

**CITY OF PRINCETON
CITY COUNCIL MEETING
COUNCIL CHAMBERS – 431 W. MAIN STREET
Tuesday May 26, 2020 – 6:00 p.m.**

This meeting will be a call in meeting similar to our previous meetings. Call in information is
Phone Number: 1 – 855 – 947 – 8255 and Passcode 6780915#.

1. **CALL TO ORDER AND ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE.**
3. **APPEARANCES FROM THE PUBLIC (3 minute limit) verbal only**
4. **MAYOR'S REPORT**
5. **ADMINISTRATORS REPORT**
 - A. **City Administrators report**
 - B. **Budget Comparison**
6. **CONSENT CALENDAR**
 - A. **Minutes for Approval**
 - 1) **April 28, 2020 City Council minutes (2 meetings)**
 - B. **Operator's License current year through 6/30/2020**
Approval of Tylor Shaw (new)
 - C. **Operator's License renewals 7/1/2020 – 6/30/2021**
Approval of renewals per attached list
 - D. **Class B Intoxicating Liquor and Class B Malt Beverage renewals effective 7/1/2020-6/30/2021**
Approval of renewals per attached list
 - E. **Beer Garden renewals effective 7/1/2020 – 6/30/2021**
Approval of renewals per attached list
7. **OFFICER REPORTS - All reports included in packet. If there are specific questions please advise in advance and the department head will be contacted to provide detail**
 - A. **Public Works Department Report - Written report attached**
 - B. **Police Department Report –**
 - C. **Library Report – Written report attached**
 - D. **Zoning Administrator Report – Written report attached**
 - E. **Building Inspection Report – Written report attached**
 - F. **Community Development Authority - No meeting held**
8. **COMMUNICATIONS**
9. **OLD BUSINESS**
 - A. **Update on River Road street/utility project.** Written memo attached, no action required
 - B. **Food Booth project completion.** Written memo attached, no action required
 - C. **Bulk Pick-up.** Determination on bulk pick-up or container drop off for missed spring date, action as appropriate.
10. **NEW BUSINESS**
 - A. **Authorization by Common Council to continue a State of Emergency in the City of Princeton as was originally outlined in Resolution #2020-04 relating to COVID-19 Pandemic. RECOMMENDATION:** Approve and adopt Resolution #2020-04 Declaring a Continued State of Emergency in the City of Princeton regarding COVID-19.

- B. **Conditional Use Permit public hearing for Chad Wagner, 318 N Howard St. for continuation of a Home Occupation for the purpose of his engraving/trophy business.**
RECOMMENDATION: Accept Plan Commission recommendation and hold public hearing, discussion and action on Home Occupation business as outlined in attachments.

- C. **Discussion on request for consideration of adjustment to fee schedule for Alcohol Beverage Licensing Fees in Response to COVID-19 Pandemic.**
RECOMMENDATION: Action as appropriate addressing fee schedule for 2021 license renewals

- D. **Use of Terrace Areas**
RECOMMENDATION: Discussion on possible changes to ordinance or interpretation of existing ordinance as it relates to Section 322-12 and placement of yard art & plantings.

- E. **Compliance Maintenance Report and accompanying Resolution #2020-05**
RECOMMENDATION: Accept and approve Compliance Maintenance Report and accompanying Resolution #2020-05 as required annually.

- F. **2019 Audit Report**
RECOMMENDATION: Review details of 2019 Audit report and place reports on file. (Complete copies of report can be obtained from City Hall)

- G. **Public Works Staffing**
RECOMMENDATION: Discussion on staffing concerns within department.

- H. **Discussion on allowance of Camping – Hiestand Park**
RECOMMENDATION: Discussion on camping options for area, follow-up with generation of rules, licenses, etc. if applicable.

- I. **City Attorney Contract – Sondalle Law**
RECOMMENDATION: Review contract, discussion and approval of contract as presented.

- J. **Building Code Ordinance Amendment**
RECOMMENDATION: Adoption of Ordinance #04-2020 clarifying accessory building sizes as it relates to building permit requirements.

- K. **Lakeside Municipal Court Agreement and Ordinance**
RECOMMENDATION: Approval of Intergovernmental Agreement and Ordinance #05-2020 adding the Village of St. Cloud and Town of Fond du Lac (located in Fond du Lac County) to the Municipal Court consortium.

11. **MEETING SCHEDULE** - Next meeting date: Tuesday, June 23, 2020.

12. **ADJOURN**

The meeting room is accessible to all. Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Administrator's office at 920.295.6612 with as much advance notice as possible. The City now offers digital audio recording equipment for records purposes. If you have any questions please contact the City Clerk. This agenda is for convenience purposes only and may not represent the most current version. If you require a copy of the official version of the agenda, please contact the City Clerk at 920.295.6612. All published meeting agendas of the Princeton Common Council are subject to changes.

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Robert Bartol
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Activity Report

Following you will find an overview of some of the areas I have been working on since my last Council report of April 28, 2020. Many items are still being affected by COVID19.

- *County Trk D roadwork details are included under agenda item 9A.
- *Lead Services project completed with documents sent to WDNR, still awaiting the receipt of reimbursement funds.
- *Working on details with direct deposit, discussed options with our software provider and US Bank. Forms for ACH set-up filed with US Bank. Both representatives from Workhorse and USBank are working either from home or limited access but are assisting with the details as they relate to background set-up.
- *Food booth roll-up windows installed by Mike Sina, soffit and fascia covered, concrete work being done and are included under agenda item #9B.
- *Tax exempt reports finally received from all entities, state report filed.
- *Expenditure Restraint Program and TIF reports filed with Department of Revenue
- *A 2010 Ford Crown Vic was purchased on the surplus auction site for \$3600 from Wrightstown
- *Bid spec packet put together for the East Water Street Local Road Improvement resurfacing project.
- *Working with Lindsey Kemnitz from the C-Berlin on the COVID resource page for programs and announcements on funding opportunities that is posted on the City website.
- *Assisting in cemetery clean-up and maintenance projects
- *Held Plan Commission meeting for Chad Wagner, Board of Appeals meeting for Christopher Alvin, Joint Review Board meeting for TIF district.
- *Attending Library Board meetings again.
- *End of year adjusting entries being completed for accounting purposes.
- *Reviewing details on computer upgrades done and discussion on future needs with OnTech

UPCOMING

Tuesday, June 2, 2020 1:00 p.m. to 3:00 p.m. Board of Review
(Charlie, Lara, Dan, Patti - you are on the Board of Review)

On the last Saturday of the Month – BEGINNING MAY 30TH, at 2:00 p.m. there will be the monthly testing of the sirens.

PRINCETON AREA COMMUNITY FUND

PO BOX 172

PRINCETON, WI. 54968

City of Princeton
City Administrator, Ms Neubauer
PO Box 53
Princeton, WI 54968

May 6, 2020

Dear Ms. Neubauer

Greetings: As we move through these most unusual days dealing with the challenges of COVID-19 virus, I write this letter to you in thanksgiving for your past donations to the PACF Independence Day celebration in Princeton. After much consideration given to the Stay Safer at Home Wisconsin guidelines we have lived with and in consultation with the City of Princeton and the Princeton Chamber of Commerce, it has been decided the June 27, 2020 Fireworks and social gathering in the city park is just not in the best interest of the greater Princeton Community and visiting guests to our town this year. Although a difficult decision, the 2020 Independence Day celebration has been canceled.

Be assured that all funds that have been donated to this local celebration are held in a separate PACF account for our 2021 celebration of Independence day as the health and safety of our community allows. We trust we will be back bigger and better next year!!

As we move forward, may all be safe and well. Thank you to all those who have stepped up to treat and serve those affected by the virus: First Responders, Firefighters, Police and Medical workers. Their daily service and sacrifice is most valued.

Yours truly,

Carol A. Siddall

Carol A Siddall, President PACF

920-295-3296 or 920-295-9222

Thank you for your support!
Thank you for sharing
this with the City Mayor
and Council members.
Carol

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Budget Comparison

A couple COVID related items which are not really visible in the Budget Comparison.

Interest income is down due to the stock market. April interest income was about 2/3rds less than what was received in February.

Interest and penalties on delinquent accounts have temporarily been suspended which for the initial months of the pandemic was about \$1500 per month that we would not be collecting.

The utility is unable to submit delinquent accounts to the State Debt Collection program due to COVID.

Election costs well exceeded the budget for the April election. This had to do with the large amount of absentee ballot requests. Presently the Wisconsin Elections Commission is looking at options for assisting communities with the absentee ballot process.

Flea market revenue will be down.

Funds raised in the food booth for city projects such as trees, cemetery, 2023 celebration are limited this year.

On a flip side, gas prices were quite low for a time period.

A budget adjustment will be coming forward for the work being done in the Flea Market Park.

Programs are being watched which may benefit the City for expenses related to COVID. These programs all work on a reimbursement basis so expenses are being logged. Multiple times each week the League of Municipalities have been holding tele conferences with program updates. So far we are tracking FEMA, CDBG, and a few others.

2020 assessed valuation has gone up over \$500,000 for 2020 (without the inclusion/adjustment for Manufacturing).

The City qualified for the Expenditure Restraint program again for 2021

CITY OF PRINCETON
CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
Tuesday April 28, 2020 – 6:00 p.m.

This meeting will be a call in meeting similar to the March 2020 meeting, Interested individuals from the general public should contact the City Clerk prior to the meeting to receive the call in number & details

1. **CALL TO ORDER AND ROLL CALL.** Administrator Neubauer called the meeting to order at approximately 6:18 PM. In attendance were Alderpersons, Bartol, Kallas, Ernest, Garro, Kallenbach, and Roehl, Administrator Neubauer, Mayor Wielgosh, and Attorney Sondalle.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited at the previous meeting.
3. **APPEARANCES FROM THE PUBLIC (3 minute limit) verbal only** Nothing at this time.
4. **MAYOR'S REPORT** Nothing at this time.
5. **ADMINISTRATORS REPORT**
 - A. **City Administrators report** This was in the Council Packet.
 - B. **Election results April 7, 2020 election** This was in the Council Packet.
 - C. **Budget Comparison** This was in the Council Packet.
6. **CONSENT CALENDAR**
 - A. **Minutes for Approval**
 - 1) **March 24, 2020 City Council minutes** Kallas motioned to approve the 3/24/2020, Council Meeting Minutes, seconded by Roehl. Carried 6-0.
7. **OFFICER REPORTS - All reports included in packet. If there are specific questions please advise in advance and the department head will be contacted to provide detail**
 - A. **Public Works Department Report - Written report attached** This was in the Council Packet.
 - B. **Police Department Report – Nothing at this time.**
 - C. **Library Report – Written report attached** The Library Director stated the Library is now open 4 days a week for pickup and limited hours.
 - D. **Zoning Administrator Report – Written report** Working on Code Compliance.
 - E. **Building Inspection Report – Written report attached.** This was in the Council Packets, Sue Lehey is the new Building Inspector.
 - F. **Community Development Authority - No meeting held**
8. **COMMUNICATIONS** Alderperson Roehl stated when the new tornado siren is tested, could it be tested also on the weekend when people who work are home so when it is sounded they become familiar with the new siren. Mayor Wielgosh stated if that could be in the newspaper so people know when the siren will be tested. Alderperson Kallas he was contacted and inquired if there could be a Stop Sign on the corner of Dodge and S Howard, because of the excessive speed and Flea Market Traffic. Alderperson Roehl stated there is also excessive speed on Farmer and S Clinton Streets. Mayor Wielgosh will speak to the Police Chief about this issue. Mayor Wielgosh would also like to see on the May Council Agenda: Camping in Hiestand Park, and easing some restrictions for business owners on parking and the furnishing zone.
9. **OLD BUSINESS**
10. **NEW BUSINESS**
 - A. **Update on River Road street/utility project. No action required, information only on project details** Administrator Neubauer stated letters would be going out in the next week to property owners on River Road for the time table of the project. There will be a pre-construction on May 4th.
 - B. **Food Booth area project completion. Action as appropriate. After a discussion. Garro motioned to proceed with the Food Booth projects and come back to the Council with the Budget Adjustment Document, seconded by Roehl. Carried 5-1, with Kallas voting against.**

C. **Bulk pick-up options. Action as appropriate.** Kallas motioned to have this on the May Council Agenda, wait and see what Advanced Disposal will do for pickups, seconded by Roehl. Carried 6-0.

11. **MEETING SCHEDULE - Next meeting date: Tuesday, May 26, 2020.** Next Council Meeting.

12. **ADJOURN** Ernest motioned to adjourn the Council Meeting, seconded by Roehl. Carried 6-0.

Administrator Neubauer adjourned the meeting at approximately 6:47 PM.

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CITY OF PRINCETON
ORGANIZATIONAL MEETING MINUTES
COUNCIL CHAMBERS – 431 W. MAIN STREET
TUESDAY, APRIL 28, 2020
6:00 p.m.

1. **CALL TO ORDER AND ROLL CALL.** Administrator Neubauer called the meeting to order at approximately 6:09PM. In attendance were Alderpersons Kallenbach, Ernest, Bartol, Roehl, Kallas, and Garro, Administrator Neubauer, Mayor Wielgosh, and Attorney Sondalle.
2. **PLEDGE OF ALLEGIANCE.** The Pledge of Allegiance was recited at the previous meeting.
3. **REPORT OF THE BOARD OF CANVASSERS – Election results in the Council packet** Administrator Neubauer congratulated the Incumbent Council Members and Mayor who were re-elected on 4/7/2020, Alderperson Lara Roehl Wards 1 & 2, Alderperson Mary Ernest Ward 3, and Alderperson Dan Kallas Ward 4, and Mayor Leonard “Charlie” Wielgosh.
4. **OATH OF OFFICE TO ELECTED OFFICIALS** Administrator Neubauer swore the elected officials into office.
5. **ELECTION OF COUNCIL PRESIDENT** Ernest motioned and nominated Alderperson Roehl as Council President, seconded by Garro. Carried 6-0. There were no other nomination for Council President.
6. **MAYORAL COMMITTEE, COMMISSION AND BOARD APPOINTMENTS**
(Committee list attached. Changes from last year are highlighted)
RECOMMENDATION: Approval of Appointments as presented
Roehl motioned to approve the Mayor Committee, Commission, and Board Appointments as presented, seconded by Garro. Carried 6-0.
7. **DESIGNATION OF FINANCIAL INSTITUTIONS – US Bank, LGIP, Horicon State Bank, National Exchange Bank (current)** Garro motioned to approve the Designations of Financial Institutions, seconded by Ernest. Carried 6-0.
8. **DESIGNATION OF OFFICIAL NEWSPAPER – Princeton Times-Republic (current)** Bartol motioned to approve the Designation of the Official Newspaper at the Princeton Times-Republic, seconded by Ernest. Carried 6-0.
9. **DESIGNATION OF WEED COMMISSIONER - Mitchel Simonson (current)** Roehl motioned to approve the Designation of the Weed Commissioner as Mitchel Simonson, seconded by Ernest. Carried 6-0.
10. **DESIGNATION OF CITY FORESTER – Lee Williams (current)** Garro motioned to approve the Designation of City Forester as Lee Williams, seconded by Kallas. Carried 6-0.
11. **MAYOR’S COMMENTS** Mayor Wielgosh stated there is more work ahead this year for the Council, and that we left the Committees Appointments the same as last year. Alderperson Kallas thanked Mayor Wielgosh for making him the Alternate on the Fire District Association.
12. **ADJOURN** Kallas motioned to adjourn the Re-Organizational Meeting, seconded by Kallenbach. Carried 6-0. Administrator Neubauer adjourned the meeting at approximately 6:18 PM.

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2020-2021 OPERATORS LICENSES

The following have made applications for operator's licenses in the City of Princeton, Green Lake County, granting of which is now pending.

Applications are noted by name and location of premises.

No Business Affiliation

Patricia L Garro
Lara L Roehl
Bonnie J Kallas
Daniel P Kallas
Nicole J Wagner
Barbara A Stampnick.
Dawn M Setzer
Renee M Mikulski
Bonnie K Ehle

BeerBellys LLC

Angelique J Cooney
Theresa H Mans
Leah K Van Dera
James S Jerger
Cynthia M Peddicord

Jim's Place Bar and Grill

Deidra A Makurat
Theresa M Mollman (**new**)
Donna S Meyer
Kelly L Brown
Aleia R Hansen

The Pizza Factory

Robert M Katerzynske
Brittaney S Katerzynske
Samantha L Siler

Detjen's Piggly Wiggly

Linda M Schilling
Hannah M Roehl
Sara A Conrey
Patricia A Naparala
Alissa M St Louis

VFW

Gary L Fenske
Judith M Pifher

Horseradish Kitchen & Market

L. Matthew Trotter

Buckhorn Bar and Grill

Martha M Rowley
Dee Dee M Drew
Kenneth W Schneider
Aaron D Timms (**new**)
Meghan M Dunlavy

Twister

Sidney C Galatowitsch (**new**)
Alex R Galatowitsch
Valentina G Zelenko
Sheryl L Alexander

Princeton Mobil Mart

Karasuw I Burchhardt
Thesesa I Ronke
Tylor J Shaw

Fox River Travel Plaza

Nicole M Krukowski
Travis P Teichen
Sandra L Wielgosh
Adam Q O'Claire
Matthew G Drager

Kwik Trip

Chad M Westover
Brandy R Whaley
Alyssa E Poe
Judith E Knurowksi
Paige E Ludwig
Wendy L Kuklis
Alexcia N Sullivan
Ashton C Zills
Ashley N Engel
Matthew J Lokken
Michelle F Makurat

**NOTICE OF APPLICATIONS FOR INTOXICATING LIQUOR LICENSES
FOR 2020-2021**

The following have made application for intoxicating liquor licenses in the City of Princeton, Green Lake County, the granting of which is now pending: Applications are noted by name; address; and location of premises.

Class "A" – Malt Beverage

*Kwik Trip – Brian Badtke (Agent); N5442 Skunk Hollow Road, Ripon, WI, 54971; 303 S. Fulton Street, Princeton, WI 54968

"Class A" – Intoxicating Liquor & Class "A" – Malt Beverage

*Fox River Travel Plaza – Kraig Bauman (Agent); 434 Stonehedge Ct, Ripon WI; Gasoline Station Convenience Store located at State Highways 23 & 73, Princeton WI 54968

*Princeton Mobil – Kraig Bauman (Agent); 434 Stonehedge Ct, Ripon WI; 933 W. Main Street, Princeton, WI 54968

*Detjen Enterprises Inc.-Alan Detjen (Agent); W10947 Glen Drive, Beaver Dam, WI, 101 E. Main St., Princeton, WI 54968

"Class B" – Intoxicating Liquor & Class "B" – Malt Beverage

*Beer Belly's LLC-Matthew Schneider (Agent); 472 N Clinton Street, Princeton, WI: 512 W Water Street, Princeton, WI 54968

*Buckhorn Bar and Grill-Karyn A Rowley, (Agent); N6105 Honeysuckle Lane, Green Lake, WI 54941, 531 W Water Street, Princeton, WI 54968

*Happy Medium-Scott McMillan –(Agent)-508 W Water Street, Princeton, WI 54968, 508 W Water Street, Princeton, WI 54968

*Jim's Place Bar and Grill-James George (Agent); 329 S Fulton Street, Princeton, WI; 329 S Fulton Street, Princeton, WI 54968

*The Pizza Factory – RM Katerzynske; 1024 B Wilson St, Princeton, WI; 504 W. Water Street, Princeton, WI 54968

*Once in a Blue Moon – Dennis Ballagh; 1236 Harris Street, Princeton, WI; 538 W. Water Street, Princeton, WI 54968

*Stars and Strikes Lanes LLC, Dave Bielinski (Agent); W3634 Nancy Court, Markesan, WI 53946; 435 W Water Street, Princeton, WI 54968

* Twister LLC-Kristin Galatowitsch (Agent), 602 W. Water Street, Princeton, WI 54968, 602 W. Water Street, Princeton, WI 54968

*Unity Hall Inc-Cheryle Nickel (Agent), 213 Wisconsin Street, Princeton, WI 54968, 101 W Wisconsin Street, Princeton, WI 54968

*VFW Post #10452 – Roger Wolff (Agent); 246 N Third Street, Princeton, WI 54968; 136 N. Farmer Street, Princeton, WI 54968

*Horseradish Kitchen and Market LLC, L. Matthew Trotter (Agent), 521 W Water Street, Princeton, WI 54968; 505, 507, 509 W Water Street, Princeton WI 54968

*WI Waterfront Properties LLC, DBA Fords Gathering, Rochelle Ford, W5674 Oxbow Trail, Princeton, WI 54967, 609 W. Water Street, Princeton, WI 54968

*The Ice Bowl, Elizabeth Barzyk (Agent) W 4839 Village Acres Lane, Princeton WI for 725 W Main Street, Princeton WI 54968

Publish May 14, 2020

**2020-2021 OPEN AIR ALCOHOLIC/BEER GARDEN LICENSES
(RENEWAL)**

The following have made applications for Open Air Alcoholic/Beer Garden Licenses in the City of Princeton, Green Lake County, granting of which is now pending.

Applications are noted by name; address; and location of premises.

*Jim's Place Bar and Grill-James George, 329 S. Fulton Street, Princeton, WI 54968,
329 S. Fulton Street, Princeton, WI 54968

*Buckhorn Bar & Grill-Karyn Rowley, N6105 Honeysuckle Lane, Green Lake, WI, 531
W Water Street, Princeton, WI 54968

Public Works

Mowing of parks, cemetery, city parcels.

22 long grass letters were sent out on 5/12/2020

Pot hole filling

Signage for new ordinance regarding the Farmer/Water Street parking lot

Pre-construction meeting held with contractor on River Road project.

Locates for the River Road project

Bid specs for the East Water Street repaving

CMAR Utility report

Lots of brush picked up from residences

Water Tower was drained, cleaned, water tested to get back on-line

Mary Neubauer

From: Laura Skalitzky <skalitzky@princetonpublib.org>
Sent: Tuesday, May 19, 2020 8:52 PM
To: Mary Neubauer
Subject: Re: Library Report

Library Report to the City Council

Building: we have a couple of issues that the spring thaw has created, and we are dealing with them-- all work done on the new building is still under warranty. (Cracked drywall, erosion issue, grass seed.) The city has delivered our old backyard fencing/archway, and we will be looking for volunteers to help us put those up.

Telecom Construction fixed the hole they put in the neighbor's yard and re-seeded the area. There is still some construction debris that need to be removed from last fall. The gardening club is making plans for our planter and back yard.

Staff: Our wonderful Jan Manweiler has decided to retire after 15 years of service to the library. Please wish her well. We will hold a retirement party for her when she feels safe enough to have one. We will ask for applicants to fill her position very soon.

Kim is still off of work, but will come back starting in June.

Millie has been incredible, working very hard, and picking up more hours.

Finances: because of the pandemic, we have not been able to take in money for fines or copies/faxes. We have also seen a massive drop in circulation, which will affect our funding in the longer term. We are OK but we will feel the repercussions later.

Reopening: The Princeton Public Library will open starting Thursday May 21st. Our library board has discussed, at length, the need to provide our patrons with vital services while keeping our staff and patrons safe.

Vulnerable people should continue to stay safe at home.

Sick people should stay home.

We welcome those who wish to use the library, with the understanding that being in this public space carries some level of risk.

As is the case in many communities, our library provides the only free public computer access for homework, job searches, unemployment filing, and other vital activities. We also fax time cards, copy legal documents, and allow people to connect with others online. Finally, we provide information and entertainment to help people maintain their mental health, a particularly tough challenge for many in this time of uncertainty and isolation.

For these reasons, we believe that it is important to open our doors. We will work hard to ensure the safety of our staff and patrons, while providing materials and services that many people can't get elsewhere.

Library Reopening FAQs:

What will our hours be? Normal pre-pandemic hours: Mon-Thurs 9am-7pm, Friday 9am-5pm, Saturday 9am-1pm. (Hours to be reviewed at the June 1st board meeting to ensure staff is not overworked.)

What is our maximum capacity at this time? 10 people including staff.

Will we allow meeting room use? No.

Will we allow children inside the library? Yes.

Will we allow PC use? Yes, but computers will be spaced six feet apart, Chromebooks will not be available, and gaming will not be allowed on computers—for any age.

Will bathrooms be open? Yes. Bathrooms will be sanitized regularly.

Will we take cash/card payments? Yes. Staff will wear gloves while taking payments and then dispose of them, or wash their hands after handling cash/cards.

Will we require staff to wear masks? Yes, except when alone in the back office.

Will we require patrons to wear masks? No, but we recommend them.

What if patrons are not comfortable entering the library? We will still provide curbside service to those who want it.

Will we provide senior hours? Yes. Thursdays between 9-10am will be reserved for seniors and those who are vulnerable. We ask others to stay out of the library at this time.

What other safety measures are we taking?

- We will regularly sanitize frequently touched surfaces.
- Returned items are quarantined for 72 hours.
- Seating will be spaced six feet apart.
- The water bubbler will not be used (it will be taped off).
- There will be a sneeze guard at the circulation desk.
- Toys will be put into storage.
- Hand sanitizer will be provided to patrons and staff.
- No in-person programs will take place at this time.

Signs posted in the entrance and inside the building will advise people:

- We are sanitizing surfaces regularly, but we cannot guarantee the library is germ-free. If you are extra-vulnerable, we encourage you to stay home and try our free ebooks and audiobooks on the Libby app.

- We recommend that you wear a mask and wash your hands regularly.

- Look, don't touch, unless necessary. If you touch an item that you don't take, please put it in our book drop so we can quarantine it.

- If you are sick, stay home.

Laura Skalitzky

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Zoning – Code Compliance

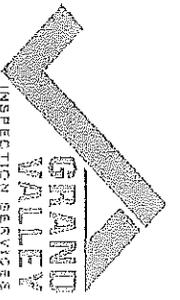
Zoning

A Plan Commission meeting was held for the Chad Wagner Home Occupation
A Board of Appeals meeting was held for Christopher Alvin

Code Compliance

Terrace area encroachment – letter sent (Council agenda item)
Fencing not allowing meter reading – 2 property owners notified
Unlicensed vehicle on private property - notified and corrected
Sign compliance issue – 2 property owners notified, 1 additional being checked out
Garbage can situation referred from Advanced Disposal – inquiry to owner
Items in terrace – property owners notified

In early June will be working with Officer Kiupelis on ordinance violations throughout the entire city.



City of Princeton
April 1 - April 30, 2020 Zoning Administration &
Building Inspection Services Invoice

Date	Permit No	Name	Address	Description	Contractor	Permit Fee
4/14	20-07	Chad Wagner	318 North Howard Street	Fence	Owner	\$50.00
4/27	20-09	Alex Pearsall	544 Water Street	320 Amp Service Upgrade	Heatley Electric	\$80.00
4/27	20-11	John Jachthuber	300 West Water Street	15x16 Garage Addition	Owner	\$150.00

Subtotal Permit Fees \$280.00
 Less 10% Retainage \$28.00
Total \$252.00

Additional Fees

Total Amount This Invoice \$252.00

CITY OF PRINCETON

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Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Robert Bartol
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: River Road

A pre-construction meeting was with the contractor, R G Schmitt and engineers for this project. Project is slated to begin June 1st.

Due to COVID-19 a public information meeting was not held but instead letters sent to each of the property owners outlining the project scope

Easement documents were sent out to the affected property owners the first week of May. Payment requests are coming in which the city will be making payments to the property owners. Funds for payment will be reimbursed through the CDBG program funds.

Documents have been received for the upcoming electrical work to be done. This bid packet will be put together in the next few weeks. Electrical work will be done after the sewer work is completed.

The roadway will be open during the construction phase.

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Food booth

Roll up windows are completed by Mike Sina.
Prep work has been started by David Kuglin.
Upper soffit and fascia was covered by Mike Sina.
Building will be repainted.
A budget adjustment will be coming forward to cover these costs.

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Bulk Pick-up

Following last month's Council meeting, there has been discussion with Advanced Disposal for the potential of rescheduling the bulk pick-up. In the last few days, the Company has opened up the possibility of doing a bulk pick-up, however due to scheduling, they have indicated it would probably have to be mid to late July.

We currently have a bulk pick-up date scheduled for October 12th which is part of our annual waste pick-up contract.

Advanced Disposal has indicated they would provide a dumpster(s) for a drop off bulk collection. That drop off could take place almost any time. This process is presently being done in several of their communities, most notably in Waupun which is having a 3 day drop off in early June. Proof of residency is required for their drop off however, being our DPW yard is not fenced off, it may be hard to monitor after hours drop offs that could come in from non-city residents.

The cost of a dumpster is based on volume but in comparison to the dumpster we had in place last spring due to the flooding, charges were about \$350.00 for 2.75 ton of material.

For homeowners who do not have the means to transport bulk waste, they would have to hold it until our October date for the curbside pick-up.

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: State of Emergency Resolution #2020-04

As we continue to move forward into unknown conditions which may relate to COVID-19, the attached resolution is amending the original resolution adopted in March which allow continuation of how emergency procedures be handled by the City of Princeton should a situation would arise. It also allows for meetings to be held virtually for those who are in a compromised state or feel more comfortable with social distancing recommendations.

The original resolution was only enforced as long as the Governors orders were in place.

RESOLUTION NUMBER #2020-04

A Resolution Continuing the State of Emergency in City of Princeton, Green Lake County Regarding COVID-19

The City of Princeton Common Council, Princeton Wisconsin, duly assembled at its regular meeting on this 26th day of May 2020, does resolve as follows:

WHEREAS, in December 2019, a novel strain of the coronavirus now named Coronavirus Disease 2019 (COVID-19) was detected and has spread through many countries, including the United States; and

WHEREAS, the World Health Organization has declared a Public Health Emergency of International Concern; and the United States Department of Health and Human Services has declared a Public Health Emergency; and

WHEREAS, on March 12, 2020, the State of Wisconsin has declared the existence of a public health emergency, as defined in Section 323.02(16), Wisconsin Statutes; and

WHEREAS, the existence of confirmed cases of COVID-19 within Wisconsin, including Green Lake County, constitutes a condition within the County posing an imminent threat of a disaster within the meaning of Chapter 323 of the Wisconsin Statutes that could impair medical care, health protection, and other critical systems with the City of Princeton and Green Lake County; and

WHEREAS, declaring a state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of the spread of COVID-19 while ensuring continuity of critical operations within the City of Princeton.

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Princeton, under the power vested in it by Wis. Stat. §323.11, hereby continues a state of emergency in the City of Princeton,

BE IT FURTHER RESOLVED, that the Mayor of the City of Princeton and City Administrator have joint authority to grant limited exceptions to current city policies and ordinances where it is the best interest of the county and consistent with Wis. Ch. 323 (Emergency Management) and any State or Federal legislation connected with the COVID-19 pandemic.

BE IT FURTHER RESOLVED, if the Mayor is unable to perform the duties under this resolution, the power to make decisions shall lie with the President of the Council.

BE IT FURTHER RESOLVED, if the City Administrator is unable to perform the duties under this resolution, the power to make decisions shall lie with the City Attorney.

BE IT FURTHER RESOLVED, that public comment at the Common Council meetings and committee meetings can be accepted virtually via teleconference until the emergency declaration is rescinded.

BE IT FURTHER RESOLVED, all public hearings required by state statute can accept public comment be accepted virtually via teleconference.

BE IT FURTHER RESOLVED, that so long as the meeting is consistent with the requirements of open meetings, the Common Council or its committees may conduct electronic or via telephone/teleconference meetings for conducting City business.

PASSED, APPROVED, AND ADOPTED, this 26th day of May, 2020.

_____ Ayes
_____ Nays
_____ Absent

LEONARD C. WIELGOSH, Mayor

MARY LOU NEUBAUER,
City Administrator-Clerk/Treasurer

Approved as to form:

DANIEL D. SONDALLE, City Attorney

CITY OF PRINCETON

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Conditional Use Permit Home Occupation, 318 N. Howard Street, Chad Wagner
Hold Public Hearing and Action on request

Chad Wagner of 318 N. Howard operates the Custom Engraving business which he runs out of the outbuilding on the property. (Description of enterprises is outlined on attached letter). When Wagner purchased the parcel, the outbuilding was used by the Wooden Hobby as their construction workshop.

One of Wagner's main customers is requesting a zoning compliance letter which upon reading the code regulations his business is legal as a home occupation, however the operation has to be done out of the home or an attached garage vs. an outbuilding.

In order to provide a compliance letter, it was necessary for Wagner to go through the Home Occupation Conditional Use Permit process which included a Plan Commission meeting and the public hearing process through the Council for the CUP.

The Plan Commission made the recommendation to approve the Home Occupation with the ability to have no more than 2 non-residents (individuals who live off premises) working at the facility at any given time. Minutes of that meeting are attached.

Request was advertised in the paper and adjoining property owners were notified of the Council hearing.

5/6/2020

My name is Chad Wagner and I have done laser engraving for the last 17 years. For the last 8 years I have been doing laser engraving from my homes in Princeton. I currently live at 318 N. Howard St. and work out of the detached shop (formerly Wayne Belke's - THE WOODEN HOBBY work shop). There are currently 3 employees working here full time – myself (resident), Amanda Bender (fiancé- resident) and Becky Wagner (my mother who lives just outside of town – non-resident).

We do not advertise in town for what we do for work, but often have people call for work to be done, such as the Princeton Cemetery, which we donate plaques to, the Princeton Library which we will be donating donor plaques to, and all the signage on the Princeton Historic Walk, along with Princeton Youth Wrestling to name a few. These were all word of mouth customers who I also have known from being raised in Princeton.

In 2007 I started doing work for the non-profit group - The National Speech and Debate Association, which was formerly located in Ripon, WI. In 2011 I was hired on as a salary employee with them and the organization started offering awards to all their member schools to purchase for their local tournaments. I have grown their awards department over the last 10 years, and we currently make in excess of 30,000 awards for them annually.

I would say 99%+ of the business we do is all online or through phone orders, and shipped out via UPS. It is very rare that anyone stops in to the shop for items to be engraved. As I said, we do not advertise, so the general public is not even aware we exist.

With the growth of the business, I started looking to expand the business here which had me looking into Princeton codes and regulations again, and there were a few red flags I had seen that I either do not conform to now, or will not conform to in the future. They are-

*Code states that any home business shall be ran from within the home, or an attached garage.

We currently work in the detached shop.

*Code states that only 1 non resident of the home may work from the business.

We currently fit these guidelines, but hope to add another employee at a part time basis this next year, and possibly make them full time if growth continues.

*I have also thought of adding on to the shop, but there is nothing in the near future that I plan on having to do.

I am not sure if there are any others rules at this point that are a concern, but I wanted to find out if we can continue with what we are doing, along with future growth with minimal changes to the shop and how we conduct business in the city limits, or if we need to look at moving outside of the city before we make more of an investment in to our current situation.

Please feel free to call with any questions and I would be happy to assist in any way I can.

Thank you,



**CITY OF PRINCETON
PLAN COMMISSION**

MONDAY, MAY 11, 2020 at 2:00 p.m.

Council Chambers, 431 W. Main Street, Princeton WI
THIS IS A CALL-IN MEETING DUE TO COVID-19

1. **Call to Order.** Meeting was called to order by Mayor Wielgosh. Roll call was taken with Mayor Wielgosh, Les Mosolf in attendance in person, and Mary Ernest, Dan Kallas, and Arwin Moldenhauer on conference call. Also in attendance Mary Neubauer, Bob Mosolf, and Chad Wagner.

2. **Pledge of Allegiance** was cited

3. **Approval of Minutes from February 19, 2020 minutes** were approved on a motion by Kallas, 2nd by Ernest. 5 Ayes 0 Nays Motion carried.

4. **Conditional Use Permit Application, Chad Wagner property, 318 N Howard Street.**
Home occupation, laser engraving shop & trophies. For the ease of hearing all comments and details, Mary Neubauer led the meeting.

Neubauer started the meeting by explaining the Home Occupation section of the code. This type of home occupation would be allowed under our code, however because Wagner utilizes the outbuilding on the property vs. having it in the confines of the home, a Conditional Use Permit is required. Wagner explained that possibly 1% of his business is local and would engage in walk-in traffic. He has engraved plaques locally for the school, city cemetery or for an event but the majority of the contact is over the internet orders. As included in his background information, he makes the trophies for the National Speech and Debate Association for their tournaments and with the growth of this organization, are requiring a zoning compliance letter from their suppliers.

Wagner indicated when he purchased the parcel, the accessory building was the workshop for the Wooden Hobby. He gathered at that time the workshop allowed for auxiliary uses. Neubauer stated there may have been some type of variance prior or a conditional use permit but could find nothing in the records.

Wagner further explained that employee-wise his mother assists in the shop besides himself and fiancé which is allowed by code. He may, in the future, look to have another part time person coming in to assist with shipping from time to time. That provision would need to be addressed in the CUP.

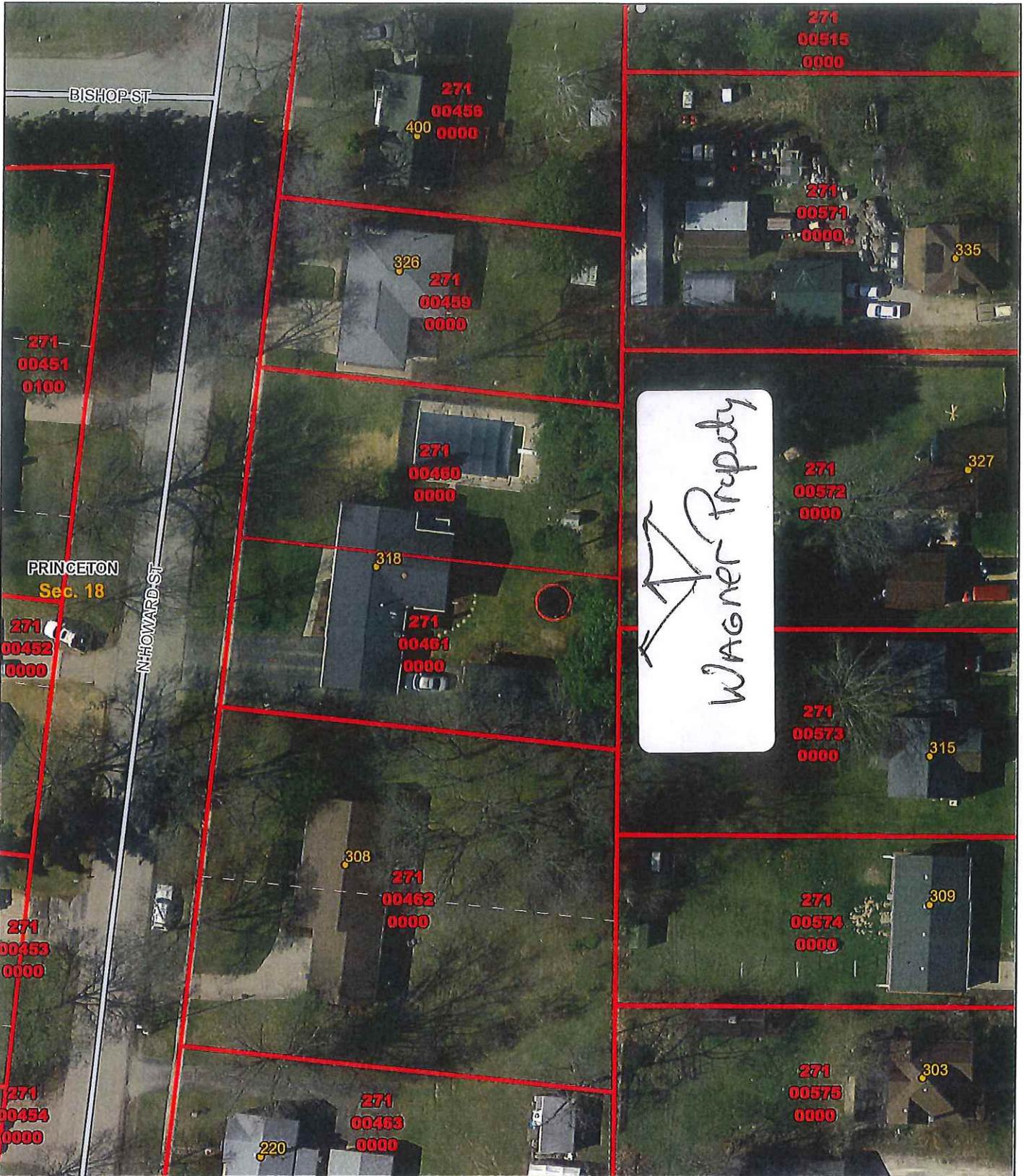
In addition, there is the potential in the future to place an addition on the building, however not in the immediate plans. Work takes place 5 days per week generally done during normal working hours or if carried over into the evenings done by sundown, unless an unusual order comes in.

Moldenhauer asked if there was an exhaust fan in the building and Wagner indicated there is one in the building but he doesn't use it. Described as a "barn fan" he says it has much greater power/force than what he would need. The fan he has with the equipment expels the equivalent to what a dryer vent would. He has never been made aware of an odor or noise factor but if there was it could be reverted or capped to muffle it. The closest home is about 40 yards from the shop building.

With no further questions, Ernest made the motion to approve the CUP request and forward it to the Common Council with the stipulation that there be no more than 2 non-residents working at the property, 2nd by Wielgosh. A roll call was taken with 5 Ayes, 0 Nays Motion carried.

Meeting was then adjourned on a motion by Kallas, 2nd by Moldenhauer. Motion carried.

Mary Lou Neubauer,
City Administrator/Zoning Administrator



Wagner Property

Green Lake County

1 inch = 53 feet

Geographic Information System (GIS)
<https://gis.co.green-lake.wi.us/>

GIS Viewer Map
 Green Lake County, WI

Time: 7:12:56 AM
 Date: 4/30/2020

Note:
 Wagner Parcels 460 & 461



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Lara Roehl

City Administrator
Mary Lou Neubauer

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Fee schedule – liquor licenses

Attached you will find a letter from Matt Schneider requesting the Council review the Liquor license fees due to the COVID-19 pandemic. Many municipalities throughout the state have received similar requests and there is a wide range of variations allowed per municipality.

Also attached you will find a letter from the League of Municipalities which outlines the minimum which can be charged by the municipality for these licenses.

There are options that can be considered for the Liquor/Fermented Malt Beverages – Class B Licenses including but not limited to:

- 1) Proposal as presented by Schneider.
- 2) Prorated renewal fee based on a reduction of two months (March 17, 2020 to May 14, 2020) which the businesses were closed. A \$500 license would be reduced to \$416 which would account for 2 months that the businesses were closed. Businesses would be paying for the full 2020 but those establishments which were open in 2019 would receive an \$84.00 credit off the renewal fee when payment is made. This would apply to only the Class “B” establishments.
- 3) Other options for consideration?

With regard to Operators Licenses, because Operators Licenses are given to individuals for multiple type of establishments - Grocery Stores, Convenience/Gas Stations, Special Event, in addition to the Bars, variation to the \$20.00 fee for Operators Licenses should be kept uniform.

***If there is a change to the fee schedule, the Resolution would be adopted at the June meeting. Because licenses will be typed up following this Council meeting, the action taken on the fees charged should be final and not adjusted further even though the resolution isn't formally adopted until June.

May 4th, 2020

To: City of Princeton Administrator, Mayor and Alderpersons,

As you are all aware, restaurants and taverns in the City of Princeton are effectively closed since 5pm on March 17th, 2020. Governor Evers most recent extension will close them further until May 26th, 2020 with no guarantee following that date. That would be a total, if there is no further extension, of 10 weeks or 70 days. While being allowed to do carryout has helped keep employees working, it is obviously not bringing in near enough revenue to keep these establishments sustained. Considering these issues, coupled with the fact that last year's licenses were only able to be fully utilized 75% of the year, I am asking on behalf of your small business community that the City of Princeton consider placing the following items on an upcoming agenda:

- Lowering the renewal fee for class B liquor licenses to \$50
- Waive the renewal fee for class B beer license
- Waive the renewal fee for tobacco license
- Waive the renewal fee for operator license

While this may not seem to be a lot of money, this relief from the City of Princeton would go a long way to help Princeton's small businesses during this struggle. Thank you for your time and consideration in this matter and if you have any questions, you may contact me at your convenience.

Sincerely,



(920) 229-4269
Matthew Schneider



131 W. Wilson St., Suite 505
Madison, Wisconsin 53703
phone (608) 267-2380; (800) 991-5502
fax: (608) 267-0645
league@lwm-info.org; www.lwm-info.org

Reducing Alcohol Beverage Licensing Fees in Response to COVID-19 Pandemic

League of Wisconsin Municipalities
April 21, 2020

The League of Wisconsin Municipalities has received many questions relating to whether municipalities may reduce alcohol beverage licensing fees for the upcoming 2020 licensing renewal period or take other steps to help restaurants and bars hurt by the COVID-19 pandemic and resulting “Safer-at-Home” order.

Reducing Licensing Fees. Municipal governing bodies may reduce alcohol beverage licensing fees for the 2020 licensing renewal period. Licensing fees are determined locally but must be within the maximum and minimum ranges specified by state law.

Maximum and Minimum license fees under state law:

Class “A” beer – no state maximum or minimum; the amount is determined by the municipality

Class “B” beer -- \$100 maximum; no minimum

“Class A” liquor -- \$500 maximum; \$50 minimum

“Class B” liquor -- \$500 maximum; \$50 minimum

Reserve “Class B” liquor renewal -- \$500 maximum; \$50 minimum

“Class C” wine license -- \$100 maximum; no minimum

A community could, at its discretion, reduce the 2020 renewal fees for Class “A” beer, Class “B” beer, and “Class C” wine to zero. The fees for “Class A” liquor, “Class B” liquor, and Reserve “Class B” liquor renewal licenses could be reduced to \$50 each. Restaurants and bars typically hold Class B licenses and restaurants without an intoxicating liquor license may have a Class C wine license. Class A licenses are typically held by stores and sell for consumption off premise.

In communities that set license fees by ordinance, governing bodies wishing to reduce fees will need to adopt an ordinance modifying the alcohol beverage licensing renewal fees for the July 1, 2020 to June 30, 2021 licensing year. In communities with ordinances specifying that fees are amended by resolution of the governing body, the governing body will need to adopt a resolution modifying the fees.

Waiving Late Fees for Alcohol Beverage Renewal Applications. Another step communities might consider taking to provide partial relief to restaurants and bars hurt by the COVID-19 pandemic is to waive any late fees the municipality imposes when applicants file their alcohol beverage renewal applications after the deadline for submittal.

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Terrace Area

Attached is the current code which relates to items in the terrace area. The code basically says the terrace area (between sidewalk and roadway) shall be kept clear from items and be a grassy area.

A question has been raised by a property owner at 415 S Farmer St about placement of yard art in the terrace area. This consists of a piece of farm equipment and some plantings.

The main purpose for the regulation on the terrace area is because that area is a collection space for snow, both the snow from the sidewalk and also the snow from the roadway which a snow plow deposits.

For corner properties it also is needed to be kept free and clear for vision clearance.

The code section 322-12 states in vague language that the Council can have the ability to provide exceptions but should be wrote in a clearer more concise manner if this is an option that the Council would like to entertain for consideration.

*City of Princeton, WI
Tuesday, June 25, 2019*

Chapter 322. Streets and Sidewalks

Article II. General Regulations

§ 322-12. Terrace areas.

- A. Definition. The definition of "terrace" shall be as defined in § 348-2 of Chapter 348, Trees and Shrubs.
- B. Noxious weeds; paving. All that part of the terrace not covered by a sidewalk shall be kept free and clear of all noxious weeds and shall not be paved, surfaced or covered with any material which shall prevent the growth of plants and shall be maintained as a lawn, except in areas specifically approved by the Common Council or its designee. Basketball backstops, statuary, structures, flag poles and other objects shall not be placed in the terrace area.
- C. Responsibility to maintain. Every owner of land in the City whose land abuts a terrace is required to maintain, or have maintained by his/her tenant, the terrace directly abutting such land as provided in this section and elsewhere in this Code. Every owner shall keep mailboxes located on a terrace free and clear of snow.



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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Compliance Maintenance Annual Report

Annually, the Council must approve the following report and approve the accompanying resolution.

This report outlines the activity which is logged on a daily/monthly basis with the wastewater treatment plant. You may often hear when we talk about DPW duties that Ernie is at the plant “testing”. Those tests are what makes up the details of this report. A few years back you may recall that an ammonia feed system was added to the system which improves the discharge water quality, and the item presently under the radar is phosphorus.

If a Council member would ever want to accompany Ernie when doing the testing, he would welcome the visit to explain the process.

Compliance Maintenance Annual Report

Princeton Wastewater Treatment Facility

Last Updated: Reporting For:
5/18/2020 2019

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.2167	x	124	x	8.34	=	225
February	0.2009	x	172	x	8.34	=	289
March	0.4421	x	194	x	8.34	=	714
April	0.3307	x	87	x	8.34	=	240
May	0.3041	x	119	x	8.34	=	302
June	0.2554	x	114	x	8.34	=	242
July	0.2441	x	115	x	8.34	=	234
August	0.1942	x	120	x	8.34	=	194
September	0.2140	x	215	x	8.34	=	383
October	0.3044	x	84	x	8.34	=	213
November	0.2135	x	156	x	8.34	=	277
December	0.2136	x	109	x	8.34	=	194

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.416	x	90	=	0.3744
		x	100	=	.416
		x	90	=	405
Design BOD, lbs/day	450	x	90	=	405
		x	100	=	450

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	1	1	1	1
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		1	1	1	1
Points		2	1	3	2
Total Number of Points					8

Compliance Maintenance Annual Report

Princeton Wastewater Treatment Facility

Last Updated: Reporting For:
5/18/2020 2019

<p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
--	--

Total Points Generated	8
Score (100 - Total Points Generated)	92
Section Grade	A

Compliance Maintenance Annual Report

Princeton Wastewater Treatment Facility

Last Updated: Reporting For:
5/18/2020 2019

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	5	1	0	0
February	30	27	7	1	0	0
March	30	27	6	1	0	0
April	30	27	11	1	0	0
May	30	27	7	1	0	0
June	30	27	6	1	0	0
July	30	27	4	1	0	0
August	30	27	4	1	0	0
September	30	27	4	1	0	0
October	30	27	4	1	0	0
November	30	27	4	1	0	0
December	30	27	4	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)
2019-11-25

No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

In March the city experienced flooding that put our influent flows above the design. We still remained in our limits.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

Compliance Maintenance Annual Report

Princeton Wastewater Treatment Facility

Last Updated: Reporting For:
5/18/2020 2019

<p><input checked="" type="radio"/> No If Yes, please explain: <input type="text"/></p> <p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, please explain: <input type="text"/></p> <p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity? <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A Please explain unless not applicable: <input type="text"/></p>
--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Princeton Wastewater Treatment Facility

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Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	4	1	0	0
February	30	27	5	1	0	0
March	30	27	5	1	0	0
April	30	27	8	1	0	0
May	30	27	4	1	0	0
June	30	27	1	1	0	0
July	30	27	1	1	0	0
August	30	27	1	1	0	0
September	30	27	1	1	0	0
October	30	27	3	1	0	0
November	30	27	3	1	0	0
December	30	27	5	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	17		9.475	0					
February	17		12.325	0					
March	17		13.375	0					
April	17		7.825	0					
May	17		6.15	0					
June	17		7.833333	0					
July	17		4.075	0					
August	17		.925	0					
September	17		1.5	0					
October	17		6.425	0					
November	17		7.25	0					
December	17		8.75	0					
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results				
1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus				
Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	4.1	1.110	1	0
February	4.1	2.193	1	0
March	4.1	2.158	1	0
April	4.1	1.603	1	0
May	4.1	1.755	1	0
June	4.1	1.893	1	0
July	4.1	1.955	1	0
August	4.1	2.225	1	0
September	4.1	2.495	1	0
October	4.1	2.778	1	0
November	4.1	1.975	1	0
December	4.1	2.010	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0
NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$				
1.2 If any violations occurred, what action was taken to regain compliance?				

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Ponds And Lagoon Leakage

<p>1. Pond Lining</p> <p>1.1 What material was used to line your ponds?</p> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> <p>A synthetic rubber liner is installed on all ponds.</p> </div>																																											
<p>2. Flow Measurements</p> <p>2.1 Did you measure influent flow to your wastewater ponds or lagoons?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points) (Go to question 6) <input type="checkbox"/><input type="checkbox"/></p> <p>2.1.1 Method of influent flow measurement:</p> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> <p>A mag meter on the discharge line from the main pumping station.</p> </div> <p>2.2 Did you measure effluent flow discharged from your wastewater system either to the land disposal system or to the receiving stream?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points) (Go to question 6) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No Discharge (0 points)</p> <p>2.2.1 Method of effluent flow measurement:</p> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> <p>An ultrasonic meter using a V-Notch wier at the point of discharge.</p> </div>	0																																										
<p>3. Total Flow Volumes</p> <p>3.1 Total monthly influent and effluent flow volumes from the pond/lagoon system during the last calendar year.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 25%;">Total Monthly Influent Volume</th> <th style="width: 50%;"></th> <th style="width: 25%;">Total Monthly Effluent Volume</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">6.719</td><td style="text-align: center;">JANUARY</td><td style="text-align: center;">7.508</td></tr> <tr><td style="text-align: center;">5.625</td><td style="text-align: center;">FEBRUARY</td><td style="text-align: center;">6.414</td></tr> <tr><td style="text-align: center;">13.704</td><td style="text-align: center;">MARCH</td><td style="text-align: center;">14.003</td></tr> <tr><td style="text-align: center;">9.921</td><td style="text-align: center;">APRIL</td><td style="text-align: center;">10.528</td></tr> <tr><td style="text-align: center;">9.428</td><td style="text-align: center;">MAY</td><td style="text-align: center;">9.674</td></tr> <tr><td style="text-align: center;">7.662</td><td style="text-align: center;">JUNE</td><td style="text-align: center;">7.495</td></tr> <tr><td style="text-align: center;">7.568</td><td style="text-align: center;">JULY</td><td style="text-align: center;">7.163</td></tr> <tr><td style="text-align: center;">6.02</td><td style="text-align: center;">AUGUST</td><td style="text-align: center;">5.381</td></tr> <tr><td style="text-align: center;">6.421</td><td style="text-align: center;">SEPTEMBER</td><td style="text-align: center;">6.772</td></tr> <tr><td style="text-align: center;">9.435</td><td style="text-align: center;">OCTOBER</td><td style="text-align: center;">9.938</td></tr> <tr><td style="text-align: center;">6.404</td><td style="text-align: center;">NOVEMBER</td><td style="text-align: center;">7.093</td></tr> <tr><td style="text-align: center;">6.622</td><td style="text-align: center;">DECEMBER</td><td style="text-align: center;">7.46</td></tr> <tr> <td style="text-align: center;">95.5290</td> <td style="text-align: center;">YEARLY TOTAL</td> <td style="text-align: center;">99.4290</td> </tr> </tbody> </table> <p>3.2 From the Yearly Total influent and effluent volumes above, total effluent is divided by total influent and converted to a percent of volume loss.</p> <p>Total effluent, MG => 99.4290</p> <p>----- = 1.041 <= effl / infl ratio</p> <p>Total influent, MG => 95.5290</p> <p>Conversion to a percent of volume loss: (1-effl/infl ratio) * 100 = -4.1 % of influent lost and not discharged with effluent</p>	Total Monthly Influent Volume		Total Monthly Effluent Volume	6.719	JANUARY	7.508	5.625	FEBRUARY	6.414	13.704	MARCH	14.003	9.921	APRIL	10.528	9.428	MAY	9.674	7.662	JUNE	7.495	7.568	JULY	7.163	6.02	AUGUST	5.381	6.421	SEPTEMBER	6.772	9.435	OCTOBER	9.938	6.404	NOVEMBER	7.093	6.622	DECEMBER	7.46	95.5290	YEARLY TOTAL	99.4290	
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95.5290	YEARLY TOTAL	99.4290																																									

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4. Surface Area

4.1 What was the total wastewater surface area of the ponds/lagoons at operating level (do not include seepage cells)?

6 Acres

5. Leakage Rate Estimation

5.1 Total influent volume (in MG) minus total effluent volume (in MG) plus or minus the change in pond/lagoon storage (in MG) is the net wastewater loss. The net loss divided by 0.000365 equals the estimated leakage amount in gpd.

Total Annual Influent (MG)	95.5290	
Total Annual Effluent (MG)	99.4290	
Estimated Net Loss (MG)	-3.9000	
Estimated Leakage Amount (gpd)		-10685

If you have a *Department approved* method for determining a change in storage volume, enter the storage change last year in MG below.

o Storage Increase: Enter amount in MG ->

o Storage Decrease: Enter amount in MG ->

5.2 CMAR Estimated Leakage Rate in gallons per acre per day (gpac): The CMAR Estimated Leakage Rate in gpac is the leakage amount in gpd (from part 5.1) divided by the total pond surface area (from question 4).

Leakage Amount (gpd)		Acres		CMAR Estimated Leakage Rate
-10685	divided by	6	=	-1781

6. On Site Leakage Testing

6.1 Did you conduct an on-site, field water balance/leakage test on your ponds or lagoons that was approved by the Department and is still valid?

o Yes Year

● No

If yes, what was the field Test Calculated Leakage Rate for your ponds/lagoons?

gpac

NOTE: if 6.1 is answered Yes, the value entered above in gpac will be used in 7.1 to compute points generated.

6.2 Leakage Rate Comments:

7. Estimated Leakage Rate and Points

7.1 The CMAR Estimated Leakage Rate (from 5) is used to determine the points generated in the table below.

If an approved field test was conducted and the results are still valid and accepted by the Department, the Field Calculated Leakage rate (from 5.2) is used to determine the points earned from the table below

gpac	points
0 - 1,000	0
1,001 - 2,000	10
2,001 - 4,000	20
4,001 - 7,000	30
> 7,000	40

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Based on the leakage rate in gpad, the points earned are: **0**

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Biosolids Quality and Management

<p>1. Biosolids Use/Disposal</p> <p>1.1 How did you use or dispose of your biosolids? (Check all that apply)</p> <p><input type="checkbox"/> Land applied under your permit</p> <p><input type="checkbox"/> Publicly Distributed Exceptional Quality Biosolids</p> <p><input type="checkbox"/> Hauled to another permitted facility</p> <p><input type="checkbox"/> Landfilled</p> <p><input type="checkbox"/> Incinerated</p> <p><input checked="" type="checkbox"/> Other</p> <p>NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.</p> <p>1.1.1 If you checked Other, please describe:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>We did not remove biosolids from our lagoons. Sludge is stored in the aerated lagoons until removal is needed</p> </div>	
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <ul style="list-style-type: none"> ● <input checked="" type="radio"/> >= 180 days (0 Points) ○ 150 - 179 days (10 Points) ○ 120 - 149 days (20 Points) ○ 90 - 119 days (30 Points) ○ < 90 days (40 Points) ○ N/A (0 Points) <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div>	0
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none">● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/>○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none">● Yes○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none">● Yes<ul style="list-style-type: none">○ Paper file system○ Computer system● Both paper and computer system○ No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none">● Yes○ No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none">○ Excellent○ Very good○ Good● Fair○ Poor <p>Describe your rating:</p> <div style="border: 1px solid black; padding: 5px;">we did not have any major equipment failures due to maintenance issues.</div>	

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <p>● Yes (0 points)</p> <p>○ No (20 points)</p> <p>Name: <input style="width: 300px;" type="text" value="ERNEST F SCHMIDT"/></p> <p>Certification No: <input style="width: 150px;" type="text" value="34369"/></p>	0																																																																																								
<p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Sub Class</th> <th rowspan="2">SubClass Description</th> <th colspan="2">WWTP</th> <th colspan="2">OIC</th> </tr> <tr> <th>Basic</th> <th>OIT</th> <th>Basic</th> <th>Advanced</th> </tr> </thead> <tbody> <tr><td>A1</td><td>Suspended Growth Processes</td><td></td><td></td><td></td><td></td></tr> <tr><td>A2</td><td>Attached Growth Processes</td><td></td><td></td><td></td><td></td></tr> <tr><td>A3</td><td>Recirculating Media Filters</td><td></td><td></td><td></td><td></td></tr> <tr><td>A4</td><td>Ponds, Lagoons and Natural</td><td>X</td><td></td><td>X</td><td></td></tr> <tr><td>A5</td><td>Anaerobic Treatment Of Liquid</td><td></td><td></td><td></td><td></td></tr> <tr><td>B</td><td>Solids Separation</td><td></td><td></td><td></td><td></td></tr> <tr><td>C</td><td>Biological Solids/Sludges</td><td></td><td></td><td></td><td></td></tr> <tr><td>P</td><td>Total Phosphorus</td><td></td><td></td><td></td><td></td></tr> <tr><td>N</td><td>Total Nitrogen</td><td></td><td></td><td></td><td></td></tr> <tr><td>D</td><td>Disinfection</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>L</td><td>Laboratory</td><td>X</td><td></td><td>X</td><td></td></tr> <tr><td>U</td><td>Unique Treatment Systems</td><td></td><td></td><td></td><td></td></tr> <tr><td>SS</td><td>Sanitary Sewage Collection</td><td>X</td><td>NA</td><td>NA</td><td>NA</td></tr> </tbody> </table> <p>2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2019; subclass SS is basic level only.)</p> <p>● Yes (0 points)</p> <p>○ No (20 points)</p>	Sub Class	SubClass Description	WWTP		OIC		Basic	OIT	Basic	Advanced	A1	Suspended Growth Processes					A2	Attached Growth Processes					A3	Recirculating Media Filters					A4	Ponds, Lagoons and Natural	X		X		A5	Anaerobic Treatment Of Liquid					B	Solids Separation					C	Biological Solids/Sludges					P	Total Phosphorus					N	Total Nitrogen					D	Disinfection	X				L	Laboratory	X		X		U	Unique Treatment Systems					SS	Sanitary Sewage Collection	X	NA	NA	NA	0
Sub Class			SubClass Description	WWTP		OIC																																																																																			
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U	Unique Treatment Systems																																																																																								
SS	Sanitary Sewage Collection	X	NA	NA	NA																																																																																				
<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <p><input type="checkbox"/> One or more additional certified operators on staff</p> <p><input type="checkbox"/> An arrangement with another certified operator</p> <p><input type="checkbox"/> An arrangement with another community with a certified operator</p> <p><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year</p> <p><input checked="" type="checkbox"/> A consultant to serve as your certified operator</p> <p><input type="checkbox"/> None of the above (20 points)</p> <p>If "None of the above" is selected, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0																																																																																								
<p>4. Continuing Education Credits</p>																																																																																									

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<p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Averaging 6 or more CECs per year.<input type="radio"/> Averaging less than 6 CECs per year. <p>Advanced Certification:</p> <ul style="list-style-type: none"><input type="radio"/> Averaging 8 or more CECs per year.<input type="radio"/> Averaging less than 8 CECs per year.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 300px;" type="text" value="Mary Lou Neubauer"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="(920)295-6612"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="mneubauer@cityofprincetonwi.com"/></p>														
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2015"/></p> <p>○ 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>● 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWF required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	20													
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>														
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2019"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>														
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 100%;" type="text" value="169,380.00"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="169,380.00"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">+</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="\$ 3,814.00"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 100%;" type="text" value="169,380.00"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 100%;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 100%;" type="text" value="169,380.00"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 100%;" type="text" value="\$ 3,814.00"/>		
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 100%;" type="text" value="169,380.00"/>												
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 100%;" type="text" value="0.00"/>												
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 100%;" type="text" value="169,380.00"/>												
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 100%;" type="text" value="\$ 3,814.00"/>												

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 173,194.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 173,194.00

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	CMOM Annual Update	500	2020
2	Phosphorous updates to maintain compliance.		
3	Update generator at main lift station	45000	2020

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	17,120	
February	18,560	
March	13,020	
April	20,620	
May	14,690	
June	11,490	
July	12,690	
August	11,120	
September	10,970	
October	19,360	
November	10,600	
December	17,200	
Total	177,440	0
Average	14,787	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	13,260	6.72	1,973	6.98	1,900	52
February	15,420	5.63	2,739	8.09	1,906	115
March	10,310	13.71	752	22.13	466	87
April	13,280	9.92	1,339	7.20	1,844	37
May	9,660	9.43	1,024	9.36	1,032	30
June	14,470	7.66	1,889	7.26	1,993	2
July	14,160	7.57	1,871	7.25	1,953	0
August	13,350	6.02	2,218	6.01	2,221	0
September	12,580	6.42	1,960	11.49	1,095	0
October	20,520	9.44	2,174	6.60	3,109	0
November	24,100	6.41	3,760	8.31	2,900	2
December	27,530	6.62	4,159	6.01	4,581	42
Total	188,640	95.55		106.69		367
Average	15,720	7.96	2,155	8.89	2,083	46

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

By Whom:

Describe and Comment:

Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	20
Score (100 - Total Points Generated)	80
Section Grade	C

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Princeton Wastewater Treatment Facility

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Replace comminutor at the main lift station
Minimize the occurrence of backups and overflows
Comply with WPDES permit
Continuation of funding equipment replacement fund

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

City of Princeton code of Ordinances title 9 chapter 2

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2003-08-05

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories

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Up-to-date sewer system map
 A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
 A description of routine operation and maintenance activities (see question 2 below)
 Capacity assessment program
 Basement back assessment and correction
 Regular O&M training
 Design and Performance Provisions [NR 210.23 (4) (e)]
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 Construction, Inspection, and Testing
 Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)] **0**
 Does your emergency response capability include:
 Responsible personnel communication procedures
 Response order, timing and clean-up
 Public notification protocols
 Training
 Emergency operation protocols and implementation procedures
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="25"/>	% of system/year
Root removal	<input type="text" value="25"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="0"/>	% of system/year
Manhole inspections	<input type="text" value="15"/>	% of system/year
Lift station O&M	<input type="text" value="2"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0"/>	% of sewer lines rehabbed
Private sewer inspections		

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Private sewer I/I removal	<input type="text" value="0"/>	% of system/year
River or water crossings	<input type="text" value="0"/>	% of private services
	<input type="text" value="0"/>	% of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="48.34"/>	Total actual amount of precipitation last year in inches
<input type="text" value="33.3"/>	Annual average precipitation (for your location)
<input type="text" value="8.25"/>	Miles of sanitary sewer
<input type="text" value="4"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="0"/>	Number of complaints
<input type="text"/>	Average daily flow in MGD (if available)
<input type="text"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.00"/>	Complaints (number/sewer mile)
<input type="text"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

During spring we experienced flooding in the city and had very high influent flows. We are continuing to work with property owners in the areas that experience flooding to minimize the effects of flooding on the sewer system.

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

I/I was high again this year with the river flooding on multiple occasions. We continue to work to improve this.

5.4 What is being done to address infiltration/inflow in your collection system?

Along with talking to the owners of properties near the river, we are working on replacing the sewers in the oldest parts of town. We also inspect for clear water connections during water meter replacements and cross connection inspections.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Princeton Wastewater Treatment Facility

Last Updated: Reporting For:
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Grading Summary

WPDES No: 0022055

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Ponds	A	4	7	28
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	C	2	1	2
Collection	A	4	3	12
TOTALS			44	174
GRADE POINT AVERAGE (GPA) = 3.95				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing Body or Owner:	<input type="text"/>
Date of Resolution or Action Taken:	<input type="text"/>
Resolution Number:	<input type="text"/>
Date of Submittal:	<input type="text"/>
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):	
Influent Flow and Loadings: Grade = A	<input type="text"/>
Effluent Quality: BOD: Grade = A	<input type="text"/>
Effluent Quality: TSS: Grade = A	<input type="text"/>
Effluent Quality: Ammonia: Grade = A	<input type="text"/>
Effluent Quality: Phosphorus: Grade = A	<input type="text"/>
Ponds: Grade = A	<input type="text"/>
Biosolids Quality and Management: Grade = A	<input type="text"/>
Staffing: Grade = A	<input type="text"/>
Operator Certification: Grade = A	<input type="text"/>
Financial Management: Grade = C	<input type="text"/>
Collection Systems: Grade = A (Regardless of grade, response required for Collection Systems if SSOs were reported)	<input type="text"/>
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) G.P.A. = 3.95	
<input type="text"/>	

RESOLUTION NO. #2020-05

COMPLIANCE MAINTENANCE RESOLUTION

WHEREAS, the Department of Natural Resources through its Municipal Wastewater Section, Bureau of Wastewater Management, requires that a Compliance Maintenance Annual Report be filed annually by the City of Princeton Wastewater Treatment Facility, and

WHEREAS, it is required that the governing body of the City of Princeton review the said report and inform the Department of Natural Resources by resolution that it accomplished the review;

NOW, THEREFORE, BE IT RESOLVED, that the City of Princeton, Wisconsin informs the Department of Natural Resources that the Common Council has reviewed and approved the Compliance Maintenance Annual Report which is attached to this Resolution on May 26, 2020 and on file at City Hall.

PASSED, APPROVED, AND ADOPTED, this 26th day of May, 2020.

_____ Ayes
_____ Nays
_____ Absent

LEONARD WIELGOSH, Mayor

MARY LOU NEUBAUER,
City Administrator-Clerk/Treasurer

Approved as to form:

DANIEL D. SONDALLE, City Attorney

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Robert Bartol
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: 2019 Audit Report

With the completion of our 2019 audit and our virtual meeting circumstances, I have asked our auditing firm, Huberty, to provide a synopsis of our financial standings rather than doing an in person presentation. If anyone wants a complete audit book, they are available, or if you have a direct question, we can put you in touch with Cyndi from Huberty. The audit opinions stated in the first section are the same ratings as provided every year. Our books were in order and all was reported accordingly. The high points include:

Assets and Fund Balances notes the net worth of the sectors. It does not factor in debt obligations (which is shown on a separate sheet). It also does not include funds budgeted for upcoming projects. Overall the City is in a good financial condition and undertaking projects and expenses at a reasonable rate. The fund balances have continued to grow over the years.

General Fund, which includes all non-utility operation, added \$48,345 to the fund balance for end of year 2019. This is obviously a good note that departments are working within the means of their budgets. The multi-year budgeting for large ticket is working so there isn't the spikes in departmental budgets when something is needed. With limitations on how much we can adjust taxes and with other revenues limited, multi-year budgeting for items has worked for Princeton.

Cash Flow/Utilities, shows there was a net increase in cash flow for the utilities in 2019. This is important as years when there is a street/utility project going on, this may report a negative cash flow the year the work is done then is regenerated over the next year or two. For utility projects where we utilize CDBG grant funding, there is a lag time on the reimbursement for these projects so there often is a cross-over on years from when work is done to when we are reimbursed.

Fund Balance that are set aside for future uses. This section shows accounts which we budget for larger projects on a multi-year basis. There are categories which are noted as Fund raising Cemetery and Fund raising Trees which are a result of activities undertaken by staff such as bake sales, food booths, candy bar sales, etc. raising money for projects within the City which will be completed with non-budgeted funds.

The Fundraising account for the Library is the remainder from the capital campaign for donations which ended in a positive note due to the USDA grant that was received late in the project.

Debt Spreadsheets: There are two spreadsheets which outline our City and Utility debt. They show a four year comparison of our end of year debt amount owed. As shown on the utility page, two notes highlighted in Red are the once which were refinanced in 2020.

As a recap, those refinanced notes will be paid off in 2039 (vs. 2044 & 2047), and the interest rates ranged between 1.3% and 2.7% for the duration of the loan (vs. the current 4.13% and 4.25%). The refinancing generated a savings of \$574,953 to the utility debt service.

As stated, complete audit books are available should you want to review the detail of the past year. As always, staff will continue to work within the means of the departmental budget to the best of their ability but to still get things done for the betterment of the city.



CITY OF PRINCETON
2019 AUDIT SUMMARY

Audit opinions

Governmental Activities	Qualified ¹
Business-type Activities	Unmodified ²
Fund Activities	Unmodified ²

¹ Since general infrastructure assets acquired prior to 2004 are not reported, governmental activities are not in accordance with *Generally Accepted Accounting Principles*.

² Related financial statements are fairly and appropriately presented in compliance with *Generally Accepted Accounting Principles*.

	<u>Assets</u>	<u>Fund Balance</u>
General Fund (including library)	\$ 1,952,143	\$ 1,286,443
Electric Fund	1,579,279	1,500,249
Water Fund	4,094,055	1,239,234
Wastewater Treatment Fund	3,128,512	1,305,299

General Fund:	
Actual Expenditures	\$ 1,393,512
Budgeted Expenditures	1,441,857
Favorable (Unfavorable) Variance	48,345

	<u>Cash Provided by Operations</u>	<u>Cash Used for Debt or Capital Assets</u>	<u>Net Increase (Decrease) in Cash</u>
Cash flow analysis for Utility Funds:			
Electric Fund	\$ 34,010	\$ (9,259)	\$ 24,751
Water Fund	269,801	(158,792)	111,009
Wastewater Treatment Fund	108,743	(104,924)	3,819

Fund balance is set aside for the following future uses:

Governmental Activities:		Business-type Activities	
Conservation and development trees	\$ 23,190	Ambulance - vehicle replacement	\$ 27,751
Downtown enhancement	337		
Fire building maintenance	6,777		
Fire truck vehicle replacement	8,380		
Forestry stump and tree removal	5,900		
Forestry trees and brush	4,825		
Fundraising - Cemetery	15,226		
Fundraising - Library	29,651		
Fundraising - Trees	8,228		
Parks future projects	890		
Parks operating equipment	950		
Parks playground equipment	6,141		
Perpetual care	13,046		
Police squad replacement	26,824		
Reserve for emergencies	363,160		
Senior transportation	842		
Street maintenance vehicle replacement	101,309		

DEBT

CITY FUNDS

End of Year
 7
 2019

Ref: Debt Owed - Long-term Obligations	Issued	Maturity	Rate	2020		Original Amt	Principal Only	
				P & I	Payment		12/31/2019	12/31/2018
GO Note (USBank misc. expenses)	10/28/2011	11/11/2021	2.98%		\$ 42,033.00	\$ 360,000.00	\$ 80,965.00	\$ 119,664.00
GO Note (WRS payment)	1/26/2012	10/1/2021	1.75-3.25%		\$ 41,950.00	\$ 255,000.00	\$ 80,000.00	\$ 110,000.00
GO Note - TIF (prev. note refinanced) (1)	11/29/2011	4/1/2025	1.25-4%		\$ 67,923.75	\$ 685,000.00	\$ 380,000.00	\$ 435,000.00
					Total Annual	\$ 1,300,000.00		
					Payments	Original Debt	\$ 540,965.00	\$ 664,664.00

12/31/2017		12/31/2016	
Balance		Balance	
\$ 157,229.00	\$	\$ 193,686.00	\$
\$ 140,000.00	\$	\$ 165,000.00	\$
\$ 485,000.00	\$	\$ 535,000.00	\$
\$ 782,229.00	\$	\$ 893,686.00	\$

(1) Payments Accelerate

2019-2020 \$55,000; 2021-\$60,000;
 2022-2024 \$65,000; 2025-\$70,000
 plus interest each year

CITY OF PRINCETON

531 S Fulton Street · Princeton, Wisconsin 54968
920-295-6612 · Fax: 920-295-3441

An equal opportunity/affirmative action employer

Mayor
Charlie Wielgosh

City Administrator
Mary Lou Neubauer

City Alderpersons

Robert Bartol
Mary Ernest
Patti Garro
Dan Kallas
Jasper Kallenbach
Lara Roehl

COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: DPW Staffing

As the summer season is upon us, DPW staff will be in attendance at this meeting to talk about duties and expectations and inform the Council of what you will expect to see and what you won't be seeing in the upcoming months.

Cemetery: Most notably will be the time that the DPW staff will be spending in the cemetery. At this time the inmates are not able to leave the correctional facility, so the cemetery will be mowed and trimmed by city staff until the inmates get the green light to come to Princeton.

Long Grass letters. 22 long grass notices were sent out. George Jachthuber will once again be mowing the private lawns again for those billable properties.

Playgrounds: Under the most recent COVID regulations, playgrounds can be opened up at the discretion of the community. However WEDC highly recommends signage be posted, hand sanitization stations be in place, etc. If playgrounds are opened, in addition to the above items, daily cleaning is recommended for the playground equipment.

Heistand Park: Heistand Park is scheduled to be opened however has a few obstacles. Last winter the parking lot was not closed off. Someone took it upon themselves to snow plow the area and damaged the kayak launch. The parts were found lying by the launch this spring and as soon as obtained will be replaced and installed. With the past weekend rain, the grassy parking areas are saturated again.

Driveway alterations at Heistand Park: During the inspections following the last flood, the FEMA reps noticed the washing around the culvert at the park entrance. We received FEMA money to do the correction and should be done this summer.

Street Project: River Road Street project will require quite a bit of DPW staff time. First there will be all the water, sewer and electric locates that come through and generally throughout a project locates are requested 3-4 times for the stages of the projects. Electrical plans have just been received and will require review and bid specs generate to go out for bid with the plan for the work to be done in Aug/Sept. Details on the construction easements are being reviewed by staff.

Street Project: East Water Street project is presently out for bid. DPW staff will be doing prep work on the far end of the street, including tree cutting and grubbing, to be done prior the paving crew coming doing the work in August or September.

Jet Vac: It is recommended to keep the sewers flowing well, that the entire city be jet vac'd every year. That rarely happens anymore with last year only about a quarter of the town got jet vac'd.

Hydrant Flushing: Recommended 2 times a year, time allowance keeps it at once a year, needs to get scheduled.

Crosswalk painting, parking stall painting: A 2 man job, needs to get started in June.

Tree planting: Terrance trees have been planted and will continue to be planted in the next weeks.

Ammonia monitoring and phosphorus planning: Key items that the utility must monitor and be planning for are upcoming upgrades. Phosphorus compliance is required within the next few years.

Sidewalk replacement program: Generally done in late summer, staff preps the area for sidewalk replacement, a contractor pours, and the city would follow up with restoration, dependent on how the contract is wrote.

The above are summer projects, some which are annual duties, and some which are added extras for 2020. With all these items, we presently have staffing limitations.

Staffing: We have 4 full time employees. In checking with a couple surrounding communities, their employment consists of:

Green Lake: 4 full time, 1 seasonal. No Electric duties, No cemetery duties

Markesan: 4 full time, 1 seasonal. No Electric duties, Does maintain a cemetery

Westfield: 3 full time, 1 seasonal. No Electric duties, Does maintain a cemetery

Montello: 3 full time, 1 part time year around. No Electric duties, Does maintain a cemetery

With the change made after Randy left the city in 2018, staffing lost 1040 hours of man hours per year. In addition, summer is the time that employees are planning vacations and right now staff has over 400 hours available to be taken.

In the past 5 years the City has been very aggressive on undertaking much needed street projects. 2016 Farmer Street, 2018 Water Street and in 2020 River Road. These projects require substantial time and efforts by staff throughout the design stages, construction and post-construction phase. Also, all city properties were inspected in the past 3 years for lead water services. Although that project is completed, while that project was going on, other things were put on standby.

The department has short and long term items that need to be resolved. Looking forward and generating a 5 year and beyond plan should be discussed. Potential discussion with the Mayor and Finance Committee would be the place to start.

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 20200
RE: Heistand Park camping

The Council had some basic discussion on camping in the fall of 2018.... And then it flooded. The biggest obstacle which needs to be verified and acknowledged in writing is if a campground would be allowed in Heistand Park as it is completely in the Floodplain (and most area in the strict Floodway section).

Present code states: Overnight camping is not permitted in any City park, unless by prior written permission from the Common Council or the Chief of Police.

DATCP state regulations define camping and permitting of camping asa campground is defined as any parcel or tract of land, owned by a person, the state, or a local government, which is used for the purpose of providing campsites for:

- a) Non-permanent overnight use by four or more camping units or
- b) Non-permanent overnight use by one to three camping units if the parcel or tract of land is represented as a campground. Note: Represented as a campground means to advertise using the media, a sign, or a symbol.
- c) Pit toilets may be allowed but the floodplain situation would have to confirm.

If the City had 1-3 units and does not advertise the area as a campground, it appears that it would not fall under the DATCP regulations. Here are some rules which were previously discussed:

1. No tree cutting
2. Area would be marked off where they could park
3. Campfire rules
4. Others items

Enforcement issues: thoughts from the Police Department
Maintenance issues: thoughts from the DPW

CITY OF PRINCETON RETAINER AGREEMENT

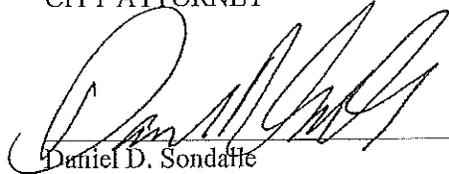
This agreement is made this _____ day of _____, 2020 between the City of Princeton, a municipal corporation (City) and Attorney Daniel D. Sondalle (City Attorney). The purpose of this agreement is to outline the duties of the City Attorney.

The City Attorney shall receive payment by the 10th of each month in the amount of \$2,050.00 per month from the City to perform the following duties:

1. The City Attorney shall conduct all of the law business in which the City is interested, shall serve as legal advisor to the City Administrator, Mayor, Common Council and officers of the City.
2. The City Attorney shall, when requested by the City Administrator, or as directed by the Common Council through official action at a public meeting, give written legal opinions, which shall be filed with the City.
3. The City Attorney shall help conduct the business of government by preparing legal documents. The City Attorney shall help draft ordinances, contracts, agreements, regulations, bonds and other instruments as may be required by the City Administrator, or as directed by the Common Council through official action at a public meeting.
4. The City Attorney shall attend twelve (12) regular Council meetings per year. The understanding is that the City Attorney will be present at the second meeting of the month, which is held on the 4th Tuesday of every month. If the meetings are rescheduled/cancelled or a conflict occurs, the understanding would be that the City Attorney would make up for that attendance at a different date and time. Any additional meetings or conferences in Princeton that require the appearance by the City Attorney will be billed at the rate of \$150.00 per hour.
5. The City Attorney shall, when requested by the City Administrator and per scheduled appointment, meet with the City Administrator at the Attorney's office or City Administrator's office to help conduct the business of government.
6. The City Attorney shall handle the prosecuting matters for the City of Princeton, including traffic, ordinance violations and minor criminal matters. In addition to prosecuting offenders, the City Attorney will work with individual's or defense attorneys to arrange plea bargains or other resolutions short of trial. If any matter is brought in circuit court the matter will be billed separately at \$150.00 per hour.
7. The City Attorney may appoint an assistant, who shall have the power to perform his duties and for whose acts he shall be responsible to the City. Such assistant shall receive no compensation from the City.

8. The City Attorney will maintain records of any documents that are drafted by the City Attorney's office and any documents that are provided to the City Attorney from the Mayor, City Administrator and Common Council, that are requested to be retained by the City Attorney.
9. The City Attorney will schedule and meet annually in a joint meeting with the Chief of Police and the City Administrator.
10. The Common Council may employ and compensate special counsel to assist in or take charge of any matter in which the City is interested or if the City Attorney has a conflict of interest.
11. The City Attorney shall perform such other duties as provided by State law and as designated by the City Administrator or as directed by the Common Council through official action at a public meeting.

CITY ATTORNEY



Daniel D. Sondalle

CITY OF PRINCETON

Mary Lou Neubauer, City Administrator

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Building Code Ordinance

Recently there was a situation that we found some ambiguity in the Building Code section which needed clarification and an ordinance update.

Section 135-2 Building Permits presently states that “small” accessory buildings do not need a permit, however there is no language which determines what “small” is and therefore not specific enough to enforce.

In speaking with Sue Leahy our inspector, we recommend changing the “small” wording to a specific size of 144 square feet (12 x 12) which I have included in the ordinance draft.

We also reached out to the Assessor for size recommendations based on communities he deals with and he said generally a shed 8 x 10 or larger stays with the property and is not considered portable for most homeowners and could be the basis for a permit requirement.

ORDINANCE NO. #04-2020

**AN ORDINANCE AMENDING SECTION 135 OF THE CITY OF PRINCETON MUNICIPAL CODE
(BUILDING CONSTRUCTION) BE MODIFIED**

WHEREAS, the Common Council of the City of Princeton in session duly begun on the 26th day of May, 2020, does ordain as follows:

WHEREAS, it is in the best interest of the City of Princeton to amend and clarify the regulations as they relate to the Building Construction – Permit Requirements, and

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Princeton Municipal Code Section 135-2 (A) (1) (b) [1] entitled “Exempted are” be amended to read to read as follows:

Section 135-2 Building Permits

A. (1) (b) Exempted are:

[1] Finishing of interior surfaces, installation of cabinetry, siding replacement, replacement windows, minor repair, and small accessory buildings which do not exceed 144 square feet as deemed by the Building Inspector and/or Zoning Administrator.

NOW THEREFORE BE IT ORDAINED, that this Ordinance #04-2020 shall take effect after its passage and upon publication.

PASSED, APPROVED AND ADOPTED this 26th day of May 2020.

AYES: _____

NAYS: _____

ABSENT: _____

LEONARD WIELGOSH, Mayor

MARY LOU NEUBAUER
City Administrator/Clerk-Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALE
City Attorney

City of Princeton, WI
Tuesday, June 25, 2019

Chapter 135. Building Construction

§ 135-2. Building permits.

A. Permit required.

[Amended 4-11-2006 by Ord. No. 2006-09; 9-25-2012 by Ord. No. 2012-04]

(1) General permit requirement.

(a) No building of any kind shall be removed within or into the City of Princeton and no new building or structure, or any part thereof, shall hereafter be erected, or ground broken for the same, or enlarged, altered, moved, demolished, razed or used within the City, except as herein provided, until a permit therefor shall first have been obtained pursuant to this chapter by the owner, or his/her authorized agent, from the Building Inspector and/or Zoning Administrator or the City Administrator pursuant to this section. Prior to commencing any of the following work, the owner or his/her agent shall obtain a valid permit for:

[1] New buildings.

[2] Additions that increase the physical dimensions of a building including decks.^[1]

[1] *Editor's Note: Section 15-1-2(a)[1](c), regarding alterations to the building structure or heating, electrical or plumbing systems, which immediately followed this subsection, was repealed at time of adoption of Code (see Ch. 1, General Provisions, Art. II).*

[3] Any electrical wiring for new construction or remodeling.

[4] Any HVAC for new construction or remodeling.

[5] Any plumbing for new construction or remodeling.

[6] All roofing and reroofing projects, no charge for permits.

(b) Exempted are:

[1] Finishing of interior surfaces, installation of cabinetry, siding replacement and replacement windows, minor repair, and small accessory portable buildings as deemed by the Building Inspector and/or Zoning Administrator.^[2]

[2] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).*

[2] Normal repairs performed in Subsection **A(1)(a)[4]** through **[6]** approved by the Building Inspector and/or Zoning Administrator.

(2) Alterations and repairs. The following provisions shall apply to buildings altered or repaired:

(a) Alterations. When not in conflict with any regulations, alterations to any existing building or structure accommodating a legal occupancy and use but of substandard type of construction, which involves either beams, girders, columns, bearing or other walls,

room, heating and air condition systems, arrangement, light and ventilation, changes in location of exit stairways or exits, or any or all of the above, then such existing construction shall be made to conform to the minimum requirements of this chapter applicable to such occupancy and use and given type of construction.

- (b) Repairs. Repairs for purposes of maintenance, or replacements in any existing building or structure which do not involve the structural portions of the building or structure or which do not affect room arrangement, light and ventilation, access to or efficiency of any exist stairways, or exits, fire protection, or exterior aesthetic appearance and which do not increase a given occupancy or use, shall be deemed minor repairs.
 - (c) Alterations when not permitted. When any existing building or structure, which, for any reason whatsoever, does not conform to the regulations of this chapter, has deteriorated from any cause whatsoever to an extent greater than 50% of the equalized value of the building or structure, no alterations or moving of such building or structure shall be permitted unless the Council authorizes the repairs to be made. Any such building or structure shall be considered a menace to public safety and welfare and shall be ordered vacated and thereafter demolished and debris removed from the premises.^[3]

[3] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).*
 - (d) Alterations and repairs required. When any of the structural members of any building or structure have deteriorated from any cause whatsoever to less than their required strength, the owner of such a building or structure shall cause such structural members to be restored to their required strength; failing in which the building or structure shall be considered a menace to public safety and shall be vacated and thereafter no further occupancy or use of the same shall be permitted until the regulations of this chapter are complied with.
 - (e) Extent of deterioration. The amount and extent of deterioration of any existing building or structure shall be determined by the Building Inspector and/or Zoning Administrator.
- B. Application. Application for a building permit shall be made in writing upon a form furnished by the City Administrator/Clerk-Treasurer and shall state the name and address of the owner of the land upon which the building is to be located, the name and address of the designer, the use to which said building is to be put, an attached site plan or plot plan to scale showing the building location, the front, side and rear yard measurements, and such other information as the Building Inspector and/or Zoning Administrator or City Administrator/Clerk-Treasurer may require.
- C. Dedicated street and approved subdivision required. No building permit shall be issued unless the property on which the building is proposed to be built abuts a street that has been dedicated for street purposes. No building permits shall be issued until the subdivision and required improvements are accepted by the Common Council.
- D. Utilities required.
- (1) Residential buildings. No building permit shall be issued for the construction of any residential building until sewer, water, grading and graveling are installed in the streets necessary to service the property for which the permit is required and a receipt for payment of electrical hookup is presented to the Building Inspector and/or Zoning Administrator or City Administrator/Clerk-Treasurer.
 - (2) Nonresidential building. No building permit shall be issued for the construction of any building other than residential until contracts have been let for the installation of sewer, water, grading and graveling in the streets necessary to service the property for which the permit is requested.

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COUNCIL REPORT

To: City Mayor, Common Council
From: Mary Lou Neubauer, City Administrator/Clerk/Treasurer
Date: May 26, 2020
RE: Lakeside Municipal Court

Lakeside Municipal Court has notified all participating entities that there are two additional municipalities who are joining the Lakeside Court group – Town of St. Cloud and Town of Fond du Lac. As a result of this addition, all municipalities must approve the participation agreement and new ordinance which are attached.

**INTERGOVERNMENTAL AGREEMENT FOR NORTH FOND DU LAC
TO PROVIDE MUNICIPAL COURT SERVICES
TO THE
CITIES OF FOND DU LAC AND RIPON, VILLAGES OF BRANDON, CAMPBELLSPORT, FAIRWATER,
NORTH FOND DU LAC, OAKFIELD AND ST. CLOUD AND THE TOWNS OF EMPIRE, FOND DU LAC,
OAKFIELD, OSCEOLA, RIPON, AND TAYCHEEDAH IN FOND DU LAC COUNTY
AND
THE CITY OF BERLIN IN GREEN LAKE AND WAUSHARA COUNTIES, THE CITIES OF GREEN LAKE,
MARKESAN AND PRINCETON IN GREEN LAKE COUNTY**

I. PREAMBLE

This Intergovernmental Agreement is entered into, pursuant to Section 66.0301 of the Wisconsin Statutes by the Cities of Berlin, Fond du Lac, Green Lake, Markesan, Princeton and Ripon, the Villages of Brandon, Campbellsport, Fairwater, North Fond du Lac, Oakfield and St. Cloud and the Towns of Empire, Fond du Lac, Oakfield, Osceola, Ripon and Taycheedah (together, the "municipalities") for the provision of Municipal Court services by the Village of North Fond du Lac to the Cities of Berlin, Fond du Lac, Green Lake, Markesan, Princeton, and Ripon, the Villages of Brandon, Campbellsport, Fairwater, Oakfield and St. Cloud and the Towns of Empire, Fond du Lac, Oakfield, Osceola, Ripon and Taycheedah.

II. SERVICES TO BE PROVIDED FOR MUNICIPAL COURT BY NORTH FOND DU LAC

A. Operational Court Services

The Village of North Fond du Lac shall provide municipal court services as required by law and subject to the ordinances of the municipalities.

B. Personnel

The Village of North Fond du Lac shall employ sufficient staff to perform the municipal court services required by the Agreement and by Wisconsin State Statute.

C. Location and Equipment

The Village of North Fond du Lac shall provide sufficient court office space, as required pursuant to Section 755.09, Wis. Stats. and storage, as well as computers, up-to-date programs and software and other office equipment as deemed necessary to provide court services to member municipalities.

D. Cooperation

The Village of North Fond du Lac shall cooperate with the Court Executive Committee.

III. RESPONSIBILITIES OF MEMBER MUNICIPALITIES

- A. Each member municipality shall provide to the court electronic data in a form compatible with the court computer software.
- B. Each member municipality where court services are held shall provide armed court security for the times during which court is in session.
- C. Member municipalities shall cooperate in the collection of forfeitures by the court. The collection of penalties and surcharges will be in accordance with the requirements of Section 757.05(1)(c), (2), Wis. Stats.

IV. FINANCES

- A. Each member municipality agrees that the Village of North Fond du Lac may retain court fees collected for each citation disposed of by the court as allowed by the State of Wisconsin to offset operating expenditures. No court fees shall be collected from member municipalities in cases where a forfeiture has been assessed against a defendant in which the court has been unable to collect said forfeiture.
- B. It is agreed that funds in excess of operating expenses will be retained by the Village of North Fond du Lac and that any expenditures exceeding expenses will be absorbed by the Village of North Fond du Lac. The budget of the municipal court shall be separate from or contained on a separate line from, the budget or line items of all other North Fond du Lac Departments as required under Section 755.01(1), Wis. Stats.
- C. All forfeitures collected by the court for member municipalities shall be remitted to the municipalities in accordance with state statute.
- D. The court agrees to vigorously attempt to collect all outstanding forfeitures utilizing statutorily permitted means available to the court.

V. LOCATIONS OF COURT SESSIONS

- A. Locations for court sessions shall be mutually agreed upon by the municipality and the court.

VI. COURT EXECUTIVE COMMITTEE

- A. The Lakeside Municipal Court Executive Committee shall be composed of one (1) representative from each member municipality. Each of these members may appoint, at their discretion, an alternate to serve in their place or absence. Members or alternates may not be employees of the municipality's police department.
- B. The membership shall elect from its members a chairperson to preside at its meetings and a vice-chair to act in the absence of the chair and shall designate a recording secretary. Terms shall be two years. Chair and vice-chair may serve two consecutive terms.
- C. The Court Executive Committee shall hold annual meetings at a place and time to be fixed by the committee for the purpose of reviewing functions of the court. Special meetings may be held whenever called by its Chair or, on written request of two (2) members of the municipalities. The clerks of the municipalities and the members of the Executive Committee shall be notified at least seven (7) days prior to any regular or special meetings. The Court Executive Committee shall keep a written record of its proceedings. Meeting records shall be kept in the Municipal Court office.
- D. A majority of the members of the Court Executive Committee at a meeting shall constitute a quorum for all purposes.
- E. In order for a motion to be adopted or for any recommendations to be made to the court or the Village of North Fond du Lac, a simple majority vote of all members of the committee at the meeting is required.
- F. The Court Executive Committee may adopt rules, policies, and/or by-laws as it deems necessary.

This Agreement shall commence July 15, 2020. Any party may, with 180 days written notice and at the end of the judge's term, provide notice of termination of its participation in this Agreement. Notice of termination must be in writing and delivered by personal service or by certified mail, return receipt requested, to the clerk of the other municipalities and to the court.

Adopted this _____ day of _____, 20_____

Leonard Wielgosh, Mayor, City of Princeton

ATTEST: _____
Mary Lou Neubauer, City Clerk

Attest: _____
Clerk

ORDINANCE NO. #05-2020

AN ORDINANCE RESCINDING AND RECREATING CHAPTER 25
OF THE CODE OF THE CITY OF PRINCETON ESTABLISHING A MUNICIPAL COURT
FOR THE CITIES OF FOND DU LAC AND RIPON, TOWNS OF EMPIRE, FOND DU LAC, OAKFIELD, OSCEOLA, RIPON AND
TAYCHEedah, THE VILLAGES OF BRANDON, CAMPBELLSPORT, FAIRWATER, NORTH FOND DU LAC, OAKFIELD AND ST.
CLOUD IN FOND DU LAC COUNTY AND THE CITY OF BERLIN IN GREEN LAKE AND WAUSHARA COUNTIES, THE CITIES OF
GREEN LAKE, MARKESAN AND PRINCETON IN GREEN LAKE COUNTY

The City Council of the City of Princeton do ordain as follows:

SECTION 1 That Chapter 25, COURT, MUNICIPAL, **Municipal Court Created.**, is hereby rescinded and recreated to read as follows:

1) Court established.

Pursuant to the authority granted by Chapter 755 of the Wisconsin Statutes, there is hereby created and established a joint municipal court to be designated Lakeside Municipal Court shall take effect and be in full force and effect from and after its passage by the municipalities that are party to the agreement and publication as required by law.

2) Municipal Judge.

- A. Qualifications: The joint court shall be under the jurisdiction of and presided over by a municipal judge who resides in one of the municipalities that is a party to the agreement forming this joint court.
- B. Oath and Bond: The Judge shall, after election or appointment to fill a vacancy, take and file the official oath as prescribed in §757.02(1), Wis. Stats., and at the same time execute and file an official bond in the amount of \$1,000, or an appropriate insurance policy of not less than \$20,000 as prescribed in §66.0609(4), Wis. Stats. The judge shall not act until the oath and bond and/or appropriate insurance policy have been filed as required by §19.01(4)(c), Wis. Stats., and the requirements of §755.03(2), Wis. Stats., have been complied with.
- C. Salary: The salary of the municipal judge shall be fixed by the Village Board of Village of North Fond du Lac which shall be in lieu of fees and costs. No salary shall be paid for any time during the term during which such Judge has not executed the official bond or appropriate insurance policy and official oath, as required by §755.03, Wis. Stats., and filed pursuant to §19.01(4)(c), Wis. Stats.

3) Elections.

- A. Term: The municipal judge shall be elected at large in the spring election for a term of four years commencing on May 1. All candidates for the position of municipal judge shall be nominated by nomination papers as provided in §8.10, Wis. Stats., and selection at a primary election if such is held as provided in §8.11, Wis. Stats. The Fond du Lac County Clerk shall serve as filing officer for the candidates.
- B. Electors: Electors in all municipalities that are parties to the agreement shall vote for judge.

4) Jurisdiction

- A. The municipal court shall have jurisdiction over incidents occurring on or after July 15, 2020, as provided in Article VII, §14 of the Wisconsin Constitution, §755.045 and §755.05, Wis. Stats., and as otherwise provided by State Law.

Effective 07/15/2020

In addition, it shall have exclusive jurisdiction over actions in the municipalities that are parties to the agreement seeking to impose forfeitures for violations of municipal ordinances, resolutions and by-laws.

- B. The municipal judge may issue civil warrants to enforce matters under the jurisdiction of the municipal court under §755.045(2), §66.0119, Wis. Stats.
- C. The municipal court has jurisdiction over juvenile offenders when a municipality that is party to the agreement enacts an ordinance under the authority of §938.17(2)(cm), Wis. Stats.
- D. Court authority to impose alternative juvenile dispositions and sanctions.
- E. For a juvenile adjudged to have violated an ordinance, a court is authorized to impose any of the dispositions listed in §938.343 and §938.344, Wis. Stats., in accordance with the provisions of those statutes.
 - (1) For a juvenile adjudged to have violated an ordinance who violates a condition of a dispositional order of the court under §938.343 or §938.344, Wis. Stats., the municipal court is authorized to impose any of the sanctions listed in §938.355(6)(d), Wis. Stats., in accordance with the provisions of those statutes.

5) Municipal Court – Hours, employees and location.

- A. Hours: Lakeside Municipal Court shall be open as determined by order of the Municipal Judge.
- B. Employees: The Judge shall, in writing, appoint such an Administrator, clerks, deputy clerks and assistants as are authorized by the Village Board of North Fond du Lac.
- C. Location: The Municipal Judge shall keep his/her office at a location provided by the Board of Trustees of the Village of North Fond du Lac and shall hold court at locations agreed to by members of Lakeside Municipal Court. The Municipal Judge may issue, process and perform ministerial functions any place in the State of Wisconsin.

6) Collection of Forfeitures and Costs

Collection of Forfeitures and Costs: The Municipal Judge may impose punishment and sentences as provided by Wis. Stats. Chapters 800 and 938 and as provided in ordinances of the municipalities that are parties to the agreement. All forfeitures, fees, assessments, surcharges and costs shall be paid to the treasurer of the Village of North Fond du Lac in accordance with State Statute. At such time, the Municipal Court shall report to the treasurer the title, nature of offense and total amount of judgments imposed in actions and proceedings in which such monies are collected.

7) Contempt of Court

The Municipal Judge, after affording an opportunity to the person accused to be heard in defense, may punish for contempt as provided in §800.12, Wis. Stats., and impose a forfeiture and/or a jail sentence in accordance with State Statute.

8) Stipulations and/or Deposits.

- A. Deposits for Ordinance Violations: The Municipal Judge shall establish and submit to the City Councils or Town or Village Boards of the member municipalities for approval in accordance with §800.037, Wis. Stats., a schedule of deposits for violations of each ordinance, resolutions and by-laws.

- B. Deposits for Traffic and Boating Violations: The deposit schedule established by the Wisconsin Judicial Conference and the procedures set forth in Chapters 23 and 345, Wis. Stats., shall apply to stipulations and deposits for violations of traffic regulations enacted in accordance with §345.11, Wis. Stats., and boating regulations enacted in accordance with §30.77, Wis. Stats.
 - C. Stipulations and Deposits in Lieu of Court Appearance: Persons cited for violations of the member municipalities ordinances, resolutions or by-laws or violations of traffic or boating regulations for which a deposit has been established, shall be permitted to make a stipulation of no contest and a deposit in lieu of court appearance as provided in §800.035, Wis. Stats., §800.045, Wis. Stats., §800.09, Wis. Stats., unless personal appearance is required.
- 9) Abolition.

The Municipal Court hereby established shall not be abolished while the §755.01(4), Wis. Stats., agreement is in effect.

SECTION II Any person violating the provisions of this Ordinance shall be subject to the penalty provided in Section 1-3 of the Code.

SECTION III The appropriate City Officials are hereby authorized and directed to take such action as is necessary to effectuate the terms of this Ordinance.

SECTION IV All other ordinances and resolutions inconsistent with the provisions of this Ordinance are hereby repealed.

NOW THEREFORE BE IT ORDAINED, that this Ordinance #05-2020 shall take affect after its passage and upon publication.

PASSED, APPROVED AND ADOPTED this 26th day of May 2020.

AYES: _____
 NAYS: _____
 ABSENT: _____

 LEONARD WIELGOSH, Mayor

APPROVED AS TO FORM:

 DANIEL D. SONDALE, City Attorney

ATTEST: _____
 MARY LOU NEUBAUER
 City Administrator/Clerk-Treasurer

Fund: 100 - GENERAL FUND

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
100-00-41110-000-000	REAL ESTATE PROPERTY TAXES	24,055.28	31,514.08	599,199.00	-567,684.92	5.26
	REAL ESTATE PROPERTY TAXES	24,055.28	31,514.08	599,199.00	-567,684.92	5.26
100-00-41111-000-000	PERSONAL PROPERTY TAXES	13,572.92	14,025.31	2,173.00	11,852.31	645.44
	PERSONAL PROPERTY TAXES	13,572.92	14,025.31	2,173.00	11,852.31	645.44
100-00-41140-000-000	MOBILE HOME FEES	1,652.60	2,611.52	3,500.00	-888.48	74.61
	MOBILE HOME FEES	1,652.60	2,611.52	3,500.00	-888.48	74.61
100-00-41150-000-000	FOREST CROP/MANAGED FOREST TAX	0.00	0.00	0.00	0.00	0.00
	FOREST CROP/MANAGED FOREST TAX	0.00	0.00	0.00	0.00	0.00
100-00-41160-000-000	WOODLAND TAXES	0.00	0.00	0.00	0.00	0.00
	WOODLAND TAXES	0.00	0.00	0.00	0.00	0.00
100-00-41310-601-000	PILOT UTILITY WATER	0.00	0.00	101,115.00	-101,115.00	0.00
100-00-41310-602-000	PILOT UTILITY ELECTRIC	0.00	0.00	34,977.00	-34,977.00	0.00
100-00-41310-603-000	PILOT UTILITY WASTEWATER	0.00	0.00	1,615.00	-1,615.00	0.00
	PILOT UTILITY	0.00	0.00	137,707.00	-137,707.00	0.00
100-00-41320-101-000	PILOT DNR LANDS	5.50	5.50	6.00	-0.50	91.67
100-00-41320-102-000	TAXES FROM OTHER TAX EMEPT	6,250.00	0.00	0.00	0.00	0.00
	TAXES FROM OTHER TAX EMEPT	6,255.50	5.50	6.00	-0.50	91.67
100-00-41800-000-000	INTEREST & PENALTIES ON TAXES	0.00	0.00	0.00	0.00	0.00
	INTEREST & PENALTIES ON TAXES	0.00	0.00	0.00	0.00	0.00
100-00-41900-000-000	DELINQUENT PERSONAL PROPERTY	5.28	0.00	0.00	0.00	0.00
	DELINQUENT PERSONAL PROPERTY	5.28	0.00	0.00	0.00	0.00
	TAXES	45,541.58	48,156.41	742,585.00	-694,428.59	6.48
100-00-42400-000-000	SPECIAL ASSESSMENTS SIDEWALKS	0.00	0.00	7,500.00	-7,500.00	0.00
	STREET RELATED FACILITIES	0.00	0.00	7,500.00	-7,500.00	0.00
	SPECIAL ASSESSMENTS	0.00	0.00	7,500.00	-7,500.00	0.00
100-00-43200-820-000	FEDERAL GRANTS CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	STATE SHARED TAXES	0.00	0.00	0.00	0.00	0.00
	STATE SHARED TAXES	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUE	0.00	0.00	463,419.00	-463,419.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
STATE SHARED REVENUE	0.00	0.00	463,419.00	-463,419.00	0.00
100-00-43420-000-000 STATE FIRE INSURANCE DUES 2%	0.00	0.00	2,384.00	-2,384.00	0.00
STATE FIRE INSURANCE DUES 2%	0.00	0.00	2,384.00	-2,384.00	0.00
100-00-43430-000-000 EXEMPT COMPUTER AID	0.00	0.00	1,745.00	-1,745.00	0.00
OTHER STATE SHARED TAXES	0.00	0.00	1,745.00	-1,745.00	0.00
100-00-43531-000-000 GENERAL TRANSPORTATION AIDS	41,398.72	47,608.54	95,217.00	-47,608.46	50.00
GENERAL TRANSPORTATION AIDS	41,398.72	47,608.54	95,217.00	-47,608.46	50.00
100-00-43545-000-000 STATE RECYCLING GRANT	0.00	0.00	4,322.00	-4,322.00	0.00
STATE RECYCLING GRANT	0.00	0.00	4,322.00	-4,322.00	0.00
100-00-43549-000-000 LANDFILL CLOSURE GRANT	0.00	0.00	0.00	0.00	0.00
OTHER SANITATION	0.00	0.00	0.00	0.00	0.00
100-00-43691-000-000 STATE GRANTS	131,361.42	0.00	0.00	0.00	0.00
STATE GRANTS	131,361.42	0.00	0.00	0.00	0.00
100-00-43730-000-000 COUNTY GRANTS	0.00	0.00	0.00	0.00	0.00
COUNTY GRANTS	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUE	172,760.14	47,608.54	567,087.00	-519,478.46	8.40
100-00-44110-000-001 LIQUOR LICENSES	158.16	65.00	8,600.00	-8,535.00	0.76
100-00-44110-000-002 OPERATOR LICENSES	340.00	255.00	1,900.00	-1,645.00	13.42
100-00-44110-320-001 LIQUOR LICENSE PUBLICATION FEE	64.75	66.75	415.00	-348.25	16.08
LIQUOR & MALT BEVERAGE	562.91	386.75	10,915.00	-10,528.25	3.54
100-00-44120-000-001 CIGARETTE LICENSE	50.00	50.00	225.00	-175.00	22.22
100-00-44120-000-002 CABLE TV LICENSE	6,474.41	5,977.26	9,400.00	-3,422.74	63.59
100-00-44120-000-003 AMUSEMENT DEVICES	0.00	0.00	0.00	0.00	0.00
OTHER BUSINESS LICENSES	6,524.41	6,027.26	9,625.00	-3,597.74	62.62
100-00-44200-000-000 DOG LICENSES	761.95	663.69	820.00	-156.31	80.94
NONBUSINESS LICENSES	761.95	663.69	820.00	-156.31	80.94
100-00-44300-000-000 BUILDING PERMITS & INSPECT FEE	0.00	0.00	1,500.00	-1,500.00	0.00
BUILDING PERMITS & INSPECT FEE	0.00	0.00	1,500.00	-1,500.00	0.00
100-00-44400-000-000 ZONING PERMITS	810.00	3,838.54	400.00	3,438.54	959.64
ZONING PERMITS	810.00	3,838.54	400.00	3,438.54	959.64
100-00-44900-000-001 OTHER REGULATORY LICENSES	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
100-00-44900-000-002	OTHER REGULATORY PERMITS	100.00	90.00	0.00	90.00	0.00
	OTHER REG LICENSES & PERMITS	100.00	90.00	0.00	90.00	0.00
	LICENSES & PERMITS	8,759.27	11,006.24	23,260.00	-12,253.76	47.32
100-00-45110-000-000	COURT PENALTIES & COSTS	6,671.32	3,225.37	15,000.00	-11,774.63	21.50
	COURT PENALTIES & COSTS	6,671.32	3,225.37	15,000.00	-11,774.63	21.50
100-00-45130-000-000	PARKING VIOLATIONS	15.00	180.00	500.00	-320.00	36.00
	PARKING VIOLATIONS	15.00	180.00	500.00	-320.00	36.00
100-00-45190-000-000	OTHER LAW & ORD VIOLATIONS	50.00	0.00	0.00	0.00	0.00
	OTHER LAW & ORD VIOLATIONS	50.00	0.00	0.00	0.00	0.00
100-00-45210-000-000	CONTRACT FORFEITURES	0.00	0.00	0.00	0.00	0.00
	CONTRACT FORFEITURES	0.00	0.00	0.00	0.00	0.00
100-00-45220-000-000	DAMAGES	0.00	0.00	0.00	0.00	0.00
	DAMAGES	0.00	0.00	0.00	0.00	0.00
	FINES, FORFEITS, & PENALTIES	6,736.32	3,405.37	15,500.00	-12,094.63	21.97
100-00-46100-000-000	GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00
	GENERAL GOVERNMENT FEES	0.00	0.00	0.00	0.00	0.00
100-00-46110-000-000	CLERKS FEES	505.00	4,698.51	1,400.00	3,298.51	335.61
	CLERKS FEES	505.00	4,698.51	1,400.00	3,298.51	335.61
100-00-46210-000-000	LAW ENFORCEMENT FEES	140.00	25.24	500.00	-474.76	5.05
	LAW ENFORCEMENT FEES	140.00	25.24	500.00	-474.76	5.05
100-00-46720-000-000	FLEA MARKET REVENUE	12,560.00	0.00	18,000.00	-18,000.00	0.00
	CHARGE SERVICES PARKS	12,560.00	0.00	18,000.00	-18,000.00	0.00
	PUBLIC CHARGES FOR SERVICES	13,205.00	4,723.75	19,900.00	-15,176.25	23.74
100-00-47310-000-000	CHARGE SERVICES GEN GOV	-200.00	1,450.00	2,000.00	-550.00	72.50
	SURROUNDING MUNI FUNDING	-200.00	1,450.00	2,000.00	-550.00	72.50
100-00-47320-000-000	PUB SAFETY GREEN LAKE SCHOOL	11,238.44	11,822.82	35,831.25	-24,008.43	33.00
	CHARGE SERVICES PUB SAFE	11,238.44	11,822.82	35,831.25	-24,008.43	33.00
100-00-47321-000-000	PUB SAFETY PRINCETON SCHOOL	10,848.96	20,231.63	35,831.25	-15,599.62	56.46

Fund: 100 - GENERAL FUND

Account Number	2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
CHARGE SERVICES PUB SAFE	10,848.96	20,231.63	35,831.25	-15,599.62	56.46
100-00-47322-000-000 PUB SAFETY CITY OF GREEN LAKE	0.00	0.00	10,237.50	-10,237.50	0.00
CHARGE SERVICES PUB SAFE	0.00	0.00	10,237.50	-10,237.50	0.00
INTERGOVERN CHARGE FOR SERVICE	21,887.40	33,504.45	83,900.00	-50,395.55	39.93
100-00-48000-000-000 MISCELLANEOUS REVENUES	0.00	66.66	1,000.00	-933.34	6.67
MISC REVENUE	0.00	66.66	1,000.00	-933.34	6.67
100-00-48110-000-000 INTEREST INCOME	9,613.82	5,845.85	15,000.00	-9,154.15	38.97
MISC REVENUE INTEREST INCOME	9,613.82	5,845.85	15,000.00	-9,154.15	38.97
100-00-48200-000-000 FIRE DEPT BUILDING RENT	0.00	0.00	8,742.00	-8,742.00	0.00
MISC REVENUE FD BUILDING RENT	0.00	0.00	8,742.00	-8,742.00	0.00
100-00-48300-000-000 PROPERTY SALES	5,000.00	5,000.00	0.00	5,000.00	0.00
MISC REVENUE PROPERTY SALES	5,000.00	5,000.00	0.00	5,000.00	0.00
100-00-48440-000-000 INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000 DONATIONS	0.00	0.00	0.00	0.00	0.00
DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48510-000-000 NET FUNDRAISING REVENUE	1,890.80	22,508.27	0.00	22,508.27	0.00
MISC FUNDRAISING REVNUCE	1,890.80	22,508.27	0.00	22,508.27	0.00
100-00-48550-000-000 CAPITOL IMPROVEMENT REV	0.00	0.00	0.00	0.00	0.00
FUND RAISING	0.00	0.00	0.00	0.00	0.00
100-00-48910-000-000 LABOR REIMBURSED FROM UTILITY	0.00	0.00	0.00	0.00	0.00
LABOR REIMBURSED FROM UTILITY	0.00	0.00	0.00	0.00	0.00
100-00-48920-000-000 AUXILLARY POLICE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
AUXILLARY POLICE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
100-00-48930-000-000 OTHER REIMBURSEMENTS, MISC	0.00	0.00	250.00	-250.00	0.00
OTHER REIMBURSEMENTS, MISC	0.00	0.00	250.00	-250.00	0.00
100-00-48990-000-000 GRANTS	0.00	0.00	0.00	0.00	0.00
GRANTS	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
MISC REVENUE		16,504.62	33,420.78	24,992.00	8,428.78	133.73
100-00-49100-000-000	PROCEEDS OF LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
	PROCEEDS OF LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
100-18-49120-000-000	2010 CAPITAL PROJECTS NOTE	0.00	0.00	0.00	0.00	0.00
	Undefined Group	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-001	TRANSFER FROM LGIP GENERAL	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-008	TRANSFER FROM LGIP WATER	0.00	0.00	0.00	0.00	0.00
100-00-49200-100-009	TRANSFER FROM LGIP HIGHWAY	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
100-00-49220-000-000	TRANSFER FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM SPECIAL REVENUE	0.00	0.00	0.00	0.00	0.00
100-00-49260-000-000	TRANSFER FROM ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00
100-00-49280-000-000	TRANSFER FROM TRUST FUND	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM TRUST FUND	0.00	0.00	0.00	0.00	0.00
100-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
100-00-49500-000-000	PROCEEDS OF REFUNDING BONDS	0.00	1,300,000.00	0.00	1,300,000.00	0.00
100-00-49500-000-001	TRANSFER OF CD'S	0.00	0.00	0.00	0.00	0.00
	PROCEEDS OF REFUNDING BONDS	0.00	1,300,000.00	0.00	1,300,000.00	0.00
	OTHER FINANCING SOURCES	0.00	1,300,000.00	0.00	1,300,000.00	0.00
	Total Revenues	285,394.33	1,481,825.54	1,484,724.00	-2,898.46	99.80

Fund: 100 - GENERAL FUND

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
100-00-51000-210-000	UNCLASS PROFESSIONAL SERVICES	3,213.80	16,195.50	10,000.00	-6,195.50	161.96
100-00-51000-310-000	UNCLASS OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-51000-371-000	UNCLASS HOLIDAY DECORATIONS	0.00	0.00	0.00	0.00	0.00
100-00-51000-390-000	UNCLASS MISCELLANEOUS	628.05	978.85	2,000.00	1,021.15	48.94
100-00-51000-720-000	UNCLASS DONATION TRI CASA	0.00	0.00	0.00	0.00	0.00
UNLASS MISC		3,841.85	17,174.35	12,000.00	-5,174.35	143.12
100-01-51100-110-000	COUNCIL SALARY	2,400.00	4,200.00	12,000.00	7,800.00	35.00
100-03-51100-110-000	MAYOR SALARY	466.72	816.70	2,564.00	1,747.30	31.85
100-01-51100-140-000	COUNCIL MEETING PAY	1,540.00	1,500.00	4,320.00	2,820.00	34.72
100-01-51100-150-000	COUNCIL SOCIAL SECURITY	300.23	435.08	920.00	484.92	47.29
100-03-51100-150-000	MAYOR SOCIAL SECURITY	35.68	62.46	196.00	133.54	31.87
LEGISLATIVE		4,742.63	7,014.24	20,000.00	12,985.76	35.07
100-08-51300-210-000	ATTORNEY FEES	8,200.00	8,200.00	24,600.00	16,400.00	33.33
LEGAL		8,200.00	8,200.00	24,600.00	16,400.00	33.33
100-07-51400-220-000	CITY HALL UTILITIES	527.99	563.77	1,500.00	936.23	37.58
100-07-51400-290-000	CITY HALL TELEPHONE	808.49	798.27	2,300.00	1,501.73	34.71
100-07-51400-310-000	CITY HALL OFFICE SUPPLIES	886.13	713.93	2,000.00	1,286.07	35.70
100-07-51400-311-000	CITY HALL POSTAGE	185.45	220.00	700.00	480.00	31.43
100-07-51400-322-000	CITY DUES - LEAUGE WI MUNICIP	462.96	500.24	500.00	-0.24	100.05
100-07-51400-350-001	CITY HALL EQUIP REPAIR / MAINT	0.00	0.00	1,200.00	1,200.00	0.00
100-07-51400-350-002	CITY HALL COPY MACH REPR/MAINT	109.38	152.32	350.00	197.68	43.52
100-07-51400-351-000	CITY HALL BUILD REPAIR/MAINT	108.00	149.79	1,000.00	850.21	14.98
100-07-51400-530-000	BANK SAFE DEPOSIT BOX RENT	0.00	0.00	100.00	100.00	0.00
GENERAL ADMINISTRATION		3,088.40	3,098.32	9,650.00	6,551.68	32.11
100-07-51410-110-000	ADMIN SALARY	12,277.80	13,639.14	28,611.00	14,971.86	47.67
100-07-51410-120-000	CITY ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
100-07-51410-130-000	ADMIN RETIREMENT	830.33	943.37	1,931.00	987.63	48.85
100-07-51410-131-000	ADMIN HEALTH INSURANCE	2,796.47	2,993.94	7,006.00	4,012.06	42.73
100-07-51410-131-001	ADMIN LIFE INS REIMB	250.00	250.00	500.00	250.00	50.00
100-07-51410-133-000	ADMIN DISABILITY	0.00	0.00	0.00	0.00	0.00
100-07-51410-140-000	ADMIN MEETINGS	0.00	0.00	600.00	600.00	0.00
100-07-51410-150-000	ADMIN SOCIAL SECURITY	911.24	1,013.11	2,189.00	1,175.89	46.28
100-07-51410-190-000	ADMIN TRAINING	145.16	65.00	800.00	735.00	8.13
100-07-51410-322-000	ADMIN PROFESSIONAL DUES	65.00	0.00	415.00	415.00	0.00
100-07-51410-330-000	ADMIN MILEAGE	0.00	0.00	700.00	700.00	0.00
100-07-51410-390-000	ADMIN MISC EXPENSES	766.53	879.23	3,300.00	2,420.77	26.64
100-07-51410-520-000	ADMIN BOND	0.00	375.00	1,300.00	925.00	28.85
CITY ADMINISTRATOR		18,042.53	20,158.79	47,352.00	27,193.21	42.57
100-04-51420-320-000	NEWSPAPER PUBLICATIONS	3,138.21	2,213.63	9,300.00	7,086.37	23.80
CLERK		3,138.21	2,213.63	9,300.00	7,086.37	23.80
100-05-51440-120-000	ELECTION WAGES	450.00	1,368.00	2,000.00	632.00	68.40
100-05-51440-340-000	ELECTION SUPPLIES	955.90	1,387.88	4,000.00	2,612.12	34.70
100-05-51440-390-000	ELECTION DAY FOOD & DRINK	65.75	156.75	300.00	143.25	52.25

Fund: 100 - GENERAL FUND

Account Number	2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget	
LEGISLATIVE						
	1,471.65	2,912.63	6,300.00	3,387.37	46.23	
100-09-51510-210-000	CPA AUDIT FEES	5,984.00	7,665.00	15,000.00	7,335.00	51.10
ACCOUNTING						
	5,984.00	7,665.00	15,000.00	7,335.00	51.10	
100-06-51530-210-000	ASSESSOR FEES	6,337.50	4,300.00	16,900.00	12,600.00	25.44
ASSESSMENT OF PROPERTY						
	6,337.50	4,300.00	16,900.00	12,600.00	25.44	
100-10-51540-510-000	INSURE PROP & VEHICLES	16,226.00	18,565.00	19,445.00	880.00	95.47
100-10-51540-511-000	INSURE WORKMANS COMP	4,216.00	2,624.00	8,680.00	6,056.00	30.23
100-00-51540-590-000	UNCLASS PERSONAL PROPERTY	0.00	0.00	0.00	0.00	0.00
RISK & PROPERTY MANAGEMENT						
	20,442.00	21,189.00	28,125.00	6,936.00	75.34	
100-00-51920-352-000	Gain/Loss On Sale of Fixed Ast	0.00	0.00	0.00	0.00	0.00
Undefined Group						
	0.00	0.00	0.00	0.00	0.00	
UNLASS MISC						
	75,288.77	93,925.96	189,227.00	95,301.04	49.64	
100-11-52100-120-000	POLICE WAGES	71,246.17	81,513.07	268,235.00	186,721.93	30.39
100-11-52100-121-000	POLICE OVER TIME WAGES	3,753.42	4,659.40	0.00	-4,659.40	0.00
100-11-52100-122-000	POLICE AUXILLARY WAGES	0.00	0.00	0.00	0.00	0.00
100-11-52100-123-000	SRO GREEN LAKE SCHOOL	14,827.19	18,446.61	0.00	-18,446.61	0.00
100-11-52100-124-000	SRO PRINCETON SCHOOL	13,968.99	18,898.12	0.00	-18,898.12	0.00
100-11-52100-125-000	SRO GREEN LAKE CITY	0.00	63.72	0.00	-63.72	0.00
100-11-52100-126-000	SRO PRINCETON CITY	0.00	44.97	0.00	-44.97	0.00
100-11-52100-130-000	POLICE RETIREMENT	7,296.76	9,950.43	30,679.00	20,728.57	32.43
100-11-52100-131-000	POLICE HEALTH INSURANCE	13,226.97	17,544.20	65,342.00	47,797.80	26.85
100-11-52100-131-001	LIFE INS REIMB	0.00	0.00	250.00	250.00	0.00
100-11-52100-132-000	POLICE UNIFORMS PART TIME	16.89	0.00	200.00	200.00	0.00
100-11-52100-132-002	POLICE UNIFORMS MATT	766.97	0.00	400.00	400.00	0.00
100-11-52100-132-005	POLICE UNIFORM BLAKE	1,006.21	0.00	400.00	400.00	0.00
100-11-52100-132-006	POLICE UNIFORMS CHRIS	0.00	265.91	400.00	134.09	66.48
100-11-52100-132-007	POLICE UNIFORMS KEITH	0.00	0.00	400.00	400.00	0.00
100-11-52100-133-000	POLICE DISABILITY	0.00	0.00	0.00	0.00	0.00
100-11-52100-140-000	POLICE MEETINGS	0.00	0.00	0.00	0.00	0.00
100-11-52100-150-000	POLICE SOCIAL SECURITY	5,595.71	6,409.23	20,520.00	14,110.77	31.23
100-11-52100-151-000	POLICE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
100-11-52100-190-000	POLICE TRAINING	130.32	144.00	750.00	606.00	19.20
100-11-52100-191-000	POLICE CONFERENCES	130.00	0.00	430.00	430.00	0.00
100-11-52100-196-000	POLICE DEFERRED COMP	0.00	0.00	0.00	0.00	0.00
100-11-52100-210-000	POLICE ATTORNEY FEES	0.00	1,635.00	1,000.00	-635.00	163.50
100-11-52100-220-000	POLICE UTILITIES	528.06	618.08	1,780.00	1,161.92	34.72
100-11-52100-290-000	POLICE TELEPHONE	867.91	1,216.37	3,500.00	2,283.63	34.75
100-11-52100-292-000	POLICE ON-LINE EXPENSE	0.00	0.00	0.00	0.00	0.00
100-11-52100-310-000	POLICE OFFICE SUPPLIES	12.13	39.52	600.00	560.48	6.59
100-11-52100-311-000	POLICE POSTAGE	7.90	0.00	400.00	400.00	0.00
100-11-52100-312-000	POLICE FORMS	372.00	396.00	1,250.00	854.00	31.68
100-11-52100-313-000	POLICE OFFICE EQUIPMENT	82.49	0.00	250.00	250.00	0.00
100-11-52100-330-000	POLICE MILEAGE	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
100-11-52100-340-000	POLICE OPERATING SUPPLIES	2,057.17	2,765.13	4,450.00	1,684.87	62.14
100-11-52100-341-000	POLICE AMMUNITION	0.00	0.00	700.00	700.00	0.00
100-11-52100-350-000	POLICE EQUIP REPAIR / MAINT	0.00	214.06	500.00	285.94	42.81
100-11-52100-351-000	POLICE BUILD REPAIR / MAINT	58.00	5,283.48	9,000.00	3,716.52	58.71
100-11-52100-352-000	POLICE VEHICLE REPAIR / MAINT	189.65	1,560.99	3,000.00	1,439.01	52.03
100-11-52100-370-000	POLICE FUEL	1,478.56	2,204.74	7,980.00	5,775.26	27.63
100-11-52100-390-000	POLICE CRIME PREVENTION	0.00	0.00	250.00	250.00	0.00
100-11-52100-520-000	POLICE CHIEF BOND	0.00	0.00	0.00	0.00	0.00
100-11-52100-812-000	POLICE SQUAD REPLACEMENT	0.00	0.00	3,176.00	3,176.00	0.00
LAW ENFORCEMENT		137,619.47	173,873.03	425,842.00	251,968.97	40.83
100-12-52200-110-000	MARSHAL SALARY	906.85	736.90	2,800.00	2,063.10	26.32
100-12-52200-220-000	FIRE UTILITIES	890.84	810.83	2,300.00	1,489.17	35.25
100-12-52200-290-000	FIRE TELEPHONE	322.64	332.17	1,000.00	667.83	33.22
100-12-52200-340-000	FIRE OPERATING EXPENSE	5,282.55	4,328.06	9,019.00	4,690.94	47.99
100-12-52200-351-000	FIRE BUILDING MAINTENANCE	0.00	1,303.93	4,000.00	2,696.07	32.60
100-12-52200-390-000	FIRE MISCELLANEOUS EXPENSE	-1,001.29	0.00	500.00	500.00	0.00
100-12-52200-530-000	FIRE HYDRANT RENT	0.00	0.00	191,753.00	191,753.00	0.00
100-12-52200-812-000	FIRE VEHICLE REPLACEMENT	0.00	0.00	7,073.00	7,073.00	0.00
FIRE PROTECTION		6,401.59	7,511.89	218,445.00	210,933.11	3.44
100-14-52500-110-000	EMER GOVT DIRECTOR SALARY	1,218.70	1,500.00	3,600.00	2,100.00	41.67
100-14-52500-140-000	EMER GOVT STORM SPOTTER PAY	0.00	0.00	400.00	400.00	0.00
100-14-52500-150-000	EMER GOVT SOCIAL SECURITY	61.20	76.50	140.00	63.50	54.64
100-14-52500-290-000	EMER GOVT TELEPHONE	347.26	380.27	900.00	519.73	42.25
100-14-52500-340-000	EMER GOVT OPERATING SUPPLIES	153.00	0.00	100.00	100.00	0.00
100-14-52500-341-000	EMER GOVT EQUIPMENT	0.00	0.00	1,764.00	1,764.00	0.00
100-14-52500-390-000	EMER GOVT MISCELLANEOUS	15.62	0.00	600.00	600.00	0.00
100-14-52500-810-000	EG EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-14-52500-812-000	SIREN REPLACEMENT	0.00	7,458.94	0.00	-7,458.94	0.00
DISASTER CONTROL		1,795.78	9,415.71	7,504.00	-1,911.71	125.48
PUBLIC SAFETY		145,816.84	190,800.63	651,791.00	460,990.37	29.27
100-24-53000-110-000	SUPERVISOR SALARY	3,945.60	4,428.72	10,414.00	5,985.28	42.53
100-16-53000-120-000	PUBLIC WORKS WAGES	0.00	0.00	500.00	500.00	0.00
100-16-53000-130-000	PUBLIC WORKS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-24-53000-130-000	SUPERVISOR RETIREMENT	258.40	298.96	703.00	404.04	42.53
100-16-53000-131-000	PUBLIC WORKS HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-24-53000-131-000	SUPERVISOR HEALTH INSURANCE	1,153.86	1,442.69	3,485.00	2,042.31	41.40
100-24-53000-132-000	SUPERVISOR UNIFORMS	0.00	0.00	0.00	0.00	0.00
100-16-53000-150-000	PUBLIC WORKS SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
100-24-53000-150-000	SUPERVISOR SOCIAL SECURITY	289.81	323.75	797.00	473.25	40.62
100-16-53000-210-000	PUBLIC WORKS CONTRACTED LABOR	0.00	0.00	1,000.00	1,000.00	0.00
100-16-53000-340-000	PUBLIC WORKS OPERATING SUPPLY	0.00	120.00	1,000.00	880.00	12.00
100-24-53000-390-000	SUPERVISOR MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
100-16-53000-820-000	PUBLIC WORKS CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		5,647.67	6,614.12	17,899.00	11,284.88	36.95
100-18-53100-210-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
STREET ADMINISTRATION		0.00	0.00	0.00	0.00	0.00
100-18-53311-120-000	STREET MAINT WAGES	42,422.21	41,341.72	61,548.00	20,206.28	67.17
100-18-53311-130-000	STREET MAINT RETIREMENT	2,778.56	2,790.61	4,155.00	1,364.39	67.16
100-18-53311-131-000	STREET MAINT HEALTH INSURANCE	11,200.34	11,078.66	19,821.00	8,742.34	55.89
100-18-53311-132-000	STREET MAINT UNIFORMS	316.83	328.50	1,830.00	1,501.50	17.95
100-18-53311-133-000	STREET MAINT DISABILITY	0.00	0.00	0.00	0.00	0.00
100-18-53311-150-000	STREET MAINT SOCIAL SECURITY	3,128.57	3,047.08	4,708.00	1,660.92	64.72
100-18-53311-151-000	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-18-53311-190-000	STREET MAINT TRAINING	168.48	0.00	2,000.00	2,000.00	0.00
100-18-53311-210-000	STREET MAINT CONTRACT LABOR	3,218.49	-8,845.61	6,000.00	14,845.61	-147.43
100-18-53311-220-000	STREET MAINT UTILITIES	201.15	210.95	1,000.00	789.05	21.10
100-18-53311-290-000	STREET MAINT TELEPHONE	171.62	70.24	830.00	759.76	8.46
100-18-53311-310-000	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00
100-18-53311-340-000	STREET MAINT SUPPLIES	9,158.52	16,356.44	25,000.00	8,643.56	65.43
100-18-53311-341-000	STREET MAINT EQUIPMENT	0.00	0.00	1,500.00	1,500.00	0.00
100-18-53311-343-000	STREET MAINT SIGNS	0.00	0.00	1,200.00	1,200.00	0.00
100-18-53311-350-000	STREET MAINT SEALCOAT/BLACKTOP	0.00	0.00	7,000.00	7,000.00	0.00
100-18-53311-352-000	STREET MAINT VEHICLE MAINT	3,745.96	16,075.44	8,500.00	-7,575.44	189.12
100-18-53311-353-000	STREET MAINT GRAVEL & BLACKTOP	0.00	0.00	33,000.00	33,000.00	0.00
100-18-53311-370-000	STREET MAINT FUEL	2,741.48	1,808.62	7,000.00	5,191.38	25.84
100-19-53311-370-000	SNOW REMOVAL FUEL	2,237.69	1,495.61	4,000.00	2,504.39	37.39
100-18-53311-810-000	STREET MAINT STREET SWEEPER	0.00	134.68	1,000.00	865.32	13.47
100-18-53311-812-000	STREET MAINT VEHICLE REPLACE	0.00	0.00	12,000.00	12,000.00	0.00
STREET MAINTENANCE		81,489.90	85,892.94	202,092.00	116,199.06	42.50
100-16-53420-220-000	STREET LIGHTING EXPENSE	10,217.62	12,189.40	38,325.00	26,135.60	31.81
STREET LIGHTING		10,217.62	12,189.40	38,325.00	26,135.60	31.81
100-21-53432-350-000	SIDEWALKS SUPPLIES (CONCRETE)	-2,487.45	0.00	15,000.00	15,000.00	0.00
100-21-53432-390-000	SIDEWALKS MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00
SIDEWALK W/OUT STREET CONSTR		-2,487.45	0.00	15,500.00	15,500.00	0.00
100-22-53620-290-000	REFUSE & GARBAGE COLLECTION	19,894.68	24,629.32	76,760.00	52,130.68	32.09
100-22-53620-340-000	REFUSE & GARBAGE OPER SUPPLIES	0.00	0.00	500.00	500.00	0.00
100-22-53620-370-000	REFUSE & GARBAGE FUEL SURCHARG	0.00	0.00	1,000.00	1,000.00	0.00
REFUSE & GARBAGE COLLECTION		19,894.68	24,629.32	78,260.00	53,630.68	31.47
100-22-53635-290-001	RECYCLING EXPENDITURES	6,428.76	9,627.00	29,000.00	19,373.00	33.20
100-22-53635-290-002	RECYCLING ADVERTISING	0.00	0.00	0.00	0.00	0.00
RECYCLING EXPENDITURES		6,428.76	9,627.00	29,000.00	19,373.00	33.20
PUBLIC WORKS		121,191.18	138,952.78	381,076.00	242,123.22	36.46
100-26-54910-140-000	CEMETERY SEXTON PAY	0.00	625.00	1,500.00	875.00	41.67
100-26-54910-250-000	CEMETERY GRAVE STONE REPAIR	0.00	0.00	2,000.00	2,000.00	0.00
100-26-54910-340-000	CEMETERY SUP & REPAIR	0.00	640.00	1,000.00	360.00	64.00

Fund: 100 - GENERAL FUND

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
CEMETERY		0.00	1,265.00	4,500.00	3,235.00	28.11
HEALTH & HUMAN SERVICES		0.00	1,265.00	4,500.00	3,235.00	28.11
100-25-55200-220-000	PARKS UTILITIES	1,044.82	1,360.50	2,500.00	1,139.50	54.42
100-25-55200-340-000	PARKS OPERATING SUPPLIES	125.00	835.38	3,500.00	2,664.62	23.87
100-25-55200-341-001	PARKS OPERATING EQUIPMENT	699.00	0.00	3,000.00	3,000.00	0.00
100-25-55200-341-002	PARKS PLAYGROUND EQUIPMENT	0.00	0.00	1,000.00	1,000.00	0.00
100-25-55200-360-000	PARKS REPAIRS & MAINTENANCE	197.29	745.59	3,000.00	2,254.41	24.85
100-25-55200-830-000	PARKS FUTURE PROJECTS	0.00	3,035.98	6,000.00	2,964.02	50.60
PARKS		2,066.11	5,977.45	19,000.00	13,022.55	31.46
100-25-55300-340-000	PARKS CELEBRATIONS	0.00	4,000.00	5,000.00	1,000.00	80.00
RECREATION PROGRAMS & EVENTS		0.00	4,000.00	5,000.00	1,000.00	80.00
CULTURE, RECREATION, & DEVELOP		2,066.11	9,977.45	24,000.00	14,022.55	41.57
100-20-56110-210-000	FORESTRY CONTRACTED LABOR	0.00	0.00	7,000.00	7,000.00	0.00
100-20-56110-240-000	FORESTRY STUMP & TREE REMOVAL	0.00	0.00	1,500.00	1,500.00	0.00
100-20-56110-340-000	FORESTRY TREES & BUSHES	0.00	0.00	3,000.00	3,000.00	0.00
100-20-56110-390-000	FORESTRY GRASS CUTTING	0.00	0.00	0.00	0.00	0.00
FORESTRY		0.00	0.00	11,500.00	11,500.00	0.00
100-17-56400-110-000	BUILDING INSP-ZONING SALARY	0.00	1,071.00	0.00	-1,071.00	0.00
100-17-56400-150-000	ZONING SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
100-17-56400-340-000	ZONING OPERATING SUPPLIES	0.00	0.00	350.00	350.00	0.00
ZONING		0.00	1,071.00	350.00	-721.00	306.00
100-00-56600-730-000	CITY SHARE OF FACADE PROJECT	0.00	0.00	0.00	0.00	0.00
URBAN DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
CONSERVATION & DEVELOPMENT		0.00	1,071.00	11,850.00	10,779.00	9.04
100-11-57000-810-000	POLICE RADIOS	0.00	0.00	0.00	0.00	0.00
100-07-57000-820-000	CITY HALL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-11-57000-820-000	POLICE BUILDING IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
TIF DISABILITY		0.00	0.00	0.00	0.00	0.00
100-18-57330-000-000	HIGHWAY & STREET CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
HIGHWAY & STREET CONSTRUCTION		0.00	0.00	0.00	0.00	0.00
100-16-57331-820-071	PWORKS WATER STREET	0.00	0.00	0.00	0.00	0.00
HIGHWAY & STREET OUTLAY		0.00	0.00	0.00	0.00	0.00
100-27-57340-830-000	STORM SEWER FUTURE CONSTRUCT	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
=====					
CAP OUTLAY ROAD FACILITIES	0.00	0.00	0.00	0.00	0.00
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TIF DISABILITY	0.00	0.00	0.00	0.00	0.00
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100-00-58100-000-000 GO DEBT PRINCIPAL	30,000.00	40,000.00	79,881.00	39,881.00	50.07
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DEBT SERVICE PRINCIPAL	30,000.00	40,000.00	79,881.00	39,881.00	50.07
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100-00-58200-000-000 GO DEBT INTEREST	0.00	1,300.00	4,102.00	2,802.00	31.69
100-00-58200-000-100 LOC INTEREST	1,787.50	0.00	0.00	0.00	0.00
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LINE OF CREDIT INTEREST	1,787.50	1,300.00	4,102.00	2,802.00	31.69
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DEBT SERVICE	31,787.50	41,300.00	83,983.00	42,683.00	49.18
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100-00-59200-402-000 TRANSFER TO TIF FUND	0.00	0.00	62,107.00	62,107.00	0.00
100-00-59200-601-000 TRANSFER TO WATER	0.00	0.00	0.00	0.00	0.00
100-00-59200-603-000 TRANSFER TO WASTEWATER	0.00	0.00	0.00	0.00	0.00
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TRANSFER TO TIF FUND	0.00	0.00	62,107.00	62,107.00	0.00
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100-00-59220-200-000 TRANSFER TO LIBRARY	0.00	0.00	64,290.00	64,290.00	0.00
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TRANSFER TO SPECIAL REV FUND	0.00	0.00	64,290.00	64,290.00	0.00
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100-00-59260-604-000 TRANSFER TO AMBULANCE	0.00	0.00	11,900.00	11,900.00	0.00
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TRANSFER TO ENTERPRISE FUND	0.00	0.00	11,900.00	11,900.00	0.00
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100-00-59280-800-000 TRANSFER TO CEMETERY	0.00	0.00	0.00	0.00	0.00
100-00-59280-903-000 TRANSFER TO TRUST FUND	4,166.25	14,449.00	0.00	-14,449.00	0.00
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TRANSFER TO CEMETERY	4,166.25	14,449.00	0.00	-14,449.00	0.00
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OTHER FINANCING USES	4,166.25	14,449.00	138,297.00	123,848.00	10.45
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Total Expenses	380,316.65	491,741.82	1,484,724.00	992,982.18	33.12
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Net Totals	-94,922.32	990,083.72	0.00	-990,083.72	

Fund: 200 - LIBRARY

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
200-23-43720-000-000	LIBRARY AID	43,248.00	40,103.00	59,029.00	-18,926.00	67.94
	LIBRARY AID	43,248.00	40,103.00	59,029.00	-18,926.00	67.94
	INTERGOVERNMENTAL REVENUE	43,248.00	40,103.00	59,029.00	-18,926.00	67.94
200-23-46710-000-000	FINES & MISCELLANEOUS REVENUE	0.00	116.00	0.00	116.00	0.00
	FINES & MISCELLANEOUS REVENUE	0.00	116.00	0.00	116.00	0.00
200-23-46711-000-000	PHOTOCOPY REVENUE	0.00	0.00	0.00	0.00	0.00
	PHOTOCOPY REVENUE	0.00	0.00	0.00	0.00	0.00
	PUBLIC CHARGES FOR SERVICES	0.00	116.00	0.00	116.00	0.00
200-23-47310-000-000	SURROUNDING MUNI FUNDING	0.00	0.00	0.00	0.00	0.00
	SURROUNDING MUNI FUNDING	0.00	0.00	0.00	0.00	0.00
	INTERGOVERN CHARGE FOR SERVICE	0.00	0.00	0.00	0.00	0.00
200-23-48100-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST	0.00	0.00	0.00	0.00	0.00
200-23-48500-000-000	DONATIONS	0.00	18,125.00	0.00	18,125.00	0.00
	DONATIONS	0.00	18,125.00	0.00	18,125.00	0.00
	MISC REVENUE	0.00	18,125.00	0.00	18,125.00	0.00
200-23-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	64,290.00	-64,290.00	0.00
	TRANSFER FROM GENERAL FUND	0.00	0.00	64,290.00	-64,290.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	64,290.00	-64,290.00	0.00
	Total Revenues	43,248.00	58,344.00	123,319.00	-64,975.00	47.31

Fund: 200 - LIBRARY

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
200-23-55110-110-000	LIBRARY DIRECTOR SALARY	15,455.40	15,653.88	37,000.00	21,346.12	42.31
200-23-55110-120-000	LIBRARY WAGES	7,772.30	8,362.72	23,000.00	14,637.28	36.36
200-23-55110-130-000	LIBRARY RETIREMENT	1,012.30	1,056.66	2,498.00	1,441.34	42.30
200-23-55110-131-000	LIBRARY HEALTH INSURANCE	8,106.75	3,268.50	9,436.00	6,167.50	34.64
200-23-55110-150-000	LIBRARY SOCIAL SECURITY	1,692.41	1,803.22	4,590.00	2,786.78	39.29
200-23-55110-190-000	LIBRARY TRAINING	18.00	382.50	500.00	117.50	76.50
200-23-55110-210-000	LIBRARY CLEANING-AUDIT	702.00	4,768.23	2,500.00	-2,268.23	190.73
200-23-55110-220-000	LIBRARY UTILITIES	1,629.56	2,693.04	4,500.00	1,806.96	59.85
200-23-55110-290-000	LIBRARY TELEPHONE	454.83	582.59	1,500.00	917.41	38.84
200-23-55110-292-000	LIBRARY ON-LINE EXPENSE	0.00	0.00	0.00	0.00	0.00
200-23-55110-310-000	LIBRARY OFFICE SUPPLIES	155.31	-2,400.25	1,500.00	3,900.25	-160.02
200-23-55110-322-000	LIBRARY WALS MEMBERSHIP	9,866.00	10,466.00	9,866.00	-600.00	106.08
200-23-55110-323-000	LIBRARY MISCELLANEOUS DUES	2,306.35	1,443.86	2,500.00	1,056.14	57.75
200-23-55110-330-000	LIBRARY MILEAGE	0.00	0.00	200.00	200.00	0.00
200-23-55110-331-000	LIBRARY TRAVEL FOOD	0.00	0.00	0.00	0.00	0.00
200-23-55110-332-000	LIBRARY TRAVEL LODGING	0.00	0.00	250.00	250.00	0.00
200-23-55110-340-000	LIBRARY BOOKS	4,168.54	2,642.87	15,000.00	12,357.13	17.62
200-23-55110-341-000	LIBRARY PROGRAMS	381.23	433.71	2,000.00	1,566.29	21.69
200-23-55110-351-000	LIBRARY REPAIR & MAINTENANCE	342.95	0.00	1,000.00	1,000.00	0.00
200-23-55110-390-000	LIBRARY MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
200-23-55110-820-000	LIBRARY CAPITAL IMPROVEMENTS	18,593.31	-69,276.82	5,479.00	74,755.82	-1,264.41
LIBRARY PROGRAMS		72,657.24	-18,119.29	123,319.00	141,438.29	-14.69
CULTURE, RECREATION, & DEVELOP		72,657.24	-18,119.29	123,319.00	141,438.29	-14.69
Total Expenses		72,657.24	-18,119.29	123,319.00	141,438.29	-14.69
Net Totals		-29,409.24	76,463.29	0.00	-76,463.29	

Fund: 201 - SENIOR TRANSPORTATION

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
201-00-43530-000-000	COUNTY TRANSPORTATION AID	14,111.00	16,936.00	13,625.00	3,311.00	124.30
	TRANSPORTATION	14,111.00	16,936.00	13,625.00	3,311.00	124.30
	INTERGOVERNMENTAL REVENUE	14,111.00	16,936.00	13,625.00	3,311.00	124.30
201-00-48100-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST	0.00	0.00	0.00	0.00	0.00
201-00-48500-000-000	SR TRANSPORTATION DONATIONS	0.00	0.00	0.00	0.00	0.00
	DONATIONS	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
	Total Revenues	14,111.00	16,936.00	13,625.00	3,311.00	124.30

Fund: 201 - SENIOR TRANSPORTATION

Account Number	2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
201-00-51000-000-000 UNCLASS MISC	0.00	0.00	0.00	0.00	0.00
UNLASS MISC	0.00	0.00	0.00	0.00	0.00
UNLASS MISC	0.00	0.00	0.00	0.00	0.00
201-00-54500-120-000 SOCIAL SERVICES	4,883.06	7,036.19	13,625.00	6,588.81	51.64
SOCIAL SERVICES	4,883.06	7,036.19	13,625.00	6,588.81	51.64
HEALTH & HUMAN SERVICES	4,883.06	7,036.19	13,625.00	6,588.81	51.64
Total Expenses	4,883.06	7,036.19	13,625.00	6,588.81	51.64
Net Totals	9,227.94	9,899.81	0.00	-9,899.81	

Fund: 402 - TAX INCREMENT DISTRICT 2

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
402-00-41120-000-000	TAX INCREMENTS	0.00	0.00	0.00	0.00	0.00
	TAX INCREMENTS	0.00	0.00	0.00	0.00	0.00
	TAXES	0.00	0.00	0.00	0.00	0.00
402-00-48110-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
402-00-48300-000-000	PROPERTY SALES	0.00	0.00	12,000.00	-12,000.00	0.00
	MISC REVENUE PROPERTY SALES	0.00	0.00	12,000.00	-12,000.00	0.00
402-00-48600-000-000	WI OJA GRANT	0.00	0.00	0.00	0.00	0.00
	WI OJA GRANT	0.00	0.00	0.00	0.00	0.00
402-00-48930-000-000	OTHER REIMBURSEMENTS, MISC	0.00	0.00	0.00	0.00	0.00
	OTHER REIMBURSEMENTS, MISC	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	12,000.00	-12,000.00	0.00
402-00-49140-000-000	DEBT FUNDS	0.00	0.00	0.00	0.00	0.00
	Undefined Group	0.00	0.00	0.00	0.00	0.00
402-00-49200-000-000	TRANSFER FROM GF	0.00	0.00	62,107.00	-62,107.00	0.00
	TRANSFER FROM GF	0.00	0.00	62,107.00	-62,107.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	62,107.00	-62,107.00	0.00
	Total Revenues	0.00	0.00	74,107.00	-74,107.00	0.00

Fund: 402 - TAX INCREMENT DISTRICT 2

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
402-00-56700-000-000	PROPERTY TAXES DUE	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
CONSERVATION & DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
402-00-57000-000-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
402-00-57000-110-000	ADMIN SALARIES	1,315.20	1,476.24	3,471.00	1,994.76	42.53
402-00-57000-130-000	TIF RETIREMENT	86.10	99.66	234.00	134.34	42.59
402-00-57000-131-000	TIF HEALTH INSURANCE	384.59	480.91	1,162.00	681.09	41.39
402-00-57000-133-000	TIF DISABILITY	0.00	0.00	0.00	0.00	0.00
402-00-57000-150-000	SOCIAL SECURITY	96.59	107.92	266.00	158.08	40.57
402-00-57000-210-000	PROFESSIONAL SERVICES	742.00	1,040.00	900.00	-140.00	115.56
402-00-57000-211-000	LEGAL FEE'S	150.00	150.00	150.00	0.00	100.00
402-00-57000-230-000	INFRASTRUCTURE SERVICE	0.00	0.00	0.00	0.00	0.00
402-00-57000-610-000	PRINCIPAL PAYMENT	55,000.00	55,000.00	55,000.00	0.00	100.00
402-00-57000-620-000	INTEREST PAYMENT	7,596.25	6,908.75	12,924.00	6,015.25	53.46
TIF DISABILITY		65,370.73	65,263.48	74,107.00	8,843.52	88.07
TIF DISABILITY		65,370.73	65,263.48	74,107.00	8,843.52	88.07
Total Expenses		65,370.73	65,263.48	74,107.00	8,843.52	88.07
Net Totals		-65,370.73	-65,263.48	0.00	65,263.48	

Fund: 601 - WATER UTILITY

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
601-00-43230-400-001	WATER GRANT	0.00	0.00	50,000.00	-50,000.00	0.00
601-00-43230-400-002	WATER 2016 Safe Drinking Water	0.00	0.00	0.00	0.00	0.00
601-00-43230-400-150	WATER GRANT 2017 Lead Services	0.00	0.00	0.00	0.00	0.00
SEWER GRANT		0.00	0.00	50,000.00	-50,000.00	0.00
INTERGOVERNMENTAL REVENUE		0.00	0.00	50,000.00	-50,000.00	0.00
601-00-46450-000-000	WATER REVENUE	136,452.51	126,768.51	350,000.00	-223,231.49	36.22
601-00-46450-000-001	WATER RESIDENTIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-002	WATER COMMERCIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-003	WATER INDUSTRIAL	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-004	WATER PUBLIC FIRE PROTECTION	1,442.73	1,462.35	191,753.00	-190,290.65	0.76
601-00-46450-000-006	WATER PUBLIC	0.00	150.00	0.00	150.00	0.00
601-00-46450-000-007	WATER FORFEIT DISCOUNT	0.00	0.00	0.00	0.00	0.00
601-00-46450-000-009	WATER MISCELLANEOUS	398.00	192.28	5,000.00	-4,807.72	3.85
WATER REVENUE		138,293.24	128,573.14	546,753.00	-418,179.86	23.52
PUBLIC CHARGES FOR SERVICES		138,293.24	128,573.14	546,753.00	-418,179.86	23.52
601-00-47000-000-000	WATER INTERGOV CHARGE SERVICE	12.01	8.67	0.00	8.67	0.00
INTERGOVERN CHARGE FOR SERVICE		12.01	8.67	0.00	8.67	0.00
INTERGOVERN CHARGE FOR SERVICE		12.01	8.67	0.00	8.67	0.00
601-00-48100-000-000	INTEREST INCOME	0.00	0.00	250.00	-250.00	0.00
MISC REVENUE INTEREST		0.00	0.00	250.00	-250.00	0.00
601-00-48400-000-000	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
MISC REVENUE		0.00	0.00	250.00	-250.00	0.00
601-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM GF		0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00	0.00
Total Revenues		138,305.25	128,581.81	597,003.00	-468,421.19	21.54

Fund: 601 - WATER UTILITY

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
601-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
UNLASS MISC		0.00	0.00	0.00	0.00	0.00
601-02-53700-110-000	WATER SUPERVISOR SALARY	10,777.80	12,139.03	28,611.00	16,471.97	42.43
601-01-53700-120-000	WATER WAGES	12,615.02	16,599.07	46,134.00	29,534.93	35.98
601-01-53700-121-000	WATER OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
601-01-53700-122-000	WATER WEEKEND ON-CALL PAY	125.00	125.00	0.00	-125.00	0.00
601-01-53700-130-000	WATER RETIREMENT	1,540.49	1,948.32	5,045.00	3,096.68	38.62
601-02-53700-130-000	WATER RETIREMENT	0.00	0.00	0.00	0.00	0.00
601-01-53700-131-000	WATER HEALTH INSURANCE	7,168.62	9,575.84	23,340.00	13,764.16	41.03
601-01-53700-132-000	WATER UNIFORMS	154.20	82.11	400.00	317.89	20.53
601-02-53700-132-000	WATER UNIFORMS	0.00	0.00	230.00	230.00	0.00
601-01-53700-133-000	DISABILITY INSURANCE	0.00	0.00	150.00	150.00	0.00
601-01-53700-150-000	WATER SOCIAL SECURITY	1,724.33	2,108.12	5,718.00	3,609.88	36.87
601-01-53700-151-000	WATER UNEMPLOYMENT PAYMENT	0.00	0.00	0.00	0.00	0.00
601-02-53700-190-000	WATER TRAINING	432.12	500.00	2,000.00	1,500.00	25.00
601-01-53700-210-000	WATER ORGANIZATIONAL SUPPORT	850.00	850.00	2,000.00	1,150.00	42.50
601-02-53700-210-000	WATER CONTRACTED LABOR	7,536.41	13,727.70	30,000.00	16,272.30	45.76
601-01-53700-210-150	WATER SERVICE 2017 LEAD PROJ.	0.00	8,678.48	0.00	-8,678.48	0.00
601-01-53700-220-000	WATER UTILITIES	7,470.11	8,919.56	24,000.00	15,080.44	37.16
601-01-53700-221-000	WATER POWER FOR PUMPING	0.00	0.00	0.00	0.00	0.00
601-01-53700-290-000	WATER SHARE TELEPHONE	94.34	67.56	400.00	332.44	16.89
601-02-53700-290-000	WATER REGULATORY COMMISSION	0.00	0.00	2,200.00	2,200.00	0.00
601-02-53700-291-000	WATER SHARE INTERNET	50.00	50.00	135.00	85.00	37.04
601-01-53700-292-000	WATER SHARE OF RADIOS	0.00	0.00	0.00	0.00	0.00
601-02-53700-310-000	WATER OFFICE SUPPLIES	692.44	192.45	1,500.00	1,307.55	12.83
601-01-53700-311-000	WATER POSTAGE	616.00	646.05	1,600.00	953.95	40.38
601-02-53700-330-000	WATER MILEAGE	0.00	0.00	0.00	0.00	0.00
601-01-53700-340-000	WATER OPERATING SUPPLIES	1,527.87	4,873.47	22,500.00	17,626.53	21.66
601-02-53700-340-000	WATER SUPPLIES & EXPENSE	0.00	0.00	0.00	0.00	0.00
601-01-53700-351-001	WATER MAINT PUMPING PLANT	0.00	0.00	3,500.00	3,500.00	0.00
601-01-53700-352-000	VEHICLE REPAIR/REPLACE	600.00	0.00	2,600.00	2,600.00	0.00
601-01-53700-360-001	WATER MAINT MAINS	0.00	0.00	10,000.00	10,000.00	0.00
601-01-53700-360-002	WATER MAINT SERVICES	0.00	0.00	1,000.00	1,000.00	0.00
601-01-53700-360-003	WATER MAINT METERS	0.00	0.00	0.00	0.00	0.00
601-01-53700-360-004	WATER MAINT HYDRANTS	0.00	0.00	2,500.00	2,500.00	0.00
601-01-53700-360-005	WATER MAINT RES & STANDPIPES	945.00	0.00	4,000.00	4,000.00	0.00
601-01-53700-360-006	WATER SERVICE OF WATER TREAT.	0.00	0.00	0.00	0.00	0.00
601-02-53700-390-000	WATER MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
601-02-53700-510-000	WATER PROPERTY INSURANCE	1,302.00	1,319.00	3,400.00	2,081.00	38.79
601-02-53700-511-000	WATER WORKMANS COMP	489.00	304.00	1,200.00	896.00	25.33
601-03-53700-520-000	WATER BOND FEES	0.00	723.18	1,500.00	776.82	48.21
601-03-53700-540-000	WATER AMORTIZATION	0.00	0.00	0.00	0.00	0.00
601-03-53700-541-000	WATER DEPRECIATION	0.00	0.00	0.00	0.00	0.00
601-03-53700-541-001	WATER DEPRECIATION GENERAL	0.00	0.00	131,728.00	131,728.00	0.00
601-03-53700-541-002	WATER DEPRECIATION CONTR PLANT	0.00	0.00	0.00	0.00	0.00
601-03-53700-590-000	WATER PILOT TRANSFER GENERAL	0.00	0.00	101,115.00	101,115.00	0.00
601-03-53700-610-000	WATER DEBT PRINCIPAL	10,514.96	10,619.06	58,449.00	47,829.94	18.17
601-03-53700-620-000	WATER DEBT INTEREST	50,327.03	49,324.16	98,689.00	49,364.84	49.98

Fund: 601 - WATER UTILITY

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
601-01-53700-820-001	WATER CAPIMPROVE RADIUM	0.00	0.00	0.00	0.00	0.00
601-01-53700-820-310	WATER CDBG CTY TRK D 2020	0.00	0.00	50,000.00	50,000.00	0.00
601-01-53700-820-320	WATER SERVICE OF WATER TREAT.	0.00	0.00	0.00	0.00	0.00
601-03-53700-900-000	WATER UNCOLLECT ACCOUNTS	0.00	0.00	0.00	0.00	0.00
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	WATER SERVICE OF WATER TREAT.	117,552.74	143,372.16	665,644.00	522,271.84	21.54
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	PUBLIC WORKS	117,552.74	143,372.16	665,644.00	522,271.84	21.54
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	Total Expenses	117,552.74	143,372.16	665,644.00	522,271.84	21.54
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Net Totals		20,752.51	-14,790.35	-68,641.00	-53,850.65	21.55

Fund: 602 - ELECTRIC UTILITY

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
602-00-46110-000-000	UTILITY CLERKS FEES	0.00	0.00	0.00	0.00	0.00
CLERKS FEES		0.00	0.00	0.00	0.00	0.00
602-00-46461-000-000	ELECTRIC REVENUE	481,092.32	446,027.00	1,300,000.00	-853,973.00	34.31
602-00-46461-000-001	ELEC RESIDENTIAL	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-002	ELEC GENERAL	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-003	ELEC SMALL POWER	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-004	ELEC LARGE POWER	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-005	ELEC STREET LIGHT	0.00	2,657.25	0.00	2,657.25	0.00
602-00-46461-000-006	ELEC PUBLIC	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-007	ELEC FORFEIT DISCOUNT	0.00	0.00	0.00	0.00	0.00
602-00-46461-000-008	ELEC POLE RENTAL	0.00	0.00	4,250.00	-4,250.00	0.00
602-00-46461-000-009	ELEC MISCELLANEOUS	327.22	1,158.75	4,900.00	-3,741.25	23.65
ELECTRIC REVENUE		481,419.54	449,843.00	1,309,150.00	-859,307.00	34.36
PUBLIC CHARGES FOR SERVICES		481,419.54	449,843.00	1,309,150.00	-859,307.00	34.36
602-00-47000-000-000	ELEC INTERGOV CHARGE SERVICE	236.58	0.00	500.00	-500.00	0.00
INTERGOVERN CHARGE FOR SERVICE		236.58	0.00	500.00	-500.00	0.00
INTERGOVERN CHARGE FOR SERVICE		236.58	0.00	500.00	-500.00	0.00
602-00-48100-000-000	INTEREST INCOME	480.99	243.34	400.00	-156.66	60.84
MISC REVENUE INTEREST		480.99	243.34	400.00	-156.66	60.84
602-00-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
MISC REVENUE PROPERTY SALES		0.00	0.00	0.00	0.00	0.00
MISC REVENUE		480.99	243.34	400.00	-156.66	60.84
Total Revenues		482,137.11	450,086.34	1,310,050.00	-859,963.66	34.36

Fund: 602 - ELECTRIC UTILITY

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
602-01-51920-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
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	Undefined Group	0.00	0.00	0.00	0.00	0.00
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	UNLASS MISC	0.00	0.00	0.00	0.00	0.00
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602-02-53800-110-000	ELECTRIC ADMIN SALARIES	10,777.80	12,139.14	28,611.00	16,471.86	42.43
602-01-53800-120-000	ELEC WAGES	6,182.05	7,353.80	46,134.00	38,780.20	15.94
602-01-53800-121-000	ELEC OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
602-01-53800-122-000	ELEC WEEKEND ON-CALL PAY	0.00	0.00	0.00	0.00	0.00
602-01-53800-130-000	ELEC RETIREMENT	1,110.95	1,315.81	5,045.00	3,729.19	26.08
602-01-53800-131-000	ELEC HEALTH INSURANCE	4,309.64	5,658.56	23,342.00	17,683.44	24.24
602-01-53800-132-000	ELEC UNIFORMS	158.42	164.25	760.00	595.75	21.61
602-01-53800-133-000	DISABILITY INSURANCE	0.00	0.00	150.00	150.00	0.00
602-01-53800-150-000	ELEC SOCIAL SECURITY	1,252.44	1,432.15	5,718.00	4,285.85	25.05
602-01-53800-151-000	ELECTRIC SERVICE	0.00	0.00	0.00	0.00	0.00
602-02-53800-190-000	ELEC TRAINING	1,297.14	1,247.94	2,600.00	1,352.06	48.00
602-01-53800-210-000	ELEC CONTRACTED LABOR	9,705.99	23,051.01	42,000.00	18,948.99	54.88
602-02-53800-210-000	ORGANIZATIONAL SUPPORT	4,972.50	7,134.00	8,600.00	1,466.00	82.95
602-01-53800-220-000	ELEC UTILITIES	2,621.63	2,289.94	6,702.00	4,412.06	34.17
602-01-53800-290-000	ELEC SHARE TELEPHONE	187.44	146.00	1,000.00	854.00	14.60
602-02-53800-290-000	ELEC REGULATORY COMMISSION	0.00	0.00	0.00	0.00	0.00
602-02-53800-291-000	ELEC SHARE INTERNET	406.60	408.64	1,100.00	691.36	37.15
602-02-53800-310-000	ELEC OFFICE SUPPLIES	872.45	854.05	1,500.00	645.95	56.94
602-01-53800-311-000	ELEC POSTAGE	795.00	825.00	1,920.00	1,095.00	42.97
602-02-53800-330-000	ELEC MILEAGE	0.00	0.00	0.00	0.00	0.00
602-01-53800-340-000	ELEC OPER SUPPLIES & EXPENSE	3,061.12	17,649.32	20,000.00	2,350.68	88.25
602-01-53800-341-000	ELEC METERS	100.00	11,860.71	12,000.00	139.29	98.84
602-01-53800-342-000	ELEC STREET LIGHTS	0.00	0.00	0.00	0.00	0.00
602-01-53800-343-000	ELEC LINE & STATION SUPPLIES	0.00	0.00	0.00	0.00	0.00
602-02-53800-352-000	ELEC VEHICLE REPAIR/REPLACE	646.62	26.22	8,000.00	7,973.78	0.33
602-01-53800-360-001	ELEC MAINT STRUCTURES	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-002	ELEC MAINT TRANSFORMER	1,485.00	18,708.45	5,000.00	-13,708.45	374.17
602-01-53800-360-003	ELEC MAINT METERS	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-004	ELEC MAINT LINES	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-005	ELEC MAINT STREET LIGHT	0.00	0.00	1,000.00	1,000.00	0.00
602-01-53800-360-009	ELECTRICAL MAINT POLES	0.00	0.00	0.00	0.00	0.00
602-01-53800-360-010	MAINT OF TRANSMISSION PLANT	0.00	0.00	0.00	0.00	0.00
602-01-53800-370-000	FUEL	369.47	297.54	2,000.00	1,702.46	14.88
602-01-53800-390-000	ELEC PURCHASED POWER	300,898.57	357,095.71	952,078.00	594,982.29	37.51
602-02-53800-390-000	ELEC MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
602-02-53800-510-000	ELEC PROPERTY INSURANCE	953.00	966.00	3,500.00	2,534.00	27.60
602-02-53800-511-000	ELEC WORKMANS COMP	369.00	229.00	750.00	521.00	30.53
602-03-53800-520-000	ELEC BOND FEES	0.00	0.00	0.00	0.00	0.00
602-03-53800-540-000	ELEC AMORTIZATION	0.00	0.00	0.00	0.00	0.00
602-03-53800-541-001	ELEC DEPRECIATION GENERAL	0.00	0.00	2,983.00	2,983.00	0.00
602-03-53800-541-002	ELEC DEPRECIATION CONTR PLANT	0.00	0.00	0.00	0.00	0.00
602-03-53800-590-000	ELEC PILOT TRANSFER GENERAL	0.00	0.00	34,977.00	34,977.00	0.00
602-03-53800-610-000	ELEC DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00
602-03-53800-620-000	ELEC DEBT INTEREST	0.00	0.00	0.00	0.00	0.00
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	ELECTRIC SERVICE	352,532.83	470,853.24	1,217,470.00	746,616.76	38.67
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Fund: 602 - ELECTRIC UTILITY

Account Number	2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
PUBLIC WORKS	352,532.83	470,853.24	1,217,470.00	746,616.76	38.67
Total Expenses	352,532.83	470,853.24	1,217,470.00	746,616.76	38.67
Net Totals	129,604.28	-20,766.90	92,580.00	113,346.90	-22.43

Fund: 603 - SANITARY SEWER

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
603-00-43230-400-001	USDA RD FEDERAL GRANT	0.00	0.00	0.00	0.00	0.00
603-00-43230-400-002	SEWER 2016 DNR Clean Water	0.00	0.00	0.00	0.00	0.00
603-00-43230-400-003	SEWER CDBG CTY TRK D 2020	0.00	0.00	50,000.00	-50,000.00	0.00
603-00-43230-400-004	WATER GRANT	0.00	0.00	0.00	0.00	0.00
SEWER GRANT		0.00	0.00	50,000.00	-50,000.00	0.00
INTERGOVERNMENTAL REVENUE		0.00	0.00	50,000.00	-50,000.00	0.00
603-00-46410-000-000	CHARGE SERVICES SEWER	135,764.05	126,244.35	350,000.00	-223,755.65	36.07
603-00-46410-000-009	SEWER REVENUE MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
CHARGE SERVICES SEWER		135,764.05	126,244.35	350,000.00	-223,755.65	36.07
PUBLIC CHARGES FOR SERVICES		135,764.05	126,244.35	350,000.00	-223,755.65	36.07
603-00-48000-000-000	GAIN/LOSS ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00
MISC REVENUE		0.00	0.00	0.00	0.00	0.00
603-15-48100-000-000	INTEREST INCOME	1,381.24	698.78	3,500.00	-2,801.22	19.97
MISC REVENUE INTEREST		1,381.24	698.78	3,500.00	-2,801.22	19.97
603-00-48400-000-000	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
MISC REVENUE		1,381.24	698.78	3,500.00	-2,801.22	19.97
603-00-49200-100-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM GF		0.00	0.00	0.00	0.00	0.00
603-15-49400-352-000	GAIN/LOSS ON DISP OF FIXED AST	0.00	0.00	0.00	0.00	0.00
SALES OF GENERAL FIXED ASSETS		0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00	0.00
Total Revenues		137,145.29	126,943.13	403,500.00	-276,556.87	31.46

Fund: 603 - SANITARY SEWER

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
603-15-53610-110-000	SEWAGE SERVICE ADMIN SALARIES	10,777.80	12,139.03	28,611.00	16,471.97	42.43
603-15-53610-120-000	SEWAGE SERVICE WAGES	13,264.45	16,902.71	46,134.00	29,231.29	36.64
603-15-53610-121-000	SEWAGE SERVICE OVER TIME WAGES	0.00	0.00	0.00	0.00	0.00
603-15-53610-122-000	SEWAGE SERVICE ON-CALL PAY	0.00	0.00	0.00	0.00	0.00
603-15-53610-130-000	SEWAGE SERVICE RETIREMENT	1,574.82	1,960.37	5,045.00	3,084.63	38.86
603-15-53610-131-000	SEWAGE SERVICE HEALTH INSURANC	7,181.44	9,607.50	23,341.00	13,733.50	41.16
603-15-53610-132-000	SEWAGE SERVICE UNIFORMS	154.21	82.13	380.00	297.87	21.61
603-15-53610-133-000	DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
603-15-53610-150-000	SEWAGE SERVICE SOCIAL SECURITY	1,764.29	2,121.48	5,718.00	3,596.52	37.10
603-15-53610-151-000	SEWAGE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
603-15-53610-190-000	SEWAGE SERVICE TRAINING	42.12	0.00	200.00	200.00	0.00
603-15-53610-196-000	SEWAGE DEFERRED COMP	0.00	0.00	0.00	0.00	0.00
603-15-53610-210-000	SEWAGE SERVICE ENGINEERING	0.00	0.00	3,500.00	3,500.00	0.00
603-15-53610-211-000	SEWAGE SERVICE CONTRACT LABOR	9,762.69	11,324.16	30,000.00	18,675.84	37.75
603-15-53610-220-000	SEWAGE SERVICE UTILITIES	8,499.31	13,979.65	40,250.00	26,270.35	34.73
603-15-53610-290-000	SEWAGE SERVICE TELEPHONE	524.20	520.04	1,500.00	979.96	34.67
603-15-53610-291-000	SEWAGE SERVICE INTERNET	50.00	50.00	150.00	100.00	33.33
603-15-53610-292-000	SEWAGE SERVICE PAGING SERVICE	0.00	0.00	0.00	0.00	0.00
603-15-53610-310-000	SEWAGE SERVICE OFFICE SUPPLIES	692.44	303.98	700.00	396.02	43.43
603-15-53610-311-000	SEWAGE SERVICE POSTAGE	815.40	649.35	1,600.00	950.65	40.58
603-15-53610-324-000	SEWAGE SERVICE LICENSURE	0.00	0.00	750.00	750.00	0.00
603-15-53610-340-000	SEWAGE SERVICE OPER SUPPLIES	1,830.82	1,053.00	7,500.00	6,447.00	14.04
603-15-53610-341-000	SEWAGE SERVICE CHEMICALS	5,991.05	2,022.64	13,000.00	10,977.36	15.56
603-15-53610-350-000	SEWAGE SERVICE EQUIP MAINT	484.03	637.67	10,000.00	9,362.33	6.38
603-15-53610-351-000	SEWAGE SERVICE BUILDING MAINT	0.00	0.00	5,000.00	5,000.00	0.00
603-15-53610-352-000	SEWAGE SERVICE VEHICLE REPAIR	600.00	303.92	2,750.00	2,446.08	11.05
603-15-53610-360-000	SEWAGE SERVICE MANHOLE CLEAN	0.00	0.00	0.00	0.00	0.00
603-15-53610-370-000	SEWAGE SERVICE FUEL	168.31	113.42	2,200.00	2,086.58	5.16
603-15-53610-390-000	SEWAGE SERVICE MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00
603-15-53610-510-000	WWTP PROPERTY INSURANCE	608.00	616.00	2,300.00	1,684.00	26.78
603-15-53610-511-000	WWTP INS WORK COMP	1,037.00	646.00	2,300.00	1,654.00	28.09
603-15-53610-520-000	SEWAGE BONDS	0.00	0.00	0.00	0.00	0.00
603-15-53610-541-100	DEPECIATION SEWAGE SERVICE	0.00	0.00	126,307.00	126,307.00	0.00
603-15-53610-590-000	SEWAGE SERVICE PILOT	0.00	0.00	1,615.00	1,615.00	0.00
603-15-53610-610-000	SEWAGE SERVICE DEBT PRINCIPAL	10,906.20	11,135.23	42,712.00	31,576.77	26.07
603-15-53610-620-000	SEWAGE SERVICE DEBT INTEREST	9,658.86	9,405.14	56,865.00	47,459.86	16.54
603-15-53610-810-001	SEWAGE SERVICE GEN EQUIP REPLA	0.00	3,541.35	55,000.00	51,458.65	6.44
603-15-53610-810-002	SEWAGE SERVICE JET VAC REPLACE	6.51	0.00	15,000.00	15,000.00	0.00
603-15-53610-812-000	SEWAGE SERVICE VEHICLE REPLACE	0.00	0.00	1,000.00	1,000.00	0.00
603-15-53610-820-250	PHASE II LIFT STATION STAIRS	0.00	0.00	0.00	0.00	0.00
603-15-53610-820-310	2010 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
603-15-53610-900-000	SEWAGE SERVICE WRITE-OFF	0.00	0.00	0.00	0.00	0.00
603-15-53610-901-000	SEWAGE SERVICE REIMBURSE UTIL	0.00	0.00	0.00	0.00	0.00
SEWAGE SERVICE		86,393.95	99,114.77	531,678.00	432,563.23	18.64
PUBLIC WORKS		86,393.95	99,114.77	531,678.00	432,563.23	18.64
603-15-55000-400-000	SEWAGE SERVICE OTHER EXP	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION, & DEVELOP		0.00	0.00	0.00	0.00	0.00

Fund: 603 -- SANITARY SEWER

Account Number	2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
CULTURE, RECREATION, & DEVELOP	0.00	0.00	0.00	0.00	0.00
603-15-57410-903-000 COUNTY TRK D 2020	0.00	0.00	50,000.00	50,000.00	0.00
CAP OUTLAY SEWAGE SERVICE	0.00	0.00	50,000.00	50,000.00	0.00
TIF DISABILITY	0.00	0.00	50,000.00	50,000.00	0.00
Total Expenses	86,393.95	99,114.77	581,678.00	482,563.23	17.04
Net Totals	50,751.34	27,828.36	-178,178.00	-206,006.36	-15.62

Fund: 604 - AMBULANCE

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
604-13-43520-000-000	PUBLIC SAFETY GRANT	0.00	0.00	0.00	0.00	0.00
	PUBLIC SAFETY GRANT	0.00	0.00	0.00	0.00	0.00
	INTERGOVERNMENTAL REVENUE	0.00	0.00	0.00	0.00	0.00
604-13-46110-000-000	COPIES / RECORDS	0.00	0.00	0.00	0.00	0.00
	CLERKS FEES	0.00	0.00	0.00	0.00	0.00
604-13-46230-000-000	AMBULANCE CHARGES	0.00	0.00	0.00	0.00	0.00
	AMBULANCE FEES	0.00	0.00	0.00	0.00	0.00
	PUBLIC CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
604-13-48000-000-000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	0.00	0.00	0.00	0.00	0.00
604-13-48100-000-000	INTEREST INCOME	450.09	227.70	0.00	227.70	0.00
	MISC REVENUE INTEREST	450.09	227.70	0.00	227.70	0.00
604-13-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
	DONATIONS	0.00	0.00	0.00	0.00	0.00
604-13-48550-000-000	FUND RAISING	0.00	0.00	0.00	0.00	0.00
	FUND RAISING	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	450.09	227.70	0.00	227.70	0.00
604-13-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	11,900.00	-11,900.00	0.00
	TRANSFER FROM GENERAL FUND	0.00	0.00	11,900.00	-11,900.00	0.00
604-13-49610-000-000	FIRE DEPT REIMBURSE STANDBY	0.00	0.00	0.00	0.00	0.00
	PAYMENTS FOR MUNICIPAL SERVICE	0.00	0.00	0.00	0.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	11,900.00	-11,900.00	0.00
	Total Revenues	450.09	227.70	11,900.00	-11,672.30	1.91

Fund: 604 - AMBULANCE

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
604-13-51920-352-000	LOSS ON DISPOSAL OF ASSET	0.00	0.00	0.00	0.00	0.00
Undefined Group		0.00	0.00	0.00	0.00	0.00
UNLASS MISC		0.00	0.00	0.00	0.00	0.00
604-13-52300-110-000	AMBULANCE DIRECTOR SALARY	0.00	0.00	0.00	0.00	0.00
604-13-52300-120-000	AMBULANCE ON CALL PAY	0.00	0.00	0.00	0.00	0.00
604-13-52300-130-000	AMBULANCE RETIREMENT	0.00	0.00	0.00	0.00	0.00
604-13-52300-131-000	AMBULANCE HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
604-13-52300-132-000	AMBULANCE CLOTHING	0.00	0.00	0.00	0.00	0.00
604-13-52300-133-000	AMBULANCE DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
604-13-52300-140-000	AMBULANCE RUN PAY	0.00	0.00	0.00	0.00	0.00
604-13-52300-150-000	AMBULANCE SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
604-13-52300-151-000	AMBULANCE UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
604-13-52300-190-000	AMBULANCE TRAINING	0.00	0.00	0.00	0.00	0.00
604-13-52300-191-000	AMBULANCE CONFERENCES	0.00	0.00	0.00	0.00	0.00
604-13-52300-210-000	AMBULANCE AUDIT FEES	342.00	640.00	500.00	-140.00	128.00
604-13-52300-220-000	AMBULANCE UTILITIES	668.65	688.68	2,200.00	1,511.32	31.30
604-13-52300-290-000	AMBULANCE TELEPHONE	0.00	0.00	150.00	150.00	0.00
604-13-52300-292-000	AMBULANCE ONLINE EXPENSE	0.00	0.00	0.00	0.00	0.00
604-13-52300-310-000	AMBULANCE OFFICE SUPPLIES	0.00	0.00	50.00	50.00	0.00
604-13-52300-311-000	AMBULANCE POSTAGE	0.00	0.00	0.00	0.00	0.00
604-13-52300-330-000	AMBULANCE MILEAGE	0.00	0.00	0.00	0.00	0.00
604-13-52300-340-000	AMBULANCE MEDICAL SUPPLIES	0.00	0.00	5,702.00	5,702.00	0.00
604-13-52300-341-000	AMBULANCE MEDICAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
604-13-52300-351-000	AMBULANCE BUILDING REP/MAINT	0.00	0.00	500.00	500.00	0.00
604-13-52300-352-000	AMBULANCE VEHICLE REP/MAINT	0.00	0.00	0.00	0.00	0.00
604-13-52300-370-000	AMBULANCE FUEL	0.00	0.00	0.00	0.00	0.00
604-13-52300-390-000	AMBULANCE MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00
604-13-52300-510-000	AMB INSURANCE PROP & VEHICLES	0.00	0.00	0.00	0.00	0.00
604-13-52300-511-000	AMB INS WORK COMP	0.00	0.00	0.00	0.00	0.00
604-13-52300-541-001	AMBULANCE DEPRECIATION	0.00	0.00	0.00	0.00	0.00
604-13-52300-812-000	AMBULANCE VEHICLE REPLACEMENT	0.00	0.00	8,838.00	8,838.00	0.00
604-13-52300-900-000	AMBULANCE WRITE-OFF	0.00	0.00	0.00	0.00	0.00
AMBULANCE		1,010.65	1,328.68	18,440.00	17,111.32	7.21
PUBLIC SAFETY		1,010.65	1,328.68	18,440.00	17,111.32	7.21
604-13-53800-541-001	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
ELECTRIC SERVICE		0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
604-13-58100-000-000	AMBULANCE HOUSE PAY PRINCIPAL	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE PRINCIPAL		0.00	0.00	0.00	0.00	0.00
604-13-58200-000-000	AMBULANCE HOUSE PAY INTEREST	0.00	0.00	0.00	0.00	0.00

Fund: 604 - AMBULANCE

Account Number	2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
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LINE OF CREDIT INTEREST	0.00	0.00	0.00	0.00	0.00
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DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
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Total Expenses	1,010.65	1,328.68	18,440.00	17,111.32	7.21
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Net Totals	-560.56	-1,100.98	-6,540.00	-5,439.02	16.83

Fund: 800 - PERPETUAL CARE

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
800-26-48000-000-000	MISC REVENUE	5.00	0.00	0.00	0.00	0.00
	MISC REVENUE	5.00	0.00	0.00	0.00	0.00
800-26-48110-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
800-26-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
800-26-48440-000-000	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
	INSUR RECOV DAMAGE EQUIP&PROP	0.00	0.00	0.00	0.00	0.00
	MISC REVENUE	5.00	0.00	0.00	0.00	0.00
800-26-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
	Total Revenues	5.00	0.00	0.00	0.00	0.00

Fund: 800 - PERPETUAL CARE

Account Number		2019 Actual 05/22/2019	2020 Actual 05/22/2020	2020 Budget	Budget Status	% of Budget
800-26-54910-110-000	CEMETERY SUPERINTENDANT SALARY	0.00	0.00	0.00	0.00	0.00
800-26-54910-140-000	CEMETERY SEXTON PAY	500.00	0.00	0.00	0.00	0.00
800-26-54910-220-000	CEMETERY UTILITIES	0.00	0.00	0.00	0.00	0.00
800-26-54910-350-000	CEMETERY SUPPLIES & REPAIR	0.00	0.00	0.00	0.00	0.00
800-26-54910-360-000	CEMETERY GRAVE STONE REPAIR	0.00	0.00	0.00	0.00	0.00
CEMETERY		500.00	0.00	0.00	0.00	0.00
HEALTH & HUMAN SERVICES		500.00	0.00	0.00	0.00	0.00
Total Expenses		500.00	0.00	0.00	0.00	0.00
Net Totals		-495.00	0.00	0.00	0.00	