

CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING
Council Chambers, 431 W. Main Street, Princeton WI 54968
Tuesday, June 27, 2023 - 6:00 p.m.

Call in Number 1 – 425 – 436 – 6373 Passcode 2955336#

1. **CALL TO ORDER AND ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE.**
3. **APPEARANCES FROM THE PUBLIC.**
4. **APPROVAL OF MINUTES :** Minutes from the 3/28/2023 Committee meeting
5. **NEW BUSINESS**
 - A. Sub-Committee reports
 1. Ambulance Service Update
 2. Fire Association District Update
 3. Emergency Management – Siren by City Park repaired (this was the siren which wouldn't shut off during the April testing and had to be disengaged manually)
6. **2024 BUDGET** discussions at the regular August & September meetings with any final adjustments at the October meeting. November meeting will be public hearing.
7. **ESTABLISHMENT OF NEXT MEETING DATE** – September 26, 2023
8. **ADJOURN**

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk.

**FOLLOWING THIS MEETING WE WILL BE GOING RIGHT INTO THE
COMMON COUNCIL MEETING.**

CITY OF PRINCETON
COMMITTEE OF THE WHOLE MEETING MINUTES
Council Chambers, 431 W. Main Street, Princeton WI 54968
Tuesday, March 28, 2023 - 6:00 p.m.

Call in Number 1 – 425 – 436 – 6373 Passcode 2955336#

1. **CALL TO ORDER AND ROLL CALL.** Council President Roehl called the meeting to order at 6:01 pm. In attendance was Alderpersons Kallas, Garro, Roehl, Kallenbach, and Zamzow, Administrator Neubauer, Mayor Wielgosh, and Attorney Sondalle. Absent was Alderperson Ernest.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited.
3. **APPEARANCES FROM THE PUBLIC.** Nothing at this time.
4. **APPROVAL OF MINUTES :** Minutes from the 12/27/2022 Committee meeting Kallas motioned to approve the 12/27/22, Committee of the Whole Minutes, seconded by Garro. Carried 5-0.
5. **NEW BUSINESS**
 - A. **Sub-Committee reports**
 1. **Ambulance Service Update** Administrator Neubauer gave the update of the Ambulance Service: All EMT positions have been filled and one paramedic is still needed. All open shifts have been covered and there is no downtime for the ambulance.
 2. **Fire Association District Update** Administrator Neubauer gave the Fire District Update: The Firefighter roster is the highest it has ever been. The new fire truck is coming this summer. The City of Princeton will not borrow money to pay for the city's share of the new fire truck, neither will the Towns of Mecan or St Marie. The Town of Princeton will most likely be the only entity of the Fire District to borrow money for their share of the fire truck.
 3. **Emergency Management – Siren testing dates for 2023** The first Thursday of the month from May to September at Noon will be siren testing. On April 20, 2023, Statewide Tornado Awareness Day will observed.
6. **ESTABLISHMENT OF NEXT MEETING DATE – June 27, 2023 this will be the next Council Meeting.**
7. **ADJOURN** Kallenbach motined to adjourn the Committee of the Whole Meeting, seconded by Garro. Carried 5-0. Council President Roehl adjourned the meeting at approximately 6:07 pm.

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Berlin Emergency Medical Service

BEMS GL Fire Commission Report-

Scene Incident Zone	Number of Runs	Percent of Total Runs
City of Berlin	407	60.84%
City of Princeton	64	9.57%
City of Green Lake	58	8.67%
Town of Princeton	41	6.13%
Town of Brooklyn	21	3.14%
Town of Berlin	19	2.84%
Town of Green Lake	12	1.79%
	10	1.49%
Town of Aurora	10	1.49%
Town of Seneca	7	1.05%
Town of St. Marie	6	0.90%
City of Markesan	3	0.45%
Town of Marquette	3	0.45%
Town of Kingston	2	0.30%
Town of Mackford	2	0.30%
OTH	1	0.15%
Town of Manchester	1	0.15%
Village of Kingston	1	0.15%
Village of Marquette	1	0.15%
	Total: 669	Total: 100.00%

Report Filters

Incident Date Time: is between '1/1/2023 12:00 AM' and '5/18/2023 10:09 AM'
 Agency Name (Dagency.03): is equal to 'Berlin Emergency Medical Service'

Report Criteria

Incident Number (Eresponse.03): Does Not Contain LBD

Description

Fire Commission Meeting Report w/o LBD

Calls Per Truck

Berlin Primary	378
Berlin Backup	2
Green Lake Primary	147
Princeton Primary	142
Total	669

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Joshua Zamzow
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: June 27, 2023
RE: Fire Department

Following you will find an overview of some of the areas I have been working on since my last Council report of May 23, 2023.

Overview from the Fire District meeting June 7, 2023

There were 41 calls to date this year – 11 in the City of Princeton, 9 in the Town of Mewan, 15 in the Town of Princeton, and 6 Mutual Aid. There were 2 wildland fires.

Gear update – helmets, boots, and gloves are here. The new bunker gear is in production. About three-quarters of this expense is coming from the County ARPA funding, rest is coming from the Association budget (and this is due to the fact that the Town of Mewan is not in Green Lake County).

There will be a Firefighter 1 class held here in Princeton which is a great advantage to the upcoming firemen in this area.

The new truck may be coming in July. A tour of the new truck should be happening soon as fire representatives will go to inspect it prior to the truck being delivered.

There presently are 34 members in the Department.

Budget meeting will be August 16th which will then be approved at the September 6th Association meeting.

An ordinance amendment will be presented to the Council to address the ability to lower the number of inspections performed for “low risk” occupancies.

2% dues inspection by the state went very well, the letter from the state is attached. It is important to have an approved program or this funding can easily be withheld by the State.

Wisconsin Department of Safety and Professional Services
Division of Industry Services
4822 Madison Yards Way
PO Box 7302
Madison, WI 53707



Phone: 608-266-2112
Web: <http://dsps.wi.gov>
Email: dsps@wisconsin.gov

Tony Evers, Governor
Dan Hereth, Secretary

2% FIRE DUES PROGRAM AUDIT REPORT

May 31, 2023

ERNEST PULVERMACHER, FIRE CHIEF
PRINCETON FIRE DEPT/FDID# FD24010
433 W MAIN ST BOX 436
PRINCETON, WI 54968

Dear CHIEF PULVERMACHER,

AUDIT FINDINGS:

A substantial compliance audit of the PRINCETON FIRE DEPT. for the 2% fire dues program was conducted on 02/28/2023. The audit was to confirm compliance with the SPS 314 and State Statute 101.575 (6), all-inclusive for the year 2022. The audit generally consisted of reviewing inspection, prevention, public education and training records along with fire reports and other fire department statutory requirements.

Substantial compliance, as prescribed by chapter SPS 314 Administrative Code and for the purposes of s. 101.575 (4) (a) 1. and 2., Wis. Stats, means an ample amount of the required activity was performed through a concerted effort aimed at total compliance. A determination of substantial compliance is obtained through a common-sense approach to evaluating whether enough effort was made to comply with the applicable statute or code requirements. Substantial compliance is not a specific number or percent of compliance. A determination of substantial compliance in any one year or regulatory standard does not mean that the same amount of compliance or effort in the following year or in another area of the code automatically equals substantial compliance.

Based on my review, it is the observation of this auditor that the fire department is in substantial compliance with the requirements of the statutes and administrative rules for the State of Wisconsin 2% fire dues program.

Thank you for your professionalism and courtesy extended during the audit. Keep up the good work you are providing the citizens of your community.

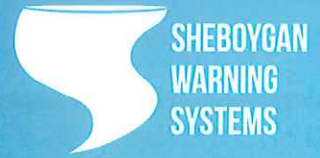
Please contact me with any questions you may have regarding this audit.

Sincerely,
Gary Peck

Phone: 608-219-9470
Email: gary.peck@wisconsin.gov

Cc:

INVOICE



1904 Geele Ave, Sheboygan, Wisconsin

DATE

20th June 2023

INVOICE NO.

105

INVOICE TO

City of Princeton
531 South Fulton Street
Princeton, Wisconsin

DESCRIPTION	AMOUNT	TAX
15 HP Contactor Body	\$135.00	\$0.00
Installation	\$287.00	\$0.00
System Testing & Optimization	\$0.00	\$0.00

TOTAL DUE

\$422.00

PAYMENT

The payment can be sent via mail to the address 1904 Geele Ave, Sheboygan, Wisconsin (53083)

NOTES

Payment required within 31 days of receiving the invoice

If tax exempt, a copy of the exemption form must be submitted via email within 7 days of receiving the invoice