

CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING
TUESDAY, SEPTEMBER 27, 2016
6:30 P.M.

1. CALL TO ORDER AND ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. APPROVAL OF AGENDA.
4. APPEARANCES FROM THE PUBLIC.
5. APPROVAL OF MINUTES : Minutes from the 6/28/2016 meeting
6. NEW BUSINESS
 - A. Sub-Committee reports
 1. Fire Association District meeting 9/7/2016
 2. Ambulance Service update
7. ESTABLISHMENT OF NEXT MEETING DATE
8. CLOSED SESSION: Motion to go into closed session pursuant to Wisconsin Statutes Section 19.85 (1) (e) to discuss negotiation strategies for the potential sale of city owned property (Princeton Fire Station) and competitive or bargaining reasons require a closed session.
9. RECONVENE TO OPEN SESSION and take formal action on any item from Closed Session discussions, if appropriate.
10. ADJOURN

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

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CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING MINUTES
TUESDAY, JUNE 28, 2016
6:30 P.M.

1. **CALL TO ORDER AND ROLL CALL** Council President Roehl called the meeting to order at 6:30 PM. In attendance were Alderpersons Bednarek, Ernest, Roehl, Garro, and Kallas, Administrator Neubauer, Mayor Wielgosh, and City Attorney Dan Sondalle. Absent at Roll Call, but arrived at approximately 6:31 PM was Alderperson Kallenbach.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPROVAL OF AGENDA.** Garro motioned to Approve the Agenda, seconded by Bednarek. Carried 5-0.
4. **APPEARANCES FROM THE PUBLIC.** Nothing at this time.
5. **APPROVAL OF MINUTES :** Minutes from the 3/22/2016 meeting Bednarek motioned to approve the 3/22/2016 Committee of the Whole Minutes, seconded by Ernest. Carried 5-0.
6. **NEW BUSINESS**
 - A. **Sub-Committee reports**
 1. **Fire Association District meeting 6/1/2016** Administrator Neubauer gave an overview of the 6/1/2016 Fire Association District Meeting, which consisted of the minutes of the previous meeting and an incident report. The item on the Fire Association Meeting agenda was for the City to address the Fire Station violations, the City was not aware of the violations, the remodeling of the station was discussed at previous Fire Association Meetings, but not any violations. Fire Chief Ernie Pulvermacher was present and stated on 7/15/2016 at 9:30 am that a representative from the State will be at the Fire Station to go over the operations of the facility. He stated the person coming would not address any building violations. Alderperson Ernest, who is a City Representative for the Fire District, stated at the Fire Association Meeting the City of Princeton was not looking for a formal inspection it was asked what the firemen wanted. Alderperson Ernest stated the City was the landlord and it needed to be looked at what are landlord issues and Fire District issues. Attorney Sondalle inquired if there were no one was requesting an inspection, "Why open a can of worms? And "Who was requesting the inspection?" Alderperson Ernest asked Fire Chief Pulvermacher if he took this upon himself for the inspection because the Fire Association did not request the inspection, Fire Chief Pulvermacher said "Yes."
 2. **Ambulance Service meeting update of 6/16/2016** Administrator Neubauer gave an update on the 6/16/2016, Ambulance Service meeting. The original contract was to end on 12/31/2016, CHN is willing to extend the contract two (2) more years-the first year CHN would cover the shortfalls, the second year CHN would cover the shortfalls up to \$120,000. On outside billing company is being used instead of internal billing. A feasibility study is being conducted about the entire service and the results should be ready by late summer. Director Dee Evans will probably retire by the end of the year. A new ambulance is being purchased to replace the one that is currently in Princeton that does not mean Princeton would not get the new ambulance the ambulances might be rotated around. To date CHN has covered approximately \$500,000 in shortfalls. Recruitment is a concern and is being addressed.
7. **ESTABLISHMENT OF NEXT MEETING DATE** The next Committee of the Whole meeting will be in September.
8. **ADJOURN** Garro motioned to adjourn the meeting, seconded by Kallenbach. Carried 6-0. Council President Roehl adjourned the meeting at approximately 7:00 PM.

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CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
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An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Committee of the Whole
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: September 27, 2016
RE: Fire Association meeting update

The Discussion at the Fire Association meeting included rent payments, State audit report, city responsibility for repairs/maintenance of the building, purchase of a new fire tanker truck, and the 2017 budget.

Regarding maintenance of the building, following are some of the items we are responsible for.

- The building structure is maintained.
- The parking lot is maintained and snow cleared from lot.
- Grass/weeds mowed or sprayed.
- Property insurance on the building structure - policy covers our contents and liability coverage for areas & activities not associated with the Fire Department business
- City pays over half of the water/sewer/electric charges for the building,
- City pays half of the phone and We Energies gas bill
- Potential other miscellaneous that may arise

HISTORY OF EQUALIZED VALUES

	Town of Princeton	City of Princeton	Town of Mecan	Town of St. Marie	Total	Change in Value	Percent of Change
2001	178,799,500 58.16%	46,272,400 15.05%	59,411,400 19.32%	22,950,300 7.47%	307,433,600		
2002	182,117,806 56.98%	47,108,189 14.74%	66,601,600 20.84%	23,770,908 7.44%	319,598,503	12,164,903	3.96%
2003	201,417,900 58.48%	44,562,800 12.94%	72,303,900 20.99%	26,135,700 7.59%	344,420,300	24,821,797	7.77%
2004	228,402,100 58.89%	51,676,000 13.32%	78,601,300 20.27%	29,180,700 7.52%	387,860,100	43,439,800	12.61%
2005	257,398,800 60.91%	53,492,300 12.66%	85,213,500 20.17%	26,443,300 6.26%	422,547,900	34,687,800	8.94%
2006	285,029,000 62.15%	53,164,700 12.03%	89,782,500 19.58%	28,653,000 6.25%	458,629,200	36,081,300	8.54%
2007	\$318,507,400 62.98%	\$59,505,100 11.77%	\$97,073,000 19.19%	\$30,650,600 6.06%	\$505,735,100	47,105,900	10.27%
2008	\$317,339,600 61.27%	\$63,077,100 12.18%	\$104,959,300 20.26%	\$32,568,500 6.29%	\$517,944,500	12,209,400	2.41%
2009	\$349,462,900 62.23%	\$64,778,600 11.54%	\$114,417,800 20.37%	\$32,920,800 5.86%	\$561,580,100	43,635,600	8.42%
2010	\$347,899,800 61.89%	\$63,856,500 11.36%	\$115,403,000 20.53%	\$34,984,800 6.22%	\$562,144,100	564,000	0.10%
2011	\$364,934,800 63.23%	\$59,673,500 10.34%	\$117,593,700 20.38%	\$34,932,300 6.05%	\$577,134,300	14,990,200	2.67%
2012	\$356,667,400 63.69%	\$56,265,000 10.05%	\$114,690,400 20.48%	\$32,383,200 5.78%	\$560,006,000	-17,128,300	-2.97%
2013	\$321,762,000 62.33%	\$52,974,500 10.26%	\$108,674,300 21.05%	\$32,796,700 6.35%	\$516,207,500	-43,798,500	-7.82%
2014	\$332,424,900 63.38%	\$48,432,499 9.23%	\$110,410,400 21.05%	\$33,189,900 6.33%	\$524,457,699	8,250,199	1.60%
2015	\$312,252,900 61.01%	\$50,503,800 9.87%	\$113,586,100 22.19%	\$35,448,300 6.93%	\$511,791,100	-12,666,599	-2.42%
2016	\$304,242,200 60.22%	\$52,318,200 10.36%	\$112,781,400 22.32%	\$35,862,300 7.10%	\$505,204,100	-6,587,000	-1.29%
2017	\$313,210,600 61.01%	\$51,464,100 10.03%	\$113,612,300 22.13%	\$35,070,300 6.83%	\$513,357,300	8,153,200	1.61%

PRINCETON AREA FIRE DISTRICT 2017 PROPOSED BUDGET

	TOWN OF PRINCETON	CITY OF PRINCETON	TOWN OF MECAN	TOWN OF ST. MARIE	TOTAL
2016 EQUALIZED ASSESSED VALUES	\$313,210,600.00	\$51,464,100.00	\$113,612,300.00	\$35,070,300.00	\$513,357,300.00
EQUALIZED VALUE %	61.01%	10.03%	22.13%	6.83%	100.0%
RENT %	67.81%		24.60%	7.59%	\$461,893,200.00
2017 OPERATING BUDGET	\$ 56,131.23	\$ 9,223.01	\$ 20,360.73	\$ 6,285.03	\$ 92,000.00
2017 RENT	\$ 5,424.81		\$ 1,967.77	\$ 607.42	\$ 8,000.00
TOTAL 2017	\$ 61,556.04	\$ 9,223.01	\$ 22,328.50	\$ 6,892.45	\$ 100,000.00
2016 BUDGET TOTAL	\$ 60,765.53	\$ 9,546.23	\$ 22,525.55	\$ 7,162.69	\$ 100,000.00
CHANGE OF	\$ 790.51	\$ (323.22)	\$ (197.05)	\$ (270.24)	\$ -
COST PER 100,000 ASSESSED					\$ 19.48
2017 TRUCK REPLACEMENT	\$ 33,555.50	\$ 5,516.50	\$ 12,171.50	\$ 3,756.50	\$ 55,000.00
COST PER 100,000 ASSESSED					\$ 10.71
TOTAL 2017 OPERATING BUDGET AND TRUCK REPLACEMENT	\$ 95,111.54	\$ 14,739.51	\$ 34,500.00	\$ 10,648.95	\$ 155,000.00
TOTAL 2017 COST PER 100,000 ASSESSED					\$ 30.19
2016 DSPS Fire Due Distribution	\$ 7,998.52	\$ 2,370.59	\$ 3,824.83	\$ 1,116.47	\$ 15,310.41
TOTAL MUNICIPAL FUNDS	\$ 87,113.02	\$ 12,368.92	\$ 30,675.17	\$ 9,532.48	\$ 139,689.59

* Amended 9/7/16

	2013 Actual	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2016 YTD	2017 Proposed
AWARDS/GIFTS	\$ 107.17	\$ 107.00	\$ 879.47	\$ 300.00	\$ 212.29	\$ 300.00	\$ -	\$ 300.00
CONTINGENCY	\$ -	\$ 500.00	\$ 3,398.50	\$ 500.00	\$ -	\$ -	\$ -	\$ -
DUES	\$ 717.00	\$ 500.00	\$ 969.00	\$ 500.00	\$ 575.00	\$ 500.00	\$ 820.00	\$ 900.00
EQUIPMENT MAINTENANCE	\$ 3,134.23	\$ 10,000.00	\$ 2,633.37	\$ 10,000.00	\$ 4,007.64	\$ 10,000.00	\$ 561.87	\$ 3,000.00
FIRE PREVENTION	\$ 1,124.00	\$ 3,000.00	\$ 1,081.25	\$ 3,000.00	\$ 991.26	\$ 3,000.00	\$ -	\$ 1,200.00
INSURANCE	\$ 14,544.00	\$ 15,000.00	\$ 15,672.00	\$ 15,000.00	\$ 16,178.00	\$ 15,000.00	\$ 9,253.00	\$ 16,500.00
MEETING ALLOWANCE	\$ 9,300.00	\$ 10,000.00	\$ 9,140.00	\$ 10,000.00	\$ 7,320.00	\$ 10,000.00	\$ 3,640.00	\$ 11,500.00
MUTUAL AID/FALSE ALARM	\$ 3,254.72	\$ 1,000.00	\$ 3,157.23	\$ 1,000.00	\$ 3,810.70	\$ 1,000.00	\$ 1,872.70	\$ 4,000.00
NEW EQUIPMENT	\$ 4,737.23	\$ 5,000.00	\$ 5,010.10	\$ 5,000.00	\$ 2,160.76	\$ 5,000.00	\$ 4,880.50	\$ 6,000.00
OFFICE EXPENSES	\$ 2,026.72	\$ 2,000.00	\$ 1,418.27	\$ 2,000.00	\$ 2,391.78	\$ 1,900.00	\$ 1,255.09	\$ 2,000.00
PAYROLL/MILEAGE	\$ 7,585.38	\$ 10,000.00	\$ 8,969.66	\$ 10,000.00	\$ 7,758.28	\$ 10,000.00	\$ 3,845.73	\$ 9,500.00
TRAINING	\$ 872.42	\$ 1,000.00	\$ 1,230.13	\$ 1,000.00	\$ 1,525.69	\$ 1,000.00	\$ 2,607.03	\$ 4,000.00
UTILITIES	\$ 3,986.19	\$ 4,000.00	\$ 3,965.22	\$ 4,000.00	\$ 3,232.09	\$ 4,000.00	\$ 1,916.60	\$ 4,000.00
VEHICLE MAINTENANCE	\$ 9,337.62	\$ 7,500.00	\$ 6,477.66	\$ 7,500.00	\$ 15,044.52	\$ 7,500.00	\$ 12,881.76	\$ 12,000.00
YEARLY EXPENSES	\$ 9,561.12	\$ 10,000.00	\$ 12,105.01	\$ 10,000.00	\$ 11,448.22	\$ 10,000.00	\$ 2,379.51	\$ 14,000.00
D.N.R. GRANT	\$ 1,101.45	\$ 1,000.00	\$ 969.00	\$ 1,000.00	\$ 1,005.95	\$ 500.00	\$ 4,669.05	\$ 3,100.00
NEW BUILDING FUND					\$ 19,151.00		\$ 5,181.25	
Sub total	\$71,389.25	\$94,000.00	\$77,075.87	\$94,000.00	\$96,813.18	\$94,192.00	\$55,764.09	\$92,000.00
RENT	\$ 7,154.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	\$ 7,590.00	\$ 8,000.00
TOTAL OPERATING COST	\$78,543.25	\$94,000.00	\$77,075.87	\$100,000.00	\$96,813.18	\$100,000.00	\$63,354.09	\$100,000.00

* Amended 9/7/16

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COUNCIL REPORT

To: City Mayor, Committee of the Whole
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: September 27, 2016
RE: Ambulance update

Current activities in the Ambulance Service include:

- Study of the Ambulance Service by RW Management group. Group met with the municipal partners the last week of July. Report is not available yet.
- Upcoming director changes
- Billing has switched over to 3rd party billing company
- Agreement extended through 2017 with CHN to be contributing partner with maximum contribution of \$120,000 to service in 2017