,000.00	11.11

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-18-53311-341-000	STREET MAINT EQUIPMENT	585.13	477.68		1,000.00	1,000.00	0.00
100-18-53311-343-000	STREET MAINT SIGNS	309.75	0.00		1,000.00	0.00	-100.00
100-18-53311-350-000	STREET MAINT SEALCOAT/BLACKTOP	5,940.41	5,000.00		7,000.00	7,000.00	0.00
100-18-53311-352-000	STREET MAINT VEHICLE MAINT	2,879.26	1,621.96		2,500.00	3,000.00	20.00
100-18-53311-353-000	STREET MAINT GRAVEL & BLACKTOP	0.00	1,332.94		1,500.00	1,500.00	0.00
100-18-53311-370-000	STREET MAINT FUEL	13,317.90	4,546.62		7,000.00	7,000.00	0.00
100-19-53311-370-000	SNOW REMOVAL FUEL	0.00	3,246.77		6,750.00	6,750.00	0.00
100-18-53311-810-000	STREET MAINT STREET SWEEPER	10.00	819.02		1,150.00	1,000.00	-13.04
100-18-53311-812-000	STREET MAINT VEHICHL E REPLACE	0.00	0.00		5,000.00	0.00	-100.00
STREET MAINTENANCE		155,785.88	120,665.70		165,487.00	156,126.00	-5.66
100-16-53420-220-000	STREET LIGHTING EXPENSE	38,609.00	32,658.83		38,325.00	38,325.00	0.00
STREET LIGHTING		38,609.00	32,658.83		38,325.00	38,325.00	0.00
100-21-53432-350-000	SIDEWALKS SUPPLIES (CONCRETE)	5,375.23	10,852.35		6,000.00	6,000.00	0.00
100-21-53432-390-000	SIDEWALKS MISCELLANEOUS	0.00	0.00		500.00	500.00	0.00
SIDEWALK W/OUT STREET CONSTR		5,375.23	10,852.35		6,500.00	6,500.00	0.00
100-22-53620-290-000	REFUSE & GARBAGE COLLECTION	69,308.80	59,091.54		72,930.00	72,930.00	0.00
100-22-53620-340-000	REFUSE & GARBAGE OPER SUPPLIES	0.00	0.00		0.00	0.00	0.00
100-22-53620-370-000	REFUSE & GARBAGE FUEL SURCHARC	5,472.16	4,258.98		5,939.00	7,309.00	23.07
REFUSE & GARBAGE COLLECTION		74,780.96	63,350.52		78,869.00	80,239.00	1.74
100-22-53635-290-001	RECYCLING EXPENDITURES	17,797.12	15,127.35		18,432.00	18,432.00	0.00
100-22-53635-290-002	RECYCLING ADVERTISING	128.88	-128.88		0.00	0.00	0.00
RECYCLING EXPENDITURES		17,926.00	14,998.47		18,432.00	18,432.00	0.00
PUBLIC WORKS		311,622.78	261,109.28		344,615.29	337,940.00	-1.94
100-25-55200-220-000	PARKS UTILITIES	2,202.85	1,886.99		2,500.00	2,500.00	0.00
100-25-55200-340-000	PARKS OPERATING SUPPLIES	2,416.52	471.48		1,000.00	2,500.00	150.00
100-25-55200-341-001	PARKS OPERATING EQUIPMENT	0.00	2,632.78		2,500.00	0.00	-100.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-25-55200-341-002	PARKS PLAYGROUND EQUIPMENT	0.00	273.00		900.00	1,000.00	11.11
100-25-55200-360-000	PARKS REPAIRS & MAINTENANCE	667.07	10,722.69		9,220.00	2,000.00	-78.31
100-25-55200-830-000	PARKS FUTURE PROJECTS	0.00	0.00		0.00	0.00	0.00
PARKS		5,286.44	15,986.94		16,120.00	8,000.00	-50.37
100-25-55300-340-000	PARKS CELEBRATIONS	0.00	1,000.00		1,000.00	1,000.00	0.00
RECREATION PROGRAMS & EVENTS		0.00	1,000.00		1,000.00	1,000.00	0.00
CULTURE, RECREATION, & DEVELOP		5,286.44	16,986.94		17,120.00	9,000.00	-47.43
100-20-56110-210-000	FORESTRY CONTRACTED LABOR	300.00	0.00		1,000.00	6,000.00	500.00
100-20-56110-240-000	FORESTRY STUMP & TREE REMOVAL	320.00	525.00		1,500.00	1,500.00	0.00
100-20-56110-340-000	FORESTRY TREES & BUSHES	946.32	733.00		500.00	500.00	0.00
100-20-56110-390-000	FORESTRY GRASS CUTTING	0.00	0.00		0.00	0.00	0.00
FORESTRY		1,566.32	1,258.00		3,000.00	8,000.00	166.67
100-17-56400-110-000	ZONING ADMINISTRATOR SALARY	0.00	1,000.00		1,500.00	1,500.00	0.00
100-17-56400-150-000	ZONING SOCIAL SECURITY	0.00	55.87		0.00	0.00	0.00
100-17-56400-340-000	ZONING OPERATING SUPPLIES	0.00	48.96		100.00	1,500.00	999.99
ZONING		0.00	1,104.83		1,600.00	3,000.00	87.50
100-00-56600-730-000	CITY SHARE OF FACADE PROJECT	0.00	0.00		0.00	35,000.00	999.99
URBAN DEVELOPMENT		0.00	0.00		0.00	35,000.00	999.99
CONSERVATION & DEVELOPMENT		1,566.32	2,362.83		4,600.00	46,000.00	900.00
100-11-57000-810-000	POLICE RADIOS	0.00	0.00		0.00	0.00	0.00
100-07-57000-820-000	CITY HALL IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00
100-11-57000-820-000	POLICE BUILDING IMPROVEMENT	0.00	0.00		0.00	0.00	0.00
TIF DISABILITY		0.00	0.00		0.00	0.00	0.00
100-18-57330-000-000	HIGHWAY & STREET CONSTRUCTION	0.00	0.00		0.00	0.00	0.00
HIGHWAY & STREET CONSTRUCTION		0.00	0.00		0.00	0.00	0.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
100-27-57340-830-000	STORM SEWER FUTURE CONSTRUCT	0.00	0.00		0.00	0.00	0.00
CAP OUTLAY ROAD FACILITIES		0.00	0.00		0.00	0.00	0.00
TIF DISABILITY		0.00	0.00		0.00	0.00	0.00
100-00-58100-000-000	GO DEBT PRINCIPAL	70,000.00	235,381.09		91,015.00	47,337.00	-47.99
DEBT SERVICE PRINCIPAL		70,000.00	235,381.09		91,015.00	47,337.00	-47.99
100-00-58200-000-000	GO DEBT INTEREST	15,414.75	0.00		20,175.00	16,241.00	-19.50
100-00-58200-000-100	LOC INTEREST	129.06	0.00		0.00	0.00	0.00
LINE OF CREDIT INTEREST		15,543.81	0.00		20,175.00	16,241.00	-19.50
DEBT SERVICE		85,543.81	235,381.09		111,190.00	63,578.00	-42.82
100-00-59200-402-000	TRANSFER TO TIF FUND	0.00	0.00		23,474.41	55,444.00	136.19
100-00-59200-601-000	TRANSFER TO WATER	0.00	0.00		0.00	0.00	0.00
100-00-59200-603-000	TRANSFER TO WASTEWATER	0.00	0.00		0.00	0.00	0.00
TRANSFER TO TIF FUND		0.00	0.00		23,474.41	55,444.00	136.19
100-00-59220-200-000	TRANSFER TO LIBRARY	0.00	0.00		47,178.00	50,140.00	6.28
TRANSFER TO SPECIAL REV FUND		0.00	0.00		47,178.00	50,140.00	6.28
100-00-59260-604-000	TRANSFER TO AMBULANCE	20,000.00	0.00		14,515.00	11,300.00	-22.15
TRANSFER TO ENTERPRISE FUND		20,000.00	0.00		14,515.00	11,300.00	-22.15
100-00-59280-903-000	TRANSFER TO TRUST FUND	0.00	0.00		84,853.00	75,000.00	-11.61
TRANSFER TO TRUST FUND		0.00	0.00		84,853.00	75,000.00	-11.61
OTHER FINANCING USES		20,000.00	0.00		170,020.41	191,884.00	12.86
TOTAL EXPENSES		1,097,268.53	892,239.34		1,334,851.41	1,351,591.00	1.25
NET TOTALS		177,305.33	-401,227.92		46,454.59	15,598.00	-66.42

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
200-23-43720-000-000	LIBRARY AID	61,483.00	66,205.00		66,202.00	64,370.00	-2.77
LIBRARY AID		61,483.00	66,205.00		66,202.00	64,370.00	-2.77
INTERGOVERNMENTAL REVENUE		61,483.00	66,205.00		66,202.00	64,370.00	-2.77
200-23-46710-000-000	FINES & MISCELLANEOUS REVENUE	0.00	0.00		0.00	0.00	0.00
FINES & MISCELLANEOUS REVENUE		0.00	0.00		0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		0.00	0.00		0.00	0.00	0.00
200-23-47310-000-000	SURROUNDING MUNI FUNDING	0.00	0.00		0.00	0.00	0.00
SURROUNDING MUNI FUNDING		0.00	0.00		0.00	0.00	0.00
INTERGOVERN CHARGE FOR SERVICE		0.00	0.00		0.00	0.00	0.00
200-23-48100-000-000	INTEREST INCOME	0.00	0.00		0.00	0.00	0.00
MISC REVENUE INTEREST		0.00	0.00		0.00	0.00	0.00
200-23-48500-000-000	DONATIONS	0.00	0.00		0.00	0.00	0.00
DONATIONS		0.00	0.00		0.00	0.00	0.00
MISC REVENUE		0.00	0.00		0.00	0.00	0.00
200-23-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00		47,178.00	50,140.00	6.28
TRANSFER FROM GENERAL FUND		0.00	0.00		47,178.00	50,140.00	6.28
OTHER FINANCING SOURCES		0.00	0.00		47,178.00	50,140.00	6.28
TOTAL REVENUES		61,483.00	66,205.00		113,380.00	114,510.00	1.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
200-23-55110-110-000	LIBRARY DIRECTOR SALARY	37,876.80	31,516.80		39,003.00	40,165.00	2.98
200-23-55110-120-000	LIBRARY WAGES	16,480.43	14,439.71		18,987.00	19,562.00	3.03
200-23-55110-130-000	LIBRARY RETIREMENT	5,199.88	1,859.55		2,536.00	2,611.00	2.96
200-23-55110-150-000	LIBRARY SOCIAL SECURITY	4,694.61	3,515.72		4,553.00	4,689.00	2.99
200-23-55110-190-000	LIBRARY TRAINING	643.09	0.00		500.00	500.00	0.00
200-23-55110-210-000	LIBRARY CLEANING	1,782.97	1,045.00		1,938.00	1,938.00	0.00
200-23-55110-220-000	LIBRARY UTILITIES	4,190.24	3,678.71		6,000.00	4,500.00	-25.00
200-23-55110-290-000	LIBRARY TELEPHONE	1,297.00	818.46		1,200.00	1,200.00	0.00
200-23-55110-292-000	LIBRARY ON-LINE EXPENSE	0.00	0.00		0.00	2,200.00	999.99
200-23-55110-310-000	LIBRARY OFFICE SUPPLIES	1,139.53	938.16		1,800.00	1,800.00	0.00
200-23-55110-322-000	LIBRARY WALS MEMBERSHIP	8,401.00	8,329.00		8,329.00	8,341.00	0.14
200-23-55110-323-000	LIBRARY MISCELLANEOUS DUES	216.00	922.80		1,100.00	1,100.00	0.00
200-23-55110-330-000	LIBRARY MILEAGE	72.80	0.00		250.00	250.00	0.00
200-23-55110-331-000	LIBRARY TRAVEL FOOD	0.00	30.00		35.00	35.00	0.00
200-23-55110-332-000	LIBRARY TRAVEL LODGING	0.00	0.00		0.00	0.00	0.00
200-23-55110-340-000	LIBRARY BOOKS	20,286.98	13,044.92		18,850.00	18,850.00	0.00
200-23-55110-341-000	LIBRARY PROGRAMS	200.00	60.69		2,000.00	2,000.00	0.00
200-23-55110-351-000	LIBRARY REPAIR & MAINTENANCE	6,379.82	958.31		1,800.00	1,800.00	0.00
200-23-55110-390-000	LIBRARY MISCELLANEOUS EXPENSE	871.89	2,872.35		1,500.00	1,500.00	0.00
200-23-55110-820-000	LIBRARY CAPITAL IMPROVEMENTS	0.00	0.00		3,000.00	1,400.00	-53.33
LIBRARY PROGRAMS		109,733.04	84,030.18		113,381.00	114,441.00	0.93
CULTURE, RECREATION, & DEVELOP		109,733.04	84,030.18		113,381.00	114,441.00	0.93
TOTAL EXPENSES		109,733.04	84,030.18		113,381.00	114,441.00	0.93
NET TOTALS		-48,250.04	-17,825.18		-1.00	69.00	-999.99

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
201-00-43530-000-000	COUNTY TRANSPORTATION AID	14,372.88	13,775.00		13,627.00	13,627.00	0.00
TRANSPORTATION		14,372.88	13,775.00		13,627.00	13,627.00	0.00
INTERGOVERNMENTAL REVENUE		14,372.88	13,775.00		13,627.00	13,627.00	0.00
201-00-48100-000-000	INTEREST INCOME	0.00	0.00		0.00	0.00	0.00
MISC REVENUE INTEREST		0.00	0.00		0.00	0.00	0.00
201-00-48500-000-000	SR TRANSPORTATION DONATIONS	2,445.00	1,466.50		0.00	0.00	0.00
DONATIONS		2,445.00	1,466.50		0.00	0.00	0.00
MISC REVENUE		2,445.00	1,466.50		0.00	0.00	0.00
TOTAL REVENUES		16,817.88	15,241.50		13,627.00	13,627.00	0.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
201-00-51000-000-000	UNCLASS MISC	56.28	0.00		0.00	0.00	0.00
UNLASS MISC		56.28	0.00		0.00	0.00	0.00
UNLASS MISC		56.28	0.00		0.00	0.00	0.00
201-00-54500-120-000	SOCIAL SERVICES	16,239.53	7,437.70		13,627.00	13,628.00	0.01
SOCIAL SERVICES		16,239.53	7,437.70		13,627.00	13,628.00	0.01
HEALTH & HUMAN SERVICES		16,239.53	7,437.70		13,627.00	13,628.00	0.01
TOTAL EXPENSES		16,295.81	7,437.70		13,627.00	13,628.00	0.01
NET TOTALS		522.07	7,803.80		0.00	-1.00	-999.99

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
402-00-41120-000-000	TAX INCREMENTS	15,202.85	0.00		24,775.00	0.00	-100.00
TAX INCREMENTS		15,202.85	0.00		24,775.00	0.00	-100.00
TAXES		15,202.85	0.00		24,775.00	0.00	-100.00
402-00-48110-000-000	INTEREST INCOME	0.64	0.00		0.00	0.00	0.00
MISC REVENUE INTEREST INCOME		0.64	0.00		0.00	0.00	0.00
402-00-48300-000-000	PROPERTY SALES	0.00	0.00		0.00	0.00	0.00
MISC REVENUE PROPERTY SALES		0.00	0.00		0.00	0.00	0.00
402-00-48600-000-000	WI OJA GRANT	0.00	0.00		0.00	0.00	0.00
WI OJA GRANT		0.00	0.00		0.00	0.00	0.00
402-00-48930-000-000	OTHER REIMBURSEMENTS, MISC	0.00	3,415.80		0.00	0.00	0.00
OTHER REIMBURSEMENTS, MISC		0.00	3,415.80		0.00	0.00	0.00
MISC REVENUE		0.64	3,415.80		0.00	0.00	0.00
402-00-49140-000-000	DEBT FUNDS	659,175.00	0.00		0.00	0.00	0.00
Undefined Group		659,175.00	0.00		0.00	0.00	0.00
402-00-49200-000-000	TRANSFER FROM GF	0.00	0.00		23,474.41	55,444.00	136.19
TRANSFER FROM GF		0.00	0.00		23,474.41	55,444.00	136.19
OTHER FINANCING SOURCES		659,175.00	0.00		23,474.41	55,444.00	136.19
TOTAL REVENUES		674,378.49	3,415.80		48,249.41	55,444.00	14.91

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
402-00-56700-000-000	PROPERTY TAXES DUE	0.00	0.00		0.00	0.00	0.00
Undefined Group		0.00	0.00		0.00	0.00	0.00
CONSERVATION & DEVELOPMENT		0.00	0.00		0.00	0.00	0.00
402-00-57000-000-000	CAPITAL OUTLAY	0.00	6,771.08		0.00	0.00	0.00
402-00-57000-110-000	ADMIN SALARIES	11,012.56	4,526.34		5,605.00	3,408.00	-39.20
402-00-57000-130-000	TIF RETIREMENT	1,196.89	266.91		150.00	0.00	-100.00
402-00-57000-131-000	TIF HEALTH INSURANCE	776.71	538.01		850.00	0.00	-100.00
402-00-57000-133-000	TIF DISABILITY	15.55	0.00		5.00	0.00	-100.00
402-00-57000-150-000	SOCIAL SECURITY	941.43	340.37		200.00	0.00	-100.00
402-00-57000-210-000	PROFESSIONAL SERVICES	59,083.38	58,299.14		10,000.00	7,500.00	-25.00
402-00-57000-211-000	LEGAL FEE'S	0.00	0.00		0.00	0.00	0.00
402-00-57000-230-000	INFRASTRUCTURE SERVICE	0.00	9,690.97		0.00	0.00	0.00
402-00-57000-610-000	PRINCIPAL PAYMENT	658,265.00	0.00		0.00	2,500.00	999.99
402-00-57000-620-000	INTEREST PAYMENT	64,074.07	0.00		16,520.00	19,536.00	18.26
TIF DISABILITY		795,365.59	80,432.82		33,330.00	32,944.00	-1.16
TIF DISABILITY		795,365.59	80,432.82		33,330.00	32,944.00	-1.16
TOTAL EXPENSES		795,365.59	80,432.82		33,330.00	32,944.00	-1.16
NET TOTALS		-120,987.10	-77,017.02		14,919.41	22,500.00	50.81

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
601-00-43230-400-001	WATER GRANT	0.00	0.00		0.00	0.00	0.00
WATER GRANT		0.00	0.00		0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE		0.00	0.00		0.00	0.00	0.00
601-00-46450-000-000	WATER REVENUE	292,416.63	242,068.79		292,416.00	337,230.00	15.33
601-00-46450-000-001	WATER RESIDENTIAL	0.00	0.00		0.00	0.00	0.00
601-00-46450-000-002	WATER COMMERCIAL	0.00	246.70		0.00	0.00	0.00
601-00-46450-000-003	WATER INDUSTRIAL	0.00	0.00		0.00	0.00	0.00
601-00-46450-000-004	WATER PUBLIC FIRE PROTECTION	171,050.69	2,970.04		158,773.00	186,168.00	17.25
601-00-46450-000-006	WATER PUBLIC	0.00	0.00		0.00	0.00	0.00
601-00-46450-000-007	WATER FORFEIT DISCOUNT	0.00	0.00		0.00	0.00	0.00
601-00-46450-000-009	WATER MISCELLANEOUS	9,383.62	1,155.69		4,800.00	1,500.00	-68.75
WATER REVENUE		472,850.94	246,441.22		455,989.00	524,898.00	15.11
PUBLIC CHARGES FOR SERVICES		472,850.94	246,441.22		455,989.00	524,898.00	15.11
601-00-47000-000-000	WATER INTERGOV CHARGE SERVICE	66.45	90.00		0.00	0.00	0.00
INTERGOVERN CHARGE FOR SERVICE		66.45	90.00		0.00	0.00	0.00
INTERGOVERN CHARGE FOR SERVICE		66.45	90.00		0.00	0.00	0.00
601-00-48100-000-000	INTEREST INCOME	37.95	0.00		250.00	250.00	0.00
MISC REVENUE INTEREST		37.95	0.00		250.00	250.00	0.00
MISC REVENUE		37.95	0.00		250.00	250.00	0.00
601-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00		50,000.00	0.00	-100.00
TRANSFER FROM GF		0.00	0.00		50,000.00	0.00	-100.00
OTHER FINANCING SOURCES		0.00	0.00		50,000.00	0.00	-100.00
TOTAL REVENUES		472,955.34	246,531.22		506,239.00	525,148.00	3.74

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
601-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00		0.00	0.00	0.00
Undefined Group		0.00	0.00		0.00	0.00	0.00
UNLASS MISC		0.00	0.00		0.00	0.00	0.00
601-02-53700-110-000	WATER SUPERVISOR SALARY	25,145.37	31,347.10		24,696.00	25,370.00	2.73
601-01-53700-120-000	WATER WAGES	27,591.70	25,871.68		33,450.00	32,638.00	-2.43
601-01-53700-121-000	WATER OVER TIME WAGES	0.00	0.00		0.00	0.00	0.00
601-01-53700-122-000	WATER WEEKEND ON-CALL PAY	4,480.00	260.00		0.00	0.00	0.00
601-01-53700-130-000	WATER RETIREMENT	8,730.09	3,328.59		4,071.00	4,061.00	-0.25
601-02-53700-130-000	WATER RETIREMENT	0.00	0.00		0.00	0.00	0.00
601-01-53700-131-000	WATER HEALTH INSURANCE	12,495.08	12,194.13		14,910.00	14,879.00	-0.21
601-01-53700-132-000	WATER UNIFORMS	372.91	0.00		300.00	155.00	-48.33
601-02-53700-132-000	WATER UNIFORMS	0.00	0.00		200.00	200.00	0.00
601-01-53700-133-000	DISABILITY INSURANCE	167.77	126.92		250.00	150.00	-40.00
601-01-53700-150-000	WATER SOCIAL SECURITY	4,932.79	4,178.02		5,146.00	4,554.00	-11.50
601-01-53700-151-000	WATER UNEMPLOYMENT PAYMENT	0.00	0.00		0.00	0.00	0.00
601-02-53700-190-000	WATER TRAINING	813.59	549.35		2,000.00	2,000.00	0.00
601-01-53700-210-000	WATER ORGANIZATIONAL SUPPORT	1,707.32	675.00		3,000.00	2,000.00	-33.33
601-02-53700-210-000	WATER CONTRACTED LABOR	17,351.92	12,369.62		7,000.00	11,000.00	57.14
601-01-53700-220-000	WATER UTILITIES	20,307.79	18,018.13		21,500.00	21,500.00	0.00
601-01-53700-221-000	WATER POWER FOR PUMPING	0.00	0.00		0.00	0.00	0.00
601-01-53700-290-000	WATER SHARE TELEPHONE	150.00	125.00		175.00	175.00	0.00
601-02-53700-290-000	WATER REGULATORY COMMISSION	555.14	4,846.84		2,500.00	2,500.00	0.00
601-02-53700-291-000	WATER SHARE INTERNET	95.00	9.66		25.00	25.00	0.00
601-01-53700-292-000	WATER SHARE OF RADIOS	0.00	0.00		0.00	0.00	0.00
601-02-53700-310-000	WATER OFFICE SUPPLIES	1,383.94	1,193.58		750.00	1,500.00	100.00
601-01-53700-311-000	WATER POSTAGE	1,248.29	1,017.35		1,300.00	1,300.00	0.00
601-02-53700-330-000	WATER MILEAGE	0.00	0.00		0.00	0.00	0.00
601-01-53700-340-000	WATER OPERATING SUPPLIES	11,231.85	8,612.25		22,500.00	22,500.00	0.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
601-02-53700-340-000	WATER SUPPLIES & EXPENSE	1.16	0.00		750.00	750.00	0.00
601-01-53700-351-001	WATER MAINT PUMPING PLANT	0.00	51,295.00		50,000.00	0.00	-100.00
601-01-53700-352-000	VEHICLE REPAIR/REPLACE	124.95	39.09		600.00	600.00	0.00
601-01-53700-360-001	WATER MAINT MAINS	834.31	1,233.25		0.00	4,000.00	999.99
601-01-53700-360-002	WATER MAINT SERVICES	789.53	0.00		1,000.00	1,000.00	0.00
601-01-53700-360-003	WATER MAINT METERS	466.56	113.05		0.00	0.00	0.00
601-01-53700-360-004	WATER MAINT HYDRANTS	38.54	0.00		3,000.00	3,300.00	10.00
601-01-53700-360-005	WATER MAINT RES & STANDPIPES	138.00	0.00		2,800.00	0.00	-100.00
601-02-53700-390-000	WATER MISC EXPENSE	0.00	0.00		0.00	0.00	0.00
601-02-53700-510-000	WATER PROPERTY INSURANCE	3,111.54	4,267.73		4,400.00	4,400.00	0.00
601-02-53700-511-000	WATER WORKMANS COMP	650.00	1,122.27		990.00	1,000.00	1.01
601-03-53700-520-000	WATER BOND FEES	2,508.00	1,900.25		2,500.00	2,500.00	0.00
601-03-53700-540-000	WATER AMORTIZATION	8.47	0.00		0.00	0.00	0.00
601-03-53700-541-001	WATER DEPRECIATION GENERAL	98,997.35	0.00		50,000.00	50,000.00	0.00
601-03-53700-541-002	WATER DEPRECIATION CONTR PLANT	2,041.00	0.00		3,250.00	3,250.00	0.00
601-03-53700-590-000	WATER PILOT TRANSFER GENERAL	90,756.73	0.00		91,851.00	91,851.00	0.00
601-03-53700-610-000	WATER DEBT PRINCIPAL	0.00	0.00		139,854.00	144,853.00	3.57
601-03-53700-620-000	WATER DEBT INTEREST	124,625.09	55,288.31		86,218.00	84,310.00	-2.21
601-01-53700-820-001	WATER CAPIIMPROVE RADIUM	0.00	0.00		0.00	0.00	0.00
601-01-53700-820-310	2010 CAPITAL PROJECTS	0.00	0.00		0.00	0.00	0.00
601-03-53700-900-000	WATER UNCOLLECT ACCOUNTS	0.00	0.00		0.00	0.00	0.00
WATER SERVICE		463,851.78	239,982.17		580,986.00	538,321.00	-7.34
PUBLIC WORKS		463,851.78	239,982.17		580,986.00	538,321.00	-7.34
TOTAL EXPENSES		463,851.78	239,982.17		580,986.00	538,321.00	-7.34
NET TOTALS		9,103.56	6,549.05		-74,747.00	-13,173.00	-82.38

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
602-00-46110-000-000	UTILITY CLERKS FEES	0.00	0.00		0.00	0.00	0.00
CLERKS FEES		0.00	0.00		0.00	0.00	0.00
602-00-46461-000-000	ELECTRIC REVENUE	1,115,568.51	939,375.62		1,115,568.00	1,115,568.00	0.00
602-00-46461-000-001	ELEC RESIDENTIAL	0.00	0.00		0.00	0.00	0.00
602-00-46461-000-002	ELEC GENERAL	0.00	246.69		0.00	0.00	0.00
602-00-46461-000-003	ELEC SMALL POWER	0.00	0.00		0.00	0.00	0.00
602-00-46461-000-004	ELEC LARGE POWER	0.00	0.00		0.00	0.00	0.00
602-00-46461-000-005	ELEC STREET LIGHT	0.00	0.00		0.00	0.00	0.00
602-00-46461-000-006	ELEC PUBLIC	0.00	0.00		0.00	0.00	0.00
602-00-46461-000-007	ELEC FORFEIT DISCOUNT	0.00	0.00		0.00	0.00	0.00
602-00-46461-000-008	ELEC POLE RENTAL	0.00	0.00		4,250.00	4,250.00	0.00
602-00-46461-000-009	ELEC MISCELLANEOUS	4,678.71	4,392.48		6,500.00	4,500.00	-30.77
ELECTRIC REVENUE		1,120,247.22	944,014.79		1,126,318.00	1,124,318.00	-0.18
PUBLIC CHARGES FOR SERVICES		1,120,247.22	944,014.79		1,126,318.00	1,124,318.00	-0.18
602-00-47000-000-000	ELEC INTERGOV CHARGE SERVICE	484.14	688.65		500.00	500.00	0.00
INTERGOVERN CHARGE FOR SERVICE		484.14	688.65		500.00	500.00	0.00
INTERGOVERN CHARGE FOR SERVICE		484.14	688.65		500.00	500.00	0.00
602-00-48100-000-000	INTEREST INCOME	-7.73	55.75		200.00	50.00	-75.00
MISC REVENUE INTEREST		-7.73	55.75		200.00	50.00	-75.00
602-00-48300-000-000	PROPERTY SALES	0.00	0.00		0.00	0.00	0.00
MISC REVENUE PROPERTY SALES		0.00	0.00		0.00	0.00	0.00
MISC REVENUE		-7.73	55.75		200.00	50.00	-75.00
TOTAL REVENUES		1,120,723.63	944,759.19		1,127,018.00	1,124,868.00	-0.19

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
602-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00		0.00	0.00	0.00
Undefined Group		0.00	0.00		0.00	0.00	0.00
UNLASS MISC		0.00	0.00		0.00	0.00	0.00
602-02-53800-110-000	ELECTRIC ADMIN SALARIES	17,506.19	20,629.28		24,696.00	25,370.00	2.73
602-01-53800-120-000	ELEC WAGES	26,255.21	21,370.30		33,450.00	32,638.00	-2.43
602-01-53800-121-000	ELEC OVER TIME WAGES	0.00	0.00		0.00	0.00	0.00
602-01-53800-122-000	ELEC WEEKEND ON-CALL PAY	0.00	0.00		0.00	0.00	0.00
602-01-53800-130-000	ELEC RETIREMENT	6,712.43	2,437.65		4,071.00	4,061.00	-0.25
602-01-53800-131-000	ELEC HEALTH INSURANCE	9,734.44	10,682.60		14,910.00	14,879.00	-0.21
602-01-53800-132-000	ELEC UNIFORMS	775.24	250.00		1,000.00	310.00	-69.00
602-01-53800-133-000	DISABILITY INSURANCE	132.60	109.07		150.00	150.00	0.00
602-01-53800-150-000	ELEC SOCIAL SECURITY	3,776.22	3,050.84		4,565.00	4,554.00	-0.24
602-02-53800-190-000	ELEC TRAINING	2,078.20	1,840.10		2,500.00	2,500.00	0.00
602-01-53800-210-000	ELEC CONTRACTED LABOR	54,054.49	6,306.63		35,000.00	35,000.00	0.00
602-02-53800-210-000	ORGANIZATIONAL SUPPORT	1,223.34	5,355.98		8,000.00	6,000.00	-25.00
602-01-53800-220-000	ELEC UTILITIES	3,702.53	3,022.06		4,000.00	4,000.00	0.00
602-01-53800-290-000	ELEC SHARE TELEPHONE	416.35	346.70		600.00	600.00	0.00
602-02-53800-290-000	ELEC REGULATORY COMMISSION	1,290.54	653.44		0.00	0.00	0.00
602-02-53800-291-000	ELEC SHARE INTERNET	95.00	683.75		780.00	780.00	0.00
602-02-53800-310-000	ELEC OFFICE SUPPLIES	1,626.16	1,232.43		2,000.00	2,000.00	0.00
602-01-53800-311-000	ELEC POSTAGE	1,331.40	1,347.00		1,450.00	1,800.00	24.14
602-02-53800-330-000	ELEC MILEAGE	0.00	0.00		0.00	0.00	0.00
602-01-53800-340-000	ELEC OPER SUPPLIES & EXPENSE	7,358.00	13,789.61		10,000.00	10,000.00	0.00
602-01-53800-341-000	ELEC METERS	0.00	0.00		2,000.00	2,000.00	0.00
602-01-53800-342-000	ELEC STREET LIGHTS	0.00	0.00		0.00	0.00	0.00
602-01-53800-343-000	ELEC LINE & STATION SUPPLIES	0.00	0.00		0.00	0.00	0.00
602-02-53800-352-000	ELEC VEHICLE REPAIR/REPLACE	727.51	1,483.24		2,500.00	2,500.00	0.00
602-01-53800-360-001	ELEC MAINT STRUCTURES	0.00	0.00		0.00	0.00	0.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
602-01-53800-360-002	ELEC MAINT TRANSFORMER	0.00	0.00		1,500.00	1,500.00	0.00
602-01-53800-360-003	ELEC MAINT METERS	621.45	0.00		0.00	0.00	0.00
602-01-53800-360-004	ELEC MAINT LINES	11,309.72	0.00		0.00	0.00	0.00
602-01-53800-360-005	ELEC MAINT STREET LIGHT	1,021.58	0.00		2,000.00	1,500.00	-25.00
602-01-53800-370-000	FUEL	0.00	1,946.44		2,850.00	2,850.00	0.00
602-01-53800-390-000	ELEC PURCHASED POWER	786,061.93	726,947.24		952,079.00	952,078.00	0.00
602-02-53800-390-000	ELEC MISC EXPENSE	787.23	0.00		0.00	0.00	0.00
602-02-53800-510-000	ELEC PROPERTY INSURANCE	4,111.55	2,892.73		3,300.00	3,300.00	0.00
602-02-53800-511-000	ELEC WORKMANS COMP	900.00	1,122.27		715.00	725.00	1.40
602-03-53800-520-000	ELEC BOND FEES	181.50	-99.74		0.00	0.00	0.00
602-03-53800-540-000	ELEC AMORTIZATION	-273.55	0.00		0.00	0.00	0.00
602-03-53800-541-001	ELEC DEPRECIATION GENERAL	76,747.00	0.00		76,491.00	76,491.00	0.00
602-03-53800-541-002	ELEC DEPRECIATION CONTR PLANT	284.00	0.00		0.00	0.00	0.00
602-03-53800-590-000	ELEC PILOT TRANSFER GENERAL	31,652.00	0.00		31,652.00	31,652.00	0.00
602-03-53800-610-000	ELEC DEBT PRINCIPAL	0.00	0.00		0.00	0.00	0.00
602-03-53800-620-000	ELEC DEBT INTEREST	0.00	0.00		0.00	0.00	0.00
ELECTRIC SERVICE		1,052,200.26	827,399.62		1,222,259.00	1,219,238.00	-0.25
PUBLIC WORKS		1,052,200.26	827,399.62		1,222,259.00	1,219,238.00	-0.25
TOTAL EXPENSES		1,052,200.26	827,399.62		1,222,259.00	1,219,238.00	-0.25
NET TOTALS		68,523.37	117,359.57		-95,241.00	-94,370.00	-0.91

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
603-00-43230-400-001	USDA RD FEDERAL GRANT	0.00	0.00		0.00	0.00	0.00
WATER GRANT		0.00	0.00		0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE		0.00	0.00		0.00	0.00	0.00
603-00-46410-000-000	CHARGE SERVICES SEWER	313,849.73	254,097.12		313,849.00	313,849.00	0.00
603-00-46410-000-009	SEWER REVENUE MISCELLANEOUS	0.00	0.00		0.00	0.00	0.00
CHARGE SERVICES SEWER		313,849.73	254,097.12		313,849.00	313,849.00	0.00
PUBLIC CHARGES FOR SERVICES		313,849.73	254,097.12		313,849.00	313,849.00	0.00
603-00-48000-000-000	GAIN/LOSS ASSET DISPOSAL	0.00	0.00		500.00	0.00	-100.00
MISC REVENUE		0.00	0.00		500.00	0.00	-100.00
603-15-48100-000-000	INTEREST INCOME	300.09	160.12		0.00	50.00	999.99
MISC REVENUE INTEREST		300.09	160.12		0.00	50.00	999.99
MISC REVENUE		300.09	160.12		500.00	50.00	-90.00
603-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00		0.00	0.00	0.00
TRANSFER FROM GF		0.00	0.00		0.00	0.00	0.00
603-15-49400-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00		0.00	0.00	0.00
SALES OF GENERAL FIXED ASSETS		0.00	0.00		0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00		0.00	0.00	0.00
TOTAL REVENUES		314,149.82	254,257.24		314,349.00	313,899.00	-0.14

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
603-15-53610-110-000	SEWAGE SERVICE ADMIN SALARIES	12,162.30	9,886.93		24,696.00	25,370.00	2.73
603-15-53610-120-000	SEWAGE SERVICE WAGES	39,334.30	25,733.91		35,211.00	34,356.00	-2.43
603-15-53610-121-000	SEWAGE SERVICE OVER TIME WAGES	0.00	0.00		0.00	0.00	0.00
603-15-53610-122-000	SEWAGE SERVICE ON-CALL PAY	0.00	0.00		0.00	0.00	0.00
603-15-53610-130-000	SEWAGE SERVICE RETIREMENT	7,873.97	2,059.77		4,194.00	4,181.00	-0.31
603-15-53610-131-000	SEWAGE SERVICE HEALTH INSURANC	14,710.17	11,108.32		15,524.00	15,477.00	-0.30
603-15-53610-132-000	SEWAGE SERVICE UNIFORMS	271.27	220.00		200.00	155.00	-22.50
603-15-53610-133-000	DISABILITY INSURANCE	193.19	0.00		150.00	150.00	0.00
603-15-53610-150-000	SEWAGE SERVICE SOCIAL SECURITY	4,269.12	2,557.30		5,302.00	4,688.00	-11.58
603-15-53610-151-000	SEWAGE UNEMPLOYMENT	0.00	0.00		0.00	0.00	0.00
603-15-53610-196-000	SEWAGE DEFERRED COMP	0.00	0.00		0.00	0.00	0.00
603-15-53610-210-000	SEWAGE SERVICE ENGINEERING	9,909.24	0.00		3,000.00	4,500.00	50.00
603-15-53610-211-000	SEWAGE SERVICE CONTRACT LABOR	32,198.38	19,346.57		15,000.00	15,000.00	0.00
603-15-53610-220-000	SEWAGE SERVICE UTILITIES	39,010.23	27,391.12		30,000.00	35,000.00	16.67
603-15-53610-290-000	SEWAGE SERVICE TELEPHONE	1,386.42	1,194.43		1,250.00	1,250.00	0.00
603-15-53610-291-000	SEWAGE SERVICE INTERNET	95.00	9.67		100.00	0.00	-100.00
603-15-53610-292-000	SEWAGE SERVICE PAGING SERVICE	746.62	0.00		0.00	0.00	0.00
603-15-53610-310-000	SEWAGE SERVICE OFFICE SUPPLIES	1,325.65	1,117.58		1,400.00	1,400.00	0.00
603-15-53610-311-000	SEWAGE SERVICE POSTAGE	1,215.70	1,066.47		1,200.00	1,200.00	0.00
603-15-53610-324-000	SEWAGE SERVICE LICENSURE	795.00	0.00		750.00	750.00	0.00
603-15-53610-340-000	SEWAGE SERVICE OPER SUPPLIES	7,641.80	2,723.82		6,300.00	4,000.00	-36.51
603-15-53610-341-000	SEWAGE SERVICE CHEMICALS	9,179.87	2,781.38		10,000.00	3,000.00	-70.00
603-15-53610-350-000	SEWAGE SERVICE EQUIP MAINT	1,415.34	685.25		2,400.00	1,500.00	-37.50
603-15-53610-351-000	SEWAGE SERVICE BUILDING MAINT	0.00	273.51		1,000.00	1,000.00	0.00
603-15-53610-352-000	SEWAGE SERVICE VEHICLE REPAIR	1,082.96	96.30		1,500.00	750.00	-50.00
603-15-53610-360-000	SEWAGE SERVICE MANHOLE CLEAN	0.00	0.00		0.00	0.00	0.00
603-15-53610-370-000	SEWAGE SERVICE FUEL	0.00	1,654.97		3,290.00	2,000.00	-39.21
603-15-53610-390-000	SEWAGE SERVICE MISCELLANEOUS	0.00	0.00		0.00	250.00	999.99

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
603-15-53610-510-000	WWTP PROPERTY INSURANCE	1,638.04	1,824.73		2,197.00	2,197.00	0.00
603-15-53610-511-000	WWTP INS WORK COMP	500.00	1,122.27		750.00	2,182.00	190.93
603-15-53610-520-000	SEWAGE BONDS	0.00	0.00		0.00	0.00	0.00
603-15-53610-541-100	DEPECIATION SEWAGE SERVICE	98,323.54	0.00		57,500.00	57,500.00	0.00
603-15-53610-590-000	SEWAGE SERVICE PILOT	1,094.27	0.00		75,160.00	75,160.00	0.00
603-15-53610-610-000	SEWAGE SERVICE DEBT PRINCIPAL	0.00	0.00		29,602.00	30,431.00	2.80
603-15-53610-620-000	SEWAGE SERVICE DEBT INTEREST	66,586.09	33,043.32		58,731.00	57,901.00	-1.41
603-15-53610-810-001	SEWAGE SERVICE GEN EQUIP REPLA	0.00	0.00		2,000.00	0.00	-100.00
603-15-53610-810-002	SEWAGE SERVICE JET VAC REPLACE	22.46	0.00		10,500.00	0.00	-100.00
603-15-53610-812-000	SEWAGE SERVICE VEHICLE REPLACE	0.00	0.00		0.00	0.00	0.00
603-15-53610-820-250	PHASE II LIFT STATION STAIRS	0.00	0.00		0.00	0.00	0.00
603-15-53610-820-310	2010 CAPITAL PROJECTS	0.00	0.00		0.00	0.00	0.00
603-15-53610-900-000	SEWAGE SERVICE WRITE-OFF	0.00	0.00		0.00	0.00	0.00
603-15-53610-901-000	SEWAGE SERVICE REIMBURSE UTIL	0.00	0.00		0.00	0.00	0.00
SEWAGE SERVICE		352,980.93	145,897.62		398,907.00	381,348.00	-4.40
PUBLIC WORKS		352,980.93	145,897.62		398,907.00	381,348.00	-4.40
603-15-55000-400-000	SEWAGE SERVICE OTHER EXP	1,396.76	0.00		0.00	0.00	0.00
CULTURE, RECREATION, & DEVELOP		1,396.76	0.00		0.00	0.00	0.00
CULTURE, RECREATION, & DEVELOP		1,396.76	0.00		0.00	0.00	0.00
TOTAL EXPENSES		354,377.69	145,897.62		398,907.00	381,348.00	-4.40
NET TOTALS		-40,227.87	108,359.62		-84,558.00	-67,449.00	-20.23

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
604-13-43520-000-000	PUBLIC SAFETY GRANT	0.00	0.00		0.00	0.00	0.00
	PUBLIC SAFETY GRANT	0.00	0.00		0.00	0.00	0.00
	INTERGOVERNMENTAL REVENUE	0.00	0.00		0.00	0.00	0.00
604-13-46110-000-000	COPIES / RECORDS	0.00	0.00		0.00	0.00	0.00
	CLERKS FEES	0.00	0.00		0.00	0.00	0.00
604-13-46230-000-000	AMBULANCE CHARGES	213,759.50	12,806.40		0.00	0.00	0.00
	AMBULANCE FEES	213,759.50	12,806.40		0.00	0.00	0.00
	PUBLIC CHARGES FOR SERVICES	213,759.50	12,806.40		0.00	0.00	0.00
604-13-48000-000-000	MISCELLANEOUS REVENUE	8,942.40	32,000.00		6,944.18	0.00	-100.00
	MISC REVENUE	8,942.40	32,000.00		6,944.18	0.00	-100.00
604-13-48100-000-000	INTEREST INCOME	1,596.26	213.79		0.00	0.00	0.00
	MISC REVENUE INTEREST	1,596.26	213.79		0.00	0.00	0.00
604-13-48500-000-000	DONATIONS	0.00	0.00		0.00	0.00	0.00
	DONATIONS	0.00	0.00		0.00	0.00	0.00
604-13-48550-000-000	FUND RAISING	1,515.69	0.00		0.00	0.00	0.00
	FUND RAISING	1,515.69	0.00		0.00	0.00	0.00
	MISC REVENUE	12,054.35	32,213.79		6,944.18	0.00	-100.00
604-13-49210-000-000	TRANSFER FROM GENERAL FUND	20,000.00	0.00		14,515.00	0.00	-100.00
	TRANSFER FROM GENERAL FUND	20,000.00	0.00		14,515.00	0.00	-100.00
604-13-49610-000-000	FIRE DEPT REIMBURSE STANDBY	1,880.82	0.00		0.00	0.00	0.00
	PAYMENTS FOR MUNICIPAL SERVICE	1,880.82	0.00		0.00	0.00	0.00
	OTHER FINANCING SOURCES	21,880.82	0.00		14,515.00	0.00	-100.00
	TOTAL REVENUES	247,694.67	45,020.19		21,459.18	0.00	-100.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
604-13-51920-352-000	LOSS ON DISPOSAL OF ASSET	0.00	0.00		0.00	0.00	0.00
Undefined Group		0.00	0.00		0.00	0.00	0.00
UNLASS MISC		0.00	0.00		0.00	0.00	0.00
604-13-52300-110-000	AMBULANCE DIRECTOR SALARY	5,687.50	0.00		0.00	0.00	0.00
604-13-52300-120-000	AMBULANCE ON CALL PAY	46,494.39	-72.77		0.00	0.00	0.00
604-13-52300-130-000	AMBULANCE RETIREMENT	584.37	0.00		0.00	0.00	0.00
604-13-52300-131-000	AMBULANCE HEALTH INSURANCE	1,501.10	0.00		0.00	0.00	0.00
604-13-52300-132-000	AMBULANCE CLOTHING	436.09	110.00		0.00	0.00	0.00
604-13-52300-133-000	AMBULANCE DISABILITY INSURANCE	15.00	0.00		0.00	0.00	0.00
604-13-52300-140-000	AMBULANCE RUN PAY	20,928.10	-83.58		0.00	0.00	0.00
604-13-52300-150-000	AMBULANCE SOCIAL SECURITY	6,560.10	0.00		0.00	0.00	0.00
604-13-52300-151-000	AMBULANCE UNEMPLOYMENT	1,503.59	53.80		1,000.00	0.00	-100.00
604-13-52300-190-000	AMBULANCE TRAINING	3,992.84	0.00		0.00	0.00	0.00
604-13-52300-191-000	AMBULANCE CONFERENCES	568.36	0.00		0.00	0.00	0.00
604-13-52300-210-000	AMBULANCE AUDIT FEES	19,578.63	5,961.62		0.00	0.00	0.00
604-13-52300-220-000	AMBULANCE UTILITIES	2,401.99	1,716.47		2,500.00	2,000.00	-20.00
604-13-52300-290-000	AMBULANCE TELEPHONE	797.33	204.41		120.00	150.00	25.00
604-13-52300-292-000	AMBULANCE ONLINE EXPENSE	899.00	0.00		0.00	0.00	0.00
604-13-52300-310-000	AMBULANCE OFFICE SUPPLIES	1,118.28	17.42		250.00	50.00	-80.00
604-13-52300-311-000	AMBULANCE POSTAGE	174.56	0.00		0.00	0.00	0.00
604-13-52300-330-000	AMBULANCE MILEAGE	0.00	0.00		0.00	0.00	0.00
604-13-52300-340-000	AMBULANCE MEDICAL SUPPLIES	7,172.86	-114.54		3,294.00	0.00	-100.00
604-13-52300-341-000	AMBULANCE MEDICAL EQUIPMENT	3,678.57	46.00		0.00	0.00	0.00
604-13-52300-351-000	AMBULANCE BUILDING REP/MAINT	318.34	7,146.82		7,945.00	0.00	-100.00
604-13-52300-352-000	AMBULANCE VEHICLE REP/MAINT	2,445.20	0.00		0.00	0.00	0.00
604-13-52300-370-000	AMBULANCE FUEL	3,193.94	150.76		0.00	0.00	0.00
604-13-52300-390-000	AMBULANCE MISCELLANEOUS	466.57	11,193.90		1,000.00	2,000.00	100.00
604-13-52300-510-000	AMB INSURANCE PROP & VEHICLES	1,800.00	0.00		0.00	0.00	0.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
604-13-52300-511-000	AMB INS WORK COMP	8,500.00	0.00		0.00	0.00	0.00
604-13-52300-541-001	AMBULANCE DEPRECIATION	21,956.28	0.00		0.00	0.00	0.00
604-13-52300-812-000	AMBULANCE VEHICLE REPLACEMENT	0.00	0.00		5,500.00	6,800.00	23.64
604-13-52300-900-000	AMBULANCE WRITE-OFF	49,254.19	19,680.23		0.00	0.00	0.00
AMBULANCE		212,027.18	46,010.54		21,609.00	11,000.00	-49.10
PUBLIC SAFETY		212,027.18	46,010.54		21,609.00	11,000.00	-49.10
604-13-53800-541-001	DEPRECIATION	0.00	0.00		0.00	0.00	0.00
ELECTRIC SERVICE		0.00	0.00		0.00	0.00	0.00
PUBLIC WORKS		0.00	0.00		0.00	0.00	0.00
604-13-58100-000-000	AMBULANCE HOUSE PAY PRINCIPAL	0.00	0.00		0.00	0.00	0.00
DEBT SERVICE PRINCIPAL		0.00	0.00		0.00	0.00	0.00
604-13-58200-000-000	AMBULANCE HOUSE PAY INTEREST	0.00	0.00		0.00	0.00	0.00
LINE OF CREDIT INTEREST		0.00	0.00		0.00	0.00	0.00
DEBT SERVICE		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENSES		212,027.18	46,010.54		21,609.00	11,000.00	-49.10
NET TOTALS		35,667.49	-990.35		-149.82	-11,000.00	999.99

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
800-26-48000-000-000	MISC REVENUE	440.00	200.00		200.00	0.00	-100.00
	MISC REVENUE	440.00	200.00		200.00	0.00	-100.00
800-26-48110-000-000	INTEREST INCOME	0.00	0.00		0.00	0.00	0.00
	MISC REVENUE INTEREST INCOME	0.00	0.00		0.00	0.00	0.00
800-26-48300-000-000	PROPERTY SALES	600.00	0.00		0.00	0.00	0.00
	MISC REVENUE PROPERTY SALES	600.00	0.00		0.00	0.00	0.00
800-26-48440-000-000	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00		0.00	0.00	0.00
	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00		0.00	0.00	0.00
	MISC REVENUE	1,040.00	200.00		200.00	0.00	-100.00
800-26-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00		1,700.00	0.00	-100.00
	TRANSFER FROM GENERAL FUND	0.00	0.00		1,700.00	0.00	-100.00
	OTHER FINANCING SOURCES	0.00	0.00		1,700.00	0.00	-100.00
	TOTAL REVENUES	1,040.00	200.00		1,900.00	0.00	-100.00

Account Number		2011 Actual 12/31/2011	2012 Actual 11/01/2012	2012 Projected Year-End	2012 Budget	2013 Proposed Budget	% Chg Budget
800-26-54910-110-000	CEMETERY SUPERINTENDANT SALAR'	0.00	0.00		0.00	0.00	0.00
800-26-54910-140-000	CEMETERY SEXTON PAY	1,500.00	1,500.00		1,500.00	1,500.00	0.00
800-26-54910-220-000	CEMETERY UTILITIES	0.00	0.00		0.00	0.00	0.00
800-26-54910-350-000	CEMETERY SUPPLIES & REPAIR	30.44	580.00		500.00	500.00	0.00
800-26-54910-360-000	CEMETERY GRAVE STONE REPAIR	0.00	0.00		0.00	0.00	0.00
CEMETERY		1,530.44	2,080.00		2,000.00	2,000.00	0.00
HEALTH & HUMAN SERVICES		1,530.44	2,080.00		2,000.00	2,000.00	0.00
TOTAL EXPENSES		1,530.44	2,080.00		2,000.00	2,000.00	0.00
NET TOTALS		-490.44	-1,880.00		-100.00	-2,000.00	999.99

Director's Report November, 2012

Let's start with this month's events: We're showing a movie tonight—this one total fun; and another on Friday—a documentary about Stanislaw Burzynski, medical doctor and Ph.D biochemist, and his decades long legal battle with the US Food and Drug Administration, with Barb Bittinger, licensed acupuncturist and owner of Princeton Acupuncture on hand to answer questions about the film and facilitate discussion; and another the following Friday. All will begin with potluck suppers at 5:30. The Friends meet this Wednesday, 5:30 – 6:30. The meeting will be preceded by an idea sharing session (special focus on fundraising efforts) with folks from the Brandon Public Library. It will be followed by a book and author round-up with Mary Elliott, library employee and co-owner of Pastimes, Princeton's independently owned bookstore. This will begin at 6:30. We are grateful to Pastimes Books & Antiques for making this event possible. Of course, you're welcome at any or all of the three! **We're delighted that the American Legion is hosting another fundraiser breakfast for the library—Sunday, November 18, 8 – 1.** Please note the extended hours for hungry deer hunters! And here's our line-up for Christmas in Princeton @ the library, Friday, November 23: Usborne children's book fair & sale 10 - 4 (library receives % proceeds); children's crafts 1 - 2:30; Family matinee 2:30 - 4:00; Day-long kick-off for Library Friends' Holiday Cash 'n' Carry Sale and Silent Auction; and Extended hours: 9:00 - 7:00 (until after the parade & tree lighting for warming house & comfort station needs). Routine programs include weekly story time for preschoolers; bi-weekly bridge sessions; and our two monthly book discussions. And then, it's full steam ahead for winter programs!

It's fortunate to have a terrific partnership with our local schools. We enjoyed a visit from Mrs. Holland's 4-year kindergarten class and their families earlier this fall and are looking forward to sharing an evening with Mrs. Geisthardt's students and their families near the end of this month. Two teachers from St. John's Catholic School make monthly visits with their students. We love all that energy! We've benefited from the efforts by multiple high schoolers doing their Future Focus projects here, and also had the opportunity to provide job shadowing for another student. DVD's shelved, leaves raked, books crated, and more—we're grateful for this help. By the way, we were honored with a special thank you from the public school for being a "best friend in education" earlier this year.

Be sure to enjoy our current displays: Teapots in the exhibit case; vintage kitchen-ware in the front window—to celebrate and promote the upcoming American Legion breakfast; Day of the Dead altars; (both coming soon); and of course, the Quilt That Built a Library quilt blocks hanging overhead.

Speaking of QTBaL, here's an update. We have logged in more than 160 blocks. The pre-Civil War quilt is at the Kingston Library through November 23 and then here in Princeton for Christmas in Princeton; and then back to Holly and Ivy for most of December. Please continue to promote both of these efforts. I'm attaching a couple quilt rack cards for reference.

The library will again be a drop site for a four-county Diaper Drive. The angels for Green Lake County's angel tree program should be arriving any day now. Finally, we will partner with the school's National Honor Society's annual holiday food drive.

Hammersong power washed the library last week and Mother Nature gave us just enough warm weather for Glen to slap on the needed paint. He wants us to know that some of the clerestory window trim is not in the best shape. He removed areas of dry rot and repaired with an epoxy filler, but believes that replacement is inevitable—hopefully lasting until the addition when roof lines might be addressed.

We've recently partnered with Better World Books. Fourteen boxes of books that had languished unsold in our entry were boxed up and sent off for them to sell (or try to sell) on our behalf. We get a percentage; they get a percentage; unsold books and another share of profits are donated to charities and other organizations. Better World provides boxes and pays shipping. Long-term storage of weeded books has presented some problems and I'm hoping that this is a win-win situation.

If you're a Princeton A & W customer, please take note: We were selected to be receive the money earned by this fall's raffle for a signed Gordy Nelson helmet. Hurrah for us, Princeton A & W, and the Packers! The raffle runs through Saturday, December 22.

Happy Thanksgiving!

Monday: 9 - 6 Tuesday, Wednesday, Thursday 10 - 8 Friday: 9 - 5 Saturday 9-1
Princeton Public Library PO Box 234 424 West Water Street
www.princetonpublib.org 920.295.6777

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MEMORANDUM

November 8, 2012

To: Mr. John Weidl, Administrator
City of Princeton Common Council

From: Craig J. Kunkel, PE

Re: **S. Farmer Street
Funding Resources**

The intent of this Memorandum is to elaborate on potential state and federal funding sources that may be available to underwrite a portion of the costs of undertaking the S. Farmer Street utility and street reconstruction project. Philip Cosson of Ehlers & Associates (financial consultant) and I were in attendance at the Council meeting of September 25, 2012 to discuss both the scope of the S. Farmer Street improvement project as well as a preliminary financing plan developed by Ehlers & Associates. I understand that since that time, there has been much discussion and some misinformation about which funds may or may not be available to fund the S. Farmer Street project. The intent of this Memorandum is to help clarify both the sources and potential availability of funds to undertake the project improvements. I plan to break my discussion down into subsections along the lines of funding sources in order to help paint a clearer picture of the entitlement programs as they relate to specific project elements:

Background

The S. Farmer Street improvement project has been discussed at both Committee meetings and Council meetings over the past several years. The latest iteration has the project segregated into two phases:

- Phase I provides for utility and street reconstruction from N. Main Street to Dodge Street.
- Phase II provides for utility and street reconstruction from Dodge Street to South Street and east on South Street approximately 600 feet.

The cost for Phase I and Phase II, respectively, are \$862,950.00 and \$641,964.00 for a grand total of \$1,504,914.00. These estimates include both construction contingencies and engineering services for planning through construction.

The project as is currently scoped by a previous City Council includes both utility reconstruction (sanitary sewer watermain) including total street reconstruction encompassing new curb and gutter, a revamped storm sewer system and a sanitary sewer extension intended to serve undeveloped property on South Street.

It should be noted that there was some discussion at our September meeting about the proposed project scope due to both construction costs and potential impacts on drainage.

Summary: The first step in undertaking any street and utility street reconstruction project is for the City to unanimously pin down the scope of work to be undertaken. For example, if the scope of the reconstruction project was reduced, a resultant cost savings could be realized by the City. Establishing a scope is job one.

Community Development Block Grants – Public Facilities (CDBG-PF)

The State of Wisconsin through the Wisconsin Economic Development Corporation administers a federal funding program for municipal infrastructure construction known as the Community Development Block Grant – Public Facilities. The program is designed as a means to aid communities with a high percentage of Low to Moderate Income families to finance public improvement projects. The Community Development Block Grant program in effect helps to provide a level playing field so that all communities throughout the State of Wisconsin, and for that matter the country, have an equal opportunity to provide for the safety, health and welfare of their citizens.

There are two primary components of the CDBG program.

- First, a Low to Moderate Income community has residents with household incomes less than 80% of the county average. The income brackets are classified by the size of the households. Typically a survey is done by the community in order to poll residents and determine if it qualifies under the Low to Moderate Income (LMI) standards.
- Second, the CDBG program is competitive. It is the Department's intent to provide CDBG dollars to the communities that need it the most. The focus when evaluating grant applications is to help as many Low to Moderate Income people as possible for the least amount of grant dollars. As an example, if the Department could provide a block grant to Community A and assist 100 people or to Community B and assist 50 people, the Department generally will provide a block grant to Community A.

Summary: Block grants help communities fund public improvement projects that benefit LMI residents. Therefore, the S. Farmer Street/South Street project may not rank as high as projects being considered by other communities experiencing significant health and safety issues.

Safe Drinking Water Loan Program (SDWLP)

The Wisconsin Department of Natural Resources administers a funding program that provides financial assistance to public water systems to protect public health and address federal and state safe drinking water requirements. The funds are made available for the portions of the project that involve construction or replacement of new watermain including installation of the watermain itself, bedding and backfill, and street repairs over the trench. Again, it is important to note that the funds cannot be used to build or reconstruct a City street. It should be noted that funding for the SDWLP would be made available during the next funding cycle (2014) if appropriated by Congress.

If the SDWLP continues to be funded at its current levels, the City of Princeton would most likely qualify for a subsidized rate of 1.155% due to households in the City earning less than 80% of the Wisconsin median household income of \$41,536.00. (See Attachment A). Dependent upon the financial viability of the City's water utility, the funds could be loaned based upon System Revenue rather than General Obligation debt. The rate of 1.155% compares very favorably to that brought forth by your financial consultant on the open market which ranged from 3.25% (GO Bonds) to 4% (Water Revenue Bonds).

The City may also be eligible for principal forgiveness if Congress appropriates funds for the program and the City's needs trump those of other communities in meeting the program's goals of solving public health problems and addressing federal and state safe drinking water requirements.

Summary: Safe Drinking Water funds will probably be available during the 2014 funding cycle and the City of Princeton will qualify for at a minimum of a loan rate of approximately 1.155%. Potentially, depending upon the needs of other communities applying for funds, the City may receive "principal forgiveness" of the dollars borrowed for public water system improvements. Please note, an Intent to Apply (ITA) and a Priority Evaluation and Ranking Form (PERF) are required to be submitted prior to December 31, 2012 on behalf of the City in order to qualify for Safe Drinking Water funds during the 2014-2015 funding cycle.

Clean Water Funds

The Clean Water Fund program provides financial assistance to municipalities for wastewater treatment facilities and stormwater runoff projects. The program is again administered by the Wisconsin Department of Natural Resources and is a bit different than the SDWLP described above. In a like manner, Clean Water Funds could be used for sanitary sewer reconstruction proposed on the S. Farmer Street project. Again, project elements would include installation of the pipe, backfill and street restoration over the pipe trench. The funds will not be made available to reconstruct the street.

The current interest rate under the Clean Water Fund program is 2.625% and compares rather reasonably to the rates on the open market as provided by the City's financial consultant which range from 3.25% to 3.50% for general obligation borrowing. On the down side, the Clean Water Fund is in effect a subsidy on a borrowing from the State Trust Fund and is considered general obligation debt.

The Clean Water Fund program also carries a "Hardship" contingency for communities that qualify. The requirements for eligibility for hardship grant dollars are as follows:

1. The municipality's median household income (MHI) is 80% or less of the State's median household income.
2. The estimated total annual charge per residential user for wastewater treatment exceeds 2% of the municipality's household income.

The City of Princeton's MHI is \$34,375.00 (Attachment A) which is less than 80% of the Wisconsin 2010 MHI of \$41,536.00. However, the City's annual sewer charges would need to be \$687.50 (\$57.29/month) to qualify for grant dollars. The WDNR has only funded one financial hardship application in the past three years. However, CWF Hardship Funding should be explored by the City.

Summary: Clean Water Funds are available in the 2014 funding cycle, although hardship assistance does not appear viable due to the rates for sanitary sewer service being below the 2% MHI threshold. An Intent to Apply (ITA) for the Clean Water Fund program and a PERF must be submitted on behalf of the City by December 31, 2012 in order to be considered for the 2014 program allocation.

Green Lake County Highway Department

At times, county governments will provide financial assistance for street/road reconstruction projects provided their jurisdictional limits extend through the municipality. We checked with Mr. Duane Prachel, Green Lake County Highway Superintendent, to discuss this matter (Reference Attachment B). Mr. Prachel indicated that Green Lake County would not support reconstruction of S. Farmer Street as it is not in their jurisdiction.

Summary: No funds will be forthcoming from Green Lake County to undertake the reconstruction of S. Farmer Street.

Trail Money

The Wisconsin Department of Natural Resources administers a program of *stewardship* grants which are extended to communities to help fund public access to woods, waterways and other natural environments. The stewardship program generally provides funds on a 50% state/50%

local basis for extension of trails, walking paths, etc. which meet certain construction specifications and facilitate program objectives in creating better public access.

If the City of Princeton had a desire to construct trails as were once discussed along the Fox River behind the local businesses fronting Water Street, the stewardship grant money would be an excellent source to assist in funding that type of project. The City of Green Lake is utilizing a stewardship grant to help fund a bike trail along STH 23 from Lawsonia (Green Lake Conference Center) into the City. The City of Princeton could do likewise.

Summary: Stewardship money is available to assist in funding bike paths, pedestrian paths and trails to form an ecological corridor as is permitted under their program requirements.

Next Steps

- The City of Princeton will need to dictate the extent of street and utility improvements to be undertaken on S. Farmer and South Streets. A definitive plan of action is the first step in developing a successful project. - **No Cost**
- Kunkel Engineering Group should submit on the City's behalf an Intent to Apply (ITA) and Priority Evaluation and Ranking Form (PERF) for both the SDWLP and CWF programs prior to December 31, 2012. Work efforts will be completed at **no cost** to the City.
- Concurrent with the submittal of the SDWLP or CWF program applications, the City will pass two (2) resolutions:
 1. Authorized Representative Resolution (execution of documents)
 2. Reimbursement Resolution (solicitation of funds)
- Scoring under both the SDWLP and CWF programs will be undertaken by the Wisconsin Department of Natural Resources and published in May of 2013 for the 2014 funding cycle.
- Applications for funding under either the SDWLP or CWF programs are due to be delivered to WDNR for processing by June 30th of the calendar year and are to incorporate completed and approvable project plans and specifications.
 - Fees for preparation and submittal of funding applications - \$2,950.00 (each)
 - Fees for design/plant specification preparation range 5-7% of estimated construction cost depending upon complexity (NOTE: **All** project cost estimates include comprehensive engineering services)
- In the interim, the City can either decide to move forward with the S. Farmer Street reconstruction project in 2013 with reimbursement anticipated in 2014 through the SDWLP and CWF programs or wait until 2014 to construct the project improvements.

Mr. Weidl and Council, I hope that this Memorandum and the accompanying attachments will help to clear up any misconception relative to funding programs available to assist with financing the S. Farmer Street reconstruction project. Should you have any questions, please advise.

Median household income in the past 12 months (in 2010 inflation-adjusted dollars)
2006-2010 ACS 5-Year Estimate Dataset (Wisconsin Cities, Villages & CDPs)

Geo ID	City/Village/CDP	Estimate
5562250	Pewaukee village, Wisconsin	56385
5562450	Phillips city, Wisconsin	29420
5562675	Pigeon Falls village, Wisconsin	54063
5562975	Pine River CDP, Wisconsin	34583
5563100	Pittsville city, Wisconsin	43553
5563125	Plain village, Wisconsin	56250
5563150	Plainfield village, Wisconsin	36667
5563250	Platteville city, Wisconsin	38293
5563300	Pleasant Prairie village, Wisconsin	72489
5563525	Plover village, Wisconsin	59714
5563600	Plum City village, Wisconsin	39688
5563700	Plymouth city, Wisconsin	43318
5563925	Polonia CDP, Wisconsin	60250
5563975	Poplar village, Wisconsin	47292
5564100	Portage city, Wisconsin	39259
5564175	Port Edwards village, Wisconsin	53000
5564450	Port Washington city, Wisconsin	57818
5564500	Port Wing CDP, Wisconsin	33889
5564550	Post Lake CDP, Wisconsin	37083
5564625	Potosi village, Wisconsin	45521
5564675	Potter village, Wisconsin	54659
5564700	Potter Lake CDP, Wisconsin	60880
5564750	Pound village, Wisconsin	40833
5564825	Powers Lake CDP, Wisconsin	69926
5564900	Poynette village, Wisconsin	45571
5564950	Poy Sippi CDP, Wisconsin	31985
5565050	Prairie du Chien city, Wisconsin	35417
5565100	Prairie du Sac village, Wisconsin	53373
5565150	Prairie Farm village, Wisconsin	41167
5565325	Prentice village, Wisconsin	30556
5565375	Prescott city, Wisconsin	64602
5565600	Princeton city, Wisconsin	34375
5565675	Pulaski village, Wisconsin	44955
5565725	Pulcifer CDP, Wisconsin	42125
5566000	Racine city, Wisconsin	38550
5566050	Radisson village, Wisconsin	30625
5566150	Randolph village, Wisconsin	43000
5566200	Random Lake village, Wisconsin	59205
5566450	Readstown village, Wisconsin	31136
5566625	Redgranite village, Wisconsin	28722
5566800	Reedsburg city, Wisconsin	43760
5566875	Reedsville village, Wisconsin	54327
5566900	Reeseville village, Wisconsin	35130
5567050	Reserve CDP, Wisconsin	27000
5567100	Rewey village, Wisconsin	24773

Craig & Don,

I spoke with Duane Prachel, Highway Superintendent, to discuss if there would be any cost sharing possibilities between the Green Lake County and the City of Princeton on Farmer Street/CTH T. Duane explained the County would not be able to help on this project because it is out of their jurisdiction... the County's responsibilities end at the city limits (please see the attached map). The only money that the City may be able to obtain would be through the LRIP funding process. If you have any questions or would like me to do some additional "digging", please let me know.

Mitch

ATTACHMENT B

City of Princeton - Farmer Street

Green Lake County, WI



GIS Viewer Map Green Lake County, WI, Fri Oct 26 2012 01:22:35 PM



municode

Municipal Code Corporation • PO Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633
fax 850.575.8852 • www.municode.com

September 28, 2012

Mr. John Weidl
Administrator
City of Princeton
531 South Fulton
Princeton, WI 54968

via email: JWeidl@cityofprincetonwi.com

Dear Mr. Weidl:

Thank you for taking the time recently to speak with our Sales Representative, Dennis Heller. We appreciate your interest in Municode and the services we provide to local governments. We understand your community has unique needs and we offer a variety of services to meet those needs. Per your conversation with Dennis, we are pleased to send you our proposal for republishing the City's Code of Ordinances.

WHY USE MUNICODE? Municode is the oldest and largest codifier of local government Codes. We are family owned and operated which translates into an extremely high level of professionalism and customer service. Our clients tell us the following distinguishes Municode as the best:

- “ EDITORIAL EXPERTISE – Municode's editors and proofreaders are experienced in assuring your code is readable, consistent and concise. They support and implement the attorney's recommendations.
- “ SAMPLE LEGISLATION WEBSITE – You can search our website of more than 2,700 Codes for almost any legal topic.
- “ DISTRIBUTION - Municode can provide free services for the sale of Codes and Supplements to the outside subscribers.
- “ SUPPLEMENTATION – We can provide any interval of Supplements in print or electronic form and post your uncodified ordinances to the web in between Supplements. Delivery of the update is normally 2-6 weeks depending on the number of ordinances included.
- “ TECHNOLOGY – Municode continually invests in technology that benefits our customers. You can be assured of access to the best search engines, the fastest Internet connections, advanced communication channels and sophisticated publishing tools over the life of the project and throughout Supplementation.

If you have any questions or desire additional information, please call and speak with me, Dennis Heller or our Regional Sales Representative, James Bonneville. We will also be happy to schedule a conference call or Webinar with all interested parties, or meet with you personally.

Sincerely,

Steffanie Rasmussen
Assistant Vice President - Sales

SWR:tgt

Enc.

cc: James Bonneville, Regional Sales Representative
(651) 262-6262; jbonneville@municode.com

TABLE OF CONTENTS

EXECUTIVE SUMMARY	3
SCOPE OF WORK.....	4
REPUBLICATION QUOTATION SHEET	7
SUPPLEMENT SERVICE	8
ADDITIONAL SERVICES.....	9
SUPPLEMENT SERVICE QUOTATION SHEET.....	10
WEBSITE SERVICES	12

EXECUTIVE SUMMARY

Municode was founded in 1951 and offers services to local governments nationwide. We have published more than 3,500 Codes. With more than 60 years of experience, Municode has fine-tuned its operations to offer the most efficient and affordable codification and publishing services available. From creating or updating a Code to shipping a Supplement to posting the content on-line, Municode assures the fastest, most accurate delivery of codification services. We work hard to maintain the high level of service our Clients have come to expect.

Understanding Your Needs

Our service depends on fully understanding your unique needs, and begins with our first contact. While the Sales staff works with more than 3,500 accounts, we do so one person at a time. Municode is a family-owned, medium sized business, which means our clients receive a level of personal service unparalleled in the industry. At the same time, we also have the resources to handle complex custom issues. Our size also allows us to provide extra editorial and technological resources a smaller firm can't offer. Our most valuable assets are our customers and our reputation. We earn our reputation by offering helpful suggestions and solutions for your unique situation.

Editorial Approach

Municode's editorial staff is organized in teams. This provides for consistency in editing, understanding and reaching the highest level of quality. We encourage our editorial team to become thoroughly familiar with your Code and your staff. This results in a rapport between you and the team and assures a high degree of consistency, attention and professionalism in codifying and updating your Code.

Using Technology for Your Benefit

Municode focuses on technology that benefits our customers. We have created products that are affordable and meet the ever-changing needs of our customers. Municode handles all electronic services in-house. We offer all format/database options (HTML, RTF, PDF, XML), and all choices of media (CD, download, e-mail.). We consider technology a "core competency" and are committed to staying abreast of technology for your benefit. Municode provides electronic products that provide a variety of ways citizens and staff can access the Code. Web access is supported for industry standard browsers on PC and Mac platforms. Additionally, the website recognizes when a visitor is interfacing from a mobile device and automatically changes the view to a "mobile-friendly mode." Future developments will make the experience of visitors even more efficient and productive, though these tools may be sold as a Premium service. Municode.com meets all Priority 1 checkpoints under the W3C's Web Content Accessibility Guidelines 1.0 Specification (WCAG).

Association Support

Municode supports many Clerk, Attorney, Municipal and County Associations, additionally we partner with the International Institute of Municipal Clerks and International Municipal Lawyers Association to provide services to their members. Our Vice President of Sales, Dale Barstow, is the President of the Municipal Clerks Education Foundation. All of this support is motivated by our desire to "give back" to the people who have made us successful, as well as our goal to stay close to our Customers. Municode is keenly interested in assisting you with your needs and we feel our focus, company and personnel perfectly match your goals. We appreciate your interest and look forward to your review of the rest of our information.

Municode also has a Regional Sales Representative, James Bonneville, located in Apple Valley, Minnesota. He is available to answer questions and meet with you, as needed. James worked in State Government, Lobbying and Governmental Sales for over 13 years. James has been a part of Municode/MCCi since 2009. He frequents the Wisconsin area often and attends the Wisconsin Municipal League Conference, Clerks Conference and IIMC Conference. He is also supported by our entire staff in Tallahassee.

SCOPE OF WORK

Municode, a corporation duly organized and existing under the laws of the State of Florida, hereinafter referred to as Municode, hereby offers to perform republication services for the **CITY OF PRINCETON, WISCONSIN**, hereinafter referred to as Client.

Municode will research, edit, index and publish (both in print and electronically) the finally-enacted legislation Client specifies for inclusion in the Code.

Material Included. All legislation of a general and permanent nature, passed in final form by the Client, as of the cut off date established by the Municode editor, will be included in the new Code. Municode prefers the material in an editable electronic form, and will rely upon the electronic media during the republication process when furnished electronically, unless otherwise instructed. However, materials are not required to be furnished in electronic form and can be provided via fax or printed copy. All material received by Municode will be acknowledged via e-mail or the postal service. Research of minutes can be provided as agreed upon by the Client and Municode.

Omitted Material. The following legislation, which is not of a general and permanent nature, will be omitted from the Code unless otherwise instructed by Municode and the Client: Appropriations; Franchises; Bonds; Vacating Streets and Other Public Properties; Sales of Surplus Assets and Properties; Tax Levies; Special Elections; Contracts and Agreements; Rezoning; Personnel Regulations; Annexations and Disannexations; Tax Anticipated Notes and Issuances of Similar Debt Instruments; Appointments of Named Individuals to Positions within a Governmental Body; Comprehensive Master Plans, Traffic Schedules, and Fee Schedules (however, Fee Schedules can be provided for an additional fee – quotation upon request).

Editorial Work. The editorial work on the Code will include the following:

- *Incorporate Ordinances.* The ordinances of the Client enacted subsequent to the latest ordinance included in the existing Code will be incorporated into the codification in their appropriate places. The amended or repealed provisions will be removed and the new provisions inserted.
- *Repaginating the Code.* Municode will re-process the existing pages into new pages with new page numbers. The supplement numbers are removed and all pages are redone to remove blank and short pages within the chapters.
- *Review Pages and Numbering.* Municode will review the pages and numbering to advise the Client of any inconsistency within the Code. The Client will approve all changes made to the republished Code.
- *Page Format.* Municode's page format is designed for consistency and readability. The page size can be 8 ½ x 11 inches, single column or 8 ½ x 11 inches, double column. We provide two different page headers, chapter and Code name, to allow better navigation within the Code. We also provide ears to designate the section the page contains. Our page numbering allows for growth within the volume, as does our reserved chapter options. Page format can be consistent with the current page format or it can be modified as needed. The editor will discuss options prior to proofs.
- *Type and Font.* Various fonts and type sizes are available for text. Municode will provide samples of the fonts available. Municode will publish the Code in New Century School Book font in ten-point type unless otherwise specified. Additional samples can be provided. Notice of such font change must be given prior to the completion of the editorial work so that the impact upon cost can be determined and discussed. We recommend a ten-point type size to reduce the size of the volume. The ten-point size is legible and also provides for minimizing the volume size. We also offer eleven and twelve-point size.
- *Graphics.* Graphics and other material that require special methods of reproductions or modification will be charged as set out on the Quotation Sheet. We ask the Client to forward an electronic file of the graphics included in the Code and/or a clean printed copy.
- *History Notes.* History notes from the existing Code will be maintained in the new Code. Municode will also add a note for each section added or amended during the project and future supplementation. The note will indicate the source from which the section is derived. History notes are placed at the end of the section being amended.

- *Chapter Analysis.* Each chapter of the new Code will be preceded by a detailed analysis listing the articles, divisions, and sections contained therein.
- *State Law References.* Since state statutes undergo constant revision, the state law citations in the footnotes of your Code become out-of-date simply through the passage of time. One of our staff attorneys can perform the research required to identify and update the footnoted state law references. This process will not identify conflicts and inconsistencies between the Code and state statutes, nor within the Code itself, but will simply ensure that the state law references in the footnotes are accurate and up-to-date. We will not review the internal state law references within sections. You can also choose to remove all state law references in footnotes or leave them as is. Please select one of these options on our quotation sheet.

Index. A comprehensive, legal and factual general index for the entire Code will be prepared. All sections are indexed under major subjects with appropriate section citations. Columnar citations are used to enhance the ease of reference.

Tables. The following Tables will be prepared for the new Code:

- *Table of Contents.* This Table will list the chapter, articles or divisions of the Code, with appropriate page numbers.
- *Additional Tables.* Should the Code contain any additional tables, Municode will update and maintain them.
- *Comparative Table.* If feasible, Municode will prepare a Comparative Table, listing the ordinances included in the Code, in chronological sequence and setting out the location of such ordinances in the Code. A table will also be prepared setting out all sections of the prior Code included in the new Code.

Proofs. After the editorial work has been completed, Municode will submit one set of proofs to the Client for review. The Client may make word changes on the proofs without charge. However, the Client will be charged for changes or deletions constituting more than one page of type.

It shall be the duty of the Client to return the proofs, with the changes indicated thereon, within forty-five (45) days from the date of their receipt. If proofs are not returned within forty-five (45) days and no notice to the contrary is received by Municode, it will be assumed that no changes are to be made. Municode will then proceed to print the Code and no changes shall thereafter be allowed.

Should the Client request to review the proofs beyond forty-five (45) days but fails to return them within five (5) months, the contract balance shall become due and payable. Upon mutual agreement regarding time and compensation, Municode shall update the proofs with subsequent enactments before delivery of the printed Code.

Municode guarantees typographical correctness. Errors attributable to Municode will be corrected throughout the term of the contract without charge to the Client. Municode's liability for all services shall extend only to the correcting of such errors in the Code or future supplements, not to any acts or occurrences as a result of such errors and only so long as the contract is in effect.

Amendatory Ordinances. Municode can add additional amendatory ordinances to the proofs, if desired. A discounted per page rate will apply to each changed or added page due to the ordinances included.

Delivery of Code.

- **Printing and Binding.** The number of copies selected by the Client will be printed on acid-free paper in the chosen format and delivered to the Client. Color printing is available at an additional charge. Standard binding for the Code is three-post, expandable, black, leatherette binders with gold, silver or white stamping. Alternate binders, such as D-ring or polyvinyl, are available. Available binder colors are brittany blue, deep green, maroon and semi-bright black. A Seal or logo can be added in addition to the text on the front and spine of the binder, if desired. Divider tabs for each major section of the Code and Index are also provided.

- **Reprints or Pamphlets.** Selected Chapters, or combinations of Chapters, may be reprinted for distribution. Pamphlets are provided separately, based upon then current price list. They can be provided with binders, paper covers, tabs and all other standard publishing options. Municode can also provide these to subscribers. See Distribution under Additional Services.

Electronic Code. The Code will be furnished in any electronic medium and format (Internet, CD-ROM, Word, WordPerfect, Text or RTF, PDF, or integrated with search engine, etc.) selected by the Client. Attached is a current list of options; an updated list of options will be provided upon shipment of proofs so selections can be made from then current services.

Client Responsibility. The Client agrees to:

- *Amendatory Legislation.* The Client shall immediately forward all adopted legislation (including amendments, the Charter, Special Acts and other pertinent rules and regulations having the effect of law) to be codified on a continual basis. Submission should be timely and can be sent in electronic, fax or printed form.
- *Review.* The Client shall review, modify and/or approve the proposed Table of Contents and organization of the Code, page format, font type and size, approve number of copies to be printed, binder colors and choice of electronic format.
- *Submission of data.* The Client shall provide data, graphics and tables of the highest reproducible quality, preferably in their original, electronic format. Provide a black and white line art seal or logo for the binders, if desired.
- *Proofs.* The Client will review and return the proofs within 45 days of receipt. Changes to the text should be marked directly on the proofs. Please note delaying the return of proofs can delay the project due to the amount of additional legislation passed subsequent to submission of proofs. Changes not discussed at conference, deletions and additions to the proofs may result in a proof update fee. Should the Client fail to return proofs within five (5) months, the balance of the contract shall become due and payable. Additional copies of proofs can be provided upon request.

REPUBLICATION QUOTATION SHEET FOR CITY OF PRINCETON, WISCONSIN

Base Cost, includes

\$12,250

- Receipt, review and organization of materials
- Conversion to Municode database
- Incorporation of Ordinances adopted prior to September 30, 2012
- 2 Printed¹ Copies with divider tabs & binders (select binder color below)
- Editing
- Tabular Matter
- Proofreading
- Maintain current index
- Page formatting (make selection below)
- State Law Reference Footnotes (make selection below)
- Code on Internet, first year²
- Base number of pages³

<i>Estimated pages based on page format and font size</i>	
Page Format	10 point - Font Size
Single Column	875

Elections to be made applying to the above project:

- Please check one option for State Law Reference Footnotes:
 - Updating State Law Reference Footnotes (internal citations not changed) \$875
 - Removing State Law Reference Footnotes (internal citations not changed)
 - Leaving State Law Reference Footnotes as they are in the Code (internal citations remain the same)
- Font - Please circle one (New Century Schoolbook will be used as the font unless otherwise indicated. Other choices include Helvetica, Times New Roman, Avant-Garde Demi, Courier, Palatino, Helvetica Narrow, Century Gothic and Arial-MT)
- Please Circle Binder Color (Semi-Bright Black, Maroon, Brittany Blue, Deep Green)
- Please Circle Binder Stamping Color (White, Silver or Gold)

Base cost does not include:

- Reorganizing, renumbering or legally reviewing Code content
- Adding ordinances to the Code not listed under Base Cost⁴
- Freight
- Sales Tax, if applicable

Additional Services available with the above project:

- Reprints of Chapters or Portions of the Code Quotation upon request
- Distribution of Codes and Supplements No Direct Cost to Client
- Electronic Media Options See attached information

Payments for Republication Services

- Execution of Agreement \$4,900
- Submission of Proofs \$4,285
- Delivery Balance

¹ Municode uses only acid-free paper.

² After the first free year, the annual Code on Internet fee will be \$700 to include our CodeBank Service; however, the City can choose to have the Code on Internet only at \$550 per annum or both the Code on Internet and CodeBank Service for \$700 per annum.

³ Pages over the base number of pages will be charged at \$14.00 per page.

⁴ New ordinances may be added, but will be charged at \$23 per page affected. This fee applies even if base page allowance is not exceeded. An estimate will be provided upon request.

SUPPLEMENT SERVICE

After publication of the new Code, Municode will update the Code as legislation is enacted.

Material. The Client shall forward a copy of legislation upon enactment. Material is preferred in an electronically editable format and should be sent to ords@municode.com. Every ordinance sent to Municode will be acknowledged via e-mail. A complete list of legislation recorded in an update will be provided. Municode will hold legislation pending a schedule or begin the job as established with the Client.

Additional Provisions. Municode can add provisions (e.g. charter, zoning, land development regulations) not included in the original project through the Supplement service. They will be included in a Supplement or as a separate project and appropriate updates will be made to the Code and tables. Additional divider tabs or binders will be provided as necessary. Municode will advise of all options and applicable costs.

1. **Editorial Work.** The Supplement editorial team, who is supervised by a licensed attorney and consists of a legal editor, proofreader and indexer, will review the legislation to determine proper placement within the Code. Municode will adhere to the structure and style contained in the ordinance unless changes are required to ensure consistency with other text in the Code. The team will also update the Table of Contents, catch lines, reference tables and index. Editorial notes will be appended to sections that require additional explanation. A Supplement History Table is provided to note all ordinances included. Municode has Supplement teams trained in the use of InDesign, and will editorially preserve the integrity of form of such files whether displayed on-line or in print.

Deliverables. Updates can be delivered electronically or as printed copies, and on a schedule designed to meet the Client's needs.

- **Electronic Updates.** Amendments to the electronic version of the Code (CD, Internet, PDF, etc.) are incorporated into the Code and a fully searchable, complete Code will be delivered. Electronic Updates are included in the base page rate and clients who receive both Electronic Updates and Printed Supplements receive the Printed Supplements at no charge. Electronic Updates can be provided on their own schedule, or accompany Printed Supplements.
- **Printed Supplements.** Amendments to the printed Code occur in the form of Printed Supplement pages that are issued as replacement pages. Printed Supplements include updated Table of Contents, Code Comparative Table, index and text pages. The base page rate includes a copy of each Supplement for every printed Code. Printed Supplements will be delivered in bulk to the Client, unless Client chooses to utilize Municode's Distribution Services
- **Schedule.** Amendments are provided on a schedule designed to meet the needs of the Client. The schedule can be weekly, biweekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic Updates can occur on a more frequent schedule than Printed Supplements.

Posted Ordinances. Municode can post newly enacted ordinances on the web between Supplements. They are posted in their original form as a PDF and must be sent in an editable format via email. Although these ordinances will be a part of your Code database, they are not incorporated (codified) into the Code until a Supplement or Electronic Update is prepared. Once the posted ordinances, except for ordinances in the OrdBank, are included in a Supplement or Electronic Update, they are removed from the website.

- **NOW Ordinances (New Ordinances on the Web).** NOW ordinances are presented on the initial page of the on-line Code in a table that includes ordinance title, adoption date and description. This table also contains a link directly to the ordinance for viewing.
- **OrdLink.** Ordlink expands the NOW service by highlighting the affected section in the Table of Contents; Linking the amended section in the Code text to the ordinance(s) in the NOW table; and Linking the ordinance in the NOW table to the amended text sections of the Code.
- **OrdBank.** Is a permanent collection of all ordinances sent to Municode, listed chronologically and organized by Supplement number, presented on-line with number, date and a brief description. Each ordinance in the list is linked to the actual ordinance as enacted, and from the History Note of the section derived from the ordinance.

ADDITIONAL SERVICES

Distribution. Fulfillment services are available to distribute individual printed copies of Codes and Supplements to departments or subscribers at no additional fee to the Client. Municode can sell the Codes, Supplements, chapter reprints, binders and tabs at a pre-determined price. Municode assumes all risk and expense for providing these items. Orders can be placed through our online ordering, via fax, mail or telephone. More detailed information about distribution services will be provided after the return of the proofs.

Future Legal Review. At any point during the term of this Agreement, or extensions thereof, Municode can provide additional legal review to identify inconsistencies, obsolete provisions or compare the Code to current State Law. State Law references can be updated in conjunction with this legal review or as a separate engagement.

Electronic Records Management Software and Services (Laserfiche). MCCi is the largest Laserfiche Var in the United States and focuses on Local Government. With over 400 City/County clients, MCCi can provide your organization with the most experienced professionals to implement and support your Laserfiche solution. Laserfiche software is used for Electronic Records Management and here are just some of the features: scan, index, search, archive, automate approval processes, make records available via the web, manage records retention, and integrate with your other software systems.

Utility Billing Services (MuniBills). MCCAdvantage offers billing, statement and remittance processing services as an additional benefit under this agreement. MCCAdvantage, a subsidiary of Municode, can provide the client with design, printing and mailing services for customer billing/statements of all types. These services also include remittance payment options, software and other billing solutions. Pricing information for this service can be supplied upon request.

Billing services, to include custom formatting, data cleansing, printing and mailing of your statements, are included with this contract. An initial setup fee and \$.15 per bill (10,000 bills per month) includes formatting, printing, mailing, and materials. Tiered pricing for volumes above 10,000 statements. (Minimal charge of \$250 per month for volumes less than 2,000.) PDF copies of all statements are provided in advance of mailing. Additional features available upon request.



MuniPro Advanced Research Tools. While access to the Code and ordinances is free to everyone, Municode has developed a suite of premium tools for professionals who need advanced research abilities. MuniPRO provides subscribers with the following tools:

- ④ **MuniPRO Search.** Search all codes within one state, multiple codes within one state, or search all codes in the entire US! Search results are sorted by relevancy and indicate the source publication, showing excerpts and keyword highlighting.
- ④ **MuniPRO Favorites.** Create a “favorites” list of frequently visited Codes or sections. This will save time by making navigation a one-click process from the Dashboard.
- ④ **MuniPRO Notes.** Create a note and attach it to any document in any publication. Note icons will show in both the Table of Contents and search results page, alerting the user to a previously written note. Notes can be shown or hidden when browsing and searching a publication, and a global listing of notes can be accessed with a single click from the Dashboard.
- ④ **MuniPRO Drafts.** Begin a new ordinance draft to keep track of pending legislation. Drafts icons will appear in the Table of Contents and search results, and can also be accessed from a single click.
- ④ Our MuniPRO service may be purchased as an annual subscription for **\$495 per year**. These subscriptions are based on concurrent users, so if you have five employees in your office, but only three users will be logged in at a given time, you need to purchase only three subscriptions.

SUPPLEMENT SERVICE QUOTATION SHEET FOR CITY OF PRINCETON, WISCONSIN

Supplement Service Base Page Rate⁵

Page Format	Base Page Rate
Single Column	\$18 per page

Base page rate above includes

- Acknowledgement of Material
- Data conversion, as necessary
- Editorial Work
- Proofreading
- Indexing
- Creation of Tables⁶
- Schedule as selected by Client⁷
- Updating Electronic versions⁸, (e.g. CDs and Internet)
- Printing 2 copies

Additional Services that apply to Supplement Service:

- | | |
|---|----------------|
| • Code on Internet, annually ⁹ | \$550 |
| • Graphics ¹⁰ & Tabular ¹¹ matter, per graphic or table | \$10 |
| • Electronic delivery handling fee, per delivery ¹² | \$75 |
| • New Ordinances on the Web (NOW), per ordinance | \$25 |
| • OrdLink ¹³ , per ordinance | \$50 |
| • OrdBank ¹⁴ per ordinance | \$10 |
| • Freight, prebilled | Actual freight |
| • State Sales Tax | If applicable |

Payment for Supplement and Additional Services

Invoices will be submitted upon shipment of project(s).

Other Additional Services:

Electronic Records Management Software and Services (Laserfiche)	Quotation upon request
Document Scanning Services (MuniScan)	Quotation upon request
Utility Billing Services (MuniBills)	Quotation upon request

⁵ All prices quoted in this section may be increased no more frequently than annually in accordance with the Producer Price Index – Internet Publishing and web search portals (NAICS 519130) as reported by US Department of Labor – Bureau of Labor Statistics.

⁶ The following Tables will be updated and are included in the Base Page Rate: Supplement History Table, Code Comparative Table, State Law Reference Table and Ordinance History Table. An additional hourly charge applies for creation, modification, addition or updating of any table other than those enumerated in this footnote.

⁷ Schedule for Supplements can be weekly, biweekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic Updates can occur more frequently than printed Supplements.

⁸ We do not charge a per page rate for updating CDs or the Internet – this is included in the supplement per page rate.

⁹ After the first free year, the annual Code on Internet fee will be \$700 to include our CodeBank Service; however, the City can choose to have the Code on Internet only at \$550 per annum.

¹⁰ Includes printing all copies. Additional fee if graphic includes color.

¹¹ Tabular matter is defined as Algebra formulae, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

¹² “delivery” is defined as making updated electronic data available to the Client on CD-ROM, FTP. Fee applies whenever content is delivered as HTML, PDF, RTF, XML or integrated with a search engine, via one of the afore-mentioned mediums.

¹³ If OrdLink is selected the NOW service is not necessary.

¹⁴ OrdBank requires participation in NOW or OrdLink service. Fee for combined services is either \$35 with NOW or \$60 with OrdLink per ordinance.



municode

Municipal Code Corporation • PO Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633
fax 850.575.8852 • www.municode.com

This proposal shall be valid for a period of ninety (90) days from the date appearing below unless signed and authorized by MCC and the Client.

Term of Agreement. This Agreement shall begin upon execution of this Agreement and end three years after the publication date of the new Code. Thereafter, the Supplement Service shall be automatically renewed from year to year provided that each party may cancel or change this agreement with sixty (60) days written notice.

Submitted by:

MUNICIPAL CODE CORPORATION

Municode Officer: _____

Title: _____

Witness: _____

Date: _____

Accepted by:

CITY OF PRINCETON, WISCONSIN

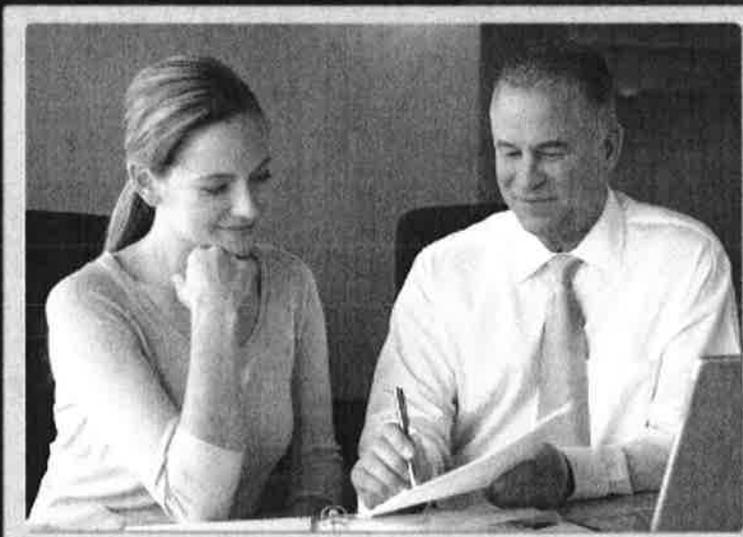
By: _____

Title: _____

Witness: _____

Date: _____

PROPOSAL *for* CODIFICATION SERVICES



Prepared for:

**City of Princeton
Green Lake County
Wisconsin**

October 23, 2012

Valid for 6 months

**Marcia Clifford, Esq.
Codification Account Manager**

(855) GEN CODE

Email: mclifford@generalcode.com



Table of Contents

Executive Summary	2
Why General Code?	3
Situation Analysis	5
Prior Codification	5
Source Materials	5
Recommended Solution	6
Services Included	6
The General Code Codification Process	8
eCode360	11
Public Documents Module (optional)	12
Performance and Payment Schedule	13
Investment Detail and Options	14
Appendix	15
Formatting and Style	16
Sample Page	18
Supplementation Services	19
The General Code Codification Process At-a-Glance	21
Authorization and Agreement	22

Executive Summary



Serving the needs of communities for 50 years, General Code provides codification and enterprise content management solutions to more than 2,700 municipal governments throughout the United States and Canada. Our staff has developed, implemented and maintained codification projects for a wide variety of local governments, ranging from small townships and villages to major cities and counties.

Situation Analysis

The City of Princeton is located in Green Lake County in Wisconsin and was founded in 1848. Since then, the City has grown and currently is home to more than 1,200 residents.

The Code of Ordinances of the City of Princeton was originally published in 2004 by Community Code Service and has most recently been updated in 2011. Presently, the City of Princeton wishes to undertake a comprehensive review and updating of the 2004 Code, and include all legislation of a general and permanent nature through Ordinance No. 2011-5. The scope of work is to include research and review to identify conflicts, inconsistencies and other problem areas in need of updating or correction; the creation of an index; the printing of 1 copy of the Code; and the preparation of Code adoption materials and a disposition list to document the final disposition of all Code-relevant legislation. The City is also interested in a fully searchable online version of the Code.

For more detail, see the full Situation Analysis on page 5.

General Code Solution

The City of Princeton's challenges will be met and goals achieved through our proposed Codification Solution, which includes:

- Review and recodification of existing materials
- Standard eCode360® online code
- Custom printed Code books, with an option for additional printed books
- Ongoing code supplementation

Investment Summary

The cost of General Code's recommended solution will be \$14,919.

A detailed breakdown of the investment and available options can be found on page 14.

Accepting this proposal

This document serves as both a proposal and as an agreement. To accept this proposal, complete the form on the last page, including authorized signatures. Fax the completed form to General Code at (585) 328-8189, or return it by mail to General Code, 781 Elmgrove Road, Rochester, NY 14624.

Why General Code?

Welcome to Civility.

As a values-based company, we adhere to the principles outlined in our General Code. We are committed to providing a higher standard of customer service, and believe that how we work with our clients is just as important as how we work amongst ourselves.

General Code brings civility to codification, by learning from our 50 years of experience and the constantly changing concerns and needs of our 2,700 customers, including 149 in Wisconsin. We civilize your experience by listening to you and focusing our efforts on meeting your objectives. Our editorial and technical professionals will offer you options, designed to meet your particular needs so that your Code can be constructed and used accordingly. This collaboration will enhance the long-term viability of your legislation and will allow you a level of customization that you will find invaluable.

Experience:



- Over 2,700 clients in 37 states in the United States and Canada
- Serving local governments since 1962 — 50 years of broad experience in all aspects of municipal codification
- Unparalleled reputation for quality and service
- Dedicated to providing technical and innovative codification solutions

Customer Service Orientation:



- Highest customer satisfaction ratings
- Experienced Account Managers
- Quick responses to questions and commitment to person-to-person interaction
- Training and support on an ongoing basis
- Flexible billing plans tailored to meet the specific needs of each client

Professional and Experienced Staff:



- Your Project Team will include members of our professional staff of 100 employees, including attorneys, editors, and other codification specialists, producing over 100 new Code projects and over 2,000 supplements annually
- Team approach, to ensure availability of required personnel and resources until work is complete, as well as consistency and accessibility
- Full-time attorney editors, with extensive experience in new Code projects, as well as supplementation of existing Codes, in numerous states
- Full-time Code editors, with experience in codification averaging over 15 years
- Specially trained data entry, proofreading, indexing and research staff

Client Experience:



- User-friendly Code format and organizational system
- Fast, reliable, accurate supplementation
- Creative solutions for specific needs
- Ezsupp@generalcode.com for new legislation
- Free sample legislation service for clients

Situation Analysis



General Code Service

"Regarding the service that we get from General Code, in a word - **amazing**. We have yet to encounter a problem that your team has not been able to solve with grace! Thank you for keeping us on track even when we are delayed by the issues that seem to always get in the way.

- Susan Kramarsky,

Town Clerk/Receiver of Taxes

Town of Brighton, NY



The City of Princeton is located in Green Lake County in Wisconsin and was founded in 1848. Since then, the City has grown and changed and currently is home to more than 1,200 residents.

Prior Codification

The Code of Ordinances of the City of Princeton was originally published in 2004 by Community Code Service. Since then it has been supplemented several times, most recently in 2011, including legislation through Ordinance No. 2011-5.

Source Materials

The City of Princeton will provide the following to General Code as the source materials for the completed code:

- A copy of the City's 2004 Code of Ordinances, as updated through Ordinance No. 2011-5, as provided to General Code by the City and used as authorized by the City on October 5, 2012

This proposal only takes into account legislation submitted for review, which will be included within the scope of this project. General Code requests that the City set up a process during the project to routinely send any new legislation upon adoption. These additional materials will be included in the Code up to the point where the editorial work has been completed and shall be subject to an additional charge at the end of the project.

Recommended Solution



General Code will provide the City of Princeton with professional codification services and solutions designed to meet the specific needs of your community, based on your requirements and our 50 years of experience working with local governments. We will provide you with a variety of options for publishing the Code of the City of Princeton, including posting on the Internet and traditional print formats.

Services Included

eCode360



General Code's eCode360 with MultiView Technology makes the complete current text of your Code available online in an easily used and navigated format that is fully searchable. Your Code is accessible to any viewer in a choice of a basic view, for use by the general public, and an advanced view, for City staff and elected officials.

For more detail, see the full eCode360 description on page 11.

Publication of a New Code Volume



The base price includes the publication of 1 new Code volume in high-quality, custom-imprinted post binder. The Code pages will be designed in an 8 ½-by-11-inch page size, using an 11-point Times New Roman font in a single-column format. You may choose blue, dark red, green, brown, black or gray binders, with white, silver or gold silk-screen lettering. The City Seal can also be embossed on the front and spine if you wish. The Code will also include a set of tab dividers for individual customization. The copy of the Code will be serial-numbered, and we will provide forms for you to keep track of the distribution of any additional Codes purchased.

Comprehensive Index

General Code will prepare and publish a comprehensive Index for the Code. The Index is specifically designed to be easy to use, so that the information in the Code can be quickly located.

Code Adoption Legislation

The editor assigned to your codification project will prepare adoption legislation for the proposed Code. This material will be furnished to the City Attorney for review and enactment by the governing body. If the Code adoption legislation is enacted and returned to us within 90 days of submission, we will include this material in the Code free of charge. Once the Code is adopted, it can be amended directly to change, add or delete material.

Disposition List

The Disposition List sets forth, in chronological order, the subject matter, date of adoption and disposition of each item of new legislation reviewed with the project and indicates its inclusion in or omission from the Code. The Disposition List is designed to assist you in locating not only legislation that is included in the Code but also legislation that is not included.

Derivation Table

Our agreement with the City provides for the renumbering and reorganization of the Code into our standard format. To ease the transition from the old numbering to the new numbering system, we will prepare a Derivation Table. The Derivation Table, which will be included at the end of the published Code, will clearly show the chapter numbers from the City's existing 2004 Code, and where they have been included in the new Code.

The General Code Codification Process



We see you as a partner in the codification process.

General Code's unique and easily accessible style is readily discernible. Your legislation is organized into a systematized, clean format, designed to provide you and your community with an easily readable, simple to reference, and logically indexed Code.

Including You in the Process

The unique project workflow that General Code has developed engages the municipality with a Code editor at key stages throughout the process. Our Code editors bring a breadth of knowledge and expertise acquired over the half century we've invested in working with local governments. Combining our experience with your involvement ensures that your Code will accurately reflect your community's particular needs and requirements for a reliable resource tool.

Process Outline



Beginning a Code Project

To begin the project, the City of Princeton will provide the source materials for the new Code. For more detail, see the source materials listed on page 5.

Preliminary Telephone Conference

At the beginning of the project, General Code will consult with the City's designated contact person to review the project generally and to clarify any initial questions for both General Code and the City.



Organizational Analysis

The first part of the analysis of the City's legislation will be the preparation of an Organizational Analysis for the City to review. The editor will prepare a proposed Table of Contents of the Code and a listing of legislation reviewed, along with any missing material and adoption dates, and any other questions pertaining to the completeness of materials being reviewed.

The City will review the Organizational Analysis and make whatever changes it feels are necessary. An editor will incorporate the feedback they receive into the project and move forward to the preparation of the Manuscript and the Editorial and Legal Analysis.

Manuscript

A Manuscript will be prepared using the materials obtained from the City. The Manuscript organizes your legislation into a logical system, arranged alphabetically by subject matter, into chapters. Amendments will be incorporated into the Manuscript, and repealed or superseded material will be noted. The Manuscript will show exactly the legislation that is currently in effect.



Editorial and Legal Analysis

For the second part of the analysis of the City's legislation, an Editorial and Legal Analysis will be prepared for your review. Our staff of editors and attorneys is in contact with hundreds of communities. They will provide you with the benefit of their experience and with information that you can use to determine how your legislation can be revised and improved. The project team will do a thorough review and analysis of your legislation and provide specific recommendations and input for improvement. The Analysis will be compiled into a workbook, with an easy-to-use checklist format, for the use of City officials, including the Attorney, who will have the final decision-making authority for the resolution of any and all issues.

The Editorial and Legal Analysis will include the following:

- ✦ Identification of duplications, conflicts and inconsistencies between or within various sections of the Code
- ✦ Identification of duplications, conflicts and inconsistencies with Wisconsin statutes
- ✦ Any practical recommendations to make your legislation more enforceable
- ✦ Suggestions regarding fines, fees and penalties
- ✦ Suggestions on ways to modernize your legislation

The City will review the Editorial and Legal Analysis and make the final decisions on any changes that are deemed necessary. All final decisions regarding the sufficiency of the legislation which is to be codified, and any changes to be made to said legislation, shall be the province of the City officials and the City Attorney.

A review period is set by the performance schedule. We stress the importance of staying within the allotted time period to avoid disruptions in the production process and delays in the delivery of the Code. Our staff attorney, Marcia Clifford, is available to meet with the City to discuss the Editorial and Legal Analysis at no charge, upon request by the City.



Final Editing of the Manuscript

Once the Editorial and Legal Analysis is returned, an editor will begin the final editing process. During the editing process, we will:

- ✦ Prepare a Table of Contents listing all chapters and articles included in the Code
- ✦ Include cross-references and Editor's Notes, as required, and add historical notations indicating the source and date of adoption of each enactment
- ✦ Edit the text to incorporate any revisions and additions previously approved in the Editorial and Legal Analysis phase
- ✦ Copyread to correct typographical and spelling errors

During this process, General Code will also prepare a comprehensive index. We will also prepare the proposed Code adoption legislation and/or any other necessary information to establish the Code as an official document. This material will be furnished to the City Attorney for review and enactment by the governing body.

Draft

General Code will submit a Draft of the Code for final review by the City. Any specific questions that arise during the editing process shall be submitted with the Guidelines for Draft Review. Such questions may include missing wording or incomplete information, conflicts with incorporating new ordinances, and inconsistencies within chapter provisions. Minor changes in content as a result of the City's review may be made. Any substantial changes in organization or content shall be subject to additional charges.



Code Delivery; Recordkeeping; Supplement Distribution

After the Code is delivered, we will review the project with the City to ensure that everything meets your expectations. At that time, we will work with you to set up an effective recordkeeping system to keep track of the distribution, sale and maintenance of Codes and supplements.

eCode360



General Code's eCode360® with MultiView Technology is our all-new electronic Code, providing a choice of on-screen viewing options on any computer platform and, for the first time, automatically customizing the Code for optimal viewing on any computer or mobile device, including smartphones, tablets, and eReaders. Engineered for speed and designed for easy searching and navigation, eCode360® will provide unprecedented flexibility and access to the Code in the office, at home or on the go.

General Code's eCode360® is a secure, reliable, and virtually maintenance-free product containing the complete current text of the City's Code online. Hosted and maintained by General Code, eCode360® will enable anyone to view and search the Code wherever there is access to the Internet. Access to the Code is as simple as adding a link on your website or General Code's website, enabling users to click and review the Code at any time.

Standard eCode360® includes the following features:

- Easy and Flexible Searching: Use key words or phrases, section numbers and more
- Pre-Supplementation Posting: Post legislation not yet codified in between supplements¹
- Easy Navigation: Easy-to-use interface with multiple options for exploring the Code
- Printing: Simple, user-friendly print functionality and a variety of user options
- Easy Exporting: Copy text quickly and easily into your preferred word-processing program
- Email Links: Convenient shortcuts to email a link to a specific Code section
- Bookmarking: Save as "favorites" to quickly return to popular sections of the Code
- Electronic Index: Use a comprehensive list of key words and phrases to speed your searching
- Quick View CD: View a permanent archive of your Code, without connecting to the Internet; provided annually
- Free Upgrades With Additional Features

Upgrade to Premium eCode360® (optional) includes the Standard features plus:

- Sample Legislation (Multi-Code Searching): Search across multiple Codes
- Public and Private Annotations: Create personalized links and notes within the Code
- Quick View CD: View a permanent archive of your Code, without connecting to the Internet; provided with every supplement
- PubDocs Module: Permits uploading of non-code documents to the web for easy searching and public access, such as resolutions, minutes, comprehensive plans, and proposed ordinances under review prior to adoption

¹ **Pre-Supplementation Posting:** This service is included with the Annual Maintenance for eCode360. Between regular Code supplements, General Code will temporarily attach (append) verbatim copies of new legislation to your online electronic Code to provide ready access to information until such time as the legislation can be codified through supplementation. If supplementation does not occur within one year of posting, General Code will remove the link to the new legislation.



Public Documents Module (optional)

General Code is proud to introduce our new Public Documents (PubDocs) online module for our electronic Code services. With PubDocs, you can provide immediate online access to information and documents that you want to make available to the public, such as meeting minutes, agendas, resolutions, budgets, pending legislation, and more.

PubDocs is fully integrated with Premium eCode360®, your online Code, and provides an easy-to-use process for document management. PubDocs is a great way to augment your e-government services and improve your overall outreach to the community. Best of all, PubDocs enhances your municipality's transparency by offering your citizens and other constituents a solution that meets their ever-growing needs and expectations for instantaneous information in today's digital world. (Please note that PubDocs is not a repository for archiving purposes.)

Benefits of PubDocs:

- Easy to use, self-managing process
- Secure process for posting documents
- Documents are automatically converted to searchable PDFs
- Search by name, date, description, category or use our advanced features such as a color-coded search filter with checkboxes
- Fully integrated and accessible through eCode360
- Fully hosted service through General Code
- Upload all types of documents (e.g., Word documents, Excel spreadsheets, etc.) to view and search
- Public documents viewable by anyone – anytime, anywhere

PubDocs is included with Premium eCode360® at no additional charge. Costs associated with any necessary scanning services will be provided upon request.

Performance and Payment Schedule



Performance Schedule

Deliverable	Delivery Date
Preliminary telephone conference	Within 30 days of contract signing.
Submission of the Organizational Analysis	Within 45 days of contract signing and receipt of the materials; Municipality has 20 days for review.
Submission of the Manuscript and Editorial and Legal Analysis	Within 120 days of receipt of the responses to the Organizational Analysis; Municipality has 90 days for review.
Submission of Draft	Within 75 days of receipt of responses to the Editorial and Legal Analysis; Municipality has 20 days to review.
Delivery of Code volumes and posting of eCode360	Within 20 days of approval to proceed with the publication of the Code.

Performance schedule reflects business days excluding legal holidays.

Payment Schedule

Percentage of Total Project Price	Milestone
20%	Invoiced within 30 days of contract signing.
20%	Invoiced upon submission of the Organizational Analysis.
20%	Invoiced upon submission of the Manuscript and Editorial and Legal Analysis.
20%	Invoiced upon submission of the Draft.
20%	Invoiced upon delivery of the Codes and posting of eCode360.

Investment Detail and Options



Base Codification Project Price

\$14,919

Your base codification project includes the following:

- Preliminary Telephone Conference
- Create New Code Through Ordinance No. 2011-5, as downloaded from the City's website on October 5, 2012
- Conversion of Code into XML Document with General Code Numbering and Format
- Organizational Analysis
- Editorial and Legal Analysis
- Manuscript
- Editorial Work
- Proofreading
- Draft
- Duplication and Publication of 1 Code Volume in a Standard Imprinted Post Binder
- Comprehensive Index
- Disposition List
- Derivation Table
- Customizable Tabs
- Code Adoption Legislation
- Standard eCode360 (set-up and first year)
- Shipping

Standard eCode360® Annual Maintenance \$ 495

The maintenance fee is an annual recurring flat fee. Therefore it is our recommendation that the municipality budget for this service each year. The fee covers annual licensing, web hosting, appending of legislation between regular Code supplements and the work we incur to update the electronic Code each time the printed Code is supplemented. Please note that this does not include the cost for codifying new legislation.

Optional Components

These options are available to you at an additional charge:

\$67	Price per Additional Code Book
	<i>Please note: These copies are in addition to the 1 Code book included in the base price.</i>	
\$500	Upgrade to Premium eCode360
	<i>Annual Maintenance: \$995</i>	

Prices noted are valid for 6 months from the date of this proposal.

Appendix



Formatting and Style.....	16
Sample Page.....	18
Supplementation Services.....	19
The General Code Codification Process At-a-Glance	21

Formatting and Style

Innovation With Thought

General Code's printed code services have become the hallmark of quality in the codification industry, just as eCode360 sets the standard for online innovation. Our experience and attention to detail in the design and production of your Code go hand-in-hand with our approach to customer service.

Organization

The Code will be organized and divided into parts to accommodate different types of legislation. Typically Part I is made up of the legislation of an administrative nature, namely, that dealing with the City's departments, officers and employees; Part II is made up of the legislation that regulates the general public. Within each part, the various pieces of legislation will be organized into chapters, which will be arranged alphabetically by subject matter. For example, all legislation pertaining to the regulation of streets and sidewalks may be found in Part II, in the chapter entitled "Streets and Sidewalks." Wherever there are two or more pieces of legislation dealing with the same subject, they will be combined into a single chapter. In such chapters, the use of article designations will preserve the identity of the individual pieces of legislation. The City will have the opportunity to review and approve the organization of the Code.

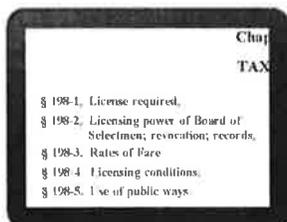


Table of Contents

The Table of Contents lists the various chapters included in the Code and can be used to help locate desired provisions. Space will be reserved for later insertion of new material in its proper alphabetical sequence. Such space is accommodated in the body of the Code by breaks in the chapter numbering and in the page-numbering sequence between chapters.

Pagination

Each chapter forms an autonomous unit in the page-numbering system. The first page number in each chapter is the number of that chapter followed by a colon and the numeral "1." For example, Chapter 6 begins on page 6:1, Chapter 53 on page 53:1, etc. If a page were to be added between pages 53:2 and 53:3, it would be numbered 53:2.1. This system makes it possible to add or to change pages in any chapter without affecting pages in other chapters and to insert new chapters without affecting the existing organization.

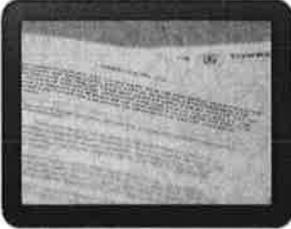


Scheme

The scheme is the list of section titles that appears at the beginning of each chapter and which precedes the text. These titles are written so that, taken together, they may be considered as a summary of the content of the chapter. Taken separately, each describes the content of a particular section. For ease of reference, section titles are repeated as section headings in the text.

Section Numbering

In a chapter-related section-numbering system, each section of every item of legislation is assigned a number which indicates both the number of the chapter in which the legislation is located and the location of the section within that chapter. For example, the first section of Chapter 6 is § 6-1, while the fourth section of Chapter 53 is § 53-4. New sections can also be added between existing sections by using a decimal system. For example, if two sections were to be added between §§ 53-4 and 53-5, they would be numbered as §§ 53-4.1 and 53-4.2.



Legislative Histories

The legislative history for each chapter or article, as appropriate, is located immediately following the scheme for that chapter or article. The history indicates the specific legislative source from which the chapter was derived, including the enactment number and the date of adoption. Amendments to individual sections or subsections are indicated by boldfaced histories directly in the text.

General References and Editor's Notes

Each chapter containing material related to other chapters in the Code includes a table of General References to direct the reader's attention to those related chapters. Editor's Notes are used in the text to provide supplementary information and cross-references to related provisions in other chapters.

Sample Page

Every chapter is preceded by a Scheme, which lists each section by title. Taken together, the titles serve as a summary of the contents of the chapter.

Section numbers reflect both the number of the chapter in which the legislation is included and the location of the section within that chapter. This facilitates referencing and indexing sections.

The History indicates the specific legislative source from which the chapter is derived.

A table of General References directs the reader to related chapters.

For precision of reference, section titles are repeated as headings in the text.

A simple internal numbering system presents material in a clear, easy-to-read format.

Editor's Notes provide supplementary information for the code user.

Chapter 198
TAXICABS

<p>§ 198-1. License required.</p> <p>§ 198-2. Licensing power of Board of Selectmen; revocation; records.</p>	<p>§ 198-3. Rates of Fare</p> <p>§ 198-4. Licensing conditions.</p> <p>§ 198-5. Use of public ways.</p>
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[HISTORY: Adopted by the City Meeting of the City of Springfield. Amendments noted where applicable.]

GENERAL REFERENCES

Vehicle noise restrictions — See Ch. 75.	Vehicle and traffic regulations — See Ch. 111.
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§ 198-1. License required.

No person shall set up, use, or drive in the City any unlicensed taxicab or motor vehicle for the conveyance of passengers for hire from place to place.

§ 198-2. Licensing power of Board of Selectmen; revocation; records.

The Board of Selectmen may license taxicabs or motor vehicles for the conveyance of persons for hire from place to place within the City. They may revoke such licenses at their discretion. A record of all licenses so granted or revoked shall be kept by the Board of Selectmen.

§ 198-3. Rates of Fare

A. Minimum zone rates. **[Amended 2-12-1980 by Ord. No. 80-73]¹**

(1) On all trips originating or terminating north of Riverside Cemetery, the following minimum zone rates may be charged for distances north of said cemetery, which portion of the City is hereby divided into three zones as follows:

- (a) Zone A, from Riverside Cemetery to and including Boxart Street: \$2.50, plus \$1 for each additional passenger.
- (b) Zone B, from Boxart Street to and including Denise Road: \$3.50, plus \$1 for each additional passenger.
- (c) Zone C, from Denise Road to and including Beach Avenue: \$4, plus \$1 for each additional passenger.

(2) Each zone shall include all areas lying between the lines of its boundary streets extended to the easterly and westerly limits of the City. The minimum rates

1. Editor's Note: This ordinance provided an effective date of 3-31-1980.

198:1 01 - 15 - 2010

The page-numbering system reflects the chapter number plus the page sequence. This allows the insertion of new chapters without affecting the existing Code organization.

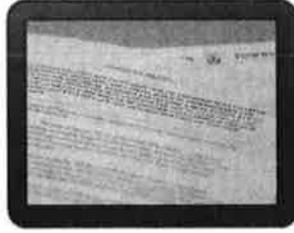
Amendments to individual sections or subsections are in the text at the location which most precisely pinpoints the amended material.

Supplementation Services



Your Code is an evolving document.

After your new Code is delivered, in order to protect your investment and maintain an accurate and reliable resource, your Code should be kept up-to-date. General Code's supplementation services are designed to make the process easy, fast and accurate.



Materials

After the enactment of new legislation, the City can forward a copy by whatever method is most convenient.

- Electronic copies of the legislation can be sent via email to ezsupp@generalcode.com. A reply email will be sent confirming receipt of your transmission. We have other options for transferring large files and will provide the necessary information if requested.
- In addition, paper copies of as-adopted legislation can be sent via US Mail or by Fax to 585-328-8189, and a confirmation postcard will be returned upon receipt of materials.

General Code will hold legislation pending a pre-approved schedule, or begin the job, as directed by the City.

Pre-Supplementation Posting

Between regular Code supplements, General Code will temporarily attach (append) verbatim copies of new legislation to your online electronic Code to provide ready access to information until such time as the legislation can be codified through supplementation. If supplementation does not occur within one year of posting, General Code will remove the link to the new legislation.

Schedule

Supplements will be provided on a schedule designed to meet the needs of the City. Typical schedules may be monthly, bimonthly, quarterly, triannual, semiannual, or annual, or upon authorization by the City. Updates to the electronic version of the Code can occur on a more frequent schedule than printed supplements.

Our average turnaround time for processing routine supplementation is between 4 and 6 weeks.

Editorial Work on Your Supplement

We will review the legislation to determine proper placement within the Code. General Code will adhere to the structure and style contained in the ordinance, unless changes are required to ensure consistency in the Code. General Code will also update the Table of Contents and index. Editorial notes will be appended to sections that require additional explanation. Any tables, drawings, or other graphics as are required by the City shall be incorporated into the supplement. Additionally, for print supplements, an Instruction Page will be created to advise how to insert and remove pages.



Printed Supplements

Amendments to the printed Code occur in the form of printed supplement pages that are issued as replacement pages. Printed supplements include updated Table of Contents, Disposition List, Index and text pages, as well as an Instruction Page.



Electronic Updates

Amendments to the electronic version of the Code can be provided on their own schedule or can accompany printed supplements. Electronic updates will have been incorporated into the Code, and a fully searchable, complete Code will be delivered online or on CD.



Delivery

Printed supplements to the Code will be delivered in bulk to the City, unless the City chooses to utilize General Code's Distribution Services. The website will be updated within one or two business days as electronic updates are delivered.

The General Code Codification Process At-a-Glance



Authorization and Agreement



Base Codification Project \$ **14,919**

Optional Components

___ Upgrade to Premium eCode360 \$ 500

Annual Maintenance: \$995

___ Additional Code book(s) @ \$67 each \$

Total Investment

Including all of the options selected above, the project price will be: \$



The City of Princeton, Wisconsin, hereby agrees to the procedures outlined above, and to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs, and are incorporated herein by reference, and authorizes General Code to proceed with the project.

CITY OF PRINCETON, GREEN LAKE COUNTY, WISCONSIN

By: _____ Witnessed by: _____
Title: _____ Title: _____
Date: _____ Date: _____

GENERAL CODE, LLC

By: _____ Witnessed by: _____
Title: _____ Title: _____
Date: _____ Date: _____

Please sign and return this page to General Code. A signed copy of this agreement will be mailed back to the municipality for its records.