

CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING
City Hall, 431 W. Main Street, Princeton WI 54968
Tuesday, September 25, 2018
5:30 P.M.

1. CALL TO ORDER AND ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. APPEARANCES FROM THE PUBLIC.
4. APPROVAL OF MINUTES : Minutes from the 6/26/2018
5. NEW BUSINESS
 - A. Sub-Committee reports
 1. Fire Association District meeting 6/26/2018 update
 2. Ambulance Service update – activity in last quarter
 3. Emergency Operations - flood
6. ESTABLISHMENT OF NEXT MEETING DATE – Third Tuesday - December 18, 2018 (Fourth Tuesday is 12/25/2018)
7. ADJOURN

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING MINUTES
City Hall, 431 W. Main Street, Princeton WI 54968
TUESDAY, JUNE 26, 2018
5:30 P.M.

1. **CALL TO ORDER AND ROLL CALL.** Council President Roehl called the meeting to order at 5:30 PM. In attendance were Alderpersons Kallas, Bednarek, Ernest, Garro, Roehl, and Kallenbach, Administrator Neubauer, Mayor Wielgosh, and Attorney Sondalle.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPROVAL OF AGENDA.** Garro motioned to Approve the Agenda, seconded by Kallas. Carried 6-0.
4. **APPEARANCES FROM THE PUBLIC.** Nothing at this time.
5. **APPROVAL OF MINUTES :** Minutes from the 3/27/2018 Bednarek motioned to approve the 3/27/2018, minutes, seconded by Garro. Carried 6-0.
6. **NEW BUSINESS**
 - A. **Sub-Committee reports**
 1. **Fire Association District meeting 6/26/2018 update** Administrator Neubauer gave an update of the 6/26/2018, Fire Association District Meeting: The new fire truck should arrive in August and there will be no loan for the truck. Plumber Al Mashuda met with Administrator Neubauer and Dan Kuglin about the washer installation in the Fire Station. Al stated the bid would be under \$1,000.00. Al did not give an estimate earlier because there was more to the bid than just the washer installation. The City is looking at a light installation in the upstairs of the storage room. The Fire Department received a grant from the DNR for a new brush truck. The Fire Department will be having an upcoming budget workshop.
 2. **Ambulance Service update – activity in last quarter** Nothing new since the last meeting. The contract with ThedaCare will be ending on December 31, 2018. The Council would like the City Administrator to get in touch with the County Administrator so see where things are going on the County EMS Service.
7. **BUDGET DISCUSSION 2019** Budget Workshops will take place in August and September. The Council does not want to waste paper, so they would like to see only the line items on the budgets that change.
8. **ESTABLISHMENT OF NEXT MEETING DATE** – September 25, 2018 at 5:30 p.m., is the next Committee of the Whole Meeting.
9. **ADJOURN** Bednarek motioned to adjourn the meeting, seconded by Garro. Carried 6-0. Council President Roehl adjourned the meeting at approximately 5:52 PM.

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

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CITY OF PRINCETON

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An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: Committee of the Whole
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: September 25, 2018
RE: Fire Association meeting update

Following are the items which were discussed at the Fire Association September meeting.

- New fire truck is not delivered yet, awaiting completion, possibly delivered in October.
- Entire budget document attached. This year there is an added a budget line for the replacement of SCBA breathing packs. (outline of the need for this gear is also attached). Estimated cost is about \$6800 per pack or around \$150,000 project cost. Outside funding options are being looked into.
- There are a couple building items the Fire Chief asked be looked at. Upstairs Light (being added by DPW); Retractable overhead hoses recoil problem (Association budget will cover cost); Flood grates showing signs of deterioration (will be looked at)
- There were 5 city calls in the last quarter with one being an EMS Call

AFG Narrative Eval Criteria

1) Financial Need (25%)

Our small department has a large financial need. Even though we have a 100,000 budget, most of those budget items are fixed costs and only a portion of those funds are able to be budgeted for items replacing hose, gear, SCBAs, pagers, radios and batteries to ensure proper life cycles of the equipment. The total available budget funding for new SCBAs is 3% of the budget total, and total funding for new equipment would be 1.2% of the budget. Even if we used our total budget to purchase new SCBAs, at current prices it would take 22 years to upgrades to the requested 25 new packs with 50 bottles. The idea is if we received the grant we would be able to complete the 5% matching funds within about 3 years using our budgeted funds and have all needed SCBAs upgraded to current NFPA editions. Also we have had financial difficulties in the community, continuing to delay needed fire department upgrades and we have been unable to help fund fire station projects which have been badly needed. Therefore purchasing SCBAs that would meet current standards would further compound budget difficulties. Our department does several fund raisers a year, averaging about \$2000-\$3000 a year in fund raising. These funds are another option to helping accumulate the 5% matching funds, however usually in past years this money has been used to purchase smaller items that has helped us improved our structural firefighting, water rescue and wildland fire fighting capabilities.

2) Project Description and Budget (25%)

The objective of this application would be to apply for funding to be able to replace 25 SCBAs and 50 air tanks which would meet the latest edition of the NFPA standards. The current SCBA packs and bottles are considered to be obsolete being two NFPA cycles old or more and greater than 10 years of age. The product we would be looking to purchase would be like the Scott X3 Pro SCBA and would cost about \$8,500 for the pack and mask and about \$1,200 for a 4500 psi 60 minute bottle. Based upon the number of member, trucks and riding positions we are requesting 25 of the packs, face pieces and bottles. The total cost of 25 packs, face pieces and 50 bottles would be about \$272,500.00. Based upon the age of our packs, some as old as the year 2000 and some of our bottles being as old as 1988, we would be implementing these newer, safer, and improved SCBAs immediately into our apparatus to be used daily in our fire department operations.

Due to increased research and prevalence of cancers affecting firefighters and the use of multi-gas meters, firefighters are required to utilize SCBAs for longer periods of time. The new SCBAs would double the amount of functional time firefighters would be able to use the equipment before needed to remove themselves from the incident's scene. We would like to go from a 2216 bottle, which would provide about 20-30 mins of air to a 4500 psi 60 minute bottle. The longer air time would really provide safer and more efficient fire serves especially on calls including extend overhaul operations of structure fires, gas leaks, and vehicle accidents. Often times with a smaller department air bottles will soon run out, which takes resources from the department to fill them and firefighters may be more likely to be exposed to a toxic environment to maintain scene operations.

The Princeton has had two fatal structure fires in recent years including one in 2017 and one in 2013. With a smaller primarily rural department's and having a limited number of fire fighter, new SCBA technology would improve our response ability and safety to our firefighters and the community.

3) Operations and Safety/Cost Benefit (25%)

Due to increased research and prevalence of cancers affecting firefighters and the use of multi-gas meters, firefighters are required to utilize SCBAs for longer periods of time. The new SCBAs would double the amount of functional time firefighters would be able to use the equipment before needed to remove themselves from the incident's scene. We would like to go from a 2216 bottle, which would provide about 20-30 mins of air to a 4500 psi 60 minute bottle. The longer air time would really provide safer and more efficient fire serves especially on calls including extend overhaul operations of structure fires, gas leaks, and vehicle accidents. Often times with a smaller department air bottles will soon run out, which takes resources from the department to fill them and firefighters may be more likely to be exposed to a toxic environment to maintain scene operations.

Current SCBA packs and bottles are considered to be obsolete being two NFPA cycles old or more and greater than 10 years of age.

The Princeton has had two fatal structure fires in recent years including one in 2017 and one in 2013. With a smaller primarily rural department's and having a limited number of fire fighter, new SCBA technology would improve our response ability and safety to our firefighters and the community.

Every year the fire department membership works to fund raise for items to improve and maintain safety and the department's operations, however at current fund raising and budget levels we would only be able to purchase one SCBA unit every 2 to 3 years. Due to maintaining current NFPA standards and equipment editions we would not be able to replace our equipment fast enough to keep up with current standards. Budget is about \$3,000/year for SCBAs. Price for one SCBA pack and bottle would be about \$9,700.

Improved firefighter safety and fire ground accountability due to new technology offering wireless connectivity between devices to transmit and retrieve data.

New SCBA harness can be cleaned and decontaminated after use to reduce long-term carcinogen exposure. Also these units are lighter and better fit reducing pressure points, fatigue, while increasing mobility and a better balanced load.

4) Statement of Effect/Impact on Daily Operations (25%)

(Use similar statements and talking points from above)

These SCBAs will be used in everyday department operations and on most calls other than maybe a wild land fire situation, water rescue or EMS assist. The new SCBAs would help improve the safety of the community and fire fighters by making the department more efficient, better utilizing limited resources and giving us the latest technology to better communication and function in harsh environments. Our current SCBAs and face pieces make it very difficult to communicate, which would be improved with the

newer technology. The new SCBAs would help limit exposure carcinogen by being able to stay on air longer within the fire scene and offering the ability to better clean the equipment. New SCBAs would offer a better fit, comfort, mobility would be lighter than some of the older tanks, which would decrease the chance of firefighter fatigue and injuries. The new SCBAs would meet the latest edition of the NFPA standards, which are current equipment is by definition obsolete. New SCBA technology would enable Bluetooth technology, which would support wireless connectivity to improve configurability, data transmission/retrieval, firefighter safety and fireground accountability.



PRINCETON AREA FIRE DISTRICT

2019 BUDGET PROPOSAL

HISTORY OF EQUALIZED VALUES

	Town of Princeton	City of Princeton	Town of Mecan	Town of St. Marie	Total	Change in Value	Percent of Change
2001	178,799,500 58.16%	46,272,400 15.05%	59,411,400 19.32%	22,950,300 7.47%	307,433,600		
2002	182,117,806 56.98%	47,108,189 14.74%	66,601,600 20.84%	23,770,908 7.44%	319,598,503	12,164,903	3.96%
2003	201,417,900 58.48%	44,562,800 12.94%	72,303,900 20.99%	26,135,700 7.59%	344,420,300	24,821,797	7.77%
2004	228,402,100 58.89%	51,676,000 13.32%	78,601,300 20.27%	29,180,700 7.52%	387,860,100	43,439,800	12.61%
2005	257,398,800 60.91%	53,492,300 12.66%	85,213,500 20.17%	26,443,300 6.26%	422,547,900	34,687,800	8.94%
2006	285,029,000 62.15%	53,164,700 12.03%	89,782,500 19.58%	28,653,000 6.25%	458,629,200	36,081,300	8.54%
2007	\$318,507,400 62.98%	\$59,505,100 11.77%	\$97,073,000 19.19%	\$30,650,600 6.06%	\$505,735,100	47,105,900	10.27%
2008	\$317,339,600 61.27%	\$63,077,100 12.18%	\$104,959,300 20.26%	\$32,568,500 6.29%	\$517,944,500	12,209,400	2.41%
2009	\$349,462,900 62.23%	\$64,778,600 11.54%	\$114,417,800 20.37%	\$32,920,800 5.86%	\$561,580,100	43,635,600	8.42%
2010	\$347,899,800 61.89%	\$63,856,500 11.36%	\$115,403,000 20.53%	\$34,984,800 6.22%	\$562,144,100	564,000	0.10%
2011	\$364,934,800 63.23%	\$59,673,500 10.34%	\$117,593,700 20.38%	\$34,932,300 6.05%	\$577,134,300	14,990,200	2.67%
2012	\$356,667,400 63.69%	\$56,265,000 10.05%	\$114,690,400 20.48%	\$32,383,200 5.78%	\$560,006,000	-17,128,300	-2.97%
2013	\$321,762,000 62.33%	\$52,974,500 10.26%	\$108,674,300 21.05%	\$32,796,700 6.35%	\$516,207,500	-43,798,500	-7.82%
2014	\$332,424,900 63.38%	\$48,432,499 9.23%	\$110,410,400 21.05%	\$33,189,900 6.33%	\$524,457,699	8,250,199	1.60%
2015	\$312,252,900 61.01%	\$50,503,800 9.87%	\$113,586,100 22.19%	\$35,448,300 6.93%	\$511,791,100	-12,666,599	-2.42%
2016	\$304,242,200 60.22%	\$52,318,200 10.36%	\$112,781,400 22.32%	\$35,862,300 7.10%	\$505,204,100	-6,587,000	-1.29%
2017	\$313,210,600 61.01%	\$51,464,100 10.03%	\$113,612,300 22.13%	\$35,070,300 6.83%	\$513,357,300	8,153,200	1.61%
2018	\$313,563,700 60.87%	\$49,264,100 9.56%	\$116,377,000 22.59%	\$35,944,300 6.98%	\$515,149,100	1,791,800	0.35%
2019	\$312,024,200 60.31%	\$50,220,900 9.71%	\$118,616,500 22.93%	\$36,544,800 7.06%	\$517,406,400	2,257,300	0.44%

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 YTD	2019 Proposed
AWARDS/GIFTS	\$ 300.00	\$ 212.29	\$ 300.00	\$ 284.00	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00
CONTINGENCY	\$ 3,000.00	\$ -	\$ -	\$ 5,181.25	\$ -	\$ -	\$ 849.00	\$ -	\$ -
DUES	\$ 900.00	\$ 575.00	\$ 900.00	\$ 820.00	\$ 900.00	\$ 650.00	\$ 700.00	\$ 790.00	\$ 800.00
EQUIPMENT MAINTENANCE	\$ 3,000.00	\$ 4,007.64	\$ 3,000.00	\$ 4,916.24	\$ 3,000.00	\$ 2,261.70	\$ 4,000.00	\$ 3,452.04	\$ 3,500.00
FIRE PREVENTION	\$ 1,200.00	\$ 991.26	\$ 1,200.00	\$ 920.00	\$ 1,200.00	\$ 1,299.17	\$ 1,000.00	\$ -	\$ 1,200.00
INSURANCE	\$ 15,500.00	\$ 16,178.00	\$ 15,750.00	\$ 13,885.00	\$ 16,500.00	\$ 15,598.00	\$ 17,000.00	\$ 16,440.00	\$ 17,000.00
MEETING ALLOWANCE / MILEAGE	\$ 12,000.00	\$ 7,320.00	\$ 12,000.00	\$ 6,980.00	\$ 11,500.00	\$ 7,740.00	\$ 11,000.00	\$ 3,820.00	\$ 10,000.00
MUTUAL AID/FALSE ALARM	\$ 4,000.00	\$ 3,810.70	\$ 4,000.00	\$ 4,152.70	\$ 4,000.00	\$ 4,750.00	\$ 4,500.00	\$ 1,800.00	\$ 5,000.00
NEW EQUIPMENT	\$ 3,624.83	\$ 2,160.76	\$ 5,698.00	\$ 4,740.91	\$ 6,000.00	\$ 1,798.75	\$ 3,411.00	\$ 428.91	\$ 8,013.00
OFFICE EXPENSES	\$ 2,000.00	\$ 2,391.78	\$ 1,900.00	\$ 1,792.56	\$ 2,000.00	\$ 1,450.70	\$ 2,000.00	\$ 1,182.94	\$ 2,000.00
PAYROLL	\$ 10,000.00	\$ 7,758.28	\$ 10,000.00	\$ 8,483.33	\$ 9,500.00	\$ 8,461.55	\$ 9,500.00	\$ 3,547.16	\$ 9,000.00
TRAINING	\$ 4,000.00	\$ 1,525.69	\$ 4,000.00	\$ 3,454.31	\$ 4,000.00	\$ 5,120.09	\$ 4,000.00	\$ 493.64	\$ 4,000.00
UTILITIES	\$ 5,000.00	\$ 3,232.09	\$ 4,500.00	\$ 3,374.20	\$ 4,000.00	\$ 3,129.83	\$ 3,500.00	\$ 2,107.45	\$ 3,700.00
VEHICLE MAINTENANCE	\$ 9,000.00	\$ 15,044.52	\$ 9,000.00	\$ 11,173.05	\$ 12,000.00	\$ 12,007.20	\$ 12,000.00	\$ 1,751.61	\$ 13,000.00
YEARLY EXPENSES	\$ 14,000.00	\$ 11,448.22	\$ 14,000.00	\$ 13,029.96	\$ 14,000.00	\$ 6,104.86	\$ 14,000.00	\$ 2,014.22	\$ 14,000.00
D.N.R. GRANT	\$ 1,385.17	\$ 1,005.95	\$ 5,934.00	\$ 4,669.05	\$ 3,100.00	\$ 3,376.29	\$ 4,000.00	\$ 3,141.97	\$ -
NEW BUILDING FUND	\$ 3,500.00	\$ 19,151.00							
Sub total	\$92,410.00	\$96,813.18	\$92,182.00	\$87,856.56	\$92,000.00	\$73,748.14	\$91,760.00	\$40,969.94	\$91,513.00
RENT	\$ 7,590.00	\$ -	\$ 7,818.00	\$ 15,408.00	\$ 8,000.00	\$ 8,000.00	\$ 8,240.00	\$ -	\$ 8,487.00
TOTAL OPERATING COST	\$100,000.00	\$96,813.18	\$100,000.00	\$103,264.56	\$100,000.00	\$81,748.14	\$100,000.00	\$40,969.94	\$100,000.00

9/5/2018

PRINCETON AREA FIRE DISTRICT 2019 PROPOSED BUDGET

	TOWN OF PRINCETON	CITY OF PRINCETON	TOWN OF MECAN	TOWN OF ST. MARIE	TOTAL
A					
2018 EQUALIZED ASSESSED VALUES	\$312,024,200.00	\$50,220,900.00	\$118,616,500.00	\$36,544,800.00	\$517,406,400.00
EQUALIZED VALUE %	60.31%	9.71%	22.93%	7.06%	100.0%
RENT %	66.79%		25.39%	7.82%	
B					
2019 OPERATING BUDGET	\$ 55,187.32	\$ 8,882.51	\$ 20,979.55	\$ 6,463.63	\$ 91,513.00
2019 RENT	\$ 5,668.30		\$ 2,154.81	\$ 663.88	\$ 8,487.00
TOTAL 2019	\$ 60,855.62	\$ 8,882.51	\$ 23,134.36	\$ 7,127.51	\$ 100,000.00
COST PER 100,000 ASSESSED					\$ 19.33
C					
2018 BUDGET TOTAL	\$ 61,398.89	\$ 8,775.08	\$ 22,787.78	\$ 7,038.25	\$ 100,000.00
CHANGE OF	\$ (543.27)	\$ 107.43	\$ 346.58	\$ 89.26	\$ -
D					
2019 TRUCK REPLACEMENT (Held by the municipalities)	\$ 36,183.26	\$ 5,823.77	\$ 13,775.13	\$ 4,237.84	\$ 60,000.00
COST PER 100,000 ASSESSED					\$ 11.60
E					
2019 SCBA FUND (2 year) (Held by the municipalities)	\$ 6,030.54	\$ 970.63	\$ 2,292.52	\$ 706.31	\$ 10,000.00
COST PER 100,000 ASSESSED					\$ 1.93
F					
TOTAL 2019 OPERATING BUDGET, SCBA FUND, TRUCK REPLACEMENT	\$ 103,069.43	\$ 15,676.90	\$ 39,182.01	\$ 12,071.66	\$ 170,000.00
TOTAL 2019 COST PER 100,000 ASSESSED					\$ 32.86
G					
2018 DSFS Fire Due Distribution	\$ 8,146.13	\$ 2,221.50	\$ 3,560.74	\$ 1,158.85	\$ 15,087.22
H					
TOTAL MUNICIPAL FUNDS	\$ 94,923.30	\$ 13,455.40	\$ 35,621.27	\$ 10,912.81	\$ 154,912.78

9/5/2018

* AWARDS/GIFTS - 2018 - \$300.00 2019 - \$300.00 Difference = \$0.00
Retirement, funerals, flowers, plaques, service awards, etc.

* CONTINGENCY - 2018 - \$849.00 2019 - \$0.00 Difference = \$849.00 ↓
This will be used to help cover any unexpected cost or emergency repair/replacement of equipment or apparatus. The current balance is \$15,00.87

* DUES - 2018 - \$700.00 2019 - \$800.00 Difference = \$100.00 ↑
State Fireman's Association, Green Lake County Fire Officers Association, Marquette County Fire Officers Association, Chief's Association, and Fire Inspectors Association. NFPA membership.

* EQUIPMENT MAINTENANCE
2018-\$4,000.00 2019-\$3,500.00 Difference = \$500.00 ↓
Cost associated with maintaining the following; Jaws equipment, hydro testing of SCBA and 6000 lbs. bottles, fire extinguisher service, air compressors, and all portable equipment.

* FIRE PREVENTION/SAFETY - 2018 - \$1,000.00 2019-\$1,200.00 Difference \$200.00 ↑
Coloring books, stickers, magnets, pamphlets for children and adults, etc.

* INSURANCE - 2018 - \$17,000.00 2019 - \$17,000.00 Difference \$0.00
Wisconsin Workers Compensation, and all other insurance, which covers association equipment and members. 2018 - Anticipated increase in premium

* MEETING ALLOWANCE - 2018 - \$11,000.00 2019 - \$10,000.00 Difference \$1,000.00 ↓
35 members x 24 meetings a year x \$20.00 per meeting = \$16,800.00 + 5 extra meetings per year x 35 members x \$20.00 = \$3,500.00 Total = \$20,300.00. 2009 we are reduced the budgeted amount by \$4,000. 2010 we reduced the budgeted amount by \$300, 2012 reduced by \$4,000, 2017 reduced by \$500, 2018 reduced by \$500. 2019 reduced by \$1,000.

* MUTUAL AID / FALSE ALARM 2018 -\$4,500.00 2019 - \$5,000.00 Difference \$500.00 ↑
Monies needed to cover the cost mutual aid calls or false alarms (fuel, water, foam, and labor)

* NEW EQUIPMENT- 2018 - \$3,411.00 2019 - \$8,013.00 Difference \$4,602.00 ↑
Replacement of old /broken/outdated equipment. Any new equipment.
2019 - Earmarked \$3,500 to be used for a TurboDraft.

*OFFICE EXPENSES- 2018 - \$2,000.00 2019 - \$2,000.00 Difference \$0.00
Paper, postage, envelopes, supplies, computer software fee, etc.

* **PAYROLL/ALLOWANCE - 2018 - \$9,500.00 2019 - \$9,500.00** Difference = \$0.00
 Payment of collateral duties.

Chief	\$2,150.00	
Assistant Chief #1	\$1,050.00	
Assistant Chief #2	\$1,050.00	
Hose Captain	\$550.00	
1 st Lieutenant	\$350.00	
2 nd Lieutenant	\$350.00	\$5,500.00
Dept. Secretary / Treasurer	\$1,500.00**	\$10.00 p/h
Assoc. Secretary	\$200.00	\$50.00 p/meeting
Assoc. Treasurer	\$1,750.00**	\$10.00 p/h
Trusties (3)	\$120.00	\$40.00 each
Divers (5)	\$250.00	\$50.00 each
<u>Taxes/Unemployment</u>	<u>\$400.00 **</u>	
Total	\$9,720.00 **	

** Are estimated values

2014 – Increase Department Secretary/Treasurer from \$7.00 to \$8.00 per hour. Increase Association Secretary from \$8.50 to \$9.00 per hour. Increase officers pay \$640 between all Officers. 2015 – Increase Department Secretary and Treasurer to \$10.00 per hour. Increase Association Secretary to \$50.00 per meeting. Increase Association Treasurer to \$10.00 per hour. Changes in wages do not require an increase to the budget.

* **RENT - 2018 - \$8,240.00 2019 - \$8,487.00** Difference \$247.00 
 3% Increase

* **TRAINING – 2018 \$4,000.00 2019- \$4,000.00** Difference \$0.00

- 1) To be used to send new members to required training according to state rules.
- 2) To be used for any active member to further their education in the fire service.
- 3) To be used for in-house training supplies and/or demonstrations.

2008 – Implemented training payout upon completion of Entry-level part 1 and 2, FF1, and FF2. 2013 - Tech schools no longer cover the cost of books. 2015 – Anticipated increase in training due to joint trainings that may take place. An emphasis on members participating in trainings.

* **UTILITIES - 2018 - \$3,500.00 2019 - \$3,700.00** Difference = \$200.00 

Water, Electric, Gas, Phones, Internet, etc.

The City uses the building for Council meetings, EMS, Emergency Government, and public restrooms. Therefore, the City pays for the first half of gas, water, sewer, electric, internet and phone. The District pays the remaining half.

* **VEHICLE MAINTENANCE - 2018 - \$12,000.00 2019 - \$13,000.00** Diff. = \$1,000.00 

Cost associated with maintaining all our vehicles.

* YEARLY EXPENSES -2018 - \$14,000.00 2019 - \$14,000.00 Diff = \$0.00

Monies needed to replace hose, gear, SCBA, pagers, radios, batteries, etc. on a yearly basis to ensure proper life cycles. 2014 – Changed the name of this fund from Yearly Equipment to Yearly Expenses. Added subcategory for physicals.

Hose \$400.00

Yearly replacement to ensure proper hose life.

Gear/Uniform \$7,000.00

Yearly replacement to ensure proper gear life.

This includes helmets, gloves, boots, coats, and pants for firefighting, and dress uniform items

SCBA \$3,000.00

Use to replace SCBA bottles, packs, or face pieces

Communications \$2,200.00

For new pagers, mobile radios, and portable radios

Batteries \$400.00

Maintain pager batteries and portable equipment batteries.

Physicals \$1,000.00

Cost of physicals that will be required for approval of becoming a member of the Department

* DNR Grant - 2018 - \$4,000.00 2019 - \$0.00 Difference = \$4,000.00



This grant uses Federal and State monies and is a 50/50 cost share and can only be used on approved items for wild land fire suppression.

2019 – Did not apply for the DNR grant. Requested to use funds towards new equipment.

**** TRUCK REPLACEMENT FUND – 2018 - \$60,000 2019 - \$60,000 Difference = \$0.00**

2017 - Continue to set aside \$55,000. To be held by each municipality.

2018 – Increase the amount to set aside to \$60,000. To be held by each municipality.

2018 – Purchase of new tender completed.

2019 – Agreed to continue to set aside \$60,000. To be held by each municipality.

	Town of Princeton	City of Princeton	Town of Mecan	Town of St. Marie	Total
SET ASIDE 2019	60.31%	9.71%	22.93%	7.06%	60,000.00
	\$ 36,183.26	\$ 5,823.77	\$ 13,755.13	\$ 4,237.84	\$ 60,000.00

**** SCBA FUND – 2018 - \$0.00 2019 - \$10,000 Difference = \$10,000.00**

2019 – Discussed the need to set aside money to be used towards the cost share portion of a FEMA AFG Grant if awarded. Grant will be for new SCBA packs, 4500psi bottles, and face pieces. If grant is not awarded, then money would be used to replace carbon fiber bottles that have reached the end of their service life (15 years). Expecting to use this fund for 2 years 2019 and 2020. Money will be held by each municipality.

	Town of Princeton	City of Princeton	Town of Mecan	Town of St. Marie	Total
SET ASIDE 2019	60.31%	9.71%	22.93%	7.06%	10,000.00
	\$ 6,030.54	\$ 970.63	\$ 2,292.52	\$ 706.31	\$ 10,000.00

2% Fire Dues

The history of the 2% Fire Dues distribution goes back to 1870, when the Wisconsin Statutes required that all insurers contribute a percentage of their fire insurance premium to the local municipality to support the purchase of fire equipment. This concept continued with periodic modifications of the program. Today, the 2% Dues Program is supported by 2% of all premiums for fire insurance written on Wisconsin commercial and residential properties. Each year, insurers are required to report and pay the dues to the Office of the Commissioner of Insurance (OCI.) In the mid-1970s fire department inspection programs became part of the 2% Dues qualifications. (ss. 60.55 (2), Wis. Stats.)

Distribution of the Funds

- About \$650,000 annually is distributed to the Department of Commerce Fire Prevention Section to administer the Fire Dues Program. Commerce 2% activities include fire inspector training and other support to fire departments across the state.
- About \$784,000 annually is distributed to the Wisconsin Technical College System Board for firefighter training.
- The rest of the money is distributed to municipalities based on the ranking of the municipality's "equal value of improvements" in relation to that of the other qualifying municipalities.
- Funds available for distribution in August 2003 were approximately \$13.5 million. Of that amount more than \$12 million was distributed to municipalities for fire prevention and protection

Municipal Distribution Equation

If the subject municipality's equal value of improvements is equal to .5% of the total of all qualifying municipalities, the subject municipality will receive .5% of the total amount of money available for distribution. The distribution is also related to growth. Municipalities experiencing growth, especially in the commercial sector, will continue to increase their share of the distribution. A municipality must maintain a growth rate equal to that of the growth rate of the state to maintain the same amount that was received the previous year. If the state experiences a growth rate of 10% from the previous year, the municipality must also experience a 10% rate of growth to the adjusted valuation of real estate improvements in their communities.

2% Dues Fire Department Audits

Prior to 2002, fire departments also had to prove eligibility for these funds through self and on-site audits of their fire programs. Audits were suspended in 2002 in accordance with 2001 Act 16 (state budget) and were reinstated in a revised format in January 2006. For questions on the audit process contact your local State of Wisconsin Department of Commerce Fire Prevention Coordinator.

Use of the 2% Dues Distribution

Municipalities are required to use the funds provided for from the 2% Fire Dues in a prescribed manner. Only four categories of expenditures are allowable.

1. Direct purchase of fire protection equipment Although 2% funds can be used to purchase fire protection equipment, the use of these funds to support equipment maintenance, vehicle fuel or vehicle insurance is not allowed.
2. Fire inspection, prevention and public education Municipalities may use the 2% funds for salary, benefits, travel expenses, reference books and support material incurred in the process of conducting occupancy inspections and public fire prevention education activities. 2% dues funds are not to be used for fire suppression wages, building maintenance or building and personal property insurance.
3. Fire inspection-related training (ss. 101.14, Wis. Stats.)
4. Fund firefighter's pension programs. 2% Dues funds may be used to fund firefighter's pension programs, but the municipality must provide for continuation pension fund if the 2% distribution is interrupted or reduced. Deferred income or insurance programs are not acceptable substitutes and may not be paid from 2% funds.

CITY OF PRINCETON

Mayor
Charlie Wielgosh

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920-295-6612 · Fax: 920-295-3441

City Alderpersons

Dave Bednarek
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

An equal opportunity/affirmative action employer

City Administrator
Mary Lou Neubauer

COUNCIL REPORT

To: Committee of the Whole
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: September 25, 2018
RE: Emergency Services Ambulance

The latest discussion on the Ambulance Service are as follows:

- Earlier this year, municipalities within the Berlin EMS service area discussed an option to involve Green Lake County and potential to have an Ambulance Feasibility Study done of the services provided. The City along with many of the participating entities of the Berlin EMS submitted support for a study to be done.
- The consideration of this study was on the August 21st County Board Agenda. A County Board member requested the item be tabled until the Northern district and the Southern district could meet. The Northern district has attempted to meet several times throughout the spring and summer however this meeting did not take place until last Thursday (9/13) in Markesan.
- The County Board on 9/18 approved having a study done of the Ambulance Services in Green Lake County and ways to serve the citizens of the county.
- Theda Care/CHN has agreed to provide financial assistance to the Berlin Ambulance Service once again for 2019. Formal documents have not been executed but conceptually approved.

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COUNCIL REPORT

To: Committee of the Whole
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: September 25, 2018
RE: Emergency Government

With the recent activity of the high water, following is a listing of the activities which have taken place in the city.

On Tuesday 9/4 with water levels rising, the City was in contact with our 3 Emergency Management Directors and the County Director. That morning, the City DPW, PD, Emg Govt., Mayor and myself met to address community needs. The City requested pallets of filled sand bags which were available from Marquette County. Green Lake County Highway Department picked up the filled bags which were delivered to the DPW garage that afternoon. In addition the DPW obtained sand and sandbags which were made available for people to fill them.

On Tuesday afternoon 9/4 DPW, Emg Govt, the Mayor and myself also met onsite with the County Highway Department and DOT regarding pumping on Hwy 23. Pumping was necessary in order to keep the highway open as it was presently the detour route for Hwy 22. These pumps will be in place for quite some time.

On Thursday, 9/6 the County Sheriff's Department enacted the "211" system for notification of flood situations. This "211" system is for all County residents.

On Saturday 9/8, the main lift station behind the DPW garage went on by-pass. There was a large amount of infiltration coming into our treatment plant facility. This by-pass is monitored extensively. If the by-pass wasn't in place, back-up in basements could take place.

The updates to the conditions are posted on the City of Princeton Website as they came forward.

UPDATE 9/1/2018 There is "no wake" imposed on the Fox River through Green Lake County Sheriff's Office.

UPDATE 9/4/2018 Mechanic Street behind the 600 block of W Water Street (behind stores) is Closed. Water Street (downtown) and other streets in the City limits are open. Pumping along Highway 23 is in place and will be continuing for the foreseeable future. These pumps will divert rising water and allow Hwy 23 to remain open as well as providing the detour route for Hwy 22 going through town.

UPDATE 9/4/2018 Filled sand bags were brought in **THIS AFTERNOON** and are available at the Princeton Public Works Garage at 438 W Main Street. First come-first serve. (9/5 update...prefilled bags are gone) however, Sand was delivered on 9/4/2018 and bags are available to fill if you are in need of sandbags. This is also located at the Public Works Garage area.

UPDATE 9/6/2018: Green Lake County Emergency Management/Sheriff Department & 211 Notification system in place. **SEE MESSAGE FROM SHERIFF'S DEPARTMENT BELOW.**
*Situation is constantly being monitored through Green Lake County Emergency Management and Princeton Emergency Management personnel.

UPDATE 9/8/2018: Due to the flood waters in the City of Princeton, the influent pumps at the main lift station are over capacity. Because of this we began bypassing part of the influent to minimize health and property damage risks of flooded basements. We are bypassing into the grassy area behind the main lift station which will act as a filter for the water flow.

UPDATE 9/10/2018: River is said to crest within the next 24 hours. As provided on 9/6/2018 the Emergency 211 System is in place for residents or business owners to contact should there be any questions regarding flood waters and their effects. This is also the site to report damages on-line. Dial #211 or #1-800-924-5514 or visit www.211now.org. This reporting line is for ALL COUNTY RESIDENTS.

UPDATE 9/12/2018: Bypass at the Main Lift Station is continuing and auxiliary pumps on Hwy 23 are still in place, keeping Hwy 23 open for travel. Residents should continue to utilize the 211 system for questions or to report situations or damages. If a Disaster Declaration is received, it will be county-wide, thus the reason for having all claims and accounts in one central location. As always, specific questions can be directed to your local officials. Additional sandbags were obtained today as needed.

UPDATE 9/13/2018 notification from County Health Department: Folks should call 211 to report damage or go to www.211now.org and complete the flood report form. It is one page, very simple and it will get the info to WI Emergency Management. See original message of 9/10/2018 and Sheriff Department letter below. Even if you don't have all the damage information compiled, it is important to have the initial notification filed.

UPDATE 9/14/2018 Help With Storm Recovery

As the state continues to dry out and clean up from the severe storms a few weeks ago, Governor Scott Walker announced today that two state agencies are launching new assistance programs to help homeowners and small businesses recover. The Wisconsin Housing and Economic Development Authority (WHEDA) is creating a new \$2 million Flood Relief Loan program that will provide no-interest loans of up to \$10,000 for repairing homes damaged by flooding. These loans will help homeowners pay for repairs not covered by insurance or federal funds. The funds can be used to replace heating, electrical or plumbing systems as well as to fix foundations and other structural elements. Homeowners interested in applying for a WHEDA Flood Relief Loan can call 1-800-562-5546. The second assistance effort is a microloan program aimed at small businesses. Offered by the Wisconsin Economic Development Corporation (WEDC), the \$2 million Disaster Recovery Microloan Program will provide funds for necessary restoration work and related expenses. These microloans of up to \$15,000 will provide a short-term source of funds for repair work and operating expenses until more long-term recovery funding can be secured. For more information about the microloan program, visit wedc.org/disasterrecovery. In addition to these state programs, the Governor has asked the Federal Emergency Management Agency (FEMA) conduct a Preliminary Damage

Assessment in Wisconsin beginning September 24, 2018 for flood and tornado damage to homes, businesses and public infrastructure. This information will be used as part of the request for a federal disaster declaration. Finally, any homeowners or businesses that sustained storm and flood damage are asked to report it to 2-1-1 or contact their county emergency management by the end of the day today.

Once water has receded there may be a need for disposal of water saturated items. Advanced Disposal provided a quote of \$275 plus dumping cost of \$49/ton. Dumpsters could be placed in locations for people to haul damaged items to.