CITY OF PRINCETON
COMMON COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, DECEMBER 3, 2013
6:00 PM

1. CALL TO ORDER AND ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. APPROVAL OF AGENDA
4. APPEARANCES FROM THE PUBLIC
5. MAYOR'S REPORT
   A. Code of Conduct

6. ADMINISTRATORS REPORT
   A. Report on current and upcoming Administrator activities/schedule

7. PUBLIC HEARING – 2014 BUDGET
   RECOMMENDATION: Hold public hearing on 2014 budget. Discussion on budget and Adoption of Resolution #2013-08 Adopting the 2014 Annual Budget and Establish the Property Tax Levy for the City of Princeton

8. CONSENT CALENDAR

9. OFFICER REPORTS
   A. Police Chief – Update to Council on recent activities and upcoming projects
   B. Library Director – Update to Council on recent activities and upcoming projects
   C. Zoning Administrator – Update to Council on recent activities and upcoming projects

10. NEW BUSINESS

   A. **Sexton for City Cemetery**
   RECOMMENDATION: Update Council on applications received for the Sexton position. Consideration and authorization to hire Gary Fenske to perform duties of Sexton.

11. ADJOURN

REMINDER – NEXT MEETING DATE DECEMBER 17TH AT 7:00 P.M.

* The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

CITY OF PRINCETON

Mayor
Robert Mosolf

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

City Alderpersons

Dave Bednarek
Patti Garro
Eric Koehn
Victor Magnus
Jasper Kallenbach
Lara Roehl

City Administrator
Mary Lou Neubauer

COUNCIL REPORT

To: City Mayor, Common Council

From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer

Date: December 3, 2013

RE: Activity Report

Following you will find an overview of some of the areas I have been working on since my last report of November 26, 2013 and provide information on upcoming activities. It is my intent to provide Council an overview at each Council meeting.

- **Worked on budget documents including Levy/Mill rate worksheets. Upon adoption of budget, certification of levy and TID calculation sheets can be completed and filed with State, tax bills generated, mailing, collection, settlement, etc.**
- **Follow-up on projects as a result of the 11/26/2013 Council meeting**
- **Discussion with Police Union Rep. was cancelled on 11/21, requested subsequent date to begin negotiations**
- **Discussion with Public Service Commission on Mobil Mart electric issue**
- **Review of election information, poll worker name submittals, certification of poll workers, etc.**
- **Discussion and preparation of Documents for 794 W. Main Street in advance of public hearing to be held 12/17/2013**
- **Upcoming – meeting with business on expansion options (12/1)**
- **Review of the Mossy Oak Developers Agreement – terms and conditions**
- **Attending the Fire District meeting (12/4)**
- **Meeting with Library consultant on Library expansion feasibility (12/14)**

Additional Directives from Mayor/City Council for upcoming week(s)

_____

_____

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COUNCIL REPORT

To: **City Mayor, Common Council**

From: **Mary Lou Neubauer, City Administrator/Clerk/Treasurer**

Date: **December 3, 2013**

RE: **2014 Annual Budget**

As Mayor and Council members, you have reviewed the attached budget during several workshops. The biggest question usually posed is generally "How much will my tax bill be?"

My best answer to this is the City of Princeton Budget is very similar to the 2013 Budget. As you know the revenues are down slightly and the City has kept expenditures very similar to 2013.

Upon adoption of the budget, there are two forms which get calculated and filed with the Department of Revenue. These worksheets, when completed, will generate the mill rate which in turn calculates your tax amount. There are also two credits (Lottery Credit and the First Dollar Credit) that are applied to your tax bill. These Credits have not yet been provided to municipalities. These credits along with the levy sheets submitted from the State, Technical College, County, and School are all part of the calculations which are generated.

I along with the Staff, Departments, Mayor and City Council have reviewed the proposed budget and discussed the department requests, reviewed both short term and long range projects and goals, and I feel it is a fiscally responsible budget for consideration and adoption for 2014.

RESOLUTION #2013-08
ADOPT THE 2014 ANNUAL BUDGET AND ESTABLISH
THE PROPERTY TAX LEVY FOR THE CITY OF PRINCETON

WHEREAS, the City Administrator has prepared an Annual Budget for the 2014 fiscal year in accordance with the requirements of Charter Ordinance 2004-16, Section 2-3-4.01(b)(9); and

WHEREAS, the Common Council has reviewed the proposed revenues from all sources and the proposed expenditures for all purposes and has directed that the proposed budget be adjusted accordingly; and

WHEREAS, a public hearing on the Annual Budget was held on December 3, 2013 after due and proper notice of said hearing having been given in accordance with the provisions of Section 65.90, Wisconsin Statutes; and

WHEREAS, it is necessary to levy a property tax in the amount of $493,867.65 to fund the expenses of City government as contained in the 2014 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Princeton, Wisconsin as follows:

1. That the 2014 Annual Budget, a summary of which is attached hereto and made a part hereof, be and is hereby approved.
2. That the property tax is hereby levied and be placed upon the 2013 tax roll as follows: General Fund $493,867.65.
3. That the City Administrator is hereby authorized to delete or create expenditure accounts and to reduce or increase the amounts reflected in the Annual Budget for such expenditure accounts through the transfer of funds between expenditure accounts within the various Departments within the General Fund, provided that the authorized expenditure limit of the General Fund, exclusive of any contingency appropriation, is not exceeded and the 2014 annual Budget is not increased.

Passed, Adopted, and Approved by the Common Council of the City of Princeton, this 3rd day of December 2013.

_____ AYE
_____ NAY
_____ ABSENT

_____
ROBERT MOSOLF, Mayor
City of Princeton

ATTEST: _____
MARY LOU NEUBAUER
City Administrator/Clerk/Treasurer

NOTICE OF PUBLIC BUDGET HEARING
City of Princeton – December 3, 2013

Notice is hereby given that on Tuesday, December 3, 2013 at 6:00 p.m. at the City Hall Council Chambers located at 431 W. Main Street, Princeton, WI, a public hearing regarding the City's 2014 proposed budget will be held. Notice is also given that the proposed budget has been prepared and copies will be available for public inspection in the office of the City Clerk, 531 S. Fulton Street, Princeton WI during regular office hours. The following is a summary of the proposed 2014 budget.

	2013 Adopted Budget	2014 Proposed Budget
Revenues		
Property Taxes	($493,868.00)	($493,867.65)
Other Taxes	($267,741.00)	($264,477.00)
Special Assessments	($6,000.00)	($6,000.00)
Intergovernmental Revenues	($521,706.00)	($517,494.00)
Licenses & Permits	($16,750.00)	($16,330.00)
Fines, Forfeitures, & Penalties	($10,500.00)	($11,300.00)
Public Charges for Services	($16,500.00)	($16,475.00)
Intergovernmental Charges	$0.00	$0.00
Miscellaneous Revenues	($13,080.00)	($11,880.00)
Other Financing Sources		
Total Gen Fund Rev	($1,346,145.00)	($1,337,823.65)
Total Rev. & Cash Applied	($1,346,145.00)	($1,337,823.65)
Expenditures		
General Gov.	$186,382.50	$192,762.01
Public Safety	$519,053.31	$523,379.92
Public Works	$337,940.00	$355,812.71
Health & Human	$0.00	$0.00
Culture, Rec., & Ed.	$12,000.00	$19,212.00
Conservation & Develop	$44,810.00	$26,132.50
Capital	$0.00	$0.00
Debt Service	$63,578.00	$63,314.00
Transfers Out	$166,884.38	$157,210.51
Total Gen Fund Exp	$1,330,648.19	$1,337,823.65

Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Publish November 14, 2013

	2013 Budget	2014 Budget
Revenues		
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Capital	$0.00	$0.00
Debt Service	$63,578.00	$63,314.00
Transfers Out	$166,884.38	$157,210.51
Total Gen Fund Exp	$1,330,648.19	$1,337,823.65
Cash-Flow/Fund Balance	$15,496.81	$0.00

Account Number	Short Description	2013 Budget	2014 Projected
100-00-41110-000-000	REAL ESTATE PROPERTY TAXES	($493,868)	(493,867.65)
	GO Debt	($63,578)	(63,314.00)
100-00-41111-000-000	PERSONAL PROPERTY TAXES	($3,000)	0.00
100-00-41140-000-000	MOBILE HOME FEES	($2,500)	(2,500.00)
100-00-41150-000-000	FOREST CROP/MANAGED FOREST TAX		
100-00-41160-000-000	WOODLAND TAXES		
100-00-41310-000-000	PILOT UTILITY		
100-00-41310-601-000	PILOT UTILITY WATER	($91,851)	(91,851.00)
100-00-41310-602-000	PILOT UTILITY ELECTRIC	($31,652)	(31,652.00)
100-00-41310-603-000	PILOT UTILITY WASTEWATER	($75,160)	(75,160.00)
100-00-41320-101-000	PILOT DNR LANDS	$0	
100-00-41800-000-000	INTEREST & PENALTIES ON TAXES		
100-00-41900-000-000	DELINQUENT PERSONAL PROPERTY		
		($761,609)	(758,344.65)

100-00-42400-000-000	SPECIAL ASSESSMENTS SIDEWALKS	($6,000)	(6,000.00)

100-00-43200-820-000	FEDERAL GRANTS CAPITAL IMPROVE		
100-00-43400-000-000	STATE SHARED TAXES		
100-00-43410-000-000	STATE SHARED REVENUE	($440,128)	(440,109.00)
100-00-43420-000-000	STATE FIRE INSURANCE DUES 2%	($2,150)	(2,165.00)
100-00-43430-000-000	EXEMPT COMPUTER AID	($2,000)	(3,500.00)
100-00-43531-000-000	GENERAL TRANSPORTATION AIDS	($74,180)	(67,383.00)
100-00-43545-000-000	STATE RECYCLING GRANT	($3,248)	(4,337.00)
100-00-43549-000-000	LANDFILL CLOSURE GRANT	$0	
NEW	ERP PAYMENT (ONE-TIME REVENUE)		
		($521,706)	($517,494)

100-00-44110-000-001	LIQUOR LICENSES	($7,000)	(6,000.00)
100-00-44110-000-002	OPERATOR LICENSES	($1,800)	(1,700.00)
100-00-44110-320-001	LIQUOR LICENSE PUBLICATION FEE	($200)	(190.00)
100-00-44120-000-001	CIGARETTE LICENSE	($150)	(240.00)
100-00-44120-000-002	CABLE TV LICENSE	($6,800)	(7,100.00)
100-00-44120-000-003	AMUSEMENT DEVICES		
100-00-44200-000-000	DOG LICENSES	($800)	(1,100.00)
100-00-44300-000-000	BUILDING PERMITS & INSPECT FEE		

100-00-44400-000-000	ZONING PERMITS	$0	
100-00-44900-000-001	OTHER REGULATORY LICENSES		
100-00-44900-000-002	OTHER REGULATORY PERMITS		
		($16,750)	($16,330)
100-00-45110-000-000	COURT PENALTIES & COSTS	($10,000)	(10,800.00)
100-00-45130-000-000	PARKING VIOLATIONS	($500)	(500.00)
100-00-45190-000-000	OTHER LAW & ORD VIOLATIONS	$0	
100-00-45210-000-000	CONTRACT FORFEITURES		
		($10,500)	($11,300)
100-00-46100-000-000	GENERAL GOVERNMENT FEES		
100-00-46110-000-000	CLERKS FEES	($500)	(675.00)
100-00-46210-000-000	LAW ENFORCEMENT FEES	($500)	(300.00)
100-00-46720-000-000	FLEA MARKET REVENUE	($15,500)	(15,500.00)
		($16,500)	($16,475)
100-00-47310-000-000	CHARGE SERVICES GEN GOV	$0	
100-00-47320-000-000	CHARGE SERVICES PUB SAFE		
		$0	
100-00-48000-000-000	MISCELLANEOUS REVENUES	($2,500)	(1,000.00)
100-00-48110-000-000	MISC REVENUE INTEREST INCOME	($400)	(500.00)
100-00-48200-000-000	MISC REVENUE FD BUILDING RENT	($6,680)	(6,880.00)
100-00-48300-000-000	MISC REVENUE PROPERTY SALES		
100-00-48440-000-000	INSUR RECOV DAMAGE EQUIP&PROP		
100-00-48500-000-000	MISC REVENUE DONATIONS		
100-00-48910-000-000	LABOR REIMBURSED FROM UTILITY		
100-00-48600-000-000	WI OJA GRANT		
100-00-48920-000-000	AUXILLARY POLICE REIMBURSEMENT	($3,250)	(3,250.00)
100-00-48930-000-000	OTHER REIMBURSEMENTS, MISC	($250)	(250.00)
		($13,080)	($11,880)
100-00-49100-000-000	PROCEEDS OF LONG-TERM DEBT		
100-00-49120-000-000	2010 CAPITAL PROJECTS NOTE		
100-00-49200-100-001	TRANSFER FROM LGIP GENERAL		
100-00-49200-100-008	TRANSFER FROM LGIP WATER		

100-00-49200-100-009	TRANSFER FROM LGIP HIGHWAY	
100-00-49220-000-000	TRANSFER FROM SPECIAL REVENUE	
100-00-49260-000-000	TRANSFER FROM ENTERPRISE FUND	
100-00-49280-000-000	TRANSFER FROM TRUST FUND	
100-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	
100-00-49500-000-000	PROCEEDS OF REFUNDING BONDS	
100-00-49500-000-001	TRANSFER OF CD'S	

		INCOME	**($1,346,145.00)**	**($1,337,823.65)**	**5-Nov-13**
100-00-51000-210-000	UNCLASS PROFESSIONAL SERVICES		$10,000	$10,000	0%
100-00-51000-371-000	UNCLASS HOLIDAY DECORATIONS		$0	$0	#DIV/0!
100-00-51000-390-000	UNCLASS MISCELLANEOUS		$2,000	$2,000	0%
100-00-51000-720-000	UNCLASS DONATION TRI CASA		$0	$0	#DIV/0!
			$12,000	$12,000	0%
					#DIV/0!
100-01-51100-110-000	COUNCIL SALARY		$7,300	$7,200	-1%
100-01-51100-140-000	COUNCIL MEETING PAY		$6,500	$4,000	-38%
100-01-51100-150-000	COUNCIL SOCIAL SECURITY		$1,175	$857	-27%
			$14,975	$12,057	-19%
					#DIV/0!
100-03-51100-110-000	MAYOR SALARY		$2,600	$2,280	-12%
100-03-51100-150-000	MAYOR SOCIAL SECURITY		$202	$174	-13%
			$2,802	$2,454	-12%
					#DIV/0!
100-04-51420-320-000	NEWSPAPER PUBLICATIONS		$10,500	$10,500	0%
			$10,500	$10,500	0%
					#DIV/0!
100-05-51440-120-000	ELECTION WAGES		$1,000	$2,800	180%
100-05-51440-340-000	ELECTION SUPPLIES		$500	$2,000	300%
100-05-51440-390-000	ELECTION DAY FOOD & DRINK		$350	$450	29%
			$1,850	$5,250	184%
					#DIV/0!
100-06-51530-210-000	ASSESSOR FEES		$15,000	$5,000	-67%
			$15,000	$5,000	-67%
					#DIV/0!
100-07-51400-220-000	CITY HALL UTILITIES		$1,000	$1,200	20%

100-07-51400-290-000	CITY HALL TELEPHONE	$2,800	$2,200	-21%
100-07-51400-310-000	CITY HALL OFFICE SUPPLIES	$2,000	$2,000	0%
100-07-51400-311-000	CITY HALL POSTAGE	$1,000	$750	-25%
100-07-51400-322-000	CITY DUES - LEAUGE WI MUNICIP	$650	$465	-28%
100-07-51400-350-001	CITY HALL EQUIP REPAIR / MAINT	$1,000	$1,000	0%
100-07-51400-350-002	CITY HALL COPY MACH REPR/MAINT	$500	$500	0%
100-07-51400-351-000	CITY HALL BUILD REPAIR/MAINT	$1,000	$1,000	0%
100-07-51400-530-000	CITY HALL POST OFFICE BOX RENT	$100	$100	0%
				#DIV/0!
100-07-51410-110-000	ADMIN SALARY	$27,245	$26,514	-3%
100-07-51410-130-000	ADMIN RETIREMENT	$1,460	$1,681	15%
100-07-51410-131-000	ADMIN HEALTH INSURANCE	$6,264	$6,395	2%
100-07-51410-131-001	LIFE INSURANCE REIMBURSEMENT	$500	$500	0%
100-07-51410-133-000	ADMIN DISABILITY	$160	$160	0%
100-07-51410-140-000	ADMIN MEETINGS	$1,250	$1,000	-20%
100-07-51410-150-000	ADMIN SOCIAL SECURITY	$2,316	$2,028	-12%
100-07-51410-190-000	ADMIN TRAINING	$1,500	$1,500	0%
100-07-51410-322-000	ADMIN PROFESSIONAL DUES	$650	$650	0%
100-07-51410-330-000	ADMIN MILEAGE	$700	$700	0%
100-07-51410-390-000	ADMIN MISC EXPENSES	$5,000	$5,000	0%
100-07-51410-520-000	ADMIN BOND	$1,350	$1,350	0%
	WAGE ADJUSTMENT (DEPARTMENTAL)		$14,000	
		$58,445	$70,694	21%
				#DIV/0!
100-08-51300-210-000	ATTORNEY FEES	$24,600	$25,200	2%
				#DIV/0!
				#DIV/0!
100-09-51510-210-000	CPA AUDIT FEES	$12,875	$21,950	70%
				#DIV/0!
100-10-51540-510-000	INSURE PROP & VEHICLES	$21,697	$18,396	-15%
100-10-51540-511-000	INSURE WORKMANS COMP	$11,639	$9,261	-20%
		$33,336	$27,657	-17%
				#DIV/0!
	TOTAL	**$186,382.50**	**$192,762.01**	3%
				#DIV/0!
100-11-52100-111-000	POLICE CHIEF OVER TIME			#DIV/0!
100-11-52100-115-000	POLICE PART TIME OFFICERS			#DIV/0!

100-11-52100-120-000	POLICE WAGES	$176,738	$ 188,229.00		7%
100-11-52100-121-000	POLICE OVER TIME WAGES	$9,093	$ -		-100%
100-11-52100-122-000	POLICE AUXILLARY WAGES	$3,500	$3,500		0%
100-11-52100-130-000	POLICE RETIREMENT	$17,121	$17,962		5%
100-11-52100-131-000	POLICE HEALTH INSURANCE	$46,881	$38,384		-18%
100-11-52100-131-001	POLICE LIFE INSURANCE REIMB	$250	$250		0%
100-11-52100-132-000	POLICE UNIFORMS PART TIME	$800	$1,000		25%
100-11-52100-132-002	POLICE UNIFORMS MATT	$600	$400		-33%
100-11-52100-132-005	POLICE UNIFORMS HOERIG	$400	$400		0%
100-11-52100-132-006	POLICE UNIFORMS JOLE	$400	$400		0%
100-11-52100-133-000	POLICE DISABILITY	$1,000	$0		-100%
100-11-52100-140-000	POLICE MEETINGS	$0	$0	delete if no activity 3 yrs	
100-11-52100-150-000	POLICE SOCIAL SECURITY	$14,588	$14,400		-1%
100-11-52100-190-000	POLICE TRAINING	$750	$750		0%
100-11-52100-191-000	POLICE CONFERENCES	$350	$350		0%
100-11-52100-196-000	POLICE DEFERRED COMP	$0	$0	#DIV/0!	
100-11-52100-210-000	POLICE PROFESSIONAL SERVICE	$1,000	$1,000		0%
100-11-52100-220-000	POLICE UTILITIES	$1,000	$1,000		0%
100-11-52100-290-000	POLICE TELEPHONE	$2,000	$2,300		15%
100-11-52100-292-000	POLICE ON-LINE EXPENSE	$0	$0	delete if no activity 3 yrs	
100-11-52100-310-000	POLICE OFFICE SUPPLIES	$400	$400		0%
100-11-52100-311-000	POLICE POSTAGE	$400	$400		0%
100-11-52100-312-000	POLICE FORMS	$1,250	$1,250		0%
100-11-52100-313-000	POLICE OFFICE EQUIPMENT	$0	$100	#DIV/0!	
100-11-52100-330-000	POLICE MILEAGE	$0	$0	delete if no activity 3 yrs	
100-11-52100-340-000	POLICE OPERATING SUPPLIES	$4,450	$4,450		0%
100-11-52100-341-000	POLICE AMMUNITION	$700	$700		0%
100-11-52100-350-000	POLICE EQUIP REPAIR / MAINT	$500	$500		0%
100-11-52100-351-000	POLICE BUILD REPAIR / MAINT	$500	$700		40%
100-11-52100-352-000	POLICE VEHICLE REPAIR / MAINT	$3,000	$3,000		0%
100-11-52100-370-000	POLICE FUEL	$11,040	$11,040		0%
100-11-52100-390-000	POLICE CRIME PREVENTION	$0	$250	#DIV/0!	
100-11-52100-520-000	POLICE CHIEF BOND	$375	$375		0%
100-11-52100-812-000	POLICE SQUAD REPLACEMENT	$0	$15,000	#DIV/0!	
		$299,085	$308,490		3%
				#DIV/0!	
				#DIV/0!	

100-12-52200-110-000	FIRE MARSHAL SALARY	$2,000	$2,000	0%
100-12-52200-220-000	FIRE UTILITIES	$2,500	$2,500	0%
100-12-52200-290-000	FIRE TELEPHONE	$900	$900	0%
100-12-52200-340-000	FIRE OPERATING EXPENSE (from Assoc)	$12,500	$8,000	-36%
100-12-52200-351-000	FIRE BUILDING MAINTENANCE	$4,000	$4,000	0%
100-12-52200-390-000	FIRE MISCELLANEOUS EXPENSE	$500	$500	0%
100-12-52200-530-000	FIRE HYDRANT RENT	$186,168	$186,168	0%
100-12-52200-812-000	FIRE VEHICLE REPLACEMENT (from Assoc)	$6,450	$6,000	-7%
		$215,018	$210,068	-2%
				#DIV/0!
100-14-52500-110-000	EMER GOVT DIRECTOR SALARY	$1,200	$1,200	0%
100-14-52500-140-000	EMER GOVT STORM SPOTTER PAY	$400	$400	0%
100-14-52500-150-000	EMER GOVT SOCIAL SECURITY	$250	$122	-51%
100-14-52500-290-000	EMER GOVT TELEPHONE	$900	$900	0%
100-14-52500-340-000	EMER GOVT OPERATING SUPPLIES	$100	$100	0%
100-14-52500-341-000	EMER GOVT EQUIPMENT	$1,500	$1,500	0%
100-14-52500-390-000	EMER GOVT MISCELLANEOUS	$600	$600	0%
		$4,950	$4,822	-3%
				#DIV/0!
	TOTAL	**$519,053.31**	**$523,379.92**	1%
				#DIV/0!
100-16-53000-120-000	PUBLIC WORKS WAGES	$500	$500	0%
100-16-53000-130-000	PUBLIC WORKS RETIREMENT	$0	$0	#DIV/0!
100-16-53000-131-000	PUBLIC WORKS HEALTH INSURANCE	$0	$0	#DIV/0!
100-16-53000-132-000	PUBLIC WORKS UNIFORMS	$0	$0	#DIV/0!
100-16-53000-150-000	PUBLIC WORKS SOCIAL SECURITY	$0	$0	#DIV/0!
100-16-53000-210-000	PUBLIC WORKS CONTRACTED LABOR	$2,000	$2,000	0%
100-16-53000-340-000	PUBLIC WORKS OPERATING SUPPLY	$250	$250	0%
100-16-53000-820-000	PUBLIC WORKS CAPITAL IMPROVE	$19,623	$0	-100%
100-16-53420-220-000	STREET LIGHTING EXPENSE	$38,325	$38,325	0%
		$60,698	$41,075	-32%
				#DIV/0!
100-18-53100-210-000	PROFESSIONAL SERVICES	$0	$0	#DIV/0!
100-18-53311-120-000	STREET MAINT WAGES	$72,148	$69,486	-4%
100-18-53311-122-000	STREET MAINT ON CALL	$0	$0	#DIV/0!
100-18-53311-130-000	STREET MAINT RETIREMENT	$5,772	$4,864	-16%
100-18-53311-131-000	STREET MAINT HEALTH INSURANCE	$25,102	$10,227	-59%

100-18-53311-132-000	STREET MAINT UNIFORMS	$620	$930		50%
100-18-53311-133-000	STREET MAINT DISABILITY	$300	$300		0%
100-18-53311-150-000	STREET MAINT SOCIAL SECURITY	$5,664	$5,316		-6%
100-18-53311-190-000	STREET MAINT TRAINING	$2,000	$2,000		0%
100-18-53311-210-000	STREET CONTRACT LABOR	$500	$2,000		300%
100-18-53311-220-000	STREET MAINT UTILITIES	$1,050	$1,000		-5%
100-18-53311-290-000	STREET MAINT TELEPHONE	$720	$720		0%
100-18-53311-292-000	PAGING SERVICES	$0	$0	#DIV/0!	
100-18-53311-310-000	STREET MAINTENANCE	$0	$0	#DIV/0!	
100-18-53311-340-000	STREET MAINT SUPPLIES	$15,000	$25,000		67%
100-18-53311-341-000	STREET MAINT EQUIPMENT/BUILDING	$1,000	$1,500		50%
100-18-53311-343-000	STREET MAINT SIGNS	$0	$1,000	#DIV/0!	
100-18-53311-350-000	STREET MAINT SEALCOAT/BLACKTOP	$7,000	$7,000		0%
100-18-53311-352-000	STREET MAINT VEHICLE MAINT	$3,000	$4,000		33%
100-18-53311-353-000	STREET MAINT GRAVEL & BLACKTOP	$1,500	$1,500		0%
100-18-53311-370-000	STREET MAINT FUEL	$7,000	$7,000		0%
100-18-53311-810-000	STREET MAINT STREET SWEEPER	$1,000	$1,000		0%
100-18-53311-810-001	STREET MAINT REAR CONVEYOR	$0	$0	#DIV/0!	
100-18-53311-812-000	STREET MAINT VEHICHLE REPLACE	$0	$40,000	#DIV/0!	
100-18-57330-000-000	HIGHWAY & STREET CONSTRUCTION	$0	$0	#DIV/0!	
		$149,376	$184,842		24%
				#DIV/0!	
100-19-53311-352-000	SNOW REMOVAL VEHICLE MAINT	$0	$0	#DIV/0!	
100-19-53311-370-000	SNOW REMOVAL FUEL	$6,750	$7,000		4%
		$6,750	$7,000		4%
				#DIV/0!	
100-21-53432-350-000	SIDEWALKS SUPPLIES (CONCRETE)	$6,000	$7,000		17%
100-21-53432-390-000	SIDEWALKS MISCELLANEOUS	$500	$500		0%
		$6,500	$7,500		15%
				#DIV/0!	
100-22-53620-290-000	REFUSE & GARBAGE COLLECTION	$72,930	$73,125		0%
100-22-53620-340-000	REFUSE & GARBAGE OPER SUPPLIES	$0	$0	#DIV/0!	
100-22-53620-370-000	REFUSE & GARBAGE FUEL SURCHARGE	$7,309	$5,760		-21%
100-22-53635-290-001	RECYCLING EXPENDITURES	$18,432	$18,675		1%
100-22-53635-290-002	RECYCLING ADVERTISING	$0	$0	#DIV/0!	
		$98,671	$97,560		-1%
				#DIV/0!	

100-24-53000-110-000	SUPERVISOR SALARY	$10,224	$ 9,225.00	-10%
100-24-53000-130-000	SUPERVISOR RETIREMENT	$716	$646	-10%
100-24-53000-131-000	SUPERVISOR HEALTH INSURANCE	$1,175	$4,259	262%
100-24-53000-132-000	SUPERVISOR UNIFORMS	$0	$0	#DIV/0!
100-24-53000-150-000	SUPERVISOR SOCIAL SECURITY	$803	$706	-12%
100-24-53000-390-000	SUPERVISOR MISCELLANEOUS	$3,027	$3,000	-1%
		$15,945	$ 17,835.31	12%
				#DIV/0!
	TOTAL	**$337,940.00**	**$355,812.71**	5%
				#DIV/0!
100-25-55140-351-000	PARKS COMMUNITY HALL REPAIRS	$0	$0	#DIV/0!
100-25-55140-830-000	COMMUNITY HALL FUTURE PROJECTS	$0	$0	#DIV/0!
100-25-55200-220-000	PARKS UTILITIES	$2,500	$2,500	0%
100-25-55200-340-000	PARKS OPERATING SUPPLIES	$2,500	$3,500	40%
100-25-55200-341-001	PARKS OPERATING EQUIPMENT	$0	$1,000	#DIV/0!
100-25-55200-341-002	PARKS PLAYGROUND EQUIPMENT	$1,000	$1,212	21%
100-25-55200-360-000	PARKS REPAIRS & MAINTENANCE	$3,000	$3,000	0%
100-25-55200-830-000	PARKS FUTURE PROJECTS	$0	$5,000	#DIV/0!
100-25-55300-340-000	PARKS CELEBRATIONS	$1,000	$1,000	0%
800-26-48110-000-000	MISC REVENUE INTEREST INCOME	$0	$0	#DIV/0!
800-26-48300-000-000	MISC REVENUE PROPERTY SALES	$0	$0	#DIV/0!
800-26-48440-000-000	INSUR RECOV DAMAGE EQUIP&PROP	$0	$0	#DIV/0!
800-26-49210-000-000	TRANSFER FROM GENERAL FUND	$0	$0	#DIV/0!
				#DIV/0!
800-26-54910-110-000	CEMETERY SUPERINTENDANT SALARY	$0	$0	#DIV/0!
800-26-54910-140-000	CEMETERY SEXTON PAY	$1,500	$1,500	0%
800-26-54910-220-000	CEMETERY UTILITIES	$0	$0	#DIV/0!
800-26-54910-350-000	CEMETERY SUPPLIES & REPAIR	$500	$500	0%
800-26-54910-360-000	CEMETERY GRAVE STONE REPAIR	$0	$0	#DIV/0!
	TOTAL	**$12,000.00**	**$19,212.00**	60%
				#DIV/0!
100-17-56400-110-000	ZONING ADMINISTRATOR SALARY	$1,500	$5,000	233%
100-17-56400-150-000	ZONING SOCIAL SECURITY	$60	$383	
100-17-56400-340-000	ZONING OPERATING SUPPLIES	$250	$250	0%
		$1,810	$5,633	211%
				#DIV/0!
100-00-56600-730-000	CITY SHARE GRANT PROJECT (FAÇADE)	$35,000	$11,500	-67%

					#DIV/0!
					#DIV/0!
100-20-56110-210-000	FORESTRY CONTRACTED LABOR		$6,000	$6,000	0%
100-20-56110-240-000	FORESTRY STUMP & TREE REMOVAL		$1,500	$1,500	0%
100-20-56110-340-000	FORESTRY TREES & BUSHES		$500	$1,500	200%
100-20-56110-390-000	FORESTRY GRASS CUTTING		$0	$0	#DIV/0!
			$8,000	$9,000	13%
					#DIV/0!
		TOTAL	**$44,810.00**	**$26,132.50**	-42%
					#DIV/0!
100-11-57000-810-000	POLICE RADIOS		$0	$0	#DIV/0!
100-18-57330-000-000	HIGHWAY/STREET CONSTRUCTION		$0	$0	#DIV/0!
100-27-57340-830-000	STORM SEWER FUTURE CONSTRUCT		$0	$0	#DIV/0!
			$0	$0	#DIV/0!
					#DIV/0!
					#DIV/0!
100-00-58100-000-000	GO DEBT PRINCIPAL		$47,337	$48,320	2%
100-00-58200-000-000	GO DEBT INTEREST		$16,241	$14,994	-8%
		TOTAL	**$63,578.00**	**$63,314.00**	0%
					#DIV/0!
					#DIV/0!
100-00-59200-402-000	TRANSFER TO TIF		$55,444	$27,650	-50%
100-00-59200-601-000	TRANSFER TO WATER		$0	$0	#DIV/0!
100-00-59200-603-000	TRANSFER TO WASTEWATER		$0	$0	#DIV/0!
100-00-59220-200-000	TRANSFER TO LIBRARY		$50,140	$68,561	37%
100-00-59260-604-000	TRANSFER TO AMBULANCE		$11,300	$11,000	-3%
100-00-59280-903-000	TRANSFER TO TRUST FUND		$50,000	$50,000	0%
		TOTAL	**$166,884.38**	**$157,210.51**	-6%
		TOTAL	**$1,330,648.19**	**$1,337,823.65**	**5-Nov-13**
			($15,497)	($0)	

Account Number	Short Description	2013 Budget	2014 Projected
200-23-43720-000-000	LIBRARY AID	($64,307.00)	($64,307.00)
200-23-49210-000-000	TRANSFER FROM GENERAL FUND	($50,140.00)	($68,561.00)
		($114,447.00)	($132,868.00)

200-23-55110-110-000	LIBRARY DIRECTOR SALARY	40,165	36,050
200-23-55110-120-000	LIBRARY WAGES	19,562	20,162
200-23-55110-131-000	LIBRARY INSURANCE		21,294
200-23-55110-130-000	LIBRARY RETIREMENT	2,611	2,523
200-23-55110-150-000	LIBRARY SOCIAL SECURITY	4,689	4,326
200-23-55110-190-000	LIBRARY TRAINING	500	500
200-23-55110-210-000	LIBRARY CLEANING	1,938	1,938
200-23-55110-220-000	LIBRARY UTILITIES	4,500	4,725
200-23-55110-290-000	LIBRARY TELEPHONE	1,200	1,200
200-23-55110-292-000	LIBRARY ON-LINE EXPENSE	0	2,200
200-23-55110-310-000	LIBRARY OFFICE SUPPLIES	1,800	2,000
200-23-55110-322-000	LIBRARY WALS MEMBERSHIP	8,341	8,500
200-23-55110-323-000	LIBRARY MISCELLANEOUS DUES	1,100	1,100
200-23-55110-330-000	LIBRARY MILEAGE	250	250
200-23-55110-331-000	LIBRARY TRAVEL FOOD	35	50
200-23-55110-332-000	LIBRARY TRAVEL LODGING	0	500
200-23-55110-340-000	LIBRARY BOOKS	18,850	18,850
200-23-55110-341-000	LIBRARY PROGRAMS	2,000	2,000
200-23-55110-351-000	LIBRARY REPAIR & MAINT	1,800	1,800
200-23-55110-390-000	LIBRARY MISCELLANEOUS	1,500	1,500
200-23-55110-820-000	LIBRARY CAPITAL IMP	1,400	1,400
	AUDIT	2,200	
		$ 114,440.73	$ 132,868.00

11/5/2013

Account Number	Short Description	2013 Budget	2014 Projected
201-00-43530-000-000	COUNTY TRANSPORTATION AID	($13,626.00)	($13,625.00)
201-00-48110-000-000	MISC REVENUE INTEREST INCOME		
201-00-48500-000-000	SR TRANSPORTATION DONATIONS		
		($13,626.00)	($13,625.00)

201-00-54500-120-000	SOCIAL SERVICES	$13,628.00	$13,629.00

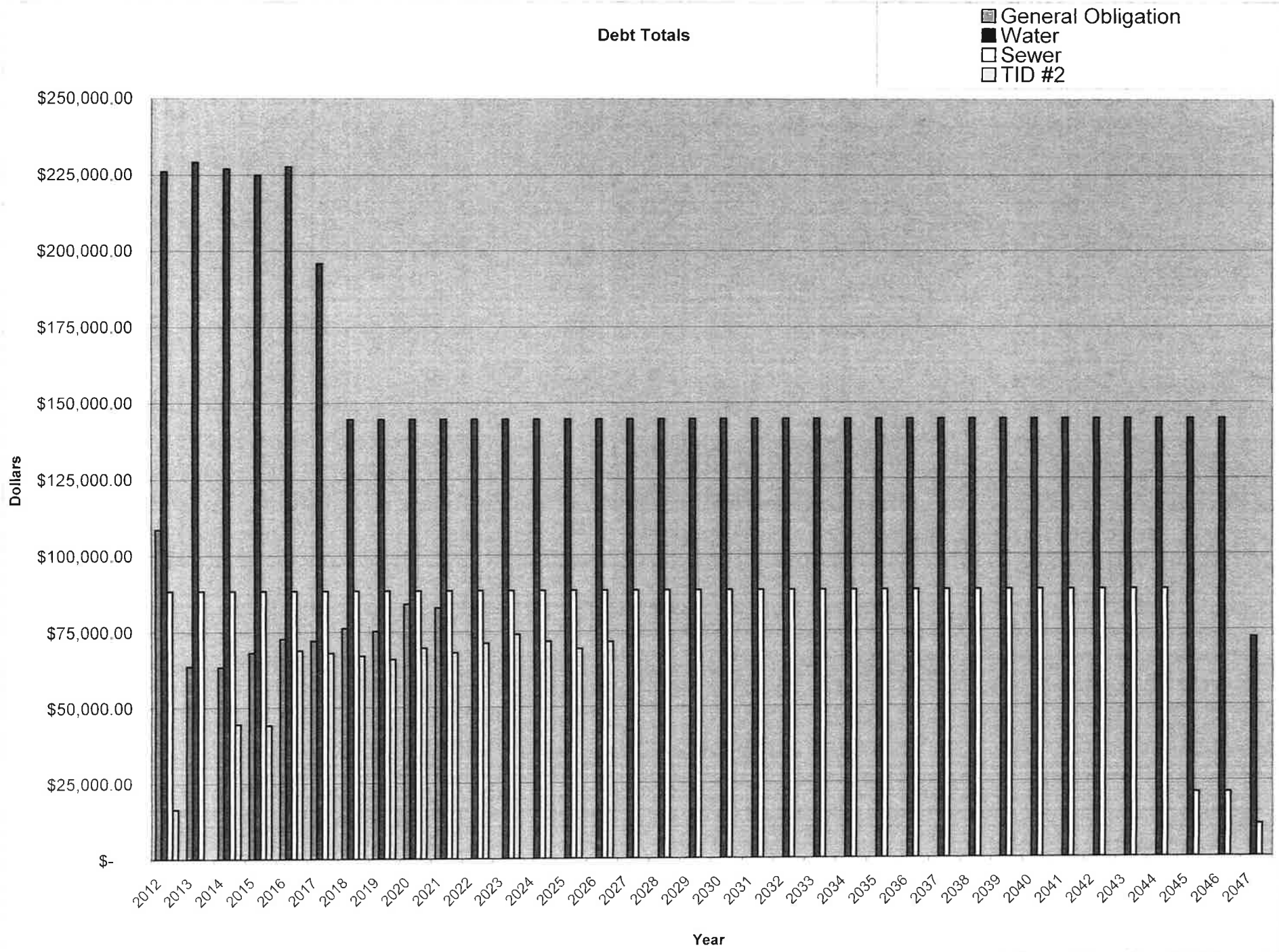
Account Number	Short Description	2013 Budget	2014 Projected
402-00-41120-000-000	TAX INCREMENTS	$0	($23,649)
402-00-49200-000-000	TRANSFER FROM GF	($55,444)	($27,650)

402-00-57000-000-000	CAPITAL OUTLAY		
402-00-5700-110-000	ADMIN SALARIES	$3,408	$3,075
402-00-5700-210-000	PROFESSIONAL SERVICES	$7,500	$4,000
402-00-5700-230-000	INFRASTRUCTURE	$0	$0
402-00-5700-610-000	PRINCIPAL PAYMENT	$25,000	$25,000
402-00-5700-620-000	INTEREST PAYMENT	$19,536	$19,224
402-00-5700-620-001	FAÇADE GRANT	$0	$0
		$55,444	$51,299
	Revenues vs Expenses	($55,444)	($27,650)

Account Number	Short Description	2013 Budget	2014 Projected
604-13-43520-000-000	PUBLIC SAFETY GRANT	$ -	$ -
604-13-46110-000-000	COPIES / RECORDS	$ -	$ -
604-13-46230-000-000	AMBULANCE FEES		
604-13-47300-000-000	AMBULANCE TOWN FEES	$ -	
604-13-48000-000-000	MISCELLANEOUS REVENUE		
604-13-48100-000-000	MISC REVENUE INTEREST	$ -	$ -
604-13-48500-000-000	MISC REVENUE DONATIONS		
604-13-48550-000-000	FUND RAISING		
604-13-49200-000-007	TRANSFER FROM LGIP AMB	$ -	$ -
604-13-49210-000-000	TRANSFER FROM GENERAL FUND	($11,300.00)	($11,000.00)
604-13-49610-000-000	FIRE DEPT REIMBURSE STANDBY	$ -	
		($11,300.00)	($11,000.00)

604-13-52300-110-000	AMBULANCE DIRECTOR SALARY	$ -	$ -
604-13-52300-120-000	AMBULANCE ON CALL PAY	$ -	$ -
604-13-52300-130-000	AMBULANCE RETIREMENT	$ -	$ -
604-13-52300-132-000	AMBULANCE CLOTHING	$ -	$ -
604-13-52300-140-000	AMBULANCE RUN PAY	$ -	$ -
604-13-52300-150-000	AMBULANCE SOCIAL SECURITY	$ -	$ -
604-13-52300-151-000	AMBULANCE UNEMPLOYMENT	$ -	$ -
604-13-52300-190-000	AMBULANCE TRAINING	$ -	$ -
604-13-52300-191-000	AMBULANCE CONFERENCES	$ -	$ -
604-13-52300-210-000	AMBULANCE AUDIT	$ -	$ -
604-13-52300-220-000	AMBULANCE UTILITIES	$ 2,000.00	$ 2,000.00
604-13-52300-290-000	AMBULANCE TELEPHONE	$ 150.00	$ 150.00
604-13-52300-292-000	AMBULANCE ONLINE EXPENSE	$ -	
604-13-52300-310-000	AMBULANCE OFFICE SUPPLIES	$ 50.00	$ 50.00
604-13-52300-311-000	AMBULANCE POSTAGE	$ -	
604-13-52300-330-000	AMBULANCE MILEAGE	$ -	
604-13-52300-340-000	AMBULANCE MEDICAL SUPPLIES	$ -	
604-13-52300-341-000	AMBULANCE MEDICAL EQUIP	$ -	
604-13-52300-351-000	AMBULANCE BUILD REP/MAINT	$ -	
604-13-52300-352-000	AMBULANCE VEHICLE REP/MAINT	$ -	
604-13-52300-370-000	AMBULANCE FUEL	$ -	
604-13-52300-390-000	AMBULANCE MISCELLANEOUS	$ 2,000.00	$ 2,000.00
604-13-52300-510-000	AMBULANCE INS PROP & VEH	$ -	
604-13-52300-511-000	AMBULANCE WORK COMP	$ -	
604-13-52300-541-352	AMBULANCE DEPRECIATION	$ -	
604-13-52300-812-000	AMBULANCE VEHICLE REPLACE	$ 6,800.00	$ 6,800.00
604-13-52300-900-000	AMBULANCE WRITE-OFF	$ -	$ -
604-13-52300-903-000	AMBULANCE TRANS TRUST FUND	$ -	$ -
		$11,000.00	$ 11,000.00
	Revenues vs Expenses	$300.00	$0.00

800-26-54910-110-000	CEMETERY SUPERINTENDANT SALARY		$0	$0	#DIV/0!
800-26-54910-140-000	CEMETERY SEXTON PAY		$1,500	$1,500	0%
800-26-54910-220-000	CEMETERY UTILITIES		$0	$0	#DIV/0!
800-26-54910-350-000	CEMETERY SUPPLIES & REPAIR		$500	$500	0%
800-26-54910-360-000	CEMETERY GRAVE STONE REPAIR		$0	$0	#DIV/0!
		TOTAL	**$2,000**	**$2,000**	0%


Debt Totals
General Obligation
Water
Sewer
TID #2
$250,000.00
$225,000.00
$200,000.00
$175,000.00
$150,000.00
$125,000.00
$100,000.00
$75,000.00
$50,000.00
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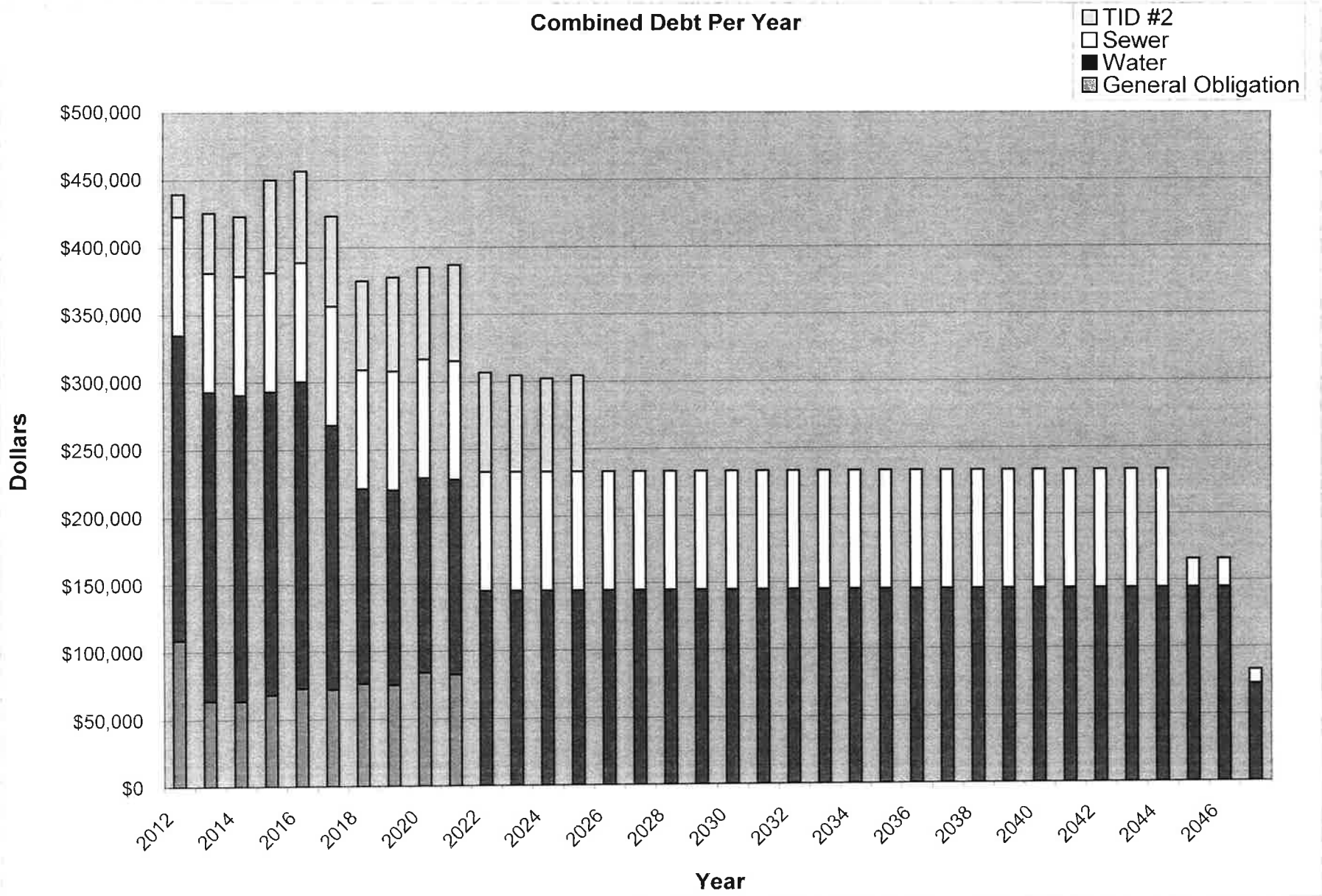
Year


Combined Debt Per Year
TID #2
Sewer
Water
General Obligation
Dollars
$500,000
$450,000
$400,000
$350,000
$300,000
$250,000
$200,000
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2012
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Year

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Robert Mosolf

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Patti Garro
Eric Koehn
Victor Magnus
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: **City Mayor, Common Council**

From: **Mary Lou Neubauer, City Administrator/Clerk/Treasurer**

Date: **December 3, 2013**

RE: **Sexton Position**

The Sexton position for the City has been vacant since the end of September. The position was advertised in the local paper 2 weeks and posted in several locations.

Gary Fenske has applied for the position. Gary presently is the Sexton at the Lutheran Church Cemetery and is also a part-time laborer in the Street Department.

Being Gary is only a part time worker for the City, the Sexton position would not interfere with his regular city duties, and the Outside Employment section of the Employee Manual does not apply to part time positions.

Being that Gary is familiar with cemetery duties and the community, it would be the recommendation to approve this hiring. Annual salary for the Sexton is $1500/year.