

**CITY OF PRINCETON
CITY COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, DECEMBER 11, 2018 6:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE.**
3. **APPEARANCES FROM THE PUBLIC (3 minute limit)**
4. **MAYOR'S REPORT**
5. **ADMINISTRATORS REPORT**
 - A. City Administrators Report – Current and upcoming activities
 - B. Budget Comparison – included in website packet (contact city hall if you want a hard copy)
6. **CONSENT CALENDAR**
 - A. **Minutes for Approval**
 - 1) November 20, 2018 City Council minutes
7. **OFFICER REPORTS**
 - A. Public Works Department Report – Recent and upcoming activities
 - B. Police Department Report – Recent and upcoming activities
 - C. Library Report – Recent and upcoming activities (attached)
 - D. Building Inspection Report (attached)
 - E. Zoning Administrator Report (attached)
 - F. Community Development Authority
8. **COMMUNICATIONS**
9. **OLD BUSINESS**
10. **NEW BUSINESS**
 - A. **POLICE RESOURCE OFFICER – MEMORANDUM OF UNDERSTANDING**

RECOMMENDATION: Review Memorandum of Understanding for Police Resource Officer, acceptance and approval of document as presented.
 - B. **POLICE RESOURCE OFFICER INTRODUCTION**

RECOMMENDATION: Introduction of the Police Resource Officer by Chief Bargenquast
 - C. **MAYOR AND ALDERPERSON SALARY COMPENSATION**

RECOMMENDATION: Discussion and recommendation on adjusting salaries for the Mayor and Alderpersons effective after the April 2020 election. Adoption of Ordinance #08-2018
 - D. **CANCELLATION OF OUTSTANDING CHECKS**

RECOMMENDATION: Approval of resolution on the cancellation of outstanding uncashed checks from 2017. Adoption of Resolution #2018-04.
11. **MEETING SCHEDULE**

Next Meeting date January 22, 2019
12. **CLOSED SESSION**

Pursuant to Wisconsin Statutes Section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Annual review of Police Chief Matthew Bargenquast and City Administrator-Mary Lou Neubauer)

13. RECOVENE INTO OPEN SESSION and take formal action on any item from Closed Session discussions if appropriate.

14. ADJOURN

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. **The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.**

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CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: December 11, 2018
RE: Activity Report

Following you will find an overview of some of the areas I have been working on since my last Council report of November 20, 2018.

*Generating reports for the CDBG close-out State monitoring on 12/13/2018. Submitted information for the Contract amendment for additional funds, awaiting DOA response.

*Compiled and filed necessary reports with DOR regarding budgets, statement of taxes, etc.

Worked with County on generation of tax bills, letter to homeowners and recycling calendar for the new year.

*Provided end of year calendar to Library and Police departments for submission of payroll, bills, etc.

*Doing 2019 budget entry

*Working with Matt & Dan on the School Resource Officer agreement

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Where recreation and relaxation come together.....

12/11/2018 Expenditures Over Drawn

Account 100-25-55200-830-000 Park Future Projects

This account appears to be overdrawn, however the expenses are a carry-over account with multi-years revenue and expenses factored in. This account is offset by DNR reimbursement which will be compiled and submitted to the DNR in October.

Account 100-12-52200-812-000 Fire Vehicle Replacement

The second payment for the Fire Truck is \$13,563.31.

Our carry over amount as of 12/31 was \$9410.00 with our 2018 budget allocation has a balance of \$15,148 available for the fire truck purchase with a \$1584 balance in the Fire Truck Vehicle account remaining.

Account 100-00-59280-903-000 Transfer to Trust

This account is where all expenses are taken from and upon completion of the project will be split between water & sewer and streets. There will also be offsetting income coming from the CDBG program (noted in the revenue account) in the amount of \$465,000 at various increments throughout the remainder of 2018. This income will be shown in account 100-00-43691-000-000. To date we have only received \$244,494 of the \$465,000

Account 200-23-48500-000-000 Library Donations

This is the account where the Library funds which were deposited in the Oshkosh Foundation are returned back to the Library for the construction project

Account 200-23-55110-820-000 Library Capitol Improvements

The expenses included in this line item are expenses for the construction project to date.

Account 100-11-52100-340 Police Operating Supplies

This account is overdrawn by about \$1000.00

Account 100-11-52100-350 Police Equipment Repair/Maintenance

This account is overdrawn by about \$800.00

Account 100-18-53311-343 DPW Signs

This account is overdrawn by about \$373 or 31% over budget – due to the golf cart signs

Account 100-14-52500-340-000 Emergency Government Supplies

This is a very small budgeted account which was utilized for supplies for the flood.

Account 100-18-53311-350-000 Sealcoat/Blacktop

Account was overdrawn for patching work that needed to be done along with catch basin repairs.

**CITY OF PRINCETON
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, NOVEMBER 20, 2018 6:00 P.M.**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Wielgosh called the meeting to order at 6:00 PM. In attendance were Alderpersons Bednarek, Ernest, Kallenbach, Garro, Roehl, and Kallas, Administrator Neubauer, and Mayor Wielgosh.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPEARANCES FROM THE PUBLIC (3 minute limit)** Nothing at this time.
4. **MAYOR'S REPORT** Nothing at this time.
5. **ADMINISTRATORS REPORT**
 - A. **City Administrators Report – Current and upcoming activities** Administrator Neubauer gave an update on current and upcoming activities: Working on Water and Howard Street closeout of the construction project, the 11/6/2018 Election, Library Expansion , FEMA Follow-up, finalizing the 2019 Budget, and School Resource Officer.
 - B. **Budget Comparison – included in website packet (contact city hall if you want a hard copy)** An update on the 2018 was given by Administrator Neubauer.
6. **CONSENT CALENDAR**
 - A. **Minutes for Approval**
 - 1) **October 23, 2018 City Council minutes** Bednarek motioned to approve the 10/23/2018, Council Meeting Minutes, seconded by Garro. Carried 6-0.
7. **OFFICER REPORTS**
 - A. **Public Works Department Report – Recent and upcoming activities** This was in the Council Packets, and leaf pickup continues, and the Christmas Decorations are up around the City.
 - B. **Police Department Report – Recent and upcoming activities** The School Resource Officer was briefly discussed by Administrator Neubauer.
 - C. **Library Report – Recent and upcoming activities (attached)** Director Sommersmith gave an update on fundraising and library programs.
 - D. **Building Inspection Report (attached)** This was in the Council Packets.
 - E. **Zoning Administrator Report (attached)** This was in the Council Packets.
 - F. **Community Development Authority** Alderperson Garro, Council Representative on the CDA, gave an update, 12/29/18 Meat Raffle Fundraiser at BeerBellys, next meeting is in January 2019, and there will be Flea Market Food Booth next year.
8. **COMMUNICATIONS** Alderperson Roehl inquired if the City would be purchasing more sandbags. Administrator Neubauer stated yes, more sandbags will be purchased.
9. **OLD BUSINESS** There will be a Tree Board Bake Sale at City Hall on Monday, December 3rd and Tuesday, December 4th. A Silent Auction for the Cemetery Restoration and 2023 Celebration will take place at City Hall from December 1st-December 20th.
10. **NEW BUSINESS** The items were rotated for discussion to: 10 C first, 10 B, second, and 10 A third.
 - A. **2019 Budget Adoption**

RECOMMENDATION: Hold Public Hearing and Approval and Adoption of Resolution #2018-03 Adopting the 2019 Annual Budget and Establishment of the Property Tax Levy for the City of Princeton. Mayor Wielgosh opened the Public Hearing at 6:36 PM, and asked three (3) times if anyone wanted to speak about the 2019 Budget, there was no response. Mayor Wielgosh closed the Public Hearing at 6:37 PM. Garro motioned to approve the 2019 City of Princeton Budget, seconded by Bednarek. Carried 5-1 with Kallenbach voting against.
 - B. **Conditional Use Permit – HHCS Industries, LLC, Mike & Beth Peterson owners, 900 Sunnyview Lane**

RECOMMENDATION: Hold Public Hearing on consideration for a Conditional Use Permit to allow a mixed-use venture in the building including mini-storage units, U-Haul, Food Pantry, and

residential unit for the owner. Action on the CUP and approval as required. Mayor Wielgosh opened the Public Hearing at 6:31 PM, and asked three times if anyone wanted to comment about the Conditional Use Permit for 900 Sunnyview Lane. One of the neighbors, who was not present, called City Hall and stated they did not have a problem with the Conditional Use Permit. There were no other comments. Mayor Wielgosh closed the Public Hearing at 6:35 PM. Kallas motioned to approve the Conditional Use Permit as presented for 900 Sunnyview Lane, seconded by Bednarek. Carried 4-2 with Kallenbach and Ernest voting against.

C. Certified Survey Map – Schultz Property River Road

RECOMMENDATION: Approval of map as presented. Garro motioned to approve the Certified Survey Map for the Schultz Property on River Road as presented, seconded by Kallas. Carried 5-1 with Kallenbach voting against.

D. Write-off of Uncollectable Utility Bills.

RECOMMENDATION: Approval of the write-off of two uncollectable utility bills as presented. Garro motioned to approve writing off two (2) uncollectable utility bills as presented, seconded by Ernest. Carried 6-0.

E. Amendment to Lakeside Municipal Court Agreement and Adoption of Ordinance #07-2018.

RECOMMENDATION: Approval of Amendment to the Lakeside Municipal Court Agreement adding the City of Ripon to the group, and Adoption of the supporting Ordinance #07-2018. Roehl motioned to approve Ordinance #07-2018-An Ordinance Establishing A Municipal Court For The Cities of Fond du Lac and Ripon, Towns of Empire, Osceola, Ripon, And Taycheedah, The Villages Of Brandon, Campbellsport, Fairwater, North Fond du Lac, Oakfield, And Rosendale In Fond du Lac County And The City Of Berlin In Green lake And Waushara Counties, The Cities Of Green Lake, Markesan, And Princeton In Green Lake County, seconded by Bednarek. Carried 6-0.

F. Park Hours

RECOMMENDATION: Establishment of Park Hours for posting per municipal code. After a discussion about the vandalism in the City Park and Megow there was a discussion of hours for parks in the City. Garro motioned to approve hours for all City Parks to be from Dawn to Dusk, seconded by Ernest. Motion failed-2-4 with Garro and Ernest voting in favor, and Roehl, Kallas, Bednarek, and Kallenbach voting against.

11. MEETING SCHEDULE

December meeting – December 11th Council at 6:00 PM and Committee of the Whole at 5:30 PM, January 22, 2019

12. ADJOURN Bednarek motioned to adjourn the meeting, seconded by Ernest. Carried 6-0. Mayor Wielgosh adjourned the meeting at approximately 6:50 PM.

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Public Works

Since the last meeting all Christmas decorations have been put up.

We had the first snow fall, a wet heavy snowfall.

Done with leaf pick-up prior to the snow fall.

Working on inventory

Splitting wood

Maintenance on vehicles

Director's Report: December 2018

Statistics: Both circulation and door counts were down in November. Despite this, programming attendance remains consistent, with Storytime doing very well, and the book clubs and crafts programming carrying on similarly. During the day however, we are seeing less people. I hope to attribute this to our unusually cold November and am looking for a recovery in December. We are a couple hundred items down from our circulation in 2017, and I would love to have a positive circulation in December, so that our that these two past years' numbers match.

Past Events: We saw hundreds of people walk through our doors after the Christmas Parade. We gave away free children's books to all those who came in. Our program attendance for the events earlier in that day were a little light, and there will be some changes to our Christmas in Princeton programming for next year.

I have been leading the Storytime on Thursday mornings, during Helene Moldenhauer absence. Betty Trowbridge, a volunteer, has been covering the desk during these mornings. We frequently see an average of six kids.

In addition to being short staffed for Storytime, Diane Gibson still has no returned to work. To accommodate her absence, I have been working Mondays alone, which Millie picking up Tuesday afternoons if need be for when I have meetings. There has also been one additional Saturday that needs to be covered by the three of us.

We are month into our non Local Hold trial. It continues to be a mixed bag, and I am waiting to see as we progress how both staff and patrons feel about the transition.

Current Programs and Projects: We are currently hosting the Friends Christmas Sale through December 8. On the date, the Friends host their Cookie Walk fundraiser. We have a smaller Sale than in year's past, with less expensive items, but we are still making sales regularly since it's opening in November.

In December we have two special programs, a pajama Storytime, which will be an evening Storytime, and our Gingerbread Houses craft on December 15.

On December 10, five day delivery will start for all Winnefox Libraries. At the moment we do not received van delivery on Thursdays, while some libraries are only getting van service three days a week. With this increase, we hope all of our patrons benefit from getting their holds in quicker, and returns coming back to their home shelves faster.

Building Project: Our next building committee meeting is tomorrow at 9am. We hope to finalizing the plans that will be open for bid in January. Our fundraising committee is meeting on Friday. I submitted by grant application for the Webster Foundation last month requesting funds for new shelving in the children's section, which I hope to use once the construction is completed.

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: December 11, 2018
RE: Zoning / Code Compliance

In the last three weeks there was contact by three parties regarding zoning regulations, a sign variance interpretation which was granted in 2010, a plat review interpretation regarding the Twin Oaks Subdivision and building on a vacant lot, and the need for a variance for a non-conforming property (residence in a commercial district).

Code Compliance, the Smerling items were disposed of and amount of the assessment was added to the tax bill.

10/19/2018	46-18-10B	Tracy Ebert	301 S Farmer St	Porch rebuild	self	\$50.00	
11/12/2018	47-18-11B	Julie Sosinsky	Twin Oaks Court	New Home	Al Resop	\$638.67	
11/12/2018	48-18-11B	Michael Loebach	114 N Farmer St	Mechanical Replace	Self	\$50.00	
11/12/2018	49-18-11B	Alan Frost	464 N Fulton St	Mechanical Replace	Black Haak Heating	\$50.00	

8/10/2017
1/23/2017

Letter Sent = homeowner was notified of new inspector and need to contact JB for inspections
2nd notice sent

Banding

4/30/2018	13-18-4B	Jean Murphy	104 S Farmer St	Mechanical Replaece	Condon		\$50.00	X	X
4/30/2018	14-18-4B	Roger Bartel	309 Wisconsin St	Roof replacement	H Treder & Sons	n/e		X	X
4/30/2018	15-18-4B	Jill Krakow	607 S Clinton St	Storage Shed	Self		\$50.00	X	X
5/14/2018	16-18-5B	Brad Seda	525 S Farmer St	Electrical	C & S Electric		\$50.00	X	X
5/15/2018	17-18-5Z	Daniel Orto	336 N Clinton St	Driveway	Davis Construct		\$5.00	X	X
5/24/2018	18-18-5Z	Brian Farley	102 S Fulton Street	Concrete walkway	Self		\$5.00	X	X
6/11/2018	19-18-6Z	Russell Eedy	218 N. Second St	Fence	Self		\$25.00		
6/19/2018	20-18-6B	Kurt Bostad	257 N. First St	Roof	Soda Const	n/c			
6/26/2018	21-18-6B	John Garcia	1139 Harris Street	Mechanical Replace	Condon		\$100.00		
6/26/2018	22-18-6B	Fox River Travel Plaza	811 Green Lake Road	Mechanical Replace	Condon		\$50.00		
6/28/2018	23-18-6z	Princeton Mobile Home Ct	330 N Fulton Street	Mobile Home	Kitzman Inc		\$25.00		
7/5/2018	24-18-7Z	Vince Borchardt	525 S Farmer St	Fence	Self		\$25.00		
7/10/2018	25-187-Z	Kwik Trip	303 S. Fulton Street	Sign Replacement	LaCrosse Signs		\$20.00		
7/30/2018	26-18-8B	Douglas Berg	1202 W Main St	Storage Shed	self		\$50.00		
8/1/2018	27-18-8B	Michael Loebach	114 N Farmer St	Electrical/Roof	self		\$50.00		
8/1/2018	28-18-8B	Daniel Goodspeed	339 Canal Street	Electrical/Roof	Linc's Electric		\$50.00		
8/8/2018	29-18-8B	Princeton Schools	604 Old Green Lake Rd	HVAC Replacement	J & H Controls		\$200.00		
8/8/2018	30-18-8B	John Hardtke	415 S Farmer Street	General Remodeling	Self		\$150.00		
8/15/2018	31-18-8B	Will Macgarry	438 N Fulton St	Electrical	Grasse Electric		\$50.00		
8/17/2018	32-18-8b	Debbie Black	1108 W. Main St	Roof, soffit & fascia	Schultz Exteriors		\$50.00		
8/27/2018	33-18-8b	Seth Katzur	328 S Clinton St	Windows & Patio door	self		\$50.00	NOT PAID	
9/9/2018	34-18-9B	Brian Lichtenberg	321 N Howard St	Front porch	Self		\$50.00		
9/14/2018	35-18-9B	William McGarry	438 N Fulton St	Shed, remodel	self		\$175.00		
9/13/2018	36-18-9B	Ernest Schmidt	1237 Harris Street	Accessory Building	self		\$175.00		
9/13/2018	37-18-9B	Gagne Ford	511 W Main Street	Roof	Jachthuber	n/a			
9/13/2018	38-18-9B	Sandra Booth	410 S Farmer Street	Roof		n/a			
9/14/2018	39-18-9Z	St John the Baptist	1211 W Main St	Sign	Signarama		\$25.00		
9/24/2018	40-18-9B	Jose Valdez	312 Canal St	Electrical	Beez Electric		\$50.00		
9/24/2018	41-18-9B	Dianne Schwark	531 S Clinton St	Electrical	Pulvermacher		\$50.00		
10/17/2018	42-18-10B	Steve Jenkel	319 W Main St	Garage	Self		\$100.00		
10/18/2018	43-18-10B	Gary Schleicher	113 W Water St	Fence	Severson		\$25.00		
10/18/2018	44-18-10B	Gary Schleicher	213 S Fulton St	Building Alterations	Severson		\$50.00		
10/18/2018	45-18-10B	Joseph Brandt	316 Wisconsin St	Fence	self		\$25.00		

8/22/2017	28-17-08B	Ted Kuklinski	302 S. Fourth Street	Addition & Garage	Distinctive Carp.	\$175.00			
8/22/2017	29-17-08B	Greg King	503 S Clinton St.	Interior	Home Comfort	\$20.00	X		X
8/25/2017	30-17-08Z	Kurt Bostad	123 First Street	Fence	Soda Constr.	\$25.00	X		X
9/14/2017	31-17-09B	Erin Steinberg	1023 Hwy 73	Reroof garage	Blair Weir	No Fee	X		X
9/14/2017	32-17-09Z	Paul Gunderson	221 1st Street	Carpport prefab	Self	\$25.00	X		X
9/13/2017	33-17-09Z	Dennis Filkins	504 N Fulton Street	Fence	Ellis Fence Omro	\$25.00	X		X
9/14/2017	34-17-09B	Jillian Berger	1202 Harris St	Roof	Self	n/a	X		X
9/20/2017	35-17-09B	Mary Fritsch	532 S Farmer St	Front porch	Bill Blecker	\$50.00	X		X
9/25/2017	36-17-09B	Alex Pearsal	521 W Water Street	Replace windows-	Property owner	\$50.00	X		X
10/14/2017	37-17-10B	Jonathan Horzewski	450 N Fulton St	Electrical	Pulvermacher	\$25.00	X		X
10/13/2017	38-17-10B	Andrew Anderson	458 N Fulton St	Home reeroof	Self	n/a	X		X
10/20/2017	39-17-10B	Diane Schwartz	531 S. Clinton St	Garage Reroof	A-1 Home Impv	n/a	X		X
10/23/2017	40-17-10B	Idni LLC	523-525 W Water St	Deck	Self	\$320.00	X		X
11/10/2017	41-17-11Z	American Legion	853 W Main St	Sign	Sign Effects	\$20.00	X		X
11/13/2017	42-17-11B	Don Springstrom	922 Harris Street	Electrical	Grasse Electric	\$65.00	X		X
11/22/2017	43-17-11B	Debbie Drager	241 N. 2nd Street	Electrical	Pulvermacher	\$50.00	X		X
12/15/2017	44-17-11B	Princeton Historical	630 W Water St	Interior Remodel	Hebbe EL/Radaj HY	\$100.00			
12/15/2017	45-17-12B	John Marfillus	329 Canal Street	Interior Remodel	self	\$150.00			
12/18/2017	46-17-12B	Steve Messa	819 W Main St	Electrical	self	\$300.00	X		X
2018									
4/5/2018	1-18-1B	Princeton School	604 Old Green Lake Rd	HVAC Replacement	J & H Controls	\$100.00	X		X
2/20/2018	2-18-2B	Jason Brantner	110 S. Fulton Street	Windows	Zrinsky Const	\$50.00	X		X
2/22/2018	3-18-3B	Cody Otto	227 S Howard	Siding, windows, S&F	OK Builders	\$50.00	X		X
3/5/2018	4-18-3B	Owen Purvis	309 E South St	Shed	self	\$50.00	X		X
3/2/2018	5-18-3Z	Tomy Kuka	224 S Fulton Street	Fence	self	\$25.00	X		X
3/9/2018	6-18-3B	John Marfillus	329 Canal Street	Electrical	Grasse Electric	\$50.00	X		X
3/9/2018	7-18-3B	Ron Gurke	413 S Second St	Roof	Dutchboy Handy	n/e	X		X
3/13/2018	8-18-3B	Eric Koehn	128 Harvard Street	Roof	Self	n/e	X		X
3/14/2018	9-18-3B	Ryan Jingst	307 Tassler St	Complete renovation	self	\$300.00			
4/13/2018	10-18-4B	James Winchell	523 S Howard St	Roof-siding-windows		\$50.00			
4/13/2018	11-18-4B	Brad Phelps	135 N Farmer St	Plumbing work	Watters Plbg	\$50.00	X		X
4/16/2018	12-18-4B	Jerry Browa	713 S Farmer St	Storage Shed	Self	\$75.00	X		X

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: December 11, 2018
RE: CDA Year In Review

The CDA held meetings in February, April, May, August and September in 2018.

There were two projects which the membership undertook in 2018 including the refurbishing, stocking, and the reopening of the Visitors Center from May through November and the reprinting of 12 pictures depicting Princeton's history and events in the community. Additional plaques were added to the Historic Walking Tour and provided a donation to the 2023 celebration.

The group ran a Food Booth in the summer which was very successful. Other projects discussed at meetings included youth activities, assistance with the street painting/medallion project for 2019, and the potential to assist with other agencies on items discussed by the Design Team/Chamber for the upcoming years. 2019 activities will be discussed at their January meeting.

There is a meat raffle at Beer Belly's on December 29, 2018 to start off the 2019 fund raising activities.

OFFICER AGREEMENT

This Agreement is entered into between the City of Princeton, Wisconsin, (Princeton), City of Green Lake, Wisconsin, (Green Lake), the School District of Green Lake, Wisconsin, (GL District) and the School District of Princeton, Wisconsin, (Princeton District).

WHEREAS, the four above municipal entities desire to utilize the services of a Police Officer to be hired by Princeton and used by the two school districts during the school year as a School Resource Officer with the Police Officer also being utilized by Princeton and Green Lake during the summer, non-school year, and;

WHEREAS, Sections 66.0301 and 66.0313 of the Wisconsin Statutes allow a municipality to contract with other municipalities for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law, and;

WHEREAS, the four municipal entities desire to utilize said Police Officer pursuant to Sections 66.0301 and 66.0313 and agree to the terms and conditions as set forth in this Agreement, and;

WHEREAS, the governing body of each municipal entity has considered this Agreement and each body has approved this Agreement and has authorized its execution and delivery.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL AGREEMENTS AND COVENANTS CONTAINED HEREIN, IT IS HEREBY AGREED AS FOLLOWS:

1. Princeton shall hire a full-time Police Officer to be utilized by the municipal entities as set forth in this Agreement. The Officer shall be an employee of Princeton and shall report directly to the Chief of Police of Princeton. However, while school is in session, regarding day to day matters and business, the Officer will be supervised through the combined efforts of the Princeton and Green Lake Police Departments and the Green Lake and Princeton school administrations. The Princeton Chief of Police shall make all final decisions for any matters contested or not agreed upon regarding this Officer and the parties shall be bound by the Chief's determination. The parties agree the Officer is part of the City of Princeton Police Union and the wages will be set according to the negotiated contract.
2. During the school year, the Officer will work 40 hours per week in the school districts as determined by the school districts. The 40 hours per week worked by the Officer shall be split equally between the two school districts, meaning each school district shall utilize the Officer 20 hours each week. The school districts shall cooperate and work together to schedule the Officer on an equal basis at each school district. If there is a dispute regarding this issue, the Chief of Princeton shall determine the hours for each school district and the parties are bound by the Chief's determination.

3. During the summer or non-school year, the Cities shall split equally the 40 hours the Officer will be working each week. The Cities agree the Chiefs will work together and cooperate to schedule work hours for the Officer on a 50/50 basis during the summer months when the Officer is not working at the schools. If there is any dispute or disagreement, the Chief of Princeton shall make the final determination and Green Lake shall be bound by said determination.
4. For each calendar year, the two school districts shall be equally responsible for 75% of the total cost of the Officer and the Cities shall be equally responsible for 25% of the total cost of the Officer. The municipal entities agree to be responsible for the allocation of costs as set forth in this paragraph no matter how many hours the Officer works for each municipal entity. However, if any municipal entity requires the Officer to work overtime for any reason, that municipal entity shall be responsible for any and all costs associated with said overtime. Said overtime costs shall be in addition to the percentages as set forth in this paragraph. Attached hereto as Exhibit A is a breakdown of the projected cost for the Officer commencing in January 2019 and the amount each municipal entity is responsible to pay. The parties acknowledge and agree these numbers are projections and may vary on an annual basis. Furthermore, the clothing allowance shall be paid equally between the Cities. Regarding Officer training, the School Districts shall be equally responsible for seminars, education and training relating to the School Resource Officer. The Cities shall be equally responsible for training of specific police responsibilities and duties other than School Resource Officer training.
5. Princeton shall be responsible for paying the Officer in the same manner and on the same schedule as it pays other officers for its City. Princeton shall bill each municipal entity on a monthly basis for that entity's cost for the Officer that month and the municipal entity shall reimburse Princeton within 15 days of receiving said bill.
6. Regarding vacation days for the Officer, the two school districts shall split equally 75% of the vacation days for the Officer. The Cities shall split equally 25% of the vacation days. Vacation days are included in the number of hours or days worked by the Officer for each municipal entity.
7. If the Officer becomes eligible for unemployment compensation, the two school districts shall split equally 75% of the unemployment compensation cost and the two cities shall split equally 25% of the unemployment compensation cost.
8. Princeton shall be responsible for any disciplinary proceedings to be initiated for the conduct of the Officer, taking into consideration the information provided from each municipal entity. Princeton's City code shall govern any proceedings.
9. The parties anticipate the starting date for the Officer to be January 2, 2019.

10. The term of this Agreement shall be for three (3) years commence on January 1, 2019 through December 31, 2021. Thereafter, this Agreement shall be automatically renewed on an annual basis unless a municipal entity, at least 90 days before the end of the calendar year, provides written notice to all other municipal entities of its intent to terminate this Agreement.
11. After each school year, the four municipal entities agree to have an annual meeting to discuss and review the role and success of the School Resource Officer for the preceding year and to discuss any issues for the succeeding year.
12. This Agreement shall not be amended except by a subsequent written Agreement duly authorized and executed by each of the Municipalities.
13. Any notice required or permitted to be given under this Agreement, or any statute, shall be in writing and shall be deemed to have been sufficiently served if sent by certified or registered mail with proper postage prepaid to the clerk or secretary for the municipal entitled to such notice.
14. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions of this Agreement, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision was omitted.
15. This Agreement and the rights of the parties under this Agreement shall be interpreted in accordance with the laws of the State of Wisconsin and all rights and remedies shall be governed by such laws without regard to principles of conflict of laws.

IN WITNESS WHEREOF, the municipal entities have caused this Agreement to be signed by its authorized officers, all as of the day and year set forth opposite its municipal name.

Dated this _____ day of December, 2018.

CITY OF PRINCETON, WISCONSIN

BY _____

Dated this _____ day of December, 2018.

CITY OF GREEN LAKE, WISCONSIN

BY _____

Dated this _____ day of December, 2018.

SCHOOL DISTRICT OF PRINCETON,
WISCONSIN

BY _____

Dated this _____ day of December, 2018.

SCHOOL DISTRICT OF
GREEN LAKE, WISCONSIN

BY _____

Dated this _____ day of December, 2018.

PRINCETON POLICE DEPARTMENT
WISCONSIN PROFESSIONAL
POLICE ASSOCIATION LAW
ENFORCEMENT EMPLOYEE
RELATIONS DIVISION

BY _____

The Union is signing to acknowledge they have no objection to the Police Officer being utilized as set forth in this Agreement.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: December 11, 2018
RE: Salary Adjustment Mayor and Alderpersons

An adjustment to the salary, including discussion on meeting pay allowance, for Mayor and Alderpersons is placed on the agenda for discussion.

If an adjustment is decided upon at this meeting, it will not take effect for the entire membership until the meeting following the election of 2020. The ordinance establishing pay rates is required to be in place prior to the submittal of nomination papers for the upcoming election, therefore if it is not approved this evening, the adjustments would not take place until after the 2021 election.

ORDINANCE NO. #08-2018

AN ORDINANCE TO AMEND SECTION 75-11 OF THE MUNICIPAL CODE ENTITLED SALARIES AND CHAPTER 182 FEES

WHEREAS, the position of Mayor and Common Council for the City of Princeton has considered a wage adjustment for the respective positions; and

WHEREAS, Section 75-11 of the Municipal Code states, "The Mayor and Alderpersons who make up the Common Council, whether operating under general or special law, may, by three-fourths majority vote of all the members of the Common Council, determine that a monthly salary or per diem compensation be paid the Mayor and Alderpersons, and

WHEREAS, salaries heretofore established shall so remain until changed by ordinance and shall not be increased or diminished during their terms of office, and

WHEREAS, if there is a change in the salary or meeting pay for these positions, it shall take affect after the April 2020 General Election.

NOW THEREFORE BE IT ORDAINED, that the annual salary for Mayor be adjusted from \$1400.00 to _____ annually,

AND BE IT FURTHER ORDAINED, that the annual salary for Alderpersons be increased from \$1200.00 to _____ annually, and

IT IS FINALLY ORDAINED, that the meeting pay for attendance of meetings as noted in Chapter 182 be adjusted from \$20.00 per meeting to _____.

NOW THEREFORE BE IT ORDAINED, that this Ordinance #08-2018 shall take affect after the April 2020 General Election and upon publication

PASSED, APPROVED AND ADOPTED this 11th day of December 2018.

AYES: _____

NAYS: _____

ABSENT: _____

LEONARD WIELGOSH, Mayor

MARY LOU NEUBAUER
City Administrator/Clerk/Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALLE
City Attorney

RESOLUTION NO. 2018-04

**A RESOLUTION RELATING TO CANCELLATION OF
OUTSTANDING CHECKS**

WHEREAS, as the governing body of the City of Princeton, Green Lake County Wisconsin duly assembled at its regular meeting on the 11th day of December 2018, does hereby resolve as follows:

WHEREAS, Two (2) checks issued by the Treasurer of the City of Princeton, drawn against the City's account at US Bank have not been presented for payment by the payees of said checks and it has been in excess of one (1) year since said checks were issued;

NOW, THEREFORE BE IT RESOLVED, that said outstanding checks as listed below be cancelled and the amounts represented thereby restored to the appropriate City Account:

<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Payee</u>
32073	5/16/2017	\$87.27	Philip Gauthier
32586	10/3/2017	\$547.56	SEERA

BE IT FURTHER RESOLVED, that a copy of this resolution will be furnished to US Bank.

NOTE: The above checks all contain the notation "Void after Six Months"

PASSED, APPROVED, AND ADOPTED, this 11th day of December, 2018.

_____ Ayes
_____ Nays
_____ Absent

LEONARD WIELGOSH, Mayor

MARY LOU NEUBAUER,
City Administrator-Clerk/Treasurer

Approved as to form:

DANIEL D. SONDALE, City Attorney