

**CITY OF PRINCETON
CITY COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, NOVEMBER 22, 2016
7:00 PM**

1. **CALL TO ORDER AND ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE.**
3. **APPROVAL OF AGENDA**
4. **APPEARANCES FROM THE PUBLIC (3 minute limit)**

5. **MAYOR'S REPORT**
6. **ADMINISTRATORS REPORT**
 - A. City Administrators Report – Current and upcoming activities
 - B. Budget Comparison

7. **CONSENT CALENDAR**
 - A. **Minutes for Approval**
 - 1) October 25, 2016 and November 9, 2016 City Council meetings

8. **OFFICER REPORTS**
 - A. Public Works Department Report (attached)
 - B. Police Department Report – Recent and upcoming activities
 - C. Library Report – Recent and upcoming activities (verbal)
 - D. Building Inspection Report (attached)
 - E. Zoning Administrator Report (attached)
 - F. Community Development Authority Report (minutes of last meeting attached)

9. **COMMUNICATIONS**

10. **NEW BUSINESS**
 - A. **2017 Budget Public Hearing and Adoption Resolution**
RECOMMENDATION: Hold public hearing on 2017 budget, establish tax levy, and adoption of Resolution 2016-11, action as appropriate
 - B. **Farmer Street Reconstruction Project**
RECOMMENDATION: Update on Farmer Street from Engineer, discussion on change orders and remaining items incomplete, action as appropriate.
 - C. **WWTP Permit and Ammonia Discharge**
RECOMMENDATION: Update to Council on work required to bring the Ammonia discharge levels into compliance for issuance of WWTP permit action if appropriate.
 - D. **Fire Station Modification Update**
RECOMMENDATION: Update to Council, action if appropriate.
 - E. **Ordinance #03-2016 relating to Parking Regulations on South Second Street (Hwy 23 south)**
RECOMMENDATION: Approval of Ordinance #03-2016 as presented.
 - F. **Police Union Contract 2016-2017**
RECOMMENDATION: Approval of Police Union Contract as presented and recommended by the Negotiating sub-committee. Areas of change are shown as highlighted in the attached agreement.
 - G. **Rip Rap Project – Heistand Park Project and Kayak Launch update**
RECOMMENDATION: Update on project moving forward, action as appropriate

H. Regulation of Firearms, Explosives, and Other Missiles Ordinance 11-2-1

RECOMMENDATION: Review changes proposed to the ordinance language. Discussion and action with final approval of any changes at December meeting.

11. MEETING SCHEDULE

RECOMMENDATION: December 27, 2016.

12. CLOSED SESSION

Pursuant to Wisconsin Statutes Section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Annual Review of Police Chief – Matt Bargaquist)

13. RECOVENE INTO OPEN SESSION and take formal action on any item from Closed Session discussions if appropriate.

14. ADJOURN

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

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CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: November 22, 2016
RE: Activity Report

Following you will find an overview of some of the areas I have been working on since my last Council report of October 25, 2016

- **Farmer Street.** Continuing to divide up costs for the remaining work between the funding sources. Additional details will be provided during the discussion on this agenda item.
- **Ammonia Study.** The design has been proposed by MSA and forwarded to the DNR for approval and ability to proceed. Additional details will be provided during the discussion on this agenda item
- **Finalizing the budget document and carry over list.**
- **Election took place – results on attached sheet.**
- **Hiestand Park project – sorting through the details, funding options, time table for implementation.** Additional details will be provided during the discussion on this agenda item.
- **Fire Station repairs coordinating with DPW staff on getting contractors to provide bids for remodeling.** Additional details will be provided during the discussion on this agenda item.
- **Ordinance violations.** Follow-up with several letters and inspection on properties. Additional details are in the zoning report attached.
- **Police Union Contract.** Generated changes to contract per committee recommendations. Calculating hours back to 1/1 for back pay for officers.
- **Had a Treasurers meeting in Green Lake in preparation of tax bills/collection**

Upcoming:

- Nov. 22nd Court hearing on vandalism on Water Street 4 p.m.
Nov. 28th Preliminary meeting with Auditor for end of year
Dec. 7th CDA meeting 6 p.m.
Dec. 16th GLEDC meeting 8:30 a.m.

Election Night Call-In Return Sheet

Municipality: City of Princeton

Total Number of Outstanding Absentee Ballots 1

Total Number of Outstanding Provisional Ballots 0

TOTAL # OF VOTERS 608

Name & Phone # of person submitting results Mary Neubauer 290-2645 (Highest # on poll list)

PLEASE REMEMBER TO CALL, FAX, OR SCAN AND E-MAIL (USING THIS FORM) YOUR RESULTS INTO THE COUNTY CLERK'S OFFICE AS SOON AS POSSIBLE.

Please do not leave results on answering machine.

PRESIDENT OF THE UNITED STATES

	EAGLE	EDGE	TOTAL
Donald J. Trump/Michael R. Pence	239	144	383
Hillary Clinton/Tim Kaine	118	63	181
Darrell L. Castle/Scott N. Bradley	1	0	1
Gary Johnson/Bill Weld	11	7	18
Jill Stein/Ajamu Baraka	4	5	9
Monica Moorehead/Lamont Lilly	1		1
Rocky Roque De La Fuente/Michael Steinberg	1		1
Cherunda Fox/Roger Kushner			
Michael A. Maturen/Juan A. Munoz			
Marshall Schoenke/ James Creighton Mitchell, Jr.			
Evan McMullin/Nathan Johnson			
SCATTERING	5	1	6

UNITED STATES SENATOR

Ron Johnson	235	133	368
Russ Feingold	125	74	199
Phillip N. Anderson	18	10	28
SCATTERING		1	1

REPRESENTATIVE IN CONGRESS DISTRICT 6

Glenn Grothman	220	126	346
Sarah Lloyd	115	69	184
Jeff Dahlke	27	15	42
SCATTERING			

STATE SENATOR DISTRICT 14

Luther S. Olsen	224	137	361
Brian Smith	143	77	220
SCATTERING			

REPRESENTATIVE TO THE ASSEMBLY DISTRICT 41

Joan Ballweg	254	151	405
Bradley Pearson	91	53	144
SCATTERING	1	1	2

GREEN LAKE COUNTY DISTRICT ATTORNEY

Andrew Christenson	299	186	485
SCATTERING	2	1	3

Green Lake County Clerk

Elizabeth Liz Otto	315	190	505
SCATTERING	2	1	3

Green Lake County Treasurer

Amanda R. Toney	304	192	496
SCATTERING	2	1	3

Green Lake County Register of Deeds

Sarah Guenther	311	191	502
SCATTERING	1	1	2

CITY OF PRINCETON
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, OCTOBER 25, 2016
7:00 PM

1. **CALL TO ORDER AND ROLL CALL.** Mayor Wielgosh called the meeting to order at 7:00 pm. In attendance were Alderpersons Kallas, Garro, Roehl, Bednarek, and Ernest, Administrator Neubauer, Mayor Wielgosh, and Attorney Sondalle. Absent was Alderperson Kallenbach.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPROVAL OF AGENDA** Bednarek motioned to Approve the Agenda, seconded by Garro. Carried 5-0.
4. **APPEARANCES FROM THE PUBLIC (3 minute limit)** Nothing at this time.
5. **MAYOR'S REPORT** Tank Technology has their 25th Anniversary Open House on 11/4/2016. Mayor Wielgosh thought the Council, if they could, should attend and show support.
6. **ADMINISTRATORS REPORT**
 - A. **City Administrators Report – Current and upcoming activities** Current and upcoming activities include: Farmer Street is almost complete, a few things will be completed in Spring 2017, working on the Ammonia Study for the WWTP, finalizing 2017 Budget, discussion on upcoming Audit in 2017, and Voter Registration and Absentee Ballots for 11/8/2016 Election.
 - B. **Budget Comparison** This was in Council Packets.
7. **CONSENT CALENDAR**
 - A. **Minutes for Approval**
 - 1) **September 27, 2016 and October 11, 2016 Regular City Council meeting** Garro motioned to approve the 9/27/2016 and 10/11/2016 Council Meeting minutes, seconded by Bednarek. Carried 5-0
 - B. **Operator's License – Sally A. Spoentgen (new)** Bednarek motioned to approve the Operator's License as listed pending positive background check from Police Chief and no outstanding bills owed to the City of Princeton, seconded by Garro. Carried 5-0.
8. **OFFICER REPORTS**
 - A. **Public Works Department Report** A written report was given to the Council. Also, the Public Works Dept. will be addressing the deep manholes on the Highway that was repaired by the County with State Money.
 - B. **Police Department Report – Recent and upcoming activities (provided at meeting)** Nothing at this time.
 - C. **Library Report – Recent and upcoming activities (provided at meeting)** Director Sommersmith gave an update on Library Activities.
 - D. **Building Inspection Report** Nothing at this time.
 - E. **Zoning Administrator Report (attached)** A report was in the Council Packets.
 - F. **Community Development Authority Report (minutes of last meeting attached)** Minutes were in the Council Packets and the next meeting is 10/26/2016.
9. **COMMUNICATIONS** Alderperson Garro had two (2) complaints-413 W Main St had a complaint of dog feces in his yard and surrounding yards, and the yard at 313 N Howard St. Alderperson Garro and Ernest had complaints about the yard at 471 N Fulton Street. Cheryle Nickel stated there would be a Meat Raffle at BeerBelly's on 10/29/2016-benefitting the Cemetery Restoration, and the Flea Market Food Booth for the Cemetery Restoration made \$856.00.
10. **NEW BUSINESS**
 - A. **Farmer Street Reconstruction Project**
RECOMMENDATION: Update on Farmer Street, action as appropriate. Administrator Neubauer gave the update, there is a punch list of items that still need to be addressed.
 - B. **DOT Parking Study - recommendations for adjustments to parking**

RECOMMENDATION: Review documents provided by DOT for adjustment on no parking areas on Hwy 23. Action as appropriate. After a discussion and consensus by the Council an Ordinance on the parking will be on the next Council Agenda in November.

C. Resolution #2016-10 Relating to Cancellation of Outstanding Checks

RECOMMENDATION: Approve Resolution relating to writing off uncashed checks Bednarek motioned to approve Resolution #2016-10-A Resolution Relating to Cancellation Of Outstanding Checks, seconded by Roehl. Carried 5-0.

D. Garbage Cart Policy Update

RECOMMENDATION: Review staff report on policies on garbage cart placement and issuance of carts. Action if appropriate Administrator gave an update on the Garbage Cart Policy and the City Staff will be addressing a policy for Sale of Properties where carts were issued to the property and they are taken and new owners have no carts.

E. Rip Rap Project – Heistand Park Project

RECOMMENDATION: Update on project and review proposals for rip rap and park development project, action as appropriate Kallas motioned to award the Rip Rap Project in Hiestand Park to Washkovick Inc, seconded by Bednarek. Carried 5-0. Discussion will continue on the Handicapped Kayak Launch.

F. Budget Presentation:

RECOMMENDATION: Overview of 2017 Budget and scheduling of public hearing for the November 22 City Council meeting. Roehl motioned to schedule the Public Hearing for the 2017 Budget on 11/22/2016, seconded by Garro. Carried 5-0.

11. MEETING SCHEDULE

RECOMMENDATION: November 22, 2016 Regular meeting with budget public hearing. Next Council Meeting will be 11/22/2016 with the 2017 Budget Public Hearing.

12. CLOSED SESSION

Pursuant to Wisconsin Statutes Section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Annual Review of City Administrator-Mary Lou Neubauer) Bednarek motioned to go into Closed Session pursuant to WI State Statute 19.85 (1)©: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Annual Review of City Administrator-Mary Lou Neubauer, seconded by Ernest. Roll Call Vote Taken and carried 5-0.

13. RECOVENE INTO OPEN SESSION and take formal action on any item from Closed Session discussions if appropriate. A motion was made by Garro, 2nd by Ernest to go into Open Session, roll call vote taken on the motion and carried 5-0 Motion carried. Garro then made the motion, 2nd by Kallas to keep the Administrators wage the same for 2017. A roll call vote was taken with 5 Ayes 0 Nays 1 Absent Motion carried.

14. ADJOURN Meeting was adjourned on a motion by Bednarek, 2nd by Ernest. 5 Ayes 0 Nays 1 Absent Motion carried. Meeting adjourned at 8:30 p.m.

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CITY OF PRINCETON
SPECIAL COMMON COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
WEDNESDAY NOVEMBER 9TH, 2016
6:00 PM

1. **CALL TO ORDER AND ROLL CALL.** Meeting was called to order at 6 p.m. by Mayor Wielgosh. In attendance was Dan Kallas, Patti Garro, Dave Bednarek, Mary Ernest, Jasper Kallenbach, and Lara Roehl arrived late. Also in attendance were Attorney Dan Sondalle & Administrator Mary Lou Neubauer
2. **PLEDGE OF ALLEGIANCE** was recited.
3. **APPROVAL OF AGENDA** The agenda was approved on a motion by Bednarek, 2nd by Ernest. 5 Ayes 0 Nays 1 Absent Motion carried.
4. **APPEARANCES FROM THE PUBLIC.** Ernie Pulvermacher, Allen Weckwerth, & Dan Kuglin were in the audience for the agenda item.
5. **FIRE DEPARTMENT INSPECTION REPORT**

RECOMMENDATION: Review of DSPS inspection letter of 10/19/2016 noting items needing corrective action and potential cost involved, directive and action on remaining items for completion.

Discussion on the DSPS re-inspection letter began with the Mayor stating there are 2 items which remain to be dealt with - getting the air hoses and electrical cords off the floor. Sondalle said the item pertaining to the store room appears to be taken care of. The hoses & cords are being discussed tonight, and the remaining items are for the Fire Department to complete. He asked Pulvermacher if the other items are being worked on to which Pulvermacher replied he was addressing them. Sondalle asked if the Fire Association was aware of the re-inspection and the requirement for compliance and Pulvermacher said he has been in contact with the Association members and also DSPS regarding progress and compliance. Ernest stated if the City Council chooses to do the work it is one thing, however it is her opinion that the City is not responsible or required to do this work. Wielgosh responded that the City is renting this building as a Fire Station and any items which are installed would stay with the building, so if the Fire Department ever vacated the building, this equipment would be a selling point for the next tenant. Presently there isn't a lease/contract for the use of the building which would lay out who the responsible party is for items such as this. However right now we have an inspection report which states corrective action is needed and it needs to get settled. Pulvermacher stated the items need to be installed correctly and in the right location based on their use. He was then asked if he had a design/layout, to which he responded he did not have one put together. Ernest again stated we may choose to move ahead on this project rather than being required to remedy the situation. Kallenbach asked if this electrical quote was final and Wielgosh responded that it is an estimate for discussion purposes. Wielgosh then mentioned the possibility of fines imposed by DSPS if the work is not completed, to which Garro provided that there was not supposed to be an inspection performed in the first place per the direction at the Fire Association meeting. Because the direction of the Association wasn't followed, there now is the possibility of fines if items are not corrected. Kallenbach mentioned that the correction of the electrical cord issue could be handled in a couple different ways and the electrical contractor may provide some other options. Wielgosh asked Allen Weckwerth if this action could help with the relations within the Fire Association to which Allen responded he thought so. Ernest asked the value of the work done by the city employees for installing the air hoses which it was anticipated it would probably be a full day of time spent by at least 2 DPW staff. Attorney Sondalle reiterated that he is concerned about all of the violations on the letter and if they aren't done by the next inspection date, there could be fines for each item. Roehl arrived at the meeting. Kallenbach stated the electrical should go out for bid, to which Alderpersons stated they would provide names of electricians to contact. The intent of the bid provided was to generate a ball-park estimate for discussion purposes. As Pulvermacher

stated, there should be a plan (design) put together prior to a contractor providing a bid for the work. He was asked when he could provide a layout design, to which he responded by the end of the week. Electrical contractors will then be contacted to provide a quote.

Bednarek then made the motion for the City crew to obtain and install the air hose assemblies and install them at a location provided by the Fire Chief; and to bid out the electrical work required per the specs which are to be provided by the Fire Chief by end of the week and to accept the lowest bid presented once received. It is preferred that at least 3 bids be obtained. Also that the City confirm with DSPS that being we are working on a remedy to the problem there won't be the imposition of fines. Also that these improvements are to stay with the building should the Fire Department ever vacate the premises. 2nd by Garro. A roll call vote was taken with 5 Ayes 1 Nay (Kallenbach) 0 Absent. Motion carried.

Sondalle then mentioned that it is important that all the Fire District be informed of the activities proposed and completed as the process and potential fines would affect all the municipalities in the district. Pulvermacher stated the citations could be as much as \$100/day and be retroactive back to August. Kuglin stated at the last inspection it was stated DSPS was looking for progress to be made.

6. **ADJOURN** Meeting adjourned at 6:30 p.m. on a motion by Garro, 2nd by Bednarek. 6 Ayes 0 Nays 0 Absent Motion carried.

Mary Lou Neubauer
City Clerk

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Council Report for the month of November 22,2016

We're still mowing grass, picking up leaves. The manholes on the hwy. have been raised, It took time to receive the risers and we will be ordering more and some rubberized covers. We started cutting down trees. Mitch sent out sidewalk letters for next year. A new storm door was put on the ems house. Looking into prices for air lines for the fire station that we will be putting in. Just had new tires put on the bucket truck. We should have all decorations up by Thanksgiving.

PERMIT LOG
 Permits for C. Princeton
 (Municipality)

20 16

Date	Permit #	Owner	Project Address	Type of Job	Contractor
6/2/16	1-16-685D	Thomas + Michelle Otto	102 W Main St	Garage Addition	Owner
6/7/16	2-16-6	Eric Reetz	316 S. Howard	Reroof	Goody's Roofing
6/16/16	3-16-6B	Cynthia Johnston	234 N 3rd St	Necessary Structure	Blecker + Sons
6/27/16	4-16-6B	Bill Lindfors	325 N. Clinton St.	Garage	owner
7/5/16	5-16-7B	Kenneth T. Glets	220 Wisconsin St	Shed	Country Builders
7/26/16	6-16-7BBA	Duke McCurdy	1120 Pearl Dr.	NSFD	Future Construction
9/12/16	7-16-9B	Phil Fernald	1002 W. 7th St	Garage	owner
9/16/16	8-16-9Z	National Bank	705 W. Water St	Sign	Able Signs
9/14/16	9-16-9B	St. Johns	226 S. Clinton St	Alteration	Moore Construction
9/22/16	10-16-9B	Matthews Burgumwest	300 Sunnycreeks Ct	Alteration	Michael Sine
10/15/16	11-16-10	Randy Sheerball	646 W. Water St	Reroof	owner

CITY OF PRINCETON

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Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: November 22, 2016
RE: Zoning Report

Ordinance violations status report:

11/14 117 N First St. Inquiry on lack of building permit, follow-up with Building Inspector who was not aware of a building project, letter sent to owner 11/16 notifying of permit requirement.

11/10 103 S. Farmer St. Inquiry on oversized vehicles parking on the street, informed PD of the applicable municipal code on parking, sent letter to owner 11/16 notifying of parking regulations.

11/7 S. Farmer Street resident complaint on neighbor was depositing leaves on their property, contacted the PD to make contact with violator, contact was not made, follow-up letter to violator on 11/11 of the ordinance violation should it continue to happen

11/2 Complaint received regarding dogs running at large, forwarded to PD with response back if complaints come in, staff to contact GLSO dispatch to call out officer to location

10/17 107 S Second St. Packet of information turned over to City Attorney with Attorney's office sending compliance notice on 10/17 to owner

10/17 439 W Water St. Packet of information turned over to City Attorney with Attorney's office sending compliance notice on 10/17 to owner. Also pending response from Fire Chief who indicated would like to be part of compliance of property, Fire Chief contacted on 10/26 to provide available times to discuss situation with no response to date.

10/26 307 Tassler St. Building hazard violation. Status update requested of PD and stipulations for compliance. No response from initial forward on 6/14/2016.

10/26 3 downtown building owners notified ordinance requiring garbage carts not be stored on the sidewalk, 2 have complied as of 11/17/2016. Property owner of the remaining business doesn't know where he can put the carts – suggestions offered when we spoke.

10/26/2016 226 W Water Street report of tires remaining on property after tenant vacated. Letter sent to owner, appears to be taken care of.

10/26/2016 117 Howard Street, portion of car parts in driveway – now under tarp by garage. Ordinance violation needs to be discussed with PD as an enforceable item or not.

10/26/2016 223 N Howard, clean-up areas in front of garage. Homeowner has made progress in clean-up, most of items noted on 10/26 have been removed. This is the second time clean-up has been requested and monitored. If continues I would suggest an outright citation be issued being they were already notified of clean-up twice already

10/26/2016 313 N Howard Street, gave homeowner a check list of items to take care of, all are not done, meeting with the homeowner prior to the Council meeting and if lack of compliance going to City Attorney for enforcement contact.

10/26/2016 302 S Fulton Street, many of items noted in previous letter of 8/25 have been taken care of, accumulation of items still plentiful in back yard. Ordinance violation needs to be discussed with PD as an enforceable item or not.

10/26 327 River Road, letter sent to homeowner about items being hauled and dumped in back of property, came in office 11/10 that items would be taken care of and disposed of properly.

CITY OF PRINCETON
COMMUNITY DEVELOPMENT CORPORATION
WEDNESDAY, OCTOBER 26, 2016
6:00 p.m.
CITY COUNCIL CHAMBERS

1. **Call to Order and Roll Call.** Meeting was called to order by Vickie Wielgosh with Betsy Ladwig, Mary Lind, Matt Schneider, and Matt Greget present.
2. **Pledge of Allegiance** was cited.
3. **Approval of Agenda and Approval of Minutes:** Approval of the Agenda and the Minute from 9/28/2016 were approved on a motion by Matt Schneider, 2nd by Mary Lind. 4 Ayes 0 Nays Motion carried.
4. **Update on Group projects**

The first item for discussion was the ability to recruit new board members and/or sub-committee members. Matt Schneider had spoken with Natasha Hilke who expressed an interest. Further discussion included others who expressed an interest LeAnn Holland, Chad Wagner, and Brian Lichtenberg. It was stated the actual CDA members had to reside in the city limits but sub-committee members could definitely come from the surrounding community. Those sub-committees could work on projects, provide input, and be a vital part of the organization.

Projects included some background information provided by Matt Schneider. Matt had spoken with a company from Verona who had done all size pads. Working in various communities the company indicated they would make themselves available for a presentation. Discussion continued on how to continue. A presentation to the Council? Various Groups? Fund raising campaign? Design/layout? Location? All the items were important and a project description can be put together which Board members agreed would be good to present to various committees throughout the community for their input. A newspaper article will also be important to get the ball rolling.

Also mentioned was a skate park which may have some more information forthcoming as well.

The design team project received the buy-in from the Chamber and will be a fall 2017 project. CDA members will be asked to participate in that project

The Historic Walking tour update was provided. A couple new people are on board which will help speed things up. The goal is all plaques to be done by April, a walking tour brochure with information generated, website completed and useable.

5. **Next Meeting Date** The next meeting will be Wednesday, December 7th at 6:00 p.m.
6. **Adjourned** at 7:30 p.m. on a motion by Betsy, 2nd by Mary. Motion carried.

MISSION STATEMENT

“The goal of the Princeton Community Development Authority is to focus on enhancing the quality of life through economic and community growth”

RESOLUTION #2016-11
ADOPT THE 2017 ANNUAL BUDGET AND ESTABLISH
THE PROPERTY TAX LEVY FOR THE CITY OF PRINCETON

WHEREAS, the City Administrator has prepared an Annual Budget for the 2017 fiscal year in accordance with the requirements of Charter Ordinance 2004-16, Section 2-3-4.01(b)(9); and

WHEREAS, there are funds in the amount of \$77,798.00 which are identified as carryover from the 2016 budget and are noted on Attachment "A"; and

WHEREAS, the Public Utility budgets for Water, Sewer, and Electric are also attached as Exhibit "B" and are included for the Common Council approval; and

WHEREAS, the Common Council has reviewed the proposed revenues from all sources and the proposed expenditures for all purposes and has directed that the proposed budget be adjusted accordingly; and

WHEREAS, a public hearing on the Annual Budget was held on November 22, 2016 after due and proper notice of said hearing having been given in accordance with the provisions of Section 65.90, Wisconsin Statutes; and

WHEREAS, it is necessary to levy a property tax in the amount of \$579,043.00 to fund the expenses of City government as contained in the 2017 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Princeton, Wisconsin as follows:

1. That the 2017 Annual Budget, a summary of which is attached hereto and made a part hereof, and is hereby approved.
2. That the property tax is hereby levied and be placed upon the 2016 tax roll as follows: General Fund \$579,043.00.
3. That the City Administrator is hereby authorized to delete or create expenditure accounts and to reduce or increase the amounts reflected in the Annual Budget for such expenditure accounts through the transfer of funds between expenditure accounts within the various Departments within the General Fund, provided that the authorized expenditure limit of the General Fund, exclusive of any contingency appropriation, is not exceeded and the 2017 annual budget is not increased.

PASSED, ADOPTED and APPROVED by the Common Council of the City of Princeton, this 22nd day of November 2016.

AYES

NAYS

ABSENT

LEONARD WIELGOSH, Mayor
City of Princeton

RE: Budget Resolution 2017

ATTEST: MARY LOU NEUBAUER
City Administrator/Clerk/Treasurer

APPROVED AS TO FORM

DANIEL D. SONDALLE
City Attorney

ATTACHMENT "A"

Ambulance Vehicle Replacement **604-13-52300-812-000** **\$4,600.00**

2016 budget has a carry over for the purchase of future ambulance.

2015 budget also had \$4600 designated for the replacement unit.

2014 budget also had \$6800 designated for the replacement unit.

2013 budget also had \$6800 designated for the replacement unit.

Balance in designated reserve through end of year 2016 is \$22,800.

Street Maintenance Vehicle Replacement **100-18-53311-812-000** **\$40,000.00**

2016 budget has a carry over for the purchase of a replacement vehicle.

2015 budget had \$40,000 designated for the replacement vehicle.

2014 budget had \$40,000 designated for the replacement vehicle.

Balance in designated reserve through end of year 2016 is \$120,000 & the vehicle will be bid in 2017.

Parks Playground Equipment **100-25-55200-341-002** **\$1,000.00**

2016 budget has a carry over for a purchase of a larger piece of playground equipment.

2015 budget had \$1066 designated for the playground equipment

2014 budget had \$1075 designated for the playground equipment.

Balance in designated reserve through end of year 2016 is \$3141.

Police Squad Replacement **100-11-52100-812-000** **\$13,000.00**

2016 budget has a carry over for the squad car replacement.

2015 budget had \$13,000 designated for the squad car replacement.

Balance in designated reserve through end of year 2016 is \$26,000.

Emergency Government Equipment **100-14-52500-812-000** **\$4,000.00**

2016 budget has a carry over for the replacement of the emergency siren.

2015 budget had \$4000 designated for the emergency siren.

Balance in designated reserve through end of year 2016 is \$8,000.

Fire Truck Vehicle Replacement **100-12-5220-812-000** **\$5,698.00**

2016 budget has a carry over for the replacement of a fire truck.

2015 budget had \$5428 designated for the fire truck replacement (last fire truck was paid off in 2014).

Balance in designated reserve through end of year 2016 is \$11,126.

**NOTICE OF BUDGET PUBLIC HEARING
CITY OF PRINCETON - NOVEMBER 22, 2016**

Notice is hereby given that on Tuesday, November 22, 2016 at 7:00 p.m. in the City Hall Council Chambers located at 431 W. Main Street, Princeton WI, a public hearing regarding the City's 2017 proposed budget will be held. Notice is also given that the proposed budget has been prepared and copies will be available for public inspection in the Office of the City Clerk 531 S. Fulton Street, Princeton WI during regular office hours.

The following is a summary of the proposed 2017 Budget:

	2015 Budget	2016 Budget	2017 Budget	% Change
Revenues				
Property Taxes	\$565,543.00	\$ 574,762.00	\$ 579,043.00	0.74%
Other Taxes	\$147,421.00	\$ 142,396.00	\$ 149,732.00	5.15%
Special Assessments	\$3,500.00	\$ 5,000.00	\$ 5,000.00	0.00%
Intergovernmental Revenues	\$549,085.00	\$ 539,364.00	\$ 533,925.00	-1.01%
Licenses & Permits	\$16,825.00	\$ 17,725.00	\$ 18,430.00	3.98%
Fines, Forfeitures, & Penalties	\$10,500.00	\$ 10,500.00	\$ 9,500.00	-9.52%
Public Charges for Services	\$19,050.00	\$ 20,500.00	\$ 19,500.00	-4.88%
Intergovernmental Charges	\$1,000.00	\$ 2,000.00	\$ 2,000.00	0%
Miscellaneous Revenues	\$13,240.00	\$ 13,968.00	\$ 14,550.00	4.17%
Other Financing Sources				
Total General Fund Revenue	\$1,326,164.00	\$ 1,326,215.00	\$ 1,331,680.00	0.41%
Total Rev. & Cash Applied	\$1,326,164.00	\$1,326,215.00	\$1,331,680.00	0.41%

Expenditures

General Government	\$ 184,675.44	\$ 171,062.00	\$ 164,718.00	-3.71%
Public Safety	\$ 532,305.56	\$ 544,919.00	\$ 549,016.00	0.75%
Public Works	\$ 341,070.00	\$ 368,481.00	\$ 363,151.00	-1.45%
Health & Human Services	\$ -	\$ -	\$ -	
Culture, Rec, & Education	\$ 26,000.00	\$ 20,000.00	\$ 23,500.00	17.50%
Conservation & Development	\$ 7,850.00	\$ 9,850.00	\$ 10,850.00	10.15%
Capital	\$ -	\$ -	\$ -	0.00%
Debt Service	\$ 68,007.00	\$ 72,614.00	\$ 71,989.00	0.86%
Transfers Out	\$ 166,256.00	\$ 139,289.00	\$ 148,456.00	6.58%
Total General Fund Expenditures	\$ 1,326,164.00	\$ 1,326,215.00	\$ 1,331,680.00	0.41%
Cash-Flow/Fund Balance Difference	\$0.00	\$0.00	\$0.00	\$0.00

Equalized Value \$ 52,318,200.00 \$ 51,464,100.00

ESTIMATED

Fund Balances	12/31/2015	12/31/2016
General Fund	\$ 851,105.00	\$ 875,000.00
Debt Service	\$ 1,004,066.00	\$ 893,700.00
Restricted & Unrestricted Reserve	\$ 245,209.00	\$ 179,637.00

Publish November 3, 2016

CITY OF PRINCETON

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Mary Lou Neubauer

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: November 22, 2016
RE: Farmer Street Project

Attached is the project cost breakdown to-date, and the two change orders for work done by Kopplin & Kinas. Both of these change orders were discussed in August and approved at that time (in concept) but formal approval is requested at this meeting. These change orders include placing insulation over the shallow sewer service on the far south end of the project, the extension of water to the side streets with fire hydrants, and quantity adjustments.

There also is a problem at the South Street intersection which needs to be addressed by the Engineer/Contractor. It is staff's stand point that the cost to the remedy of the hump in the road is responsibility of the engineer/contractor to remedy the situation with no additional cost to the City.

Change Order No. 1

Date of Issuance: October 27, 2016 Effective Date: October 27, 2016

Project: South Farmer Street Improvements	Owner: City of Princeton	Owner's Contract No.:
Contract: City of Princeton – South Farmer Street Improvements		Date of Contract: February 25, 2016
Contractor: Kopplin & Kinas Co., Inc.		Engineer's Project No.: 08062007

The Contract Documents are modified as follows upon execution of this Change Order:

Description:
Install insulation for frost protection purposes over shallow sanitary sewer extension south of South Street.

Attachments (list documents supporting change):
Work Change Directive No. 1

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
---------------------------	---------------------------

Original Contract Price: <u>\$1,002,413.75</u>	Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): _____ Ready for final payment (days or date): _____
---	--

[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>0</u> <u>\$0.00</u>	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____ Substantial completion (days): _____ Ready for final payment (days): _____
--	--

Contract Price prior to this Change Order: <u>\$1,002,413.75</u>	Contract Times prior to this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
---	---

Increase of this Change Order: <u>\$2,764.80</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
---	--

Contract Price incorporating this Change Order: <u>\$1,005,178.55</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
--	--

RECOMMENDED
By: [Signature]
Engineer (Authorized Signature)
Date: 10/27/16
Approved by Funding Agency (if applicable): _____

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: Michael Myers
Contractor (Authorized Signature)
Date: 10/27/16
Date: _____

Change Order No. 2

Date of Issuance: October 27, 2016 Effective Date: October 27, 2016

Project: South Farmer Street Improvements	Owner: City of Princeton	Owner's Contract No.:
Contract: City of Princeton – South Farmer Street Improvements		Date of Contract: February 25, 2016
Contractor: Kopplin & Kinas Co., Inc.		Engineer's Project No.:

The Contract Documents are modified as follows upon execution of this Change Order:
Description:

Adjust bid quantities to reflect actual installed quantities.

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$1,002,413.75</u>	Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> <u>\$2,764.80</u>	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____ Substantial completion (days): _____ Ready for final payment (days): _____
Contract Price prior to this Change Order: <u>\$1,005,178.55</u>	Contract Times prior to this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Increase of this Change Order: <u>\$68,819.09</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Contract Price incorporating this Change Order: <u>\$1,073,997.64</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): _____ Ready for final payment (days or date): _____

RECOMMENDED:
By: [Signature]
Engineer (Authorized Signature)
Date: 10/27/16
Approved by Funding Agency (if applicable):

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: Michael Myers / km
Contractor (Authorized Signature)
Date: 10/27/16
Date: _____

Construction Contract Award**\$1,002,413.75****Change Order #1****\$2,764.80**

To insulate for frost protection
over shallow sanitary sewer
south of South Street

Change Order #2**\$68,819.09**

Quantity Changes to extend the
water stubs on the side streets
discussed on 8/23/2016 also
general quantity adjustments for
project

Revised FINAL Contract Amount**\$1,073,997.64****PAYMENTS**

#1	\$91,590.81
#2	\$110,785.91
#3	\$123,064.43
#4	\$437,770.89
#5	\$226,671.54

Total Paid to date 11/16/2016**\$989,883.58****Balance Remaining to be Paid****\$84,114.06**

to Contractor (including Change Orders)

FARMER STREET PROJECT COST BREAKDOWN

Kopplin & Kinas Paid to Date	\$	989,883.58
Kopplin & Kinas Change Orders Proposed - Unpaid	\$	71,583.89
Kopplin & Kinas Unpaid Retainage	\$	12,530.17
TOTAL PROJECT CONSTRUCTION	\$	1,073,997.64

MSA billings paid through 11/10/2015 - 10/6/2016 \$ 159,282.81

*There are some additional MSA bills outstanding

TOTAL CONSTRUCTION & ENGINEERING (to date) \$ 1,233,280.45

CDBG & Safe Drinking Water Grants Received \$ 813,175.00

CDBG Grant outstanding until project is complete \$ 25,000.00

TOTAL GRANTS RECEIVED \$ 838,175.00

NET FARMER STREET PROJECT COST TO CITY \$ 395,105.45

Safe Drinking Water Loan to date \$ 137,251.22

Clean Water Fund Loan to date \$ 169,888.41

**Additional Draw Request to be submitted to DNR for change orders

NET PAID BY CITY FUNDS (from city budget) \$ 87,965.82

**Based on final draw to DNR this net owed by city will be lowered

11/16/2016

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: November 22, 2016
RE: WWTP Permit - Ammonia Discharge

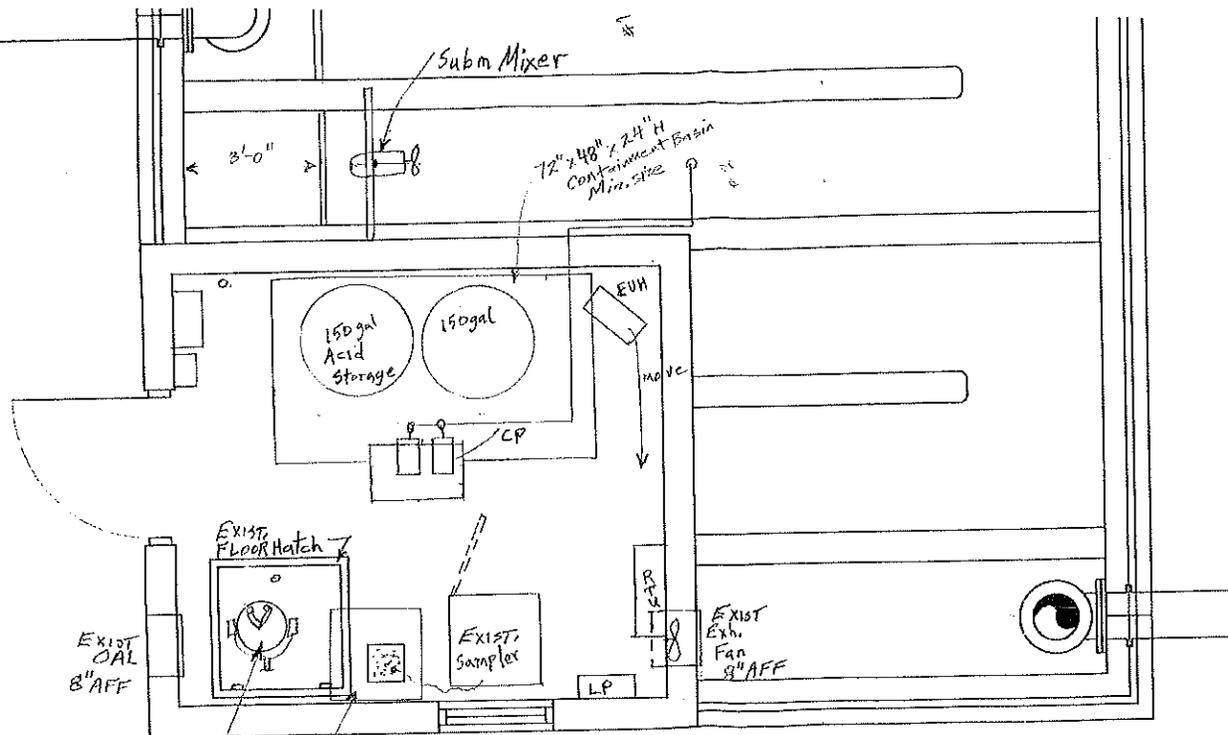
The design work and chemical calculations to satisfy the DNR WWTP Permit for Ammonia discharge limits at the WWTP has been calculated by MSA.

A preliminary layout and analysis of the data has been determined by MSA analyzing data from 2011-2015. If all stays consistent with current levels, we will need to add chemical approximately 5-6 months per year as the other months have met the required limits.

In order to fit the equipment in the existing building some of the existing equipment (which has never been used) would be removed. There will be a tank filled with the chemical installed, which typically would be filled once a month, however in big demand months could be filled as many as three times with the chemical.

This plan is being submitted to the DNR for approval and we will then go out for bid.

Per the DNR, their timeframe is to gather information as soon as the equipment is operational (anticipated by end of April), gather data and issue our WWTP by 6/30/2017.



Eye Wash Pressure Tank

Wall mounted Eye Wash 48" AFF



SAMPLER/ METERING BUILDING PLAN



1/2" = 1'-0" (22x34)
 1/4" = 1'-0" (11x17)

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: November 22, 2016
RE: Fire Station Update

Attached please find the specifications provided by Ernie for alterations to the Fire Station. There were several electricians contacted to provide a bid, Ripon Electric, Modrow Electric, Hoehne Electric, KW Electric, Schmude Electric and Pulvermacher. At the time of agenda preparation bids were not received as of yet.

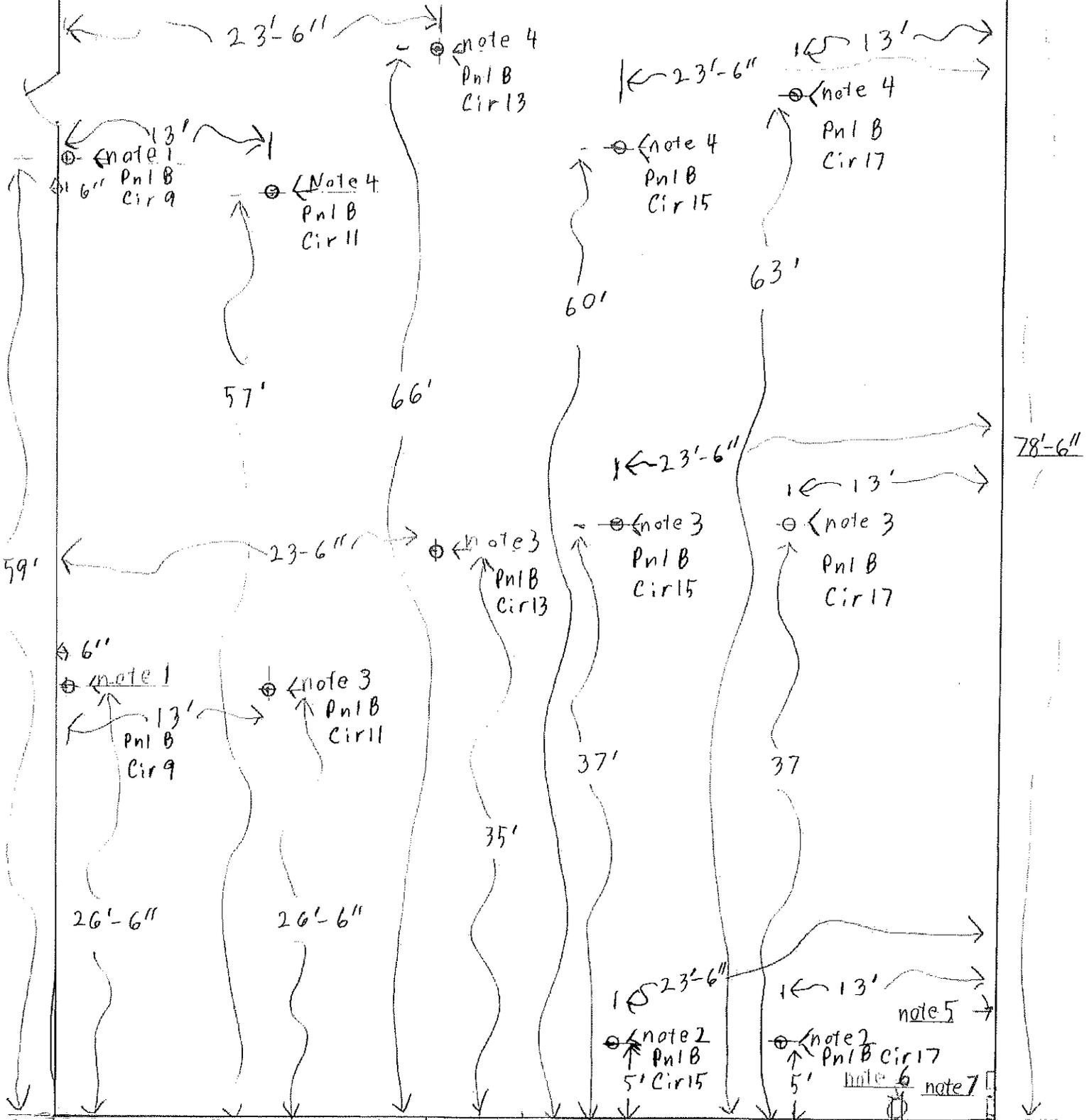
DPW Staff have searched several suppliers for the air hose assemblies and the product should be ordered within the week.

Dustin and April from DSPS have also been provided the status of the project.

58'-2"

All Dimensions are + or - 2'

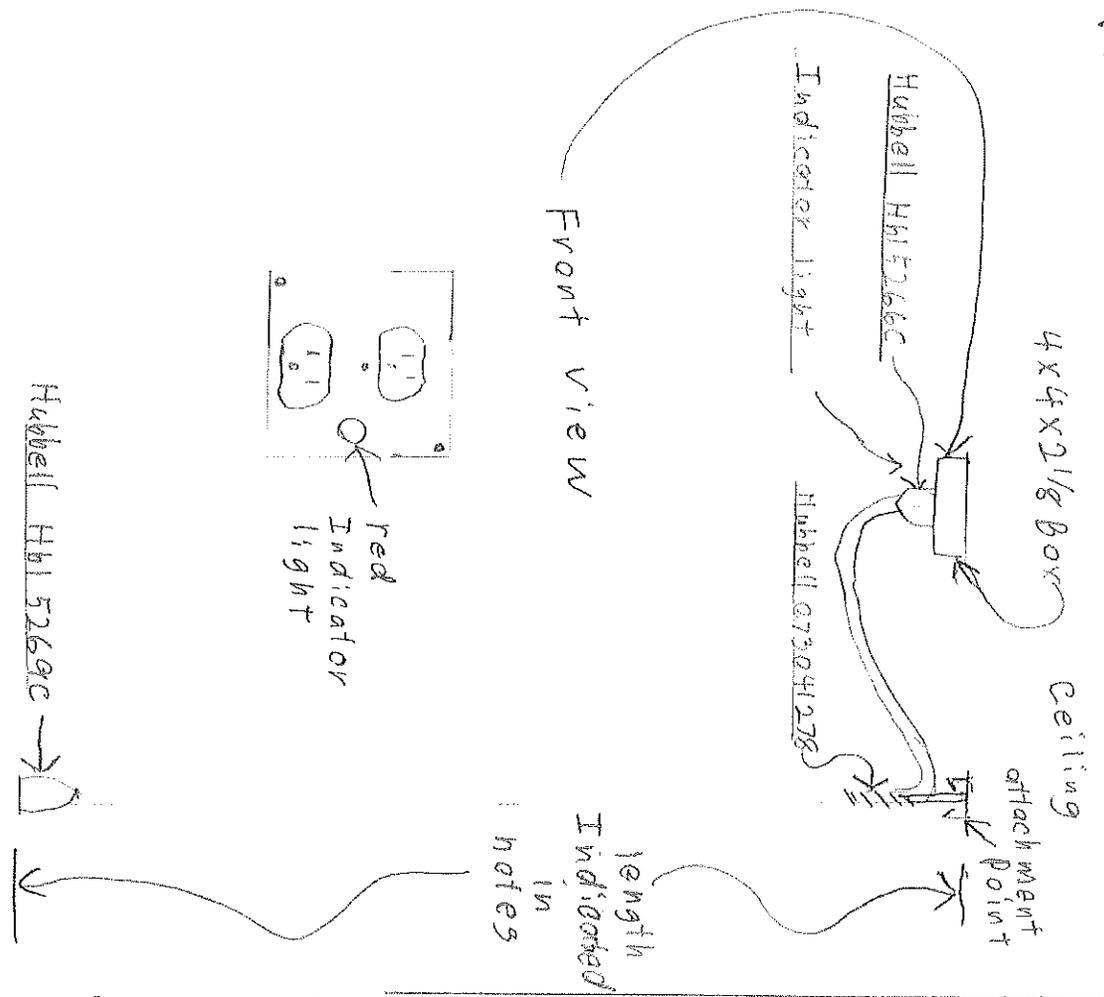
Final Placement will be marked on the Floor
Note 8



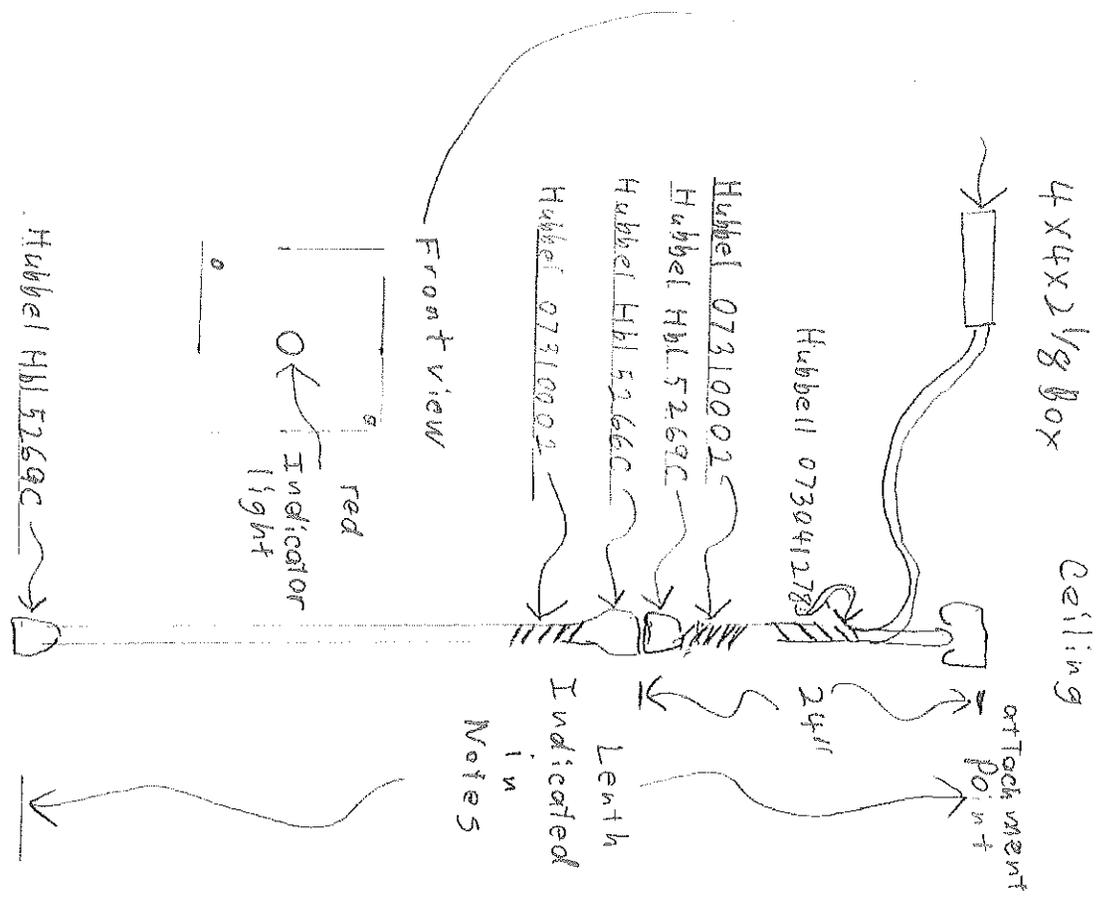
Princeton Fire station

Council Chambers

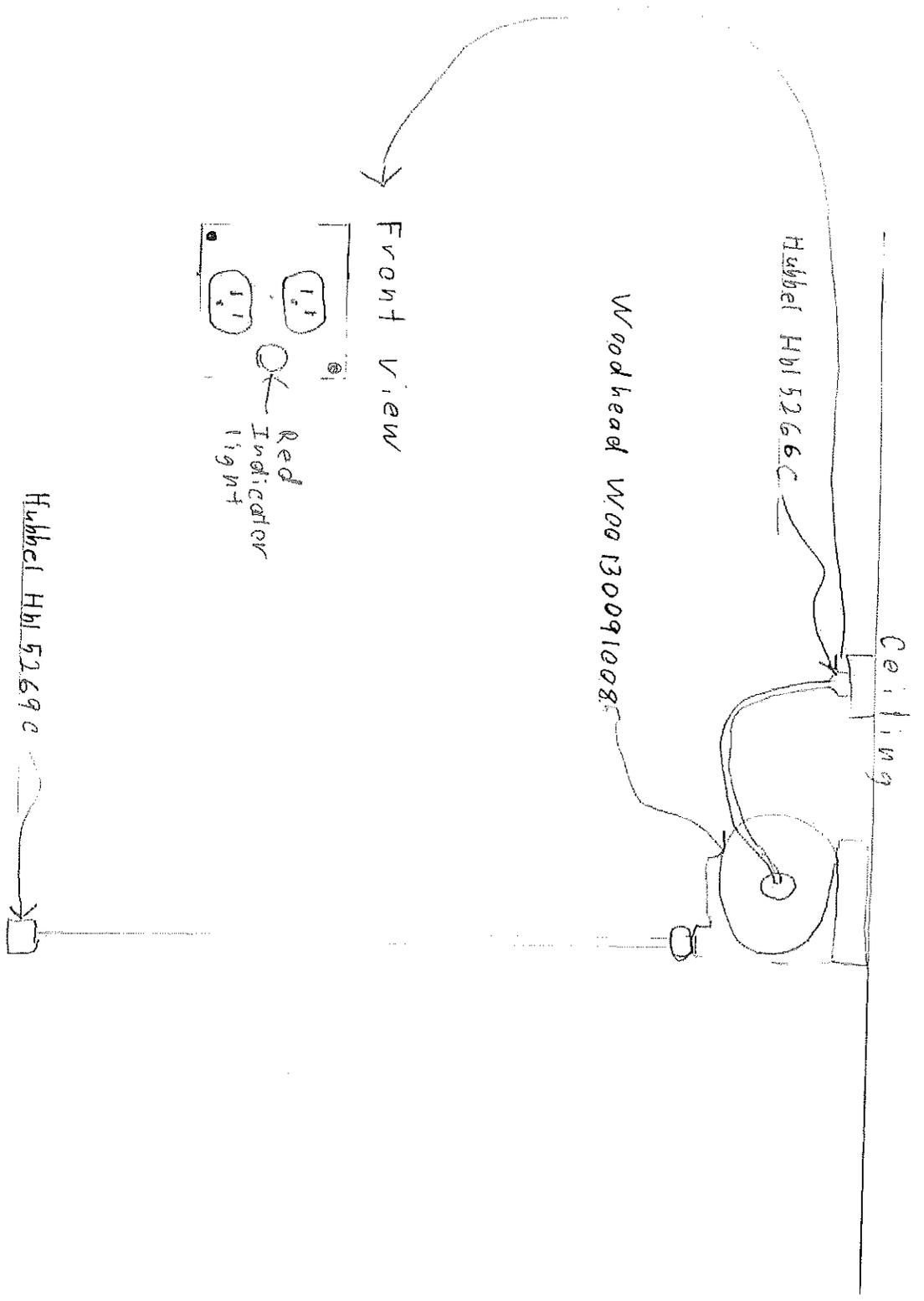
1. Note 1 Is a 12-3 SJO rubber cord suspended 12'-6" from ceiling with Hubbell HBL5269 female cord end as drawn on detail 1.
2. Note 2 Is a 12-3 SJO rubber cord suspended 14' from ceiling with Hubbell HBL5269 female cord end as drawn in detail 2.
3. Note 3 Is a 12-3 SJO rubber cord suspended 14' from ceiling with a breakaway and Hubbell HBL5269 female cord end as drawn in detail 2.
4. Note 4 Is a Woodhead W001300910085 (or comparable) retractible cord reel with Hubbell HBL5269 female cord end as drawn in detail 3.
5. Note 5 SCBA air compressor 120/240 90 amp needs to be rewired to make junction box accessible.
6. Note 6 Provide and install 2 (20amp) GFI receptacles on separate circuits.
7. Note 7 Main service panel is 200 amp square D Q040 space panel completely full with square D Q020 space sub panel with 12 available circuit spaces. Ceiling provide receptacles will need to be supplied by GFCI circuit breakers.
8. Note 8 Walls and ceiling surfaces are covered by foam board insulation 3" plus thick attached to 2x4 framing structure 2' on center. Attachments must be adequate to secure equipment to withstand break away with out damage to insulation board.



Detail 1



Detail 2



Detail 3

ORDINANCE NO. #03-2016

**AN ORDINANCE TO AMEND SECTION 10-1-42 (a) OF THE
CITY OF PRINCETON ORDINANCES REGARDING STOPPING OR PARKING
PROHIBITED IN CERTAIN SPECIFIED PLACES and
SECTION 10-1-49 (f) REGARDING 15 MINUTE PARKING AREAS**

WHEREAS, The Common Council of the City of Princeton, Green Lake County, Wisconsin, being duly assembled does ordain an addition to Section 10-1-42 (a) Prohibited Parking as follows:

(18) No parking on the west side of South Second Street beginning at the intersection of South Second Street and West Main Street and running south 60'. And,

WHEREAS, The Common Council of the City of Princeton, Green Lake County, Wisconsin, being duly assembled does ordain an addition to Section 10-1-49 (f) 15 Minute Parking Areas as follows:

(7) The area beginning approximately 60' south of the intersection of South Second Street and West Main Street and continuing south for the next 78'.

NOW THEREFORE BE IT RESOLVED, that this Ordinance #03-2016 shall take affect after passage, erection of signs, and publication according to law.

PASSED, APPROVED AND ADOPTED this 22nd day of November 2016.

AYES: _____

NAYS: _____

ABSENT: _____

LEONARD WIELGOSH, Mayor

MARY LOU NEUBAUER
City Administrator/Clerk/Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALE
City Attorney

CITY OF PRINCETON

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: November 22, 2016
RE: Police Union Contract

The attached contract is retroactive back to 1/1/2016 and runs through 12/31/2017.

The changes from the existing contract include:

Article 17 – Insurance. Employees covered under this contract will contribute the same calculation for insurance cost as all other employees covered under the City of Princeton Insurance Plan. Formerly it stated participation was capped at 12%.

Appendix A – Wages

A 2% increase as of 1/1/2016 (retroactive) and a 2% increase effective 1/1/2017.

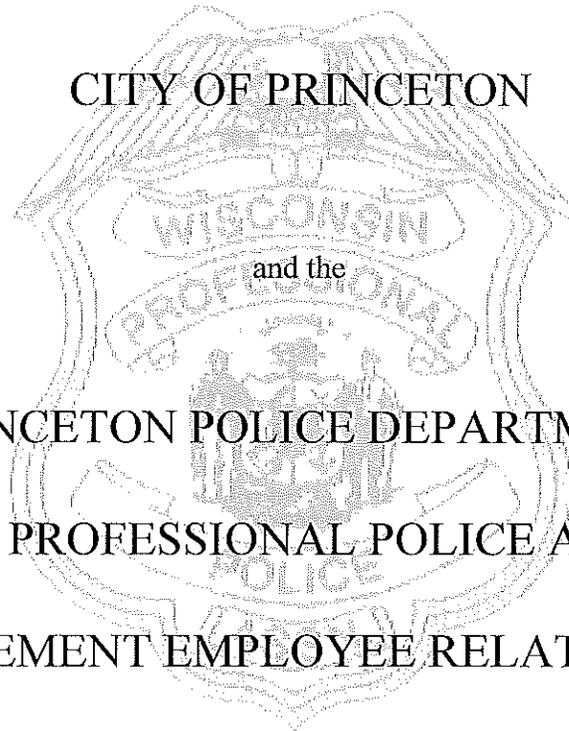
Appendix A – Sonority rate

In order to be designated the Senior Patrol Officer, employee must be here 2 years. Presently both of our officers are being paid the same rate. Formerly it stated the person who was employed the longest was the Senior Patrol Officer.

Other changes were just reflective the present WRS contribution percentage and date changes, not changes to agreement.

Agreement between the

CITY OF PRINCETON



and the

PRINCETON POLICE DEPARTMENT

WISCONSIN PROFESSIONAL POLICE ASSOCIATION

LAW ENFORCEMENT EMPLOYEE RELATIONS DIVISION

2016-2017

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COLLECTIVE BARGAINING AGREEMENT

POLICE DEPARTMENT

PREAMBLE

This Agreement is entered into between the City of Princeton, a municipal corporation acting as a municipal employer, hereinafter referred to as the "City," and the Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association, hereinafter referred to as the "Association."

ARTICLE 1

RECOGNITION

The City recognizes the Association as the exclusive bargaining agent for purposes of collective bargaining for the following described bargaining unit:

All regular full-time and regular part-time law enforcement employees with the power of arrest of the City of Princeton, excluding confidential, supervisory and managerial employees.

ARTICLE 2

FAIR SHARE

2.1 All employees in the bargaining unit shall be required to pay, as provided in this Article, their fair share of the costs of representation by the Association. No employees shall be required to join the Association, but membership in the Association shall be available to all employees who apply, consistent with the Association's Constitution and Bylaws.

The City shall deduct in two (2) equal installments from the first two pay periods of each month of all employees in the collective bargaining unit, except exempt employees, their fair share of the cost of representation by the Association, as provided in § 111.70(l)(f), Wis. Stats., and as certified to the City by the Association. The City shall pay said amount to the treasurer of the WPPA-LEER Division on or before the 15th of the month in which such deduction was made. The date for the commencement of these deductions shall be determined by the Association;

however, all employees, except exempt employees, shall be required to pay their full (annual) fair share assessment regardless of the date on which their fair share deductions commence.

(a) For purposes of this Article, exempt employees are those employees who are members of the Association and whose dues are deducted and remitted to the Association by the City pursuant to Article 3 (Dues Deduction) or paid to the Association in some other manner authorized by the Association. The Association shall notify the City of those employees who are exempt from the provisions of this Article and shall notify the City of any changes in its membership affecting the operation of the provisions of this Article.

(b) The Association shall notify the City of the amount certified by the Association to be the fair share of the cost of representation by the Association and the date for the commencement of fair share deductions, (two (2) weeks) prior to any required fair share deduction.

The Association agrees to certify to the City only such fair share costs as are allowed by law, and further agrees to abide by the decisions of the Wisconsin Employment Relations Commission and/or courts of competent jurisdiction in this regard. The Association agrees to inform the City of any change in the amount of such fair share costs.

The Association shall provide employees who are not members of the Association with an internal mechanism within the Association which is consistent with the requirements of State and federal law and which will allow those employees to challenge the fair share amount certified by the Association as the cost of representation and to receive, where appropriate, a rebate of any monies to which they are entitled. To the extent required by State or federal law, the Association will place in an interest-bearing escrow account any disputed fair share amounts.

The Association does hereby indemnify and shall save the City harmless against any and all claims, demands, suits, or other forms of liability, including court costs, that shall arise out of or by reason of action taken or not taken by the City, which City action or non-action is in compliance with the provision of this Article, and in reliance on any lists or certificates which have been furnished to the City pursuant to this Article; provided that the defense of any such claims, demands, suits or other forms of liability shall be under the control of the Association and

its attorneys. However, nothing in this Section shall be interpreted to preclude the City from participating in any legal proceedings challenging the application or interpretation of this Article through representatives of its own choosing and at its own expense.

ARTICLE 3

DUES DEDUCTIONS

3.1 The City agrees to deduct monthly dues from the pay of employees who individually sign voluntary check-off authorization forms supplied by the Association which shall include the following statement:

I, the undersigned, hereby authorize the City of Princeton to deduct from my wages each and every month my association dues in the amount as certified by written notice from the Association on an annual basis and direct that such amounts so deducted be sent to the Treasurer of the Association for and on my behalf.

This authorization shall be valid for the term of this Agreement or for one (1) year, which ever is less. This authorization shall be renewable in writing by giving notice to the City on or before January 1. This authorization is revocable upon thirty (30) days written notice to the City and the Association.

3.2 The City shall deduct the appropriate amount from the first two (2) paychecks each month of each employee requesting such a deduction following receipt of such statement and shall remit the total of such deductions to the Association in one lump sum.

3.3 The Association will refund to the employee involved any Association dues erroneously collected by the City and paid to the Association. The Association agrees to hold the City harmless from any claims or demands arising out of the City's compliance with the provisions of this Article.

ARTICLE 4

ASSOCIATION ACTIVITIES

4.1 The City will make available one bulletin board for the posting of official Association notices. All bulletins must be signed by an officer of the Association. Such notices shall be posted only by an officer of the Association and shall not contain any material disparaging the City, its management, employees or citizens. If this privilege is abused, the City will discontinue availability of the bulletin board.

4.2 The City will attempt to accommodate Association requests to meet with bargaining unit employees during the workday provided that: (a) said visitation with bargaining unit employees, either individually or as a group, does not disrupt the City's operations; (b) that the City normally receives at least twenty-four (24) hour advance notice of an Association request for such visitation and that the City grants permission for such visitation; (c) the unit employees understand that their right to visitation with the Association during working hours is unpaid.

4.3 Association meetings for purposes of collective bargaining may be attended by employees during work hours subject to recall to work and provided that such employees do not hamper the efficient operation of the City.

4.4 Any abuse of the privileges set forth in Section 4.2 above may result in the immediate revocation of the visitation privilege.

ARTICLE 5

MANAGEMENT RIGHTS

5.1 It is agreed that the management of the City and the City's right and authority to direct its operations and affairs is vested exclusively in the City, and the City reserves and retains all of its constitutional, statutory and common law rights to direct its work force and manage its operations except as expressly bargained away in this Agreement.

5.2 The rights retained exclusively by and solely to the City shall include, but are not limited to: the determination of the existence or nonexistence of facts which are the basis of City decisions; to determine the number, location, and types of its operations, and the methods,

processes, practices, materials and manpower to be employed; to determine to what extent any operation, service or activities of any nature shall be added, modified, eliminated, or obtained by contract; to determine and from time to time re-determine the number of hours per day or week operations shall be engaged in; to select and determine and from time to time re-determine the number and qualifications of employees to be hired, to assign work and determine the amount and quality of work to be performed by employees in accordance with requirements determined by the City; to establish and change assignments; to transfer, promote and reclassify employees, and to layoff, terminate for cause or otherwise relieve employees from duty for cause; to make and enforce reasonable rules; to suspend, discharge or otherwise discipline employees for just cause and to take such measures as the City may determine to be in the City's best interests.

5.3 The exercise by the City of any of the foregoing rights or functions shall not be reviewable by arbitration except in case such right or function is so exercised as to violate a provision of this Agreement.

ARTICLE 6

SENIORITY

6.1 Seniority shall be computed from an employees most recent date of employment with the City. Seniority will be considered only in connection with layoffs, recalls, vacation preference and permanent shift selection.

6.2 The City will be the sole and exclusive judge of when a layoff is necessary. In laying off employees, probationary employees shall be laid off first. In laying off and recalling employees, primary consideration shall be given to departmental and/or classification seniority. The least senior employee in a department and/or classification will be the first laid off, provided that the more senior employee(s) is capable of performing all of the remaining job duties.

6.3 Recall to work shall be by certified or hand delivered letter. Any letter shall be sent to the employee's last address shown on the City's records. It is the employee's obligation to insure that the City has the correct address.

6.4 An employee's seniority and the employment relationship shall terminate on the earliest of the following events:

- (a) Quit or retirement;

- (b) Discharge;
- (c) Absence from work for three (3) consecutive days without notice to the City unless the employee proves that he or she, and no one on his/her behalf, were physically able to communicate with the City for three (3) consecutive days in which event such employee shall retain seniority for seven (7) consecutive days (this provision shall not limit the City's right to discipline or discharge employees for absenteeism);
- (d) Failure to affirmatively accept any recall to work within three (3) working days of notice of recall. Notice of recall means a certified letter or hand delivered letter of recall receipt of a letter advising the employee of recall. Receipt of a recall letter shall be the earliest actual receipt or three (3) working days after its postmark;
- (e) Failure to report for work on the day specified without excuse;
- (f) Any absence from work (other than approved leaves of absence) including, but not limited to: layoffs, for twenty-four (24) months from the time the absence begins;
- (g) Failure to report back to work upon the expiration of any kind of leave of absence.

6.5 In the event an employee is reassigned to a non-unit job, the employee shall continue to accrue and retain their unit seniority for a maximum of two (2) years.

6.6 Nothing in Article 6 shall be construed to prevent the City from choosing to operate at a reduced workweek in whole or part in lieu of laying off employees.

ARTICLE 7

DISCIPLINE AND DISCHARGE

7.1 The City shall have the sole right to discipline and discharge employees, however, such discipline or discharge may not be without just cause.

7.2 Whenever an employee has a reasonable basis for believing that discipline might result from an investigatory interview with a representative of the City, he/she shall have the

right to choose to have an Association representative present. If the employee's first choice of representative is unavailable, then the employee shall be afforded a second choice of representative prior to the interview. The Association representative will not be paid for time spent in conjunction with his/her attendance at said investigatory interview.

7.3 Upon proper notification, an employee shall have the right to review his/her personnel files within the meaning of § 103.13, Wis. Stats. The employee shall also have the right to request copies of any materials in his/her file at no cost to the employee. The employee shall not have a right to inspect their respective personnel files more than twice a year. Employees may not request any duplicate copying of file materials at City's cost. A unit employee may place his/her response to any discipline or complaints in the employee's personnel file.

7.4 An employee may request a written explanation of the basis for any serious discipline (such as written warnings, suspension or discharge) from the City. The City shall provide the Association with notice of the fact of any serious discipline.

ARTICLE 8

HOURS OF WORK AND OVERTIME

8.1 It is recognized that the City retains the right to schedule or assign straight time and overtime hours, the number of shifts and the right to make shift assignments. It is also recognized that it is the obligation of employees to work as scheduled or assigned

8.2 The workweek for unit employees shall be 5-4, 5-4 (five on duty days to be followed by four rest days 5-4). The normal workday shall be ten hours and ten minutes (10.17) to include a one-half (1/2) hour paid lunch period. The City will attempt to provide officers with at least eight (8) hours between scheduled work shifts. Time and one-half (1 ½) will be paid for work of more than ten hours and ten minutes (10.17 hours) in the normal workday. Employees may elect to take compensatory time off with the agreement of the City in lieu of receiving overtime pay at the rate of one and one-half (1 ½) times the number of overtime hours worked up to a maximum accumulation of one hundred twenty (120) hours. Also, on the last payroll period in December,

and accumulated compensatory time in excess of sixty (60) hours shall be paid out to the employee)

8.3 There shall be no pyramiding of overtime.

8.4 Nothing in this Article shall constitute a guarantee of work.

8.5 Employees shall be compensated for standby duty at the rate of two dollars (\$2.00) per hour. Standby is defined as a period of time designated by the City in which an employee must be in the City Limits and available for immediate recall to work. The Chief of Police shall be notified by the employee of his/her whereabouts at all times when in standby status. Employees who actually perform work during standby hours will be paid one and one-half (1½) times their regular rate of pay for such work. Employees may, at their option, volunteer to work standby duty on their off days with the approval of the Chief.

8.6 Employees who are called in to work at a time other than scheduled shall receive at a rate of one and one-half (1½) times their regular rate of pay for such work and will be paid for a minimum of one and one-half (1½) hour of time.

8.7 Any unit officer who is required to report for court duty during off-duty hours shall receive compensation at the rate of one and one-half (1½) times their regular rate of pay for such work and will be paid for a minimum of one and one-half (1½) hours of time.

ARTICLE 9

WAGES

Wages shall be paid every two (2) weeks according to the wage scale attached hereto as Appendix A. Due to the volatility of the employee's scheduling, the City agrees to compensate the employee the equivalent of an eighty (80) hour workweek for all "regular" hours worked during the two (2) week period. In addition, employees will be compensated for any overtime, standby duty, or compensatory time actually worked during the two (2) week period.

ARTICLE 10

LEAVE OF ABSENCE

Any employee desiring a leave of absence from his/her employment shall secure written permission from the City. The maximum leave of absence shall be for thirty (30) days and may, at the sole discretion of the City, be extended for like periods. Written permission for extension must be secured from the City. The employee must make suitable arrangements for continuation for health insurance payments before any leave may be approved by the City. At the City's and employee's agreement, any leave of absence taken may be deducted from the vacation credits of the employee taking such leave. Any such leave of absence shall be without pay and no accumulation of benefits during the time off.

ARTICLE 11

SICK LEAVE

11.1 Under this Agreement, each full-time employee may earn four (4) sick leave hours with pay at his/her regular rate of pay for each fourteen (14) days of employment. Sick leave may be accumulated to a maximum of seven hundred twenty (720) hours.

11.2 Sick leave is defined as compensation for absences on days on which an employee is scheduled to work due to a bona fide illness or non work-related injury to the employee.

11.3 Employees may be required by the City to document any illnesses or injuries as defined in Section 11.2 of more than three (3) days duration. Employees may also be required to document any illness or injury of any duration if the employee has used more than five (5) sick leave periods in the preceding year.

11.4 Employees may use sick leave benefits for a serious health condition in the employee's immediate family (i.e., spouse or children or parents) for up to a maximum of one hundred (100) hours. Any requested sick leave in excess of one hundred (100) hours must be approved by the Chief of Police and the Mayor. The definition of a serious health condition shall be as defined by the Family Medical Leave Act.

11.5 Employees are entitled to take sick leave benefits only for the reasons set forth in Sections 11.2, 11.4 and 20.2.

11.6 Absences due to holidays, vacations, jury duty service or funeral leave will not be counted against sick leave for this purpose. All other absences, of any length, do count against sick leave credit.

11.7 Sick leave may be taken on an hourly basis in hourly increments for doctor and dental appointments. Sick leave may also be taken in hourly increments if an employee becomes ill during the regular work day.

11.8 Sick leave not taken during an employee's active employment is forfeited except that employees can use up to seventy-five percent (75%) of their accumulated sick leave up to a maximum of five hundred forty (540) hours in the event of a bona fide retirement under the Wisconsin Retirement Plan to pay for the employee's health insurance premium.

ARTICLE 12

FUNERAL LEAVE

12.1 In the event a full-time employee must be absent during his regularly scheduled workweek to attend or make arrangements for a funeral of a member of the employee's immediate family, the employee may take up to three (3) days funeral leave without loss of pay.

12.2 For the purposes of Section 12.1, immediate family means the employee's father, mother, grandparents, spouse, son or daughter, step-child, step-parent, mother-in-law, father-in-law, brother or sister, brother-in-law or sister-in-law.

12.3 Funeral leave under this Article shall be available to cover only actual working time lost. Employees not scheduled to work for any reason shall not be eligible for funeral leave. A day of funeral leave shall equal eight (8) hours pay at the employee's straight time base rate.

12.4 The City may require substantiating evidence to support a request for funeral leave.

ARTICLE 13

JURY DUTY

An employee covered by this Agreement who serves on jury shall be paid by the City the difference between the earnings for such jury duty and his regular earnings, except in the case of employees who report for daily jury duty but were dismissed from serving on the jury on any day,

such employee shall return to the job to complete the regularly scheduled workday. Officers may retain mileage allowance paid to them as part of jury duty pay.

ARTICLE 14

MILITARY LEAVE

14.1 All employees who are called for military duty for the United States Government shall be considered on leave of absence and shall retain all seniority rights cumulatively and without interruption.

14.2 Each such employee shall on request be reinstated to a comparable position he/she held on entering the service provided that a written request is made to the City within fifteen (15) days after such employee is lawfully available to return to work.

ARTICLE 15

VACATIONS

15.1 Permanent, full-time employees shall be eligible for vacation benefits after having been in the continuous active employ of the City for one (1) year of continuous employment from their date of most recent hire. The employee must have actually worked at least 1400 hours during his/her preceding anniversary year to be eligible for vacation benefits.

15.2 Vacations may be earned according to the following schedule:

Upon completion of one (1) year of continuous service -- forty-eight (48) hours of vacation at straight time pay;

Upon completion of each year thereafter of continuous service, permanent eligible full-time employees shall receive the following:

- (a) After 2 years - 96 hours at straight time pay;
- (b) After 8 years - 128 hours at straight time pay;
- (c) After 11 years - 136 hours at straight time pay;
- (d) After 14 years - 144 hours at straight time pay;
- (e) After 17 years - 152 hours at straight time pay;
- (f) After 20 years - 168 hours at straight time pay; and

(g) After 25 years - 208 hours at straight time pay.

15.3 Any vacation benefit may, by consent of the employee and the City, be paid for in cash in lieu of time off.

15.4 Vacation time may not be accumulated from year to year and must be taken in the anniversary year after it is earned. Employees will take the City's operational needs into consideration before taking vacation time. Employees will provide timely notification of vacation of more than three (3) days duration.

15.5 Vacation time shall be paid at the employee's regular, straight time rate at the time the vacation is taken.

15.6 All time lost due to occupational injury; up to a maximum of one hundred twenty (120) working days in an anniversary year; shall be counted as time worked for vacation purposes.

15.7 With the permission of the Chief of Police, employees may take vacations in daily increments in lieu of some or all of their scheduled vacations.

15.8 Vacation may be carried over with permission of the Chief of Police and notification to the City Council.

ARTICLE 16

HOLIDAYS

16.1 Full-time employees shall receive the following holidays as paid days off and said holidays shall be scheduled off as outlined in 16.2:

- New Years Eve Day (December 31st)
- New Year Day
- Memorial Day
- Independence Day (July 4th)
- Labor Day
- Thanksgiving Day
- Day after Thanksgiving Day
- Christmas Eve Day
- Christmas Day
- Good Friday
- One Floating Holiday

16.2 Paid holidays off shall be scheduled as mutually agreeable between the employee and Chief of Police. Newly hired employees shall have their first year's holidays pro-rated according to the holidays listed on or after the employee's date of seniority.

16.3 Time worked on the actual date of the holiday listed above (except for the one Floating Holiday) will be paid at the rate of two (2) times the employee's regular rate of pay.

ARTICLE 17

INSURANCE

17.1 The City shall provide health care insurance benefits for regular full-time employees and their dependents.

17.2 Group health care insurance premiums shall be paid by the first of the month for coverage in that month. The employees covered under this bargaining agreement will contribute at the same calculation for insurance cost as all other employees covered under the Princeton Health Insurance Plan. The City of Princeton's insurance is presently through the Employee Trust Fund Local Traditional Plan and available. The City will pay 88% of the monthly premiums of the lowest qualified State Plan for Green Lake County for those full-time employees who have actually worked or been paid by the City for at least forty (40) hours during the previous month. The balance of the premium shall be paid by the employee.

17.3 The City will continue to pay its share of the insurance costs for an employee who suffers an occupational illness or injury for a period for up to one (1) year. The City will continue to pay its share of the health insurance premiums for an employee's immediate family in the event an employee dies as the direct result of injuries suffered in his/her employment for a period of up to two (2) years, provided that the immediate family was covered by the employee's insurance at the time of his or her death.

17.6 The City will provide, at City expense, a disability insurance policy through the State of Wisconsin Department of Employee Trust Funds providing weekly benefits for unit employees for non-work related injuries or illnesses of more than ninety (90) days duration. Employees shall have the option to select a shorter waiting period. If a shorter waiting period is selected by an employee, he/she will be required to pay the difference between the premium for the ninety (90) day waiting period plan and the shorter waiting period plan selected by the

employee.

ARTICLE 18

GRIEVANCE AND ARBITRATION

18.1 A grievance is defined as a complaint by an employee or the Association that an express provision of this Agreement was violated by the City. A grievance shall be processed as follows (it is understood that an employee may discuss a grievance with the employee's immediate supervisor prior to the filing of a grievance, but such discussion shall not be considered a formal step in the grievance procedure):

(a) Step 1: A grievance shall be filed by an employee or the Association within ten (10) working days of the alleged violation or first knowledge thereof by submitting such grievance in writing to the employee's immediate supervisor. All grievances submitted must contain a detailed statement of all facts giving rise to the grievance, including names and dates, together with the express provision(s) alleged to have been violated, the remedy sought, and the signature of the grievant and date.

(b) Step 2: If the grievance is not adjusted or otherwise settled within five (5) working days after the filing of the grievance with the City, the Association may request a meeting with the City's Personnel Committee by filing with such person a written request within twenty (20) working days after the Step 1 filing.

(c) If the designated due date for the processing of a grievance pursuant to the first two steps of the grievance procedure falls on a Saturday, Sunday or holiday, the due date shall become the employee's next scheduled workday falling during the workweek.

18.2 Arbitration: If the grievance is not adjusted or otherwise resolved as provided in Step 2, either party may make a written request not more than ten (10) working days (a copy of which shall be simultaneously sent to the City) from the Step 2 request to the Wisconsin Employment Relations Commission for appointment of a staff arbitrator. If the designated due date for requesting arbitration falls on a Saturday, Sunday or holiday, the due date shall become the employee's next scheduled workday falling during the workweek.

18.3 Grievances not timely filed or submitted for arbitration as provided above shall be barred even though the parties continue to discuss said grievances. A person's absence from work other than for excused absences for any reason shall not be a basis for tolling or extending the time limits stated herein. There may be no waiver of this provision unless it is mutually agreed to in writing by the Association and the City.

18.4 The fees and expenses for the arbitrator, the arbitration hearing facilities, the court reporter, and the arbitrator's transcript of the arbitration hearing, if any, shall be borne equally by the parties. Each party shall bear the cost of its own exhibits and counsel.

18.5 It is agreed that the decision or award of any arbitrator, if within his authority, shall be final and binding upon the parties as provided herein, except that the arbitrator's decision on matters of arbitrability or law shall be reviewable de novo in any proceeding to enforce, vacate, modify or confirm the award. The authority of the arbitrator shall be limited to determining grievances arising under and during the term of this Agreement. The arbitrator shall not legislate and shall have no authority to modify, alter or change any of the terms of this Agreement.

18.6 The grievance procedure set forth herein shall be the exclusive remedy for any complaint of any employee or the Association as to any matter arising during the term of this Agreement and involving the interpretation or application of this Agreement.

18.7 The arbitrator shall have no authority to award back-pay or other monetary relief for periods prior to two weeks from the date on which the grievance was timely submitted in writing pursuant to this Article, nor may any such award extend beyond the term of this Agreement. The arbitrator is permitted to award monetary relief back to the effective date of this Agreement in the event of classification rate errors.

ARTICLE 19

RETIREMENT CONTRIBUTIONS

Effective January 1, 2012, the employees shall contribute the actuarially required WRS employee contribution in a manner consistent with General Employees (6.6% in 2016). The City shall contribute the difference between the amount contributed by the employee and the total

actuarially required contribution for Protective Category Employees with Social Security Coverage (9.40 in 2016)

ARTICLE 20

WORKER'S COMPENSATION

20.1 The City will maintain worker's compensation coverage in effect for all unit employees.

20.2 The City will permit employees to use sick leave pay for short-term absences caused by occupational injuries which are not compensated for by worker's compensation insurance. The City will also compensate probationary employees, even in the absence of accumulated sick leave, for such short occupational injury absences.

ARTICLE 21

MILEAGE AND USE OF CITY VEHICLES

21.1 When City employees are required to use their personal vehicles for any City business at the City's request, the City shall reimburse the employee the current I.R.S. rate per mile for all miles traveled on behalf of the City. Employees will not be reimbursed for ordinary usage of their own vehicles for such purposes as reporting to work, returning home, etc.

21.2 Bargaining unit employees shall not drive City owned vehicles outside of the City limits without authorization from the City.

21.3 Employees on call or standby status will be provided use of a City vehicle when available.

ARTICLE 22

DEFERRED COMPENSATION PROGRAM

Employees shall be eligible to participate in the State of Wisconsin Deferred Compensation Program pursuant to the provisions of Subchapter VII, § 40.81(l) of the Wisconsin State Statutes. City participation in this program is limited to the administration of employee payroll deductions.

ARTICLE 23

PROBATIONARY EMPLOYEES

23.1 Employees shall serve a one year probationary period upon employment or re-employment. The length of an employee's probationary period may be extended up to six additional months, if necessary, by the Chief of Police, but shall not be unreasonably extended.

23.2 Employees' seniority shall start after the probationary period has been completed, and seniority shall date back to the employee's latest date of employment or re-employment.

23.3 During said probationary period employed and re-employed employees shall be eligible to receive fringe benefits.

23.4 Probationary employees shall be paid at a wage rate set forth on Schedule A.

23.5 The City may, at its sole discretion and without recourse to Article 18, terminate a probationary employee.

ARTICLE 24

WORK RULES

24.1 The City may promulgate reasonable work and safety rules to govern employee conduct.

24.2 A work rule will be deemed agreed to and reasonable if the Association does not file a grievance pursuant to Article 18 within ten (10) calendar days of implementation of the rule. The grievance must specify why the rule or regulation is unreasonable.

24.3 Employees shall comply with all reasonable work rules. Said rules and regulations shall be in writing and shall be posted on the City's premises at a designated location where they shall be visible to all employees. A copy of said rules and regulations and any changes thereof shall be sent to the Association.

Any changes in wages, hours, or working conditions contrary to the provisions of this Agreement or past practices after January 1, 2003 shall be negotiated between the City Council

and the Association prior to implementation.

24.4 The City will provide the Association with copies of all work rules. The City will also provide each unit employee with a copy of all rules.

24.5 The City will provide each full-time unit employee with one (1) uniform, one (1) bullet-proof vest and one (1) department firearm and an annual uniform maintenance allowance of \$400.00 per year. Part-time officers who work at least ninety-six (96) hours in a calendar year will receive a uniform maintenance allowance of \$200.00 per year and a vest, gun and a uniform. Once an employee severs his/her employment with the City of Princeton, he/she will return all City-supplied uniforms, bullet-proof vests, badges, firearms, boots, and any other City-supplied equipment. The items to be returned do not include items purchased by the officer with the annual maintenance allowance.

24.6 The City will pay officers at their regular rate of pay for attendance at required and approved training or school activities, unless the attendance falls outside the regularly scheduled work shift. Officers will only be compensated for the time spent actually participating in training or school activities. All approved training and school expenses will be refunded on the next payday following submission of receipts.

24.7 Effective January 1, 2009, employees will notify the Chief of Police in writing of any outside employment held by the employee.

ARTICLE 25

MISCELLANEOUS

25.1 In the event a unit employee damages any property in the course of their employment, or causes a claim to be made arising out of the employee's conduct which occurred in the course of the employee's active employment, the City will pay for any damages provided that said damages or liability were not intentionally caused by the employee or did not arise out of the employee's negligence or reckless conduct.

25.2 The City will defend unit employees regarding claims arising from conduct of the employee in the regular course of the employee's duties for the City to the extent that the City is potentially liable for such actions under existing law.

25.3 The City will comply with applicable safety laws.

ARTICLE 26

NO OTHER AGREEMENT

The City agrees not to enter into any other agreement, written or verbal, with unit employees and any such existing agreements are null and void by operation of this Agreement.

ARTICLE 27

SUPERVISORS AND NON-UNIT PERSONNEL

Nothing in this Agreement shall be construed to limit or restrict the right of supervisors or managerial employees to perform any unit work provided that the City shall not be permitted to have more than one supervisor or managerial employee perform bargaining unit work at any given time. The City will not cause any bargaining unit employee to be laid off as a result of the employment of a supervisory or managerial employee.

ARTICLE 28

NO STRIKE

The Association agrees that there shall be no picketing, strikes, sympathetic strikes, sit-downs, concerted acts of work stoppage, slowdowns or refusals to perform duties for the City. The City agrees there shall be no lockout during the life of this Agreement. It is the mutual desire of the parties to provide for uninterrupted, continuous and efficient City services for the public.

ARTICLE 29

SEPARABILITY

29.1 Each and every clause of this Agreement shall be deemed separable from each and every other clause of this Agreement to the end that in the event that any clause or clauses shall be in violation of any law, then and in such event, such clause or clauses, only, to the extent only that any may be so in violation, shall be deemed of no force and effect and unenforceable without

impairing the validity and enforceability of the rest of the Agreement.

29.2 In the event that any article or section is held invalid or enforcement of or compliance with which has been restrained, as set forth above, the parties affected thereby shall enter into immediate collective bargaining negotiations upon the request of the Association or the City for the purpose of arriving at a mutually satisfactory replacement for such article or section during the period of invalidity or restraint.

ARTICLE 30

SCOPE OF THE AGREEMENT

30.1 The Agreement sets forth the entire understanding and agreement of the parties and may not be modified in any respect except by writing subscribed to by the parties. Nothing in this Agreement shall be construed as requiring either party to do or refrain from doing anything not explicitly and expressly set forth in this Agreement; nor shall either party be deemed to have agreed or promised to do or refrain from doing anything unless this Agreement explicitly and expressly sets forth such agreement or promise.

30.2 Any motions, resolutions, or ordinances heretofore adopted by the City Council and inconsistent with the foregoing provisions of this Agreement are hereby superseded by this Agreement.

ARTICLE 31

DURATION

This Agreement shall remain in full force and effect from January 1, 2016 and shall continue in effect through December 31, 2017. The Agreement shall continue in effect from year to year thereafter unless written notice of desire to terminate the Agreement is served by either party on the other prior to August 1 immediately preceding the date of expiration.

Dated this _____ day of _____, 2016

FOR THE CITY:

FOR THE ASSOCIATION:

_____ WPPA Business Agent

APPENDIX A
Police Bargaining Unit
Wage Rates

	01/01/16-2%	01/01/17-2%
Senior Patrol Officer*	\$24.99	\$25.49
Patrol Officer	\$24.51	\$25.00

Full Time employees shall receive the following rates of pay:

1. 90% of the Patrol Officer rate for the first six months of employment;
2. 95% of the Patrol Officer rate for the second six months of employment;
3. 100% of Patrol Officer rate after twelve months of employment.

*The Senior Patrol Officer is held by the member with the longest seniority in the Bargaining Unit being available only after 2 years of continuous employment with the City of Princeton.

	01/01/16-2%	01/01/17-2%
Part Time Officer	\$18.09	\$18.46

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: November 22, 2016
RE: Hiestand Park Development

The Contract for Washkovick was generated and signed. In speaking with Jim about the project and he is hoping the river height lowers. Following the September rain, the river has varied in height from a level of 4.5 in early September at a high point of 8.1 and now has gone down to 6.5. A lower river height will provide a better result in the rip rap installation.

With regard to the contribution of the Fox Wisconsin Heritage Parkway donation of the handicapped accessible kayak launch, I had a meeting with our DNR representative and Candace of FWHP. Although Candace told me that FWHP had run out of financial support for the Princeton project, at our DNR meeting, Candace indicated it was never the intent of FWHP to supply any product in Princeton and FWHP's only contribution was to submit the DNR funding application.

Fortunately handouts in the file here indicate otherwise, just as the Council indicated last month, that FWHP was "gifting" the launch to Princeton. Unfortunately it is unlikely we have any grounds to hold FWHP to their previous statements.

To proceed with this project, the DNR is extending our funding for the Hiestand Park project. We will get our rip rap match money and over the winter the intent is to layout a park plan which based on the "in kind" work the city does, we will be eligible for additional funds to do projects in the park and we can consider the installation of the launch and the financial impact it has.

11/17/2016. There is a fortunate item on this project which is the allocation of some additional funds from Green Lake County. Originally we were going to receive \$3000 in aid, however that amount has been increased to \$6300. Not only is this an additional \$3300 but actually turns into a total of \$6600 when you factor in the DNR match funds. A nice surprise after the bad news from FWHP backing out.

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: November 22, 2016
RE: Ordinance Change – Regulations of Firearms, Explosives and other Missiles

Last fall it was brought to my attention by Matt that according to some recent law changes, it would be appropriate for the City to make an ordinance change which would allow the discharge of arrows on private property. Presently our ordinance does not allow this. In working with Matt, an ordinance draft is attached for your review with the proposed changes along with the current code.

Other cities ordinances were reviewed along with the DNR hunting regulations to come up with this draft. Council action would include reviewing the change and generating a final draft of the changes (if any) and convert the document into ordinance format with adoption at the next meeting.

Section 11-2-1 Regulation of Firearms, Explosives, and Other Missiles.

(a) **Discharge of Firearms Regulated.** No person shall discharge any firearm, shoulder weapon, handheld pistol, paintball gun, or bow and arrow, that propels B.B's, shot slugs, bullets, arrows, or projectiles from its chamber, barrel, clip, or a receptacle that is commonly used to align such projectiles for discharge, by mechanical, electrical, explosive or fire ignition means, unless he/she is a Police Officer in the performance of duty, or unless he/she has written authorization by the Chief of Police. Any such written authorization shall be limited to a specific purpose, for a specific time, and using a specific weapon previously inspected by the Chief of Police and determined to be mechanically safe for use. Notwithstanding such specific written authorization, and such weapon shall be used only with due care with all reasonable precautions against harm or danger to any person or property.

(b) Persons participating in educational programs sponsored and supervised through the Princeton School District or any other private or parochial school or through an authorized Hunters Education instructor is allowed.

(c) **Hunting Prohibited.** Hunting within the City of Princeton is prohibited except as noted:

1. A person hunting with a bow and arrow or crossbow who meets the following conditions:

A. A person hunting with a bow and arrow or crossbow shall not hunt within a distance of three hundred (300) feet from any building located on another person's land which is a permanent structure used for human occupancy and includes a manufactured home as defined in Section 101.91(2) Wisconsin Statutes. This restriction shall not apply if the person who owns the land on which the building is located allows the hunter to hunt with a bow and arrow or cross bow within the specified distance of the buildings.

B. A person hunting with a bow and arrow or cross bow shall discharge the arrow or bolt immediately toward the ground.

C. No person shall discharge an arrow or bolt on or across any portion of city owned or leased park land. Hunting by bow and arrow on any city owned or leased property is prohibited.

- D. The person shall not discharge an arrow or bolt in such a manner that endangers the life, limb, or property of another or will traverse any part of and right-of-way, street, alley, public grounds, or park.**
- E. The person possesses a current and valid permit or license issued by the Wisconsin Department of Natural Resources and complies with all state laws, rules and regulations pertaining to bow hunting.**
- F. Hunting does not include target practice with a bow and arrow upon private property as authorized and permitted by the Princeton Police Department.**

(d) Shooting into City Limits. No person shall in the territory adjacent to the City discharge any firearm in such a manner that the discharge shall enter or fall within the City of Princeton.

(e) Shooting Ranges. This Section shall not prevent the maintenance and use of duly supervised rifle or pistol ranges or shooting galleries approved by the Common Council upon the recommendation of the Chief of Police where proper safety precautions are taken.

(f) Explosive Devices. No person shall discharge or detonate any dynamite, nitroglycerin or other explosive within the City without first obtaining a permit to do so from the Common Council.

(g) Throwing or Shooting of Arrows, Stones or other Missiles Prohibited.

1. It shall be unlawful for any person to discharge or cause the discharge of any dangerous missile from any slingshot, bow and arrow, or other means within 300' of any inhabited dwelling or building, or any public park, square or enclosure.

2. This subsection shall not apply to:

- A. The shooting or discharging of toy arrows or arrows which have a tip made of rubber or similar materials
- B. To a supervised archery range approved by the Common Council
- C. Within the interior of a single family dwelling.

(h) Definitions. For the purposes of this Section, a firearm is defined as any instrumentality from or with which a shot, bullet, or pellet may be discharged or expelled, regardless of whether the propelling force is provided by air, spring, or other similar mechanical device or gun powder.

Title 11 ► Chapter 2

Offenses Against Public Safety and Peace

11-2-1	Regulation of Firearms, Explosives, and Other Missiles
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11-2-12	Crossing a Police Line
11-2-13	Harassment
11-2-14	Open Cisterns, Wells, Basements or Other Dangerous Excavations Prohibited
11-2-15	Gambling, Lotteries, Fraudulent Devices and Practices Prohibited
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11-2-17	Improper Use of Lodging Establishments

Rewrite

Sec. 11-2-1 Regulation of Firearms, Explosives, and Other Missiles.

- (a) **Discharge of Firearms Regulated.** No person shall discharge any firearm, shoulder weapon, handheld pistol, paintball gun, or bow and arrow, that propels B.B.'s, shot slugs, bullets, arrows, or projectiles from its chamber, barrel, clip, or a receptacle that is commonly used to align such projectiles for discharge, by mechanical, electrical, explosive, or fire ignition means, unless he/she is a police officer in the performance of duty, or unless he/she has written authorization by the Chief of Police. Any such written authorization shall be limited to a specific purpose, for a specific time, and using a specific weapon, previously inspected by the Chief of Police and determined to be mechanically safe for use. Notwithstanding such specific written authorization, any such weapon shall be used only

11-2-1

with due care and with all reasonable precautions against harm or danger to any person or property.

- (b) **Hunting Prohibited.** Hunting within the City of Princeton is prohibited.
- (c) **Shooting Into City Limits.** No person shall in the territory adjacent to the City discharge any firearm in such manner that the discharge shall enter or fall within the City of Princeton.
- (d) **Shooting Ranges.** This Section shall not prevent the maintenance and use of duly supervised rifle or pistol ranges or shooting galleries approved by the Common Council, upon the recommendation of the Chief of Police, where proper safety precautions are taken.
- (e) **Explosive Devices.** No person shall discharge or detonate any dynamite, nitroglycerin or other explosive within the City without first obtaining a permit to do so from the Common Council.
- (f) **Throwing or Shooting of Arrows, Stones, or Other Missiles Prohibited.**
 - (1) It shall be unlawful for any person to discharge or cause the discharge of any dangerous missile from any slingshot, bow and arrow or other means within three hundred (300) feet of any inhabited dwelling or building or any public park, square or enclosure.
 - (2) This Subsection shall not apply:
 - a. To the shooting or discharging of toy arrows or arrows which have a tip made of rubber or similar material.
 - b. To a supervised archery range approved by the Common Council.
 - c. Within the interior of a single family dwelling.
- (g) **Definitions.** For purposes of this Section, a firearm is defined as any instrumentality from or with which a shot, bullet or pellet may be discharged or expelled, regardless of whether the propelling force is provided by air, spring or other similar mechanical device, or gun powder.

**Sec. 11-2-2 Carrying Concealed Weapons Prohibited;
Certain Weapons Prohibited.**

- (a) **Concealed Weapons Prohibited.**
 - (1) **Prohibition.** No person shall, within the City of Princeton, wear or in any manner carry under his/her clothes or conceal upon or about his/her person any deadly or dangerous weapon, provided this Subsection shall not apply to a peace officer or such persons as may be authorized to carry such weapons.
 - (2) **Dangerous Weapon Defined.** "Dangerous weapon" means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, or any other device or instrumentality which, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm.